

AGENDA  
CITY COUNCIL MEETING  
April 29, 2020  
6:30 P.M.

REMOTE PARTICIPATION ONLY

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum  
*During the emergency declaration, comments will be collected via email or mail at City Hall.*
- D. 6:35 Approve Consent Agenda
  - 1. Approve Agenda
  - 2. Approve Meeting Minutes
  - 3. Approve Payment of Bills
- E. 6:35 Code Update and Enforcement Project
- F. 6:50 City Hall/Liquor Store Design Proposal
- G. 7:00 Emergency Status and Update
- H. Attached correspondence:
  - 1. Other Meeting Minutes
  - 2. Upcoming Meeting Schedule
- I. 7:15 Adjourn

# Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

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## USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

## THE PURPOSE OF THE PLAN

### **See the Big Picture:**

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

### **Set a Course for the Future:**

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

### **Guide Future Action + Decision-Making:**

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

## THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

## GRAND MARAIS COMMUNITY GOALS

The following six community goals\* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

### **Support and enhance local business.**

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

### **Ensure access to affordable, lifecycle housing for all people.**

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

### **Invest in safe, people-friendly infrastructure that supports active living.**

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

### **Enhance the community's deep connection to the outdoors and active engagement with the environment.**

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

### **Encourage the expansion of sustainable energy uses.**

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

### **Expand education for the mind, body, and soul.**

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

\*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

**CITY OF GRAND MARAIS**  
**MEETING MINUTES**  
*April 8, 2020*

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present: Jay Arrowsmith-DeCoux, Kelly Swearingen, Craig Schulte, Anton Moody and Tim Kennedy

Members absent: None

Staff present: Mike Roth, Patrick Knight, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux asked if any public comments had been received prior to the meeting.

Mayor Arrowsmith-DeCoux received comments appreciating that the City is open for business.

Oullis Taxi License Application was removed from the Consent Agenda and will be an item on the agenda.

**Motion by Moody, seconded by Kennedy to approve the Agenda; March 25, 2020, Minutes; April 1, 2020, Minutes; Payment of Bills; and Cook County Curling Club Consumption and Display Permit. Approved unanimously.**

Austin Oullis has applied for a taxi license. Administration can approve one taxi license which has been held by Harriet Quarles. Additional taxi licenses must be approved by the council. The fees, mechanics lien and insurance have been provided by Austin Oullis.

**Motion by Kennedy, seconded by Schulte to approve Oullis Taxi License Application. Approved unanimously.**

MNDOT requires a limited use permit for features in the right of way, such as benches, bike racks, and kiosks included in the upcoming Highway 61 project.

**Motion by Kennedy, seconded by Moody to send a letter to MNDOT requesting a limited use permit requesting to place a number of features including bike racks, benches and kiosks along Highway 61 as part of the current improvement project. Approved unanimously.**

Council discussed being proactive about knowing whether features placed in the right-of-way will be permanent or need to be removed for winter snow removal, modifying where these features are placed, a meeting to discuss the actual number of features and items that will be in the right of way and whether some of those items should be removed from the plan. City Administrator Roth will schedule a special meeting if the council wants to discuss changing the amount of features in the Highway 61 project.

Cook County Soil and Water District (SWCD) requested to use the Office Outpost space for 6 -8 months for temporary employees. In lieu of \$700 per month rent, the rent amount would be used toward in-kind match for current and future grants for projects in the City.

**Motion by Swearingen, seconded by Moody to allow Cook County Soil and Water District to use the Office Outpost space as requested. Approved unanimously.**

A lease with Cook County Soil and Water District will be prepared and considered at a future meeting.

Emergency Operations Update:

Governor Walz extended the Stay-at-Home Order until May 4<sup>th</sup>. There is no confirmed case in Cook County. There have not been any changes to city facilities in the last week. We have been successfully providing services with the doors locked. In the next week or two, we will discuss operations and financial information.

MNDOT is intending to move forward with May 18<sup>th</sup> start date for the Highway 61 Project.

The Cook County Emergency Preparedness meets weekly. All organizations are in a holding pattern. It seems like we have what we need to the best of our ability.

The Liquor Store is not taking email orders currently. We have had several requests for email ordering options. We have two phone lines, one for orders and one for pick up. Staff has been busy.

There being no further business, the meeting adjourned at 7:10 p.m.

***CITY OF GRAND MARAIS  
SPECIAL MEETING MINUTES  
April 15, 2020***

Mayor Arrowsmith-DeCoux called the meeting to order at 6:31 p.m.

Members present: Jay Arrowsmith-DeCoux, Kelly Swearingen, Anton Moody and Tim Kennedy

Members absent: Craig Schulte

Staff present: Mike Roth, Patrick Knight, Kim Dunsmoor and Chris Hood

City Administrator Roth gave an emergency operations update:

The Liquor Store was closed for the last two weeks of March. This resulted in a \$30,000-\$35,000 short fall for the month. The first two weeks of April show approximately \$3,400 short fall per week. The projected short fall for April is \$14,500. These short falls are due to decreased tourism and the way we are doing business. It is too early to predict what may happen in the coming months.

The County has asked what the impact would be if property taxes were delayed or decreased. We need some clarification about this question before answering it. We are still healthy if it is a short-term delay.

SMMPA sent a chart of electric usage by city. Since March 23<sup>rd</sup> when the hotels decided to close until the end of April, we have seen a sustained 10% reduction in electricity usage.

If we see a 10% utility reduction, 20% liquor revenue reduction and a 25% property tax reduction, we could survive, but not for too long.

Recreation Park Revenue projections will be discussed at the next meeting. The Park Board meets next week. They will be looking at 3 scenarios:

- 1) What if we do not open the Park?
- 2) What happens if we open the Park on May 4<sup>th</sup>?
- 3) What happens if we open on some other date or only open some campsites?

How will we maintain social distancing and protect staff?

County Emergency Operations Center discussions have included Emergency Staff and Public Health and Human Services. In the next week or two, we will know more about best practices and how to open lodging facilities.

Currently, we are having weekly council meetings to update the council about emergency operations. In the future, we may only hold the special meetings if there is something to talk about.

We have received an outpouring of support for our local businesses related to the fire on May 13<sup>th</sup>. Federal and State Legislators have reached out. We will look at available resources. We have received communication from the League of MN Cities. We have been getting a lot of attention while sheltering in place. The News coverage has been packed full while we focus on the community.

Councilor Kennedy appreciates the support his family is receiving. Everyone is still in shock. The first question is how to get the debris cleaned up. All businesses have talked with insurance adjusters and hopefully will work together to get bids to remove the debris.

The fire departments did a remarkable job. We are fortunate. There will be a debriefing for the fire departments. If people want to donate to the fire departments, the Cook County Fire Chiefs Association is a fund that can be used by all local fire departments. They use this fund to build up training opportunities.

Project Back Stop can be accessed by Cook County Small Businesses for critical relief due to COVID-19 through the Economic Development Authority or Small Business Association. Eligible employers must have 6 or less employees and can receive up to \$2,500 to help with rent, utilities or payroll. Timing is critical to prevent small businesses from closing. You may email [director@prosperitynorth.com](mailto:director@prosperitynorth.com) or [pcampanaro@gmail.com](mailto:pcampanaro@gmail.com) for an application.

There being no further business, the meeting adjourned at 7:02 p.m.

***CITY OF GRAND MARAIS  
SPECIAL MEETING MINUTES  
April 22, 2020***

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present: Jay Arrowsmith-DeCoux, Kelly Swearingen, Anton Moody, Craig Schulte and Tim Kennedy

Members absent: None

Staff present: Mike Roth, Dave Tersteeg, Patrick Knight, Kim Dunsmoor and Chris Hood

Parks Manager Tersteeg gave an update regarding emergency operation decisions about the campground and golf course. The Park Board reviewed possible scenarios for opening the campground. The Governor's Stay at Home Order allows providing housing to seasonal or long-term renters. Recreational overnight or weekend guests are not allowed. The Park Board tabled a decision until the next Park Board Meeting on May 5<sup>th</sup> effectively keeping the Park closed until the next meeting. The Park Board's intent was to follow the messaging of the Stay-at-Home Order, to not travel, not put the community at risk, not put the staff at risk and be consistent with the Stay-at-Home Order. The Golf Course will open in May, weather permitting without rental carts or clubhouse service. Touchpoints will be eliminated and signage would instruct social distancing. The return and hiring of seasonal employees will be put on hold until decisions to open the Park are made.

City Administrator Roth updated the council on emergency operations. In May, the Department Heads will talk about expense contingencies and capital projects that might be deferred. We have been conservative in budgeting. All of our revenue sources are being affected.

Councilor Schulte discussed the need for the Park Board to develop a plan to ease into opening the Park while following the Governor's recommendations. We will need to be prepared if we are going to have business on the North Shore or not. People that are not from the community are here now. By the next Park Board meeting, we will have more information to help and guide our decisions.

Mayor Arrowsmith-DeCoux attends the Emergency Preparedness Meetings. The Hospital, Clinic, and Grand Portage Health Services are working toward a state of readiness. The reality is that we are not ready.

Councilor Kennedy said that there are health and economic implications. Many businesses will not be able to buy their way through this situation. It will get more devastating to businesses as this emergency continues.

Councilor Swearingen is concerned about the people that are unemployed. Young people may have to leave here. The law enforcement report shows more domestic assaults. Schools are closed and children need to be safe. We need families to survive in our community.

City Administrator Roth reported that the Liquor Store is still operating a curbside service. We will keep operating as it is until there are changes from the State. Bars and restaurants are already operating under the new rules that allow some alcoholic beverages to be sold with meals that are sold takeout or curbside. The City could choose to opt out of this rule, but the new rule will expire when the Governor allows restaurants and bars to open.

There being no further business, the meeting adjourned at 7:14 p.m.



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## Payments

### City of Grand Marais

Current Period: April 2020

**Payments Batch 4-10-20 APP \$76,815.73**

Refer	79713	THRIVENT FINANCIAL FOR LUTHE				
Cash Payment	G 101-21714	Thrivent Financial				\$100.00
Invoice	C2763539	4/10/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$100.00
Refer	79714	DEPT OT THE TREASURY IRS	Ck# 004886E	4/10/2020		
Cash Payment	G 101-21703	FICA Tax Withholding				\$5,788.03
Invoice	72155726	4/10/2020				
Cash Payment	G 101-21717	Medicare				\$1,361.76
Invoice	72155726	4/10/2020				
Cash Payment	G 101-21701	Federal Withholding				\$3,821.50
Invoice	72155726	4/10/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$10,971.29
Refer	79715	PERA	Ck# 004887E	4/9/2020		
Cash Payment	G 101-21704	PERA				\$6,753.88
Invoice	551832	4/10/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$6,753.88
Refer	79716	EMPOWER	Ck# 004888E	4/8/2020		
Cash Payment	G 101-21720	MN State Retirement DeferC				\$855.00
Invoice	825030724	4/10/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$855.00
Refer	79717	FURTHER	Ck# 004889E	4/8/2020		
Cash Payment	G 101-21713	H.S.A. /FSA				\$556.00
Invoice	041020	7/10/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$556.00
Refer	79718	MN DEPT OF REVENUE-EFTPS	Ck# 004890E	4/10/2020		
Cash Payment	G 101-21702	State Withholding				\$1,960.38
Invoice	1-889-068-576	4/10/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$1,960.38
Refer	79719	VISA	Ck# 004891E	4/6/2020		
Cash Payment	E 601-49440-330	Transportation/School				\$368.28
Invoice	0224	4/2/2020				
Cash Payment	E 604-49590-330	Transportation/School				\$134.55
Invoice	0224	4/2/2020				
Cash Payment	E 604-49590-330	Transportation/School				\$72.81
Invoice	0224	4/2/2020				
Cash Payment	E 604-49590-330	Transportation/School	Will be canceled - on next statement			\$258.46
Invoice	0224	4/2/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$834.10
Refer	79720	VISA	Ck# 004892E	4/6/2020		
Cash Payment	E 211-45500-435	Books, Periodicals				\$21.00
Invoice	3814	4/2/2020				
Cash Payment	E 101-45100-200	Office Supplies (GENER				\$23.88
Invoice	3814	4/2/2020				
Transaction Date	4/6/2020	Due 4/6/2020	MAIN CHECKING G	10100	<b>Total</b>	\$44.88



