

**AGENDA**  
**CITY COUNCIL MEETING**  
**September 8, 2021**  
**6:30 P.M.**

City Council Chambers (limited space) and GoogleMeet

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum  
*The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.*
- D. 6:35 Approve Consent Agenda
  - 1. Approve Agenda
  - 2. Approve Meeting Minutes
  - 3. Approve Payment of Bills
- E. 6:35 Council Vacancy
- F. 6:45 Ordinance 2021-01, Recodify—PUBLIC HEARING
- G. 7:00 Liability Insurance Renewal
- H. 7:15 2022 Budget  
-Resolution 2021-12 Preliminary Levy
- I. 7:25 Council & Staff Reports
- J. Attached correspondence:
  - 1. Other Meeting Minutes
  - 2. Upcoming Meeting Schedule
- K. 7:45 Adjourn

# Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

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## USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

## THE PURPOSE OF THE PLAN

### **See the Big Picture:**

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

### **Set a Course for the Future:**

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

### **Guide Future Action + Decision-Making:**

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

## THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

## GRAND MARAIS COMMUNITY GOALS

The following six community goals\* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

### **Support and enhance local business.**

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

### **Ensure access to affordable, lifecycle housing for all people.**

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

### **Invest in safe, people-friendly infrastructure that supports active living.**

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

### **Enhance the community's deep connection to the outdoors and active engagement with the environment.**

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

### **Encourage the expansion of sustainable energy uses.**

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

### **Expand education for the mind, body, and soul.**

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

\*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

**CITY OF GRAND MARAIS**  
**SPECIAL MEETING MINUTES**  
*August 31, 2021*

Mayor DeCoux called the meeting to order at 10:04 a.m.

Members present: Jay DeCoux, Craig Schulte, Michael Garry and Anton Moody  
Members absent: None  
Staff present: Mike Roth, Patrick Knight, Ben Silence, Chris LaVigne, Len Bloomquist and Kim Dunsmoor

**Motion by Moody, seconded by Garry to approve the Agenda; July 28, 2021, Capital Project Prioritization Worksession Minutes; August 11, 2021, Minutes; and Payment of Bills. Approved unanimously.**

Ben Silence, Grand Marais Fire Chief, discussed the Fire Department Budget. The budget is nearly the same as 2021 except that maintenance costs have increased as the trucks get older. Potential purchases could be to upgrade the support truck, upgrade the ladder truck or purchasing a washer and dryer for firefighter coats and pants. We will receive some additional funding for our time spent at the Greenwood Fire.

Chris LaVigne, Liquor Store Manager, discussed the Liquor Store Budget. It is similar to 2019 revenues. There is not enough staff to open on Sundays. Building space and options were discussed.

Len Bloomquist, Property Maintenance Supervisor, discussed the properties and streets budgets. Supply costs have increased and we have had supply chain issues. The gate at the new shop needs repair and there is water running under the old pad. An increase in the shop budget is to have the gate serviced twice per year. We may need a new pusher blade for moving snow. The 950 Loader we have been renting is for sale.

Kim Dunsmoor, Finance Director, discussed the general city administration budgets. Some revenues are decreased due to fewer full liquor license establishments and less rent in City Hall. Expenses remain close to previous years.

Mike Roth, City Administrator presented a look at the preliminary levy results based on the presented budgets.

11:43 a.m.

**Motion by Garry, seconded by Craig to close the public meeting for consideration of strategy for labor negotiations pursuant to Minn. Stat. § 13D.03, Subd. 1. Approved unanimously.**

12:42 p.m. The Closed meeting was adjourned to open meeting.

There being no further business, the meeting was adjourned at 12:43 p.m.



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## Payments

City of Grand Marais

Current Period: August 2021

Payments Batch 9-1-21 DEPREF \$523.23

Refer	82375 HANNAHS, JULIE	-		
Cash Payment	G 604-11504 Undistributed Receipts	000000290700		\$212.47
Invoice				
Transaction Date	9/1/2021	MAIN CHECKING G	10100	<b>Total</b> \$212.47
Refer	82375 BRAZEROL, KEVIN	-		
Cash Payment	G 604-11504 Undistributed Receipts	000000283003		\$151.65
Invoice				
Transaction Date	9/1/2021	MAIN CHECKING G	10100	<b>Total</b> \$151.65
Refer	82375 YOUNG, TINA	-		
Cash Payment	G 604-11504 Undistributed Receipts	000000345805		\$118.81
Invoice				
Transaction Date	9/1/2021	MAIN CHECKING G	10100	<b>Total</b> \$118.81
Refer	82375 ANDERSON, ZOEY	-		
Cash Payment	G 604-11504 Undistributed Receipts	000000345904		\$40.30
Invoice				
Transaction Date	9/1/2021	MAIN CHECKING G	10100	<b>Total</b> \$40.30

