

AGENDA
PUBLIC UTILITIES COMMISSION
November 14, 2018
3:00 P.M.

A. Call to Order

B. Roll Call

C. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Payments Report

D. Budget Update

E. AMI Update

-Data Management Arrangement

F. Adjourn

Public Utilities Commission
Minutes
October 3, 2018

Meeting was called to order by Karl Hansen at 3:01 p.m.

Members present: Tim Kennedy, Karl Hansen, and George Wilkes

Absent:

Staff Present: Mike Roth and Haden Hinchman

Others Present:

Motion by Kennedy, seconded by Wilkes to approve the Consent Agenda. Approved unanimously.

The Commission reviewed the Electric Department's activities and future plans. The Commission briefly spoke about the AMI rollout and the possibility of sending out an informational brochure.

Mike Roth presented possible differences for next year's PUC budget which will be discussed at length during the next meeting. The Commission reschedules November meeting to the 14th.

The Commission inquired about plans for the utilities work that will be done during the Highway 61 project. Staff will provide an update at a future meeting.

Wilkes updated the other Commissioners on the most recent SMMPA meeting.

There being no further business, the meeting adjourned at 3:34 p.m.

Public Utilities Commission
Minutes
October 29, 2018

Meeting was called to order by Karl Hansen at 3:12 p.m.

Members present: Tim Kennedy and Karl Hansen
Absent: George Wilkes
Staff Present: Mike Roth, Tom Nelson, and Haden Hinchman
Others Present:

Mike Roth and Tom Nelson explain the shrinking scope of the project and the urgency of the repair happening before heavy snow or cold. Nelson also explains what the different bidder's plans for the project and the construction stages taking place. LHB, the engineering firm of the project, recommended Bougalis & Sons for the repair.

Motion by Kennedy, seconded by Hansen to accept the bid proposal for \$221,000 by Bougalis & Sons to repair a sewer force main. Approved unanimously.

There being no further business, the meeting adjourned at 3:21 p.m.



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Payments

City of Grand Marais

Current Period: October 2018

Batch Name	10-11-18 AP Payments	User Dollar Amt	\$165,722.81	Computer Dollar Amt	\$165,722.81		
						\$0.00	In Balance
Refer	<u>76255 ARROWHEAD COOPERATIVE</u>			<u>Ck# 004368E 10/20/2018</u>			
Cash Payment	E 602-49490-321 Telephone						\$131.29
Invoice	2121 10/1/2018						
Cash Payment	E 604-49590-321 Telephone						\$193.63
Invoice	2244 10/1/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$324.92
Refer	<u>76259 GOPHER STATE ONE CALL</u>						
Cash Payment	E 601-49430-300 Professional Svcs (GENE						\$18.90
Invoice	8090971 9/30/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$18.90
Refer	<u>76260 WEX BANK</u>			<u>Ck# 004369E 10/3/2018</u>			
Cash Payment	E 602-49490-212 Motor Fuels						\$236.38
Invoice	55972377 9/23/2018						
Cash Payment	E 604-49570-212 Motor Fuels						\$492.87
Invoice	55974702 9/23/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$729.25
Refer	<u>76261 EATON</u>						
Cash Payment	E 604-49570-227 Utility Maint Supplies						\$4,554.35
Invoice	934352313 9/27/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$4,554.35
Refer	<u>76273 MMUA</u>						
Cash Payment	E 602-49490-430 Miscellaneous (GENERA						\$93.00
Invoice	51756 9/28/2018						
Cash Payment	E 604-49570-308 Safety Assistance Progra						\$62.00
Invoice	51756 9/28/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$155.00
Refer	<u>76276 MINNESOTA RURAL WATER ASSN</u>						
Cash Payment	E 602-49490-436 Membership Dues						\$275.00
Invoice	ANNUAL MEMBE 9/26/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$275.00
Refer	<u>76277 HACH COMPANY</u>						
Cash Payment	E 601-49420-210 Operating Supplies (GEN						\$583.17
Invoice	11153867 9/26/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$583.17
Refer	<u>76278 TOSHIBA BUSINESS SOLUTIONS</u>						
Cash Payment	E 602-49490-200 Office Supplies (GENER						\$21.34
Invoice	14824051 9/21/2018						
Cash Payment	E 601-49440-200 Office Supplies (GENER						\$21.35
Invoice	14824051 9/21/2018						
Cash Payment	E 604-49590-200 Office Supplies (GENER						\$75.89
Invoice	14824051 9/21/2018						
Transaction Date	10/5/2018			MAIN CHECKING G 10100		Total	\$118.58



