

AGENDA
CITY COUNCIL MEETING
January 29, 2020
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. Paying Agent Agreement
5. Legion Bingo Application

E. 6:40 Project 61 Marketing—Grand Marais Business Coalition

F. 6:50 City Hall/Liquor Store Concept Design Update

G. 7:30 Board Appointments

H. 7:35 Personnel

- Property Maintenance Supervisor MOU
- Pay Equity Compliance

I. 7:45 Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

K. 7:45 Adjourn

Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

THE PURPOSE OF THE PLAN

See the Big Picture:

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

Set a Course for the Future:

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

Guide Future Action + Decision-Making:

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

GRAND MARAIS COMMUNITY GOALS

The following six community goals* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

Support and enhance local business.

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

Ensure access to affordable, lifecycle housing for all people.

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

Invest in safe, people-friendly infrastructure that supports active living.

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

Enhance the community's deep connection to the outdoors and active engagement with the environment.

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

Encourage the expansion of sustainable energy uses.

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

Expand education for the mind, body, and soul.

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

CITY OF GRAND MARAIS
MINUTES
January 8, 2020

Mayor Arrowsmith-DeCoux called the meeting to order at 6:32 p.m.

Members present: Tim Kennedy, Jay Arrowsmith-DeCoux, Anton Moody and Kelly Swearingen

Members absent: Craig Schulte

Staff present: Patrick Knight, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. No one spoke.

Motion by Swearingen, seconded by Kennedy to approve the Agenda; Payment of Bills, 2020 Mileage Rate of 57.5 cents/mile and State of Minnesota State Colleges and Universities Northeast Higher Ed District Hibbing Community College-Advanced Minnesota Customized Training Income Contract for Fire Department Training.

Ayes: Swearingen, Kennedy, Moody

Abstain: Arrowsmith-DeCoux

Arrowsmith-DeCoux abstained because his wife was paid \$300 for a workshop that a library employee is attending. Also noted in bills was a large payment to Ehlers for the refinancing payment for the Cedar Grove Business Park Bond.

Motion by Moody, seconded by Swearingen to appoint Stacey Hawkins to the Planning Commission. Approved unanimously.

Motion by Kennedy, seconded by Moody to appoint Cooper Ternes to the Library Board. Council discussed that John Books had also written an email to the Mayor expressing interest in continuing on the Library Board and discussed the potential conflict of interest of a spouse of a library employee serving on the board. Councilor Kennedy withdrew his motion asked to revisit the question at the first meeting in February and to see a full application from John Books.

Motion by Moody, seconded by Kennedy to appoint Stephen Aldrich to the Park Board. Approved unanimously.

Motion by Arrowsmith-DeCoux, seconded by Kennedy to approve the Council appointments to Board as listed:

Board Name	Past Council Representative
Economic Development Authority	Anton Moody
Library Board	Jay Arrowsmith DeCoux
ARDC Board	
North Shore Management Board	Kelly Swearingen

Park Board	Craig Schulte
Personnel Committee	Jay Arrowsmith DeCoux, Kelly Swearingen
Planning Commission	Tim Kennedy
Public Utilities Commission	Tim Kennedy
Public Utilities Board	Jay AD, Anton Moody, Craig Schulte
Safety Committee	Anton Moody

The Council has also appointed liaisons to the following boards:

Animal Advocates	Anton Moody
North House Folk School Liaison	Jay Arrowsmith DeCoux
CCLEP	Jay Arrowsmith DeCoux
Active Living/Safe Routes to School	Tim Kennedy
Northwoods Food Project	Jay Arrowsmith DeCoux
YMCA	Kelly Swearingen
Cook County Parks and Trails	Tim Kennedy

Approved unanimously.

Motion by Kennedy, seconded by Swearingen to appoint Councilor Moody as Acting Mayor. Approved unanimously.

Motion by Moody, seconded by Swearingen to designate Cook County News Herald as the Official Newspaper for the City of Grand Marais. Approved unanimously.

Motion by Swearingen, seconded by Kennedy to approve the following list of official depositories for the City of Grand Marais:

Grand Marais State Bank
North Shore Federal Credit Union
Security State Bank
LMC/ 4M Fund
RBC

Approved unanimously.

Patrick Knight discussed the proposed Employee Recognition and Reward Policy finding public purpose in the expression of appreciation and recognition of employee's service to the citizens of Grand Marais through a formal program promoting a healthy workplace in order to attract and retain employees, encourage productivity and creativity and support good morale. The program would provide a two employee gatherings per year, length of service gifts and in-patient care items and materials.

Motion by Swearingen, seconded by Kennedy to approve Resolution 2020-02 Approving Employee Recognition Program Policy. Approved unanimously.

Motion by Moody, seconded by Swearingen to table the Memorandum of Understanding to review for correctness of the dates listed. Approved unanimously.

Motion by Moody, seconded by Kennedy to approve Resolution 2020-01 Approving Collective Bargaining Agreement By and Between City of Grand Marais, Minnesota and American Federation of State, County and Municipal Employees, Minnesota Council 5. Approved unanimously.

The resolution creates a 2-year agreement with 3% wage increases for 2020 and 2021 and increases the safety shoe allowance from \$200 to \$250 in a two year period.

Motion by Kennedy, seconded by Moody to approve a 3% wage increase for non-union supervisor salaries for 2020. Approved unanimously.

Councilor Kennedy's Report:

- 1) The PUC is looking at obtaining a lot in Cedar Grove Business Park for a solar array.

Mayor Arrowsmith-DeCoux's Report:

- 1) Attended the Greenstep Cities Conference this morning. The Greenstep's program identifies 29 Best Practices to reduce carbon emissions. Currently, the City of Grand Marais is a Step 2 City, but could increase our steps by filling out some paperwork. 133 Cities participate in this program.
- 2) Attended the Downtown Business Owners meeting. They are developing a marketing program for the Highway 61 Project as a way for customers to navigate to businesses during construction.
- 3) The Library Board met to review Library Director applications and prepare interview questions. Potential interviews are being scheduled for January 30 – 31.
- 4) The CEC is finalizing their statement of intent for public art and aesthetic considerations in the City. They are also creating a process to distribute the elm wood.

Finance Director Dunsmoor's Report:

- 1) The street department is having a demonstration of a potential equipment purchase of a Trackless machine for clearing sidewalks and trails on January 14, 2020 at 7:30 a.m. Council is invited to the presentation.

Councilor Swearingen's Report:

- 1) Thank you to the City Street Crews for their work after the last storm on a weekend. We are grateful for their work.
- 2) The public should be reminded that the Calendar Parking Ordinance is in effect even if it is not snowing.

There being no further business, the meeting adjourned at 7:41 p.m.



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: January 2020

Batch Name	01/17/20 APP Payments	User Dollar Amt	\$410,664.18		
		Computer Dollar Amt	\$410,664.18		
			\$0.00	In Balance	
Refer	<u>78837 PERA</u>	<u>Ck# 004806E 1/17/2020</u>			
Cash Payment	G 101-21704 PERA				\$6,751.10
Invoice	541362 1/17/2020				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$6,751.10
Refer	<u>78838 THRIVENT FINANCIAL FOR LUTHE</u>	<u>Ck# 004807E 1/17/2020</u>			
Cash Payment	G 101-21714 Thrivent Financial				\$100.00
Invoice	C2763539 1/17/2020				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$100.00
Refer	<u>78839 FURTHER</u>	<u>Ck# 004807E 1/17/2020</u>			
Cash Payment	G 101-21713 H.S.A. /FSA				\$516.00
Invoice	01172020 1/17/2020				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$516.00
Refer	<u>78840 EMPOWER</u>	<u>Ck# 004808E 1/17/2020</u>			
Cash Payment	G 101-21720 MN State Retirement DeferC				\$815.00
Invoice	808388369 1/17/2020				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$815.00
Refer	<u>78841 DEPT OT THE TREASURY IRS</u>	<u>Ck# 004809E 1/17/2020</u>			
Cash Payment	G 101-21703 FICA Tax Withholding				\$5,788.10
Invoice	93602638 1/17/2020				
Cash Payment	G 101-21717 Medicare				\$1,361.72
Invoice	93602638 1/17/2020				
Cash Payment	G 101-21701 Federal Withholding				\$3,751.35
Invoice	93602638 1/17/2020				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$10,901.17
Refer	<u>78842 MN DEPT OF REVENUE-EFTPS</u>	<u>Ck# 004810E 1/17/2020</u>			
Cash Payment	G 101-21702 State Withholding				\$1,927.16
Invoice	0-739-533-344 1/17/2020				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$1,927.16
Refer	<u>78843 FURTHER</u>	<u>Ck# 004811E 1/16/2020</u>			
Cash Payment	E 101-41400-131 Employer Paid Health 2019				\$718.65
Invoice	39282749 1/14/2020				
Cash Payment	E 101-43100-131 Employer Paid Health 2019				\$2,250.85
Invoice	39282749 1/14/2020				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$2,969.50
Refer	<u>78844 EHLERS</u>	<u>Ck# 004812E 1/17/2020</u>			
Cash Payment	E 301-47031-601 Debt Srv Bond Principal 2020				\$255,000.00
Invoice	52629 12/12/2019				
Cash Payment	E 301-47031-611 Bond Interest 2020				\$32,870.00
Invoice	52629 12/12/2019				
Transaction Date	1/14/2020	MAIN CHECKING G 10100		Total	\$287,870.00
Refer	<u>78855 MINNESOTA LIFE</u>	<u>Ck# 004813E 1/17/2020</u>			



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Payments

City of Grand Marais

Current Period: January 2020

Cash Payment	G 101-21716 MN Mutual Life	2020		\$324.60
Invoice	28722	12/26/2019		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total \$324.60
Refer	78856 MN PEIP	-		
Cash Payment	G 101-21706 Health Insurance	2020		\$14,169.06
Invoice	924687	1/10/2020		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total \$14,169.06
Refer	78857 MN DEPT OF PUBLIC SAFETY-EPC	-		
Cash Payment	E 601-49440-230 State Fees	2020		\$100.00
Invoice	1600500062019	1/8/2020		
Cash Payment	E 602-49490-230 State Fees	2020		\$25.00
Invoice	1600500072019	1/8/2020		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total \$125.00
Refer	78858 SUPERIOR BEVERAGES LLC	-		
Cash Payment	E 609-49750-252 Beer For Resale	2020		-\$42.88
Invoice	120116	1/15/2020		
Cash Payment	E 609-49750-252 Beer For Resale	2020		\$3,020.50
Invoice	841712	1/15/2020		
Cash Payment	E 609-49750-252 Beer For Resale	2020		-\$29.70
Invoice	841286	1/8/2020		
Cash Payment	E 609-49750-252 Beer For Resale	2020		\$3,337.90
Invoice	841287	1/8/2020		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total \$6,285.82
Refer	78859 MN DEPT OF REVENUE-EFTPS		<u>Ck# 004820E 1/8/2020</u>	
Cash Payment	G 101-20800 Taxes Due (State MN)	2020		\$2.00
Invoice	0-625-713-696	1/8/2020		
Cash Payment	G 609-20800 Taxes Due (State MN)	2020		\$17,020.00
Invoice	0-625-713-696	1/8/2020		
Cash Payment	G 211-20800 Taxes Due (State MN)	2020		\$27.00
Invoice	0-625-713-696	1/8/2020		
Cash Payment	G 601-20800 Taxes Due (State MN)	2020		\$660.00
Invoice	0-625-713-696	1/8/2020		
Cash Payment	G 604-20800 Taxes Due (State MN)	2020		\$12,112.00
Invoice	0-625-713-696	1/8/2020		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total \$29,821.00
Refer	78860 VOYAGEUR BREWING COMPANY	-		
Cash Payment	E 609-49750-252 Beer For Resale	2020		\$300.00
Invoice	2670	1/14/2020		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total \$300.00
Refer	78861 BREAKTHRU BEVERAGE	-		
Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$2,146.91
Invoice	1081086370	1/14/2020		
Cash Payment	E 609-49750-333 Freight and Express	2020		\$26.21
Invoice	1081086370	1/14/2020		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total \$2,173.12
Refer	78862 SOUTHERN GLAZER S OF MN	-		