### Fund Summary

	10100 MAIN CHECKING GMSB	
604 ELECTRIC	\$523.23	
	\$523.23	

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$523.23
Total	\$523.23



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Current Period: September 2021

Payments Batch 9-9-21 AP

\$153,638.71

Refer 82376 PUBLIC UTILITIES COMMISSION1 Ck# 005380E 9/2/2021

Cash Payment	E 602-49451-380 Utility Services (GENER				\$1,015.32
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 602-49480-380 Utility Services (GENER				\$5,350.81
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 601-49420-380 Utility Services (GENER				\$2,191.64
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 604-49551-380 Utility Services (GENER				\$33.54
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 604-49558-380 Utility Services (GENER				\$220.73
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-42200-380 Utility Services (GENER				\$815.99
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-42200-382 Fire Hydrant Utilities				\$1,103.70
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 211-45500-380 Utility Services (GENER				\$462.61
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-45100-380 Utility Services (GENER				\$12,274.07
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-45184-380 Utility Services (GENER				\$219.05
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-45189-380 Utility Services (GENER				\$71.20
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-41940-380 Utility Services (GENER				\$1,320.36
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-43100-381 Street Light Utilities				\$1,870.93
Invoice	SEPT 2021	9/1/2021			
Cash Payment	E 101-41942-380 Utility Services (GENER				\$579.04
Invoice	SEPT 2021	9/1/2021			
Transaction Date	9/2/2021		MAIN CHECKING G 10100	<b>Total</b>	\$27,528.99

Refer 82377 STUART C IRBY CO

Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$186.62
Invoice	S012605917.002	9/1/2021			
Transaction Date	9/2/2021		MAIN CHECKING G 10100	<b>Total</b>	\$186.62

Refer 82378 COOK COUNTY NEWS HERALD

Cash Payment	E 101-41400-350 Publishing				\$144.00
Invoice	0000329	8/31/2021			
Cash Payment	E 101-41400-350 Publishing				\$274.50
Invoice	0000333	8/31/2021			
Cash Payment	E 101-45100-250 Merchandise Resale (GE				\$57.20
Invoice	0000273	7/31/2021			
Cash Payment	E 609-49750-340 Advertising				\$99.00
Invoice	0000253	7/31/2021			
Transaction Date	9/2/2021		MAIN CHECKING G 10100	<b>Total</b>	\$574.70

Refer 82379 METRO SALES INC.

Cash Payment	E 211-45500-310 Service Agreements				\$98.35
Invoice	INV1871896	8/16/2021			



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Payments

Current Period: September 2021

Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$98.35</b>
Refer	82380 <u>ARROWHEAD COOPERATIVE</u>	Ck# 005381E 9/20/2021		
Cash Payment	E 211-45500-321 Telephone			\$161.84
Invoice	2199 9/1/2021			
Cash Payment	E 602-49490-321 Telephone			\$128.02
Invoice	2121 9/1/2021			
Cash Payment	E 604-49590-321 Telephone			\$189.18
Invoice	2244 9/1/2021			
Cash Payment	E 101-41942-321 Telephone			\$45.61
Invoice	2747 9/1/2021			
Cash Payment	E 101-42200-321 Telephone			\$108.64
Invoice	2747 9/1/2021			
Cash Payment	E 609-49750-321 Telephone			\$165.53
Invoice	985 9/1/2021			
Cash Payment	E 101-41400-321 Telephone			\$223.65
Invoice	985 9/1/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$1,022.47</b>
Refer	82381 <u>AMAZON CAPITAL SERVICES</u>	-		
Cash Payment	E 211-45500-435 Books, Periodicals			\$15.49
Invoice	1FX3-Q7TX-HW 8/26/2021			
Cash Payment	E 101-42200-210 Operating Supplies (GEN			\$33.96
Invoice	14QP-317V-6CF 8/24/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$49.45</b>
Refer	82382 <u>BAKER &amp; TAYLOR</u>	-		
Cash Payment	E 211-45500-435 Books, Periodicals			\$43.12
Invoice	2036137828 8/11/2021			
Cash Payment	E 211-45500-435 Books, Periodicals			\$12.73
Invoice	2036150129 8/18/2021			
Cash Payment	E 215-45500-435 Books, Periodicals			\$6.47
Invoice	2036150129 8/18/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$62.32</b>
Refer	82383 <u>INGRAM LIBRARY SERVICES</u>	-		
Cash Payment	E 211-45500-435 Books, Periodicals			\$193.67
Invoice	54350379 8/18/2021			
Cash Payment	E 211-45500-435 Books, Periodicals			\$496.95
Invoice	54307385 8/16/2021			
Cash Payment	E 211-45500-435 Books, Periodicals			\$96.78
Invoice	54362519 8/18/2021			
Cash Payment	E 211-45500-437 Audio Visual / DVD			\$186.43
Invoice	54362519 8/18/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$973.83</b>
Refer	82384 <u>BUCK S HARDWARE HANK</u>	-		
Cash Payment	E 211-45500-200 Office Supplies (GENER			\$4.94
Invoice	1140 8/31/2021			
Cash Payment	E 101-45125-211 Operating Supplies			\$80.14
Invoice	9988 8/31/2021			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE			\$235.57
Invoice	1712 8/31/2021			