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Payments

City of Grand Marais

Current Period: October 2018

Refer	76279	UTILITY CONSULTANTS, INC	-				
Cash Payment	E 602-49480-300	Professional Svcs (GENE				\$351.97	
Invoice	99487	9/28/2018					
Transaction Date	10/5/2018		MAIN CHECKING G	10100		Total	\$351.97
Refer	76280	NORTHERN DEWATERING	-				
Cash Payment	E 602-49451-530	Capital Outlay Improvem				\$5,400.00	
Invoice	36205	9/27/2018					
Transaction Date	10/5/2018		MAIN CHECKING G	10100		Total	\$5,400.00
Refer	76282	G&G SEPTIC	-				
Cash Payment	E 602-49480-317	Contracted Services				\$10,241.00	
Invoice	16678	9/30/2018					
Transaction Date	10/5/2018		MAIN CHECKING G	10100		Total	\$10,241.00
Refer	76287	LMCIT INSURANCE	-				
Cash Payment	E 601-49440-360	Insurance (GENERAL)				\$5,592.30	
Invoice	40001157	9/25/2018					
Cash Payment	E 604-49590-360	Insurance (GENERAL)				\$10,327.99	
Invoice	40001157	9/25/2018					
Cash Payment	E 602-49490-360	Insurance (GENERAL)				\$10,196.97	
Invoice	40001157	9/25/2018					
Cash Payment	E 602-49490-360	Insurance (GENERAL)				\$441.00	
Invoice	40001157	9/25/2018					
Cash Payment	E 604-49590-360	Insurance (GENERAL)				\$895.00	
Invoice	40001157	9/25/2018					
Transaction Date	10/5/2018		MAIN CHECKING G	10100		Total	\$27,453.26
Refer	76291	ZIEGLER INC.	-				
Cash Payment	E 604-49570-220	Repair/Maint Supply (GE				\$190.26	
Invoice	PC070213819	9/15/2018					
Cash Payment	E 601-49430-404	Repairs/Maint Machinery				\$54.36	
Invoice	PC070213819	9/15/2018					
Cash Payment	E 602-49451-404	Repairs/Maint Machinery				\$54.36	
Invoice	PC070213819	9/15/2018					
Transaction Date	10/9/2018		MAIN CHECKING G	10100		Total	\$298.98
Refer	76293	STUART C IRBY CO	-				
Cash Payment	E 604-49570-220	Repair/Maint Supply (GE				\$249.26	
Invoice	S010947511.005	9/20/2018					
Transaction Date	10/9/2018		MAIN CHECKING G	10100		Total	\$249.26
Refer	76296	US BANK	-				
Cash Payment	E 601-47027-611	Bond Interest				\$807.75	
Invoice	LOAN #130	9/20/2018					
Cash Payment	E 601-47027-620	Fiscal Agent s Fees				\$210.45	
Invoice	LOAN #130	9/20/2018					
Transaction Date	10/9/2018		MAIN CHECKING G	10100		Total	\$1,018.20
Refer	76297	QUILL CORPORATION	-				
Cash Payment	E 604-49590-200	Office Supplies (GENER				\$163.53	
Invoice	1142799	9/13/2018					
Cash Payment	E 602-49490-200	Office Supplies (GENER				\$141.43	
Invoice	1150090	9/13/2018					



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Current Period: October 2018

Cash Payment	E 601-49440-200 Office Supplies (GENER				\$16.06
Invoice 1153642	9/13/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$321.02
Refer	76299 POLLARDWATER	-			
Cash Payment	E 601-49430-404 Repairs/Maint Machinery				\$274.39
Invoice 0118754	9/13/2018				
Cash Payment	E 601-49430-382 Fire Hydrant Utilities				\$510.62
Invoice 0118626	9/12/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$785.01
Refer	76301 LHB ENGINEERS & ARCHITECTS	-			
Cash Payment	E 602-49431-303 Engineering Fees				\$3,007.50
Invoice 160861.00-12	9/13/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$3,007.50
Refer	76302 COOK COUNTY HOME CENTER	-			
Cash Payment	E 602-49451-210 Operating Supplies (GEN				\$227.04
Invoice 1160	9/30/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$227.04
Refer	76303 NORDIC ELECTRIC	-			
Cash Payment	E 601-49430-220 Repair/Maint Supply (GE				\$2,982.79
Invoice 15951	9/27/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$2,982.79
Refer	76304 NORTH SHORE WASTE	-			
Cash Payment	E 602-49480-384 Refuse/Garbage Disposa				\$92.43
Invoice 64257	9/30/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$92.43
Refer	76305 WESTERN LAKE SUPERIOR SANIT	-			
Cash Payment	E 602-49480-317 Contracted Services				\$3,375.92
Invoice 7810	10/3/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$3,375.92
Refer	76307 FERGUSON WATERWORKS	-			
Cash Payment	E 601-49430-220 Repair/Maint Supply (GE				\$684.78
Invoice 3417	9/28/2018				
Transaction Date	10/9/2018	MAIN CHECKING G	10100	Total	\$684.78