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Payments

City of Grand Marais

Current Period: January 2020

Cash Payment	E 609-49750-251 Liquor For Resale	2020			\$1,028.46
Invoice	1913279	1/15/2020			
Cash Payment	E 609-49750-333 Freight and Express	2020			\$20.50
Invoice	1913279	1/15/2020			
Cash Payment	E 609-49750-333 Freight and Express	2019			\$2.05
Invoice	5053990	12/31/2019			
Cash Payment	E 609-49750-251 Liquor For Resale	2020			\$3,508.46
Invoice	1910801	1/8/2020			
Cash Payment	E 609-49750-333 Freight and Express	2020			\$66.11
Invoice	1910801	1/8/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$4,625.58
Refer	78863	<i>THE AMERICAN BOTTLING COMP</i>	-		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa	2020			\$146.45
Invoice	3313609340	1/16/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$146.45
Refer	78864	<i>COMO OIL & PROPANE</i>	-		
Cash Payment	E 101-41940-217 Heating Fuel	2019			\$750.63
Invoice	1500746580	12/31/2019			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$750.63
Refer	78865	<i>BERNICKS</i>	-		
Cash Payment	E 609-49750-252 Beer For Resale	2020			\$6,969.40
Invoice	719060	1/9/2020			
Cash Payment	E 609-49750-252 Beer For Resale	2020			\$6,134.95
Invoice	719956	1/16/2020			
Cash Payment	E 609-49750-252 Beer For Resale	2019			-\$65.50
Invoice	522694	8/11/2016			
Cash Payment	E 609-49750-252 Beer For Resale	2019			-\$30.75
Invoice	626354	6/21/2018			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$13,008.10
Refer	78866	<i>THE WINE COMPANY</i>	-		
Cash Payment	E 609-49750-251 Liquor For Resale	2020			\$752.00
Invoice	132007	1/9/2020			
Cash Payment	E 609-49750-333 Freight and Express	2020			\$45.00
Invoice	132007	1/9/2020			
Cash Payment	E 609-49750-251 Liquor For Resale	2020			\$1,808.00
Invoice	132300	1/14/2020			
Cash Payment	E 609-49750-333 Freight and Express	2020			\$70.00
Invoice	132300	1/14/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$2,675.00
Refer	78867	<i>NORTH SHORE WINERY</i>	-		
Cash Payment	E 609-49750-252 Beer For Resale	2020			\$252.00
Invoice	2033	1/10/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$252.00
Refer	78868	<i>VINOCOPIA</i>	-		
Cash Payment	E 609-49750-252 Beer For Resale	2019			\$172.88
Invoice	0238961-IN	8/20/2019			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$172.88



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Payments

City of Grand Marais

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Refer	78869	COCA-COLA REFRESHMENTS	-		
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa	2020		\$110.50
Invoice	2466607	1/15/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$110.50
Refer	78870	PAUSTIS WINE COMPANY	-		
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$527.00
Invoice	77643	1/14/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$30.00
Invoice	77643	1/14/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$557.00
Refer	78871	PHILLIPS WINE & SPIRITS	-		
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$656.00
Invoice	2682921	1/2/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$10.24
Invoice	2682921	1/2/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$1,566.96
Invoice	2682891	1/2/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$30.72
Invoice	2682891	1/2/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$4,702.12
Invoice	2686055	1/8/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$110.51
Invoice	2686055	1/8/2020			
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$1,039.30
Invoice	2689741	1/15/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$38.40
Invoice	2689741	1/15/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$8,154.25
Refer	78872	ARTISAN BEER COMPANY	-		
Cash Payment	E 609-49750-252	Beer For Resale	2020		\$257.38
Invoice	3396737	1/2/2020			
Cash Payment	E 609-49750-252	Beer For Resale	2020		\$441.35
Invoice	3397853	1/8/2020			
Cash Payment	E 609-49750-252	Beer For Resale	2020		\$475.85
Invoice	3399300	1/15/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$1,174.58
Refer	78873	WINE MERCHANTS	-		
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$750.00
Invoice	7268685	1/2/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$15.36
Invoice	7268685	1/2/2020			
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$765.36
Refer	78874	JOHNSON BROTHERS LIQUOR	-		
Cash Payment	E 609-49750-251	Liquor For Resale	2020		\$1,689.90
Invoice	1472206	1/2/2020			
Cash Payment	E 609-49750-333	Freight and Express	2020		\$51.20
Invoice	1472206	1/2/2020			



Payments

City of Grand Marais

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Cash Payment	E 609-49750-251 Liquor For Resale	2020	\$4,426.59
Invoice	1472205	1/2/2020	
Cash Payment	E 609-49750-333 Freight and Express	2020	\$120.33
Invoice	1472205	1/2/2020	
Cash Payment	E 609-49750-251 Liquor For Resale	2020	\$1,238.80
Invoice	1477062	1/8/2020	
Cash Payment	E 609-49750-333 Freight and Express	2020	\$52.94
Invoice	1477062	1/8/2020	
Cash Payment	E 609-49750-251 Liquor For Resale	2020	\$3,153.30
Invoice	1477061	1/8/2020	
Cash Payment	E 609-49750-333 Freight and Express	2020	\$103.68
Invoice	1477061	1/8/2020	
Cash Payment	E 609-49750-251 Liquor For Resale	2020	\$2,302.10
Invoice	1481969	1/15/2020	
Cash Payment	E 609-49750-333 Freight and Express	2020	\$84.48
Invoice	1481969	1/15/2020	
Transaction Date	1/16/2020	MAIN CHECKING G 10100	Total \$13,223.32

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$39,226.22
211 LIBRARY	\$27.00
301 DEBT SERVICE FUND	\$287,870.00
601 WATER	\$760.00
602 SEWER	\$25.00
604 ELECTRIC	\$12,112.00
609 MUNICIPAL LIQUOR FUND	\$70,643.96
	<u>\$410,664.18</u>

Pre-Written Checks	\$53,700.93
Checks to be Generated by the Computer	\$356,963.25
Total	<u>\$410,664.18</u>



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Payments

City of Grand Marais

Current Period: January 2020

Batch Name	01/30/20 AP	User Dollar Amt	\$420,945.90
Payments		Computer Dollar Amt	\$420,945.90

\$0.00 In Balance

Refer	78854	WEX BANK	Ck# 004819E	1/29/2020	
Cash Payment	E 101-43100-212	Motor Fuels			\$94.24
Invoice	63406618		1/15/2020		
Cash Payment	E 604-49570-212	Motor Fuels			\$94.24
Invoice	63406618		1/15/2020		
Cash Payment	E 101-45100-212	Motor Fuels			\$26.94
Invoice	63406618		1/15/2020		
Cash Payment	E 601-49440-212	Motor Fuels			\$26.93
Invoice	63406618		1/15/2020		
Cash Payment	E 602-49490-212	Motor Fuels			\$26.93
Invoice	63406618		1/15/2020		
Cash Payment	E 101-45125-212	Motor Fuels			\$58.18
Invoice	63394252		1/15/2020		
Cash Payment	E 101-45100-212	Motor Fuels			\$162.92
Invoice	63401311		1/15/2020		
Cash Payment	E 601-49440-212	Motor Fuels			\$68.58
Invoice	63401310		1/15/2020		
Cash Payment	E 602-49490-212	Motor Fuels			\$68.58
Invoice	63401310		1/15/2020		
Cash Payment	E 604-49570-212	Motor Fuels			\$128.84
Invoice	63385792		1/15/2020		
Cash Payment	E 101-43100-212	Motor Fuels			\$863.98
Invoice	63401312		1/15/2020		
Transaction Date	1/16/2020	MAIN CHECKING G	10100	Total	\$1,620.36
Refer	78875	BUCK S HARDWARE HANK	-		
Cash Payment	E 609-49750-220	Repair/Maint Supply (GE	2019		\$195.06
Invoice	1630		12/31/2019		
Cash Payment	E 101-42200-220	Repair/Maint Supply (GE	2019		\$20.58
Invoice	9088		12/31/2019		
Cash Payment	E 604-49570-220	Repair/Maint Supply (GE	2019		\$130.45
Invoice	2088		12/31/2019		
Cash Payment	E 101-41400-200	Office Supplies (GENER	2019		\$12.98
Invoice	1848		12/31/2019		
Cash Payment	E 101-45125-221	Equipment Parts/Buildg	2019		\$26.17
Invoice	9988		12/31/2019		
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE	2019		\$193.43
Invoice	1712		12/31/2019		
Cash Payment	E 602-49480-300	Professional Srvs (GENE	2019		\$35.43
Invoice	1160		12/31/2019		
Cash Payment	E 602-49480-401	Repairs/Maint Buildings	2019		\$96.35
Invoice	1160		12/31/2019		
Cash Payment	E 211-45500-221	Equipment Parts/Buildg	2019		\$1.73
Invoice	1140		12/31/2019		
Cash Payment	E 211-45500-200	Office Supplies (GENER	2020		\$17.99
Invoice	1140		1/16/2020		



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Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$730.17
Refer	78876	TWIN PORTS PAPER & SUPPLY IN			
Cash Payment	E 609-49750-210	Operating Supplies (GEN 2020			\$245.84
Invoice	430875	1/14/2020			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$245.84
Refer	78877	COOK COUNTY NEWS HERALD			
Cash Payment	E 609-49750-340	Advertising 2019			\$82.00
Invoice	8624	12/21/2019			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$82.00
Refer	78878	VISA Ck# 004821E 1/6/2020			
Cash Payment	E 101-45100-340	Advertising 2019			\$75.98
Invoice	3814	1/2/2020			
Cash Payment	E 101-41400-430	Miscellaneous (GENERA 2019			\$419.68
Invoice	3814	1/2/2020			
Cash Payment	E 101-45100-200	Office Supplies (GENER 2019			\$59.96
Invoice	3814	1/2/2020			
Cash Payment	E 101-45100-200	Office Supplies (GENER 2019			\$89.99
Invoice	3814	1/2/2020			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$645.61
Refer	78879	GRAND MARAIS DMV			
Cash Payment	E 101-43100-430	Miscellaneous (GENERA 2020			\$19.25
Invoice	7940	1/1/2020			
Cash Payment	E 101-43100-430	Miscellaneous (GENERA 2020			\$19.25
Invoice	3005	1/1/2020			
Cash Payment	E 101-43100-430	Miscellaneous (GENERA 2020			\$19.25
Invoice	7492	1/1/2020			
Cash Payment	E 101-43100-430	Miscellaneous (GENERA 2020			\$19.25
Invoice	6096	1/1/2020			
Cash Payment	E 604-49570-439	Licenses 2020			\$19.25
Invoice	8734	1/1/2020			
Cash Payment	E 604-49570-439	Licenses 2020			\$19.25
Invoice	7866	1/1/2020			
Cash Payment	E 604-49570-439	Licenses 2020			\$19.25
Invoice	1134	1/1/2020			
Cash Payment	E 604-49570-439	Licenses 2020			\$19.25
Invoice	5903	1/1/2020			
Cash Payment	E 604-49570-439	Licenses 2020			\$19.25
Invoice	3469	1/1/2020			
Cash Payment	E 604-49570-439	Licenses 2020			\$19.25
Invoice	8694	1/1/2020			
Cash Payment	E 604-49570-439	Licenses 2020			\$24.25
Invoice	3894	1/1/2020			
Cash Payment	E 602-49451-430	Miscellaneous (GENERA 2020			\$19.25
Invoice	6559	1/1/2020			
Cash Payment	E 602-49451-430	Miscellaneous (GENERA 2020			\$19.25
Invoice	2511	1/1/2020			
Cash Payment	E 602-49451-430	Miscellaneous (GENERA 2020			\$41.25
Invoice	2002	1/1/2020			



