

AGENDA
CITY COUNCIL MEETING
February 12, 2020
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. 2020 Tobacco License Renewal

E. 6:40 Planning Commission Report
-Resolution 2020-02 Brazell Conditional Use Permit

F. 6:50 Public Art Guiding Principles, CEC

G. 7:30 Public Utilities Commission Report

H. 7:35 Personnel
-Library Director Appointment

I. 7:45 Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Fire SCBA Grant Memo
3. Upcoming Meeting Schedule

K. 7:45 Adjourn

Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

THE PURPOSE OF THE PLAN

See the Big Picture:

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

Set a Course for the Future:

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

Guide Future Action + Decision-Making:

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

GRAND MARAIS COMMUNITY GOALS

The following six community goals* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

Support and enhance local business.

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

Ensure access to affordable, lifecycle housing for all people.

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

Invest in safe, people-friendly infrastructure that supports active living.

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

Enhance the community's deep connection to the outdoors and active engagement with the environment.

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

Encourage the expansion of sustainable energy uses.

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

Expand education for the mind, body, and soul.

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

CITY OF GRAND MARAIS
MINUTES
January 29, 2020

Mayor Arrowsmith-DeCoux called the meeting to order at 6:32 p.m.

Members present: Jay Arrowsmith-DeCoux, Anton Moody and Kelly Swearingen

Members absent: Craig Schulte and Tim Kennedy

Staff present: Mike Roth, Patrick Knight, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. No one spoke.

Motion by Swearingen, seconded by Moody to approve the Agenda; January 8, 2020, Minutes; Payment of Bills; Paying Agent Agreement with Ehlers; American Legion Post 413 Application to Conduct Excluded Bingo and State of Minnesota Grant Agreement PO ID 300007635. Approved unanimously.

Linda Jurek, Executive Director of Visit Cook County and Jim Boyd, Executive Director of Cook County Chamber of Commerce, presented their marketing plan for communicating to residents and visitors regarding Highway 61 Reconstruction navigation. The developing plan for 2020 Communications is \$ 11,650. Visit Cook County will contribute \$2,500 and Cook County Chamber of Commerce will contribute \$2,500 and they request the remaining \$6,650 from the City of Grand Marais. The marketing plan includes website design, logo and branding that can be used for communications, rack cards, Hard Hat Hoedowns, yard signs, billboard signs and shuttle service during busy festival events.

Motion by Moody, seconded by Arrowsmith-DeCoux to contribute \$ 6,650 toward the marketing plan for 2020 and that any remaining funds would be used toward the marketing plan for 2021. Approved unanimously.

Bruce Cornwall, LHB Architect, presented revisions to pre-design concepts of the City Hall/Liquor Store site after comments received in October: smaller council chambers, smaller garage, partner space options, 2-way parking, natural elements. Cornwall presented three new concept drawings of 17,300 ft², 16,200 ft² and 15,400 ft². All office spaces are 11' X 11'. Council chambers in new designs have capacity between 80 – 92, energy efficiency considerations and roof options. Exterior façade would show differences between the liquor store, city hall and public restrooms. Initial costs are estimated between \$4.5 and \$5.65 million. A worksession will be scheduled in February or March.

Motion by Arrowsmith-DeCoux, seconded by Swearingen to appoint John Books to the Library Board. Approved unanimously.

Motion by Moody, seconded by Swearingen to approve the Property Maintenance Supervisor MOU with AFSCME. Approved unanimously.

Pay Equity Compliance Implementation Report was discussed. Almost all jobs are on a straight regression line. The linemen are paid above the line due to market conditions and competition in the county that pays higher than the City. The statistical analysis shows that we are in compliance with Pay Equity.

Motion by Moody, seconded by Swearingen to approve the Pay Equity Compliance Implementation Report. Approved unanimously.

Mayor Arrowsmith-DeCoux's Report:

- 1) The Library Board is going through the process of hiring a new director. Interviews will be held on Friday, January 31.
- 2) The Local Emergency Preparedness Group is planning for the April EMS Conference and March Round-up risks.
- 3) Attended the League of MN Cities training.
- 4) Met with the Arrowhead Animal Rescue regarding the dog pound and ideas for partnerships.
- 5) The Climate Action Plan Steering Committee is benchmarking carbon emissions.
- 6) Attended the Downtown Business Coalition Meeting.
- 7) Working on improving relationships with the Grand Portage Tribal Council
- 8) The Violence Prevention Center had a leadership change, but is offering the same services as in the past.
- 9) Worked with the Art Colony about possible locations for the Art Festival in 2021 because traffic will be routed through Wisconsin Street during Highway 61 reconstruction.
- 10) CCLEP received a 3 year grant for large scale solar, roof top solar and recruiting solar electricians.
- 11) Received some concerns about snowplowing/clearing.

There being no further business, the meeting adjourned at 8:58 p.m.



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: February 2020

Batch Name	2-13-20 AP	User Dollar Amt	\$143,673.60
Payments		Computer Dollar Amt	\$143,673.60

\$0.00 In Balance

Refer 79189 PUBLIC UTILITIES COMMISSION1 Ck# 004831E 2/3/2020

Cash Payment	E 602-49451-380 Utility Services (GENER		\$1,146.42
Invoice FEB 2020	2/1/2020		
Cash Payment	E 602-49480-380 Utility Services (GENER		\$3,793.86
Invoice FEB 2020	2/1/2020		
Cash Payment	E 601-49420-380 Utility Services (GENER		\$2,412.44
Invoice FEB 2020	2/1/2020		
Cash Payment	E 604-49551-380 Utility Services (GENER		\$33.90
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-42200-380 Utility Services (GENER		\$140.43
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-42200-382 Fire Hydrant Utilities		\$1,103.70
Invoice FEB 2020	2/1/2020		
Cash Payment	E 211-45500-380 Utility Services (GENER		\$527.86
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-45100-380 Utility Services (GENER		\$879.04
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-45184-380 Utility Services (GENER		\$260.10
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-45189-380 Utility Services (GENER		\$56.71
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-41940-380 Utility Services (GENER		\$1,335.63
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-43100-381 Street Light Utilities		\$2,233.51
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-43100-380 Utility Services (GENER		\$24.36
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-42700-380 Utility Services (GENER		\$159.78
Invoice FEB 2020	2/1/2020		
Cash Payment	E 101-41942-380 Utility Services (GENER		\$662.96
Invoice FEB 2020	2/1/2020		