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Payments

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Current Period: October 2018

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$51,643.69
211 LIBRARY	\$6,555.11
215 LIBRARY RESTRICTED FUND	\$276.36
601 WATER	\$11,756.92
602 SEWER	\$34,286.63
604 ELECTRIC	\$17,204.78
609 MUNICIPAL LIQUOR FUND	\$43,999.32
	<hr/>
	\$165,722.81

Pre-Written Checks	\$1,054.17
Checks to be Generated by the Computer	\$62,194.16
Total	<hr/>
	\$63,248.33



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Payments

City of Grand Marais

Current Period: October 2018

Batch Name	10-12-18 APP	User Dollar Amt	\$189,146.78	
	Payments	Computer Dollar Amt	\$189,146.78	
			\$0.00	In Balance
Refer	<u>76314 MN DEPT OF REVENUE-EFTPS</u>	<u>Ck# 004374E 10/9/2018</u>		
Cash Payment	G 601-20800 Taxes Due (State MN)			\$1,384.00
Invoice	2-043-507-136 9/30/2018			
Cash Payment	G 604-20800 Taxes Due (State MN)			\$12,444.00
Invoice	2-043-507-136 9/30/2018			
Transaction Date	10/9/2018	MAIN CHECKING G 10100		Total \$13,828.00
Refer	<u>76315 VISA</u>	<u>Ck# 004375E 10/9/2018</u>		
Cash Payment	E 602-49451-220 Repair/Maint Supply (GE)			\$34.94
Invoice	0224 9/25/2018			
Transaction Date	10/10/2018	MAIN CHECKING G 10100		Total \$34.94

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$115,787.96
211 LIBRARY		\$105.99
215 LIBRARY RESTRICTED FUND		\$578.41
601 WATER		\$1,384.00
602 SEWER		\$34.94
604 ELECTRIC		\$12,444.00
609 MUNICIPAL LIQUOR FUND		\$58,811.48
		<u>\$189,146.78</u>

Pre-Written Checks	\$13,862.94
Checks to be Generated by the Computer	\$0.00
Total	<u>\$13,862.94</u>



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Payments

City of Grand Marais

Current Period: October 2018

Batch Name	102218DEPREF	User Dollar Amt	\$1,598.20		
	Payments	Computer Dollar Amt	\$1,598.20		
			\$0.00	In Balance	
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000345401			\$19.82
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$19.82
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000263500			\$43.36
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$43.36
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000165100			\$98.52
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$98.52
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000345900			\$147.24
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$147.24
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000334600			\$193.43
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$193.43
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000077300			\$65.80
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$65.80
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000346700			\$150.80
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$150.80
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000309900			\$154.55
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$154.55
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000294300			\$156.36
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$156.36
Refer	0	-			
Cash Payment	G 604-11504 Undistributed Receipts Invoice	000000317400			\$326.68
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total	\$326.68
Refer	0	-			



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Payments

City of Grand Marais

Current Period: October 2018

Cash Payment	G 604-11504 Undistributed Receipts	000000342300		\$241.64
Invoice				
Transaction Date	10/22/2018	MAIN CHECKING G	10100	Total <u>\$241.64</u>

Fund Summary

	10100 MAIN CHECKING GMSB	
604 ELECTRIC		<u>\$1,598.20</u>
		\$1,598.20

Pre-Written Checks		\$0.00
Checks to be Generated by the Computer		<u>\$1,598.20</u>
Total		\$1,598.20



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Payments

City of Grand Marais

Current Period: October 2018

Batch Name	10-31-18 AP	User Dollar Amt	\$278,610.21
Payments		Computer Dollar Amt	\$278,610.21
			\$0.00 In Balance