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Payments

Current Period: April 2020

Refer	79726 FURTHER		Ck# 004898E 4/7/2020		
Cash Payment	E 101-45125-131 Employer Paid Health				\$138.10
Invoice	39389326	4/7/2020			
Transaction Date	4/7/2020	Due 4/7/2020	MAIN CHECKING G	10100	<b>Total</b> \$138.10
Refer	79728 FURTHER		Ck# 004899E 4/9/2020		
Cash Payment	E 101-41900-310 Service Agreements				\$72.40
Invoice	15458899				
Transaction Date	4/20/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b> \$72.40
Refer	79729 SOUTHERN GLAZER S OF MN				
Cash Payment	E 609-49750-251 Liquor For Resale				\$1,271.20
Invoice	1942297	4/8/2020			
Cash Payment	E 609-49750-333 Freight and Express				\$26.65
Invoice	1942297	4/8/2020			
Cash Payment	E 609-49750-333 Freight and Express				\$4.10
Invoice	5056657	3/31/2020			
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b> \$1,301.95
Refer	79730 SUPERIOR BEVERAGES LLC				
Cash Payment	E 609-49750-252 Beer For Resale				\$1,131.90
Invoice	846272	4/8/2020			
Cash Payment	E 609-49750-252 Beer For Resale				-\$205.20
Invoice	120136	4/8/2020			
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b> \$926.70
Refer	79731 BREAKTHRU BEVERAGE				
Cash Payment	E 609-49750-251 Liquor For Resale				\$2,553.38
Invoice	1081121124	4/6/2020			
Cash Payment	E 609-49750-333 Freight and Express				\$35.15
Invoice	1081121124	4/6/2020			
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b> \$2,588.53
Refer	79732 MN PEIP				
Cash Payment	G 101-21706 Health Insurance				\$14,669.10
Invoice	960887	4/10/2020			
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b> \$14,669.10
Refer	79733 BERNICKS				
Cash Payment	E 609-49750-252 Beer For Resale				\$4,858.65
Invoice	730833	4/9/2020			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$59.25
Invoice	730831	4/9/2020			
Cash Payment	E 609-49750-252 Beer For Resale				-\$66.00
Invoice	730832	4/9/2020			
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b> \$4,851.90
Refer	79734 COOK COUNTY AUDITOR-TREASU				
Cash Payment	G 101-20800 Taxes Due (State MN)				\$365.86
Invoice	LODGE TAX	4/1/2020			
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b> \$365.86
Refer	79735 MN DEPT OF REVENUE-EFTPS		Ck# 004900E 4/2/2020		



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**Payments**

City of Grand Marais

Current Period: April 2020

Cash Payment	G 101-20800 Taxes Due (State MN)					\$766.00
Invoice	01-124-622-368	4/2/2020				
Cash Payment	G 609-20800 Taxes Due (State MN)					\$11,795.00
Invoice	01-124-622-368	4/2/2020				
Cash Payment	G 211-20800 Taxes Due (State MN)					\$18.00
Invoice	01-124-622-368	4/2/2020				
Cash Payment	G 601-20800 Taxes Due (State MN)					\$786.00
Invoice	01-124-622-368	4/2/2020				
Cash Payment	G 604-20800 Taxes Due (State MN)					\$12,080.00
Invoice	01-124-622-368	4/2/2020				
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$25,445.00</b>
Refer	79736	ARTISAN BEER COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale					\$98.00
Invoice	3413838	4/8/2020				
Cash Payment	E 609-49750-252 Beer For Resale					\$100.00
Invoice	3413839	4/8/2020				
Cash Payment	E 609-49750-252 Beer For Resale					\$243.50
Invoice	3413840	4/8/2020				
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$441.50</b>
Refer	79737	PHILLIPS WINE & SPIRITS				
Cash Payment	E 609-49750-251 Liquor For Resale					\$901.00
Invoice	6022942	4/8/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$40.96
Invoice	6022942	4/8/2020				
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$941.96</b>
Refer	79738	JOHNSON BROTHERS LIQUOR				
Cash Payment	E 609-49750-251 Liquor For Resale					\$2,871.75
Invoice	1539362	4/8/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$125.45
Invoice	1539362	4/8/2020				
Transaction Date	4/9/2020	Due 4/9/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$2,997.20</b>

**Fund Summary**

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$37,231.89
211 LIBRARY	\$39.00
601 WATER	\$1,154.28
604 ELECTRIC	\$12,545.82
609 MUNICIPAL LIQUOR FUND	\$25,844.74
	<hr/>
	\$76,815.73

Pre-Written Checks	\$47,631.03
Checks to be Generated by the Computer	\$29,184.70
<b>Total</b>	<hr/> <b>\$76,815.73</b>



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Payments

Current Period: April 2020

Payments Batch 4-24-20 APP \$53,214.02

Refer	79761	THRIVENT FINANCIAL FOR LUTHE					
Cash Payment	G 101-21714	Thrivent Financial				\$100.00	
Invoice	C2763539	4/24/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$100.00
Refer	79762	FURTHER			Ck# 004902E 4/24/2020		
Cash Payment	G 101-21713	H.S.A. /FSA				\$466.00	
Invoice	042420	4/24/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$466.00
Refer	79763	PERA			Ck# 004903E 4/24/2020		
Cash Payment	G 101-21704	PERA				\$6,894.13	
Invoice	553704	4/24/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$6,894.13
Refer	79764	EMPOWER			Ck# 004904E 4/24/2020		
Cash Payment	G 101-21720	MN State Retirement DeferC				\$855.00	
Invoice	827663975	4/24/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$855.00
Refer	79765	DEPT OT THE TREASURY IRS			Ck# 004905E 4/24/2020		
Cash Payment	G 101-21703	FICA Tax Withholding				\$5,921.68	
Invoice	52555017	4/24/2020					
Cash Payment	G 101-21717	Medicare				\$1,392.98	
Invoice	52555017	4/24/2020					
Cash Payment	G 101-21701	Federal Withholding				\$3,981.18	
Invoice	52555017	4/24/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$11,295.84
Refer	79766	MN DEPT OF REVENUE-EFTPS			Ck# 004906E 4/24/2020		
Cash Payment	G 101-21702	State Withholding				\$2,006.49	
Invoice	1-695-026-720	4/24/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$2,006.49
Refer	79767	NCPERS GROUP LIFE INS.					
Cash Payment	G 101-21710	NCPERS-Pera				\$16.00	
Invoice	493600052020	4/13/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$16.00
Refer	79768	FURTHER			Ck# 004907E 4/21/2020		
Cash Payment	E 101-43100-131	Employer Paid Health				\$110.00	
Invoice	39404383	4/18/2020					
Cash Payment	E 602-49480-131	Employer Paid Health				\$231.21	
Invoice	39404383	4/18/2020					
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100		<b>Total</b>	\$341.21
Refer	79769	BERNICKS					
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa				\$59.25	
Invoice	731349	4/16/2020					
Cash Payment	E 609-49750-252	Beer For Resale				\$4,687.25	
Invoice	431350	4/16/2020					



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## Payments

City of Grand Marais

Current Period: April 2020

<b>Cash Payment</b>	E 609-49750-252 Beer For Resale								\$5,732.10
Invoice	731913	4/23/2020							
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100			<b>Total</b>		\$10,478.60
Refer	79770	SOUTHERN GLAZER S OF MN							
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale								\$2,336.01
Invoice	1944266	4/15/2020							
<b>Cash Payment</b>	E 609-49750-333 Freight and Express								\$47.15
Invoice	1944266	4/15/2020							
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale								\$2,443.41
Invoice	1946059	4/22/2020							
<b>Cash Payment</b>	E 609-49750-333 Freight and Express								\$49.20
Invoice	1946059	4/22/2020							
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100			<b>Total</b>		\$4,875.77
Refer	79771	COCA-COLA REFRESHMENTS							
<b>Cash Payment</b>	E 609-49750-260 Soft Drinks/Mix For Resa								\$125.50
Invoice	2511053	4/15/2020							
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100			<b>Total</b>		\$125.50
Refer	79772	SUPERIOR BEVERAGES LLC							
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale								\$2,621.40
Invoice	846481	4/15/2020							
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale								\$887.35
Invoice	846741	4/22/2020							
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100			<b>Total</b>		\$3,508.75
Refer	79773	ARTISAN BEER COMPANY							
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale								\$126.65
Invoice	3414603	4/16/2020							
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale								\$357.10
Invoice	3415352	4/22/2020							
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100			<b>Total</b>		\$483.75
Refer	79774	PHILLIPS WINE & SPIRITS							
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale								\$514.00
Invoice	6025265	4/16/2020							
<b>Cash Payment</b>	E 609-49750-333 Freight and Express								\$5.12
Invoice	6025265	4/16/2020							
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale								\$516.25
Invoice	6025231	4/16/2020							
<b>Cash Payment</b>	E 609-49750-333 Freight and Express								\$10.68
Invoice	6025231	4/16/2020							
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale								\$1,646.75
Invoice	6027271	4/22/2020							
<b>Cash Payment</b>	E 609-49750-333 Freight and Express								\$35.84
Invoice	6027271	4/22/2020							
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100			<b>Total</b>		\$2,728.64
Refer	79775	WINE MERCHANTS							
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale								\$421.00
Invoice	7281411	4/16/2020							



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City of Grand Marais

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Cash Payment	E 609-49750-333 Freight and Express					\$10.24
Invoice	7281411	4/16/2020				
Cash Payment	E 609-49750-251 Liquor For Resale					\$120.00
Invoice	7281420	4/15/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$2.56
Invoice	7281420	4/15/2020				
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$553.80</b>
Refer	79776 JOHNSON BROTHERS LIQUOR					
Cash Payment	E 609-49750-251 Liquor For Resale					\$447.15
Invoice	1542974	4/15/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$17.92
Invoice	1542974	4/15/2020				
Cash Payment	E 609-49750-251 Liquor For Resale					\$1,416.83
Invoice	1542973	4/15/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$46.08
Invoice	1542973	4/15/2020				
Cash Payment	E 609-49750-251 Liquor For Resale					\$2,978.53
Invoice	1546368	4/22/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$92.61
Invoice	1546368	4/22/2020				
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$4,999.12</b>
Refer	79777 THE WINE COMPANY					
Cash Payment	E 609-49750-251 Liquor For Resale					\$1,208.00
Invoice	140128	4/14/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$70.00
Invoice	140128	4/14/2020				
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$1,278.00</b>
Refer	79778 BELLBOY CORPORATION - LIQUO					
Cash Payment	E 609-49750-251 Liquor For Resale					\$257.00
Invoice	0083193900	3/11/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$2.70
Invoice	0083193900	3/11/2020				
Transaction Date	4/20/2020	Due 4/20/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$259.70</b>
Refer	79779 BREAKTHRU BEVERAGE					
Cash Payment	E 609-49750-251 Liquor For Resale					\$1,503.94
Invoice	1081125227	4/21/2020				
Cash Payment	E 609-49750-333 Freight and Express					\$20.50
Invoice	1081125227	4/21/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$1,524.44</b>
Refer	79780 COOK COUNTY AUDITOR-TREASU					
Cash Payment	E 101-45125-439 Licenses		3.2 ONSS RENEWAL			\$72.60
Invoice	18324	4/1/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$72.60</b>
Refer	79781 ALCOHOL AND GAMBLING ENFOR					
Cash Payment	E 101-45125-439 Licenses		CONSUMPTION AND DISPLAY GC			\$250.00
Invoice	5457	4/1/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$250.00</b>