Transaction Date	1/29/2020	MAIN CHECKING G 10100	Total	\$14,770.70
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Refer 79240 SUPERIOR BEVERAGES LLC

Cash Payment	E 609-49750-252 Beer For Resale	2020	\$287.00
Invoice 842972	2/5/2020		
Cash Payment	E 609-49750-252 Beer For Resale	2020	\$1,082.20
Invoice 842973	2/5/2020		
Cash Payment	E 609-49750-252 Beer For Resale	2020	\$3,573.35
Invoice 842547	1/29/2020		

Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$4,942.55
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Refer 79241 MN DEPT OF HEALTH-DRINKING

Cash Payment	E 601-49440-439 Licenses	GREG LYKINS	\$32.00
Invoice SYS OPERATOR	2/1/2020		

Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$32.00
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Refer 79242 SOUTHERN GLAZER S OF MN



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Payments

City of Grand Marais

Current Period: February 2020

Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$2,841.76
Invoice	1920948	2/5/2020		
Cash Payment	E 609-49750-333 Freight and Express	2020		\$59.62
Invoice	1920948	2/5/2020		
Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$3,613.92
Invoice	1918381	1/29/2020		
Cash Payment	E 609-49750-333 Freight and Express	2020		\$71.75
Invoice	1918381	1/29/2020		
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total \$6,587.05
Refer	79243	GRAND MARAIS ART COLONY	-	
Cash Payment	E 101-45125-340 Advertising	2020		\$250.00
Invoice	2020 PARTNER	1/1/2020		
Cash Payment	E 101-45100-340 Advertising	2020		\$1,000.00
Invoice	2020 PARTNER	1/1/2020		
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total \$1,250.00
Refer	79244	GRAND MARAIS AUTO PARTS, INC	-	
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2020		\$32.91
Invoice	1712	1/22/2020		
Cash Payment	E 604-49570-210 Operating Supplies (GEN	2020		\$77.23
Invoice	2088	1/22/2020		
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2020		\$284.88
Invoice	3125	1/22/2020		
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total \$395.02
Refer	79245	ARROWHEAD COOPERATIVE	Ck# 004835E 2/20/2020	
Cash Payment	E 101-45125-321 Telephone	2020		\$112.02
Invoice	1234	2/1/2020		
Cash Payment	E 101-45100-321 Telephone	2020		\$454.27
Invoice	2131	2/1/2020		
Cash Payment	E 101-42200-321 Telephone	2020		\$152.70
Invoice	2747	2/1/2020		
Cash Payment	E 602-49490-321 Telephone	2020		\$127.72
Invoice	2121	2/1/2020		
Cash Payment	E 609-49750-321 Telephone	2020		\$99.54
Invoice	985	2/1/2020		
Cash Payment	E 101-41400-321 Telephone	2020		\$237.78
Invoice	985	2/1/2020		
Cash Payment	E 604-49590-321 Telephone	2020		\$189.30
Invoice	2244	2/1/2020		
Cash Payment	E 211-45500-321 Telephone	2020		\$157.75
Invoice	2199	2/1/2020		
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total \$1,531.08
Refer	79246	NORTH SHORE WASTE	-	
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa	2020		\$1,834.56
Invoice	70653	1/31/2020		
Cash Payment	E 101-45125-384 Refuse/Garbage Disposa	2019		\$55.20
Invoice	67017	5/16/2019		
Cash Payment	E 101-45125-384 Refuse/Garbage Disposa	2019		\$81.17
Invoice	69602	10/31/2019		



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City of Grand Marais

Current Period: February 2020

Cash Payment	E 101-43100-384 Refuse/Garbage Disposa	2020							\$589.68
Invoice	70668	1/31/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$2,560.61
Refer	79247	G&G SEPTIC							
Cash Payment	E 101-45100-418 Portable Toilet Rentals	2020							\$102.95
Invoice	19661	1/29/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$102.95
Refer	79248	COOK COUNTY HOME CENTER							
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2020							\$106.43
Invoice	1712	1/31/2020							
Cash Payment	E 601-49420-210 Operating Supplies (GEN	2020							\$534.34
Invoice	1160	1/31/2020							
Cash Payment	E 604-49570-210 Operating Supplies (GEN	220							\$231.13
Invoice	2088	1/31/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$871.90
Refer	79249	LOCATORS & SUPPLIES, INC							
Cash Payment	E 604-49570-210 Operating Supplies (GEN	2020							\$244.24
Invoice	0282164-IN	2/5/2020							
Cash Payment	E 604-49570-210 Operating Supplies (GEN	2020							\$30.45
Invoice	0282103-IN	1/31/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$274.69
Refer	79250	GOPHER STATE ONE CALL							
Cash Payment	E 601-49430-430 Miscellaneous (GENERA	2020							\$1.35
Invoice	0010985	1/31/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$1.35
Refer	79251	UTILITY CONSULTANTS, INC							
Cash Payment	E 602-49480-300 Professional Srvs (GENE	2020							\$551.85
Invoice	104123	1/28/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$551.85
Refer	79252	COMO OIL & PROPANE							
Cash Payment	E 101-42200-217 Heating Fuel	2020							\$468.99
Invoice	1500922259	1/30/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$468.99
Refer	79253	QUALITY FLOW SYSTEMS, INC							
Cash Payment	E 601-49420-221 Equipment Parts/Building	2020							\$166.99
Invoice	38492	1/29/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$166.99
Refer	79254	SHANE STEELE							
Cash Payment	E 101-41900-465 Climate Action Plan	2020							\$3,750.00
Invoice	JAN 2020	2/4/2020							
Transaction Date	2/6/2020		MAIN CHECKING G	10100			Total		\$3,750.00
Refer	79255	JAVA MOOSE							
Cash Payment	E 101-41400-200 Office Supplies (GENER	2020							\$55.00
Invoice	984	2/2/2020							
Cash Payment	E 604-49590-200 Office Supplies (GENER	2020							\$55.00
Invoice	984	2/2/2020							