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## Payments

City of Grand Marais

Current Period: September 2021

<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN				\$227.58
Invoice 2088	8/31/2021				
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$548.23</b>
Refer	82385 GRAND MARAIS AUTO PARTS, INC	-			
<b>Cash Payment</b>	E 101-45125-221 Equipment Parts/Building				\$87.56
Invoice 9988	8/23/2021				
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$106.95
Invoice 3125	8/23/2021				
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN				\$72.98
Invoice 2088	8/23/2021				
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$267.49</b>
Refer	82386 ACUSHNET COMPANY	-			
<b>Cash Payment</b>	E 101-45125-254 Golf Supplies For Resale				\$283.52
Invoice 911715230	8/25/2021				
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$283.52</b>
Refer	82387 TESSMAN SEED COMPANY	-			
<b>Cash Payment</b>	E 101-45125-211 Operating Supplies				\$235.86
Invoice S343005-IN	8/25/2021				
<b>Cash Payment</b>	E 101-45125-211 Operating Supplies				\$372.39
Invoice S342584-IN	8/18/2021				
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$608.25</b>
Refer	82388 MOR GOLF AND UTILITY	-			
<b>Cash Payment</b>	E 101-45125-221 Equipment Parts/Building				\$83.24
Invoice 27765	8/23/2021				
<b>Cash Payment</b>	E 101-45125-221 Equipment Parts/Building				\$172.13
Invoice 27678	8/18/2021				
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$255.37</b>
Refer	82389 GRAINGER	-			
<b>Cash Payment</b>	E 101-45100-220 Repair/Maint Supply (GE				\$23.00
Invoice 9028148568	8/19/2021				
<b>Cash Payment</b>	E 101-45100-220 Repair/Maint Supply (GE				\$26.70
Invoice 9032787062	8/24/2021				
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$49.70</b>
Refer	82390 NORTH SHORE WASTE	-			
<b>Cash Payment</b>	E 101-45100-384 Refuse/Garbage Disposa				\$2,055.17
Invoice 78590	8/23/2021				
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$2,055.17</b>
Refer	82391 TWIN PORTS PAPER & SUPPLY IN	-			
<b>Cash Payment</b>	E 101-45100-210 Operating Supplies (GEN				\$36.56
Invoice 491153A	8/24/2021				
<b>Cash Payment</b>	E 101-45100-210 Operating Supplies (GEN				\$138.90
Invoice 492662	8/24/2021				
<b>Cash Payment</b>	E 101-45100-210 Operating Supplies (GEN				\$651.96
Invoice 492664	8/24/2021				
<b>Cash Payment</b>	E 609-49750-210 Operating Supplies (GEN				\$222.09
Invoice 492646	8/24/2021				