Refer	<u>76337 PUBLIC UTILITIES COMMISSION1</u>	<u>Ck# 004383E 10/26/2018</u>		
Cash Payment	E 602-49451-380 Utility Services (GENER			\$863.46
Invoice	October Bills	10/1/2018		
Cash Payment	E 602-49480-380 Utility Services (GENER			\$4,925.14
Invoice	October Bills	10/1/2018		
Cash Payment	E 604-49551-380 Utility Services (GENER			\$33.72
Invoice	October Bills	10/1/2018		
Cash Payment	E 601-49420-380 Utility Services (GENER			\$1,469.04
Invoice	October Bills	10/1/2018		
Transaction Date	10/19/2018	MAIN CHECKING G	10100	Total \$7,291.36
Refer	<u>76345 US BANK</u>			
Cash Payment	E 601-47027-601 Debt Srv Bond Principal			\$10,000.00
Invoice	131	10/23/2018		
Cash Payment	E 601-47027-611 Bond Interest			\$807.75
Invoice	131	10/23/2018		
Cash Payment	E 601-47027-620 Fiscal Agent s Fees			\$205.96
Invoice	131	10/23/2018		
Transaction Date	10/23/2018	MAIN CHECKING G	10100	Total \$11,013.71
Refer	<u>76346 STUART C IRBY CO</u>			
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$274.19
Invoice	zd010987014.002	10/22/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$248.27
Invoice	S010947511.007	10/3/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$1,263.71
Invoice	S010986410.003	10/11/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$27.60
Invoice	S010986410.002	10/11/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$2,010.61
Invoice	S010986479.001	10/15/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$818.23
Invoice	S010986479.002	10/16/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$151.33
Invoice	S010986410.001	10/11/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$1,057.41
Invoice	S010987014.001	10/11/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$1,143.36
Invoice	S010986479.004	10/17/2018		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$486.41
Invoice	S010986410.004	10/23/2018		
Transaction Date	10/23/2018	MAIN CHECKING G	10100	Total \$7,481.12
Refer	<u>76363 EHLERS</u>			
Cash Payment	E 604-47032-620 Fiscal Agent s Fees			\$3,300.00
Invoice	78176	10/8/2018		
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total \$3,300.00



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Current Period: October 2018

Refer	76365	FLAHERTY & HOOD, P.A.	-			
Cash Payment	E 602-49481-304	Attorney(Civil)			\$36.25	
Invoice	11849	9/4/2018				
Cash Payment	E 602-49481-304	Attorney(Civil)			\$217.50	
Invoice	12037	10/2/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$253.75	
Refer	76366	HAWKINS, INC.	-			
Cash Payment	E 601-49420-218	Operating Supplies- Che			\$407.44	
Invoice	4374904	10/3/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$407.44	
Refer	76367	MMUA	-			
Cash Payment	E 604-49570-308	Safety Assistance Progra			\$450.00	
Invoice	51950	10/5/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$450.00	
Refer	76368	SMMPA		Ck# 004388E 10/25/2018		
Cash Payment	E 604-49560-388	Purchase Power			\$124,550.34	
Invoice	SEPTEMBER BIL	10/1/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$124,550.34	
Refer	76369	EATON	-			
Cash Payment	E 604-49570-227	Utility Maint Supplies			\$2,984.65	
Invoice	934289990	9/21/2018				
Cash Payment	E 604-49570-227	Utility Maint Supplies			\$8,511.77	
Invoice	934434268	10/4/2018				
Cash Payment	E 604-49570-227	Utility Maint Supplies			\$5,571.34	
Invoice	934460400	10/9/2018				
Cash Payment	E 604-49570-227	Utility Maint Supplies			\$908.66	
Invoice	934487847	10/12/2018				
Cash Payment	E 604-49570-227	Utility Maint Supplies			\$2,166.63	
Invoice	934607221	10/18/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$20,143.05	
Refer	76370	ZIEGLER INC.	-			
Cash Payment	E 604-49570-220	Repair/Maint Supply (GE			\$543.60	
Invoice	PC070213819	10/10/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$543.60	
Refer	76371	PSN		Ck# 004389E 10/5/2018		
Cash Payment	E 601-49440-432	Credit Card Charges			\$68.01	
Invoice	183119	10/5/2018				
Cash Payment	E 602-49490-432	Credit Card Charges			\$68.01	
Invoice	183119	10/5/2018				
Cash Payment	E 604-49590-432	Credit Card Charges			\$241.80	
Invoice	183119	10/5/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$377.82	
Refer	76375	CENTURYLINK	-			
Cash Payment	E 601-49440-321	Telephone			\$138.72	
Invoice	218 D24-1002	10/1/2018				
Cash Payment	E 601-49440-321	Telephone			\$113.43	
Invoice	218 387-1788	10/1/2018				