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Current Period: February 2020

Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$110.00
Refer	79256	COOK COUNTY AUDITOR-TREASU	-	
Cash Payment	G 101-20800 Taxes Due (State MN)	2019		\$0.67
Invoice	LODGE TAX	12/1/2019		
Cash Payment	G 101-20800 Taxes Due (State MN)	2020		\$2,402.27
Invoice	LODGE TAX	1/1/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$2,402.94
Refer	79257	MINNESOTA LIFE	-	
Cash Payment	G 101-21716 MN Mutual Life	2020		\$302.10
Invoice	0028722	2/1/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$302.10
Refer	79258	CRYSTEEL TRUCK EQUIPMENT	-	
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2020		\$951.50
Invoice	FP175847	1/2/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$951.50
Refer	79259	PSN	Ck# 004836E 2/3/2020	
Cash Payment	E 604-49590-432 Credit Card Charges	2020		\$431.18
Invoice	210763	2/3/2020		
Cash Payment	E 601-49440-432 Credit Card Charges	2020		\$121.27
Invoice	210763	2/3/2020		
Cash Payment	E 602-49490-432 Credit Card Charges	2020		\$121.27
Invoice	210763	2/3/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$673.72
Refer	79260	STEVE S SPORTS AND AUTO	-	
Cash Payment	E 602-49480-210 Operating Supplies (GEN	2020		\$20.59
Invoice	284227	1/29/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$20.59
Refer	79261	NORTH SHORE ANALYTICAL, INC	-	
Cash Payment	E 602-49480-300 Professional Srvs (GENE	2020		\$430.00
Invoice	12966	1/30/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$430.00
Refer	79262	WINEBOW	-	
Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$1,430.00
Invoice	MN00073861	1/29/2020		
Cash Payment	E 609-49750-333 Freight and Express	2020		\$22.50
Invoice	MN00073861	1/29/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$1,452.50
Refer	79263	COCA-COLA REFRESHMENTS	-	
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa	2020		\$122.35
Invoice	2466745	1/29/2020		
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$122.35
Refer	79264	BERNICKS	-	
Cash Payment	E 609-49750-252 Beer For Resale	2020		\$5,942.79
Invoice	722150	1/30/2020		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa	2020		\$39.50
Invoice	722149	1/30/2020		



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Current Period: February 2020

Cash Payment	E 609-49750-252 Beer For Resale	2020			\$33.00
Invoice 6046	1/23/2020				
Cash Payment	E 609-49750-252 Beer For Resale	2020			\$9,007.80
Invoice 723211	2/6/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$15,023.09
Refer	79265 BOURGET IMPORTS, LLC	-			
Cash Payment	E 609-49750-251 Liquor For Resale	2020			\$744.00
Invoice 168234	1/28/2020				
Cash Payment	E 609-49750-333 Freight and Express	2020			\$31.50
Invoice 168234	1/28/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$775.50
Refer	79266 BREAKTHRU BEVERAGE	-			
Cash Payment	E 609-49750-251 Liquor For Resale	2020			\$2,865.26
Invoice 1081092431	1/28/2020				
Cash Payment	E 609-49750-333 Freight and Express	2020			\$58.12
Invoice 1081092431	1/28/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$2,923.38
Refer	79267 ROOTSTOCK WINE COMPANY	-			
Cash Payment	E 609-49750-251 Liquor For Resale	2020			\$819.84
Invoice 20-10341	1/24/2020				
Cash Payment	E 609-49750-333 Freight and Express	2020			\$40.00
Invoice 20-10341	1/24/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$859.84
Refer	79268 TWIN PORTS PAPER & SUPPLY IN	-			
Cash Payment	E 609-49750-210 Operating Supplies (GEN 2020				\$122.24
Invoice 432350	1/28/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$122.24
Refer	79269 VOYAGEUR BREWING COMPANY	-			
Cash Payment	E 609-49750-252 Beer For Resale	2020			\$885.00
Invoice 2718	1/31/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$885.00
Refer	79270 COOK COUNTY LAW ENFORCEME	-			
Cash Payment	E 101-42100-317 Contracted Services	2020			\$11,666.67
Invoice FEB 2020	2/1/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$11,666.67
Refer	79272 GRAND MARAIS PLAYHOUSE	-			
Cash Payment	E 609-49750-340 Advertising	2020			\$275.00
Invoice 49TH SEASON A	2/1/2020				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$275.00
Refer	79273 SUNSHINE FILTERS OF PINELLAS,	-			
Cash Payment	E 602-49480-210 Operating Supplies (GEN 2019				\$248.61
Invoice 137051	10/28/2019				
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$248.61
Refer	79274 VESSCO,INC	-			
Cash Payment	E 601-49420-221 Equipment Parts/Building	2020			\$1,398.56
Invoice 78874	1/16/2020				