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Refer	79782	THE AMERICAN BOTTLING COMP			
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa			\$100.68
Invoice	3313610424	4/23/2020			
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b> \$100.68

### Fund Summary

	10100	MAIN CHECKING GMSB	
101 GENERAL FUND			\$22,066.06
602 SEWER			\$231.21
609 MUNICIPAL LIQUOR FUND			\$30,916.75
			<u>\$53,214.02</u>

Pre-Written Checks	\$21,858.67
Checks to be Generated by the Computer	\$31,355.35
Total	<u>\$53,214.02</u>



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### City of Grand Marais

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Refer	79739	<i>HKGI</i>	-				
Cash Payment	E 101-41900-467	HKGI- Housing Study				\$3,603.65	
Invoice	019-058-3	4/5/2020					
Cash Payment	E 101-41900-467	HKGI- Housing Study				\$5,220.00	
Invoice	019-058-2	4/5/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100		<b>Total</b>	<b>\$8,823.65</b>
Refer	79740	<i>SMMPA</i>	-				
Cash Payment	E 604-49560-388	Purchase Power				\$143,798.02	
Invoice	MARCH 2020	4/1/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100		<b>Total</b>	<b>\$143,798.02</b>
Refer	79741	<i>CENTURYLINK</i>	-				
Cash Payment	E 601-49440-321	Telephone				\$56.83	
Invoice	218 387-1788	4/1/2020					
Cash Payment	E 601-49440-321	Telephone				\$69.36	
Invoice	218 D24-1002	4/1/2020					
Cash Payment	E 601-49440-321	Telephone				\$69.36	
Invoice	218 D24-1001	4/1/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100		<b>Total</b>	<b>\$195.55</b>
Refer	79742	<i>STUART C IRBY CO</i>	-				
Cash Payment	E 604-49570-210	Operating Supplies (GEN				\$90.56	
Invoice	S011863356.001	4/9/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100		<b>Total</b>	<b>\$90.56</b>
Refer	79743	<i>FLAHERTY &amp; HOOD, P.A.</i>	-				
Cash Payment	E 101-41610-304	Attorney(Civil)				\$32.50	
Invoice	14471	4/2/2020					
Cash Payment	E 211-45500-310	Service Agreements				\$487.50	
Invoice	14471	4/2/2020					
Cash Payment	E 101-41610-304	Attorney(Civil)				\$507.50	
Invoice	14421	4/3/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100		<b>Total</b>	<b>\$1,027.50</b>
Refer	79744	<i>SHANE STEELE</i>	-				
Cash Payment	E 101-41900-465	Climate Action Plan				\$1,850.00	
Invoice	MARCH 2020	4/8/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100		<b>Total</b>	<b>\$1,850.00</b>
Refer	79745	<i>UTILITY CONSULTANTS, INC</i>	-				
Cash Payment	E 602-49480-300	Professional Svcs (GENE				\$541.12	
Invoice	104681	3/31/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100		<b>Total</b>	<b>\$541.12</b>
Refer	79746	<i>BUCK S HARDWARE HANK</i>	-				
Cash Payment	E 604-49570-227	Utility Maint Supplies				\$19.31	
Invoice	1848	4/1/2020					
Cash Payment	E 609-49750-220	Repair/Maint Supply (GE				\$45.45	
Invoice	1848	4/1/2020					
Cash Payment	E 604-49570-220	Repair/Maint Supply (GE				\$47.76	
Invoice	2088	4/1/2020					



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<b>Cash Payment</b>	E 101-42200-220 Repair/Maint Supply (GE								\$20.67
Invoice 9088		4/1/2020							
<b>Cash Payment</b>	E 602-49480-300 Professional Srvs (GENE								\$34.31
Invoice 1160		4/1/2020							
<b>Cash Payment</b>	E 609-49750-220 Repair/Maint Supply (GE								\$355.46
Invoice 1630		4/1/2020							
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE								\$10.28
Invoice 3125		4/1/2020							
<b>Cash Payment</b>	E 101-45100-220 Repair/Maint Supply (GE								\$86.57
Invoice 1712		4/1/2020							
<b>Cash Payment</b>	E 211-45500-200 Office Supplies (GENER								\$7.72
Invoice 1140		4/10/2020							
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100			<b>Total</b>		\$627.53
Refer	79747	MMUA							
<b>Cash Payment</b>	E 101-41900-308 Safety Assistance Progra								\$3,887.50
Invoice 55318		4/3/2020							
<b>Cash Payment</b>	E 604-49590-317 Contracted Services								\$450.00
Invoice 55318		4/3/2020							
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100			<b>Total</b>		\$4,337.50
Refer	79748	COOK COUNTY HOME CENTER							
<b>Cash Payment</b>	E 602-49480-210 Operating Supplies (GEN								\$23.99
Invoice 1160		3/31/2020							
<b>Cash Payment</b>	E 101-41940-220 Repair/Maint Supply (GE								\$7.74
Invoice 3125		3/31/2020							
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE								\$99.99
Invoice 3125		3/31/2020							
<b>Cash Payment</b>	E 101-41940-220 Repair/Maint Supply (GE								\$297.47
Invoice 1848		3/31/2020							
<b>Cash Payment</b>	E 101-45100-220 Repair/Maint Supply (GE								\$44.65
Invoice 1712		3/31/2020							
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100			<b>Total</b>		\$473.84
Refer	79749	MPCA-FISCAL SVC							
<b>Cash Payment</b>	E 604-49551-439 Licenses								\$461.28
Invoice 10000097187		4/8/2020							
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100			<b>Total</b>		\$461.28
Refer	79750	COOK COUNTY NEWS HERALD							
<b>Cash Payment</b>	E 101-41400-350 Publishing								\$171.00
Invoice 8772		3/28/2020							
<b>Cash Payment</b>	E 101-41400-350 Publishing								\$288.00
Invoice 8739		3/7/2020							
<b>Cash Payment</b>	E 101-45100-340 Advertising								\$90.00
Invoice 8756		3/21/2020							
<b>Cash Payment</b>	E 101-45100-340 Advertising								\$90.00
Invoice 8742		3/14/2020							
<b>Cash Payment</b>	E 211-45500-340 Advertising								\$94.50
Invoice 8738		3/7/2020							
<b>Cash Payment</b>	E 211-45500-340 Advertising								\$94.50
Invoice 8741		3/14/2020							



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Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$828.00</b>	
Refer	79751 <u>SAWTOOTH LUMBER</u>					-	
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE						\$37.38
Invoice	3280	3/31/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$37.38</b>	
Refer	79752 <u>LINDENMEYR MONROE</u>					-	
Cash Payment	E 101-41940-210 Operating Supplies (GEN						\$192.00
Invoice	98056019	3/17/2020					
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE						\$968.00
Invoice	98081615	3/30/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$1,160.00</b>	
Refer	79753 <u>BOBCAT OF DULUTH, INC.</u>					-	
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE						\$387.10
Invoice	39683	4/1/2020					
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE						\$387.10
Invoice	39683	4/1/2020					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE						\$110.60
Invoice	39683	4/1/2020					
Cash Payment	E 601-49430-404 Repairs/Maint Machinery						\$110.60
Invoice	39683	4/1/2020					
Cash Payment	E 602-49451-404 Repairs/Maint Machinery						\$110.60
Invoice	39683	4/1/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$1,106.00</b>	
Refer	79754 <u>EMERGENCY RESPONSE SOLUTI</u>					-	
Cash Payment	E 101-42200-580 Capital Outlay (Equipme						\$9,403.46
Invoice	15009	3/30/2020					
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE						\$337.44
Invoice	14980	4/3/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$9,740.90</b>	
Refer	79755 <u>JOHNSON S FOODS</u>					-	
Cash Payment	E 101-41900-430 Miscellaneous (GENERA						\$24.82
Invoice	44003871848	3/31/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$24.82</b>	
Refer	79756 <u>LOCATORS &amp; SUPPLIES, INC</u>					-	
Cash Payment	E 604-49570-210 Operating Supplies (GEN						\$69.19
Invoice	0283331-IN	4/1/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$69.19</b>	
Refer	79757 <u>STEVE S SPORTS AND AUTO</u>					-	
Cash Payment	E 602-49480-210 Operating Supplies (GEN						\$44.70
Invoice	285119	4/8/2020					
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$44.70</b>	
Refer	79758 <u>NORTH SHORE WASTE</u>					-	
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa						\$292.50
Invoice	71446	3/31/2020					
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa						\$1,179.36
Invoice	71473	3/31/2020					



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Cash Payment	E 602-49480-384 Refuse/Garbage Disposa					\$184.86
Invoice	71470	3/31/2020				
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa					\$1,834.56
Invoice	71459	3/31/2020				
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$3,491.28</b>
Refer	79759	COMO LUBE & SUPPLIES INC.				
Cash Payment	E 101-41942-217 Heating Fuel					\$1,058.05
Invoice	1501330287	3/30/2020				
Cash Payment	E 101-41940-217 Heating Fuel					\$702.07
Invoice	1501336432	3/31/2020				
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$1,760.12</b>
Refer	79760	PSN				
Cash Payment	E 604-49590-432 Credit Card Charges					\$388.64
Invoice	214274	4/3/2020				
Cash Payment	E 601-49440-432 Credit Card Charges					\$109.50
Invoice	214274	4/3/2020				
Cash Payment	E 602-49490-432 Credit Card Charges					\$109.50
Invoice	214274	4/3/2020				
Transaction Date	4/10/2020	Due 4/10/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$607.64</b>
Refer	79783	TWIN PORTS PAPER & SUPPLY IN				
Cash Payment	E 101-45100-210 Operating Supplies (GEN					\$59.70
Invoice	441453	4/21/2020				
Cash Payment	E 609-49750-210 Operating Supplies (GEN					\$244.54
Invoice	441713	4/21/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$304.24</b>
Refer	79784	ASPIRA				
Cash Payment	E 101-45100-210 Operating Supplies (GEN					\$1,005.00
Invoice	GRMA BYS 0320	4/30/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$1,005.00</b>
Refer	79785	XEROX CORPORATION				
Cash Payment	E 101-45100-200 Office Supplies (GENER					\$32.46
Invoice	099900038	4/1/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$32.46</b>
Refer	79786	G&G SEPTIC				
Cash Payment	E 101-45100-418 Portable Toilet Rentals					\$102.95
Invoice	19797	3/30/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$102.95</b>
Refer	79787	SDW CONSTRUCTION				
Cash Payment	E 215-45508-520 Capital Outlay (Buildings)					\$17,360.30
Invoice	385	3/2/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$17,360.30</b>
Refer	79788	MINNESOTA LIBRARY ASSOCIATI				
Cash Payment	E 211-45500-436 Membership Dues					\$115.00
Invoice	300003446	4/20/2020				
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100	<b>Total</b>	<b>\$115.00</b>
Refer	79789	DULUTH NEWS TRIBUNE				