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Cash Payment	E 101-45100-439 Licenses	2020			\$19.25
Invoice 4271	1/1/2020				
Cash Payment	E 101-45100-439 Licenses	2020			\$19.25
Invoice 2239	1/1/2020				
Cash Payment	E 101-45125-439 Licenses	2020			\$19.25
Invoice 4807	1/1/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$354.25
Refer	78880	EMERGENCY APPARATUS MAIN., I			
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE	2019			\$1,670.64
Invoice 108640	10/21/2019				
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE	2019			\$2,654.35
Invoice 108642	10/21/2019				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$4,324.99
Refer	78881	TEAM LABORATORY CHEMICAL C			
Cash Payment	E 101-41940-210 Operating Supplies (GEN	2020			\$314.00
Invoice INV0019116	1/9/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$314.00
Refer	78882	MN DEPT OF EMPLY & ECON DEV			
Cash Payment	E 101-45100-140 Unemployment Comp (G	2019			\$4,869.15
Invoice 07972326	1/8/2020				
Cash Payment	E 101-45125-140 Unemployment Comp (G	2019			\$2,216.00
Invoice 07972326	1/8/2020				
Cash Payment	E 101-45100-140 Unemployment Comp (G	2019			-\$2,030.95
Invoice 07972326	1/8/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$5,054.20
Refer	78883	MMUA			
Cash Payment	E 604-49570-308 Safety Assistance Progra	2020			\$450.00
Invoice 54988	1/14/2020				
Cash Payment	E 101-41900-308 Safety Assistance Progra	2020			\$3,887.50
Invoice 54988	1/14/2020				
Cash Payment	E 604-49590-436 Membership Dues	2020			\$4,397.00
Invoice 54772	1/6/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$8,734.50
Refer	78884	SUNDEW TECHNICAL SERVICES			
Cash Payment	E 609-49750-221 Equipment Parts/Building	2020			\$24.00
Invoice GM Liquor	1/17/2020				
Cash Payment	E 101-45100-200 Office Supplies (GENER	2020			\$36.00
Invoice GM Rec Park	1/17/2020				
Cash Payment	E 101-45100-200 Office Supplies (GENER	2019			\$120.00
Invoice GM Rec Park	12/16/2019				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$180.00
Refer	78885	ROTH, MIKE			
Cash Payment	E 604-49590-330 Transportation/School	2019			\$238.96
Invoice SMMPA and MN	12/1/2019				
Cash Payment	E 101-41400-330 Transportation/School	2019			\$139.76
Invoice SMMPA and MN	12/1/2019				



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Cash Payment	E 604-49590-330 Transportation/School	2020			\$413.29
Invoice	SMMPA RATES	1/17/2020			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$792.01
Refer	78886	COOK COUNTY AUDITOR-TREASU	-		
Cash Payment	E 101-45124-366 County Pool Agreement	2020			\$110,000.00
Invoice	6489	1/20/2020			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$110,000.00
Refer	78887	BLOOMQUIST, LEN	-		
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2020			\$65.30
Invoice	HARBOR FREIG	1/10/2020			
Cash Payment	E 101-43100-430 Miscellaneous (GENERA	2020			\$250.00
Invoice	BOOTS	12/26/2019			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$315.30
Refer	78888	ARROWHEAD COOPERATIVE	Ck# 004822E 1/20/2020		
Cash Payment	E 602-49490-321 Telephone	2019			\$126.89
Invoice	2121	1/1/2020			
Cash Payment	E 604-49590-321 Telephone	2019			\$189.46
Invoice	2244	1/1/2020			
Cash Payment	E 101-42200-321 Telephone	2019			\$153.01
Invoice	2747	1/1/2020			
Cash Payment	E 609-49750-321 Telephone	2019			\$102.30
Invoice	985	1/1/2020			
Cash Payment	E 101-41400-321 Telephone	2019			\$264.09
Invoice	985	1/1/2020			
Cash Payment	E 101-45125-380 Utility Services (GENER	2019			\$243.38
Invoice	901298	12/30/2019			
Cash Payment	E 101-45125-380 Utility Services (GENER	2019			\$59.04
Invoice	908127	12/30/2019			
Cash Payment	E 101-45100-321 Telephone	2019			\$236.40
Invoice	2131	1/1/2020			
Cash Payment	E 101-45125-321 Telephone	2019			\$112.21
Invoice	1234	1/1/2020			
Cash Payment	E 211-45500-321 Telephone	2019			\$159.29
Invoice	2199	1/1/2020			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$1,646.07
Refer	78889	UNITED TRUCK BODY COMPANY, I	-		
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2019			\$56.01
Invoice	540230B	12/11/2019			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$56.01
Refer	78890	AMERIPRIDE LINEN AND APPAREL	-		
Cash Payment	E 101-41940-210 Operating Supplies (GEN	2019			\$213.22
Invoice	3501456901	12/23/2019			
Cash Payment	E 101-41940-210 Operating Supplies (GEN	2020			\$212.07
Invoice	3501467858	1/20/2020			
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$425.29
Refer	78891	GRAND MARAIS AUTO PARTS, INC	-		



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Cash Payment	E 101-43100-220 Repair/Maint Supply (GE 2019				\$200.77
Invoice 3125	12/23/2019				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$200.77
Refer	78892 PSN			Ck# 004823E 1/2/2020	
Cash Payment	E 604-49590-432 Credit Card Charges	2019			\$374.17
Invoice 209012	1/2/2020				
Cash Payment	E 601-49440-432 Credit Card Charges	2019			\$105.24
Invoice 209012	1/2/2020				
Cash Payment	E 602-49490-432 Credit Card Charges	2019			\$105.24
Invoice 209012	1/2/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$584.65
Refer	78893 MN PUBLIC FACILITIES AUTHORITY				
Cash Payment	E 601-47019-601 Debt Srv Bond Principal	2020			\$47,000.00
Invoice BOND REPAYM	1/6/2020				
Cash Payment	E 601-47019-611 Bond Interest	2020			\$3,124.55
Invoice BOND REPAYM	1/6/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$50,124.55
Refer	78894 STEVE S SPORTS AND AUTO				
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE 2019				\$11.43
Invoice 283541	12/18/2019				
Cash Payment	E 604-49570-210 Operating Supplies (GEN 2019				\$17.32
Invoice 3383	12/6/2019				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$28.75
Refer	78895 COOK COUNTY HOME CENTER				
Cash Payment	E 604-49570-210 Operating Supplies (GEN 2019				\$231.13
Invoice 2088	12/31/2019				
Cash Payment	E 602-49480-210 Operating Supplies (GEN 2019				\$23.97
Invoice 1160	12/31/2019				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE 2019				\$8.11
Invoice 1712	12/31/2019				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE 2019				\$194.74
Invoice 1848	12/31/2019				
Cash Payment	E 211-45500-221 Equipment Parts/Building	2020			\$24.99
Invoice 1140	1/3/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$482.94
Refer	78896 UTILITY CONSULTANTS, INC				
Cash Payment	E 602-49480-300 Professional Srvs (GENE 2019				\$446.55
Invoice 103846	12/27/2019				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$446.55
Refer	78897 ADVANCED MINNESOTA				
Cash Payment	E 101-42200-330 Transportation/School	2019			\$4,900.00
Invoice 605950	12/27/2019				
Cash Payment	E 101-42200-330 Transportation/School	2020			\$750.00
Invoice 607912	1/2/2020				
Transaction Date	1/17/2020	MAIN CHECKING G	10100	Total	\$5,650.00
Refer	78898 GENE S FOODS				



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Cash Payment	E 101-41400-430 Miscellaneous (GENERA	2019							\$20.05
Invoice	336244-364		12/20/2019						
Transaction Date	1/17/2020			MAIN CHECKING G	10100		Total		\$20.05
Refer	78899	JOHNSON S FOODS	-						
Cash Payment	E 101-41400-430 Miscellaneous (GENERA	2019							\$172.11
Invoice	44003871848		12/31/2019						
Transaction Date	1/17/2020			MAIN CHECKING G	10100		Total		\$172.11
Refer	78900	FLAHERTY & HOOD, P.A.	-						
Cash Payment	E 101-41610-304 Attorney(Civil)	2019							\$595.00
Invoice	13993		1/2/2020						
Transaction Date	1/17/2020			MAIN CHECKING G	10100		Total		\$595.00
Refer	78901	SMMPA	-						
									Ck# 004824E 1/27/2020
Cash Payment	E 604-49560-388 Purchase Power	2019							\$167,609.85
Invoice	DEC-19		1/1/2020						
Transaction Date	1/17/2020			MAIN CHECKING G	10100		Total		\$167,609.85
Refer	78902	ARROWSMITH-DECOUX, JAY	-						
Cash Payment	E 101-41110-330 Transportation/School	2020							\$139.13
Invoice	GREENSTEPS		1/8/2020						
Transaction Date	1/17/2020			MAIN CHECKING G	10100		Total		\$139.13
Refer	78903	GOPHER STATE ONE CALL	-						
Cash Payment	E 604-49570-317 Contracted Services	2020							\$50.00
Invoice	0000987		1/31/2020						
Transaction Date	1/23/2020			MAIN CHECKING G	10100		Total		\$50.00
Refer	78904	TOSHIBA BUSINESS SOLUTIONS	-						
Cash Payment	E 101-41400-200 Office Supplies (GENER	2019							\$72.98
Invoice	5172974		1/13/2020						
Cash Payment	E 604-49590-200 Office Supplies (GENER	2019							\$46.71
Invoice	5172974		1/13/2020						
Cash Payment	E 601-49440-200 Office Supplies (GENER	2019							\$13.14
Invoice	5172974		1/13/2020						
Cash Payment	E 602-49490-200 Office Supplies (GENER	2019							\$13.14
Invoice	5172974		1/13/2020						
Transaction Date	1/23/2020			MAIN CHECKING G	10100		Total		\$145.97
Refer	78905	COMO OIL & PROPANE	-						
Cash Payment	E 101-41942-217 Heating Fuel	2020							\$1,137.31
Invoice	1500883613		1/17/2020						
Cash Payment	E 101-41940-217 Heating Fuel	2020							\$776.53
Invoice	1500859191		1/15/2020						
Cash Payment	E 101-45100-217 Heating Fuel	2020							\$198.01
Invoice	1500831735		1/15/2020						
Cash Payment	E 101-42200-217 Heating Fuel	2020							\$358.56
Invoice	1500768985		1/7/2020						
Cash Payment	E 602-49480-217 Heating Fuel	2020							\$515.99
Invoice	1500769047		1/8/2020						
Cash Payment	E 211-45500-217 Heating Fuel	2020							\$389.13
Invoice	1500831630		1/20/2020						



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Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$3,375.53
Refer	78906 <i>AMAZON CAPITAL SERVICES</i>	-			
Cash Payment	E 211-45500-437 Audio Visual / DVD	2020			\$144.46
Invoice	144G-WF96-HJP	1/11/2020			
Cash Payment	E 211-45500-437 Audio Visual / DVD	2020			\$17.99
Invoice	1JMP-9HLX-7GF	1/13/2020			
Cash Payment	E 101-41400-200 Office Supplies (GENER	2019			\$17.20
Invoice	1JG3-DN3G-V14	12/13/2019			
Cash Payment	E 211-45500-200 Office Supplies (GENER	2020			\$69.00
Invoice	1P71-J3LL-79JX	1/7/2020			
Cash Payment	E 211-45500-200 Office Supplies (GENER	2020			\$96.22
Invoice	14LT-RJTX4TTW	1/20/2020			
Cash Payment	E 211-45500-435 Books, Periodicals	2020			\$43.76
Invoice	1LJR-QJHP-16N	1/8/2020			
Cash Payment	E 211-45500-435 Books, Periodicals	2020			\$16.52
Invoice	1MM7-NQQY-4M	1/7/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$405.15
Refer	78907 <i>SUPERIOR BEVERAGES LLC</i>	-			
Cash Payment	E 609-49750-252 Beer For Resale	2020			\$2,027.40
Invoice	842115	1/22/2020			
Cash Payment	E 609-49750-252 Beer For Resale	2020			-\$96.00
Invoice	120119	1/22/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$1,931.40
Refer	78908 <i>US BANK</i>	-			
Cash Payment	E 601-47027-611 Bond Interest	2020			\$718.00
Invoice	LOAN PAY 146	1/22/2020			
Cash Payment	E 601-47027-620 Fiscal Agent s Fees	2020			\$180.42
Invoice	LOAN PAY 146	1/22/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$898.42
Refer	78909 <i>DULUTH COATING SOLUTIONS</i>	-			
Cash Payment	E 101-45100-520 Capital Outlay (Buildings)	2019			\$7,355.00
Invoice	2142	10/30/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$7,355.00
Refer	78910 <i>ASPIRA</i>	-			
Cash Payment	E 101-45100-210 Operating Supplies (GEN	2019			\$1,020.00
Invoice	GRMA BYS 0619	6/30/2019			
Cash Payment	E 101-45100-210 Operating Supplies (GEN	2019			\$1,680.00
Invoice	GRMA BYS 0719	7/31/2019			
Cash Payment	E 101-45100-210 Operating Supplies (GEN	2019			\$1,440.00
Invoice	GRMA BYS 0819	8/31/2019			
Cash Payment	E 101-45100-210 Operating Supplies (GEN	2019			\$1,030.00
Invoice	GRMA BYS 0919	9/30/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$5,170.00
Refer	78911 <i>G&G SEPTIC</i>	-			
Cash Payment	E 101-45100-418 Portable Toilet Rentals	2019			\$83.28
Invoice	19588	12/31/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$83.28