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Payments

City of Grand Marais

Current Period: February 2020

Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$1,398.56
Refer	79275 <u>GEORGE WILKES</u>	-			
Cash Payment	E 604-49590-330 Transportation/School	2019			\$292.41
Invoice	SMPMA MEETIN	1/21/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$292.41
Refer	79276 <u>MN STATE FIRE CHIEFS ASSOC.</u>	-			
Cash Payment	E 101-42200-433 Dues and Subscriptions	2019			\$100.00
Invoice	817	12/17/2019			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$100.00
Refer	79277 <u>ARROWSMITH-DECOUX, JAY</u>	-			
Cash Payment	E 101-41110-330 Transportation/School	2020			\$595.20
Invoice	LMC TRAINING	1/27/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$595.20
Refer	79278 <u>FURTHER</u>	-			
Cash Payment	E 101-41900-310 Service Agreements	2020			\$144.80
Invoice	1454795	2/5/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$144.80
Refer	79279 <u>PRAETORIAN DIGITAL</u>	-			
Cash Payment	E 101-42200-330 Transportation/School	2020			\$1,050.00
Invoice	010135-5035	1/23/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$1,050.00
Refer	79280 <u>M-R SIGN CO., INC.</u>	-			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2020			\$1,336.00
Invoice	207111	1/24/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$1,336.00
Refer	79281 <u>EATON</u>	-			
Cash Payment	E 604-49570-227 Utility Maint Supplies	2020			\$2,198.69
Invoice	938803024	1/22/2020			
Cash Payment	E 604-49570-227 Utility Maint Supplies	2020			\$845.65
Invoice	938814456	1/23/2020			
Cash Payment	E 604-49570-227 Utility Maint Supplies	2020			\$2,863.05
Invoice	938814570	1/23/2020			
Cash Payment	E 604-49570-227 Utility Maint Supplies	2020			\$1,353.04
Invoice	938814450	1/23/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$7,260.43
Refer	79282 <u>MN DEPT OF REVENUE-EFTPS</u>	<u>Ck# 004837E 2/6/2020</u>			
Cash Payment	G 101-20800 Taxes Due (State MN)	2020			\$5,030.00
Invoice	1-537-206-816	2/6/2020			
Cash Payment	G 609-20800 Taxes Due (State MN)	2020			\$14,986.00
Invoice	1-537-206-816	2/6/2020			
Cash Payment	G 211-20800 Taxes Due (State MN)	2020			\$49.00
Invoice	1-537-206-816	2/6/2020			
Cash Payment	G 601-20800 Taxes Due (State MN)	2020			\$750.00
Invoice	1-537-206-816	2/6/2020			
Cash Payment	G 604-20800 Taxes Due (State MN)	2020			\$13,140.00
Invoice	1-537-206-816	2/6/2020			



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: February 2020

Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$33,955.00
Refer	79283 <i>BELLBOY CORPORATION - LIQUO</i>	-		
Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$2,390.00
Invoice	0082729300 2/5/2020			
Cash Payment	E 609-49750-333 Freight and Express	2020		\$70.20
Invoice	0082729300 2/5/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$18.20
Invoice	0100862900 2/5/2020			
Cash Payment	E 609-49750-333 Freight and Express	2020		\$2.00
Invoice	0100862900 2/5/2020			
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$2,480.40
Refer	79284 <i>AMERIPRIDE LINEN AND APPAREL</i>	-		
Cash Payment	E 211-45500-310 Service Agreements	2020		\$80.13
Invoice	350001764 1/27/2020			
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$80.13
Refer	79285 <i>METRO SALES INC.</i>	-		
Cash Payment	E 211-45500-310 Service Agreements	2020		\$100.41
Invoice	INV1518350 1/20/2020			
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$100.41
Refer	79286 <i>AMAZON CAPITAL SERVICES</i>	-		
Cash Payment	E 211-45500-437 Audio Visual / DVD	2020		\$52.93
Invoice	1KL7-F1HV-6G44 1/24/2020			
Cash Payment	E 211-45500-437 Audio Visual / DVD	2020		\$115.22
Invoice	14GN-4VYP-H63 1/24/2020			
Cash Payment	E 211-45500-437 Audio Visual / DVD	2020		\$154.53
Invoice	1YVJ-7TJ6-69P 1/24/2020			
Cash Payment	E 211-45500-435 Books, Periodicals	2020		\$70.44
Invoice	1GGR-LRHM-G7 1/28/2020			
Cash Payment	E 211-45500-435 Books, Periodicals	2020		\$17.42
Invoice	13XK-XMP3-D1M 2/3/2020			
Cash Payment	E 211-45500-330 Transportation/School	2020		\$56.99
Invoice	1XTH-99ML-14M 1/28/2020			
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$467.53
Refer	79287 <i>BAKER & TAYLOR</i>	-		
Cash Payment	E 211-45500-435 Books, Periodicals	2020		-\$49.46
Invoice	0003195482 1/6/2020			
Cash Payment	E 211-45500-435 Books, Periodicals	2020		\$179.95
Invoice	2035051675 1/14/2020			
Cash Payment	E 211-45500-435 Books, Periodicals	2020		\$230.61
Invoice	2035066072 1/22/2020			
Cash Payment	E 211-45500-435 Books, Periodicals	2020		\$1,122.54
Invoice	2035073452 1/24/2020			
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$1,483.64
Refer	79288 <i>FARONICS TECHNOLOGIES USA I</i>	-		
Cash Payment	E 211-45500-449 Automation	2020		\$427.35
Invoice	00167638GMPL 1/30/2020			
Transaction Date	2/6/2020	MAIN CHECKING G 10100	Total	\$427.35