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<b>Cash Payment</b>	E 211-45500-435 Books, Periodicals	Library annual renewal							\$192.40
Invoice	178103713	4/1/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100		<b>Total</b>			\$192.40
Refer	79790	AMAZON CAPITAL SERVICES							
<b>Cash Payment</b>	E 211-45500-435 Books, Periodicals								\$7.04
Invoice	1L9M-KC47-T7G	4/9/2020							
<b>Cash Payment</b>	E 211-45500-200 Office Supplies (GENER								\$57.50
Invoice	1H67-WPVV-6LC	4/9/2020							
<b>Cash Payment</b>	E 211-45500-200 Office Supplies (GENER								\$27.17
Invoice	1R11-HJD7-6M49	4/21/2020							
<b>Cash Payment</b>	E 101-41400-200 Office Supplies (GENER								\$15.48
Invoice	1Q1R-VXPP-DV9	4/11/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100		<b>Total</b>			\$107.19
Refer	79791	ARROWHEAD COOPERATIVE							
			Ck# 004908E	4/20/2020					
<b>Cash Payment</b>	E 211-45500-321 Telephone								\$158.51
Invoice	2199	4/1/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100		<b>Total</b>			\$158.51
Refer	79792	AMERIPRIDE LINEN AND APPAREL							
<b>Cash Payment</b>	E 211-45500-310 Service Agreements								\$86.33
Invoice	3501501201	4/20/2020							
<b>Cash Payment</b>	E 101-41940-210 Operating Supplies (GEN								\$215.07
Invoice	3501499164	4/13/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100		<b>Total</b>			\$301.40
Refer	79793	COMO OIL & PROPANE							
<b>Cash Payment</b>	E 211-45500-217 Heating Fuel								\$341.05
Invoice	1501357312	4/8/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100		<b>Total</b>			\$341.05
Refer	79794	ARROWHEAD LIBRARY SYSTEM							
<b>Cash Payment</b>	E 211-45500-200 Office Supplies (GENER								\$6.28
Invoice	14707	3/31/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100		<b>Total</b>			\$6.28
Refer	79795	JAVA MOOSE							
<b>Cash Payment</b>	E 101-41400-200 Office Supplies (GENER								\$55.00
Invoice	992	4/16/2020							
<b>Cash Payment</b>	E 604-49590-200 Office Supplies (GENER								\$55.00
Invoice	992	4/16/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100		<b>Total</b>			\$110.00
Refer	79796	TOSHIBA BUSINESS SOLUTIONS							
<b>Cash Payment</b>	E 101-41400-200 Office Supplies (GENER								\$64.39
Invoice	5242187	4/9/2020							
<b>Cash Payment</b>	E 604-49590-200 Office Supplies (GENER								\$41.21
Invoice	5242187	4/9/2020							
<b>Cash Payment</b>	E 601-49440-200 Office Supplies (GENER								\$11.59
Invoice	5242187	4/9/2020							
<b>Cash Payment</b>	E 602-49490-200 Office Supplies (GENER								\$11.59
Invoice	5242187	4/9/2020							



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## Payments

### City of Grand Marais

Current Period: April 2020

<b>Cash Payment</b>	E 101-41400-200 Office Supplies (GENER								\$19.18
Invoice 5242189		4/9/2020							
<b>Cash Payment</b>	E 604-49590-200 Office Supplies (GENER								\$12.28
Invoice 5242189		4/9/2020							
<b>Cash Payment</b>	E 601-49440-200 Office Supplies (GENER								\$3.45
Invoice 5242189		4/9/2020							
<b>Cash Payment</b>	E 602-49490-200 Office Supplies (GENER								\$3.45
Invoice 5242189		4/9/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$167.14
Refer	79797	FERGUSON WATERWORKS#2518							
<b>Cash Payment</b>	E 601-49430-220 Repair/Maint Supply (GE								\$1,165.78
Invoice 0452448		4/13/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$1,165.78
Refer	79798	VIRGINIA RUBBER CORP							
<b>Cash Payment</b>	E 601-49430-210 Operating Supplies (GEN								\$337.85
Invoice 370678A		4/10/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$337.85
Refer	79799	EDWIN E. THORESON, INC.							
<b>Cash Payment</b>	E 601-49430-317 Contracted Services								\$2,179.00
Invoice 27426		4/17/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$2,179.00
Refer	79800	MCMILLAN OUTDOOR & TREE SE							
<b>Cash Payment</b>	E 604-49570-317 Contracted Services								\$460.60
Invoice 1838		4/22/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$460.60
Refer	79801	RESCO							
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN								\$258.42
Invoice 783847-00		4/22/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$258.42
Refer	79802	NORDIC ELECTRIC							
<b>Cash Payment</b>	E 604-49570-317 Contracted Services								\$510.00
Invoice 16708		4/22/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$510.00
Refer	79803	ULINE							
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN								\$199.38
Invoice 118495920		3/30/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$199.38
Refer	79804	NAOMI HOUSE, INALJ							
<b>Cash Payment</b>	E 211-45500-340 Advertising	Assistant Library Director Ad							\$190.00
Invoice 2.28.2020 A		2/28/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$190.00
Refer	79805	TEAM LABORATORY CHEMICAL C							
<b>Cash Payment</b>	E 602-49480-210 Operating Supplies (GEN								\$2,223.00
Invoice INV0020112		4/9/2020							
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>		\$2,223.00



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: April 2020

Refer	79806	QUILL CORPORATION	-					
Cash Payment	E 609-49750-200	Office Supplies (GENER						\$33.31
Invoice	6143294	4/9/2020						
Cash Payment	E 101-41400-200	Office Supplies (GENER						\$96.67
Invoice	6143294	4/9/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$129.98
Refer	79807	US BANK	-					
Cash Payment	E 601-47027-601	Debt Srv Bond Principal						\$15,000.00
Invoice	LOAN PAY #149	4/16/2020						
Cash Payment	E 601-47027-611	Bond Interest						\$718.00
Invoice	LOAN PAY #149	4/16/2020						
Cash Payment	E 601-47027-620	Fiscal Agent s Fees						\$188.38
Invoice	LOAN PAY #149	4/16/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$15,906.38
Refer	79808	SUNDEW TECHNICAL SERVICES	-					
Cash Payment	E 101-41400-200	Office Supplies (GENER						\$83.98
Invoice	Server Battery	4/14/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$83.98
Refer	79809	MACQUEEN EQUIPMENT	-					
Cash Payment	E 101-43100-220	Repair/Maint Supply (GE						\$838.81
Invoice	026090	4/13/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$838.81
Refer	79810	T & R ELECTRIC	-					
Cash Payment	E 604-49570-317	Contracted Services						\$423.00
Invoice	80954	4/10/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$423.00
Refer	79811	AMERICAN SAFETY UTILITY CORP	-					
Cash Payment	E 604-49570-210	Operating Supplies (GEN						\$61.80
Invoice	408222	3/30/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$61.80
Refer	79812	NORTH SHORE HEALTH	-					
Cash Payment	E 609-49750-210	Operating Supplies (GEN						\$40.37
Invoice	Purell	4/1/2020						
Cash Payment	E 101-42200-210	Operating Supplies (GEN						\$64.68
Invoice	Aed Pads	4/1/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$105.05
Refer	79813	HAWKINS, INC.	-					
Cash Payment	E 601-49420-218	Operating Supplies- Che						\$635.80
Invoice	4691515	4/1/2020						
Transaction Date	4/23/2020	Due 4/23/2020	MAIN CHECKING G	10100			<b>Total</b>	\$635.80
Refer	79814	MN DEPT OF EMPLOY & ECON DEV	-					
Cash Payment	E 101-45100-140	Unemployment Comp (G						\$3,542.43
Invoice	07972326	4/8/2020						
Cash Payment	E 101-45125-140	Unemployment Comp (G						\$2,503.97
Invoice	07972326	4/8/2020						



# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-DeCoux  
City Council  
FROM: Patrick W. Knight, Communications Director  
DATE: April 23, 2020  
SUBJECT: City Code Update And Enforcement

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In February 2018 city code update and enforcement were selected as a council priority. Staff began this work by addressing violations of code related to recreational vehicle parking, initiating a recodification process, and developing a calendar parking ordinance.

In 2019 Staff implemented several wide reaching information gathering tools as part of the code update public engagement plan, an online survey, a "pop up token voting board", and a paper survey that was mailed to all Grand Marais public utility customers with their bill.

The Online survey gathered 524 responses, the token voting board had 274 participants, and the mailer survey had 188 participants. The results of these engagements indicate that the community's consistent concerns are:

- Accumulation of Trash & Garbage
- Obstruction of Public Ways
- Obstruction of Views

To help the city arrive at a shared definition of these concerns, Staff and consultant Lori Rothstein asked community organizations to select two Grand Marais residents from their membership to attend a focus group. The focus groups worked to clarify the definition of each issue, determine its magnitude, and suggested strategies for addressing them.

Lori Rothstein's report on the focus groups is attached. Based on the results of the focus groups, Staff will organize a City Council workshop to evaluate existing city code and community programs that relate to the identified concerns. At the workshop, we will discuss the engagement efforts, review current programs and regulations, and brainstorm City responses.

# Focus Group Summary



Accumulation of trash and garbage  
Obstruction of public ways  
Obstruction of public view

**April 13, 2020**  
**Lori Rothstein**

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## 1. INTRODUCTION

Three focus groups were held in the spring of 2020 to gain community input on three topics:

- 1) Accumulation of trash and garbage;
- 2) Obstruction of public ways;
- 3) Obstruction of views.

The topics arose out of community engagement in 2019, including a stewardship survey. In order to gain clarity over scope of the issue, the city council requested community focus groups.

## 2. METHODOLOGY AND PARTICIPANT PROFILE

### 2.1. Instrument Development

The consultant, Lori Rothstein, worked closely with city staff, including the city administrator and the communications department to determine the design of the focus groups. Rothstein drafted questions for the focus group conversation that were approved by the city before holding the first session. Focus group questions are included in Appendix 5.1

### 2.2. Site Selection

Focus groups were held at city hall and the old tourism center. This allowed for a central location in the downtown area that would be accessible to all.

### 2.3. Participant Selection

In order to gain cross-section of the community with multiple lenses, an invitation was extended by the city to major civic groups requesting that each send two members. The invitation letter is included in Appendix 5.2. The city managed the invitations to the focus group. Sample civic groups included:

Chamber	Senior Center
Active Living Committee	Snowmobile club
Climate Action Committee	Ecumenical leadership
Housing Committee	WISE (formerly women's lions)
Sawtooth Bluff Plan	Lions
Early Childhood Coalition	PTA (both schools)
Arts Commission	

A third focus group was held that was open to the public. The group was comprised of individuals who requested to be involved and were unable to participate in the first two sessions.

## 2.4. Focus Groups

Three sessions were held, including two on February 18 (3:15-4:45 pm and 5:45-7:15 pm) and one on March 9 (5:30-7:00 pm). Several sessions went over the allotted 90-minutes given the rich discussion.

The discussion was captured through notes by the facilitator and the communications department at the city. After each discussion, the notes were entered into a spreadsheet and reviewed by the facilitator and city communications department for completeness and accuracy (Appendix 5.3).

## 2.5. Participant Profile

The focus groups were anonymous in nature and participants did not introduce themselves. The demographic profile is an observed profile from the facilitator:

- Overall participation: 11
- Male: 4
- Female: 7
- Age estimates:
 

20s: 0	40s: 1	60s: 4
30s: 0	50s: 4	70+: 2
- Residence: Based on discussion question responses, a broad sector of the community, including a resident from each area of the city was represented.
- Homeownership: 9 participants live in single-family homes, 1 lives in senior housing and one was undetermined.
- General observations: Participants were business owners, non-profit employees, retirees, life-time residents, people who chose to move here, and parents of school-aged children.

An additional focus group was proposed to gain a younger demographic, however due to the outbreak of Covid-19 and the stay home order, it was not held.

## 3. DISCUSSION OF RESULTS

### 3.1 Accumulation of trash and garbage

#### *Definition of the issue*

Overall participants didn't view accumulation of trash and garbage as a widespread issue in Grand Marais. "Junk" was seen as the issue in all three of the focus groups and this was determined as **"things that aren't used or don't**

**move.”** Junk is permanent piles that don’t move and “sometimes multiply.” Participants also indicated that it was the abundance of many things in the yard that don’t move that make “junk” an issue for the community. While participants agreed it wasn’t a wide-spread issue, there was concern for an increase of junk if costs keep on rising and if the current properties aren’t addressed.

Visibility of the junk was also a concern. Participants felt they shouldn’t have to see the junk. **Visibility of junk** was also considered a concern by some participants that would negatively affect property values over time.