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Refer	78912	XEROX CORPORATION	-		
Cash Payment	E 101-45100-200	Office Supplies (GENER	2019	\$22.92	
Invoice	099073834	1/1/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$22.92
Refer	78913	MN DEPT OF NAT. RESOURCES-O	-		
Cash Payment	E 101-45125-439	Licenses	2020	\$170.12	
Invoice	2003-2073	1/16/2020			
Cash Payment	E 101-45125-439	Licenses	2020	\$154.25	
Invoice	2003-2074	1/15/2020			
Cash Payment	E 601-49440-230	State Fees	2020	\$620.71	
Invoice	1985-2118	1/8/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$945.08
Refer	78914	NORTH SHORE WASTE	-		
Cash Payment	E 101-45100-384	Refuse/Garbage Dispos	2019	\$1,835.94	
Invoice	70401	12/31/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$1,835.94
Refer	78915	VISIT COOK COUNTY	-		
Cash Payment	E 101-45100-429	Entertainment	2019	\$500.00	
Invoice	4442	9/11/2019			
Cash Payment	G 101-20802	Cook County Lodging Tax	2019	\$8,415.40	
Invoice	104566	1/14/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$8,915.40
Refer	78916	JESSE DERSCHEID PROPRIETOR	-		
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE	2020	\$75.00	
Invoice	410438	1/3/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$75.00
Refer	78917	NINAWORKS!	-		
Cash Payment	E 101-45100-340	Advertising	2020	\$700.00	
Invoice	200140	12/20/2019			
Cash Payment	E 101-45125-340	Advertising	2020	\$200.00	
Invoice	200140	12/20/2019			
Cash Payment	E 101-45184-340	Advertising	2020	\$100.00	
Invoice	200140	12/20/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$1,000.00
Refer	78918	NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21710	NCPERS-Pera	2020	\$16.00	
Invoice	493600022020	1/13/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$16.00
Refer	78920	WESTERN LAKE SUPERIOR SANIT	-		
Cash Payment	E 602-49480-317	Contracted Services	2019	\$7,619.00	
Invoice	7810	1/3/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$7,619.00
Refer	78921	SERVOCAL INSTRUMENTS, INC	-		
Cash Payment	E 602-49480-210	Operating Supplies (GEN	2019	\$165.42	
Invoice	8506	12/13/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$165.42



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Refer	78922	MINNESOTA RURAL WATER ASSN	-		
Cash Payment	E 601-49440-330	Transportation/School	2020		\$250.00
Invoice	GREG LYKINS	1/8/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$250.00
Refer	78924	COALITION OF GREATER MN CITI	-		
Cash Payment	E 101-41900-436	Membership Dues	2020		\$3,419.00
Invoice	2020 CGMC	12/16/2019			
Cash Payment	E 101-41900-436	Membership Dues	2020		\$420.00
Invoice	2020 CGMC VA	12/16/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$3,839.00
Refer	78925	FLOW CONTROL AUTOMATION	-		
Cash Payment	E 601-49420-221	Equipment Parts/Building	2019		\$2,798.09
Invoice	IN1041	12/18/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$2,798.09
Refer	78926	WTIP	-		
Cash Payment	E 609-49750-340	Advertising	2019		\$550.00
Invoice	CC-11912298	12/31/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$550.00
Refer	78927	MINNESOTA PUBLIC SAFETY GRO	-		
Cash Payment	E 101-42200-330	Transportation/School	2020		\$610.00
Invoice	19-90	1/12/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$610.00
Refer	78928	CENTURYLINK	-		
Cash Payment	E 602-49490-321	Telephone	2019		\$56.96
Invoice	218 387-1788	1/1/2020			
Cash Payment	E 602-49490-321	Telephone	2019		\$69.36
Invoice	218 D24-1002	1/1/2020			
Cash Payment	E 602-49490-321	Telephone	2019		\$69.36
Invoice	218 D24-1001	1/1/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$195.68
Refer	78929	COOK COUNTY CURLING CLUB	-		
Cash Payment	E 609-49750-340	Advertising	2020		\$100.00
Invoice	2020 ADVERT	1/9/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$100.00
Refer	78930	HAWKINS, INC.	-		
Cash Payment	E 601-49420-218	Operating Supplies- Che	2020		\$1,252.93
Invoice	4644074	1/8/2020			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$1,252.93
Refer	78931	METRO SALES INC.	-		
Cash Payment	E 211-45500-310	Service Agreements	2019		\$68.44
Invoice	INV1500408	12/23/2019			
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total	\$68.44
Refer	78932	BAKER & TAYLOR	-		
Cash Payment	E 211-45500-435	Books, Periodicals	2020		\$538.26
Invoice	2035033148	1/6/2020			



CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: January 2020

Cash Payment	E 211-45500-435 Books, Periodicals	2019		\$378.42
Invoice	2035020040	12/26/2019		
Cash Payment	E 211-45500-435 Books, Periodicals	2019		\$179.25
Invoice	2035023862	12/31/2019		
Cash Payment	E 211-45500-435 Books, Periodicals	2020		\$24.73
Invoice	0003195482	1/6/2020		
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total \$1,120.66
Refer	78933 SOUTHERN GLAZER S OF MN	-		
Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$3,088.40
Invoice	1915829	1/22/2020		
Cash Payment	E 609-49750-333 Freight and Express	2020		\$59.45
Invoice	1915829	1/22/2020		
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total \$3,147.85
Refer	78934 BELLBOY CORPORATION - LIQUO	-		
Cash Payment	E 609-49750-259 Other For Resale	2020		\$43.04
Invoice	0100786100	1/21/2020		
Cash Payment	E 609-49750-333 Freight and Express	2020		\$2.00
Invoice	0100786100	1/21/2020		
Cash Payment	E 609-49750-251 Liquor For Resale	2020		\$180.00
Invoice	0082497200	1/22/2020		
Cash Payment	E 609-49750-333 Freight and Express	2020		\$5.40
Invoice	0082497200	1/22/2020		
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total \$230.44
Refer	78935 BERNICKS	-		
Cash Payment	E 609-49750-252 Beer For Resale	2020		\$5,163.95
Invoice	721126	1/23/2020		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa	2020		\$34.40
Invoice	721125	1/23/2020		
Transaction Date	1/23/2020	MAIN CHECKING G	10100	Total \$5,198.35

Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$166,768.37
211 LIBRARY	\$2,170.18
601 WATER	\$56,158.59
602 SEWER	\$9,518.92
604 ELECTRIC	\$174,522.60
609 MUNICIPAL LIQUOR FUND	\$11,807.24
	<hr/>
	\$420,945.90

Pre-Written Checks	\$172,106.54
Checks to be Generated by the Computer	\$248,839.36
Total	<hr/> \$420,945.90



December 11, 2019

City of Grand Marais, Minnesota
Attn: Michael Roth
15 N Broadway
PO Box 600
Grand Marais, MN 55604-0600

Re: \$1,110,000 General Obligation Improvement Refunding Bonds, Series 2019A
City of Grand Marais, Minnesota

Thank you for appointing Bond Trust Services Corporation as Paying Agent for the above-referenced issue.

Enclosed for your review and signature are two copies of the Paying Agent Agreement (the "Agreement") which outlines the duties and responsibilities of Bond Trust Services Corporation as they relate to the paying agent/transfer agent/registrar capacity.

We also call special attention to Section 2.2 of the Agreement which outlines the Issuer duties as they pertain to the payment of principal and interest.

Please return one completed and signed copy of the Agreement to us at your earliest convenience, keeping the other copy for your records

If you have any questions you can reach us at (651) 209-1010.

Sincerely,

BOND TRUST SERVICES CORPORATION

A handwritten signature in blue ink that reads 'James Hey'.

James Hey
Paying Agent Administrator

AGREEMENT RELATING TO PAYING AGENCY, REGISTRAR, AND TRANSFER AGENCY

THIS AGREEMENT, entered into on December 30, 2019, by and between the City of Grand Marais, Minnesota (the “Issuer”) and **BOND TRUST SERVICES CORPORATION**, a wholly owned subsidiary of Ehlers & Associates, Inc. (the “Agent”), a corporation duly organized and existing as a limited purpose trust company under the laws of the State of Minnesota, Section 48A.03.

WHEREAS, the Issuer has by Resolution (the "Bond Resolution"), adopted on December 11, 2019, authorized the issuance of \$1,110,000 General Obligation Improvement Refunding Bonds, Series 2019A (the “Bonds”);

WHEREAS, the Issuer has designated the Agent as the paying agent, registrar and transfer agent for the Bonds;

WHEREAS, the Agent has agreed to serve in such capacities for and on behalf of the Issuer and has full power and authority to perform and serve in such capacities for the Bonds;

NOW THEREFORE, the Issuer and the Agent, each in consideration of the representations, covenants and agreements of the other as set forth herein, mutually represent, covenant and agree as follows:

Section 1. Agent’s Duties.

- 1.1 **Registrar.** The Agent shall keep at its principal corporate trust office in Roseville, Minnesota a Bond Register in which the Agent, in its capacity as registrar, shall provide for the registration of ownership of the bonds and the registration of transfers and exchanges of the Bonds entitled to be registered, transferred or exchanged pursuant to the terms of the Bonds Resolution and the Bonds.
- 1.2 **Transfer of Bonds.** Upon surrender to the Agent for transfer of any Bond duly endorsed by the registered owner thereof or accompanied by a written instrument of transfer, in form satisfactory to the Agent duly executed by the registered owner thereof or by an attorney duly authorized by the registered owner in writing, together with a guarantee of the signature satisfactory to the Agent, the Agent shall authenticate and deliver, in the name of the designated transferee or transferees, one or more new Bonds of a like aggregate principal

amount and maturity, as requested by the transferor. The Agent may, however, close the books for registration of any transfer after the 15th day of the month preceding each interest payment date and until such interest payment date.