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Payments

City of Grand Marais

Current Period: October 2018

Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$252.15
Refer	76376 <i>W.W. GOETSCH ASSOCIATES, INC</i>				
Cash Payment	E 602-49451-228 Repair & Maintenance				\$1,075.38
Invoice	100904 10/5/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$1,075.38
Refer	76377 <i>AE2S</i>				
Cash Payment	E 602-49481-304 Attorney(Civil)				\$4,259.83
Invoice	60120 10/9/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$4,259.83
Refer	76378 <i>STEVE S SPORTS AND AUTO</i>				
Cash Payment	E 601-49430-210 Operating Supplies (GEN				\$5.59
Invoice	274746 9/12/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$5.59
Refer	76383 <i>SUNSHINE FILTERS OF PINELLAS,</i>				
Cash Payment	E 602-49480-210 Operating Supplies (GEN				\$234.78
Invoice	132976 10/11/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$234.78
Refer	76384 <i>SERVOCAL INSTRUMENTS, INC</i>				
Cash Payment	E 602-49480-210 Operating Supplies (GEN				\$268.52
Invoice	8329 9/24/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$268.52
Refer	76385 <i>MARINE GENERAL</i>				
Cash Payment	E 604-49570-241 Safety Equipment				\$574.92
Invoice	64377 10/16/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$574.92
Refer	76388 <i>NORDIC ELECTRIC</i>				
Cash Payment	E 602-49451-228 Repair & Maintenance				\$270.80
Invoice	15983 10/16/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$270.80
Refer	76389 <i>WEX BANK</i>				
Cash Payment	E 604-49570-212 Motor Fuels				\$361.56
Invoice	November Bills 11/1/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$361.56
Refer	76394 <i>GRAND MARAIS AUTO PARTS, INC</i>				
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE				\$240.34
Invoice	2088 10/23/2018				
Transaction Date	10/26/2018	MAIN CHECKING G	10100	Total	\$240.34



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Payments

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Current Period: October 2018

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$72,946.97
211 LIBRARY		\$1,162.29
215 LIBRARY RESTRICTED FUND		\$1,308.70
601 WATER		\$13,215.94
602 SEWER		\$12,219.67
604 ELECTRIC		\$157,920.45
609 MUNICIPAL LIQUOR FUND		\$19,836.19
		<hr/>
		\$278,610.21

Pre-Written Checks	\$132,581.08
Checks to be Generated by the Computer	\$50,774.98
Total	<hr/>
	\$183,356.06



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City of Grand Marais

Payments

Current Period: November 2018

Batch Name	11/09/18 APP	User Dollar Amt	\$97,891.15	
	Payments	Computer Dollar Amt	\$97,891.15	
				\$0.00 In Balance
Refer	76429 PSN	Ck#	004399E	11/6/2018
Cash Payment	E 604-49590-432 Credit Card Charges			\$271.11
Invoice	184766		11/4/2018	
Cash Payment	E 601-49440-432 Credit Card Charges			\$76.25
Invoice	184766		11/4/2018	
Cash Payment	E 602-49490-432 Credit Card Charges			\$76.24
Invoice	184766		11/4/2018	
Transaction Date	11/8/2018	MAIN CHECKING G	10100	Total \$423.60

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$46,440.47
215 LIBRARY RESTRICTED FUND		\$447.20
601 WATER		\$76.25
602 SEWER		\$76.24
604 ELECTRIC		\$271.11
609 MUNICIPAL LIQUOR FUND		\$50,579.88
		<u>\$97,891.15</u>

Pre-Written Checks	\$423.60
Checks to be Generated by the Computer	\$0.00
Total	<u>\$423.60</u>



