

AGENDA
CITY COUNCIL MEETING
September 9, 2020
6:30 P.M.

REMOTE PARTICIPATION ONLY

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum
During the emergency declaration, comments will be collected via email or mail at City Hall.
- D. 6:35 Approve Consent Agenda
 - 1. Approve Agenda
 - 2. Approve Meeting Minutes
 - 3. Approve Payment of Bills
 - 4. FEMA Assistance to Firefighter Grants—SCBA Equipment
- E. 6:40 Planning Commission Report
 - Resolution 2020-07 Hamilton Variance
 - Resolution 2020-08 Leatham Conditional Use
 - Ordinance 2020-03 Services in BDA Zone
- F. 7:10 2nd Ave East—Best Western Rain Garden Contract
Cook County SWDC
- G. 7:20 Coronavirus Relief Fund
- H. 7:35 2021 Budget and Levy
 - Resolution 2020-09 Preliminary Levy
- I. 8:00 Liquor License Renewal
- J. 8:05 Council & Staff Updates
- K. Attached correspondence:
 - 1. Other Meeting Minutes
 - 2. Upcoming Meeting Schedule
- L. 8:15 Adjourn

Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

THE PURPOSE OF THE PLAN

See the Big Picture:

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

Set a Course for the Future:

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

Guide Future Action + Decision-Making:

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

GRAND MARAIS COMMUNITY GOALS

The following six community goals* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

Support and enhance local business.

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

Ensure access to affordable, lifecycle housing for all people.

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

Invest in safe, people-friendly infrastructure that supports active living.

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

Enhance the community's deep connection to the outdoors and active engagement with the environment.

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

Encourage the expansion of sustainable energy uses.

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

Expand education for the mind, body, and soul.

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

CITY OF GRAND MARAIS
BUDGET WORKSESSION
MEETING MINUTES
August 26, 2020

Mayor Arrowsmith-DeCoux called the meeting to order at 9:00 a.m.

Members present: Jay Arrowsmith-DeCoux, Kelly Swearingen, Craig Schulte and Tim Kennedy

Members absent: Anton Moody

Staff present: Dave Tersteeg, Paul Jones, Ben Silence, Len Bloomquist, Patrick Knight, Mike Roth and Kim Dunsmoor

Dave Tersteeg, Parks Manager, discussed the Parks 2021 Budget and 2020 performance during COVID. The park is full. Tenting is really thriving with young families. Staff has been good while adapting to the challenges of COVID. Campers are appreciative of the staff and grateful that we are open for camping. We have optimism that people are enjoying camping and will want to come back. We are about \$60,000 down in revenues from 2019 and about even on expenses at this point. Our budget assumes that we will be open all season next year, that demand will remain strong and that we will implement strategic rate increases. The marina has missed circle tour yachts and motor traffic from Canada. If we still have COVID interrupting our operations in 2021, strategies would be to delay our capital expenditures or use reserves.

Paul Jones, Golf Course Superintendent, discussed the Golf 2021 Budget and 2020 performance during COVID. The Golf Course is in good shape, the new mowers are good and we are seeing new people coming to the course. Revenue is slightly up over 2019. Inside sales are down because the clubhouse has not been open. All sales are through the window. Three carts went down last week. We will need to replace some carts next year. Outhouses were added on the course due to COVID-19. I am looking to update our sprayer and purchase a debris blower to keep the tees and fairways clean. We have a lot of antiquated equipment. We anticipate losing \$60,000 this year. There has been no Canadian business this year: however, I am pleased with the flow this year. The Golf Course will hold a tournament for Disabled Vets on September 12th. We anticipate an increase in revenue and expenditures next year.

Ben Silence, Fire Chief, discussed the Fire Department Budget which is nearly the same as last year. We are equipped for what we need to do our job. We have relatively new trucks that are 10 years old and equipment. We are always looking for grants. Next year, we are looking for a used DNR Support Truck because the current one has many issues. We have 18 firefighters which is fewer than before due to some retirements. The legislature approved \$3,500 for training grants. Our revenue from the county is based on a formula that considers the number of fire calls in and out of the city limits.

Len Bloomquist, Property Maintenance Supervisor, discussed the Property Maintenance 2021 Budget which is nearly the same as 2019. The proposed used Trackless Municipal Tractor will make a big difference for winter sidewalk maintenance. We are okay with staffing. If we need

additional help, we use other departments as needed. This year with no festivals has helped in cleaning and trash removal.

Administrator Roth discussed the other General Fund departments 2021 Budgets. The council budget has remained unchanged for nearly 20 years. The Mayor receives \$6,000 per year and the Council receives \$4,800 per year. Council wondered what other cities of our size pay their council and mayors. It may be time for a raise for councilors. The City Hall budget covers administrative expenses. Elections are budgeted over each year even though the expenditure is every two years. This helps to smooth the levy increases. The City Attorney Budget remains unchanged and can vary widely from year to year. The General Government budget is where we place projects that do not fit somewhere else such as the Community Vision, Affordable Housing, Housing Study, Recodification and planning for a new City Hall /Liquor Store. Planning and Zoning covers a portion of Roth and Knight's salaries and other functions of the Planning Commission. The City Hall/Liquor Store Building budget is nearly the same as 2019. Police Administration remains unchanged. General Fund revenues include a franchise fee from the Electric Fund that is \$40,000 plus 1% of revenues. Financial Advisors suggest that a fee up to 5% of operating revenue would be considered standard by rating agencies..

The Liquor Store is not performing well enough in COVID to cover the \$200,000 transfer that the City relies on to write down property taxes. This will come from Liquor Store reserves. Currently, the Liquor Store does not accept cash and is not open on Sundays. We also do not have Canadian traffic. We expect major revenue sources to rebound in 2021.

At this point, we have calculated the levy at 2.34%. Some businesses are doing well and others are not. The projected park revenues are higher than 2019. Council would rather run our numbers more conservative at least until we see how the rest of our tourist season ends up.

Council will review strategies at the first September meeting.

There being no further business, the meeting adjourned at 12:00 p.m.

CITY OF GRAND MARAIS
MEETING MINUTES
August 26, 2020

Mayor Arrowsmith-DeCoux called the meeting to order at 6:32 p.m.

Members present: Jay Arrowsmith-DeCoux, Kelly Swearingen, Anton Moody, Craig Schulte and Tim Kennedy
Members absent: None
Staff present: Patrick Knight, Len Bloomquist, Mike Roth, Kim Dunsmoor and Chris Hood
Others present: Phillip Larson, Cook Soil & Water Conservation District

Open Forum Comment:

Go Dog NorShore, Grand Marais 501(c)(3), is dedicated to responsible dog ownership. In June 2013, the horse park was adapted to also be used as a dog park. It is a small ½ acre without trees to shade the park. Volunteers have been checking on the park twice per week. Horses have priority for this space and dog owners have 15 minutes to vacate if a horse shows up. Go Dog NorShore requests that the City and County designate a space in the Sawtooth Bluffs area including: 1-3 acres w/trees, 6' fence, double gates, waste bags/garbage cans, trails and exercise area and a user educational kiosk. Go Dog NorShore would raise the \$30,000 - \$50,000 to build the park: however, they cannot access grants without the City and/or County support. They are requesting an official motion of support.

Motion by Moody, seconded by Swearingen to approve the Agenda; August 12, 2020, Minutes; and Payment of Bills. Approved unanimously.

Phillip Larson, Cook Soil & Water Conservation District, identified the southern terminus of 2nd Ave East to be an opportunity to protect water quality by removing sediment and phosphorus from stormwater runoff before it enters Lake Superior, developed designs for a proposed rain garden and secured grant funding to construct the rain garden on City property. The design allows snow removal to continue as they have in the past at this site, Holland Hospitality (Best Western) has tentatively agreed to provide matching funds and provide light maintenance of the project. The City would need to allow the project to remain for 10 years and remove sediment from the trap.

Motion by Kennedy, seconded by Moody to work with Cook Soil and Water Conservation District to complete the agreement for a rain garden provided the adjacent owner agrees to be the steward and the City maintains the sediment trap. Approved unanimously.

Len Bloomquist, Property Maintenance Supervisor, has been evaluating equipment options to meet increased wintertime sidewalk maintenance due to the Highway 61 Project. The current skidsteer is too wide for some locations, has inadequate traction in heavy snow and steep slopes and the snow blower attachment can be inadequate for windrows. In evaluating equipment, our street maintenance staff selected a Trackless Municipal Tractor as the machine to pursue based on functionality, price and availability. A new model was demonstrated this winter. New

models cost \$125,000 and up before attachments. Staff began searching for used models with lower hours. COVID-19 complicated the search as many used models were available in Cananda. Recently, MacQueen Equipment notified us of a 2006 MT-5 tractor with 1700 hours for \$32,202. This is exactly the type of purchase we have wanted as it allows us to implement our sidewalk snow clearing strategy without investing in a new machine. The quote from MacQueen includes a new Sno Quip 51” High Output Snow Blower and 48” Truck Loading Insert Chute for a total purchase of \$60,708.

Motion by Swearingen, seconded by Schulte to purchase the 2006 Trackless MT with Snow Blower and Truck Loading Chute in the amount of \$60,708 pending inspection by Property Maintenance Staff. Approved unanimously.

Councilor Kennedy’s Report:

- 1) The County Parks and Trails Committee would like to form a Task Force to consider solutions for the Passion Pit property and adjacent MNDOT property with a report in 60 days. Swearingen expressed interest in serving on the Task Force.
- 2) John Sheef owns land west of the Sawtooth Bluff area and is considering a cooperative partner conservation easement with the Land Trust to maintain a park –like setting. The land is not for sale, is not in the city limits, but is adjacent to county property.

Mayor Arrowsmith-DeCoux’s Report:

- 1) The Library Budget was approved by the County. Now the Library staff are working on ways to expand services and meet the needs of the community. The Library Board will re-visit the strategic plan in this COVID environment. The Assistant Director is very innovative and I feel comfortable with the direction of the Library.
- 2) A group is working on replacing trees in planters in empty spaces downtown.
- 3) The Joint City/County/School/Tribe Meeting was held a couple days ago. Discussion included what to do about efforts to improve equality or prejudice in the different communities we serve.

There being no further business, the meeting adjourned at 7:24 p.m.



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: August 2020

Payments Batch 8-28-20 APP \$130,480.85

Refer	80410	<i>BERNICKS</i>	-			
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa			\$79.00	
Invoice	746379	8/13/2020				
Cash Payment	E 609-49750-252	Beer For Resale			\$17,383.75	
Invoice	746380	8/13/2020				
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa			\$59.25	
Invoice	747582	8/20/2020				
Cash Payment	E 609-49750-252	Beer For Resale			\$13,466.97	
Invoice	747583	8/20/2020				
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa			\$39.50	
Invoice	748744	8/27/2020				
Cash Payment	E 609-49750-252	Beer For Resale			\$14,403.05	
Invoice	748745	8/27/2020				
Transaction Date	8/20/2020	Due 9/19/2020	MAIN CHECKING G	10100	Total	\$45,431.52
Refer	80411	<i>JOHNSON BROTHERS LIQUOR</i>	-			
Cash Payment	E 609-49750-251	Liquor For Resale			\$5,907.34	
Invoice	1619002	8/13/2020				
Cash Payment	E 609-49750-333	Freight and Express			\$215.02	
Invoice	1619002	8/13/2020				
Cash Payment	E 609-49750-251	Liquor For Resale			\$1,284.00	
Invoice	1619047	8/13/2020				
Cash Payment	E 609-49750-333	Freight and Express			\$25.60	
Invoice	1619047	8/13/2020				
Cash Payment	E 609-49750-251	Liquor For Resale			\$231.00	
Invoice	1628857	8/27/2020				
Cash Payment	E 609-49750-333	Freight and Express			\$5.12	
Invoice	1628857	8/27/2020				
Cash Payment	E 609-49750-251	Liquor For Resale			\$6,143.65	
Invoice	1628805	8/27/2020				
Cash Payment	E 609-49750-333	Freight and Express			\$207.32	
Invoice	1628805	8/27/2020				
Cash Payment	E 609-49750-251	Liquor For Resale			\$6,631.37	
Invoice	1624006	8/20/2020				
Cash Payment	E 609-49750-333	Freight and Express			\$186.88	
Invoice	1624006	8/20/2020				
Transaction Date	8/20/2020	Due 9/19/2020	MAIN CHECKING G	10100	Total	\$20,837.30
Refer	80412	<i>ARTISAN BEER COMPANY</i>	-			
Cash Payment	E 609-49750-252	Beer For Resale			\$809.95	
Invoice	3432387	8/13/2020				
Cash Payment	E 609-49750-252	Beer For Resale			\$578.75	
Invoice	3434767	8/27/2020				
Cash Payment	E 609-49750-252	Beer For Resale			\$1,321.45	
Invoice	3433760	8/20/2020				
Transaction Date	8/20/2020	Due 9/19/2020	MAIN CHECKING G	10100	Total	\$2,710.15
Refer	80413	<i>PHILLIPS WINE & SPIRITS</i>	-			
Cash Payment	E 609-49750-251	Liquor For Resale			\$2,461.15	
Invoice	6075587	8/13/2020				



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Payments

City of Grand Marais

Current Period: August 2020

Cash Payment	E 101-43100-131 Employer Paid Health								\$645.49
Invoice	3953422	8/25/2020							
Transaction Date	8/25/2020	Due 9/24/2020	MAIN CHECKING G	10100			Total		\$645.49
Refer	80451	<i>BELLBOY CORPORATION - LIQUO</i>							
Cash Payment	E 609-49750-251 Liquor For Resale								\$826.75
Invoice	0085429500	8/19/2020							
Cash Payment	E 609-49750-333 Freight and Express								\$32.40
Invoice	0085429500	8/19/2020							
Cash Payment	E 609-49750-259 Other For Resale								\$60.88
Invoice	0101871200	8/19/2020							
Cash Payment	E 609-49750-333 Freight and Express								\$3.00
Invoice	0101871200	8/19/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$923.03
Refer	80452	<i>PAUSTIS WINE COMPANY</i>							
Cash Payment	E 609-49750-251 Liquor For Resale								\$378.00
Invoice	98888	8/19/2020							
Cash Payment	E 609-49750-333 Freight and Express								\$25.00
Invoice	98888	8/19/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$403.00
Refer	80453	<i>WINEBOW</i>							
Cash Payment	E 609-49750-251 Liquor For Resale								\$2,352.00
Invoice	MN00082684	8/20/2020							
Cash Payment	E 609-49750-333 Freight and Express								\$42.75
Invoice	MN00082684	8/20/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$2,394.75
Refer	80454	<i>COOK COUNTY HOME CENTER</i>							
Cash Payment	E 601-49430-210 Operating Supplies (GEN								\$277.07
Invoice	1160	7/31/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$277.07
Refer	80455	<i>BUCK S HARDWARE HANK</i>							
Cash Payment	E 602-49480-300 Professional Srvs (GENE								\$80.87
Invoice	1160	7/31/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$80.87
Refer	80456	<i>BREAKTHRU BEVERAGE</i>							
Cash Payment	E 609-49750-251 Liquor For Resale								\$6,677.44
Invoice	1081172320	8/25/2020							
Cash Payment	E 609-49750-333 Freight and Express								\$96.20
Invoice	1081172320	8/25/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$6,773.64
Refer	80457	<i>SOUTHERN GLAZER S OF MN</i>							
Cash Payment	E 609-49750-251 Liquor For Resale								\$3,291.01
Invoice	1987891	8/26/2020							
Cash Payment	E 609-49750-333 Freight and Express								\$61.84
Invoice	1987891	8/26/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$3,352.85
Refer	80458	<i>LAKESHORE ICE</i>							



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Payments

City of Grand Marais

Current Period: August 2020

Cash Payment	E 609-49750-259 Other For Resale								\$283.93
Invoice	02-004799	8/26/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$283.93
Refer	80459	<i>THE AMERICAN BOTTLING COMP</i>							
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa								\$318.15
Invoice	3313611880	8/27/2020							
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa								-\$1.32
Invoice	3313611880	8/27/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$316.83
Refer	80460	<i>SUPERIOR BEVERAGES LLC</i>							
Cash Payment	E 609-49750-252 Beer For Resale								\$133.00
Invoice	120194	8/26/2020							
Cash Payment	E 609-49750-252 Beer For Resale								-\$288.80
Invoice	120192	8/26/2020							
Cash Payment	E 609-49750-252 Beer For Resale								\$4,430.85
Invoice	853289	8/26/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$4,275.05
Refer	80461	<i>VOYAGEUR BREWING COMPANY</i>							
Cash Payment	E 609-49750-252 Beer For Resale								\$501.50
Invoice	3144	8/27/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$501.50
Refer	80462	<i>NORTH SHORE WINERY</i>							
Cash Payment	E 609-49750-251 Liquor For Resale								\$600.00
Invoice	2144	8/18/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$600.00
Refer	80463	<i>WINE MERCHANTS</i>							
Cash Payment	E 609-49750-251 Liquor For Resale								\$1,523.00
Invoice	7295271	8/20/2020							
Cash Payment	E 609-49750-333 Freight and Express								\$48.64
Invoice	7295271	8/20/2020							
Transaction Date	8/28/2020	Due 9/27/2020	MAIN CHECKING G	10100			Total		\$1,571.64