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: February 2020

Refer	79289	ILLUSION THEATER	-		
Cash Payment	E 215-45500-447	Programming	2020		\$200.00
Invoice	HONORARIUM	1/3/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$200.00
Refer	79290	APPLE INC	-		
Cash Payment	E 215-45500-449	Automation	2020		\$88.00
Invoice	AB32277577	1/29/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$88.00
Refer	79291	PHILLIPS WINE & SPIRITS	-		
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$71.85
Invoice	2700396	2/5/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$1.28
Invoice	2700396	2/5/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$3,340.40
Invoice	2700357	2/5/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$60.70
Invoice	2700357	2/5/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$1,503.43
Invoice	2696656	1/29/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$48.64
Invoice	2696656	1/29/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$5,026.30
Refer	79292	ARTISAN BEER COMPANY	-		
Cash Payment	E 609-49750-252	Beer For Resale	2020		\$402.00
Invoice	3403529	2/5/2020			
Cash Payment	E 609-49750-252	Beer For Resale	2020		\$357.70
Invoice	3402023	1/29/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$759.70
Refer	79293	JOHNSON BROTHERS LIQUOR	-		
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$3,088.69
Invoice	1497388	2/5/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$92.16
Invoice	1497388	2/5/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$1,579.38
Invoice	1497389	2/5/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$65.25
Invoice	1497389	2/5/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$0.44
Invoice	1497442	2/5/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$257.13
Invoice	1492156	1/29/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$7.68
Invoice	1492156	1/29/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$3,726.72
Invoice	1492114	1/29/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$107.53
Invoice	1492114	1/29/2020			
Transaction Date	2/6/2020	MAIN CHECKING G	10100	Total	\$8,924.98



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: February 2020

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$40,003.97
211 LIBRARY		\$3,293.67
215 LIBRARY RESTRICTED FUND		\$288.00
601 WATER		\$5,416.95
602 SEWER		\$6,440.32
604 ELECTRIC		\$21,985.27
609 MUNICIPAL LIQUOR FUND		\$66,245.42
		<hr/>
		\$143,673.60

Pre-Written Checks	\$50,930.50
Checks to be Generated by the Computer	\$92,743.10
Total	<hr/>
	\$143,673.60

CONSENT AGENDA

City of Grand Marais

MEMO

TO: Mayor Arrowsmith DeCoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: February 6, 2020
SUBJECT: 2020 Tobacco Licenses

Please approve the following list of applicants for 2020 tobacco licenses.

Buck's Hardware Hank
Gene's Foods Inc.
Grand Marais Marathon
Mike's Holiday

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Mike Roth, City Administrator
DATE: February 6, 2020
SUBJECT: Brazell Conditional Use Request

Request: Mickey and Dee Brazell are requesting a conditional use permit to operate a single unit lodging facility located in an existing single family structure on a property zoned MU Commercial Residential Mixed Use located at 20 3rd Avenue W.

Location of Property: Lots 31-33 except the East 70', Block 21 Harbor Addition.

Condition of Property: This developed property is zoned MU Commercial Residential Mixed Use. The lot has a single family structure. Neighboring uses include residential, lodging, and commercial uses, as well as the Library.

Items To Be Considered: In the City of Grand Marais a conditional use permit can be granted only if all of the following apply:

1. The use conforms to the land use or comprehensive plan of the City.
2. The use is compatible with the existing neighborhood.
3. The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
4. The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.

Public Hearing:

A public hearing was held February 5, 2020, to consider the proposal. Commissioners Greenwood, Garry, Kennedy, Hawkins and McHugh were present. Commissioner Hawkins informed the Commission that the applicant is her sister, and she will be abstaining. One letter from the public was read.

Commission Discussion and Findings:

The Commission discussed the proposal. They acknowledged the letter received from a neighbor expressing concern about parking in the area and considered off-street parking

availability on the property. They adopted the following findings on a 4-0 vote with one abstention:

- 1) **The use conforms to the land use or comprehensive plan of the City.**
Lodging is an allowed conditional use in the MU zone.
- 2) **The use is compatible with the existing neighborhood.**
Similar lodging already exists in the zone with short-term lodging existing to the east and west of the property.
- 3) **The use will not impeded the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.**
This is a well-developed area of the city with residential, lodging, commercial and government uses. The structure and adequate off-street parking already exist.
- 4) **The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.**
The lodging is anticipated in the zoning purpose statement for the MU district

The Planning Commission recommends approving the conditional use permit with the condition of maintaining two off-street parking space by a 4-0 vote

Relevant Zoning Purpose Statement:

19.06.30 MU COMMERCIAL-RESIDENTIAL MIXED USE DISTRICT

Subdivision 1. Purpose

The Commercial-Residential Mixed Use district can be characterized as a transition zone from the downtown and Highway 61 commercial areas to the residential parts of Grand Marais, and an expansion area for the downtown commercial uses. The MU district is intended to promote the current character of a neighborhood that includes a mix of residential, lodging, professional and small scale retail uses that are compatible with this character. Site design standards for new development, re-development and expansion should reflect the mixed use character and reflect the current lot coverage and setback characteristics found within the concept area.

Relevant Comprehensive Plan Section:

Commercial-Residential Mixed Use District:

District uses

Objective: Promote the current character of a neighborhood that includes a mix of residential, lodging, professional and small scale retail uses that are compatible with this character.

Standard: The mixed use district promotes an appropriate mix of commercial and residential uses. Professional services, retail, and bed and breakfast uses are considered compatible with single family and small multi-family (2-4 units) residential uses and are permitted in this district. Larger multi-family (5 units or more) residential development can be allowed as a conditional use where it does not interfere with the established residential use or has the potential to significantly alter the intended mixed use character of the area. Building height is limited to 30 feet, but 35 feet can be allowed as a conditional use if the additional height does not significantly impact views.