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Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$1,049.51</b>
Refer	82392 <i>NORDIC ELECTRIC</i>	-		
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE			\$235.02
Invoice	17304 9/1/2021			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE			\$206.89
Invoice	17297 8/27/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$441.91</b>
Refer	82393 <i>THE TOWER COMPANY, INC.</i>	-		
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE			\$60.50
Invoice	13588 8/26/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$60.50</b>
Refer	82394 <i>GOPHER STATE ONE CALL</i>	-		
Cash Payment	E 604-49570-317 Contracted Services			\$29.70
Invoice	1080998 8/31/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$29.70</b>
Refer	82395 <i>ARAMARK</i>	-		
Cash Payment	E 101-41940-210 Operating Supplies (GEN			\$325.80
Invoice	263000027914 8/30/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$325.80</b>
Refer	82396 <i>ANCHOR SCIENTIFIC, INC.</i>	-		
Cash Payment	E 602-49451-210 Operating Supplies (GEN			\$173.57
Invoice	254065 8/26/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$173.57</b>
Refer	82397 <i>LHB ENGINEERS &amp; ARCHITECTS</i>	-		
Cash Payment	E 601-49431-303 Engineering Fees			\$923.73
Invoice	160861.00-30 8/18/2021			
Cash Payment	E 602-49431-303 Engineering Fees			\$2,771.17
Invoice	160861.00-30 8/18/2021			
Cash Payment	E 101-43123-303 Engineering Fees ALLEYWAY			\$1,156.10
Invoice	160861.00-29 7/22/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$4,851.00</b>
Refer	82398 <i>EDWIN E. THORESON, INC.</i>	-		
Cash Payment	E 601-49430-317 Contracted Services			\$445.00
Invoice	28714 8/31/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$445.00</b>
Refer	82399 <i>G&amp;G SEPTIC</i>	-		
Cash Payment	E 602-49480-317 Contracted Services			\$6,533.00
Invoice	23956 8/30/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$6,533.00</b>
Refer	82400 <i>INTEGRITY CONTRACTING INC</i>	-		
Cash Payment	E 604-49570-317 Contracted Services			\$6,750.00
Invoice	2485 8/30/2021			
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$6,750.00</b>
Refer	82401 <i>SMMPPA</i>	-		



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<b>Cash Payment</b>	E 604-49570-317 Contracted Services				\$346.80
Invoice	INV343	8/31/2021			
<b>Cash Payment</b>	E 604-49558-580 Capital Outlay (Equipme	MINI SUB			\$9,600.00
Invoice	007027	8/20/2020			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$9,946.80
Refer	82402 LOCATORS & SUPPLIES, INC				
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$497.86
Invoice	0294920-IN	8/27/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$497.86
Refer	82403 COOK COUNTY LAW ENFORCEME				
<b>Cash Payment</b>	E 101-42100-317 Contracted Services				\$11,666.67
Invoice	SEPT-21	9/1/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$11,666.67
Refer	82404 VISIT COOK COUNTY				
<b>Cash Payment</b>	G 101-20802 Cook County Lodging Tax				\$55,473.66
Invoice	15440	8/26/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$55,473.66
Refer	82405 NEON LINK				
<b>Cash Payment</b>	E 604-49590-310 Service Agreements				\$432.08
Invoice	1967	1/28/2021			
<b>Cash Payment</b>	E 601-49440-310 Service Agreements				\$121.52
Invoice	1967	1/28/2021			
<b>Cash Payment</b>	E 602-49490-310 Service Agreements				\$121.52
Invoice	1967	1/28/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$675.12
Refer	82406 AFSCME				
<b>Cash Payment</b>	G 101-21712 AFSME Union Dues				\$639.28
Invoice	AUGUST 2021	8/30/2021			
<b>Cash Payment</b>	G 101-21711 AFSCME PEOPLE Dues				\$16.00
Invoice	AUGUST 2021	8/30/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$655.28
Refer	82407 ROY, JIM				
<b>Cash Payment</b>	E 101-42200-212 Motor Fuels	GREENWOOD FIRE			\$102.12
Invoice	REIMBURSEME	8/23/2021			
<b>Cash Payment</b>	E 101-42200-212 Motor Fuels	GREENWOOD FIRE			\$49.96
Invoice	REIMBURSEME	8/24/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$152.08
Refer	82408 ALTERNATIVE TECHNOLOGIES, IN				
<b>Cash Payment</b>	E 604-49551-317 Contracted Services				\$810.00
Invoice	50519	8/18/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$810.00
Refer	82409 GOVERNMENT FINANCE OFFICER				
<b>Cash Payment</b>	E 101-41400-436 Membership Dues				\$160.00
Invoice	2188787	8/26/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$160.00
Refer	82410 TEAM LABORATORY CHEMICAL C				



