

AGENDA  
PUBLIC UTILITIES COMMISSION  
July 3, 2019  
3:00 P.M.

A. Call to Order

B. Roll Call

C. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Payments Report

D. Wastewater Treatment Plant Report

E. AMI Meter Policy

F. Seasonal Disconnect Policy

G. SMMPA Dark Sky Coordination

H. Climate Action Plan

I. Adjourn

*Public Utilities Commission*  
*Minutes*  
*June 5, 2019*

Meeting was called to order by chair George Wilkes at 3:01 p.m.

Members present: Tim Kennedy, Ann Possis, and George Wilkes

Absent:

Staff Present: Mike Roth, Tom Nelson, and Patrick Knight

Others Present:

Chair George Wilkes asks the Commission to add four agenda items: revisit Evelyn Larson's water bill from the previous meeting, discuss ideas for dark skies compliance, discuss a policy for AMI opt-out options, and discuss options for goals in the climate action plan.

**Motion by Possis, seconded by Kennedy to approve the Agenda with the addition of Evelyn Larson's water bill, dark skies compliance, AMI opt-out policy, climate action plan goal discussion; May 22, 2019, Minutes; and payment of bills. Approved unanimously.**

Tom Nelson presents his need to replace two large ground water pumps. The wastewater plant is designed to run on two of these pumps however in high flow situations a 3<sup>rd</sup> can be used. The plant is currently operating on one pump because the two that need replaced are beyond the ability to repair.

**Motion by Kennedy, seconded by Possis to approve the purchase of two pumps from Minnesota Pumpworks for \$20,872.30. Approved unanimously.**

The Commission discussed Evelyn Larson's abnormally high bill which brought up a conversation on the water utilities rate structure. Commissioner Possis requested that staff see if any other municipalities have accidental discharge policies. Tom Nelson mentioned that the Minnesota Rural Water Association offers an insurance policy for plumbing distress. Mike Roth mentioned that the AMI system will enable the city to track water usage much easier than the current once a month meter check.

Mike Roth presented the League of Minnesota Cities slide show on Open Meeting Law and stressed the importance of remaining extra vigilant considering the Commission's small size. Two Commissioners are considered a quorum so be careful about any communication between Commissioners outside of meetings.

The Commission discussed how agendas are made and how to add things to them. The Commission expressed their interest in having a “commissioner reports” section on Public Utilities agendas similar to the end of City Council agendas.

Commissioner Kennedy mentioned that he brought up dark skies compliance at the most recent council meeting, however, the council meeting was wrapping up at that point so they tabled it.

Due to the use of the council chambers for the upcoming Planning and Zoning meeting the Commission decided to add agenda items to their next meeting. The July meeting will have dark skies compliant rebates through SMMPA, AMI opt-out policy discussion, and discussion on the results of the Council’s decision on the climate action plan with the possibility to schedule a work session.

There being no further business, the meeting adjourned at 3:57 p.m.



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: June 2019

Batch Name	06/07/19 APP	User Dollar Amt	\$89,282.02	
	Payments	Computer Dollar Amt	\$89,282.02	
				\$0.00 In Balance
Refer	77590 WEX BANK	Ck#	004582E	6/3/2019
Cash Payment	E 604-49570-212 Motor Fuels			\$27.35
Invoice	59408076		5/23/2019	
Cash Payment	E 601-49440-212 Motor Fuels			\$7.81
Invoice	59408076		5/23/2019	
Cash Payment	E 602-49490-212 Motor Fuels			\$7.81
Invoice	59408076		5/23/2019	
Cash Payment	E 604-49570-212 Motor Fuels			\$190.66
Invoice	59404921		5/23/2019	
Cash Payment	E 601-49440-212 Motor Fuels			\$159.66
Invoice	59404918		5/23/2019	
Transaction Date	5/30/2019	MAIN CHECKING G	10100	<b>Total</b> \$393.29

### Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$26,805.58
601 WATER	\$167.47
602 SEWER	\$7.81
604 ELECTRIC	\$218.01
609 MUNICIPAL LIQUOR FUND	\$62,083.15
	<u>\$89,282.02</u>

Pre-Written Checks	\$393.29
Checks to be Generated by the Computer	\$0.00
Total	<u>\$393.29</u>