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Payments

City of Grand Marais

Current Period: November 2018

Batch Name	11-15-18 AP	User Dollar Amt	\$223,805.28		
	Payments	Computer Dollar Amt	\$223,805.28		
				\$0.00	In Balance
Refer	76450	TOSHIBA BUSINESS SOLUTIONS	-		
Cash Payment	E 604-49590-200	Office Supplies (GENER		\$76.19	
Invoice	14903362	10/25/2018			
Cash Payment	E 601-49440-200	Office Supplies (GENER		\$21.42	
Invoice	14903362	10/25/2018			
Cash Payment	E 602-49490-200	Office Supplies (GENER		\$21.43	
Invoice	14903362	10/25/2018			
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$119.04
Refer	76451	LHB ENGINEERS & ARCHITECTS	-		
Cash Payment	E 601-49431-303	Engineering Fees		\$1,638.00	
Invoice	160861.00-13	10/12/2018			
Cash Payment	E 602-49431-303	Engineering Fees		\$702.00	
Invoice	160861.00-13	10/12/2018			
Cash Payment	E 602-49451-530	Capital Outlay Improvem		\$7,545.77	
Invoice	180719.00-1	10/17/2018			
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$9,885.77
Refer	76452	ALLIED GENERATORS	-		
Cash Payment	E 604-49551-317	Contracted Services		\$1,623.40	
Invoice	18079	10/22/2018			
Cash Payment	E 604-49551-317	Contracted Services		\$680.27	
Invoice	18643	10/22/2018			
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$2,303.67
Refer	76454	PUBLIC UTILITIES COMMISSION1	Ck# 004400E 11/9/2018		
Cash Payment	E 602-49451-380	Utility Services (GENER		\$960.94	
Invoice	November Bills	11/1/2018			
Cash Payment	E 602-49480-380	Utility Services (GENER		\$4,057.25	
Invoice	November Bills	11/1/2018			
Cash Payment	E 601-49420-380	Utility Services (GENER		\$1,455.98	
Invoice	November Bills	11/1/2018			
Cash Payment	E 604-49551-380	Utility Services (GENER		\$32.40	
Invoice	November Bills	11/1/2018			
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$6,506.57
Refer	76458	GRAND MARAIS SUPERAMERICA	-		
Cash Payment	E 604-49570-212	Motor Fuels		\$59.93	
Invoice	554446	10/19/2018			
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$59.93
Refer	76459	STEVE S SPORTS AND AUTO	-		
Cash Payment	E 604-49570-220	Repair/Maint Supply (GE		\$22.63	
Invoice	275695	10/29/2018			
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$22.63
Refer	76460	JOHNSON S FOODS	-		
Cash Payment	E 604-49570-210	Operating Supplies (GEN		\$12.12	
Invoice	1848	1/21/2018			



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Payments

City of Grand Marais

Current Period: November 2018

Cash Payment	E 604-49570-210 Operating Supplies (GEN)				\$21.98
Invoice 1848	10/17/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$34.10
Refer	76461 JAY S HEATING	-			
Cash Payment	E 604-49570-210 Operating Supplies (GEN)				\$129.00
Invoice 2088	11/1/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$129.00
Refer	76462 POWER PLANT COMPLIANCE	-			
Cash Payment	E 604-49551-317 Contracted Services				\$13,750.00
Invoice 15645	11/1/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$13,750.00
Refer	76463 NORTH SHORE WASTE	-			
Cash Payment	E 602-49480-384 Refuse/Garbage Disposa				\$92.43
Invoice 64571	10/31/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$92.43
Refer	76464 EATON	-			
Cash Payment	E 604-49570-227 Utility Maint Supplies				\$4,510.13
Invoice 934607217	10/20/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$4,510.13
Refer	76466 GOPHER STATE ONE CALL	-			
Cash Payment	E 604-49570-317 Contracted Services				\$20.25
Invoice 8100972	10/31/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$20.25
Refer	76467 G&G SEPTIC	-			
Cash Payment	E 602-49480-317 Contracted Services				\$18,892.50
Invoice 16961	10/30/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$18,892.50
Refer	76471 TEAM LABORATORY CHEMICAL C	-			
Cash Payment	E 602-49480-210 Operating Supplies (GEN)				\$1,071.34
Invoice INV0013667	10/26/2018				
Cash Payment	E 602-49451-220 Repair/Maint Supply (GE)				\$610.66
Invoice INV0013667	10/26/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$1,682.00
Refer	76472 BANYON DATA SYSTEMS,INC	-			
Cash Payment	E 604-49590-310 Service Agreements				\$1,721.60
Invoice 00158000	10/20/2018				
Cash Payment	E 601-49440-310 Service Agreements				\$484.20
Invoice 00158000	10/20/2018				
Cash Payment	E 602-49490-310 Service Agreements				\$484.20
Invoice 00158000	10/20/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$2,690.00
Refer	76476 METERING & TECHNOLOGY SOLU	-			
Cash Payment	E 601-49430-210 Operating Supplies (GEN)				\$1,535.43
Invoice 12940	11/5/2018				
Transaction Date	11/9/2018	MAIN CHECKING G	10100	Total	\$1,535.43