- 1.3. Exchange of Bonds. Whenever any Bonds are surrendered to the Agent for exchange, the Agent shall authenticate and deliver the Bonds which, under the Bond Resolution, the owner making the exchange is entitled to receive.
- 1.4. Cancellation. All Bonds or coupons surrendered upon any transfer or exchange and unissued inventory at maturity shall be marked paid and canceled by the Agent and destroyed pursuant to Minnesota statutes, Section 475.553, subd. 2, unless otherwise directed by the Issuer.
- 1.5. Improper or Unauthorized Transfer. When any Bond is presented to the Agent for transfer, the Agent may refuse to transfer the same until it is satisfied that the endorsement on such Bond or written instrument of transfer is valid and genuine and the requested transfer is legally authorized. The Agent shall incur no liability for the refusal, in good faith, to make transfers which it, in its judgment, deems improper or unauthorized.
- 1.6. Persons Deemed Owners. The Agent shall treat the person in whose name any Bond is at any time registered in the Bond Register as the absolute owner of such Bond, whether such Bond shall be overdue or not, for the purpose of receiving payment of, or on account of, the principal of and interest on such Bond and for all other purposes, and all such payments so made to any such registered owner or upon his order shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid.
- 1.7. Taxes, Fees and Charges. For every transfer or exchange of Bonds the Agent may impose upon the owner thereof a charge sufficient to pay or reimburse the Agent for any tax, fee or other governmental charge required to be paid with respect to such transfer or exchange except in the case of the issuance of a Bond or Bonds for the unredeemed portion of a Bond surrendered for redemption.
- 1.8. Mutilated, Lost, Stolen or Destroyed Bonds. In case any Bond shall become mutilated or be destroyed, stolen or lost, the Agent shall deliver a new Bond of like amount, number, maturity date and tenor in exchange and substitution for and upon cancellation of any such mutilated Bond or in lieu of and in substitution for any such Bond destroyed, stolen or lost, upon the payment of the reasonable expenses and charges of the Agent in connection therewith; and, in the case of a Bond destroyed, stolen or lost, upon filing by the owner with the Agent of evidence satisfactory to it that such Bond was destroyed, stolen or lost, and of the ownership thereof, and upon furnishing to the Agent of an appropriate bond of indemnity in form, substance and amount as may be required by law and as is satisfactory to the Agent, in which bond the Issuer and the Agent shall be named as obligees. All Bonds so surrendered to the Agent shall be canceled by it and evidence of such cancellation shall be given to the Issuer. If the mutilated, destroyed, stolen or lost Bond has already matured or been called for redemption in accordance with its terms it shall not be necessary to issue a new Bond prior to payment, provided that the owner shall first provide the Agent with a bond of indemnity as set forth above.

1.9. Records, Statements, Payment of Interest and Principal. The Agent shall:

- (a) keep true and accurate accounts of the outstanding principal balance of the Bonds;
- (b) not less than thirty (30) days before the due date of any principal of or interest on the Bonds, send a statement to the Issuer of the amount which will be required to pay the principal of and interest on the Bonds on such date;
- (c) pay such of the interest on the Bonds as is due on each stated interest payment date, with the funds received from the Issuer, by check or draft mailed, no later than the interest payment date, to the registered owners of the Bonds as of the close of business on the 15th day (whether or not a business day) of the preceding month, at their addresses as they appear on the Bond Register;
- (d) pay such of the principal of the Bonds as is due on the stated payment dates, with the funds received from the Issuer, upon presentation of the Bonds for payment;
- (e) if Agent fails to make timely payment, the Agent will pay all charges from depositories for untimely payments;
- (f) forthwith upon presentation and payment of the Bonds cancel the same and retain and dispose of the same in the manner set forth in Section 1.4 hereof; and

The Agent shall not be required to pay interest on any funds of the Issuer for any period during which such funds are held by the Agent awaiting the interest payment date or the presentation of the Bonds for payment. Any funds remaining in the possession of the Agent for payment of the Bonds three (3) years after the date for the payment thereof has expired shall, subject to any applicable escheat law, be returned to the Issuer upon demand.

1.10. Reliance on Documents. The Agent may conclusively rely, as to the truth of the statements and correctness of the opinions expressed therein, on certificates, opinions or other documents furnished to the Agent by or on behalf of the Issuer. The Agent shall not be liable for any error or judgment made in good faith by or on behalf of Agent in the performance of the duties of Agent herein.

1.11. Delivery of Records to Issuer; Retention. The Agent may, from time to time at its discretion, deliver to the Issuer, for safekeeping or disposition by the Issuer in accordance with law, such records accumulated in the performance of its duties as it may deem expedient, and the Issuer assumes all responsibility for any failure thereafter to produce any paper, record or document so returned, if and when required.

Section 2. Issuer's Duties.

2.1 Provision of the Executed Bonds. The Issuer shall provide the Agent with such executed Bonds as are required to issue the Bonds in exchange for or upon transfer of outstanding Bonds.

2.2 Provision of Funds to pay Principal and Interest. The Issuer may pay the Agent for the interest and principal due by check, however, the check must be received by the Agent for deposit no later than *five business days* before the debt service payment date in order for the bondholder payments to be released on the payment date. Check payments received from the

Issuer after the deadline will result in bondholder payments being released after a *three business day* clearance. If the Issuer pays by wire, the wire should be sent to the Agent *one business day* prior to the debt service payment date.

- 2.3 Payment of Fees and Charges of Agent. The Issuer shall pay to the Agent reasonable fees and charges for services performed hereunder in accordance with the Agent's fee schedule attached hereto as Schedule A for the first two years of the Agreement and thereafter according to Agent's then current fee schedule in effect at the time of the service. The fees and charges of said Agent shall in no event become a charge against the funds remitted by the Issuer for payment of principal and interest on the Bonds.
- 2.4 Payment of Reimbursable Charges Incurred by Agent. The Issuer agrees to reimburse Agent, upon Agent's request, for all reasonable expenses, disbursements and advances incurred or made by the Agent in accordance with any of the provisions of the Agreement (including the reasonable compensation and the expenses and disbursements of its agents and counsel)
- 2.5 Failure to Provide Funds. If available funds needed for payment do not reach the Agent by any interest payment date, payment of items may be refused and the Issuer may be charged for reasonable expenses incurred and extra service performed in accordance with the Agent's fee schedule in effect at the time of the payment date. The Issuer shall pay all charges or penalties from depositories if they fail to make timely payments provided, however, that the Agent agrees to abide by the depository requirement for same day wire transfer of funds for debt service payment.
- 2.6 Indemnification. The Issuer shall indemnify and hold the Agent harmless from and against any loss, cost, charge, expense, judgment or liability that it may incur in the exercise of its powers and duties hereunder and which is not due to its negligence or default.

Section 3. Termination.

This agreement will terminate upon the later of the date of final payment of the principal and interest on the Bonds to the holders thereof or the date on which any remaining funds held by the Agent are remitted to the Issuer. Either party may terminate this agreement by written notice mailed to the other party at least thirty (30) days prior to termination date, upon which event the Agent shall return all cash and Bonds in its possession to the Issuer or its order and shall deliver the Bond Register to the Issuer or its order and the Issuer shall pay any accrued and unpaid fees and service charges to the Agent. In the event that such termination is by the Issuer, Issuer shall pay a termination fee as set forth by the Agent at the time of termination. No termination fee will be charged to the Issuer if the termination is due to the failure by the Agent to provide the services outlined in this Agreement. No early termination hereunder shall be effective until a successor Paying Agent/Registrar has been appointed by the Issuer and notice of the appointment of the successor has been given to the holder of Bonds.

IN WITNESS WHEREOF, the Issuer and the Agent have caused this agreement to be executed in their respective names by their duly authorized representatives, in two counterparts, each of which shall be deemed an original.

City of Grand Marais, Minnesota
15 N Broadway
PO Box 600
Grand Marais, MN 55604-0600

By: _____
Printed Name: Kim Dunsmoor
Printed Title: Finance Director

BOND TRUST SERVICES CORPORATION

3060 Centre Pointe Drive, Suite 110
Roseville, MN 55113

By:



James Hey
Paying Agent Administrator

REGISTRAR AND PAYING AGENT FEE SCHEDULE FOR BOOK-ENTRY ONLY TRANSACTION

I. Initial Fee: \$450.00

The initial fee payable at closing covers:

- 1) Review of final bond documents;
- 2) Communication with Municipal Advisor and Bond Counsel;
- 3) Coordination of delivery of Bond(s) for closing; and
- 4) Set up of necessary accounts and records.

II. Annual Administration Fee: \$475.00

The annual fee, payable in advance, covers:

- 1) Invoicing and collection of scheduled debt service payments;
- 2) Documentation and wiring of scheduled debt service payments;
- 3) Handling all correspondence and communications with The Depository Trust Company;
- 4) Maintenance of Issuer's account;
- 5) Destruction of Bond(s);
- 6) Processing of optional redemption notices; and
- 7) Audit verification letters.

III. Additional Services:

- 1) Processing of Mandatory Sinking Fund Notices - \$100 per notice

Fees for services other than those listed above not contemplated at the time of issuance will be charged based on the type of service performed, expenses incurred, time involved, and responsibility assumed.

The above fees may be subject to periodic review and/or adjustment.

ORGANIZATION INFORMATION

Organization Name: AMERICAN LEGION POST 413 Previous Gambling Permit Number: XB-05459-05-004
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: 17 1ST AVE W. Box 701
 City: GRAND MARAIS State: MINN Zip: 55704 County: COOK
 Name of Chief Executive Officer (CEO): ROBERT MATISON
 CEO Daytime Phone: 218-387-2533 CEO Email: edemay@g.com
(permit will be emailed to the email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of at least one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

Current calendar year Certificate of Good Standing
 Don't have a copy? This certificate must be obtained each year from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

Internal Revenue Service-IRS income tax exemption 501(c) letter in your organization's name
 Don't have a copy? Obtain a copy of your federal income tax exempt letter by having an organization officer contact the IRS at 877-829-5500.

Internal Revenue Service-Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

EXCLUDED BINGO ACTIVITY

Has your organization held a bingo event in the current calendar year? Yes No

If yes, list the dates when bingo was conducted: _____

The proposed bingo event will be:

one of four or fewer bingo events held this year. Dates: FEB 21 - MAR 6 - MAR 20 - APR 3
 -OR-
 conducted on up to 12 consecutive days in connection with a:
 county fair Dates: _____
 civic celebration Dates: _____
 Minnesota State Fair Dates: _____

Person in charge of bingo event: ROBERT MATISON Daytime Phone: 218-387-2533

Name of premises where bingo will be conducted: GRANDMA RAYS / POST 413

Premises street address: 17 1ST AVE W

City: GRAND MARAIS If township, township name: _____ County: COOK

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p>CITY APPROVAL for a gambling premises located within city limits</p> <p>On behalf of the city, I approve this application for excluded bingo activity at the premises located within the city's jurisdiction.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p>	<p>COUNTY APPROVAL for a gambling premises located in a township</p> <p>On behalf of the county, I approve this application for excluded bingo activity at the premises located within the county's jurisdiction.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p>
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p>TOWNSHIP (if required by the county)</p> <p>On behalf of the township, I acknowledge that the organization is applying for excluded bingo activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes, Section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge.

Chief Executive Officer's Signature: Robert Mattson Date: 1/20/20
(Signature must be CEO's signature; designee may not sign)

Print Name: ROBERT MATTSO - COMMANDER

MAIL OR FAX APPLICATION & ATTACHMENTS

<p>Mail or fax application and a copy of your proof of nonprofit status to:</p> <p style="padding-left: 40px;">Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Fax: 651-639-4032</p> <p>An excluded bingo permit will be mailed to your organization. Your organization must keep its bingo records for 3-1/2 years.</p> <p>Questions? Call a Licensing Specialist at 651-539-1900.</p>	<p>Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. Otherwise, bingo hard cards, bingo paper, and bingo number selection devices must be obtained from a distributor licensed by the Minnesota Gambling Control Board. To find a licensed distributor, go to www.mn.gov/gcb and click on Distributors under the LIST OF LICENSEES tab, or call 651-539-1900.</p> <p style="text-align: center;">This form will be made available in alternative format (i.e. large print, braille) upon request.</p>
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Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board

will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board

members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



NONPROFIT CORPORATION ANNUAL RENEWAL

Minnesota Statutes Chapter 317A

Must be filed by December 31

1/11/20

READ INSTRUCTIONS ON BACK BEFORE COMPLETING THIS FORM

CURRENT INFORMATION ON FILE:

1. File #:

5799-NPA

2. Corporate Name:

American Legion Post 413

3. Registered Agent/ Registered Office Address: (required)

Agent Name: (if applicable)

Street: PO Box 721

City: Grand Marais

State: Minnesota

Zip: 55604

4. Name and business address of the Corporate President: (required)

Name: ROBERT MATSON - COMMANDER POST 413

Address: 114 11th AVE. W. BO 7575

City: Grand Marais

State: Minnesota

Zip: 55604Xx

5. Does this corporation own, lease, or have any financial interest in agricultural land or land capable of being farmed? Yes No

6. Name and daytime telephone number and/or e-mail address of contact person for the corporation:

Name: ROBERT MATSON

(218) 387-2533

Ext.