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: June 2019

Batch Name	06/13/19 AP Payments	User Dollar Amt	\$87,957.50	
		Computer Dollar Amt	\$87,957.50	
			\$0.00	<b>In Balance</b>
Refer	<u>77592 PUBLIC UTILITIES COMMISSION1 Ck# 004583E 6/24/2019</u>			
Cash Payment	E 602-49451-380 Utility Services (GENER			\$1,283.86
Invoice	June Bills	6/1/2019		
Cash Payment	E 602-49480-380 Utility Services (GENER			\$4,720.38
Invoice	June Bills	6/1/2019		
Cash Payment	E 601-49420-380 Utility Services (GENER			\$2,537.57
Invoice	June Bills	6/1/2019		
Cash Payment	E 604-49551-380 Utility Services (GENER			\$32.72
Invoice	June Bills	6/1/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$8,574.53
Refer	<u>77608 G&amp;G SEPTIC</u>			
Cash Payment	E 602-49480-317 Contracted Services			\$17,518.00
Invoice	17736	5/31/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$17,518.00
Refer	<u>77611 GRAND MARAIS AUTO PARTS, INC</u>			
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE			\$140.74
Invoice	2088	5/23/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$140.74
Refer	<u>77612 TOSHIBA BUSINESS SOLUTIONS</u>			
Cash Payment	E 604-49590-200 Office Supplies (GENER			\$49.15
Invoice	15404366	5/21/2019		
Cash Payment	E 601-49440-200 Office Supplies (GENER			\$13.83
Invoice	15404366	5/21/2019		
Cash Payment	E 602-49490-200 Office Supplies (GENER			\$13.82
Invoice	15404366	5/21/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$76.80
Refer	<u>77615 COOK COUNTY RECORDER</u>			
Cash Payment	G 604-20804 Easement Recording Fees	resolution 2018-21		\$46.00
Invoice	979	5/22/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$46.00
Refer	<u>77620 UTILITY CONSULTANTS, INC</u>			
Cash Payment	E 602-49480-300 Professional Srvs (GENE			\$586.30
Invoice	101639	5/29/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$586.30
Refer	<u>77621 GOPHER STATE ONE CALL</u>			
Cash Payment	E 601-49440-310 Service Agreements			\$64.80
Invoice	9050983	5/31/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$64.80
Refer	<u>77622 STUART C IRBY CO</u>			
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$6,359.45
Invoice	S011295194.001	6/3/2019		
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b> \$6,359.45



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## Payments

City of Grand Marais

Current Period: June 2019

Refer	77623	ARROWHEAD COOPERATIVE	Ck# 004584E 6/20/2019		
Cash Payment	E 602-49490-321	Telephone			\$127.71
Invoice	2121	6/1/2019			
Cash Payment	E 604-49590-321	Telephone			\$187.89
Invoice	2244	6/1/2019			
Transaction Date	6/4/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$315.60</b>
Refer	77626	NORTH SHORE WASTE	-		
Cash Payment	E 602-49480-384	Refuse/Garbage Disposa			\$184.86
Invoice	67464	5/31/2019			
Transaction Date	6/6/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$184.86</b>

### Fund Summary

	10100	MAIN CHECKING GMSB	
101 GENERAL FUND			\$31,518.86
211 LIBRARY			\$1,096.09
215 LIBRARY RESTRICTED FUND			\$1,225.45
601 WATER			\$2,616.20
602 SEWER			\$24,434.93
604 ELECTRIC			\$6,815.95
609 MUNICIPAL LIQUOR FUND			\$20,250.02
			<u>\$87,957.50</u>

Pre-Written Checks	\$8,890.13
Checks to be Generated by the Computer	\$24,976.95
<b>Total</b>	<b>\$33,867.08</b>