Participants also agreed that anything that is an **environmental or health hazard is a public issue** and needs to be addressed. Items mentioned included cars that have oil and gas in them, paint and anything that could leech into the watershed. Participants also felt that junk needs to be disposed of properly out of greater environmental concern, “Things need to be disposed of. When costs are high, people dump in the woods or bury it. Trash in the woods is happening. We need to help and incentivize so people want to get rid of things properly.”

#### *Root causes of the accumulation of trash and garbage*

Participants identified potential root causes as: A fear of not having enough, a general collecting or “hoarding” tendency, an overall societal norm of people having too much stuff and high costs of disposal.

#### *City’s role in addressing the accumulation of trash and garbage*

Participants felt that ordinances are there to **prevent and enforce the issue**. One participant said the city’s role should be “Educate. Inform. Fine. Jail.” The role of the city is beyond accumulation of the junk. **Environmental degradation** was a primary concern of participants. “One property built a fence, but the environmental issue is still there.”

#### *Creative solutions to address the accumulation of trash and garbage*

Many creative solutions were offered by participants, many of which were low-cost approaches:

- Free day at the dump. Participants noted this would reduce stigma.
- Scrap collection days.
- Require trash pickup.
- Curbside recycling.
- Master recycling program. A state grant was mentioned that is funded out of the State’s clean water tax.

- Volunteer initiative for people who need help (including elderly and people with disabilities).
- Voucher program. For example, each property receives a voucher to dispose of 4 tires a year and 3 mattresses. (Minneapolis has a similar program).
- Educational program. What's recyclable? How to recycle.
- Policies and ordinances around the number of vehicles in a yard and requiring up-to-date tabs.

### *Implications if nothing is done*

Implications generally fell into two categories:

#### **1) Increased environmental degradation.**

The rising cost of recycling and the decreasing economic return of recycling was mentioned as a concern for the future as well. It was indicated that if recycling and other programs become less economically profitable and available, we will see more accumulation of trash, garbage and junk. If affordable disposal isn't available, participants felt people will bury, dump or burn their items. If junk isn't removed, pollution of water via leeching is of public concern.

#### **2) Decreased appeal of Grand Marais - for residents and visitors.**

Participants expressed the many of our residents chose to move here for the appeal and nature-based life. Further accumulation of junk could deter residents from investing in their property and cause further deterioration. In addition, residents pay more to live here than in other small, rural towns in Minnesota.

## 3.2. Obstruction of public ways

### *Definition of the issue*

Overall participants didn't have a strong reaction or opinion on this topic. For all three groups the focus of this topic was unclear. All groups muddled around trying to determine what the concern is for Grand Marais and discussed a variety of issues, including:

- **Sidewalks:** Availability, deteriorated condition, maintenance. Participants expressed that they are passable or get rid of them. Specific areas mentioned included residential areas, near the library and near the Dairy Queen.
- **Snow maintenance:** This included sidewalk maintenance as well as distance from the curb and intersections. Residents expressed frustration with the plowing method that creates berms at the end of driveways and pushes the responsibility on residence.

- **Parking:** Cars are parked where they aren't supposed to be (e.g. on sidewalks, in downtown spaces such as ally-ways, in handicapped spaces, behind the Mayhew building).
- **Intersection visibility:** For some intersections you can't see the stop sign because of hedges, snow and vehicle parking.

#### *Root causes of the obstruction of public ways*

Root causes included people not wanting to walk far, lack of city maintenance, and needing more handicap parking, including at businesses such as grocery stores.

#### *City's role in addressing the obstruction of public ways*

The main roles mentioned included better cleaning of streets and removing of snow and maintaining or getting rid of sidewalks.

#### *Creative solutions to address the obstruction of public ways*

Creative solutions included:

- For snow removal: **Plow into the center** like in Ely and have a dump truck remove the snow.
- Parking outside the downtown corridor.
- Free parking trolley with the AEOA bus.
- City could rent (or buy) the parking lot across from Marathon.
- Recommended not to do electronic parking.
- In Duluth, no one complained in Canal Park after started paying for parking.

Note: Participants were also skeptical about the two-hour parking idea as people often spend the day downtown.

#### *Implications if nothing is done*

Overall, parking and lack of sidewalk maintenance were thought to have the largest implications if nothing was done with more falls and injuries cited as a possible outcome.

### 3.3 Obstruction of views

#### *Definition of the issue*

The primary concern cited by participants was being able to see Lake Superior when out and about. Overall:

- The strongest concern was over people **bringing in fill** to work to the view advantage and still be within 35'.
- Many participants were concerned about losing an existing view.
- No one mentioned a preference to increase the current 35' building limit in the residential area; and some would support decreasing that limit.
- Several participants felt that the rules apply differently to different people (e.g. when permits are given and who has to stop their project if they don't wait for a permit).
- Many participants were concerned that **variances create precedence** for the future that could then have negative implications.
- Some participants said there is a misunderstanding on the land-use permits and variances process (e.g. having to ask neighbors for input when it's with ordinance).
- Some participants also expressed the need for a **site-by-site analysis to increase the building code** in specific units of the downtown corridor allowing for economic growth to the downtown.

Overall the conversation was around buildings; trees, boats, etc. were also mentioned but were less of a concern than building construction.

Participants also feel obstruction of views is a growing concern for the community, "It's an increasing concern. The view is important. We want to see Lake Superior from the hillside. Keep the view. It's worth tons."

#### *Root causes of the obstruction of public views*

It was unclear where the 35' building height is measured: Is it at the lowest point on the lot? At the center?

An underlying value is the public visibility of and access to the lake when out and about. Participants overwhelmingly mentioned is important to Grand Marais.

#### *City's role in addressing the obstruction of public views*

The city's role is to create and enforce a clear ordinance with consistency. Of immediate concern was:

1. Clarify and address how much fill can be brought into a property.
2. The timeliness of the conversation and the future-impact of building height.

*Creative solutions to address the obstruction of public views*

Among the creative solutions were:

- Looking at other “hill-side” or “slope” towns for ordinance ideas.
- Consider a tiered approach like Lake Harriet.
- Lot-by-lot ordinances. There is a lot of variation based on the specific site.
- Increasing height in the downtown corridor could meet the competitive needs of housing, lodging, economic viability, etc.

*Implications if nothing is done:*

Overall, participants felt this is a very **timely topic** that, though challenging, needs to be addressed now. In particular, the city needs to address:

1. The downtown corridor for economic viability. Consider getting clear analysis with models of how far up the hill the view would be obstructed if building were allowed to be built higher on certain sites.
2. Residential area. Look at the fill ordinance and create clarity. Obstruction of view is a growing concern for community members. **Equity and care for local residents** were a large factor in that concern:
  - “If we do nothing, views will be obstructed. People with great financial means want to buy properties here. It feels like we are bending over backwards for tourists and people with money. People who are living and working can’t afford to keep up and don’t have money to invest.”
  - “It’s a different story now with the rental and VRBO options. **If we do nothing today, in five years we may not be able to have the conversation.**”
  - “People want to come here. We won’t be able to live in this community if this isn’t addressed now.”

#### 4. RECOMMENDATIONS

Of the three topic areas addressed during the focus groups, obstruction of views had the most permanence and was the timeliest for participants. Further research into types of ordinances and impact of building codes is recommended.

Additionally, clarity around amount of fill allowable at a building site and from where it is measured needs to be addressed.

Accumulation of trash and garbage was important to participants. In addressing this issue, consider creative solutions such as free day at the dump and vouchers for residents. Overall the scope of this issue seemed to be centered around only a few properties at the moment. However, participants expressed a future reality

where the concern could increase if creative solutions aren't implemented. The creative solutions suggested could be implemented without changing ordinances and build bridges with community members.

Obstruction of public ways was the vaguest for participants. Overall, safety and maintenance of sidewalks and parking availability and enforcement were of greatest concerns.

## APPENDIX 5.1 Focus group questions and opening script

### Explanation of the process

The City of Grand Marais conducted a Stewardship survey in 2019 recognizing that the behavior of its members and condition of its properties either contribute to or detract from community health. Following up on that survey, the City Council is interested in gaining your insights around the current state around three broad areas:

1. Accumulation of Trash & Garbage
2. Obstruction of Public Ways
3. Obstruction of Views

Over the next 90-minutes, we have a series of questions that we'll be gathering your insights on. We want to learn from you both the positive and the negative. The goal from today is to gather information for the City Council as it reviews city code and enforcement.

### Draft questions. Roughly 30 min per section:

#### Accumulation of Trash & Garbage

1. Some people have expressed concern about the accumulation of trash and garbage. Do you share those concerns? PROBE: yes responses to understand specific concern. From your perspective, what is "accumulation of trash and garbage?" What is the magnitude of the issue (annoyance versus major issue)? What is the root cause of the issue from your perspective?
2. What do you see as the city's role in addressing the issue? PROBE: Do you have specific suggestions as to what the city might do to improve the current situation while supporting all community members? What is needed to support that?
3. What are the implications if nothing is done?
4. Who else needs to be involved or represented in this discussion?

#### Obstruction of Public Ways

1. Some have expressed concern about the obstruction of public ways. Do you share those concerns? PROBE: yes responses to understand specific concern. From your perspective, what is "obstruction of public ways?" What is the magnitude of the problem (annoyance versus major issue)? What is the root cause of the issue from your perspective?
2. What do you see as the city's role in addressing the issue? PROBE: Do you have specific suggestions as to what the city might do to improve the current situation while supporting all community members? What is needed to support that?
3. What are the implications if nothing is done?
4. Who else needs to be involved or represented in this discussion?

## Obstruction of Views

1. Some have expressed concern about the obstruction of views. Do you share those concerns? PROBE: yes responses to understand specific concern. From your perspective, what is “obstruction of views?” What is the magnitude of the problem (annoyance versus major issue)? What is the root cause of the issue from your perspective?
2. What do you see as the city’s role in addressing the issue? PROBE: Do you have specific suggestions as to what the city might do to improve the current situation while supporting all community members? what is needed to support that?
3. What are the implications if nothing is done?
4. Who else needs to be involved or represented in this discussion?

## APPENDIX 5.2 Invitation to focus group discussion



### Invitation to Focus Group Discussion

**Contact:** Patrick Knight, Communications  
Director  
**Office:** 218-387-1848  
**Email:** [patrick@grandmarais.city](mailto:patrick@grandmarais.city)

January 29, 2020

In 2019 The City of Grand Marais initiated a public engagement process using a number of methods to gauge the community's assessment of how our behaviors and the condition of our properties either contribute to or detract from community health.