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$28,276.75
601 WATER		\$277.07
602 SEWER		\$80.87
609 MUNICIPAL LIQUOR FUND		\$101,846.16
		<hr/>
		\$130,480.85

Pre-Written Checks	\$26,672.73
Checks to be Generated by the Computer	\$103,808.12
Total	<hr/> \$130,480.85



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Payments

City of Grand Marais

Current Period: August 2020

Payments Batch 9-1-20DEPRE \$70.31

Refer	0 CATHERINE CROSBY	-		
Cash Payment	G 604-11504 Undistributed Receipts	000000326901		\$33.93
Invoice				
Transaction Date	9/1/2020	MAIN CHECKING G	10100	Total \$33.93
Refer	0 JEANNE MANKO	-		
Cash Payment	G 604-11504 Undistributed Receipts	000000092500		\$36.38
Invoice				
Transaction Date	9/1/2020	MAIN CHECKING G	10100	Total \$36.38

Fund Summary

	10100 MAIN CHECKING GMSB	
604 ELECTRIC		\$70.31
		<u>\$70.31</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$70.31
Total	<u>\$70.31</u>



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: August 2020

Payments Batch 9-10-20 AP \$101,367.09

Refer	80464 PSN			Ck# 005028E 9/2/2020		
Cash Payment	E 604-49590-432 Credit Card Charges					\$430.82
Invoice	223295	9/2/2020				
Cash Payment	E 601-49440-432 Credit Card Charges					\$121.17
Invoice	223295	9/2/2020				
Cash Payment	E 602-49490-432 Credit Card Charges					\$121.17
Invoice	223295	9/2/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$673.16
Refer	80465 COOK COUNTY LAW ENFORCEME					
Cash Payment	E 609-49750-430 Miscellaneous (GENERA CIVIL PROCESS FEE					\$75.00
Invoice	IN202000169	8/24/2020				
Cash Payment	E 101-42100-317 Contracted Services					\$11,666.67
Invoice	SEPT 2020	9/1/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$11,741.67
Refer	80466 TWIN PORTS PAPER & SUPPLY IN					
Cash Payment	E 609-49750-210 Operating Supplies (GEN					\$98.13
Invoice	455633	8/25/2020				
Cash Payment	E 601-49420-210 Operating Supplies (GEN					\$356.43
Invoice	454757	8/19/2020				
Cash Payment	E 225-45100-210 Operating Supplies (GEN					\$375.75
Invoice	455540	8/25/2020				
Cash Payment	E 101-45100-210 Operating Supplies (GEN					\$671.71
Invoice	455540	8/25/2020				
Cash Payment	E 101-45100-210 Operating Supplies (GEN					\$41.67
Invoice	455540A	8/25/2020				
Cash Payment	E 225-45100-210 Operating Supplies (GEN					\$97.46
Invoice	455599	8/25/2020				
Cash Payment	E 225-45100-210 Operating Supplies (GEN					\$111.14
Invoice	454799	8/19/2020				
Cash Payment	E 101-45100-210 Operating Supplies (GEN					\$56.43
Invoice	453976A	9/1/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$1,808.72
Refer	80467 TESSMAN SEED COMPANY					
Cash Payment	E 101-45125-211 Operating Supplies					\$348.73
Invoice	S321302-IN	8/24/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$348.73
Refer	80468 T & R ELECTRIC					
Cash Payment	E 604-49570-317 Contracted Services					\$30.00
Invoice	81232	8/21/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$30.00
Refer	80469 THOMPSON PERFORMANCE					
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE					\$23.73
Invoice	487	8/24/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$23.73
Refer	80470 GOV OFFICE					



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Payments

City of Grand Marais

Current Period: August 2020

Cash Payment	E 101-41900-310 Service Agreements								\$660.00
Invoice	INV15553	8/16/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$660.00
Refer	80471	TWIN CITY VOIP INC							
Cash Payment	E 609-49750-321 Telephone								\$59.58
Invoice	43985	8/1/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$59.58
Refer	80472	EATON							
Cash Payment	E 601-49430-227 Utility Maint Supplies								\$9,996.00
Invoice	940534156	8/7/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$9,996.00
Refer	80473	LHB ENGINEERS & ARCHITECTS							
Cash Payment	E 601-49431-303 Engineering Fees								\$3,154.00
Invoice	160861.00-22	8/12/2020							
Cash Payment	E 602-49431-303 Engineering Fees								\$3,154.00
Invoice	160861.00-22	8/12/2020							
Cash Payment	E 101-41900-469 Liquor Store/City Hall								\$1,725.00
Invoice	190629.00-7	6/11/2020							
Cash Payment	E 609-49750-469 Liquor Store/City Hall								\$1,725.00
Invoice	190629.00-7	6/11/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$9,758.00
Refer	80474	FERGUSON WATERWORKS#2518							
Cash Payment	E 601-49430-240 Small Tools and Minor E								\$891.51
Invoice	0460507	8/13/2020							
Cash Payment	E 601-49430-210 Operating Supplies (GEN								\$753.26
Invoice	0460002	8/12/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$1,644.77
Refer	80475	MINNESOTA LIFE							
Cash Payment	G 101-21716 MN Mutual Life								\$339.60
Invoice	0028722	8/21/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$339.60
Refer	80476	GRAND MARAIS AUTO PARTS, INC							
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE								\$163.75
Invoice	3125	8/22/2020							
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE								\$151.47
Invoice	1712	8/22/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$315.22
Refer	80477	EDWIN E. THORESON, INC.							
Cash Payment	E 101-43100-224 Street Maint Materials								\$873.00
Invoice	27801	8/14/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$873.00
Refer	80478	COMO OIL & PROPANE							
Cash Payment	E 101-43100-224 Street Maint Materials								\$92.12
Invoice	1502009623	8/27/2020							
Cash Payment	E 101-45100-217 Heating Fuel								\$147.38
Invoice	1501930913	8/19/2020							



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Payments

City of Grand Marais

Current Period: August 2020

Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$239.50
Refer	80479	<i>DULUTH NEWS TRIBUNE</i>	-			
Cash Payment	E 101-41400-200	Office Supplies (GENER				\$228.16
Invoice	178087465	9/1/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$228.16
Refer	80480	<i>NCPERS GROUP LIFE INS.</i>	-			
Cash Payment	G 101-21710	NCPERS-Pera				\$16.00
Invoice	493600092020	8/13/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$16.00
Refer	80481	<i>VISIT COOK COUNTY</i>	-			
Cash Payment	G 101-20802	Cook County Lodging Tax				\$34,373.52
Invoice	11776	8/27/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$34,373.52
Refer	80482	<i>NEON LINK</i>	-			
Cash Payment	E 604-49590-310	Service Agreements				\$418.73
Invoice	1866	6/26/2020				
Cash Payment	E 601-49440-310	Service Agreements				\$117.77
Invoice	1866	6/26/2020				
Cash Payment	E 602-49490-310	Service Agreements				\$117.77
Invoice	1866	6/26/2020				
Cash Payment	E 601-49440-310	Service Agreements				\$20.84
Invoice	1866	6/26/2020				
Cash Payment	E 604-49590-310	Service Agreements				\$30.00
Invoice	1846	7/1/2020				
Cash Payment	E 604-49590-310	Service Agreements				\$420.54
Invoice	1881	8/3/2020				
Cash Payment	E 601-49440-310	Service Agreements				\$118.28
Invoice	1881	8/3/2020				
Cash Payment	E 602-49490-310	Service Agreements				\$118.28
Invoice	1881	8/3/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$1,362.21
Refer	80483	<i>AMERIPRIDE LINEN AND APPAREL</i>	-			
Cash Payment	E 225-41940-210	Operating Supplies (GEN				\$66.06
Invoice	3501545354	8/31/2020				
Cash Payment	E 101-41940-210	Operating Supplies (GEN				\$215.07
Invoice	3501545354	8/31/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$281.13
Refer	80484	<i>SHANE STEELE</i>	-			
Cash Payment	E 101-41900-465	Climate Action Plan				\$2,125.00
Invoice	AUGUST 2020	8/31/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$2,125.00
Refer	80485	<i>LINDENMEYR MONROE</i>	-			
Cash Payment	E 225-45500-220	Repair/Maint Supply (GE				\$36.00
Invoice	98331577	8/17/2020				
Cash Payment	E 225-43100-384	Refuse/Garbage Disposa				\$570.00
Invoice	98331577	8/17/2020				



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: August 2020

Cash Payment	E 225-45500-220 Repair/Maint Supply (GE								\$319.20
Invoice	98337823	8/19/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$925.20
Refer	80486	<u>FURTHER</u>							
									<u>Ck# 005029E 9/3/2020</u>
Cash Payment	G 101-21706 Health Insurance								\$566.68
Invoice	0901200013	9/1/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$566.68
Refer	80487	<u>LEAGUE OF MN CITIES - FINANCE</u>							
Cash Payment	E 101-41900-436 Membership Dues								\$1,680.00
Invoice	326437	9/1/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$1,680.00
Refer	80488	<u>G&G SEPTIC</u>							
Cash Payment	E 602-49480-317 Contracted Services								\$10,920.00
Invoice	21264	8/31/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$10,920.00
Refer	80489	<u>UTILITY CONSULTANTS, INC</u>							
Cash Payment	E 602-49480-300 Professional Srvs (GENE								\$471.57
Invoice	106180	8/26/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$471.57
Refer	80490	<u>PERRIN MOBILE MEDICAL</u>							
Cash Payment	E 604-49570-308 Safety Assistance Progra								\$75.00
Invoice	6590	8/27/2020							
Cash Payment	E 101-43100-430 Miscellaneous (GENERA								\$75.00
Invoice	6590	8/27/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$150.00
Refer	80491	<u>GOPHER STATE ONE CALL</u>							
Cash Payment	E 604-49570-317 Contracted Services								\$55.35
Invoice	0080994	8/31/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$55.35
Refer	80492	<u>PAUL JONES</u>							
Cash Payment	E 101-45125-260 Soft Drinks/Mix For Resa SAMS CLUB								\$41.49
Invoice	REIMBURSEME	8/31/2020							
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100			Total		\$41.49
Refer	80493	<u>ARROWHEAD COOPERATIVE</u>							
									<u>Ck# 005030E 9/20/2020</u>
Cash Payment	E 604-49590-321 Telephone								\$188.47
Invoice	2244	9/1/2020							
Cash Payment	E 225-49750-321 Telephone								\$21.14
Invoice	985	9/1/2020							
Cash Payment	E 609-49750-321 Telephone								\$98.53
Invoice	985	9/1/2020							
Cash Payment	E 101-41400-321 Telephone								\$241.43
Invoice	985	9/1/2020							
Cash Payment	E 101-42200-321 Telephone								\$157.23
Invoice	2747	9/1/2020							
Cash Payment	E 211-45500-321 Telephone								\$161.10
Invoice	2199	9/1/2020							



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Payments

City of Grand Marais

Current Period: August 2020

Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$867.90
Refer	80494	<i>GRAINGER</i>				
Cash Payment	E 225-45100-210	Operating Supplies (GEN)				\$44.20
Invoice	9621367839	8/14/2020				
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE)				\$241.71
Invoice	9630191188	8/24/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$285.91
Refer	80495	<i>LAKESHORE ICE</i>				
Cash Payment	E 101-45100-250	Merchandise Resale (GE)				\$249.60
Invoice	02-004769	8/19/2020				
Cash Payment	E 101-45100-250	Merchandise Resale (GE)				\$271.20
Invoice	02-004730	8/12/2020				
Cash Payment	E 101-45100-250	Merchandise Resale (GE)				\$87.60
Invoice	02-004700	8/5/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$608.40
Refer	80496	<i>NORDIC ELECTRIC</i>				
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE)				\$629.63
Invoice	16853	8/28/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$629.63
Refer	80497	<i>US POSTMASTER</i>				
Cash Payment	E 101-45100-322	Postage				\$120.00
Invoice	ANNUAL RENE	8/1/2020				
Cash Payment	E 101-41400-322	Postage				\$120.00
Invoice	ANNUAL RENE	8/1/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$240.00
Refer	80498	<i>BUCK S HARDWARE HANK</i>				
Cash Payment	E 604-49570-210	Operating Supplies (GEN)				\$27.78
Invoice	2088	8/31/2020				
Cash Payment	E 211-45500-220	Repair/Maint Supply (GE)				\$91.58
Invoice	1140	8/31/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$119.36
Refer	80499	<i>SUPERIOR CARPET AND STEAM C</i>				
Cash Payment	E 211-45500-310	Service Agreements				\$1,278.00
Invoice	5931	8/14/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$1,278.00
Refer	80500	<i>BAKER & TAYLOR</i>				
Cash Payment	E 211-45500-435	Books, Periodicals				\$199.77
Invoice	2035431097	8/18/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$199.77
Refer	80501	<i>Z-TWIST BOOKS</i>				
Cash Payment	E 211-45500-435	Books, Periodicals				\$108.00
Invoice	3999	8/21/2020				
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G	10100	Total	\$108.00
Refer	80502	<i>PREVOLV</i>				
Cash Payment	E 215-45508-560	Capital Outlay (Furniture)				\$4,600.41
Invoice	998041	8/25/2020				



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Payments

City of Grand Marais

Current Period: August 2020

Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G 10100	Total	\$4,600.41
Refer	80503	METRO SALES INC.		-	
Cash Payment	E 211-45500-310	Service Agreements			\$40.30
Invoice	INV1648021	8/17/2020			
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G 10100	Total	\$40.30
Refer	80504	VOLUNTEER FIREFIGHTER BENEF		-	
Cash Payment	E 101-42200-310	Service Agreements			\$160.00
Invoice	ANNUAL	8/18/2020			
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G 10100	Total	\$160.00
Refer	80505	AMAZON CAPITAL SERVICES		-	
Cash Payment	E 225-45500-200	Office Supplies (GENER			\$164.32
Invoice	17XP-6YLG-1949	8/31/2020			
Cash Payment	E 211-45500-437	Audio Visual / DVD			\$69.61
Invoice	141F-VQJM-HXN	8/28/2020			
Cash Payment	E 211-45500-200	Office Supplies (GENER			\$174.99
Invoice	1T7K-QHLC-TDT	8/30/2020			
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G 10100	Total	\$408.92
Refer	80506	JOHN MATHISEN		-	
Cash Payment	E 604-49570-220	Repair/Maint Supply (GE			\$112.50
Invoice	528255	8/10/2020			
Transaction Date	9/3/2020	Due 10/3/2020	MAIN CHECKING G 10100	Total	\$112.50

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$58,560.58
211 LIBRARY	\$2,123.35
215 LIBRARY RESTRICTED FUND	\$4,600.41
225 CARES ACT	\$1,805.27
601 WATER	\$15,529.26
602 SEWER	\$14,902.79
604 ELECTRIC	\$1,789.19
609 MUNICIPAL LIQUOR FUND	\$2,056.24
	<u>\$101,367.09</u>

Pre-Written Checks	\$2,107.74
Checks to be Generated by the Computer	\$99,259.35
Total	<u>\$101,367.09</u>

City of Grand Marais

CONSENT AGENDA

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J Roth, City Administrator
Aaron Mielke, Assistant Fire Chief
DATE: September 4, 2020
SUBJECT: FEMA Assistance to Firefighter Grant

Below is the award notification for the FEMA assistance to Firefighter Grant we applied for some time ago to help replace some SCBA equipment. Attached is the request. We were funded for a federal portion in the amount of \$65,637.14, a little short of our full request. We can certainly make adjustments to make this amount work. The City's match on that award amount would be \$3281.86. Please approve the receipt of this grant.

Dear Aaron,

Congratulations! Your grant application submitted under the Grant Programs Directorate's Fiscal Year (FY) 2019 Assistance to Firefighters Grants has been approved for award.

Please use the FEMA GO system at <https://go.fema.gov> to accept or decline your award. Please note that you will have thirty (30) days from the date of this award notification to either accept or decline the award, and that the award must be accepted or declined by an Authorized Organization Representative (AOR) within the FEMA GO system. Instructions for registering within the system and becoming an AOR are available at <https://www.fema.gov/gmm-training-resources>.

Once you are in the system and made an AOR for your organization, your home page will be the first screen you see. You will see a section entitled My Grants. In this section, please select the award acceptance link for EMW-2019-FG-09638 under Fiscal Year (FY) 2019 Assistance to Firefighters Grants. View your award package and indicate your acceptance or declination of award. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

If you have questions on using the FEMA GO system, please reach out to the FEMA Enterprise Service Desk (1-877-611-4700). For programmatic questions about your grant, please reach out to the AFG Helpdesk (firegrants@fema.dhs.gov / 1-866-274-0960).

All recipients are required to comply with FEMA EHP Policy Guidance. This EHP Policy Guidance can be found in [FEMA Policy \(FP\) 108-023-1, Environmental Planning and Historic Preservation Policy Guidance](#).