Pd, 1/14/20

370-0202



City of Grand Marais

City of Grand Marais

Application for Conditional Use Permit

Name of Applicant:	Mickey + Dee Brazell
Mailing Address:	139 Bally Creek Rd, G.M.
Property Address:	20 3rd Ave W
Legal Description:	

Applicant is: Owner Buyer Agent Other (explain)

Current use of property:	
Intended use of property:	Vacation rental
Use and Character of surrounding property:	Brewery below property 3 vacation rentals across from property + 3 next to property
Brief summary of why a conditional use permit is required:	

A conditional use permit may be granted only upon findings of all of the following criteria. Summarize the facts as to your property in regards to each of the factors, using additional sheets as necessary.

1. Facts showing the use conforms to the land use or comprehensive plan of the City:

The area is zoned commercial & most of the houses around this property are already vacation rentals.

2. Facts showing the use is compatible with the existing neighborhood:

many houses around this property are vacation rentals.

3. Facts showing the use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district:

4. Facts showing the location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area:

There are commercial properties in the area & many vacation rentals next to our property.

Dated:

1/7/20

Applicant(s) signature(s):

Dee Brazell

Owner (if other than applicant)

Miching Brazell

Owner (if other than applicant)

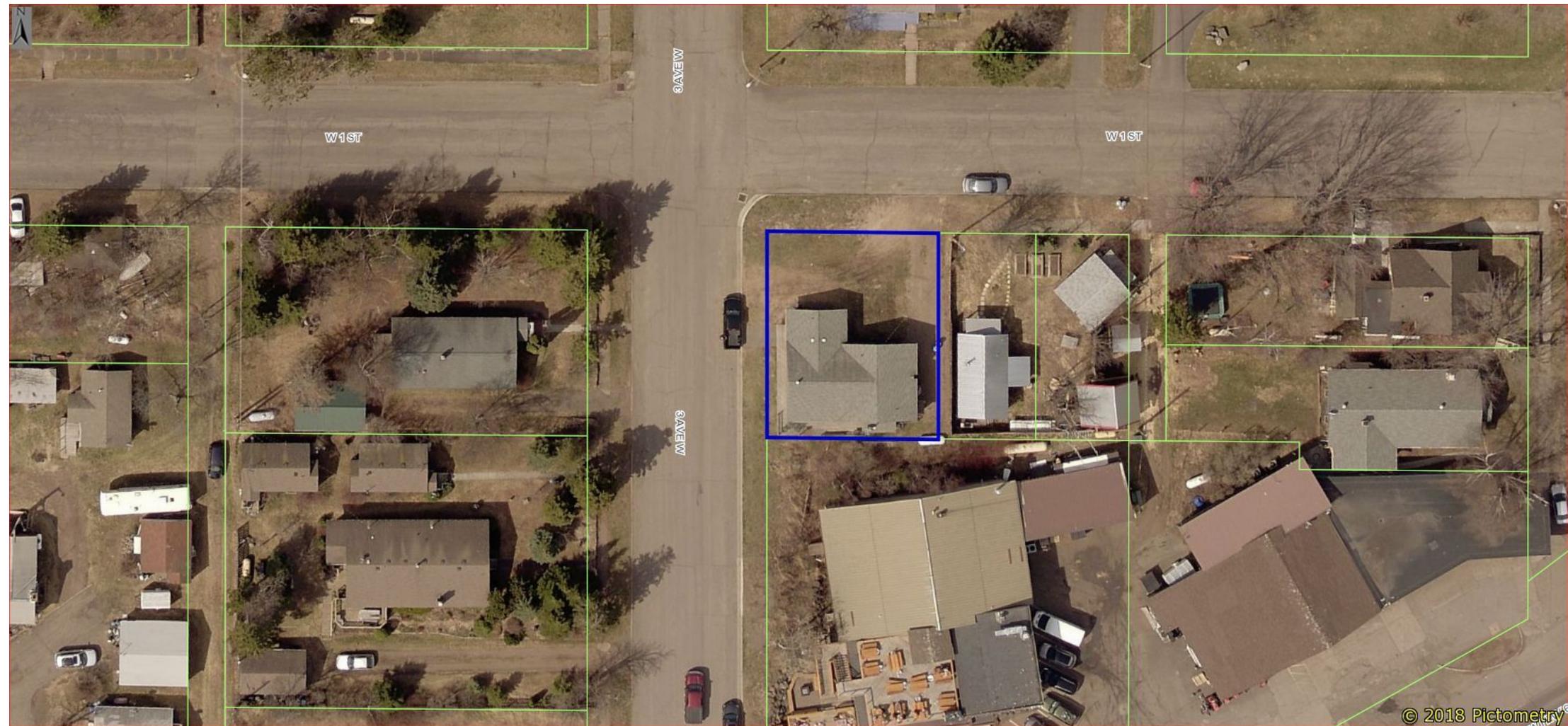
This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.

(Do Not Write Below This Line)

This foregoing conditional use permit application, accompanied by a fee of \$ _____, was received and determined to be complete this _____ day of _____.

On Behalf of the City of Grand Marais

20 3rd Ave W



CITY OF GRAND MARAIS, MINNESOTA
CITY COUNCIL RESOLUTION 2020-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,
MINNESOTA APPROVING THE BRAZELL REQUEST FOR A CONDITIONAL USE
PERMIT TO OPERATE A SINGLE UNIT LODGING FACILITY

WHEREAS, the applicants, Michael and De Ann Brazell, are requesting a conditional use permit to operate a single unit lodging facility in an existing single family structure on a property zoned MU Commercial Residential Mixed Use legally described on the attached Exhibit A; and,

WHEREAS, the Planning Commission conducted a public hearing on February 5, 2020, and received public testimony regarding the proposed Conditional Use Permit; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Conditional Use Permit; and

WHEREAS, the City Council reviewed the requested Conditional Use Permit and Planning Commission recommendation and conditions for the requested Conditional Use Permit at its meeting of February 12, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Conditional Use Permit:

Criteria #1 The use conforms to the land use or comprehensive plan of the City.