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: June 2019

Batch Name	06/21/19 APP Payments	User Dollar Amt	\$358,902.43	
		Computer Dollar Amt	\$358,902.43	
			\$0.00	<b>In Balance</b>
<u>Refer</u>	<u>77649 MN DEPT OF REVENUE-EFTPS</u>	<u>Ck# 004585E 6/13/2019</u>		
Cash Payment	G 601-20800 Taxes Due (State MN)			\$850.00
Invoice	1-542-174-656 5/31/2019			
Cash Payment	G 604-20800 Taxes Due (State MN)			\$12,546.00
Invoice	1-542-174-656 5/31/2019			
Cash Payment	G 604-20800 Taxes Due (State MN)	USE TAX-VAC TRAILER		\$2,137.00
Invoice	1-542-174-656 5/31/2019			
Transaction Date	6/13/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$15,533.00</b>
<u>Refer</u>	<u>77650 MN DEPT OF REVENUE-EFTPS</u>	<u>Ck# 004586E 6/17/2019</u>		
Cash Payment	G 601-20800 Taxes Due (State MN)	JUNE ACCELERATED PAYMENT		\$850.00
Invoice	1-903-697-856 6/30/2019			
Cash Payment	G 604-20800 Taxes Due (State MN)	JUNE ACCELERATED PAYMENT		\$14,620.00
Invoice	1-903-697-856 6/30/2019			
Transaction Date	6/13/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$15,470.00</b>
<u>Refer</u>	<u>77654 FURTHER</u>	<u>Ck# 004588E 6/6/2019</u>		
Cash Payment	E 602-49490-131 Employer Paid Health			\$1,020.73
Invoice	39048955 6/4/2019			
Transaction Date	6/13/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$1,020.73</b>
<u>Refer</u>	<u>77660 SMMPA</u>	<u>-</u>		
Cash Payment	E 604-49560-388 Purchase Power			\$126,129.34
Invoice	MAY 19 6/25/2019			
Transaction Date	6/13/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$126,129.34</b>
<u>Refer</u>	<u>77661 MN DEPT OF COMMERCE</u>	<u>-</u>		
Cash Payment	E 604-49590-390 Conservation Improve			\$487.61
Invoice	1000041889 6/3/2019			
Transaction Date	6/13/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$487.61</b>
<u>Refer</u>	<u>77664 PSN</u>	<u>Ck# 004589E 6/4/2019</u>		
Cash Payment	E 604-49590-432 Credit Card Charges			\$304.04
Invoice	196560 6/4/2019			
Cash Payment	E 601-49440-432 Credit Card Charges			\$85.52
Invoice	196560 6/4/2019			
Cash Payment	E 602-49490-432 Credit Card Charges			\$85.52
Invoice	196560 6/4/2019			
Transaction Date	6/13/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$475.08</b>
<u>Refer</u>	<u>77666 CENTURLINK</u>	<u>-</u>		
Cash Payment	E 601-49440-321 Telephone			\$56.66
Invoice	2183871788 617 6/1/2019			
Cash Payment	E 601-49440-321 Telephone			\$69.36
Invoice	218D24-1001 6/1/2019			
Transaction Date	6/13/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$126.02</b>
<u>Refer</u>	<u>77677 FURTHER</u>	<u>Ck# 004592E 6/20/2019</u>		
Cash Payment	E 602-49490-131 Employer Paid Health			\$90.52
Invoice	39068358 6/18/2019			



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## Payments

City of Grand Marais

Current Period: June 2019

Transaction Date	6/18/2019	MAIN CHECKING G 10100	<b>Total</b>	<b>\$90.52</b>
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### Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$62,958.25
211 LIBRARY	\$649.24
601 WATER	\$1,911.54
602 SEWER	\$1,196.77
604 ELECTRIC	\$156,223.99
609 MUNICIPAL LIQUOR FUND	\$135,962.64
	<u>\$358,902.43</u>

Pre-Written Checks	\$32,589.33
Checks to be Generated by the Computer	\$126,742.97
<b>Total</b>	<u>\$159,332.30</u>



**CITY OF GRAND MARAIS**

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**Payments**

**City of Grand Marais**

Current Period: June 2019

Batch Name	06/27/19 AP Payments	User Dollar Amt	\$303,880.42		
		Computer Dollar Amt	\$303,880.42		
				\$0.00	<b>In Balance</b>
Refer	<u>77683 HAWKINS, INC.</u>	-			
Cash Payment	E 601-49420-210 Operating Supplies (GEN				\$199.74
Invoice	4516547 6/6/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$199.74
Refer	<u>77685 BUCK S HARDWARE HANK</u>	-			
Cash Payment	E 602-49480-210 Operating Supplies (GEN				\$75.95
Invoice	1160 5/31/2019				
Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$5.48
Invoice	2088 5/31/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$81.43
Refer	<u>77687 COOK COUNTY HOME CENTER</u>	-			
Cash Payment	E 602-49480-210 Operating Supplies (GEN				\$58.55
Invoice	1160 5/31/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$58.55
Refer	<u>77688 NORTHERN TOOL &amp; EQUIPMENT</u>	-			
Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$619.48
Invoice	0841120700 6/13/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$619.48
Refer	<u>77689 MY BROTHERS PLACE AUTO REP</u>	-			
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE				\$39.50
Invoice	5199 6/12/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$39.50
Refer	<u>77690 STEVE S SPORTS AND AUTO</u>	-			
Cash Payment	E 602-49480-404 Repairs/Maint Machinery				\$34.85
Invoice	279395 6/4/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$34.85
Refer	<u>77691 VISA</u>		<u>Ck# 004598E 6/11/2019</u>		
Cash Payment	E 601-49440-310 Service Agreements				\$108.37
Invoice	June Bill 6/2/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$108.37
Refer	<u>77696 T &amp; R ELECTRIC</u>	-			
Cash Payment	E 604-49570-317 Contracted Services				\$10.00
Invoice	80177 6/6/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$10.00
Refer	<u>77697 BRONIKOWSKI, MATT</u>	-			
Cash Payment	E 604-49570-241 Safety Equipment				\$170.00
Invoice	Cat Boots 6/6/2019				
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$170.00
Refer	<u>77710 STUART C IRBY CO</u>	-			
Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$2,589.58
Invoice	S011411167.001 6/12/2019				