Sincerely,

Grants Management Branch

To mitigate this health and safety issue Grand Marais FD requests \$87,500 in federal funding from the AFG program. If awarded, we will purchase 9 complete sets of high pressure SCBA (pack, face piece, and 2 45 minute bottles). We will also purchase 9 additional face pieces and a complete compatible RIT system (RIT system w/quick connect, face piece, purge regulator, quick fill system, remote pressure gauge, 60 min cylinder). This will ensure every fire fighter who uses a SCBA will have his or her own mask rather than sharing common masks. It will also ensure that every applicable seated riding position within our vehicle fleet will be equipped with a unit. Some firefighters do not use SCBA on calls which is why we are not requesting 21 SCBA units to cover our entire roster. Further some vehicles are not equipped for SCBA due to the nature of response capabilities. The face pieces will have voice amplification systems that will allow for clear communication and the 45 minute cylinders will ensure that we have ample air on the fire scene. SCBA training on the new units and fit testing will also be included.

This request is consistent with the high priorities of the 2019 AFG program. To set our budget we obtained quotes from suppliers and our City has already approves the required 5% match for the project.

Project:

SCBA unit w/face piece and 2 45 minute bottles (9 x \$8470): \$76230

Extra face piece (9 x \$347): \$3123

Complete RIT System w/cylinder: \$5580

6 spare rechargeable batteries and charging station: \$2798

SCBA training, fit testing, and 15 year warranty included in SCBA price

TOTAL COST: \$87731

COST SHARE:

Federal Share: \$83344

Applicant Share: \$4387

TOTAL Project Cost: \$87731

If funded we will purchase 9 complete sets of SCBA, 9 additional face pieces, and a compatible RIT kit. The total cost of this project is \$87731 (with federal share of \$83344). We secured price quotes to set the budget for this project. A federal investment into this project will produce numerous dividends that far exceed the requested amount and beyond Grand Marais. The four most important benefits to consider are safety of firefighters, protection of the public (lives and property), financial savings to our department and City, and benefits to our neighboring departments.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: September 3, 2020
SUBJECT: Hamilton Variance Request

Request: Hamilton Habitat is requesting a variance from the 25' minimum side yard setback requirement to construct a single family home 10' from the side lot line on a lot located at the Northeast corner of County Road 7 and the Gunflint trail in the R-2 zone.

Location of Property: Lots 13-18 Van Brunt Lightbody Addition.

Condition of Property: This 260' x 150' property is zoned R-2 Multiple Family Residential. The property is currently vacant and covered primarily with wetlands. Neighboring properties include single-family homes, commercial, government, and school uses.

Public Hearing

A public hearing was held September 2, 2020. Commissioners Garry, Greenwood, Hawkins, Kennedy, and McHugh were present. No comments were submitted from the public.

Commission Discussion and Findings:

The Commission noted that it is their recommendation that all R-2 properties be rezoned to R-1, and that this proposal would meet the R-1 standards without need for a variance. The Commission also noted that Hamilton Habitat has been active and successful in creating affordable housing opportunities. The Commission adopted the following findings:

- 1. The variance is in harmony with the purpose and intent of the ordinance.** Additional residential units are desired in the R-2 Multiple Family Residential zone and generally in the City.

- 2. The variance is consistent with the comprehensive plan.**
The plan identifies additional housing, particularly in-fill, as needed in the community.
- 3. The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.**
Conformance to the R-1 standards for a single family home developed in a residential zone is reasonable.
- 4. The plight of the landowner is due to circumstances unique to the property not created by the landowner.**
The property includes significant wetlands that limit the ability to adjust building plans.
- 5. The variance, if granted, will not alter the essential character of the locality.**
Additional residential units will not alter the character of the neighborhood.

The commission recommended approving the variance request by a 5-0 vote.

Relevant Zoning Purpose Statement:

19.05 R-2 MULTIPLE FAMILY RESIDENTIAL DISTRICT

Subdivision 1. Purpose

The R-2 Multiple Family Residential District is intended to provide areas suitable for the location of apartment buildings, row housing, and the like, which maintain density and space standards that will ensure a wholesome living environment and which effectively relate to the comprehensive plan for community development.

Relevant Comprehensive Plan Section:

GOALS AND POLICIES

Goal

To create a framework for public and private decision making affecting the City of Grand Marais that:

1. Protects and enhances the natural resources of Grand Marais.
2. Provide economic opportunity for residents.
3. Respect the needs and desires of residents.
4. Provide for a full mix of land uses without adverse impact.
5. Recognizes the recreational and aesthetic value of the area to residents and visitors.
6. Ensures consistency of actions.

RESIDENTIAL AREAS

Goals

1. To provide a healthy, safe and attractive residential environment.
2. To protect property values and the natural environment through the harmonious relationship of land use, highways and natural features.
3. To provide a mix of residential options both seasonal and year round, and for all income levels

Policies

1. Develop low income housing.
3. Develop affordable housing to draw young families to the area.
10. Low intensity residential and recreational uses are preferred.
14. Infill of existing residential areas should be encouraged before expansion of new residential areas.

Community Vision

1. Support and enhance local business
 2. Encourage expansion of sustainable energy uses
 3. Develop access to housing that all people can afford throughout their lives
 4. Expand education for the mind, body, and soul
 5. Invest in safe, people-friendly infrastructure that supports active living
 6. Enhance the community's deep connection to the outdoors, and active engagement of the environment
-

Pd 8/24
200



City of Grand Marais Application for Variance

Name of Applicant:	Hamilton Habitat Inc.
Mailing Address:	Po Box 1354
Property Address:	
Legal Description:	lots 13, 14, 15, 16, 17 & 18 - van Brunts + Lightbody Ad lot
Applicant is:	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Buyer <input type="checkbox"/> Agent <input type="checkbox"/> Other (explain)

Current use of property:	RZ VACANT
Intended use of property:	Residential - 1 home
Use and Character of surrounding property:	mixed residential + commercial.
Section of Ordinance from which variance is requested:	
Brief summary of why a variance is required: <small>(For setback variances attach a site map prepared by a qualified plat mapper or surveyor)</small>	NOT ENOUGH ROOM ON LOT FOR RZ SET BACK OF 16x40 HOME

A variance may be granted where the strict enforcement of the City zoning controls will result in practical difficulties, determined by each of the following five criteria. Summarize the facts as to your property in regards to each of the five factors, using additional sheets as necessary.

1. Facts showing the variance is in harmony with the purpose and intent of the ordinance:

rear set back is now 40' - I am asking for a 10' ~~BEAR~~ SET BACK - WE CAN make all other set backs in RZ zoning

NOTE: ATTACHED MAP IS NOT TO SCALE - (house)

2. Facts showing the variance is consistent with the comprehensive plan:

'AFFORDABLE HOUSING' NEED + difficult LOT FOR Bldg.

3. Facts showing the proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance:

4. Facts showing the plight of the landowner is due to circumstances unique to the property and not created by the landowner:

SEE MAP - STATE of MN. SAYS due to wetlands on property I have only ONE option for Bldg a home on lot - With this ONE option (limited) I NEED TO BE CLOSER TO NORTH line from Blgc - requesting 10' rear yard on this project.

5. Facts showing the variance, if granted, will not alter the essential character of the locality:

Will NOT AFFECT ANYONE in surrounding area -

Dated: 8/17/20

Applicant(s) signature(s):

Owner (if other than applicant)

Owner (if other than applicant)

This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.

(Do Not Write Below This Line)

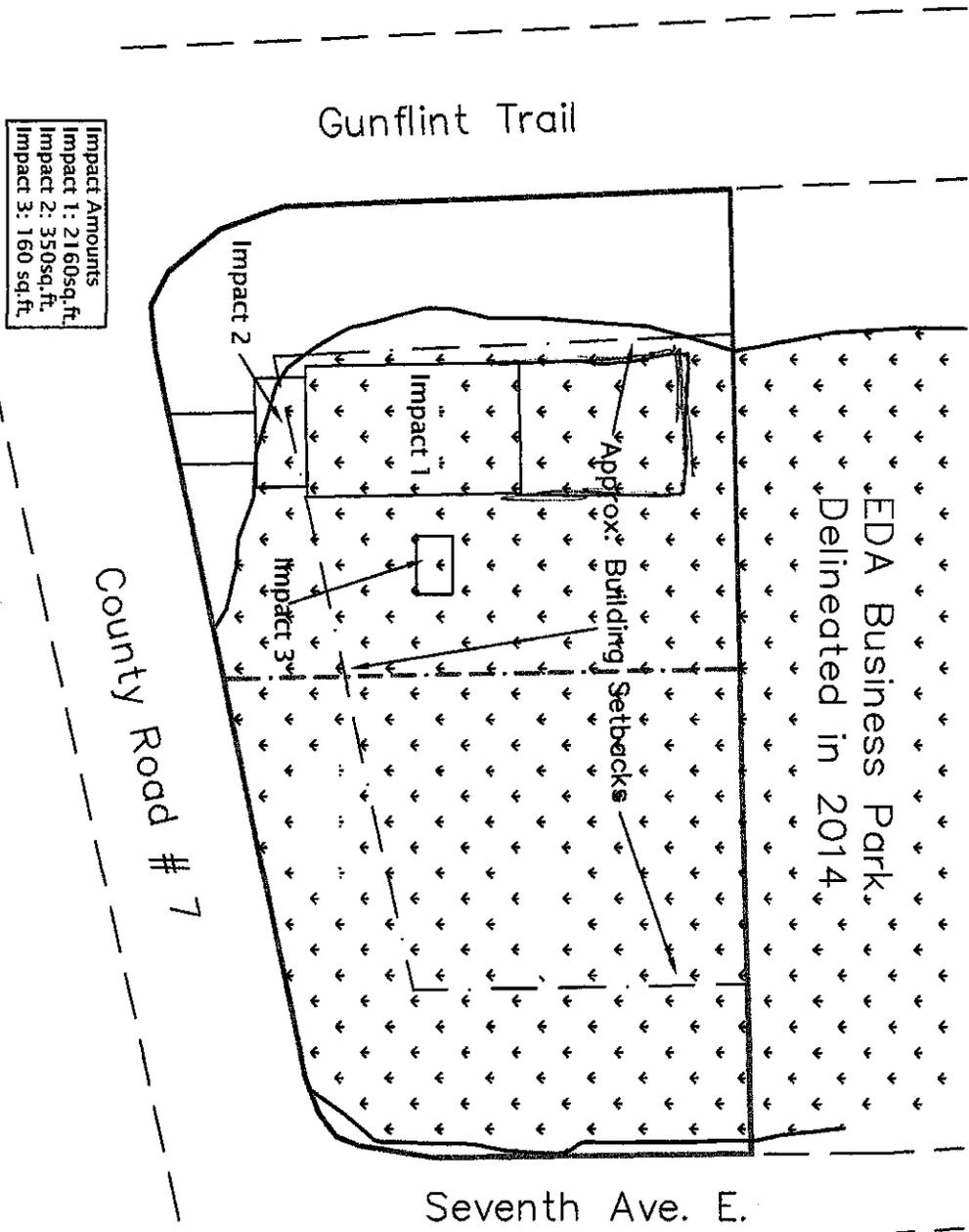
This foregoing variance request application, accompanied by a fee of \$ _____, was received and determined to be complete this _____ day of _____.

On Behalf of the City of Grand Marais

Figure 4
Option 3

Wetland Replacement Plan

Hamilton Habitat
Section 21, T61N, R1E



Impact Amounts
Impact 1: 2160sq.ft.
Impact 2: 350sq.ft.
Impact 3: 160 sq.ft.

Tim Lederle Environmental LLC
18 Brandon Lane
Grand Marais, MN 55604
218-387-5270 lederle.enviro@gmail.com

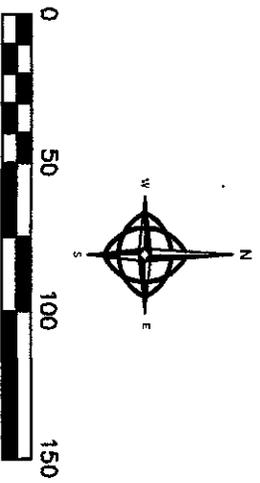
Date: 06/09/20
Job # 2002
Client:
Hamilton Habitat Inc.

LEGEND

-  Wetland
-  Area Delineated
-  Approx. Lot Line

NOTES:

This map is for wetland purposes only. Please do not use this map for other purposes such as lot line locations, building setbacks, etc.



CITY OF GRAND MARAIS, MINNESOTA
CITY COUNCIL RESOLUTION 2020-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,
MINNESOTA APPROVING THE REQUEST FOR A VARIANCE FOR HAMILTON
HABITAT FROM THE MINIMUM SIDEYARD SETBACK REQUIREMENT

WHEREAS, the applicant, Hamilton Habitat is requesting a variance from the 25' minimum side yard setback requirement to construct a single family home 10' from the side lot line on a lot located at the Northeast corner of County Road 7 and the Gunflint trail in the R-2 zone; and,

WHEREAS, the Planning Commission conducted a public hearing on September 2, 2020, and received public testimony regarding the proposed Variance; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Variance: and

WHEREAS, the City Council reviewed the requested Variance and Planning Commission recommendation at its meeting of September 9, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Variance:

Criteria #1 **The variance is in harmony with the purpose and intent of the ordinance.**

Finding #1 Additional residential units are desired in the R-2 Multiple Family Residential zone and generally in the City.

Criteria #2 **The variance is consistent with the comprehensive plan.**

Finding #2 The plan identifies additional housing, particularly in-fill, as needed in the community.

Criteria #3 **The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.**

Finding #3 Conformance to the R-1 standards for a single family home developed in a residential zone is reasonable.

Criteria #4 **The plight of the landowner is due to circumstances unique to the property not created by the landowner**

Finding #4 The property includes significant wetlands that limit the ability to adjust building plans

Criteria #5 **The variance, if granted, will not alter the essential character of the locality.**

Finding #5 Additional residential units will not alter the character of the neighborhood.

BE IT FURTHER RESOLVED that the Variance from the 25' minimum side yard setback requirement to construct a single family home 10' from the side lot line is hereby approved.

Passed by the City Council of the City of Grand Marais, Minnesota this 9th day of September, 2020.

(SEAL)

Mayor Jay Arrowsmith DeCoux

ATTEST:

Michael J. Roth
City Administrator

Exhibit A

LEGAL DESCRIPTION:

Lots 13-18 Van Brunt Lightbody Addition

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: September 3, 2020
SUBJECT: Leatham Conditional Use Request

Request: Benjamin Leatham is requesting a conditional use permit to construct a single unit residence as a part of a lodging/commercial development on a lot located at the Northeast corner of Highway 61 and the Gunflint Trail in the C/I Service Commercial Industrial zone.

Location of Property: PID 80-021-1345. 613 E Highway 61.

Condition of Property: This developed property is zoned C/I Service Commercial Industrial. The lot has a single family structure. Neighboring uses include residential, commercial, and government uses.

Items To Be Considered: In the City of Grand Marais a conditional use permit can be granted only if all of the following apply:

1. The use conforms to the land use or comprehensive plan of the City.
2. The use is compatible with the existing neighborhood.
3. The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
4. The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.

Public Hearing:

A public hearing was held September 2, 2020, to consider the proposal. Commissioners Greenwood, Garry, Kennedy, Hawkins and McHugh were present. City Hall did receive a question about the proposal but no comments from the public were submitted.

Commission Discussion and Findings:

The Commission noted that the permit is required for the residential unit and that the other proposed uses are allowed permitted by the ordinance. Kennedy asked if they

should include a stipulation that the residential unit be required to be related to the business use on the property as a means to reduce potential conflict between the uses. Other commissioners remarked that the additional residential unit was desired whether or not it was related to the business. They adopted the following findings on a 5-0 vote:

- 1) **The use conforms to the land use or comprehensive plan of the City.**
A single unit residence is an allowed conditional use in the C/I zone.
- 2) **The use is compatible with the existing neighborhood.**
Residential uses neighbor the property to the North and South, with additional residential uses further to the East.
- 3) **The use will not impeded the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.**
The residence supports the commercial development of the lot.
- 4) **The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.**
The residence supports a desirable commercial development on the lot.

The Planning Commission recommends approving the conditional use permit by a 5-0 vote.

Relevant Zoning Purpose Statement:

19.07 C/I SERVICE COMMERCIAL-INDUSTRIAL DISTRICT

Subdivision 1. Purpose

The C/I Service Commercial-Industrial District is intended to provide areas suitable for the location of commercial enterprises and light manufacturing and warehousing activities which require special traffic access considerations due to the nature of use. It is the intent of this district to guide the development of these uses in a manner which will be beneficial to the residents, the land use growth pattern of the City, and the natural environmental.

Relevant Comprehensive Plan Section:

Goal

To create a framework for public and private decision making affecting the City of Grand Marais that:

1. Protects and enhances the natural resources of Grand Marais.
2. Provide economic opportunity for residents.
3. Respect the needs and desires of residents.
4. Provide for a full mix of land uses without adverse impact.
5. Recognizes the recreational and aesthetic value of the area to residents and visitors.
6. Ensures consistency of actions.