Finding #1 Lodging is an allowed conditional use in the MU zone.

Criteria #2 The use is compatible with the existing neighborhood.

Finding #2 Similar lodging already exists in the zone with short-term lodging existing to the east and west of the property.

Criteria #3 The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.

Finding #3 This is a well-developed area of the city with residential, lodging, commercial and government uses. The structure and adequate off-street parking already exist.

Criteria #4 The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.

Finding #4 The lodging is anticipated in the zoning purpose statement for the MU district.

BE IT FURTHER RESOLVED that the Conditional Use Permit to allow Michael and De Ann Brazell to operate a single unit lodging facility in an existing single family structure on their property zoned MU Commercial Residential Mixed Use is hereby approved on the condition that two off street parking spaces are made available.

Passed by the City Council of the City of Grand Marais, Minnesota this 12th day of February, 2020.

(SEAL)

Mayor Jay Arrowsmith Decoux

ATTEST:

Michael J. Roth
City Administrator

EXHIBIT A

Legal Description

Lots 31-33 except the East 70', Block 21 Harbor Addition

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: February 6, 2020
SUBJECT: Public Art Guiding Principles, Creative Economy Collaborative

Attached is a document under development by the Creative Economy Collaborative in response to the City's desire for assistance in dealing with Public Art. The Guiding Principles speak to the vision, values and philosophy of the CEC with regard to public art in Grand Marais. CEC hopes to gain approval from Grand Marais City Council to then move forward to next steps in the public art process.

Upon approval, and based on the guiding principles, the CEC will work on the next steps, including:

- Develop a process to evaluate proposals that are brought forward to the City
- Determine the ability for this process to be standardized or to be done on a case by case basis
- Consider commissions to be requested by the City and/or CEC for public art
- Explore grant-writing for public art opportunities
- Other ideas that emerge

Creative Economy Collaborative

Public Art Guiding Principles

The Creative Economy Collaborative (CEC), operating as the Arts Advisory Council to the City of Grand Marais, follows the Guiding Principles outlined below, as we seek to develop a city-wide framework for public art defined as work created by artists for places accessible to and used by the public.

The CEC affirms the sentiments of Forecast Public Art which states:

Communities with vibrant and responsive arts, culture and creative placemaking programs are better equipped to address challenging issues of health, safety, prosperity and equality. Art embedded in planning and development contributes to the wellbeing of citizens, stabilizes neighborhoods, improves cultural and economic health and contributes to pride in place.

With this in mind, the CEC looks to continue and build-on the open, cross-sector communication and partnerships that occurs between city and county government officials, for-and-not-for-profit businesses, and the local artist community, in order to identify what roles the arts might play in addressing community issues and drawing out the culture of Grand Marais.

Community Development: Where appropriate and deemed doable, public art projects may serve to highlight, educate about, and bring increased empathy and perhaps justice to specific social and communal issues.

Public art projects and activities should consider the following guiding principles:

Specific

- Projects will be evaluated by distinguishing between public art, which considers its site and other contextual issues, and art that is simply put in public spaces.
 - Projects may be asked to consider multiple site-specific elements, including but not limited to audience, environmental conditions, history, etc.

Expansive:

- Public art is not only a traditional sculptural piece installed in front of a building. It can provide an alternative experience such as a temporary work, a performance, an event, or draw from a variety of media.
- Public art projects may also engage public space as a giant laboratory, fit with opportunities for community engagement and response.
 - Both process and product are equally important.

Connecting with Sense of Place:

- Projects, when appropriate, should draw upon Cook County's prevailing character and sense of place, surrounding landscape, and cultural history.
- The City of Grand Marais values the local citizen voice in the generative nature of public art ideation and conceptualization. This can be reflected in citizens giving voice to various public art ideas, as well as in artists' proposals which engage community dialogue and broader community participation and engagement.
- The CEC may require contracted artists to complete a facilitated session to understand the local municipality, key stakeholders and partners, including public utilities, etc.

Sustainable:

- Projects cannot denigrate or destroy public property and should be site-specific when necessary and complement the location in which they occur.
- Efforts will be made to use locally sourced, sustainable materials when possible.

Engaging & Responsive:

- Proposals of interest are those that are thought-provoking, innovative, stimulating, participatory, interactive, complex and multi-layered.
- Projects may require a community engagement or educational component which may serve to enhance the public's art appreciation, instill greater meaning in and understandings of the community, deepen a shared sense of identity, as well as honor diverse narratives and interpretations.
- City of Grand Marais welcomes initiatives from local, regional, and international artists
- Projects should respond to the outlined and hoped-for outcomes identified by any RFP and create a responsiveness in the viewer.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: February 6, 2020
SUBJECT: Public Utilities Commission Report

At their meeting of February 5, the Public Utilities Commission renewed their resolution of support for the Energy Innovation and Carbon Dividend Act (attached) and asked the Council to consider a similar resolution. Council Kennedy will be able to address any questions about the PUC action.