Following up on the results of those engagements, we are holding focus-group sessions to gain insights about the current state around three broad areas:

1. Accumulation of Trash & Garbage
2. Obstruction of Public Ways
3. Obstruction of Views

In an effort to engage a cross section of the community, we are reaching out to your organization to invite 1-2 of your members to participate in the focus groups. Please note:

1. Participants must be residents of the City of Grand Marais.
2. We are striving to reach a diverse group of Grand Marais citizens. Examples of diversity include:
  - a. Neighborhood of residence
  - b. Age, gender, race and ethnicity
  - c. Economic status
  - d. Family and marital status

The focus groups will be held on February 18 at the City Hall. Participants can choose to attend the afternoon or evening session:

- a. February 18, 3:15-4:45 pm
- b. February 18, 5:45-7:15 pm

To confirm your participation or for more information, please contact Patrick Knight at 218-387-1848 or email [patrick@grandmarais.city](mailto:patrick@grandmarais.city)

## 5.5 Facilitator discussion notes

	Focus Group A	Focus Group B	Focus Group C	Summary
1.1 Some people have expressed concern about the accumulation fo T&G. Do you share those concerns?	<p>-yes</p> <p>- no (changed to a yes)</p>	<p>- don't see trash, see "junk"-vehicles, stuff not used &amp; stored outside. It's not a huge problem- just a few people.</p> <p>-Not in my neighborhood - very little junk and you can't see it.</p>	<p>-City does a fairly good job</p> <p>-GM has tidiest, cleanest properties I've seen in a very long time, especially compared to other town. Some buckets of town have neglectful strewing of objects. But the problem isn't huge. It's sometimes places that don't have a garage and outside is the only place to store things. It's unsightly, but perhaps the way to help isn't punative.</p> <p>-Blue barrels. Al Tanger from the Lions puts out and empties weekly 30 recycling barrels around don. 2x in the summer volunteers meet behind the school to sort. It's mostly good.</p> <p>-City also has mutt mitts. 2-3 businesses donate \$ for mitts. Visitors often say th city and the trails in rec park are clean.</p> <p>-Overall, no. It's not a problem.</p> <p>-We are talking about 2 different issues - garbage vs stuff. People are collectors. Fine if tidy. Downtown is clean overall. Neighborhoods get forgotten. Garbage blows down roads, especially around long-term rentals. But good overall.</p> <p>-I do share the concern. There is a difference between garbage and accumulation. Cost of disposal if something isn't usable is a barrier. What do you do? Financial barriers can be helped. Recycling isn't always recycling.</p> <p>-Electronics and things used to be free.</p> <p>-Recycling center - cardboard only bins have trash in them. People don't follow the recycling rules.</p> <p>-Superior has curbside recycling and garbace and it's convenient. Our recycling isn't convenient. The cost for curbside might be more expensive- but what is that cost vs the cost of employing people at the recycling center?</p>	<p>-Overall: not large issue. Trash itself. Garbage does fly around or get carried away by seagulls.</p> <p>- "Junk" was the issue - "things that aren't used or don't move"</p>

<p>1.2 From your perspective what is T&amp;G</p>	<p>-Junk cars, trikes, abundance, disarray that is visible  -I don't see garbage but a lot of cars that don't work  - Logs feel industrial, but that doesn't bother me  -This is about cars that don't move = junk vehicles</p>	<p>- To me it's junk cars that are not moved in years. It's a boat falling off a trailer that's been sitting there for 20 years in the open;  - to me the issues is the visibility of it, it not being used (things that don't run)</p>	<p>-T&amp;G is something that has little value. But value to some is sentimental. Sometimes it's priceless to someone but not with \$. If you have it in your yard you should have a fence. I pay taxes. It's my yard. Neighbors shouldn't have to see it.  -Eye-sores may devalue your property. Clean-up days &amp; incentive days might help. Older people might not be able to afford disposal.  -Forest roads have closed so trash doesn't get dumped.  -There used to be a free day - now we are charged.  -Thrift stores also get trash dumped.  -Brush pile by the water tower got closed because of misuse.  -Recycling center hours are too few. It's difficult for working people to get there.  -I wouldn't want to give value or say you can't have something but it should be behind a fence or under a tent. I want to be able to do what I want to do. If you tell people it has to be on the side of a building and it doesn't fit, they have to rent a space. But that is expensive and unavailable. If can't fit, can there be exceptions?  -I look at a trailer that's used not as trash. But if it is long neglected then it's a concern. Is something used or just there?  -Trash in the woods is happening. We need to help and incentivise so people want to get rid of things properly.  -Is it an economic issue or is someone a hoarder? We need to have compassion.  -Value. Cans are \$0.25/pound. Can tops get sent in and \$ is given to scouts.  -Recycling center takes what has value and resells; can it take more recycling that isn't profitable but would keep things out of the dump?  -The seagull definition: Fight with fox over trash  -It's subjective: Value is odd to put on it. Pallets of bricks = a lot of value, but an eyesore? Too much stuff is effecting property values. But property values are at an all-time high. Properties go for more than listed. What's best for city? - Pride and ego of those with the city is getting in the way. They don't want to be embarrassed and take personally properties that are not managed properly.  -RVs and motorhomes were used as a lead in on a survey. Some who have lived here forever have RVs in their yards. Some new people come and don't prefer it. But, it is our heritage.  - I've participated in other city governments. Fences could be 3' in front x 4' on the side x 6' in back (Minneapolis); cars had to be covered and have a current registration; public harm to health was a concern and not allowed.  -2 angles: be person to say to neighbor you're going to get a fine and you have to change; You also have to be willing to trust the current city organization to reinforce when it's a subjective issue. One person's trash is another person's treasure.  -Property values. We are a tourist town. We don't have a problem attracting people to buy properties. What's important? Be liked or public health? My opinion isn't more important than someone else's. But health concerns are an issue.  -We need compassion - instead of attacking and fining. See what's going on. Might be able to help.  -Costs are high. Disposal of a printer and TV is \$25. Buck's takes paint.  -Hazard collection now has a charge.  -Pay for service - do I just put in the garage? I have to pay to be responsible.  -Free pick up days. I don't mind seeing taxes go up for it. It's beneficial to the whole community. Collective disposal vs. public shaming. Decrease animosity.  -Let's not divide the community - the survey was the most horrible thing I've seen. People have intentions behind what's being asked. Don't create tensions.  -Refuse happens more in neighborhoods. There's a rental trailer near me that's been there for 27 years. It always has trash - doesn't matter who is renting. I'd rather have a short-term rental - they are gone in a week and well-kept properties. Some people are hoarding. If something is given away, they'll take it. I have 2 sheds that need cleaning, but it's hidden.  Temporary vs. permanent piles which sometimes multiply. That's the issue.  -Should have a distinction to address that people living in RVs. People are</p>	<p>-Overall: not large issue. Trash itself. Garbage does fly around or get carried away by seagulls.  - "Junk" was the issue - "things that aren't used or don't move"  -Temporary vs. permanent piles (that sometimes multiply)  -Things that don't have value - but value is tricky because value could be sentimental vs. monetary  -Being able to see it is an issue (you can have what you want but neighbors shouldn't have to see it)  -Anything that is an environmental/health hazard is an issue (e.g. cars that had oil and gas...; paint; anything that could leech into the watershed)  -Things need to be disposed of. When costs are high, people dump it in the woods, bury it, put it in other people's trash bins, dump it at the recycling center, and at thrift stores.  -Issue is abundance...many things that don't move in the yard</p>
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1.3 What is the magnitude of the issue?	<ul style="list-style-type: none"> <li>- Not many spots</li> <li>- Unsure of the extent of the issue. Only a few properties have a large accumulation.</li> </ul>	<ul style="list-style-type: none"> <li>-minor (not a lot of properties-it's not super prevalent)</li> <li>-I wouldn't like it if I lived near it and wish it wasn't visible</li> </ul>	<ul style="list-style-type: none"> <li>-Not widespread now. But the costs keep increasing to get rid of things and to recycle so the problem could increase.</li> </ul>	<ul style="list-style-type: none"> <li>-It's not a lot of properties</li> <li>-not widespread</li> <li>-Significant issue on a limited number of properties</li> </ul>
1.4 What is the root cause from your perspective	<ul style="list-style-type: none"> <li>-Fear of not enough.</li> <li>-Not enough land (personal property); small pieces of property</li> <li>-Collecting things in general. Just having to collect <ul style="list-style-type: none"> <li>- hoarding. I don't care what happens on the inside. But the outside affects the aesthetic and property values.</li> </ul> </li> <li>-Places of poverty are often places of accumulation.</li> <li>-Wanting parts of projects (that may never be done)</li> </ul>	<ul style="list-style-type: none"> <li>-collectors</li> <li>-society overall - we have too much stuff. People hunt, gather, keep and store stuff they don't use</li> </ul>	<ul style="list-style-type: none"> <li>-hoarding</li> <li>-cost to dispose of property is high</li> </ul>	<ul style="list-style-type: none"> <li>-Hoarding and collecting</li> <li>-Cost of disposal</li> <li>-lack of disposal options</li> <li>- Fear of not having enough (arising out of poverty)</li> <li>-availability of storage (both on personal property and for rent)</li> </ul>
2.1 What do you see as the city's role in addressing the issue?	<ul style="list-style-type: none"> <li>-The County has tried to address the issue in some cases. One property built a fence but the environmental issue is still there</li> <li>-Zoning protects us <ul style="list-style-type: none"> <li>- City ordinance - prevent and enforce. The city has been reluctant in the past.</li> </ul> </li> <li>-Staff time is a challenge.</li> <li>- Educate. Inform. Fine. Jail.</li> </ul>	<ul style="list-style-type: none"> <li>-Safety: Oil in drums, things leaking out of old vehicles.</li> <li>-If it isn't environmentally friendly it needs to be addressed</li> </ul>	<ul style="list-style-type: none"> <li>Businesses - could support electronic waste collection. Collaborate with Northshore Waste (akin to mutt mitts program).</li> <li>-Why not free? Are they trying to make money or cover costs? Best buy takes old receivers.</li> <li>-What resources are in other places and not in this area?</li> </ul>	<ul style="list-style-type: none"> <li>-compassion</li> <li>- make a plan with the person before punitive</li> <li>- if we have an ordinance, enforce it</li> <li>-creative solutions</li> </ul>
2.2 What creative solutions have you seen?	<ul style="list-style-type: none"> <li>-Other places enforce and don't allow accumulation of junk.</li> <li>-In the past the county had a burning lot that worked for awhile</li> <li>-Help people who live in town get rid of their stuff <ul style="list-style-type: none"> <li>- Not sure whose responsibility this is. In the current cases people didn't inherit the junk. It isn't the city's responsibility to get rid of it.</li> </ul> </li> <li>-Free day at the dump. Can we take on that responsibility? Are there that many people?</li> <li>-A free day would take the stigma off of a few (akin to Ruby's Pantry)</li> </ul>	<ul style="list-style-type: none"> <li>-Junk collection days might help</li> <li>-scrap collection days</li> </ul>	<ul style="list-style-type: none"> <li>-free days</li> <li>-Require people to have trash pickup.</li> <li>-vouchers. E.g. annually: 4 tires, 3 mattresses,</li> <li>-educational programs - what's recyclable? How to recycle.</li> <li>-Track pickup with recycling on the same day.</li> <li>-old oil space</li> <li>-master recycling program - grant funded by state. Clean water tax</li> <li>-volunteer initiative for people who need help (including elderly and people with disabilities)</li> </ul>	<ul style="list-style-type: none"> <li>-junk collection days</li> <li>- vouchers</li> <li>-policies and ordinances around fencing, valid registration of vehicles, and storage</li> <li>-requiring trash pick-up</li> <li>-helping people (physically helping people move things- or coordinating volunteers)</li> </ul>
2.3 What resources are needed to support that?				<ul style="list-style-type: none"> <li>-Some people brought up supporting a tax increase for trash pickup and vouchers</li> </ul>

<p>3. What are the implications if nothing is done?</p>	<p>Property values decrease overall          -Property values decrease for the neighbors          -Junk washing into water &amp; wells          - polluting well water- Aesthetics          - chosen to be here for an aesthetic          - pay more to live here.          -Nature-based life here.          -Could attract more accumulation of T&amp;G if not addressed.          -Could deter wealthy people from coming to invest in property          -Could deter residents from investing in property -Future of further deterioration</p>	<p>-Don't see it getting worse- but it depends on the economy. If people can't afford to use North Shore Wast, will it get worse?          -Trash and cars are different issues. Junk is our problem.</p>	<p>-Environmentally unsound not to dipose of properly. Cars in yards could have old gas leaking. If we care about the environment, it can't just be about money.          -Why pay \$20 if you could burn or bury something?          -Might lose the options we have if those options aren't cared for - like the brush pile (but that was a health concern at the hospital and school)          -Downtown - people dump their trash in business and the public lot dumpsters.</p>	<p>Property values decrease overall          -Property values decrease for the neighbors          -Junk washing into water &amp; wells (leeching)          - polluting well water          -people will bury, dump or burn the items if can't have affordable disposal          - Aesthetics          - chosen to be here for an aesthetic          - pay more to live here.          -Nature-based life here.          -Could attract more accumulation of T&amp;G if not addressed.          -Could deter wealthy people from coming to invest in property          -Could deter residents from investing in property - Future of further deterioration</p>
<p>4. Who else needs to be involved or represented in this discussion?</p>	<p>County board has struggled with this on the east end/Old Shore Road</p>	<p>-Who does this fall under? Who is in charge of enforcing?</p>	<p>-Law enforcement - enforce our current ordinances. We already have some.          -Northshore waste          -Recycling center</p>	<p>-Law enforcement - enforce our current ordinances. We already have some.          -Northshore waste          -Recycling center</p>
<p>5. Other</p>	<p>Dog mitts work at the rec park -Recycling of more plastics would be nice (#5)- Dogs digging holes at the horse park and owners not picking up waste</p>			<p>volunteers are doing the downtown recycling          - feeling that the problem would increase as costs to dispose of items increases          -value that not all decisions should be monetary (i.e. even if it is expensive, the environment is worth protecting - recycling even more, get rid of cars that are leeching..._          -desire and space to store RVs and boats (people are worried this could cause them they would have to find places off property to store recreational vehicles)          -as homes are expanded or built, what are the storage requirements (i.e. garages)</p>