Community Vision

1. Support and enhance local business
 2. Encourage expansion of sustainable energy uses
 3. Develop access to housing that all people can afford throughout their lives
 4. Expand education for the mind, body, and soul
 5. Invest in safe, people-friendly infrastructure that supports active living
 6. Enhance the community's deep connection to the outdoors, and active engagement of the environment
-

pd
9/19



City of Grand Marais

City of Grand Marais

Application for Conditional Use Permit

Name of Applicant:	Benjamin Leathan
Mailing Address:	2425 Cotton Lane, Northfield, MN, 55057
Property Address:	3 Lloyd Speck Property At Corner Gun Flint + 61
Legal Description:	Property ID # 80-021-1345

Applicant is: Owner Buyer Agent Other (explain) (507) 321-1382

Current use of property:	Storage In Old Building
Intended use of property:	Convert Building To Woodworking Studio Add 3-4 Short Term Vacation Rental Units - 140ft ² @ Build 2 story Building Gallery Down stairs, Living Quarters For Me Upstairs, 16'x40' Add Pollinator Gardens, Flower + Veg Gardens, & Small Pond
Use and Character of surrounding property:	Residential + Commercial
Brief summary of why a conditional use permit is required:	Non Conforming Use Of Apt over Gallery For Full Time Living

A conditional use permit may be granted only upon findings of all of the following criteria. Summarize the facts as to your property in regards to each of the factors, using additional sheets as necessary.

1. Facts showing the use conforms to the land use or comprehensive plan of the City:

Residential Use To The Back + Sides of Property
City shows interest in more vacation rental units.
Onsite Manager Is Beneficial To The Experience of
Guests.

2. Facts showing the use is compatible with the existing neighborhood:

Residential Use To The Sides + Back of Property

3. Facts showing the use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district:

Conditional Use Is In Addition To Three Approved Uses For Property, Conditional Use Does Not Interfere With Approved Use Of Property But Actually Improves It, Outside Manager / Maintenance

4. Facts showing the location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area:

Improved Use and Beautification Of Property

Dated: 11 Aug 2020

Applicant(s) signature(s):

[Handwritten Signature]

Owner (if other than applicant)

Owner (if other than applicant)

This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.

(Do Not Write Below This Line)

This foregoing conditional use permit application, accompanied by a fee of \$200, was received and determined to be complete this _____ day of _____,

On Behalf of the City of Grand Marais

Guadalupe Tr

State Easment
Parking

Studio

Guests

Cabin

Cabin

Cabin

Cabin

16
40
Galley
Residence
Code 5
Bath
Back
Highway

61

↑
N

CITY OF GRAND MARAIS, MINNESOTA
CITY COUNCIL RESOLUTION 2020-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,
MINNESOTA APPROVING THE LEATHAM REQUEST FOR A CONDITIONAL USE
PERMIT TO CONSTRUCT A SINGLE UNIT RESIDENCE

WHEREAS, the applicant Benjamin Leatham is requesting a conditional use permit to construct a single unit residence as a part of a lodging/commercial development on a lot located at the Northeast corner of Highway 61 and the Gunflint Trail in the C/I Service Commercial Industrial zone legally described on the attached Exhibit A; and,

WHEREAS, the Planning Commission conducted a public hearing on September 2, 2020, and received public testimony regarding the proposed Conditional Use Permit; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Conditional Use Permit; and

WHEREAS, the City Council reviewed the requested Conditional Use Permit and Planning Commission recommendation and conditions for the requested Conditional Use Permit at its meeting of September 9, 2020.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Conditional Use Permit:

Criteria #1 The use conforms to the land use or comprehensive plan of the City.

Finding #1 A single unit residence is an allowed conditional use in the C/I zone.

Criteria #2 The use is compatible with the existing neighborhood.

Finding #2 Residential uses neighbor the property to the North and South, with additional residential uses further to the East.

Criteria #3 The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.

Finding #3 The residence supports the commercial development of the lot.

Criteria #4 The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.

Finding #4 The residence supports a desirable commercial development on the lot.

BE IT FURTHER RESOLVED that the Conditional Use Permit to allow Benjamin Leatham is requesting a conditional use permit to construct a single unit residence as a part of a lodging/commercial development is hereby approved on the condition that two off street parking spaces are made available.

Passed by the City Council of the City of Grand Marais, Minnesota this 9th day of September, 2020.

(SEAL)

Mayor Jay Arrowsmith Decoux

ATTEST:

Michael J. Roth
City Administrator

EXHIBIT A

Legal Description

PID 80-021-1345

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: September 3, 2020
SUBJECT: Services as a Use in the BDA Zone

Summary:

At their August meeting the Planning Commission considered the attached request by the EDA to allow additional uses in the business park. They noted a disagreement between the uses the EDA finds desirable in their covenants and the allowed uses in the zoning ordinance. The Commission agreed to schedule a hearing to consider a zoning amendment.

Public Hearing:

The Commission held a public hearing at their meeting on September 2, 2020, to consider the attached ordinance 2020-03 which would amend the permitted principal uses in the BDA zone to include services, defined in the ordinance as:

Services – Establishments primarily engaged in providing assistance, as opposed to products, to individuals, business, industry, government, and other enterprises, personal, business, repair, and amusement services; health, legal, engineering and other professional services; educational services, membership organizations, and other miscellaneous services.

At the hearing the commission heard a message of support from Mary Somnis, EDA director.

Commission Discussion and Recommendation:

The commission expressed support for the proposed use. Hawkins reiterated her concern that a non-profit would be located in the taxpayer constructed business park. She wondered if allowing services would make it more likely for additional non-profits to locate in the park. It was noted that non-profits provide many valuable services to the community. They pay wages, utilities, special assessments, and for purchases of supplies and other local services. The commission wondered about existing services already located in the park. Greenwood explained the story of the church and creation of the current Higher Education building. The current list of allowed uses includes some items

that are covered by the services definition. Services was added during recent changes to the zoning ordinance where we switched from long lists of specific uses to shorter lists of broad uses. The commission recommends the adoption of Ordinance 2020-03 by a 4-1 vote.

DATE: July 28, 2020
TO: Grand Marais Planning and Zoning
FROM: Cook County/Grand Marais Economic Development Authority
RE: Request to Modify Zoning at Cedar Grove Business Park

The Cook County/Grand Marais Economic Development Authority (EDA) has accepted an offer from North Point, Inc. to purchase Lot 3, Block 4 at Cedar Grove Business Park.

Brad Shannon is the executive director of the non-profit organization. They plan to build a youth center on the property and operate a faith-based center for teens in 7-12 grades. Their focus is to support, mentor and connect with youth. They partner with treehousehope.org. They will provide informal support to youth, outside of the existing systems, as another alternative. This need has been identified by Brad in his work as a counselor for youth in ISD 166.

The EDA has determined that this is a permitted use, according to the Declaration of Covenants, Conditions, Easements and Restrictions for Cedar Grove Business Park. Section 3, Regulation of Uses, states:

“Permitted primary uses:

1. Permitted uses shall conform to those allowed in the Zoning Ordinance of the City of Grand Marais as it now exists, and may be hereafter amended with the following exceptions and limitations:
 - (a) Lots within the CGBP which are adjacent to the Gunflint Trail, Lot 1 & 2, Block 1; Lots 1 & 2, Block 3; Lots 2, 3, 4, Block 4; and Lot 1, Block 5 shall be reserved for the following permitted uses; Offices, Retail business, Professional Offices, Financial offices, Clinics, Research facilities, Art or photography studio, Personal care such as Barber, Hair salon, or Massage center, Printing shop, Child care facilities, Health care.”

The EDA requests that the City of Grand Marais modify the zoning for Cedar Grove Business Park to allow for this type of service.

ORDINANCE NO. 2020-03

AN ORDINANCE OF THE CITY OF GRAND MARAIS, MINNESOTA, AMENDING GRAND MARAIS ZONING DEALING WITH SERVICE USES IN THE BUSINESS DEVELOPMENT AREA ZONE

THE CITY COUNCIL OF THE CITY OF GRAND MARAIS DOES ORDAIN (deleted material is lined out; new material is underlined; subsections which are not being amended are omitted):

Section 1. That Chapter 19 of the City Code of Grand Marias, Minnesota, which chapter is entitled "Zoning Ordinance (Revised 2008)", be amended as follows:

19.12 BDA BUSINESS DEVELOPMENT AREA

Subdivision 2. Permitted Principal Uses

Within a BDA District, unless otherwise provided by this chapter, no uses are permitted except for the following:

1. Light manufacturing including, but not limited to wood products, electric and electronic devices, clothing, hardware, metal stamping, printing, tools, instruments and controls.
2. Repair, service or storage of heavy vehicles or equipment.
3. Sawmills, debarking, chipping, wood products storage and other timber processing operations.
4. Warehousing and wholesale business.
5. Offices.
6. Retail sales.
7. Services
8. Public utilities.
- ~~8~~9. Research or Testing facilities.
- ~~9~~10. Accessory uses.

Passed by the City Council of the City of Grand Marais this ___th day of September, 2020.

Jay Arrowsmith DeCoux, Mayor

Attest: _____
Michael Roth
City Administrator

COOK SOIL & WATER CONSERVATION DISTRICT

- conserving and protecting soil and water resources -



TO: Grand Marais City Council
Mike Roth, Grand Marais City Administrator
FROM: Philip Larson, Cook County Soil and Water Conservation District
RE: Agreement to construct rain garden in ROW of 2nd Ave East near Best Western
DATE: September 3, 2020

Cook SWCD came before the city council on August 26, 2020 and requested a preliminary approval to use the 2nd Avenue East right-of-way near the Best Western Hotel for the purpose of installing and maintain a rain garden. The project would be installed with non-city funds. Holland Hospitality, Inc. would provide light maintenance of the vegetated area and the city would remove sediment from a catch basin. Draft construction plans were also presented to the council. The city council supported the proposed arrangement for use of the right-of-way and requested no changes to the construction plans.

Holland Hospitality, Inc., operating the Best Western Plus Superior Inn, and Cook SWCD request to enter into an agreement with the City of Grand Marais to install and maintain, for at least 10 years, a rain garden in the 2nd Avenue East right-of-way according to the attached agreement.

Thank you for collaborating on this project and for your time considering this request. I can attend the September 9, 2020 Grand Marais City Council Meeting to discuss the project and answer any questions. Please contact me at the Cook SWCD office at 218-387-3649 or by email at philip.larson@co.cook.mn.us with any questions or comments.

Sincerely,

Philip Larson
Cook SWCD, Conservation Technician

Enclosure: COST-SHARE ASSISTANCE AND OPERATION AND MAINTENANCE AGREEMENT
FOR STORMWATER, EROSION CONTROL AND LANDSCAPING FEATURES

COOK COUNTY SOIL AND WATER CONSERVATION DISTRICT

COST-SHARE ASSISTANCE AND OPERATION AND MAINTENANCE AGREEMENT FOR STORMWATER, EROSION CONTROL AND LANDSCAPING FEATURES

THIS COST-SHARE AGREEMENT (the "Agreement") is made as of _____, 2020 (the "Effective Date") by _____ (the "Steward" and a "Party") for property located in the Right of Way at the southern terminus of 2nd Avenue East Grand Marais, MN 55604 (the "Property"), and the Cook County Soil and Water Conservation District (the "SWCD" and a "Party"), by and through the Cook County Soil and Water Conservation District Board of Supervisors, and the City of Grand Marais, MN (the "City" and a "Party"), by and through the Grand Marais City Council.

RECITALS

- A. The SWCD and City desire to complete a project that will place a rain garden in the City owned right of way adjacent to the Stewards' property, which is located at the address first shown above (the "Project"), to be located specifically as shown on Exhibit A attached hereto and made part hereof.
- B. The SWCD, the City, and the Steward believe the Project will benefit water-quality in the Grand Marais area.
- C. Costs incurred between October 1, 2019 and November 30, 2022 from administration and planning, except as provided by the SWCD; regulatory permitting; and services, materials and labor, for the purpose of installing or maintaining the Project, are "Eligible Costs."
- D. The Steward will be responsible for up to 25% of matching funds of the Project's Eligible Costs and desire that the Project go forward and intend to manage and maintain the rain garden as required using best management practices (including, but not limited to, those described in paragraph 4(b) below) to ensure the Project's long-term success.
- E. The SWCD will share in the Project's Eligible Costs with funds allocated from the U.S. Department of Agriculture Natural Resources Conservation Service (NRCS), via the Great Lakes Sediment and Nutrient Reduction Program.
- F. The Project will be designed and installed according to the approval of a certified professional engineer and according to the plans (the "Plans") in Exhibit B, attached hereto and made part hereof. The project will have an effective life span of 10 years.

NOW, THEREFORE, in consideration of mutual promises set forth herein and other good and valuable consideration, the SWCD, the Steward, and the City agree as follows:

1. Recitals. The recitals set forth in the whereas clauses above are incorporated herein by reference as if fully set forth in the Agreement.
2. Financial Responsibility. Financial responsibility for Project is detailed on Exhibit C attached hereto and made part hereof.
3. The SWCD. The SWCD shall:

- a. Provide at least 75% of the Project's Eligible Costs.
 - b. Take sole responsibility for coordinating construction of the Project, including, but not limited to, procuring plans for construction, regulatory permits, contractor bids and matching funds, and provide payment to contractors.
 - c. Shall not be responsible for: (i) maintenance or success of the Project going forward, or (ii) any repairs, changes or alterations to the Project once it has been installed; and (iii) any costs associated with the Project once installed.
 - d. Work with the City to coordinate the maintenance and management of the Project if due to reasons beyond the Steward's control they can no longer perform their duties as a Steward.
 - e. Verify if in-kind match is practical and reasonable and shall determine and approve a final project value. The organization board has the authority to adjust in-kind match submitted as Eligible Costs.
4. The Steward. The Steward shall:
- a. Provide matching funds, from non-federal sources, of at least 25% of the Eligible Costs. At least 10% of matching funds must be cash. Match can be cash, in-kind or a combination of both.
 - b. Solely at their own expense:
 - i. Maintain the integrity and viability of the Project; and
 - ii. Maintain all planted perennial vegetation and mulch in the Project area in a way that does not compromise the effectiveness of the Project design; and
 - iii. Remove weeds from the project area; and
 - iv. Remove litter and debris from the Project area.
 - v. Be responsible for the operation and maintenance of the Project in accordance with the operation and maintenance plan prepared by the SWCD technical representative.
 - c. Assume sole responsibility for the maintenance and management of the Project to ensure that the conservation objective of the Project is met over the effective life of the Project.
 - d. Notify the SWCD if they legally transfer the title of Property to an outside party before expiration of the effective life of the Project.
 - e. Advise any new owner(s) that this contract is in force if the title to this Property is transferred to another party before the end of the effective life of the Project.
 - f. Work with SWCD to coordinate the maintenance and management of the Project if due to reasons beyond the Landowners control they can no longer perform their duties as a Landowner.

- g. Provide documentation of services or goods contributed to the project as in-kind match for the SWCD Board of Supervisors to review and determine a final value.

5. The City. The City shall:

- a. Grant the SWCD's representative(s) access to the parcel where the conservation practice will be located.
- b. Solely at City's expense regularly maintain and clean the sediment collected at the rain garden inlet.
- c. Work with SWCD to coordinate the maintenance and management of the Project if due to reasons beyond the Stewards control they can no longer perform their duties as a Steward.

Repay 100% of the Eligible Costs to install and establish the Project that were provided by the SWCD and Steward if the City removes the project during its effective life, unless, in the City's judgment: (i) Project removal was caused by reasons beyond the City's control; or (ii) the Project is replaced by conservation practices that provide equivalent protection to the soil and water resources.

6. License. The City hereby grants to the Stewards and SWCD a terminable license to use said city Right-of-Way for the purpose stated above and the Stewards and SWCD shall use the public property only for the purpose stated. The City's grant of a terminable license, in addition to the other terms contained herein, is subject to the following conditions:

- a. SWCD shall commence no work authorized by this agreement related to construction, repair or replacement of the improvements until it has obtained all required approvals and permits as required by the City.
- b. SWCD during construction and Stewards thereafter shall take precautions to not damage the City's improvements within the Right-of-Way during any activities within or use of the Right-of-Way as contemplated in this agreement.
- c. SWCD shall take precautions to avoid creating unsafe or unsanitary conditions and shall not hinder the natural free and clear passage of pedestrians or motorized or non-motorized vehicles.
- d. SWCD shall conduct any work authorized by this License in a manner so as to insure the least obstruction to and interference with present and continued use of the Right-of-Way.
- e. SWCD during construction shall maintain access to all properties and cross streets during the term of this License, including emergency vehicle access.
- f. Stewards and SWCD shall not conduct any work outside the area specified in this agreement.

Subject to the foregoing, the Stewards shall have the right to maintain, repair and alter the rain garden authorized hereby. Any maintenance, repair or alteration shall not, except for minor changes relating to building materials, expand the authorized use in the Right-of-Way without City approval.