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## Payments

City of Grand Marais

Current Period: September 2021

<b>Cash Payment</b>	E 602-49451-210 Operating Supplies (GEN				\$142.50
Invoice	INV0027277	8/24/2021			
<b>Cash Payment</b>	E 602-49480-210 Operating Supplies (GEN				\$2,775.00
Invoice	INV0027220	8/19/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$2,917.50
Refer	82411 <i>ALLIED GENERATORS</i>	-			
<b>Cash Payment</b>	E 604-49551-317 Contracted Services				\$1,353.85
Invoice	28037	8/19/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$1,353.85
Refer	82412 <i>STAR ENERGY SERVICES</i>	-			
<b>Cash Payment</b>	E 604-49558-310 Service Agreements				\$2,000.00
Invoice	INV0002166	6/1/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$2,000.00
Refer	82413 <i>PEAK ELECTRIC</i>	-			
<b>Cash Payment</b>	E 604-49559-580 Capital Outlay (Equipme				\$9,000.00
Invoice	4442	8/25/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$9,000.00
Refer	82414 <i>GRAND MARAIS ART COLONY</i>	-			
<b>Cash Payment</b>	E 101-41900-471 ARAC Grant				\$1,000.00
Invoice	003	8/19/2021			
<b>Cash Payment</b>	E 609-49750-340 Advertising	2021 BUSINESS MEMBERSHIP			\$500.00
Invoice	ANNUAL RENE	8/25/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$1,500.00
Refer	82415 <i>COAST TO COAST COMP PRODUC</i>	-			
<b>Cash Payment</b>	E 601-49440-200 Office Supplies (GENER				\$179.98
Invoice	A2305611	8/19/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$179.98
Refer	82416 <i>JAVA MOOSE</i>	-			
<b>Cash Payment</b>	E 101-41400-200 Office Supplies (GENER				\$55.00
Invoice	1048	8/25/2021			
<b>Cash Payment</b>	E 604-49590-200 Office Supplies (GENER				\$55.00
Invoice	1048	8/25/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$110.00
Refer	82417 <i>US POSTMASTER</i>	-			
<b>Cash Payment</b>	E 101-41400-322 Postage	PO BOX 600			\$160.00
Invoice	ANNUAL RENE	9/1/2021			
Transaction Date	9/2/2021	MAIN CHECKING G	10100	<b>Total</b>	\$160.00
Refer	82418 <i>PAUL JONES</i>	-			
<b>Cash Payment</b>	E 101-45125-260 Soft Drinks/Mix For Resa	SAMS CLUB			\$28.13
Invoice	REIMBURSEME	8/30/2021			
<b>Cash Payment</b>	E 101-45125-211 Operating Supplies	SAMS CLUB			\$20.57
Invoice	REIMBURSEME	8/30/2021			
<b>Cash Payment</b>	E 101-45125-260 Soft Drinks/Mix For Resa	SAMS CLUB			\$80.63
Invoice	REIMBURSEME	8/22/2021			
<b>Cash Payment</b>	E 101-45125-255 Food For Resale	SAMS CLUB			\$81.13
Invoice	REIMBURSEME	8/22/2021			



Payments

City of Grand Marais

Current Period: September 2021

Cash Payment	E 101-45125-221 Equipment Parts/Building	YAMAHA GOLF CART	\$800.00
Invoice REIMBURSEME	7/30/2021		
Cash Payment	E 101-45125-439 Licenses	2021 PESTICIDE SAFETY	\$145.00
Invoice REIMBURSEME	8/17/2021		
Transaction Date	9/2/2021	MAIN CHECKING G 10100	<b>Total</b> \$1,155.46

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$96,691.87
211 LIBRARY	\$1,772.91
215 LIBRARY RESTRICTED FUND	\$6.47
601 WATER	\$3,861.87
602 SEWER	\$19,010.91
604 ELECTRIC	\$31,308.06
609 MUNICIPAL LIQUOR FUND	\$986.62
	<u>\$153,638.71</u>

Pre-Written Checks	\$28,551.46
Checks to be Generated by the Computer	\$125,087.25
Total	<u>\$153,638.71</u>

# City of Grand Marais

## MEMO

TO: Mayor DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: September 2, 2021  
SUBJECT: City Council Appointment

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At your meeting on August 11 you passed a resolution recognizing the vacancy in Kelly Swearingen's Council seat. Applications are being solicited and will be forwarded to you prior to the meeting and as they are received up to the meeting. If you decided to proceed with an appointment, you can use the attached resolution. Once the appointment is made and the new member is sworn in, they can begin serving immediately including at this meeting.

CITY OF GRAND MARAIS  
CITY COUNCIL RESOLUTION 2021-11

A RESOLUTION APPOINTING \_\_\_\_\_ TO FILL VACANCY ON  
THE CITY COUNCIL

WHEREAS, the Grand Marais City Council adopted Resolution 2021-10 at their regular meeting of August 11, 2021, declaring a vacancy on the City Council for the unexpired term of Kelly Swearingen; and,

WHEREAS, pursuant to Minnesota Statute § 412.02, subd. 2a, the council shall fill the vacancy by appointment.

NOW THEREFORE BE IT RESOLVED, the Grand Marais City Council hereby appoints \_\_\_\_\_ to fill the vacant position for the remainder of the term, until December 31, 2022.

Passed by the City Council of the City of Grand Marais, Minnesota this 8<sup>th</sup> day of September, 2021.