CITY OF GRAND MARAIS, MINNESOTA
PUBLIC UTILITIES COMMISSION RESOLUTION

RESOLUTION RECOGNIZING CLIMATE CHANGE AS A NATIONAL SECURITY, ECONOMIC, AND GLOBAL HUMANITARIAN CRISIS; AND CALLING ON CONGRESS TO PASS THE ENERGY INNOVATION AND CARBON DIVIDEND ACT (H.R. 763)

WHEREAS, the most highly-regarded and credible scientists and scientific institutions worldwide are in near-unanimous agreement that human-caused climate change is a threat to the future health, safety, and prosperity of communities around the world; and

WHEREAS, the primary cause of that climate change is human activity, especially through the combustion of fossil fuels which emit greenhouse gases such as carbon dioxide (CO₂); and

WHEREAS, the continued use of fossil fuels is being supported by a market failure whereby the costs of carbon emissions are not included in the price of fossil fuels; and

WHEREAS, the Energy Innovation and Carbon Dividend Act (H.R. 763) is a national, revenue-neutral, carbon pricing policy that:

- (1) assesses a steadily rising fee on the carbon content of fossil fuels at the source of production or point of importation.
- (2) refunds that fee in its entirety less the cost of administration to the American people on a per capita basis.
- (3) establishes a border adjustment system of tariffs and rebates to protect American businesses, and incentivizes other countries to implement similar carbon pricing policies.
- (4) suspends Federal Environmental Protection Agency regulations on applicable greenhouse gases including CO₂; and

WHEREAS, highly credible, non-partisan studies show that enactment of the Energy Innovation and Carbon Dividend Act would:

- (1) incentivize the development and use of energy efficiency and low-carbon energy sources and drastically reduce CO2 emissions by 40% in 12 years.
- (2) improve the U.S. economy, increase employment, and increase local, rural, renewable, energy development.
- (3) benefit low and moderate-income families economically.
- (4) improve health and save lives through better air-quality.
- (5) use a market-based approach that refrains from picking “winners and losers” and minimizes the need for onerous governmental energy regulations and subsidies.
- (6) not increase government revenue since all fees less administrative costs are allocated back to the American people.

NOW, THEREFORE, BE IT RESOLVED

that the Grand Marais Public Utilities Commission strongly supports science-based solutions to the climate change crisis, and calls on the United States Congress to pass the Energy Innovation and Carbon Dividend Act (H.R. 763).

BE IT FURTHER RESOLVED that the Grand Marais City Administrator is directed to forward a copy of this resolution to the City’s Congressional Delegation.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: February 6, 2020
SUBJECT: Personnel Report

The Library Board and City Staff conducted interviews of Library Director finalists on Friday, January 31. We would like to hire current Assistant Director Amanda St. John as the next Library Director.

Minutes for December 16, 2019

Grand Marais Public Library

Call to order: 5:30 at the Grand Marais Public Library

Present: Jay Arrowsmith DeCoux, Helen Muth, John Books, Dave Mills, , Judie Johnson, Hillary Freeman and Amanda St. John. **Absent** Gwen Danfeldt

Visitors present: Kris MacPherson appointee from County and also is on the Library Friends

Consent Agenda:

December 16, Agenda

Minutes from November 25, 2019, meeting.

Bills submitted for payment: 12/5 and also 12/12 payments

***Approval of Consent Agenda moved by Hillary Freeman seconded by Helen Muth.
Unanimously accepted.***

Director's Report:

A writers group would like to meet in the quiet room at the same time as the Board meets. This would avoid the cost of having to pay for additional staff.

Committee Reports:

Financial Committee: Foundation discussion.

Policy Committee: no report

Personnel Committee: Reviewed criteria and process of hiring the next director. The Board will convene a special meeting at City Hall at 5:30 on January 6th, to swear in Kris MacPherson and with City Hall staff draft questions for the applicants.

Communications:

Library Friends: Movie nights to begin Friday, January 3rd.

Unfinished Business: Financial Policy update. ***Hillary moves and Judie seconds the revision to the statement of how donated funds are handled. Unanimously adopted.***

New Business: Hilary will send an email to Board members about selecting a new slate of Officers for the coming year.

Special Meeting: January 6, 5:30 at City Hall.

Regular monthly Meeting: January 27, 2020



Kim Dunsmoor <finance@ci.grand-marais.mn.us>

grant info

1 message

Mielke, Aaron J (DNR) <aaron.mielke@state.mn.us>
To: Kim Dunsmoor <finance@ci.grand-marais.mn.us>
Cc: Ben Silence <bennys1803@gmail.com>

Mon, Feb 3, 2020 at 1:27 PM

Kim,

Here is the basic info on the AFG grant application. I should have some better info on what actual costs will be within a week, the numbers below are an estimate and on the high end so it should come in less than what's listed below. If you need anything else at this point let me know-

The FD SCBA's (Self-contained breathing apparatus) units are all outdated and out of compliance with current NFPA (National Fire Protection Association) standards and therefore OSHA requirements as well. These are vital pieces of equipment and personal protective gear that are utilized for a variety of calls and job duties. Over the last year we have been exploring options for replacement of the 8 SCBA units we currently have. New units cost approximately \$7000 each so this comes at a significant replacement cost to the department. Annually FEMA administers the AFG (Assistance to Firefighters Grant Program) for which the current FY '20 application period opens 2/3/20. One of the priorities of the AFG program this year is to replace and outfit fire fighters with NFPA compliant PPE of which SCBA's are included. Due to the total cost to replace our SCBA's and the priorities of the AFG program we would like to submit an application for the replacement of our non-compliant SCBA units with new NFPA compliant units. Total cost of the grant request would be approximately \$60,000, FEMA requires a cost share match of 5% for our size community so if we were successful at \$60,000 the cities match would be \$3000. As of now this is the only opportunity we have found for grant funds to aid in replacing our SCBA's, if we are unsuccessful with an AFG application we will most likely have to replace the units out of the regular budget.

Upcoming Meeting Schedule

Updated February 6, 2020

FEBRUARY

Date/Time	Meeting	Location
Wednesday, February 12, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, February 26, 6:30 p.m.	City Council Meeting	Council Chambers

MARCH

Date/Time	Meeting	Location
Wednesday, March 11, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, March 25, 6:30 p.m.	City Council Meeting	Council Chambers