7. CONDITION NOT WARRANTED. The City does not warrant that the Right-of-Way is suitable for the purposes for which it is permitted to be used under this agreement. The City shall have no responsibility with regard to any failure of or damage to the improvements within the Right-of-Way. Stewards and SWCD understand and

acknowledge that this agreement grants it only a terminable license to use the Right-of-Way, and does not confer any permanent property rights with respect to the Right-of-Way or the improvements to be constructed thereon upon Stewards or SWCD. Stewards and SWCD understand and acknowledge that the primary purposes of the Right-of-Way, notwithstanding this agreement, are to facilitate the safety of the traveling public and to accommodate public utility facilities, and that the Right-of-Way and utility facilities located therein require regular maintenance, repairs or other work by the City or the City's agents. Stewards and SWCD further know, understand and acknowledge the risks and hazards associated with using the Right-of-Way for the purposes permitted herein and the improvements thereon and hereby assume such risks and hazards associated with their respective use of the Right-of-Way for the purposes of this Agreement.

8. Term, Termination, Modification. This Agreement shall terminate (a) upon the destruction, demolition or removal of the rain garden to be situated on the real property described above, or (b) upon the failure of the SWCD to comply with any material term or condition of this agreement, or (c) ten (10) years after the Effective Date first shown above, whichever occurs first. In addition, any modification of this agreement must be in writing and signed by all three parties hereto. Notwithstanding the foregoing, the City may terminate this agreement by written notice to the Stewards and SWCD. Such notice shall be given at least 90 days in advance of the effective date of such termination. Such notice shall be delivered to the Stewards and SWCD or its successor in interest (as their interests and addresses may appear on the tax rolls of the County in which the Real Property is located), either personally or by certified mail. If such service cannot be made, service may be posted on the Real Property. The City shall have no obligation whatsoever to the parties prior to or following termination of this agreement.
9. Notices. Any notice to any of the Parties provided under this Agreement will be sent by certified mail, return receipt requested, or by personal service at the following addresses:
 - a. STEWARD
Holland Hospitality, Inc .
935 N Shore Drive
Detroit Lakes, MN 56501
 - b. THE SWCD
Cook County Soil and Water Conservation District
411 West 2nd Street
Grand Marais, MN 55604
 - c. THE CITY
City of Grand Marais
P.O. Box 600
Grand Marais, MN 55604
10. Minnesota Law. This Agreement and all matters relating to the interpretation and enforcement of this Agreement will be determined under Minnesota law, without regard to its conflict of law provisions.

11. Entire Agreement. This Agreement sets forth the full and final understanding of the Parties and supersedes any prior agreements or understandings relating to the same subject.

12. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the EFFECTIVE DATE first shown above.

STEWARDS	CITY	SWCD
Steward name	Mike Roth, Administrator	Joan Farnam, Chair
	Jay Arrowsmith-DeCoux, Mayor	Ilena Hansel, District Manager

**Exhibit A
Project Location**



The location of proposed rain garden in the 2nd Avenue East right of way in Grand Marais, Minnesota. The adjacent property to the west is owned by the Steward.

EXHIBIT B

Plans for Construction

APPLICABLE SPECIFICATIONS

IN ADDITION TO ANY SPECIFICATIONS IDENTIFIED IN THE PROJECT CONTRACT, THE FOLLOWING MN DOT STANDARD SPECIFICATIONS FOR CONSTRUCTION, 2018 EDITION, GOVERN THIS PROJECT

- DIVISION I
- ENTIRE DIVISION
- DIVISION II, CONSTRUCTION DETAILS
- SEE QUANTITIES
- DIVISION III, MATERIALS
- SEE QUANTITIES

DRAWING NOTES

COORDINATES ARE IN UTM ZONE 15N COORDINATE SYSTEM, AND ELEVATIONS ARE IN NAVD88 DATUM.

ALL EARTHWORK QUANTITIES ARE CALCULATED AS IN PLACE QUANTITIES, ANY CONSTRUCTION RELATED EXPANSION OR CONTRACTION IN EARTH WORK QUANTITIES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.

EXISTING UTILITIES SHOWN ON THE PLANS ARE UTILITY QUALITY LEVEL D.

BEFORE THE START OF CONSTRUCTION THE OWNERS OF ANY UTILITIES MUST BE NOTIFIED. THE EXCAVATOR IS RESPONSIBLE FOR GIVING THIS NOTICE BY CALLING "GOPHER STATE ONE CALL" AT (800) 252-1166 AT LEAST 48 HOURS PRIOR TO ANY EXCAVATION.

CHANGES IN THE DRAWINGS OR SPECIFICATIONS MUST BE AUTHORIZED BY THE ENGINEER.

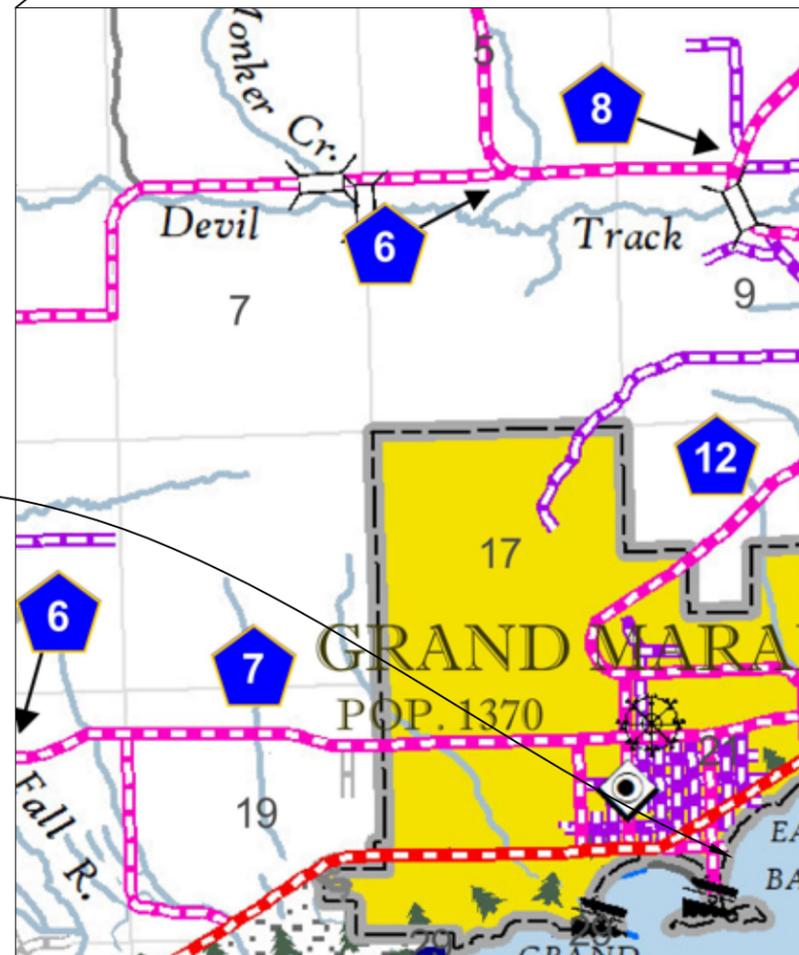
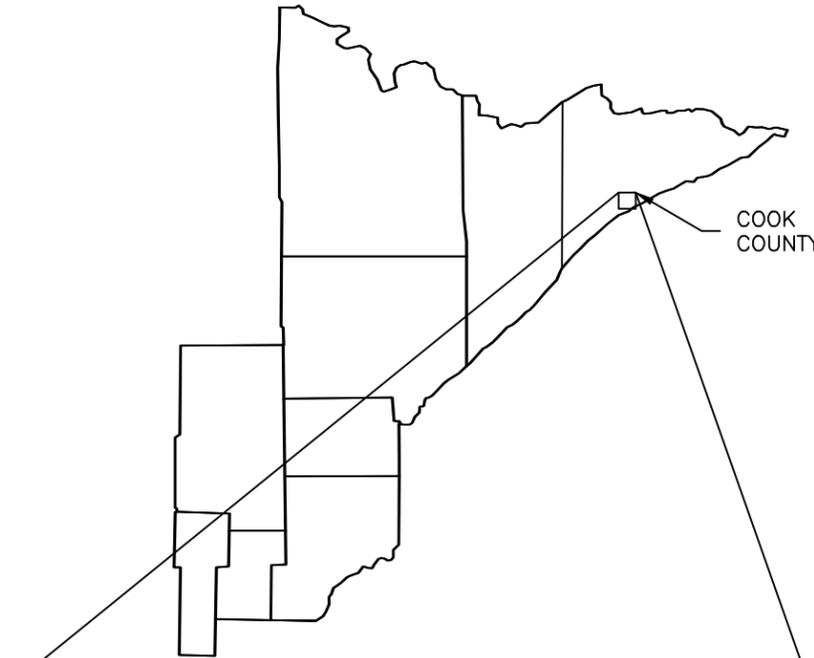
THE CONTRACTOR IS RESPONSIBLE FOR ENSURING LOCAL, STATE, AND FEDERAL PERMITS OR OTHER PERMISSION NECESSARY TO PERFORM THE WORK HAVE BEEN OBTAINED.

THIS DESIGN WAS PREPARED BY COOK SOIL AND WATER CONSERVATION DISTRICT USING FEDERAL FUNDS UNDER AWARD NA16NOS4190119 FROM THE COASTAL ZONE MANAGEMENT ACT OF 1972, AS AMENDED, ADMINISTERED BY THE OFFICE FOR COASTAL MANAGEMENT, NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA), U.S. DEPARTMENT OF COMMERCE PROVIDED TO THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES (MNDNR) FOR MINNESOTA'S LAKE SUPERIOR COASTAL PROGRAM. THE STATEMENTS FINDINGS, CONCLUSIONS, AND RECOMMENDATIONS ARE THOSE OF THE AUTHOR(S) AND DO NOT NECESSARILY REFLECT THE VIEW OF NOAA, THE U.S. DEPARTMENT OF COMMERCE, OR THE MNDOR.

**TECHNICAL SERVICE AREA III
IN COOPERATION WITH
COOK
SOIL AND WATER CONSERVATION DISTRICT
BEST WESTERN RAIN GARDEN
COOK COUNTY, MINNESOTA**

DRAWING INDEX

1. TITLE
2. PLAN AND PROFILE VIEWS
3. DETAILS
4. GRATE DETAILS
5. FRAME DETAILS
6. CROSS SECTION VIEWS



PROJECT LOCATION

LOCATION MAP
NOT TO SCALE

104 1ST AVENUE E, US HIGHWAY 61 E
GRAND MARAIS, MN 55604
COOK COUNTY
UTM E 2297052.2113, N 17362507.9769

BEST WESTERN RAIN GARDEN ESTIMATED QUANTITIES				
NO.	ITEM	MNDOT SPEC	QUANTITY	UNIT
1	MOBILIZATION	2021	1	LS
2	CUT COMMON EXCAVATION	2105	145	CY
3	CONCRETE CATCH BASIN (MNDOT GRADE G)	2461	1	LS
4	78"X 30"X 2" CAST IRON GRATE (R-4893*** NEENAH FOUNDRY)	PLAN SHEET 4	1	EA
5	CAST IRON FRAMES (R-4990 NEENAH FOUNDRY)	PLAN SHEET 5	6	EA
6	MNDOT CLASS I RIP RAP	2511	2	CY
7	MNDOT AGGREGATE SURFACING (CV) CLASS 5	2118	1	CY
8	BIORETENTION SOIL	PLAN SHEET 3	73	CY
9	MNDOT 36-311 SEED MIX (60 LBS/AC)	2575	2	LBS
10	MNDOT TYPE 3 WEED FREE STRAW MULCH	2575	92	SY
11	MNDOT TYPE 6 SHREDDED WOOD MULCH (0.1' DEPTH)	2575	71	SY
12	MNDOT TYPE 4N2S EROSION CONTROL BLANKET	2575	58	SY

TECHNICAL SERVICE AREA III

215 N 1ST AVE E, ROOM 301
DULUTH MN, 55802
(218) 723 - 4865



DEPARTMENT OF NATURAL RESOURCES

PROJECT:
BEST WESTERN RAIN GARDEN

LOCATION:
**104 1ST AVENUE E
US HIGHWAY 61 E
GRAND MARAIS, MN 55604**

DISTRICT:
COOK SWCD

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PRINTED NAME: MATIAS VALERO
SIGNATURE: *Matias Valero*
DATE: 9/3/2020 REG. NO. 55607

DESIGNED: MV DATE: 8/4/2020
DRAWN: MV, PDV DATE: 9/3/2020
CHECKED: DATE:

REVISION:	BY:	DATE:	APPROVED:
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---	---	---	---
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1 - TITLE

PROJECT:

BEST WESTERN RAIN GARDEN

LOCATION:

104 1ST AVENUE E
US HIGHWAY 61 E
GRAND MARAIS, MN 55604

DISTRICT:

COOK SWCD

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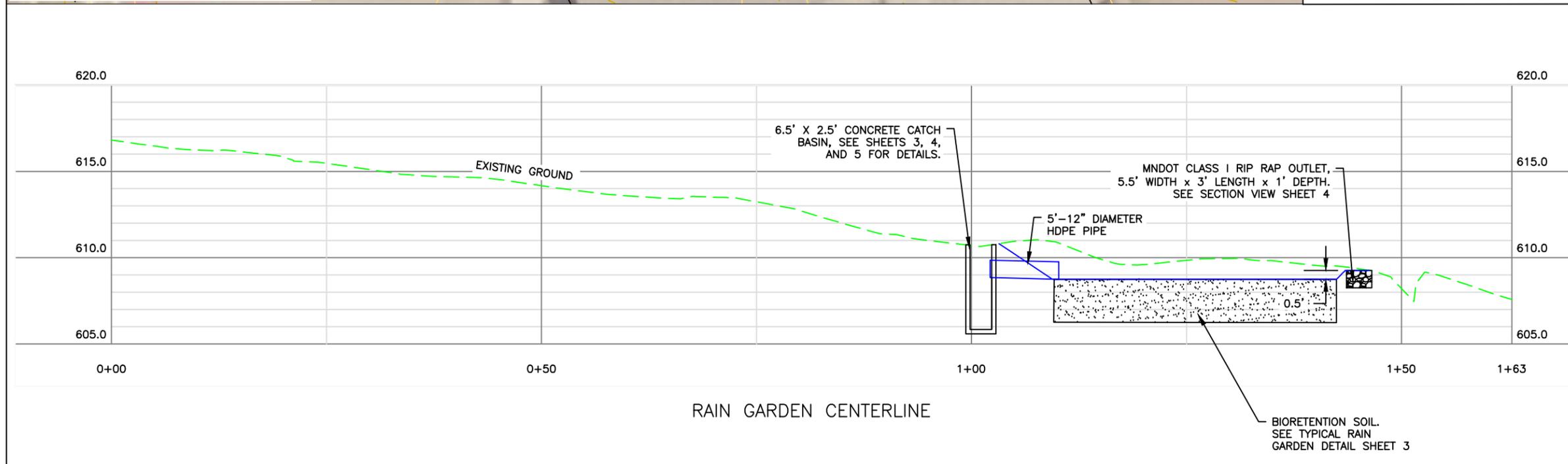
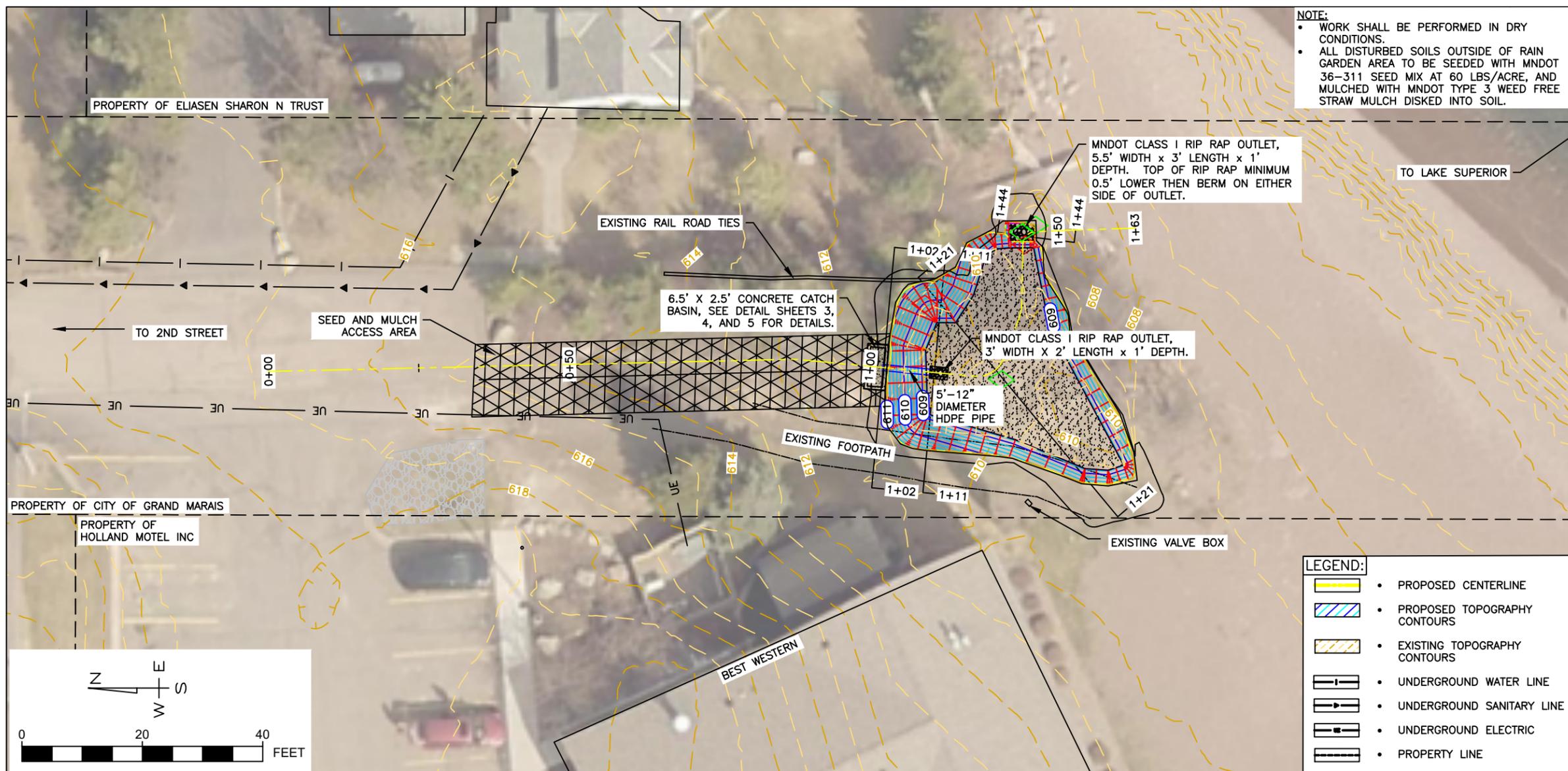
DESIGNED: MV DATE: 8/4/2020