(SEAL)

\_\_\_\_\_  
Mayor Jay Decoux

ATTEST:

\_\_\_\_\_  
Michael J. Roth  
City Administrator

# City of Grand Marais

## MEMO

TO: Mayor DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: September 2, 2021  
SUBJECT: Recodification Ordinance

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At your meeting on August 11 you gave ordinance 2021-01, Recodification, its first reading. Since the recodification includes codifying the zoning ordinance, we decided to schedule a public hearing for September 8 prior to considering the second reading. Such a hearing is required when an ordinance would amend our zoning rules. The attached recodification does not make any changes to the zoning rules other than renumbering.

After the hearing, you can consider the second reading of the ordinance. If it passes, we will also ask you to adopt the attached summary. When the approved summary is published, the new Code will be formally adopted.

**ORDINANCE NO. 2021-01**

**AN ORDINANCE ENACTING A CODE OF ORDINANCES FOR THE CITY OF GRAND MARAIS, MINNESOTA, REVISING, AMENDING, RESTATING, CODIFYING AND COMPILING CERTAIN EXISTING GENERAL CITY ORDINANCES DEALING WITH SUBJECTS EMBRACED IN SUCH CODE OF ORDINANCES**

**PREAMBLE:**

WHEREAS, the present general and permanent ordinances of the City of Grand Marais, Minnesota (“City”) originally enacted in 1994 are inadequately arranged and classified and are insufficient in form and substance for the complete preservation of the public peace, health, safety and general welfare of the City and for the proper conduct of City affairs; and

WHEREAS, the City is empowered and authorized by applicable law to revise, amend, restate, codify and compile any existing ordinances and all new ordinances not heretofore adopted or published and to incorporate such ordinances into one City code of ordinances; and

WHEREAS, the City Council has authorized a general compilation, revision and codification of the ordinances of the City of a general and permanent nature and publication of such ordinances through this codification into one City Code of Ordinances; and

WHEREAS, it is necessary to provide for the usual daily operation of the City and for the immediate preservation of the public peace, health, safety and general welfare of the City that this Ordinance take effect immediately upon its passage and publication thereby repealing simultaneously the prior 1994 City code of ordinances in its entirety and replacing the same with the Code of Ordinances attached hereto and incorporated herein by reference as Exhibit A.

**THE CITY COUNCIL OF THE CITY OF GRAND MARAIS DOES ORDAIN THAT:**

SECTION 1. The general ordinances of the City of Grand Marais, Minnesota, as revised, amended, restated, codified, and compiled into one City Code of Ordinances, as attached hereto and incorporated herein by reference as Exhibit A, are hereby adopted and entitled “CITY OF GRAND MARAIS, MINNESOTA, CODE OF ORDINANCES.”

SECTION 2. All prior ordinances pertaining to the subjects contained in such attached Code of Ordinances, not otherwise included in Exhibit A and except as otherwise provided herein, shall be deemed and are hereby repealed from and after the effective date of this Ordinance; provided, such repeal shall not affect any offense committed or penalty incurred or any right established prior to the effective date of this



Ordinance, nor shall such repeal affect the provisions of ordinances levying taxes, appropriating money, annexing or detaching territory, establishing franchises, or granting special rights to certain persons, authorizing public improvements, authorizing the issuance of bonds or borrowing of money, authorizing the purchase or sale of real or personal property, granting or accepting easements, plat or dedication of land to public use, vacating or setting the boundaries of streets or other public places; nor shall such repeal affect any other ordinance of a temporary or special nature or pertaining to subjects not contained in or covered by the attached Code of Ordinances as hereby codified.

SECTION 3. Such newly codified Code of Ordinances as attached hereto as Exhibit A shall be in full force and effect as provided herein, and such Code of Ordinances shall be presumptive evidence in all courts and places of the ordinance and all provisions, sections, penalties and regulations therein contained and of the date of passage and publication, and that the same is properly signed, attested, recorded, and approved, as applicable, and that any public hearings and notices thereof as required by law have been given.

SECTION 4. City Administration and/or any contracted codification service and/or publisher of the attached Code of Ordinances, are hereby authorized and directed to publish the same for use and review by the general public.

SECTION 5. This Ordinance shall take effect upon final passage and publication.