Obstruction of Public Ways				
	Focus Group A	Focus Group B	Focus group C	summary
1.1 Some people have expressed concern about obstruction of public ways. Do you share those concerns?	-eh -eh	eh, not sure what it is	overall not sure what it is -outstanding job downtown removing snow; hillside gets forgotten and people live across the highway. Personal properties have nowhere to go with the snow.	-overall not a strong gut reaction - many blank faces on what it was
1.2 From your perspective what is OPW	- maybe parking in the winter; it is better this year with the new ordinance -alley obstruction during summer especially at the Mayhew hotel check-in location and the area between the bank and Sivertson Gallery -Pharmacy alley needs maintenance - lots of potholes	-3rd Ave - junk vehicles on sidewalk & I have to get around it. -it's not a car parked for 20 minutes, but the one that doesn't move. -Snow may have been an issue in the past and I'm glad for calendar parking	-Sidewalks - people blocking streets with snow -sidewalks suck. Summer & winter. They are dangerous. Need to fix them or get rid of them. Including 2 blocks up from downtown. They are deteriorated. Downtown next to Dairy Queen and the library they are awful. -trees and shrubs block sidewalks in some areas. -cars are parked on sidewalks in some places. -intersections: Can't see when up to stop sign because of hedges, snow, vehicles -plowing distance from the curb	-Sidewalks - people blocking streets with snow -sidewalks suck. Summer & winter. They are dangerous. Need to fix them or get rid of them. Including 2 blocks up from downtown. They are deteriorated. Downtown next to Dairy Queen and the library they are awful. -trees and shrubs block sidewalks in some areas. -cars are parked on sidewalks in some places. -intersections: Can't see when up to stop sign because of hedges, snow, vehicles -people parking where they are not supposed to park downtown (e.g. ally ways, between Sivertson and the bank, handicapped spaces; behind Mayhew building)
1.3 What is the magnitude of the issue?	-pretty intense downtown behind Wisconsin; deliveries can't be made because people are parked in the way -The magnitude of the parking problem is higher for residents who want to just pop in.	-small	-	-moderate overall. Sidewalks are an issue - need to be passable or get rid of them (residential area and by library, Dairy Queen); Snow maintenance is an issue - both cleaning of sidewalks and the distance from the curb, and intersections
1.4 What is the root cause from your perspective	-Habit & entitlement -other people do it -Handicap parking - not enough of it (e.g. in front of Grandma Rays); need more at grocery stores -need to post handicap parking sign above ground			-People don't want to walk far -Maintenance (lack of) -handicap parking - need more at grocery stores
2.1 What do you see as the city's role in addressing the issue?	-Enforcement (people are used to ultimate freedom and entitlement)	-Parking ordinance was good. - not sure what happens if a car doesn't move -best approach would be if community members said something. Could we encourage the way we are doing th aprking ordinance - like an info sheet? -Soft warnings are a start		-better cleaning of streets and removing of snow -maintain or get rid of sidewalks

2.2 What creative solutions have you seen?	<ul style="list-style-type: none"> <li>- parking outside of the downtown corridor is needed</li> <li>- free parking trolley with the AEOA bus</li> <li>-could the city rent the lot across from marathon station (or buy it?)</li> <li>-don't do electronic parking</li> <li>-no one complained in canal park after started paying for parking</li> </ul>		<p>City &amp; county - look at other places</p> <p>-for snow removal: Plow to the center like Ely and have a dump truck remove the snow.</p>	<ul style="list-style-type: none"> <li>- parking outside of the downtown corridor is needed</li> <li>- free parking trolley with the AEOA bus</li> <li>-could the city rent the lot across from marathon station (or buy it?)</li> <li>-don't do electronic parking</li> <li>-no one complained in canal park after started paying for parking</li> <li>-for snow removal: Plow to the center like Ely and have a dump truck remove the snow.</li> </ul>
2.3 What resources are needed to support that?	<p>-Parking policy committee: I get the 15 minute limit in front of the liquor store and handicap parking, but the 2 hours limit. Will we just be making a parking suffel? Does it actually eliminate the problem? People stay downtown for more than a few hours.</p>			<p>-2 hour limit didn't seem like it would help</p>
3. What are the implications if nothing is done?	<ul style="list-style-type: none"> <li>-More handicap people will fall</li> <li>-More anxiety - adds to the intensity</li> <li>-clogged arteries cause heart attacks</li> </ul>	<p>-The problem will escalate - people will get angry.</p>		<ul style="list-style-type: none"> <li>-more frustration when parking, walking and driving is obstructed</li> <li>-more falls/injuries</li> </ul>
4. Who else needs to be involved or represented in this discussion?	<p>County: they own some of the roadways - 5th ave W</p>		<p>Law enforcement county engineer snowplowing</p>	<p>"Law enforcement county engineer snowplowing"</p>
5. Other				

Obstruction of Views				
	Group A	Focus Group B	Focus Group C	summary
1.1 Some people have expressed concern about obstruction of views. Do you share those concerns?	<ul style="list-style-type: none"> <li>- Yes. High buildings should be restricted.</li> <li>-I have the opposite view - whose view would you be restricting? If we went up 5 blocks? How far up the hill would the view be restricted? We need a data driven approach with models, for example for the City Hall space.</li> </ul>	<ul style="list-style-type: none"> <li>- What should you be able to see?</li> </ul>	<ul style="list-style-type: none"> <li>-Depends. There is some construction with people getting a permit after the fact and then they are allowed to continue. That isn't right. Should have to follow the rules.</li> <li>-Feels like it matters who you are. Some people have to wait for a permit and some don't.</li> <li>-Important: fence ordinance, keep it.</li> <li>-3 story house is within guidelines. Keep that guideline - but what is the starting point?</li> <li>-variances create precedence, that's not always good</li> <li>-sometimes the foundation is up to code, but people build out beyond the cement with the wood structure.</li> <li>-views - 2019 properties. They are within the ordinance.</li> <li>-If you want make your property a rental you have to ask the neighbors. But if you are within the ordinance, why do you have to ask?</li> <li>-view from where, the roof?</li> <li>-The mountain ash tree at the brewery obstructs views. It's not just buildings. Boats in yards too.</li> </ul>	<ul style="list-style-type: none"> <li>-Primary concern was being able to see Lake Superior - even when out and about</li> <li>-no one mentioned a preference to increase the current 35' limit in the residential area; and some would support decreasing</li> <li>-concern about losing an existing view</li> <li>-strongest concern was if people bring in fill to work to the view advantage and still be within 35'</li> <li>-Rules apply differently to different people (e.g. when permits are given, who has to stop their project if they don't wait for a permit</li> <li>-variances create precedence - people didn't like that</li> <li>-misunderstanding on land-use permits and variances process (e.g. having to ask neighbors for input when it's within an ordinance)</li> <li>-need data to see what the actual affect would be if increased the building height in certain downtown locations</li> </ul>
1.2 From your perspective what is Obstruction of views	<ul style="list-style-type: none"> <li>- More density downtown could be good. It could limit sprawling.</li> <li>-Can currently be 5ft higher in residential than commercial</li> <li>-the idea that everyone will have a view is unrealistic</li> <li>-flow and aesthetics are key here.</li> </ul>		<ul style="list-style-type: none"> <li>-the issue: 35' in residential. Should not be able to bring in fill to start at the highest point. Is it at lowest point? At building site? At center? What is the current ordinance?</li> <li>-trees next to lake walk. Why were they planted along the shoreline? They will obstruct our view.</li> </ul>	<ul style="list-style-type: none"> <li>-mostly it was around buildings; trees, boats, etc were also mentioned.</li> <li>-value of wanting to see the lake when out and about</li> </ul>
1.3 What is the magnitude of the issue?	<ul style="list-style-type: none"> <li>-the magnitude of the issue is higher in residential</li> <li>- people buy a property thinking they have a few and now they don't</li> </ul>	<ul style="list-style-type: none"> <li>-If someone bought a place and could see Lake Superior and someone put something between you and the lake, that's a problem.</li> <li>-how much do I own (the airspace above my home)</li> <li>-I wouldn't like if my neighbor build up and I couldn't see, but if it is within the ordinance, I'd have to be fine with it.</li> <li>- They bought the lot, not the home.</li> <li>-What about trees? Can I plant trees along my property line?</li> <li>-It is a growing concern.</li> <li>-I'm worried it will continue.</li> </ul>	<ul style="list-style-type: none"> <li>-It's an increasing concern. The view is important. We want to see Lake Superior from the hillside. Keep the view. It's worth tons.</li> </ul>	<ul style="list-style-type: none"> <li>-growing concern</li> </ul>
1.4 What is the root cause from your perspective	<ul style="list-style-type: none"> <li>-The people complaining don't even live near the new buildings; is it really an obstruction of view or the look they don't like?</li> </ul>	<ul style="list-style-type: none"> <li>-All of us want a view of the lake - when we are out and about we want to be able to see the lake. Whether we can see if from our living room is a different question.</li> </ul>		

Obstruction of Views				
2.1 What do you see as the city's role in addressing the issue?	- Request for variance and send a letter to the neighbors	-Enforce ordinance -Look at the ordinance and make sure you can't fill to the highest point and have a new build count from there. -Flooding is only going to get greater		- enforce ordinance -clarity around fill and make sure you can't fill to the highest point -flooding is only going to get greater
2.2 What creative solutions have you seen?	-Density (building up) would create more of an urban living environment	- Are people using fill to the highest point on their property then counting the 35 feet? That is wrong. -Density might make sense for tax capacity and housing -What about a pedestrian light by the donut shop 4-way?	-Lake Harriet - they had a tiered ordinance for the height of homes. Buildings had to be lower close to the lake and can increase going up. -what do other slope towns do?	-tiered ordinance -look at other slope towns - look at density options for tax capacity and housing
2.3 What resources are needed to support that?	- keep the 3 story in residential area for sure - or go lower than 3 stories -we have great resources to remember from the Hwy 61 project: CJ the landscape architect; the designs don't come out of nowhere. Pictures are always useful and fun. Share traditional scandinavian architecture. Could share this more broadly. -aesthetics is who we are. -when buildings are built, require parking as a criteria and consider traffic flow	-If you change the ordinance - consider it by property (e.g. the city call lot); -Would a denser higher building provide a greater good gain for the greater good loss of views? E.g. Long-term housing, apartments; Require parking -Traffic control: Where is the flow? Consider if something is developed.		-consider ordinance by property
3. What are the implications if nothing is done?	- We have competitive needs: housing, lodging, etc. If could go up a few more stories could increase economic viability. -in a 4 block downtown it is tough to be economically viable -Developers could to city hall if we could go higher; not sure how many stories would you need? -We wouldn't be as pretty of a town if people build higher - go down to 2 stories -density might help with housing	-More fill could be brought in (and this wouldn't be good)	-If we do nothing, views will be obstructed. People with great financial means want to buy properties here. Feels like we are bending over backwards for tourists and people with \$. People who are living and working can't afford to keep up and don't have \$. -It's a different story now with the rental/VRBO options. If we do nothing today, in 5 years we may not be able to have the conversation. -we are "on the radar" as the best small town. People want to come here. We won't be able to live in this community if this isn't addressed now.	-Economic viability -VRBO/rentals have changed the conversation
4. Who else needs to be involved or represented in this discussion?		-High school and junior high students	builders -county has only a land use not a building permit	
5. Other	-whatever you do, don't experiment during the high summer season	-Is there a time place - wait so long before changes? -nothing can stay the same. If it is the right time to change, then I'm open. Someone will be unhappy. But we may need to change again.	-Keep short-term rentals in commercial district.	