DRAWN: MV, PDV DATE: 9/3/2020

CHECKED: DATE:

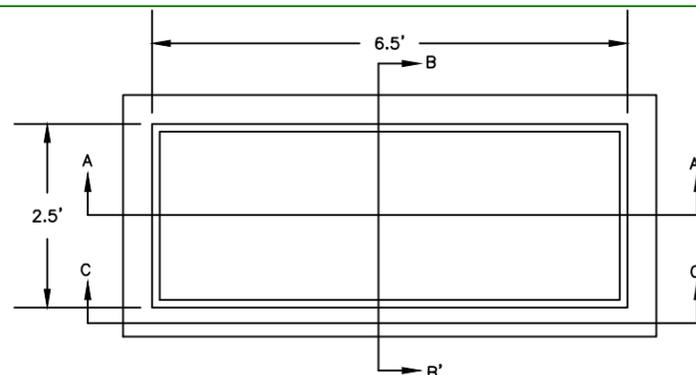
REVISION:	BY:	DATE:	APPROVED:
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2 - PLAN AND PROFILE VIEWS

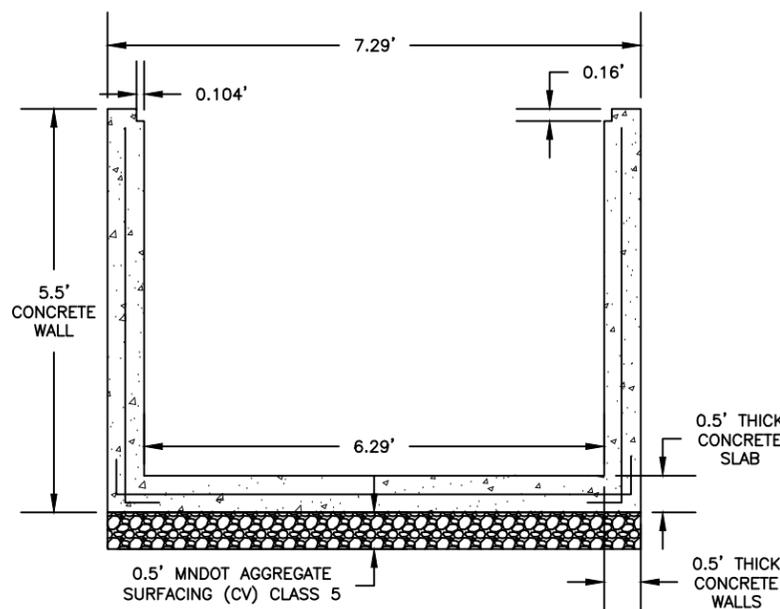


NOTE:

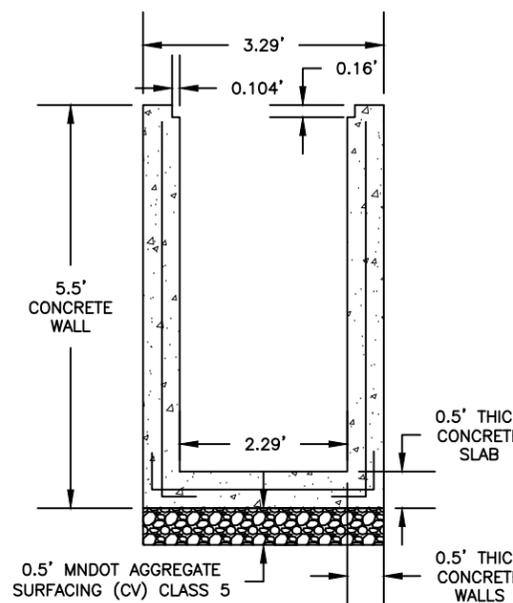
- ADD #4 REBAR AR 4" GRID SPACING TO CONCRETE.
- INSTALL 8' LENGTH 12" DIAMETER DUAL-WALL HDPE PIPE FROM CATCH BASIN TO RAIN GARDEN.
- EVERYTHING IN THIS DETAIL APART FROM MNDOT AGGREGATE SURFACING (CV) CLASS 5 INCIDENTAL TO CONCRETE CATCH BASIN.
- TOP HORIZONTAL ROW OF REBAR NEEDS TO LINE UP WITH THE ANCHOR LUG.



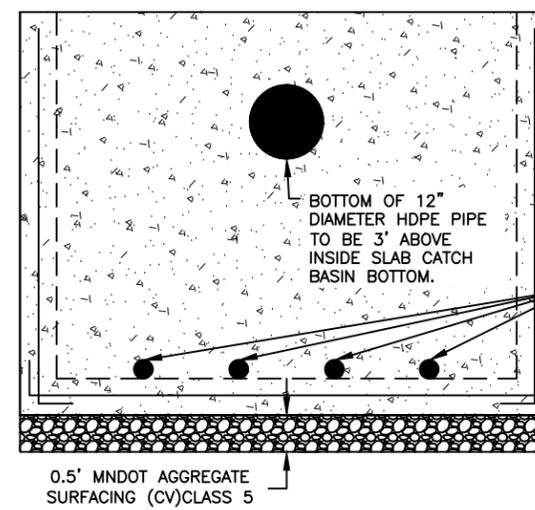
CATCH BASIN TOP VIEW
NOT TO SCALE



CATCH BASIN SECTION A-A'
NOT TO SCALE



CATCH BASIN SECTION B-B'
NOT TO SCALE



CATCH BASIN SECTION C-C'
NOT TO SCALE

3" DIAMETER WEEP HOLES, SPACED 1.2' FROM INSIDE EDGE OF CONCRETE, ON THE SOUTH WALL ONLY.

PROJECT:

BEST WESTERN RAIN GARDEN

LOCATION:

104 1ST AVENUE E
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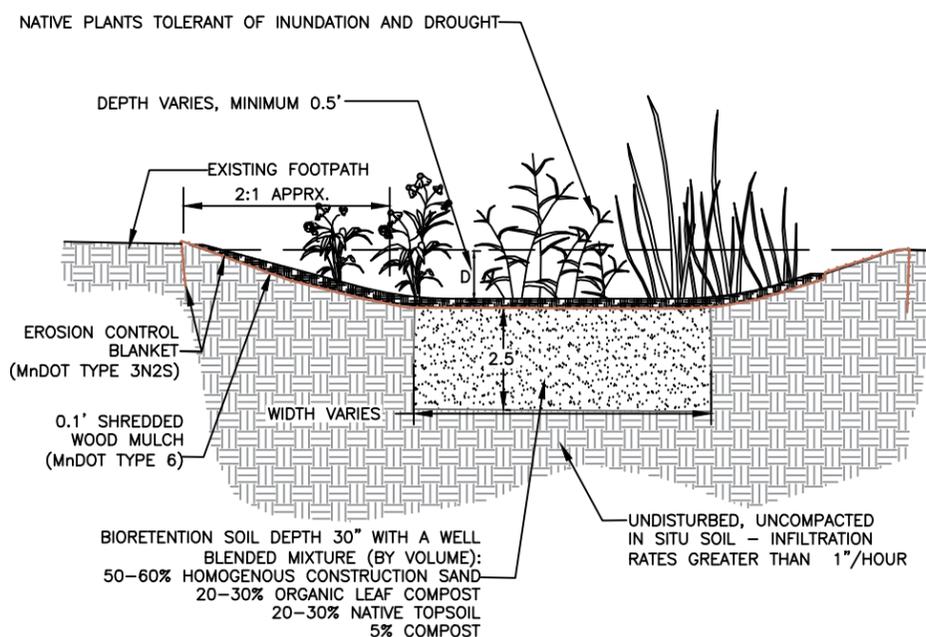
DESIGNED: MV DATE: 8/4/2020

DRAWN: MV, PDV DATE: 9/3/2020

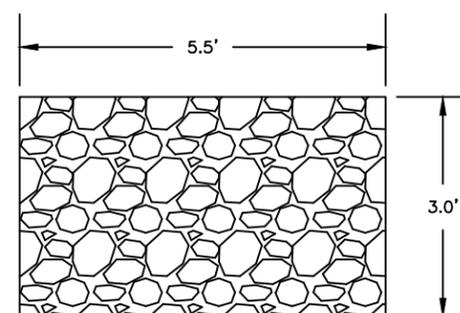
CHECKED: DATE:

REVISION:	BY:	DATE:	APPROVED:
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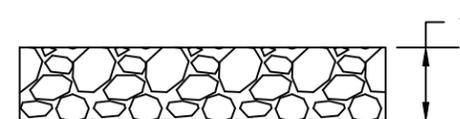
3 - DETAILS



TYPICAL RAIN GARDEN SECTION VIEW
NOT TO SCALE

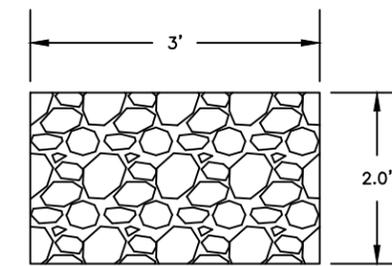


TOP VIEW



FRONT VIEW

MNDOT CLASS I RIP RAP
RAIN GARDEN OUTLET
NOT TO SCALE



TOP VIEW



FRONT VIEW

MNDOT CLASS I RIP RAP
RAP CULVERT OUTLET
NOT TO SCALE

PROJECT:

BEST WESTERN RAIN GARDEN

LOCATION:

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US HIGHWAY 61 E
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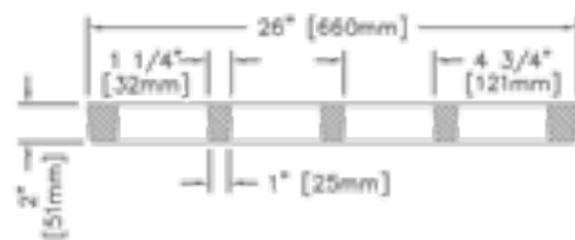
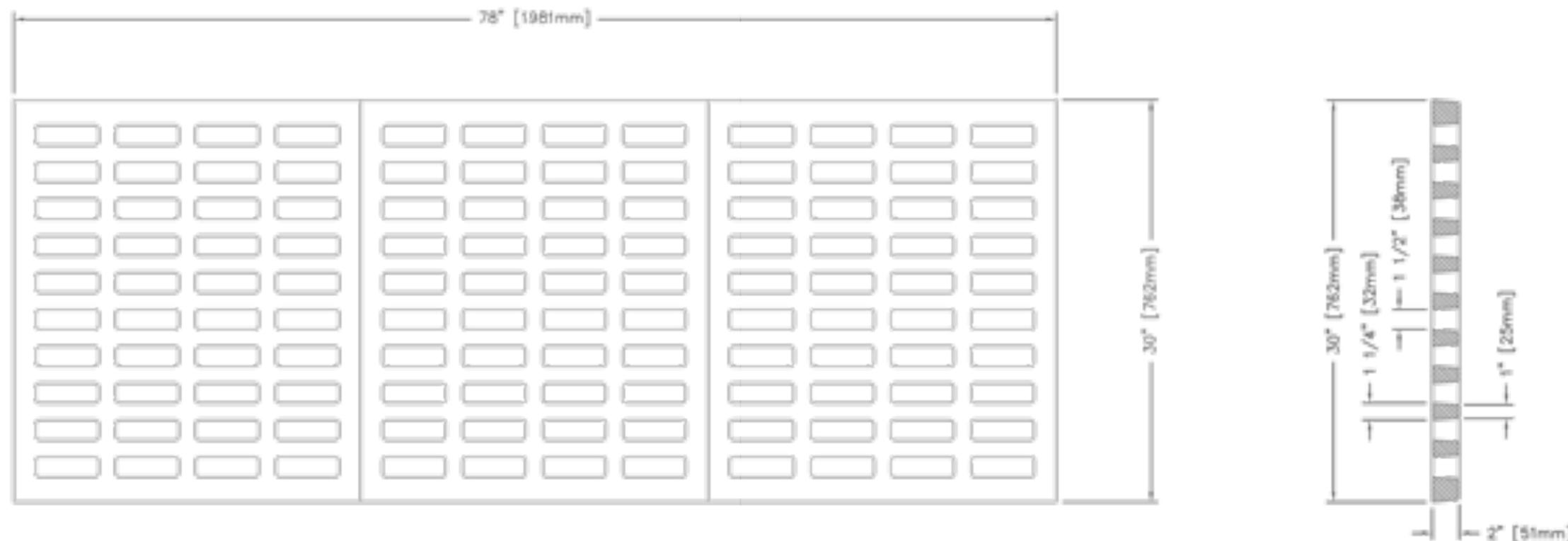
DESIGNED: MV DATE: 8/4/2020

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CHECKED: DATE:

REVISION:	BY:	DATE:	APPROVED:
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4 - GRATE DETAILS



NOTE: ALL DIMENSIONS SHOWN ARE IN ENGLISH AND [METRIC]
 MATERIAL: CAST GRAY IRON ASTM A-48, CLASS 35B
 FINISH: NO PAINT
 COMPONENTS: (3) 4855-4000
 WEIGHT: 774# / SET
 WEIR PERIMETER 18.0 FEET
 FREE OPEN AREA 5.9 SQUARE FEET

DR.	SCALE	TITLE
CH	1/8"=1'	R-4893 TYPE "C" GRATE
APP.	DNV CHG.	NEENAH FOUNDRY COMPANY NEENAH WISCONSIN 54956
DATE: 07-13-2003		NEF NF-4893 100 B

CAD DWG. REF: 48931002DWG- 1

PROJECT:

BEST WESTERN RAIN GARDEN

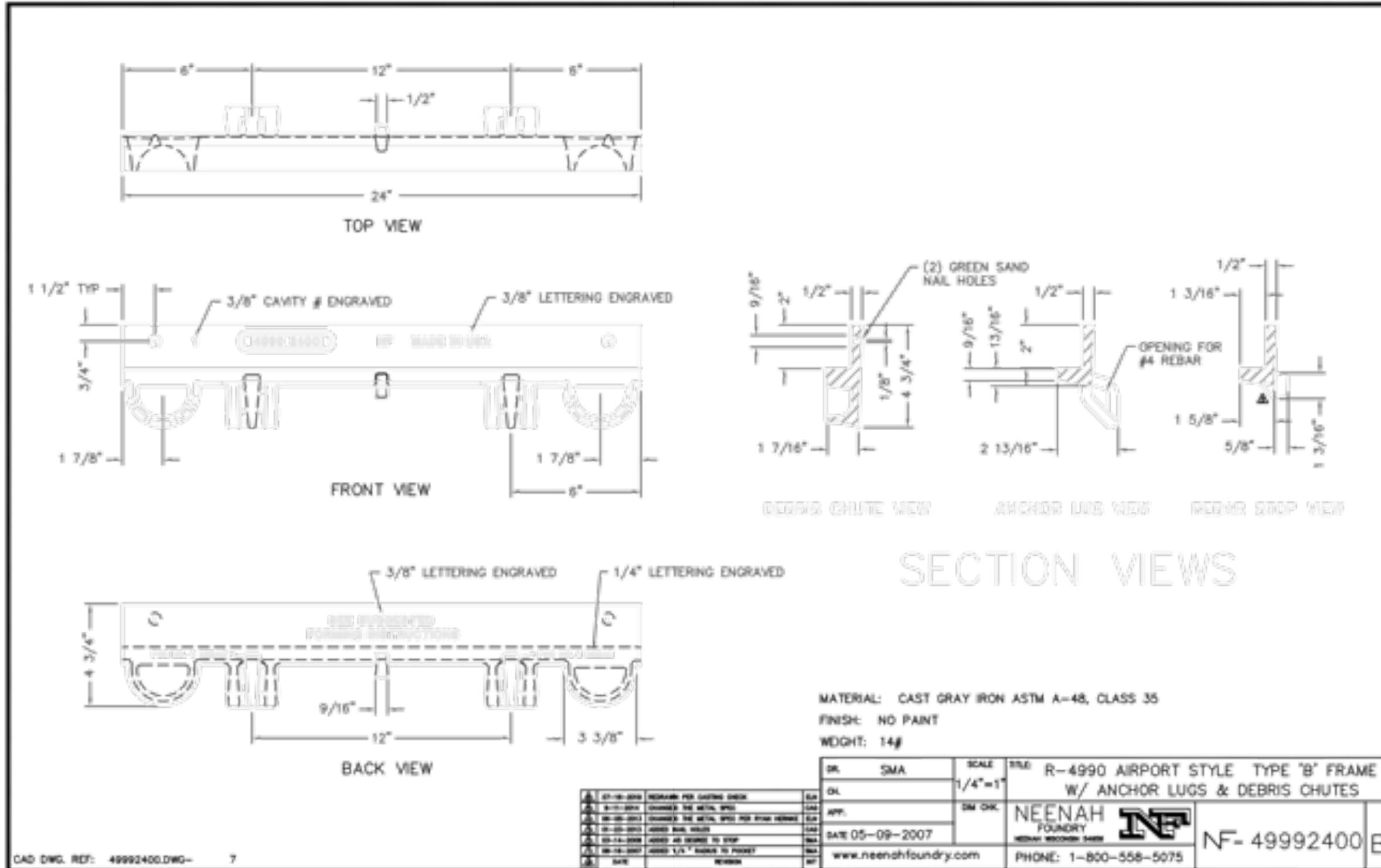
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CHECKED:	DATE:		
REVISION:	BY:	DATE:	APPROVED:
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C:\Users\Owner\Desktop\Cook\2018 Best Western Raingarden\Plans\8-06-2020 Best Western Rain Garden_recover.dwg, 9/3/2020 2:11:33 PM, DWG To PDF.pc3

PROJECT:

BEST WESTERN RAIN GARDEN

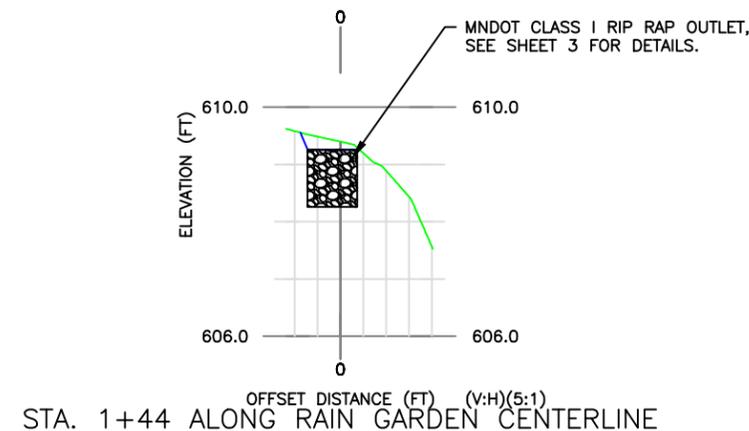
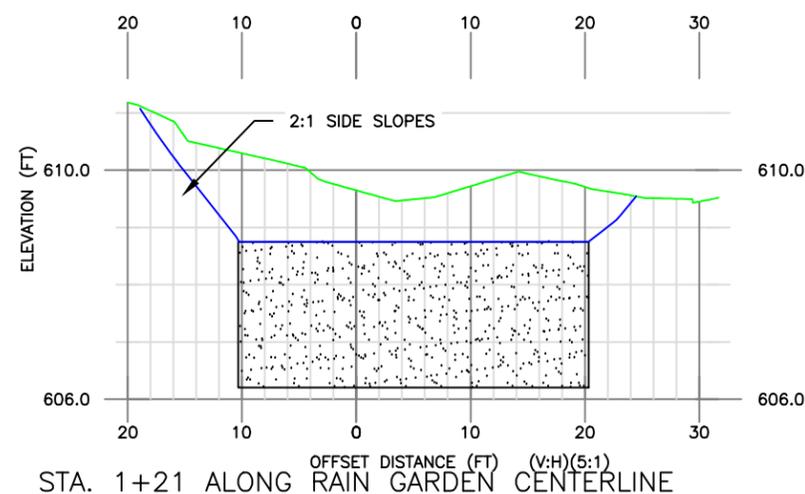
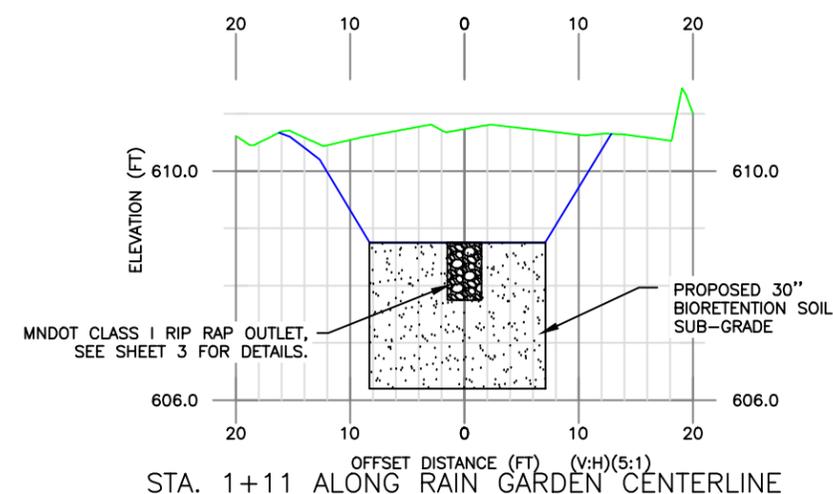
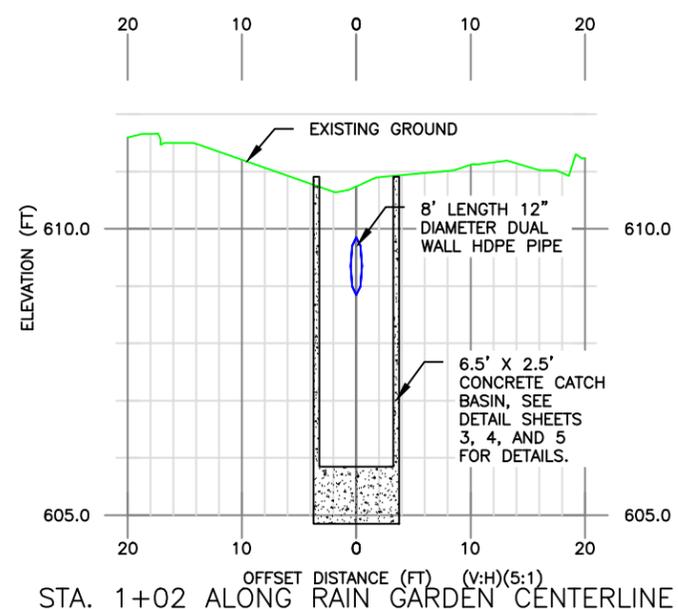
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6 - CROSS SECTION VIEWS

QUOTE SCHEDULE
Best Western Rain Garden, Cook SWCD

QUOTERS PLEASE NOTE:

- A. This is a Unit Price Quote.
- B. Submit Quote for all items. Failure to do so will preclude consideration of the Quote. In case of error in the extension of prices, the unit price shall govern. In case of error in summation, the total of the corrected Quote amounts shall govern.

QUOTE ITEMS – Best Western Rain Garden						
Item #	Item Description	Estimated Quantity	MNDOT Specifications	Unit	Unit Price	Quote Amount
1	MOBILIZATION	2021	1	LS	\$	\$
2	CUT COMMON EXCAVATION	2105	145	CY	\$	\$
3	CONCRETE CATCH BASIN (MNDOT GRADE G)	2461	1	LS	\$	\$
4	78"X 30"X 2" CAST IRON GRATE (R-4893*** NEENAH FOUNDRY)	PLAN SHEET 4	1	EA	\$	\$
5	CAST IRON FRAMES (R-4990 NEENAH FOUNDRY)	PLAN SHEET 5	6	EA	\$	\$
6	MNDOT CLASS I RIP RAP	2511	2	CY	\$	\$
7	MNDOT AGGREGATE SURFACING (CV) CLASS 5	2118	1	CY	\$	\$
8	BIORETENTION SOIL	PLAN SHEET 3	73	CY	\$	\$
9	MNDOT 36-311 SEED MIX (60 LBS/AC)	2575	2	LBS	\$	\$
10	MNDOT TYPE 3 WEED FREE STRAW MULCH	2575	92	SY	\$	\$
11	MNDOT TYPE 6 SHREDDED WOOD MULCH (0.1' DEPTH)	2575	71	SY	\$	\$
12	MNDOT TYPE 4N2S EROSION CONTROL BLANKET	2575	58	SY	\$	\$
					TOTAL BASE QUOTE PRICE \$ (total of all Quote amounts)	

Name of Contractor: _____

Contractor's Signature: _____

Title: _____ Date: _____

Exhibit C

Financial Responsibility for Project

RESPONSIBLE PARTY	COST (\$) % OF TOTAL
<i>Steward</i>	<i>Up to 25% of Eligible Costs (including in-kind match). At least 10% must be cash.</i>
<i>Funds from the Great Lakes Sediment And Nutrient Reduction Program (managed by SWCD)</i>	<i>At least 75% (including in-kind match)</i>

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Kim Dunsmoor
DATE: September 2, 2020
SUBJECT: Coronavirus Relief Fund Report

The City of Grand Marais filed the Coronavirus Relief Fund Certification Form on June 30, 2020. We received the City of Grand Marais allocation of \$106,230 on July 29, 2020.

We are required to file a monthly report to the state categorizing our COVID-19 related expenses to date as shown in the report. The report must be approved by the governing body and submitted within 7 business days after the end of the month. The report includes expenses paid through August 31, 2020.

I have created Fund 225 to track COVID-19 related expenses. The CARES Act provides that payments from the Fund may only be used to cover costs that:

- 1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- 2) Were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and
- 3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

A cost meets the requirement of item 2) if either (a) the cost cannot lawfully be funded using a line item, allotment, or allocation within that budget or (b) the cost is for a substantially different use from any expected use of funds in such a line item, allotment or allocation.

Funds may not be used to fill shortfalls in government revenue to cover expenditures that would not otherwise qualify under the statute. The statute also specifies that expenditures using Fund payments must be “necessary.” The Department of the Treasury understands this term broadly to mean that the expenditure is reasonably necessary for its intended use in the reasonable judgment of the government officials responsible for spending Fund payments.

As of the end of August, we have paid \$23,409.63 in COVID-19 related expenses. There are a number of expenses that have been incurred, but are not yet paid. We have not received our unemployment bill for the 2nd or 3rd Quarter. We have placed additional porta-potties near City Hall, Blue Water, Dairy Queen, Java Moose and at Gunflint Hills. We have recently received advice that we can track staff time spent on COVID-19 related projects. We will need to create a narrative to support expenses for staff time already spent, but not yet allocated to the Fund.

The Library has requested picnic tables on the Library lawn in their efforts to provide services to the community and access to the wi-fi. The Library will also be installing Plexiglas barriers to provide in-person computer services by appointment.

Should the City purchase electronic devices for the council for virtual meetings? What are you using now and is it working well?



Please save your report based on the following example:
 RochesterCity_August2020
 Submit in Excel format to CRAOffice.mmb@state.mn.us seven
 business days after the end of each reporting period.

Local Government Expenditure Report			
Name of Local Government (this will auto populate based on your SWIFT Supplier ID)	10 digit SWIFT Supplier ID # (begins with 0000) Select this link for SWIFT ID list	Date Submitted (Enter in MM/DD/YYYY Format)	
GRAND MARAIS CITY	0000195435	8/31/2020	
Name and Title of Person Filling Out Form	DUNS Number (Select this link for more information)	Phone Number (enter 10 digits without spaces or dashes)	
Annette K Dunsmaor	092781178	2183871848	
Email Address	Amount of CRF Received from the Department of Revenue	Total Spent to Date (this amount will autofill)	
finance@ci.grandmarais.mn.us	\$ 106,230	\$ 23,409.63	
Use the drop down in cell D14 to select "Interim" if your agency has any unspent funds and "Final" in the box if all available CRF funds have been spent and this will be your final report.	Interim		
Please submit this report no later than 7 business days after the end of each month to provide the spend status of allotted Coronavirus Relief Funds (CRF), CFDA Number 21.019 awarded by the State of Minnesota.	Amount of CRF Remaining (this amount will autofill)		
	\$ 82,830.37		

The covered period for these expenses is March 1, 2020 through November 15 (cities and towns) /December 1, 2020 (counties).

DO NOT USE CRF FUNDS FOR ANY COST INCURRED OUTSIDE THIS COVERED PERIOD.

Administrative Expenses	Treasury Guidance											
	July, 2020	August, 2020	September, 2020	October, 2020	November, 2020	December, 2020	FAQs					
Coronavirus Relief Fund (CRF) Categories	Total	70.00	0.00	0.00	0.00	0.00						
Describe expenses (links to expenditure category examples are in the green category boxes to the left)												
Webinar training	70.00											

CRF Fund Spending Confirmations

Use the dropdown menu to place an "X" in the cell B78 to confirm that your CRF funding request meets federal guidance:

- (1) as a necessary expenditure to respond to the COVID-19 public health emergency,
- (2) is not accounted for in the current budget,
- (3) expenses were incurred during the covered period. See box C18 for explanations, and
- (4) does not include any ineligible expenses as defined in federal guidance.

X

New**Coronavirus Relief Fund (CRF) Categories**

Administrative Expenses	Expenses associated with the administration of CRF funds Use of payments from the Fund to cover payroll or benefits expenses of public employees are limited to those employees whose work duties are substantially dedicated to mitigating or responding to the COVID-19 public health emergency
Budgeted Personnel and Services Diverted to a Substantially Different Use	Payroll and benefit costs associated with public employees who could have been furloughed or otherwise laid off but who were instead repurposed to perform previously unbudgeted functions substantially dedicated to mitigating or responding to the COVID-19 public health emergency are also covered
COVID-19 Testing and Contact Tracing	Payroll and benefit costs of educational support staff or faculty responsible for developing online learning capabilities necessary to continue educational instruction in response to COVID-19-related school closures Costs providing COVID-19 testing, including serological testing Contact tracing
Economic Support (other than small business, housing, and food assistance)	Expenditures related to a State, territorial, local, or Tribal government payroll support program. Employment and training programs for employees that have been furloughed due to the public health emergency, if the government determined that the costs of such employment and training programs would be necessary due to the public health emergency Providing paid sick and paid family and medical leave to public employees to enable compliance with COVID-19 public health precautions
Expenses Associated with the Issuance of Tax Anticipation Notes	Expenses Associated with the Issuance of Tax Anticipation Notes
Facilitating Distance Learning	Facilitate distance learning, including technological improvements, in connection with school closings to enable compliance with COVID-19 precautions
Food Programs	Food delivery to residents, including, for example, senior citizens and other vulnerable populations, to enable compliance with COVID-19 public health precautions

Housing Support	Consumer grant program to prevent eviction and assist in preventing homelessness be considered an eligible expense due to COVID-19 public health emergency
Improve Telework Capabilities of Public Employees	Program to assist individuals with payment of overdue rent or mortgage payments to avoid eviction or foreclosure or unforeseen financial costs for funerals and other emergency individual needs Improve telework capabilities for public employees to enable compliance with COVID-19 public health precautions
Medical Expenses	COVID-19-related expenses of public hospitals, clinics, and similar facilities Establishing temporary public medical facilities and other measures to increase COVID-19 treatment capacity, including related construction costs Emergency medical response expenses, including emergency medical transportation, related to COVID-19
Nursing Home Assistance	Establishing and operating public telemedicine capabilities for COVID-19 related treatment Direct payments or grants to nursing homes
Payroll for Public Health and Safety Employees	Examples of types of covered employees, or classes of employees, include: • Public Safety, Public Health, Health Care, Human Services • Similar employees whose services are substantially dedicated to mitigating or responding to the COVID-19 public health emergency
Personal Protective Equipment	Acquisition and distribution of a. medical and protective supplies, including sanitizing products and personal protective equipment, for medical personnel, police officers, social workers, child protection services, and child welfare officers, direct service providers for older adults and individuals with disabilities in community settings, and other public health or safety workers connected to COVID-19 public health emergency Disinfection of public areas and other facilities, e.g., nursing homes, in response to the COVID-19 public health emergency Technical assistance to local authorities or other entities on mitigation of COVID-19-related threats to public health and safety
Public Health Expenses	Public safety measures undertaken in response to COVID-19 Expenses for quarantining individuals Recovery planning projects or operating a recovery coordination office
	Ongoing expenses from decommissioned equipment placed back into use or an unplanned lease renewal in order to respond to the public health emergency to the extent the expenses were previously unbudgeted and are otherwise consistent with section 601(d) of the Social Security Act outlined in the Guidance

	<p>Maintaining state prisons and county jails, including as relates to sanitation and improvement of social distancing measures, to enable compliance with COVID-19 public health precautions</p> <p>Care for homeless populations provided to mitigate COVID-19 effects and enable compliance with COVID-19 public health precautions</p>
Small Business Assistance	Provision of grants to small businesses to reimburse the costs of business interruption caused by required closures
Unemployment Benefits	Unemployment insurance costs related to the COVID-19 public health emergency if such costs will not be reimbursed by the federal government pursuant to the CARES Act or otherwise
Workers' Compensation	Increased workers compensation cost to the government due to the COVID-19 public health emergency incurred during the covered period, is an eligible expense
Items Not Listed Above - to include other eligible expenses that are not captured in the available expenditure categories	Other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria and don't fit into any of the above categories.