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## Payments

City of Grand Marais

Current Period: June 2019

<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN				\$104.01
Invoice	S011415894.001	6/14/2019			
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN 2018				\$209.58
Invoice	S011157682.001	12/28/2018			
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$2,903.17
Refer	77711 NORDIC ELECTRIC		-		
<b>Cash Payment</b>	E 602-49451-317 Contracted Services				\$316.19
Invoice	16266	6/7/2019			
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$316.19
Refer	77714 PERRIN MOBILE MEDICAL		-		
<b>Cash Payment</b>	E 604-49590-317 Contracted Services				\$150.00
Invoice	6198	6/10/2019			
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$150.00
Refer	77715 GREG LYKINS		-		
<b>Cash Payment</b>	E 602-49490-330 Transportation/School	WAHKON			\$146.72
Invoice	CLASS	6/18/2019			
<b>Cash Payment</b>	E 601-49440-330 Transportation/School	WAHKON			\$146.72
Invoice	CLASS	6/18/2019			
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$293.44
Refer	77733 NEON LINK		-		
<b>Cash Payment</b>	E 604-49590-310 Service Agreements				\$312.96
Invoice	1657	4/23/2019			
<b>Cash Payment</b>	E 601-49440-310 Service Agreements				\$88.02
Invoice	1657	4/23/2019			
<b>Cash Payment</b>	E 602-49490-310 Service Agreements				\$88.02
Invoice	1657	4/23/2019			
<b>Cash Payment</b>	E 604-49590-310 Service Agreements				\$423.53
Invoice	1655	4/29/2019			
<b>Cash Payment</b>	E 601-49440-310 Service Agreements				\$119.12
Invoice	1655	4/29/2019			
<b>Cash Payment</b>	E 602-49490-310 Service Agreements				\$119.11
Invoice	1655	4/29/2019			
<b>Cash Payment</b>	E 604-49590-310 Service Agreements				\$413.31
Invoice	1656	5/29/2019			
<b>Cash Payment</b>	E 601-49440-310 Service Agreements				\$116.25
Invoice	1656	5/29/2019			
<b>Cash Payment</b>	E 602-49490-310 Service Agreements				\$116.24
Invoice	1656	5/29/2019			
Transaction Date	6/20/2019	MAIN CHECKING G	10100	<b>Total</b>	\$1,796.56
Refer	77741 SMMPA		Ck# 004602E 6/25/2019		
<b>Cash Payment</b>	E 604-49560-388 Purchase Power				\$126,129.34
Invoice	MAY 2019	6/1/2019			
Transaction Date	6/21/2019	MAIN CHECKING G	10100	<b>Total</b>	\$126,129.34
Refer	77743 MPCA-SANITARY SEWER		-		
<b>Cash Payment</b>	E 602-49490-230 State Fees				\$1,595.00
Invoice	10000068943	4/11/2019			
Transaction Date	6/24/2019	MAIN CHECKING G	10100	<b>Total</b>	\$1,595.00



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: June 2019

### Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$50,698.86
211 LIBRARY		\$2,881.45
215 LIBRARY RESTRICTED FUND		\$39.97
301 DEBT SERVICE FUND		\$107,541.25
601 WATER		\$778.22
602 SEWER		\$2,550.63
604 ELECTRIC		\$131,176.77
609 MUNICIPAL LIQUOR FUND		\$8,213.27
		<hr/>
		\$303,880.42

Pre-Written Checks	\$126,237.71
Checks to be Generated by the Computer	\$8,267.91
Total	<hr/>
	\$134,505.62

DATE: June 27, 2019

TO: Mike Roth, City Administrator  
Grand Marais Public Utility Commission  
Grand Marais Council

FROM: Thomas Nelson  
Wastewater/Water Superintendent

RE: WWTF odor concerns

The wastewater treatment facility uses an activated sludge process and aerobic digester to treat the influent waste water. Both of these processes are biological driven. Part of the normal operations at times may produce offensive odors for some people. The wastewater treatment process requires a specific level of oxygen and bacteria. Variables in the amount of wastewater being processed can cause the oxygen to become imbalanced, and this can create an odor. Because of the constant variation in the amount of wastewater being treated, these odors are a side effect of the normal operating process at the wastewater treatment plant. Additionally, weather conditions can intensify odors. Temperature, wind, and humidity contribute to how far odor emissions drift. The fact that the treatment facility is in town makes it more noticeable at times than other wastewater treatment facilities.