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Payments

City of Grand Marais

Current Period: November 2018

Refer	76477	NORTHERN DEWATERING	-				
Cash Payment	E 602-49451-530	Capital Outlay Improvem				\$6,200.00	
Invoice	36318	10/24/2018					
Transaction Date	11/9/2018		MAIN CHECKING G	10100		Total	\$6,200.00
Refer	76478	STUART C IRBY CO	-				
Cash Payment	E 604-49570-210	Operating Supplies (GEN				\$121.20	
Invoice	S010988995.001	10/26/2018					
Cash Payment	E 604-49570-210	Operating Supplies (GEN				\$411.23	
Invoice	S010906305.002	10/26/2018					
Transaction Date	11/9/2018		MAIN CHECKING G	10100		Total	\$532.43
Refer	76481	WESTERN LAKE SUPERIOR SANIT	-				
Cash Payment	E 602-49480-317	Contracted Services				\$5,508.81	
Invoice	7810	11/2/2018					
Transaction Date	11/9/2018		MAIN CHECKING G	10100		Total	\$5,508.81
Refer	76486	UTILITY CONSULTANTS, INC	-				
Cash Payment	E 602-49480-300	Professional Srvs (GENE				\$743.27	
Invoice	99822	11/1/2018					
Transaction Date	11/9/2018		MAIN CHECKING G	10100		Total	\$743.27
Refer	76490	LEAGUE OF MN CITIES - W/C	-				
Cash Payment	E 604-49590-360	Insurance (GENERAL)				-\$995.50	
Invoice	WC 1003965-1	11/5/2018					
Cash Payment	E 601-49440-360	Insurance (GENERAL)				-\$343.53	
Invoice	WC 1003965-1	11/5/2018					
Cash Payment	E 602-49490-360	Insurance (GENERAL)				\$327.51	
Invoice	WC 1003965-1	11/5/2018					
Transaction Date	11/9/2018		MAIN CHECKING G	10100		Total	-\$1,011.52
Refer	76495	WEX BANK			Ck# 004401E 11/7/2018		
Cash Payment	E 602-49490-212	Motor Fuels				\$11.21	
Invoice	56356691	10/23/2018					
Cash Payment	E 601-49440-212	Motor Fuels				\$11.21	
Invoice	56356691	10/23/2018					
Cash Payment	E 604-49570-212	Motor Fuels				\$39.24	
Invoice	56356691	10/23/2018					
Cash Payment	E 602-49490-212	Motor Fuels				\$169.11	
Invoice	56366225	10/23/2018					
Cash Payment	E 604-49570-212	Motor Fuels				\$95.59	
Invoice	56350080	10/23/2018					
Transaction Date	11/9/2018		MAIN CHECKING G	10100		Total	\$326.36
Refer	76497	ARROWHEAD COOPERATIVE			Ck# 004403E 11/20/2018		
Cash Payment	E 602-49490-321	Telephone				\$130.61	
Invoice	2121	11/1/2018					
Cash Payment	E 604-49590-321	Telephone				\$192.41	
Invoice	2244	11/1/2018					
Transaction Date	11/9/2018		MAIN CHECKING G	10100		Total	\$323.02
Refer	76498	SIVERTSON PROPERTIES LLC	-				
Cash Payment	E 602-49451-228	Repair & Maintenance			Full settlement and release	\$10,364.00	
Invoice	Settlement&Rele	1/10/2018					



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Payments

City of Grand Marais

Current Period: November 2018

Transaction Date	11/9/2018	MAIN CHECKING G 10100	Total	\$10,364.00
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Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$135,350.70
211 LIBRARY	\$1,542.18
215 LIBRARY RESTRICTED FUND	\$857.38
601 WATER	\$4,802.71
602 SEWER	\$57,893.04
604 ELECTRIC	\$22,524.07
609 MUNICIPAL LIQUOR FUND	\$835.20
	<u>\$223,805.28</u>

Pre-Written Checks	\$7,155.95
Checks to be Generated by the Computer	\$78,063.87
Total	<u>\$85,219.82</u>

City of Grand Marais

MEMO

TO: Chair Hansen
Public Utilities Commissioners
FROM: Michael J. Roth, City Administrator
DATE: November 9, 2018
SUBJECT: 2019 Budget Update

Draft budgets are not quite ready. We are still waiting on some of the details of the health insurance change to solidify. Given the schedule, we will not be able to distribute until Tuesday. You can discuss at your meeting whether or not to schedule any supplemental budget time.

City of Grand Marais

MEMO

TO: Chair Hansen
Public Utilities Commissioners
FROM: Michael J. Roth, City Administrator
DATE: November 9, 2018
SUBJECT: AMI Update

At your meeting staff will provide an update on the AMI project. Network equipment installation is being finalized on Tuesday. After that we will be able to install our meters for the pilot project.

Also at the meeting we will review the pilot project data management arrangements.



Monthly Update

Butcher, Keith <kr.butcher@smmpa.org>
To: _DL MEM North <memnorth@smmpa.org>
Cc: _DL SMP Member Support <smpmem@smmpa.org>

Wed, Oct 10, 2018 at 1:56 PM

Good Afternoon Everyone,

Here is a summary of my recent activities for the last couple of months. Please let me know if you have any questions and I hope to see some of you at the annual meeting tomorrow.