CITY OF GRAND MARAIS

City of Grand Marais Expenditure Guideline

Current Period: August 2020

F Account Descr	2020 Budget	August 2020 Amt	2020 YTD Amt	2020 Balance	2020 % of Budget	2019 YTD Amt
Fund 225 CARES ACT						
Dept 41110 Council						
2 E 225-41110-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 41110 Council	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 41400 City Clerk						
2 E 225-41400-200 Office Supplies (GENE	\$0.00	\$0.00	\$288.39	-\$288.39	0.00%	\$0.00
2 E 225-41400-210 Operating Supplies (G	\$0.00	\$0.00	\$295.72	-\$295.72	0.00%	\$0.00
2 E 225-41400-330 Transportation/School	\$0.00	\$0.00	\$70.00	-\$70.00	0.00%	\$0.00
2 E 225-41400-350 Publishing	\$0.00	\$0.00	\$449.94	-\$449.94	0.00%	\$0.00
Dept 41400 City Clerk	\$0.00	\$0.00	\$1,104.05	-\$1,104.05		\$0.00
Dept 41610 City Attorney						
2 E 225-41610-304 Attorney(Civil)	\$0.00	\$616.25	\$870.00	-\$870.00	0.00%	\$0.00
Dept 41610 City Attorney	\$0.00	\$616.25	\$870.00	-\$870.00		\$0.00
Dept 41940 General Govt Buildings/Plant						
2 E 225-41940-210 Operating Supplies (G	\$0.00	\$0.00	\$101.08	-\$101.08	0.00%	\$0.00
2 E 225-41940-220 Repair/Maint Supply (\$0.00	\$0.00	\$610.07	-\$610.07	0.00%	\$0.00
Dept 41940 General Govt Buildings/Plan	\$0.00	\$0.00	\$711.15	-\$711.15		\$0.00
Dept 41942 Public Works Facility						
2 E 225-41942-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 41942 Public Works Facility	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 42100 Police Administration						
2 E 225-42100-306 Attorney (Criminal)	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-42100-317 Contracted Services	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 42100 Police Administration	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 42200 Fire						
2 E 225-42200-113 Volunteer Fire Fighter	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-42200-210 Operating Supplies (G	\$0.00	\$57.10	\$227.20	-\$227.20	0.00%	\$0.00
2 E 225-42200-220 Repair/Maint Supply (\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-42200-221 Equipment Parts/Buili	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 42200 Fire	\$0.00	\$57.10	\$227.20	-\$227.20		\$0.00
Dept 43100 Hwys, Streets, & Roads						
2 E 225-43100-220 Repair/Maint Supply (\$0.00	\$11.33	\$147.33	-\$147.33	0.00%	\$0.00
Dept 43100 Hwys, Streets, & Roads	\$0.00	\$11.33	\$147.33	-\$147.33		\$0.00
Dept 45100 Recreation (GENERAL)						
2 E 225-45100-140 Unemployment Comp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-45100-200 Office Supplies (GENE	\$0.00	\$0.00	\$128.99	-\$128.99	0.00%	\$0.00
2 E 225-45100-210 Operating Supplies (G	\$0.00	\$900.74	\$3,736.71	-\$3,736.71	0.00%	\$0.00
2 E 225-45100-220 Repair/Maint Supply (\$0.00	\$215.27	\$705.14	-\$705.14	0.00%	\$0.00
2 E 225-45100-310 Service Agreements	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-45100-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-45100-418 Portable Toilet Rentals	\$0.00	\$100.00	\$100.00	-\$100.00	0.00%	\$0.00
Dept 45100 Recreation (GENERAL)	\$0.00	\$1,216.01	\$4,670.84	-\$4,670.84		\$0.00
Dept 45125 Golf Courses						
2 E 225-45125-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00



CITY OF GRAND MARAIS

City of Grand Marais Expenditure Guideline

Current Period: August 2020

F Account Descr	2020 Budget	August 2020 Amt	2020 YTD Amt	2020 Balance	2020 % of Budget	2019 YTD Amt
2 E 225-45125-211 Operating Supplies	\$0.00	\$221.84	\$618.04	-\$618.04	0.00%	\$0.00
Dept 45125 Golf Courses	\$0.00	\$221.84	\$618.04	-\$618.04		\$0.00
Dept 45184 Boat Harbors						
2 E 225-45184-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 45184 Boat Harbors	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 45189 City Parks						
2 E 225-45189-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-45189-418 Portable Toilet Rentals	\$0.00	\$2,932.24	\$5,002.04	-\$5,002.04	0.00%	\$0.00
Dept 45189 City Parks	\$0.00	\$2,932.24	\$5,002.04	-\$5,002.04		\$0.00
Dept 45500 Libraries (GENERAL)						
2 E 225-45500-103 Salary (Part-Time Em	\$0.00	\$0.00	\$930.44	-\$930.44	0.00%	\$0.00
2 E 225-45500-114 Salary - FFCRA	\$0.00	\$0.00	\$1,344.00	-\$1,344.00	0.00%	\$0.00
2 E 225-45500-140 Unemployment Comp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-45500-200 Office Supplies (GENE	\$0.00	\$376.15	\$925.69	-\$925.69	0.00%	\$0.00
2 E 225-45500-220 Repair/Maint Supply (\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-45500-221 Equipment Parts/Buili	\$0.00	\$0.00	\$69.74	-\$69.74	0.00%	\$0.00
2 E 225-45500-447 Programmng	\$0.00	\$0.00	\$37.99	-\$37.99	0.00%	\$0.00
Dept 45500 Libraries (GENERAL)	\$0.00	\$376.15	\$3,307.86	-\$3,307.86		\$0.00
Dept 49420 Purification						
2 E 225-49420-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 49420 Purification	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 49430 Distribution						
2 E 225-49430-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49430-212 Motor Fuels	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49430-220 Repair/Maint Supply (\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 49430 Distribution	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 49440 Administration						
2 E 225-49440-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 49440 Administration	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 49451 Sanitary Sewer Maintenance						
2 E 225-49451-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 49451 Sanitary Sewer Maintenanc	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 49480 Sewer Treatment Plants						
2 E 225-49480-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 49480 Sewer Treatment Plants	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 49490 Administration						
2 E 225-49490-200 Office Supplies (GENE	\$0.00	\$0.00	\$91.00	-\$91.00	0.00%	\$0.00
2 E 225-49490-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49490-241 Safety Equipment	\$0.00	\$700.00	\$700.00	-\$700.00	0.00%	\$0.00
Dept 49490 Administration	\$0.00	\$700.00	\$791.00	-\$791.00		\$0.00
Dept 49551 Power Production						
2 E 225-49551-210 Operating Supplies (G	\$0.00	\$299.00	\$299.00	-\$299.00	0.00%	\$0.00
Dept 49551 Power Production	\$0.00	\$299.00	\$299.00	-\$299.00		\$0.00
Dept 49570 Transmission and Distribution						



CITY OF GRAND MARAIS
City of Grand Marais Expenditure Guideline
 Current Period: August 2020

F Account Descr	2020 Budget	August 2020 Amt	2020 YTD Amt	2020 Balance	2020 % of Budget	2019 YTD Amt
2 E 225-49570-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49570-220 Repair/Maint Supply (\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49570-221 Equipment Parts/Buili	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 49570 Transmission and Distributi	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 49590 Administration						
2 E 225-49590-140 Unemployment Comp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49590-210 Operating Supplies (G	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
Dept 49590 Administration	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Dept 49750 Liquor Store (GENERAL)						
2 E 225-49750-101 Salary (Full-Time Empl	\$0.00	\$0.00	\$1,219.34	-\$1,219.34	0.00%	\$0.00
2 E 225-49750-103 Salary (Part-Time Em	\$0.00	\$0.00	\$613.27	-\$613.27	0.00%	\$0.00
2 E 225-49750-140 Unemployment Comp	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49750-210 Operating Supplies (G	\$0.00	\$0.00	\$863.85	-\$863.85	0.00%	\$0.00
2 E 225-49750-220 Repair/Maint Supply (\$0.00	\$0.00	\$91.48	-\$91.48	0.00%	\$0.00
2 E 225-49750-221 Equipment Parts/Buili	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$0.00
2 E 225-49750-321 Telephone	\$0.00	\$1,154.58	\$1,577.69	-\$1,577.69	0.00%	\$0.00
2 E 225-49750-340 Advertising	\$0.00	\$0.00	\$207.05	-\$207.05	0.00%	\$0.00
Dept 49750 Liquor Store (GENERAL)	\$0.00	\$1,154.58	\$4,572.68	-\$4,572.68		\$0.00
Dept 49845 Cable TV (GENERAL)						
2 E 225-49845-240 Small Tools and Minor	\$0.00	\$0.00	\$1,088.44	-\$1,088.44	0.00%	\$0.00
Dept 49845 Cable TV (GENERAL)	\$0.00	\$0.00	\$1,088.44	-\$1,088.44		\$0.00
Fund 225 CARES ACT	\$0.00	\$7,584.50	\$23,409.63	-\$23,409.63		\$0.00

**City of Grand Marais
2021 Draft Budget and Spending History**

Draft September 3, 2020

Department	Expenses						Revenues		Use of Fund Balance	Levy	
	Actual					Budget					
	2015	2016	2017	2018	2019	2020	2021				
Clerk/Administration	278,136	301,859	296,331	216,803	255,259	261,165	265,601	365,425	-	(99,824)	
Planning & Zoning	27,944	31,709	31,365	30,318	37,813	38,737	40,116	1,500	-	38,616	
Buildings	65,323	44,707	79,356	106,164	88,440	111,204	111,035	61,200	-	49,835	
Public Safety	206,599	208,359	212,751	203,069	228,788	254,834	254,178	49,470	-	204,708	
Streets	238,085	258,509	259,940	295,399	328,303	433,292	444,371	-	-	444,371	
Rec Park	493,922	636,151	661,143	564,275	600,649	723,962	754,866	1,286,000	-	(531,134)	
Pool	-	-	-	-	-	-	-	-	-	-	
YMCA	107,464	110,000	110,000	110,000	110,000	131,250	131,250	-	-	131,250	
Golf	-	166,813	167,469	165,453	167,702	205,458	209,434	123,500	-	85,934	
Boat Harbor	38,989	39,729	52,747	71,976	56,865	69,319	70,898	81,200	-	(10,302)	
City Parks	20,403	29,626	31,917	31,993	26,548	36,244	39,793	-	-	39,793	
Total Gen Fund	1,476,864	1,827,463	1,903,019	1,795,451	1,900,367	2,265,465	2,321,542	1,968,295	-	353,247	
Library	272,269	294,536	340,125	383,810	371,135	398,956	408,059	207,030	-	201,030	
Debt Service	453,608	904,434	910,112	480,543	622,268	1,200,832	1,203,433	-	24,810	328,055	
Special Projects	61,340	42,846	119,755	88,863	52,896	115,000	130,000	-	-	130,000	
Liquor	1,954,922	1,915,855	2,170,118	2,160,480	2,194,047	2,200,000	-	-	-	-	
Golf	176,210	-	-	-	-	-	-	-	-	-	
Water	435,037	401,859	391,603	441,651	502,538	445,551	-	-	-	-	
Sewer	618,907	708,325	768,623	1,100,551	762,640	681,123	-	-	-	-	
Electric	2,429,164	2,603,249	2,539,275	3,001,397	2,850,439	2,944,636	-	-	-	-	
Total	7,878,320	8,698,567	9,145,629	9,452,745	9,256,329	10,251,563	4,063,034	2,175,325	24,810	1,012,331	
										general revenue levy	684,277

Historical Levy and Spending

3-Sep-20

	2016	2017	2018	2019	2020	2021	% Increase
General Fund Spending	1,911,802	2,126,774	2,207,240	2,196,546	2,265,465	2,321,542	2.48%
Property Tax Levy	871,865.01	909,993.88	933,671.76	959,021.32	973,177.72	1,012,331.39	4.02%
Effective Tax Rate	51.35%	51.90%	49.84%	51.59%	46.17%		
GENERAL REVENUE	\$691,466.25	\$700,560.00	\$677,809.00	\$612,593.00	\$644,305.05	\$684,276.56	
2005 REFUNDING							
2004 PFA LOAN	\$34,965.61	\$34,857.93	\$34,726.26	\$34,567.55	\$34,382.28	34,170.44	
G.O. IMPROVEMENT 2008	\$43,507.00						
G.O. REFUNDING 2009 EDA	\$64,300.69	\$63,767.81	\$65,273.25	\$63,987.00	\$65,230.59		
G.O. REFUNDING 2013A	\$37,625.46	\$110,808.14	\$105,918.14	\$111,273.14	\$111,220.64	112,139.39	
G.O. CIP BOND 2017A			\$49,945.11	\$136,600.63	\$118,039.16	121,547.63	
2019A EDA REFUNDING						60,197.38	
TOTAL DEBT LEVY	\$180,398.76	\$209,433.88	\$255,862.76	\$346,428.32	\$328,872.67	\$328,054.84	
Levy Change	5.79%	4.37%	2.60%	2.72%	1.48%	4.02%	

RESOLUTION 2020-09

RESOLUTION APPROVING PRELIMINARY 2020 TAX LEVY,
COLLECTIBLE IN 2021

BE IT RESOLVED, BY THE City Council of the City of Grand Marais, County of Cook, State of Minnesota, that the following sums of money constitute the preliminary levy for the current year, collectible in 2021 upon the taxable property in the City of Grand Marais for the following purposes;

REVENUE	\$684,276.56
2004 PFA LOAN	\$ 34,170.44
G.O. REFUNDING EDA 2019	\$ 60,197.38
G.O. REFUNDING 2013A	\$112,139.39
G.O. CIP BOND 2017A	\$121,547.63
TOTAL	\$1,012,331.39

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Cook County, Minnesota.

Adopted by the City Council of the City of Grand Marais this 9th day of September 2020.

(SEAL)

Mayor Jay Arrowsmith Decoux

ATTEST:

Michael J. Roth
City Administrator

City of Grand Marais

MEMO

TO: Mayor Arrowsmith Decoux
City Council
FROM: Michael J Roth, City Administrator
DATE: September 4, 2020
SUBJECT: Liquor License Renewals

The following businesses have requested liquor license renewals for 2020-21. This renewal period will cover October 1, 2020 to September 30, 2021. After City approval, the renewal forms are sent to the state for their review.

Licensee	Business	License Type	Fee
Gunflint Tavern on the Lake LLC	Gunflint Tavern	Liquor/Sunday	\$2,500
The Fisherman's Daughter	The Fisherman's Daughter	Wine/Beer	\$440
Hungry Hippie Tacos LLC	Hungry Hippie Tacos	Wine/Beer	\$440
Three Families Brewing	Voyageur Brewing Company	Taproom/Growler	\$440
Gunflint Tavern on the Lake LLC	Gunflint Tavern	Growler	\$220
Schulte Enterprises Inc.	Grand Marais Marathon	Beer-Off	\$110

Before forwarding to the State, each applicant will have completed the appropriate paperwork, including proof of insurance, and paid the necessary fee. All renewals are contingent on a successful background check by the Sheriff.

Additional renewals are expected prior to the meeting. An updated list will be distributed.

Upcoming Meeting Schedule

Updated September 3, 2020

SEPTEMBER

Date/Time	Meeting	Location
Wednesday, September 9, 6:30 p.m.	City Council Meeting	REMOTE
Wednesday, September 30, 6:30 p.m.	City Council Meeting	TBD

OCTOBER

Date/Time	Meeting	Location
Wednesday, October 14, 6:30 p.m.	City Council Meeting	TBD
Wednesday, October 28, 6:30 p.m.	City Council Meeting	TBD