Passed by the City Council of the City of Grand Marais this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jay Arrowsmith DeCoux, Mayor  
City Administrator

Attest: \_\_\_\_\_  
Michael Roth

**EXHIBT A**

**CITY OF GRAND MARAIS, MINNESOTA, CODE OF ORDINANCES**

**SUMMARY PUBLICATION OF CITY OF GRAND MARAIS  
ORDINANCE NO. 2021-01**

**AN ORDINANCE ENACTING A CODE OF ORDINANCES FOR THE CITY OF  
GRAND MARAIS, MINNESOTA, REVISING, AMENDING, RESTATING, CODIFYING  
AND COMPILING CERTAIN EXISTING GENERAL CITY ORDINANCES DEALING  
WITH SUBJECTS EMBRACED IN SUCH CODE OF ORDINANCES**

**SUMMARY:** Ordinance No. 2021-01 revises, amends, restates, codifies, and compiles all ordinances of the City of Grand Marais having the below listed titles and respective chapters contained therein into one City Code of Ordinances, entitled “CITY OF GRAND MARAIS, MINNESOTA, CODE OF ORDINANCES, and repeals and replaces the 1994 Code of Ordinances, including all prior ordinances pertaining to the subjects contained in such newly enacted Code of Ordinances:

**TITLE I: GENERAL PROVISIONS**

10. General Provisions

**TITLE III: ADMINISTRATION**

30. General Provisions

31. Council

32. City Organizations

33. Service Charges; Special Assessments Against Benefitted Property

34. Abandoned Property

35. Taxation

36. Fee Schedule

**TITLE V: PUBLIC WORKS**

50. Sanitation

51. Utilities

52. Sewer Use; Sewer Service Charges

**TITLE VII: TRAFFIC CODE**

70. General Provisions

71. Parking, Stopping and Standing

72. Skateboards, Roller Skates and Roller Blades

73. Bicycles

74. Snowmobiles

75. Traffic Schedules

76. Parking Schedules

**TITLE IX: GENERAL REGULATIONS**

90. Animals

91. Nuisances

92. Fire Prevention and Protection

93. Parks and Recreation

94. Library

95. Streets, Sidewalks and Public Places

96. Trees

97. Burning Solid Fuels

**TITLE XI: BUSINESS REGULATIONS**

- 110. General Business Regulations
- 111. Peddlers, Solicitors, Transient Merchants
- 112. Beer
- 113. Intoxicating Liquor
- 114. Vehicles for Hire
- 115. Tobacco Products

**TITLE XIII: GENERAL OFFENSES**

- 130. Miscellaneous Regulations
- 131. Social Host

**TITLE XV: LAND USAGE**

- 150. Manufactured Homes and Trailers
- 151. Subdivisions
- 152. Zoning Code

**TABLE OF SPECIAL ORDINANCES**

Table

- I. Annexations
- II. Franchises
- III. Zoning Map Changes

**The complete text of Ordinance No. 2021-01 may be obtained at no charge from the City Administrator at Grand Marais City Hall, 15 N. Broadway Ave., Grand Marais, MN 55604, or from the City of Grand Marais website [www.ci.grand-marais.mn.us](http://www.ci.grand-marais.mn.us) .**

# City of Grand Marais

## MEMO

TO: Mayor DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: September 2, 2021  
SUBJECT: Liability Insurance Renewal

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Our liability insurance agent representative Ben Peters will be at the meeting to give a brief overview of the insurance renewal.

RESOLUTION 2021-12

RESOLUTION APPROVING PRELIMINARY 2021 TAX LEVY,  
COLLECTIBLE IN 2022

BE IT RESOLVED, BY THE City Council of the City of Grand Marais, County of Cook, State of Minnesota, that the following sums of money constitute the preliminary levy for the current year, collectible in 2022 upon the taxable property in the City of Grand Marais for the following purposes;

REVENUE	\$728,706.00
2004 PFA LOAN	\$ 33,932.04
G.O. REFUNDING EDA 2019	\$ 57,776.25
G.O. REFUNDING 2013A	\$111,876.89
G.O. CIP BOND 2017A	\$117,671.46
TOTAL	\$1,049,962.64

The City Administrator is hereby instructed to transmit a certified copy of this resolution to the County Auditor of Cook County, Minnesota.

Adopted by the City Council of the City of Grand Marais this 8<sup>th</sup> day of September 2021.