Thanks,

Keith

- 1.) Grand Marais
 - a. Helping with an article on the Hospital addition for the SMMPA newsletter.
- 2.) North Branch
 - a. Working with Dave Skiba and Dan Fairbanks on an LED rebate for Branch Manufacturing.
 - b. TLED rebate issued to CHP
 - i. 4.50 kW; 22,207 kWh; \$1,621.83
 - c. LED rebate issued to Lamar Advertising
 - i. 0 kW; 19,906 kWh; \$1,668
 - d. LED rebate issued to North Branch Water and Light
 - i. 0 kW; 18,909 kWh; \$2,054.99
 - e. Working with Gary (Hair Design) on a TLED retrofit
- 3.) Princeton
 - a. Helped with some residential rebate applications.
 - b. Received preliminary rebate information for the new Aldi's
 - c. Received preliminary rebate information for at lighting retrofit at Holiday.
 - d. Working with Brad (Coborn's) on an LED retrofit for both overhead lights and refrigerated display cases. Brad and I talked on 10/8. They have two phases complete and hope to have the third phase completed in the next 2 to 3 weeks. I expect to have the project wrapped up by the end of November.
 - e. LED rebate issued to White Birch Dental
 - i. 2.30 kW; 12,735 kWh; \$310.75

- f. Rebates issued to Villa Manor
 - i. Lighting
 - 1. 0.77 kW; 5,526 kWh; \$416.23
 - ii. Appliances
 - 1. 0.16 kW; 233 kWh; \$40
- g. Glenn (Be Bright Representative) stopped by Marv's True Value to check displays and answer questions. Everything looks good.
- h. LED rebates issued to Elim Home
 - i. 4.33 kW; 30,205 kWh; \$784.77
- i. Evaluating a custom rebate application for a new walk-in freezer for the school district.

4.) Mora

- a. Working with Tony Nelson (contractor) on the First Light Hospital addition.
- b. Room A/C rebate issued for power plant
 - i. 0.06 kW; 25 kWh
- c. Working with Tim Joy on an LED retrofit project. Estimated completion is late 2018 or early 2019.
- d. Received preliminary rebate information for at lighting retrofit at Holiday.
- e. Working with Barry (Dairy Queen) on several different rebate applications.
- f. Glenn (Be Bright Representative) stopped by Ace Hardware and Johnson Hardware to check displays and answer questions. Everything looks good.

5.) Litchfield

- a. Rebates issued for new Casey's
 - i. 3.24 kW; 32,777 kWh; \$8,308.70
- b. ASHP rebate issued to Parts City. Post-inspection conducted on 8/14.
 - i. 0.85 kW; 1,649 kWh; \$575
- c. Working with Design Electric on the LED rebate for FDA's new dryer building.
- d. HVAC rebate issued to Litchfield Vet Clinic
 - i. 1.26 kW; 1,638 kWh; \$375
- e. HVAC rebates issued to Johnson Hagglund Funeral Home
 - i. Furnace Fan Motors
 - 1. 0 kW; 1,876 kWh; \$500
 - ii. A/C
 - 1. 0.54 kW; 711 kWh; \$724.38
- f. LED rebate issued to IRD Glass. Post-inspection conducted on 9/25.
 - i. 10.81 kW; 53,364 kWh; \$3,060
- g. LED rebate issued to AmericInn
 - i. 0 kW; 15,003 kWh; \$400

- h. Helping Damian (Total Energy Concepts) on an LED proposal for IPS.
- i. Helping Joe Kloss (Anderson Chemical) on an LED proposal that he received from a contractor.

6.) Redwood Falls

- a. Helped with some residential rebate applications.
- b. Exterior LED rebate issued to Redwood Valley Lodge
 - i. 0 kW; 47,628 kWh; \$3,341
- c. Helped Lisa (Redwood HRA) answer a question about their rebates.

7.) General

- a. Final survey list is complete for Preston and Blooming Prairie. I will start working on Grand Marais next.
- b. Helping with this year's Be Bright and Holiday LED campaigns
- c. Attended the 2018 CEE Industry Trade Partners meeting. I am learning about a new federal effort to promote high-efficiency clean water pumps.

Keith R. Butcher Energy Services Representative	Mobile: (507) 990-5907
Southern Minnesota Municipal Power Agency 500 First Avenue Southwest Rochester, Minnesota 55902-3303	Office Fax: (507) 292-6414 Email: kr.butcher@smmpa.org
	Individual member contact information at SaveEnergyInMyCommunity.com
	simply click on your city