Thomas Nelson  
Water/Wastewater Superintendent.

# City of Grand Marais

## MEMO

TO: Public Utilities Commissioners  
FROM: Michael J. Roth, City Administrator  
DATE: June 20, 2019  
SUBJECT: Meter Policies

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### **AMI Opt Out**

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As we get closer to large scale installation of AMI meters, it's timely to discuss possible opt out policies. There is no requirement for utilities in Minnesota to provide an opt out option to their customers. So far, we have heard from four customers about a desire to not have an AMI meter installed at their residence. Motives generally refer to medical concerns or privacy concerns. In considering an opt out choice, consider the following:

- Increased labor and equipment cost to manually read meters
- Increased complexity of operating multiple meter reading systems
- Increased cost to maintain inventory with additional meter styles
- Reduced ability to monitor outages, system voltage, and other operational considerations
- Potential for system quality reduction due to gaps in the mesh network

Many utilities do not allow opt-out. For those who do, there are a few common features:

- **One-time set up fee.** The fee pays for the meter and account set-up. Common fees range from \$40 to \$150. At least initially we do not need to charge a fee for the meter. After the system is installed, this charge could be different for a location with an AMI meter already installed. The time involved in setting up an opt out customer inversely related to the number of customers who opt out. For larger utilities, it is easier to spread the hours involved in setting up the program over a large base.
- **Monthly charge.** This charge occurs each billing period and covers the cost of actually reading each meter. Common fees range from \$10-\$45 per month. Again this is inversely related to the number of opt out customers and their proximity. A handful of disparately located manual reads will take proportionately more time than our current system.
- **Limited availability.** Most opt out policies are available to residential properties only, and to owner occupied properties. Some require medical documentation.

All require written notice, generally on a utility supplied form. Some do not allow opt out where an AMI meter was previously installed.

- **Digital Only.** Analog meters are no longer being produced at significant levels.

For those utilities who have implemented an opt out policy, they expect or experience between 0 and 1% of their customers will opt out. One study suggested the median is 1 per 250 customers. For us that would be about 5. If we desire to offer an opt out policy, I recommend that it contain the following features:

1. Initial set up fee of \$40 to cover a few hours setting up the system and 30 minutes per customer of data entry and account setup.
2. Monthly charge of \$20 to cover the time to manually read meters (1 hour of employee/equipment at \$100, split five ways) and maintain an inventory of non AMI meters.
3. Available only to residential owner occupied customers.
4. No fees until system is 90% installed.
5. Non AMI meter may be analog or digital at utilities discretion.

### **Seasonal Disconnect**

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In 2018/2019 we had 67 existing customers disconnect during the winter months. Currently customers may request to have their meter disconnected or turned off and their fixed fees discontinued. This process consumes labor of both field and office staff. When customers return seasonally they can have their meter turned on or reconnected for a fee of \$25 or \$50 respectively. That fee doesn't cover staff labor costs, or take into account that fixed fees are based off of the PUC's fixed charges. Other local utilities don't remove fixed fees unless customers are idle for longer than a year. Staff suggests that we change this policy to continue charging fixed fees on seasonal disconnections.

# City of Grand Marais

## MEMO

TO: Public Utilities Commissioners  
FROM: Patrick W. Knight, Communications Director  
DATE: June 28, 2019  
SUBJECT: SMMPA Dark Sky Coordination

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Chairperson Wilkes suggests the commission adopt a resolution directing SMMPA staff to include dark sky protocol considerations in all Grand Marais lighting rebate projects. This item has been added to the agenda for discussion at your July 3rd meeting.

# City of Grand Marais

## MEMO

TO: Public Utilities Commissioners  
FROM: Patrick W. Knight, Communications Director  
DATE: June 28, 2019  
SUBJECT: Climate Action Plan

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At your June 5th meeting, you tabled a discussion of the Climate Action Plan to await the results of the City Council's forthcoming discussion of the plan. At their June 26th meeting, the Council adopted the Grand Marais Climate Action Plan. Time has been set aside on your agenda to discuss the plan.