E-Mail Address:

NOTICE: Failure to file this form by December 31 of this year will result in the dissolution of this corporation without further notice from the Secretary of State, pursuant to Minnesota Statutes, section 317A.823, subdivision 2, paragraph (b).

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Patrick W. Knight, Communications Director
DATE: January 23, 2020
SUBJECT: Project 61 Funding Request

The Grand Marais Business Coalition has developed a marketing/engagement plan, to minimize the effect of the upcoming Highway 61 reconstruction project on businesses.

The Business coalition has provided a financial overview of the plan (attached) and will be at your meeting to request funding from the Council.

Project 61 2020										
		Quantity		Cost	Total					
Logo and Branding				\$2,000	\$2,000	Branding, logo, color, fonts				
Rack Cards 2020		10,000		\$1,000	\$1,000	Does not include creative				
Hard Hat Hoedown		x 4		\$250	\$1,000	3-5pm on Thursday				
Landing Page on Chamber website				\$500	\$500					
Social Media		1 person/cost per month		\$300	\$1,800	Hire someone for 6 months per year				
Signage		40		\$20-25	\$1,000	For Yard Sign Style				
Billboard	BW	1 East of Town/Creative		\$0	\$0	Billboard Creative				
	Subway	2 East of Town		\$1,300	\$1,300	Creative \$500 \$800 Rent			Jim will reach out	
	Sven	3 East of Town		\$1,300	\$1,300	Creative \$500 \$800 Rent			Jim will reach out	
Shuttle Service		\$250 per day/8 hrs.		\$1,750	\$1,750	Art Festival x 2, Fish Pic x 3, 4th of July x 1, 2 extras				
Signage		Yard Signs	40	\$25	\$1,000					
TOTAL					\$12,650					

Northern Wilds Insert - NW Initiative with business advertising opportunities

Fall River Bridge Replacement - four weeks of closure starting August 3, 2020

Businesses West of Grand Marais

- Blue Moose
- Wunderbar
- WTIP
- Aspen Inn
- Rock Shop
- Odds and Ends
- USFS
- Bear Track Outfitters
- Nelson's Traveler's Rest
- Lund's Cabin
- Trailside
- Putt and Pets

Project 61 2021										
		Quantity		Cost	Total					
Rack Cards 2021		10,000			\$1,000	Does not include creative				
Hard Hat Hoedown		x 8		\$250	\$2,000	3-5pm on Thursday				
Social Media		1 person/cost per month		\$300	\$1,800	Hire someone for 6 months per year				
Signage		40		\$20-25	\$1,000	For Yard Sign Style				
Billboard	BW	1 East of Town/Creative		\$0	\$0	Billboard Creative				
	Subway	2 East of Town		\$1,300	\$1,300	Creative \$500 \$800 Rent			Jim will reach out	
	Sven	3 East of Town		\$1,300	\$1,300	Creative \$500 \$800 Rent			Jim will reach out	
Shuttle Service		\$250 per day/8 hrs.		\$1,750	\$1,750	Art Festival x 2, Fish Pic x 3, 4th of July x 1, 2 extras				
Signage		Yard Signs	40	\$25	\$1,000					
TOTAL					\$11,150					

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: January 23, 2020
SUBJECT: City Hall Liquor Store Concepts

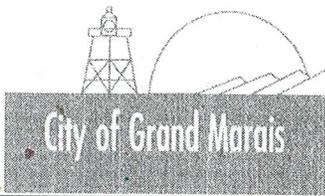
Sara Phillips and Bruce Cornwall, LHB, will be at the meeting to present the latest iteration of the City Hall Liquor Store Concepts. I will forward any information we receive prior to the meeting.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: January 23, 2020
SUBJECT: Library Board Appointment

Attached is the application for John Books for the Library Board, as requested by the Council at their last meeting. It has not been our practice to ask incumbent board members to resubmit an application, as their application was reviewed prior to their initial appointment. We ask our sitting board members to apply by indicating in writing that they are interested in serving another term, and Mr. Books did this prior to the last City Council meeting, which is why his name was listed in the candidates for appointment.



City of Grand Marais

Application for Board or Commission

Name of Applicant:	John Books
Mailing Address:	P.O. Box 1196
Residency Address (if different):	208 West 3rd Avenue
Board Applying For:	Grand Marais Library

An information packet is available with a description of the board, member responsibilities and meeting requirements. Please answer the following questions in order to provide the City Council with your qualifications and interests.

1. Explain why you are interested in this board and what you hope to accomplish through your service:

I believe this library plays a vital role in Grand Marais. I would like it to remain a strong institution and continue to adapt to the needs of the area, to be inclusive, welcoming and innovative in its approach to literacy and learning.

2. What skills, expertise or knowledge will you bring to the board:

I am an artist. A large part of the identity and economy of Grand Marais is associated w/ the Arts. I also am a life long learner and reader of many subjects, fiction & nonfiction.

I was Community Development Officer for AIDS Committee of Thunder Bay for nine years. So am familiar with budgets & community NGOs

3. How have you been involved in the community:

- I have participated in several art shows and projects since my arrival in Fall 2014.
- participated in Shakespeare Steel & Creep for 4 years.
- was on library Board for 3 years - 2 as Secretary

Signature

John Books

Date

Jan 10, 2020

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: January 23, 2020
SUBJECT: Personnel Items

MOU Property Maintenance Supervisor Wages--Corrected

Attached is a corrected memorandum of understanding negotiated by the personnel committee regarding wages for the Property Maintenance Supervisor position. This position description and job analysis points were updated in 2019. The MOU addresses updating the wage scale to match the new points. Please approve the MOU.

Pay Equity Compliance

Attached are reports detailing the City's compliance with the Pay Equity Act. This law requires use of a job evaluation system and periodic reporting of information to ensure that female dominated positions are not underpaid in comparison to male dominated positions. The calculation is complex. Our strategy for compliance is to keep our pay and job evaluation points as close as possible to a linear regression. As you can see with the attached tables and chart, we currently have one position, lineworker, in which the City has set pay above the regression line in an attempt to address market conditions. This decision results in our non-compliance on the first few statistical tests, but because our pay and positions are close to a linear relationship, the non-compliance is not statistically valid. Please approve submittal of our compliance report.

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (“MOU”) is made and entered into by and between the City of Grand Marais (the “City” or “Employer”), and the American Federation of State, County, and Municipal Employees, Minnesota AFSCME Council 5 (the “Union”), on behalf of the City of Grand Marais municipal employees bargaining unit (the “Bargaining Unit”).

WHEREAS, the Employer and the Union have agreed upon and placed in written form the terms and conditions of employment for employees in the Bargaining Unit through the Collective Bargaining Agreement by and between the Employer and the Union, which is in effect and enforceable upon both parties from January 1, 2018 through December 31, 2019 (“CBA”); and

WHEREAS, the CBA contains the applicable 2018-2019 wage schedule for the job classifications in the Bargaining Unit as of January 1, 2018, respectively; and

WHEREAS, the Employer modified the job classification of Property Maintenance Supervisor on February 13, 2019, to change the job rating points from 191 to 213; and

WHEREAS, the Employer and Union have agreed to modify Property Maintenance Supervisor wages scale.

NOW, THEREFORE, BE IT RESOLVED THAT all parties hereto, in consideration of their mutual covenants and agreements to be performed, as hereinafter set forth, agree as follows:

Section 1. Modified Job Classification Wages

The wages for the Property Maintenance Supervisor in 2019 are modified effective and retroactive to February 13, 2019, as follows:

Property Maintenance Supervisor	ROI	Start	1040 Hr	Base	10400 Hr	20800 Hr	31200 Hr	Max
Existing	191	\$23.60	\$24.92	\$26.22	\$26.74	\$27.27	\$27.79	\$28.31
Modified	217	\$25.45	\$26.86	\$28.27	\$28.84	\$29.40	\$29.97	\$30.53

Article 2. Entire Agreement

This MOU constitutes the entire agreement among the parties hereto. No representations, warranties, covenants, or inducements have been made to any party concerning this MOU, other than the representations, covenants, or inducements contained and memorialized in this MOU. This MOU supersedes all prior negotiations, oral and written understandings, policies and practices with respect thereto addressing the specific subject matter addressed in this MOU.

Article 3. Waiver of Bargaining

While this MOU is in full force and effect, Employer and Union each voluntarily and unqualifiedly waives the right and each agrees that the other shall not be obligated to bargain collectively with respect to the express subjects or matters included in this MOU.

Article 4. Limitations

This MOU is intended for the sole and limited purpose specified herein. This MOU cannot be construed to be nor does it constitute or establish any admission of the Employer, precedent, past practice or otherwise place any prohibition or limitation on any management right of the Employer. The Employer expressly reserves the right to exercise all of its management rights without limitation.

Article 5. Amendment, Modification, or Termination

This MOU or any of its terms may only be amended, modified, or terminated by a written instrument that: (1) expressly states it is amending, modifying, or terminating the MOU; and (2) is signed by or on behalf of all of the parties hereto or their successors in interest.

Article 6. Governing Law and Severability

Section 6.1. This MOU is governed by the laws of the State of Minnesota, both as to interpretation and performance. The rule of construction of interpreting a contract against its drafter will not apply to this Agreement.

Section 6.2. If any provision, or any portion thereof, contained in this MOU is held unconstitutional, invalid, or unenforceable by any branch of government with authority over such provision or portion thereof, the remainder of this MOU shall be deemed severable, shall not be affected, and shall remain in full force and effect.

Article 7. No Precedent, Past Practice or Other Acknowledgment

This MOU is solely for the purposes of resolving the matters described in this MOU. The terms of this MOU do not have any precedential value beyond this MOU. This MOU and any related communications between City and Union or City employees in this matter are not nor can they be construed as an acknowledgment that: (1) City is required to meet and negotiate with Union over any item related to this matter; or (2) City waives or relinquishes any rights it can exercise unilaterally without meeting and negotiating with Union. City does not waive and expressly reserves its right to exercise any rights it can exercise unilaterally without meeting and negotiating with Union.

Article 8. Binding Effect and No Assignment

This MOU is binding upon, and inures, to the benefit of the successors, executors, heirs and legal representatives of the parties hereto. This MOU is not assignable by any party. Any purported assignment by any party shall be null and void and not operate to relieve such party of its obligations hereunder.

Article 9. Counterparts

This MOU may be executed in counterparts. Facsimile or photocopied signatures shall be considered as valid signatures as of the date hereof, although the original signature pages shall thereafter be appended to this MOU.

Article 10. Representations of Parties

The respective parties hereto hereby represent that this MOU has been duly authorized and, upon execution, will constitute a valid and binding contractual obligation, enforceable in accordance with its terms, of each of the parties hereto.

Article 11. Voluntary Agreement of the Parties

The parties hereto acknowledge and agree that this MOU is voluntarily entered into by all parties hereto as the result of arm's-length negotiations during which all such parties were represented.

Article 12. Execution and Effective Date

This MOU is effective on the latest date affixed to the signatures below.

Article 13. Expiration Date

This MOU will only expire and no longer be in force or effect if the MOU is amended, modified, or terminated pursuant to Article 5 of this MOU.

Article 14. Incorporation into the Agreement

This MOU shall be attached to and incorporated into the Labor Agreement and successor labor agreements.

Article 15. Effective Date

IN WITNESS WHEREOF, the parties hereto have made this MOU on the latest date affixed to the signatures below.

FOR CITY OF GRAND MARAIS

FOR AMERICAN FEDERATION OF
STATE, COUNTY, AND MUNICIPAL
EMPLOYEES, CITY AND COUNTY
LOCAL 66 AS REPRESENTED—
MINNESOTA AFCME COUNCIL 5

BY: _____
Jay Arrowsmith DeCoux, Its Mayor

BY: _____
President, Local 66

BY: _____
Mike Roth, Its City Administrator

BY: _____
Field Director, Council 5

BY: _____
Business Representative, Council 5

DATE: _____

DATE: _____

*** DRAFT COPY ***

Part A: Jurisdiction Identification

Jurisdiction: Kim Dunsmoor
15 N BROADWAY
PO BOX 600
GRAND MARAIS

MN 55604

Jurisdiction Type: City

Contact: Mike Roth

Phone: (218) 387-1848

E-Mail: administrator@grandmarais.city

Contact: Kim Dunsmoor

Phone: (218) 387-1848

E-Mail: finance@ci.grand-marais.mn.us

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was: Consultant's System

Description:

ROI

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:

City Hall, 15 N Broadway, Grand Marais, MN 55604

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Grand Marais City Council

(governing body)

Jay Arrowsmith-DeCoux

(chief elected official)

Mayor

(title)

Part C: Total Payroll

\$1,510,714.14

is the annual payroll for the calendar year just ended December 31.

Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted:

Compliance Report

Jurisdiction: Kim Dunsmoor
15 N BROADWAY
PO BOX 600
GRAND MARAIS MN 55604

Report Year: 2020
Case: 1 - 2019 DATA (Private (Jur Only))

Contact: Mike Roth

Phone: (218) 387-1848

E-Mail: administrator@grandmarais.city

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	16	7	2	25
# Employees	26	14	7	47
Avg. Max Monthly Pay per employee	4,066.88	3,514.40		3,743.68

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 70.00 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	8	2
b. # Below Predicted Pay	8	5
c. TOTAL	16	7
d. % Below Predicted Pay (b divided by c = d)	50.00	71.43

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 38	Value of T = 1.355
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- a. Avg. diff. in pay from predicted pay for male jobs = \$18
b. Avg. diff. in pay from predicted pay for female jobs = (\$46)

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 20.00
B. Avg. # of years to max salary for female jobs = 20.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

- A. % of male classes receiving ESP 12.50 *
B. % of female classes receiving ESP 0.00

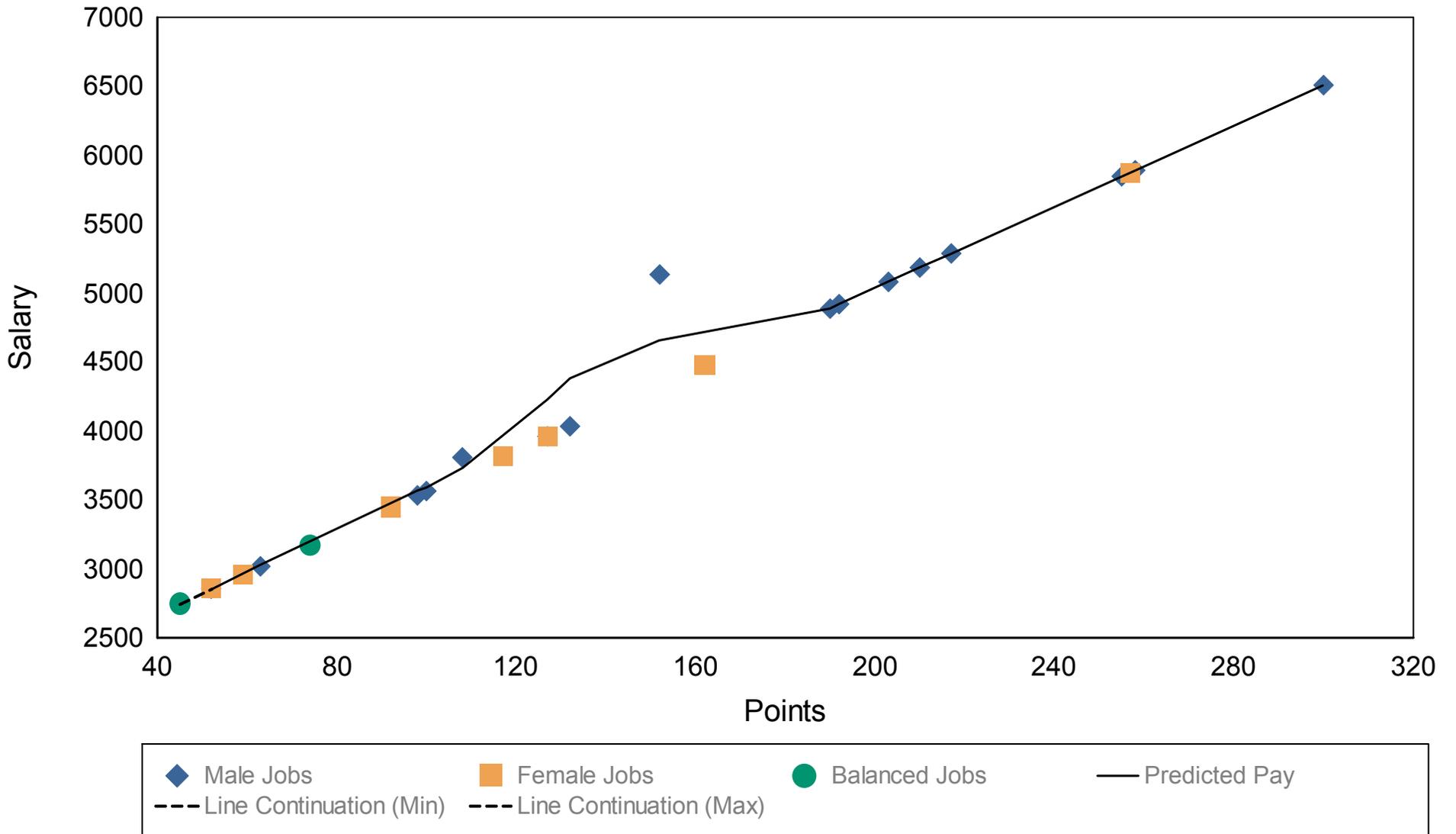
*(If 20% or less, test result will be 0.00)

Job Class Data Entry Verification List

Case: 2019 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	Club House Attendant	2	1	B	45	\$2,297.96	\$2,757.20	20.00		
4	Park Maint. Worker	6	1	M	52	\$2,384.61	\$2,861.18	20.00		
5	Park Office Clerk	0	4	F	52	\$2,384.61	\$2,861.18	20.00		
8	Liquor Store Clerk	0	3	F	59	\$2,471.26	\$2,965.16	20.00		
9	Groundskeeper	3	0	M	63	\$2,518.05	\$3,022.35	20.00		
11	Library Clerk	2	2	B	74	\$2,653.22	\$3,185.25	20.00		
12	Senior Liquor Store Clerk	0	2	F	92	\$2,875.05	\$3,450.40	20.00		
13	City/PUC Secretary	1	0	M	98	\$2,947.83	\$3,537.05	20.00		
34	Property Maintenance Lab	1	0	M	100	\$2,973.83	\$3,568.25	20.00		
14	Water/Wastewater Operati	2	0	M	108	\$3,148.86	\$3,812.60	20.00	13.00	Performance
16	Librarian	0	2	F	117	\$3,181.79	\$3,817.80	20.00		
15	Park Office Manager	0	1	F	127	\$3,304.83	\$3,965.10	20.00		
23	Park Facilities Manager	1	0	M	127	\$3,304.83	\$3,965.10	20.00		
19	Property Maintenance Wor	1	0	M	132	\$3,365.49	\$4,037.89	20.00		
21	Lineworker/Plant Operator	2	0	M	152	\$4,282.24	\$5,138.35	20.00	19.00	Performance
35	Asst. Library Director	0	1	F	162	\$3,732.88	\$4,479.81	20.00		
22	Golf Course Superintendent	1	0	M	190	\$4,076.02	\$4,890.53	20.00		
36	Management Asst/Director	1	0	M	192	\$4,102.01	\$4,923.45	20.00		
25	Liquor Store Manager	1	0	M	203	\$4,237.19	\$5,084.62	20.00		
26	Library Director	1	0	M	210	\$4,323.84	\$5,188.60	20.00		
27	Property Maintenance Sup	1	0	M	217	\$4,410.49	\$5,290.85	20.00		
28	Water/Sewer Superintende	1	0	M	255	\$4,874.93	\$5,850.61	20.00		
30	Finance Director	0	1	F	257	\$4,899.19	\$5,880.07	20.00		
31	Parks Manager	1	0	M	258	\$4,911.32	\$5,893.93	20.00		
32	City Administrator	1	0	M	300	\$5,426.02	\$6,510.88	20.00		

Job Number Count: 25



Predicted Pay Report for Kim Dunsmoor

1/22/2020

Case : 2019 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
1	Club House Attendant	2	1	3	Balanced	45	\$2,757.20	\$2,741.98	\$15.22
4	Park Maint. Worker	6	1	7	Male	52	\$2,861.18	\$2,854.95	\$6.23
5	Park Office Clerk	0	4	4	Female	52	\$2,861.18	\$2,854.95	\$6.23
8	Liquor Store Clerk	0	3	3	Female	59	\$2,965.16	\$2,967.93	(\$2.77)
9	Groundskeeper	3	0	3	Male	63	\$3,022.35	\$3,032.33	(\$9.98)
11	Library Clerk	2	2	4	Balanced	74	\$3,185.25	\$3,209.92	(\$24.67)
12	Senior Liquor Store Clerk	0	2	2	Female	92	\$3,450.40	\$3,482.17	(\$31.77)
13	City/PUC Secretary	1	0	1	Male	98	\$3,537.05	\$3,567.24	(\$30.19)
34	Property Maintenance Laborer	1	0	1	Male	100	\$3,568.25	\$3,597.79	(\$29.54)
14	Water/Wastewater Operations Sp	2	0	2	Male	108	\$3,812.60	\$3,732.09	\$80.51
16	Librarian	0	2	2	Female	117	\$3,817.80	\$3,854.96	(\$37.16)
15	Park Office Manager	0	1	1	Female	127	\$3,965.10	\$4,231.90	(\$266.80)
23	Park Facilities Manager	1	0	1	Male	127	\$3,965.10	\$4,231.90	(\$266.80)
19	Property Maintenance Worker	1	0	1	Male	132	\$4,037.89	\$4,382.79	(\$344.90)
21	Lineworker/Plant Operator	2	0	2	Male	152	\$5,138.35	\$4,655.94	\$482.41
35	Asst. Library Director	0	1	1	Female	162	\$4,479.81	\$4,738.27	(\$258.46)
22	Golf Course Superintendent	1	0	1	Male	190	\$4,890.53	\$4,892.02	(\$1.49)
36	Management Asst/Director of Co	1	0	1	Male	192	\$4,923.45	\$4,921.84	\$1.61
25	Liquor Store Manager	1	0	1	Male	203	\$5,084.62	\$5,084.51	\$0.11
26	Library Director	1	0	1	Male	210	\$5,188.60	\$5,187.99	\$0.61
27	Property Maintenance Supv.	1	0	1	Male	217	\$5,290.85	\$5,291.01	(\$0.16)
28	Water/Sewer Superintendent	1	0	1	Male	255	\$5,850.61	\$5,849.72	\$0.89
30	Finance Director	0	1	1	Female	257	\$5,880.07	\$5,879.15	\$0.92
31	Parks Manager	1	0	1	Male	258	\$5,893.93	\$5,893.77	\$0.16
32	City Administrator	1	0	1	Male	300	\$6,510.88	\$6,511.44	(\$0.56)

Job Number Count: 25

Upcoming Meeting Schedule

Updated January 23, 2020

JANUARY

Date/Time	Meeting	Location
Wednesday, January 29, 6:30 p.m.	City Council Meeting	Council Chambers

FEBRUARY

Date/Time	Meeting	Location
Wednesday, February 12, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, February 26, 6:30 p.m.	City Council Meeting	Council Chambers

MARCH

Date/Time	Meeting	Location
Wednesday, March 11, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, March 25, 6:30 p.m.	City Council Meeting	Council Chambers

**COOK COUNTY/GRAND MARAIS EDA MEETING AGENDA
TUESDAY, JANUARY 14, 2020, 4:00 PM
GRAND MARAIS CITY HALL**

- 4:00 PM CALL TO ORDER**
Public Comments
Adjustments to and approval of Agenda (motion)
Approval of December 10, 2019 Minutes (motion)
- 4:05 PM NEW BUSINESS**
Discuss 2020 priorities and possibilities
(projects, office relocation, succession planning, etc.)
- 4:30 PM FINANCIALS (to be presented at the meeting)**
Golf Course Financials (forward to audit)
EDA Financials (forward to audit)
EDA Payments (motion to approve)
- 4:45 PM OLD AND ONGOING BUSINESS – UPDATES AS NEEDED**
Assisted Living
Cook County Workforce Solutions
Cedar Grove Business Park
Nordic Star - Workforce Housing in Grand Marais
Four Direction Dwellings - Workforce Housing in Lutsen
Village North
Creative Economy Collaborative
SBDC Director's Report
EDA Director's Report
- 5:15 PM OTHER BUSINESS**
Other as needed
Next meeting Tuesday, February 11, 2020
WTIP interview Wednesday, January 15, 2020
Adjourn

Cook County-Grand Marais Economic Development Authority
December 10, 2019 – Grand Marais City Hall

Present: Howard Hedstrom, Scott Harrison, Carol Mork, Bev Green

Others present: Mary Somnis, SBDC Representative Pat Campanaro, Grand Marais City Administrator Mike Roth, Chamber Director Jim Boyd, Golf Course Pro Heath Ekstrom, Golf Course Grounds Superintendent Mike Davies, Mike Larson, Tyler and Jessica Dean, Rhonda Silence

Absent: Heidi Doo-Kirk, Anton Moody, Hal Greenwood,

Meeting called to order by Hedstrom at 4:00 p.m. No Public Comment.