(SEAL)

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Mayor Jay Decoux

ATTEST:

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Michael J. Roth  
City Administrator

**City of Grand Marais  
2021 Draft Budget and Spending History**

Draft September 2, 2021

Department	Expenses					Revenues		Use of Fund Balance	Levy	
	Actual					Budget				
	2016	2017	2018	2019	2020	2021	2022			
Clerk/Administration	301,859	296,331	216,803	255,259	261,165	263,844	274,750	357,116	-	(82,366)
Planning & Zoning	31,709	31,365	30,318	37,813	38,737	40,012	41,469	2,200	-	39,269
Buildings	44,707	79,356	106,164	88,440	111,204	107,378	108,860	57,600	-	51,260
Public Safety	208,359	212,751	203,069	228,788	254,834	254,900	262,943	45,500	-	217,443
Streets	258,509	259,940	295,399	328,303	433,292	418,805	419,203	-	-	419,203
Rec Park	636,151	661,143	564,275	600,649	723,962	749,962	794,665	1,317,260	-	(522,595)
Pool	-	-	-	-	-	-	-	-	-	-
YMCA	110,000	110,000	110,000	110,000	131,250	131,250	131,250	-	-	131,250
Golf	166,813	167,469	165,453	167,702	205,458	210,173	219,470	158,900	-	60,570
Boat Harbor	39,729	52,747	71,976	56,865	69,319	70,878	69,972	80,200	-	(10,228)
City Parks	29,626	31,917	31,993	26,548	36,244	39,775	40,397	-	-	40,397
<b>Total Gen Fund</b>	<b>1,827,463</b>	<b>1,903,019</b>	<b>1,795,451</b>	<b>1,900,367</b>	<b>2,265,465</b>	<b>2,286,977</b>	<b>2,362,979</b>	<b>2,018,776</b>	<b>-</b>	<b>344,203</b>
Library	294,536	340,125	383,810	371,135	398,956	408,059	435,006	220,503	-	214,503
Debt Service	904,434	910,112	480,543	622,268	1,200,832	321,257	1,170,808	-	35,798	321,257
Special Projects	42,846	119,755	88,863	52,896	115,000	150,000	170,000	-	-	170,000
Liquor	1,915,855	2,170,118	2,160,480	2,194,047	2,119,777	2,250,000	-	-	-	-
Golf	-	-	-	-	-	-	-	-	-	-
Water	401,859	391,603	441,651	502,538	445,551	435,609	-	-	-	-
Sewer	708,325	768,623	1,100,551	762,640	681,123	678,637	-	-	-	-
Electric	2,603,249	2,539,275	3,001,397	2,850,439	2,944,636	2,774,028	-	-	-	-
<b>Total</b>	<b>8,698,567</b>	<b>9,145,629</b>	<b>9,452,745</b>	<b>9,256,329</b>	<b>10,171,340</b>	<b>9,304,567</b>	<b>4,138,793</b>	<b>2,239,279</b>	<b>35,798</b>	<b>1,049,963</b>

general revenue levy 728,706

## Historical Levy and Spending

2-Sep-21

	2016	2017	2018	2019	2020	2021	2022
General Fund Spending	1,911,802	2,126,774	2,207,240	2,196,546	2,265,465	2,286,977	2,362,979
Property Tax Levy	871,865.01	909,993.88	933,671.76	959,021.32	973,177.72	990,867.39	1,049,962.64
Effective Tax Rate	51.35%	51.90%	49.84%	51.59%	46.17%		
GENERAL REVENUE	\$691,466.25	\$700,560.00	\$677,809.00	\$612,593.00	\$644,305.05	\$662,812.56	\$728,706.00
2005 REFUNDING							
2004 PFA LOAN	\$34,965.61	\$34,857.93	\$34,726.26	\$34,567.55	\$34,382.28	\$34,170.44	33,932.04
G.O. IMPROVEMENT 2008	\$43,507.00						
G.O. REFUNDING 2009 EDA	\$64,300.69	\$63,767.81	\$65,273.25	\$63,987.00	\$65,230.59		
G.O. REFUNDING 2013A	\$37,625.46	\$110,808.14	\$105,918.14	\$111,273.14	\$111,220.64	\$112,139.39	111,876.89
G.O. CIP BOND 2017A			\$49,945.11	\$136,600.63	\$118,039.16	\$121,547.63	117,671.46
2019A EDA REFUNDING						\$60,197.38	57,776.25
TOTAL DEBT LEVY	\$180,398.76	\$209,433.88	\$255,862.76	\$346,428.32	\$328,872.67	\$328,054.83	\$321,256.64
Levy Change	5.79%	4.37%	2.60%	2.72%	1.48%	1.82%	5.96%



# Upcoming Meeting Schedule

Updated September 2, 2021

## SEPTEMBER

<b>Date/Time</b>	<b>Meeting</b>	<b>Location</b>
Wednesday, September 8, 6:30 p.m.	City Council Meeting	Chambers
Wednesday, September 29, 6:30 p.m.	City Council Meeting	Chambers

## OCTOBER

<b>Date/Time</b>	<b>Meeting</b>	<b>Location</b>
Wednesday, October 13, 6:30 p.m.	City Council Meeting	Chambers
Wednesday, October 27, 6:30 p.m.	City Council Meeting	Chambers