Agenda reviewed. Somnis said there are two items to add: a discussion of short-term rentals and a solar project in Grand Marais. *Motion by Green, second by Mork to approve the agenda with those additions. Motion carried, all ayes.*

Minutes of November 12, 2019 meeting reviewed. *Motion by Green, second by Mork to approve November 12, 2019 minutes. Motion carried, all ayes.*

NEW BUSINESS

Consider request for Business Subsidy Funds from Tyler and Jessica Dean

Tyler and Jessica Dean were at the EDA meeting to answer questions regarding their application for EDA Business Subsidy funding for their purchase of White Pine North in Grand Marais.

Mork, a member of the Business Subsidy Fund Committee said the committee had a wonderful discussion with the Deans and felt the business plan was good. She said the committee recommends a \$15,000 grant to the Deans.

Harrison asked some questions about source and use of funds. Tyler Dean explained that they are leasing with an option to buy, with a down payment of \$50,000.

Bev Green asked what would be left in the Business and Housing Subsidy Fund if the grant was made. Director Somnis said there is \$20,000 remaining for 2019.

Motion by Mork, second by Green to approve a grant of \$15,000 to Tyler and Jessica Dean from the Cook County-Grand Marais Economic Development Authority to be used as down payment assistance for the purchase of White Pine North. Motion carried, all ayes.

Superior National at Lutsen Golf Course – review & look ahead

Ekstrom and Davies gave an update on the last season.

Davies said came through the winter well. Many courses in the region suffered die off from the rough winter. Davies gave information on new grounds keeping equipment and expressed appreciation to Harrison for his work negotiating savings. He said golf course users have appreciated the improvements last year to the club house. He said people are staying and enjoying sitting out on the deck.

He said some repairs were needed—and made—to the pumphouse. Some water diversion was completed at the entrance road, which required MNDOT approval. Some clearing was also completed at the entrance, which makes the course more visible.

Davies went through the planned capital improvements for 2020.

He said staffing has been good and that they have an awesome mechanic and a solid crew of grounds workers who take pride in their work. They could use more staffers. They have been working with international workers, but it is frustrating to train someone and then they leave.

Green asked if weather slowed play and Davies said yes, October was particularly bad. Hedstrom noted that the course is snow-covered now and asked how that will impact the course. Davies said the crew aerified the course, so any rain received should not pool on the greens.

Ekstrom expressed appreciation to Davies and the grounds crew. He said all 27 holes at Superior National are in the best shape they have been for a long time. He has received a lot of positive feedback from customers on the greens.

The stove hood needed repairs and it looked like it was going to be expensive, but Davies was able to fix it at a great savings. Ekstrom said updates are needed for new tables and chairs to make the clubhouse more welcoming, to get people to stay longer and spend more money. Repair work needs to be done to the east block wall of the clubhouse.

There will be a Senior event at Superior National on July 20-21. Some golf course raters for Golf Digest will be visiting.

Ekstrom will be attending the Minnesota Golf Show.

Heath and his brother took part in the Folds of Honor fundraiser. They played from 6 a.m. to dusk on September 8 and raised \$7,800 for the benefit of veterans and their families.

Ekstrom gave an update on Foot Golf. He said at some time Superior National might sponsor a Foot Golf Tournament. Campanaro said she had visited the course for Foot Golf and the staff was very helpful and it was a lot of fun.

Somnis said she, Harrison, Davies, and Ekstrom were meeting with Visit Cook County to discuss rates and packages for 2020.

Short-term vacation rentals

Mike Larson and Jim Boyd shared their concerns about the impending change in tax classification of short-term rentals. The matter arose after an advisory issued by the Minnesota Department of Revenue in May 2019 which directs county assessors to change the classification of such properties.

Boyd shared a fact sheet from the Chamber detailing possible impacts to the county, such as: decreased real estate values, potential loss of property sales with a potential \$32 million loss in related businesses and services. According to the Chamber, the change could lead to the loss of up to 400 jobs in majority.

Hedstrom said he felt the bottom line is that this could end up being a burden on all taxpayers. Larson and Boyd said the groups they represent would like to at least see a moratorium on this change, to give the state and counties more time to work out details on this. Larson said these short-term rentals have been happening for 30 years, he did not see a rush to make a change now.

Motion by Mork, second by Harrison to support a legislative moratorium on changes in the tax classification of short-term rental properties and creation of a state Task Force to address the public policy issues that have been brought forward. The EDA stated that legislative changes are needed to provide unequivocal clarity and to remove subjective interpretation, which could be done by modifications to the language of existing property tax classifications or by creation of a new classification, to reflect the mixed residential and commercial use of these properties.

Motion carried, all ayes.

Solar Project in Cedar Grove Business Park

Mike Roth told the EDA that the Grand Marais Public Utilities Commission (PUC) was considering a 200kw solar installation on its power system. This is larger than the 60kw solar

installation at Arrowhead Electric in Lutsen. The installation of the 200kw project would require one acre of land.

Roth said the PUC is interested in land in the Cedar Grove Business Park, on lot 7, block 4, above Como Oil & Propane.

Roth said the solar installation would be developed by a private party using federal tax credits. The PUC, in keeping with its goal of diversifying its energy portfolio, would assist this developer by providing a site ready for construction and would purchase power from the site. Roth said to keep the cost down, the PUC would like to purchase part of the lot at no cost or a reduced price. He noted that the PUC solar installation would not take up the whole lot, so the remainder of the lot could be sold. Having a solar installation nearby could be attractive to some businesses.

Hedstrom said the price of the lot is \$30,000 and said since the PUC would be using 1/3rd of the lot, he asked if the PUC should pay a portion of the lot price. After discussion, the EDA board said it was comfortable making a motion of support for the concept of the project.

Mork asked about the timeline for construction of the project. Roth said if the city provides a letter of intent for the project, the developer can move ahead and possibly get things started by the end of the year.

Motion by Mork, second by Harrison, to support the concept of an 800kw solar project on Lot 7, Block 4 of the Cedar Grove Business Park, with the conveyance of a one-acre parcel at no cost, contingent on approval of the City of Grand Marais and Cook County. Motion carried, all ayes.

FINANCIALS

Harrison presented financial reports for Superior National. Harrison said the golf course had a decent year and was able to pay interest on the money it owes to Cook County.

The board also reviewed the EDA financials for November 2019. Harrison said relative to last year, the EDA had decent improvement in its working capital.

The golf course and EDA financial reports will be filed for the annual audit.

The board reviewed the checks to be written for the invoices for the month.

Motion by Green, second by Mork to approve checks for the Nov. 13 – Dec. 10 invoices as presented. Motion carried, all ayes.

OLD AND ONGOING BUSINESS

Assisted Living

Somnis shared some information from the Good Samaritan Group, a developer of assisted living facilities, which lists key criteria for a successful project; information on other Good Samaritan facilities; estimated development costs; and more. Somnis said she has a conference call scheduled with the organization in January and will include Kimber Wraalstad on the call.

Cook County Workforce Solutions

Somnis said the Workforce Recruitment group has made a connection with an organization called CLUES in the Twin Cities that helps Hispanic people find homes and jobs. There will be a meeting with this group here in Cook County to learn more.

Cedar Grove Business Park

Somnis said she has heard from two prospective buyers for lots in the business park.

Somnis said the Cook County Towing lot is still not in compliance with the covenants. She will reach out to the owner again with a reminder.

Housing

Somnis said One Roof continues to work to meet housing needs in the community. She said they are considering building a housing complex of 16 rental units. There are two homes still available in the Nordic Star development.

Somnis said she had met and had a good discussion with citizens in Lutsen about housing needs. She also reported that the first tenant has moved into the newly remodeled Village North units. Somnis shared a copy of the survey under way, asking the public what people need and to learn about expectations for housing. For example, she said One Roof Housing wants to know if it should consider one-two-or-three-bedroom units in its next project.

Creative Economy Collaborative

The CEC is working on a plan for the wood from the elm trees cut down in preparation for the Highway 61 project.

Small Business Development Center Report

Campanaro provided a written report. She had 50.25 consulting hours in 54 meetings with 17 clients and 7.5 hours in professional development. She reported that these meetings included two very large potential sales as well as three small business startups.

She will be out of the office from Dec. 20 through Jan. 1. She hopes to have her annual report for the EDA board at its January 14 meeting.

EDA Executive Director Report

In addition to the agenda items already discussed, Somnis reported that she had assisted the Grand Marais Art Colony with an application for an IRRRB demolition grant and the City of Grand Marais with a community infrastructure grant.

She attended the Iron Range Economic Alliance Board meeting at which there were several legislators. There was discussion of the workforce shortage in Minnesota. At that meeting she also learned about an initiative for open dialogue, respect and addressing a community with disparate opinions. She suggested a visit to respectminnesota.org to learn more.

She also attended a meeting of the Cook County Chamber Board, an ARDC board meeting and ribbon cutting at newly renovated offices, and a Minnesota Power/Taconite Harbor update. She said she had also had contact with Northspan about updating the Prosperity Agenda.

OTHER BUSINESS

The next EDA meeting will be Tuesday, January 14, 2020 at 4 p.m. at Grand Marais City Hall.

Hedstrom will be available for the WTIP interview on EDA activities on Wednesday, Dec. 11.

Meeting adjourned.

Respectfully submitted by
Rhonda Silence
Mimutes & More

5

Director's Report
January 14, 2020

Meeting with Yusef Orest regarding economic development partnership opportunities with Arrowhead Electric.

Chamber Board meeting and dinner with Ida Rukavina.

Meeting with Superior National management team and Visit Cook County subcommittee regarding rates and packages for 2020.

Meetings regarding proposed property tax classifications for short term rentals.

Meetings with Superior National management team regarding 2020 budget and marketing.

Three days escorting Camila Michelli, with CLUES, around the county. CLUES is Citizens Latino United En Servicio. They work with Puerto Rican people (and others) who have re-located to the Twin Cities. We found great potential to provide jobs with housing, which is not common in the Metro area. A few days after her visit, Camila already had five people interested in Skype interviews. More to come.

CEC regular meeting.

Met with Anna and Sarah Hamilton regarding their housing projects.

Phone meetings with One Roof regarding Nordic Star Phase III and an invitation to meet with the Grand Portage Tribal Council.

Phone meetings with potential developers of an assisted living facility. Also, with Kimber Wraalstad, North Shore Health.

Facilitated community meeting in Lutsen regarding potential developments along the Gitchi Gami Trail corridor.

Conversation with Craig Horak; Tofte Township plans engineering in 2020 at their potential housing site. This will enable them to consider whether the project is financially feasible.

WTIP interview regarding George Morrison inspired art project at the Community Connection.

Meeting with Pat Campanaro regarding SBDC budget for 2020.

Enjoyed a nice break over Christmas and New Years with family. Thank you.

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