	<b>Focus Group A</b>	<b>Focus Group B</b>	<b>Focus Group C</b>
Date	2/18	2/18	3/9
Location	city hall	city hall	city hall
Males		1	3
Females	2	2	3
homeowners	1 single family; 1	2 single family; 1	6 single family
age	60; 80	2 50s; 1 60s	40; 2 50s; 2 60s; 70
all neighborhood chose to make G	business owners raised kids here	retirees	people from grand mararis



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April 24, 2020

Mike Roth  
City Administrator  
City of Grand Marais  
15 North Broadway  
Grand Marais, MN 55604

## **GRAND MARAIS CITY HALL/MUNICIPAL LIQUOR STORE PROPOSAL FOR PROFESSIONAL DESIGN SERVICES**

LHB is pleased to provide this proposal for professional architectural and engineering design services required for the construction of a new the Grand Marais City Hall/Municipal Liquor Store.

### **PROPOSAL ASSUMPTIONS**

1. This proposal assumes a \$5,000,000 construction budget.
2. The proposal includes the following design phases - Schematic Design, Design Development, Construction Documentation and Construction Administration.
3. Project scope is defined in the approved Pre-Design Study.
4. LHB will provide the following design services:
  - a. Civil Engineering
  - b. Architectural Design
  - c. Interior Design
  - d. Structural Engineering
  - e. Mechanical Engineering
  - f. Electrical Engineering
  - g. Technology & Security Systems Engineering
5. The City of Grand Marais will provide the following:
  - a. Site Survey
  - b. Geotechnical Investigations
  - c. Construction Phase Testing
  - d. Environmental Testing
6. The following Additional services, are not included in the fee proposal at this time;
  - a. Furniture, Fixture & Equipment (FF&E), design & procurement services.
  - b. Fast track or multiple bid packages
  - c. Value Engineering analysis
  - d. Commissioning services
7. Owner and Architect agreement terms will be based on the AIA B101-2007 Standard Contract.

8. Project Delivery will be by Construction Manager at Risk with a Guaranteed Maximum Price.
9. Cost-estimating will be provided by the selected Construction Manager at the end of each design phase.
10. Plans will be submitted to the Owner at the completion of each design phase for review and approval to proceed to the next phase. In addition, plans will be submitted to the CM at the completion of each design phase for pricing and subsequent bidding to sub-contractors.

## **FEE PROPOSAL**

### Basic Design Services:

Compensation for the above services will be provided for a lump sum of Three Hundred Fifty Thousand Dollars (\$350,000). Reimbursable expenses, including mileage, postage and printing are in addition will be included. We recommend you budget \$2,500 for reimbursable expenses.

### Additional Services:

Other services such as commissioning or furniture selection may be provided by LHB as requested and agreed to by the City of Grand Marais.

### **Design Services & Fee Summary**

Schematic Design	15%	\$ 52,500
Design Development	25%	\$ 87,500
Construction Documents	35%	\$ 122,500
Construction Administration	25%	\$ 87,500
<b>Total Basic Services</b>	<b>100%</b>	<b>\$350,000 lump sum</b>
<b>Basic Services Reimbursable Expenses</b>		<b>\$ 2,500 estimated</b>

We appreciate the opportunity to continue working with you on the design and construction of the new Grand Marais City Hall and Municipal Liquor Store and we look forward to a successful project.

LHB



**MICHAEL FISCHER, AIA, LEED AP**  
**PROJECT PRINCIPAL**

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c: LHB File # 190629

## **Approved Minutes-Park and Recreation Board**

**Tuesday, March 3<sup>rd</sup>, 2020**

**Members Present:** Sally Berg, Craig Schulte, Jennifer Stoltz and Steve Aldrich

**Members Absent:** Rita Hinchman

**Staff Present:** Dave Tersteeg and Samantha Wallner

**Call to Order:** Berg called the meeting to order at 4:46pm

### **Additions / Approval to Agenda and February minutes:**

Motion by Aldrich to approve the March agenda, second by Stoltz; all ayes, agenda approved. Motion by Aldrich to approve February minutes, second by Schulte; all ayes, February minutes approved.

**Guests:** Brian Larson

### **Special Event Application-Marxen birthday party:**

Tala Marxen has submitted an event application for the use of the area behind the gate near Sweethearts Bluff and the sledding hill for her 50<sup>th</sup> birthday/Family reunion on July 18<sup>th</sup>. Estimated number of people ranges from 100 -150. The host would provide tent, tables and all clean-up including garbage and recycling. One stipulation before approving the event is that the host would provide proof of insurance prior to the event with the City of Grand Marais names as an additional insured in the amount of \$500,000. A motion was made by Schulte to approve the application, second by Aldrich. All ayes, motion approved.

### **Golf Report-2020 Rates:**

Jones was not able to attend the meeting, but a list of 2020 rate suggestions from Jones was reviewed. The board discussed the rates and they all agreed that the listed rates looked good. They also discussed a discount for city residents whose taxes are already supporting the course and a \$5 off coupon for campers. A motion was made by Aldrich to approve the 2020 rates with the addition of a city resident discount of 15% on all rates and a \$5 off 9-hole camper coupon, second by Schulte. All ayes, motion passed. Aldrich also requested staff continue to explore promotions and specials, including twilight rates and partnering with other courses.

### **Camper/Boater Issues and Concerns:**

None

### **City Council Report:**

Schulte reported on recent discussions involving the dog pound and its relocation. The City and County are working on where the dog pound will be relocated or who actually will be paying for it. One option discussed was to locate it in the EDA business park and share a lot that is being looked at for a potential municipal, PV solar farm. He also gave a brief overview of the City hall/ Liquor store building project and confirmed the council is moving forward with concepts keeping them in the same location.

### **Parks and Rec Report:**

**Reservation Policy:** At our last meeting we continued the discussion about a better way to handle reservations and consensus formed around a policy that allows for booking 6-months ahead of the current date. The policy could be implemented this season in anticipation of the 2021 booking season and would effectively disperse demand across the winter and spring calendar, rather than continue to overload the system on opening day around the first of January each year.

A 6-months-ahead policy is already in place for most national park campgrounds. One important detail to note with this policy is the ability to book for up to 14 nights on reservable sites and therefore effectively reserve dates that are in advance of the 6-month ahead current date. Let's say you can book August 1<sup>st</sup> starting February 1<sup>st</sup>, but you could also book 8/1 – 8/14 should you choose to stay 14 nights in that site at the beginning of August. This "loop hole" with the 6-months ahead window has created hardship for the national parks, esp. when savvy users later change their dates to

reflect their actual intended nights of stay. One suggestion to counter this practice would be a hefty fee associated with date changes (\$50-\$100).

**Project 61 highway construction update:**

The intersection of 8<sup>th</sup> Avenue and Hwy. 61 is scheduled to be reconstructed beginning this May and concluding in July. Our sign on the corner is partially in the right-of-way and will need to be removed and possibly relocated in April. Detailed traffic flow/signage plans from MN/DoT show the 8<sup>th</sup> Ave intersection will maintain single lane traffic in the southern lane controlled by 3 temporary stop lights – one on either side of the lane and one at the top of the rec park hill for those exiting the park. The northern lane, as well as access to 8<sup>th</sup> Ave North (heading up the hill from the park), will be closed for the majority of the May - July timeline.

Perhaps the work that will be most impactful begins August 3<sup>rd</sup> west of town. All highway traffic from the west will be detoured up County Rd. 7 out by Cascade State Park so that the box culvert at the Fall River can be replaced. Our guests will have to come down 8<sup>th</sup> Ave North, from County Rd. 7, to access the park. The closure is expected to be in place for the month of August, 2020.

There is a work group actively planning for communications, marketing and alternate route signage during the multi-year highway project. 2021 will be the season of significant work east of 8<sup>th</sup> Ave and throughout the downtown corridor, including a complete closure of the highway from the 3<sup>rd</sup> Ave West (the brewery) to Broadway (the stoplights) for a period of time.

Another piece of the highway project we are anticipating is the construction of “The Landing” in the Community Connection corner next to the North House. As more detailed plans for The Landing with George Morrison themed arbor, retaining wall and steps are developed they will be shared and reviewed with the Park Board. A significant portion of park capital funds has been earmarked for The Landing.

**Seasonal Staff:**

Recall letters have been sent to seasonal staff and we should have a good idea of who is returning by mid-March. Several openings for seasonal positions are anticipated and will be widely publicized soon. Starting pay for these seasonal positions is \$13.66 - \$14.17 / hr., with flexible part-time and/or full-time schedules beginning in May.

**Adjourn**

Berg adjourned the meeting at 5:48. These minutes will be reviewed for approval at the April meeting.

**April meeting is 4/21 at 4:00pm via video conference.**

**Cook County-Grand Marais Economic Development Authority**  
**March 10, 2020 – Grand Marais City Hall**

**Present:** Board members Scott Harrison, Heidi Doo-Kirk, Howard Hedstrom, Anton Moody, Bev Green, Hal Greenwood, Carol Mork

**Others present:** Mary Somnis, Pat Campanaro, Jeff Corey of One Roof Housing, Carrie Johnson, Marja Erickson, and Dean Farnam of the Cook County Historical Society, Gary Nesgoda and Rhonda Silence

Meeting called to order by Hedstrom at 4:00 p.m. No public comment.

**Agenda & Minutes**

*Motion by Greenwood second by Doo-Kirk to approve the agenda with addition of discussion of a business development grant request. Motion carried, all ayes.*

Minutes of February 11, 2020 meeting reviewed, and minor corrections suggested. Somnis will make those corrections. *Motion by Green, second by Mork to approve February 11, 2020 minutes with corrections. Motion carried, all ayes.*

**NEW BUSINESS**

**Consider request from One Roof Housing for funding**

Jeff Corey gave an update and answered questions about the One Roof Housing request for funding support to enable them to reduce the price of the remaining two homes for sale at Nordic Star. This was discussed at the February 11, 2020 EDA meeting and there were several questions.

Included in the EDA board packet were answers from Jim Philbin of One Roof on buyer demographics, what marketing efforts have been taking place, carrying costs of vacant homes, and information on sources and uses of funds to date.

To the question of whether there are buyers “in the chute” to purchase the homes at the lower price, Corey said One Roof believes that is the case. However, they have not been able to put the houses on the market at that price, so he does not have an actual waiting list.

The board talked at length about what the EDA has contributed to the housing project. It was noted that One Roof has spent approximately \$3 million dollars on housing in Grand Marais.

*Motion by Harrison, second by Mork, to grant \$40,000 to One Roof Housing (\$20,000 subsidy per house) for the Nordic Star development. Motion carried, all ayes.*

**Request from Cook County Historical Society for lot at Cedar Grove Business Park**

Carrie Johnson, executive director of the Cook County Historical Society, along with several historical society board members, returned to the EDA to provide more information—and a purchase offer—for Cedar Grove Business Park, Lot 5, Block 7.

At the February meeting, the historical society explained that the lot is needed to construct a facility for storage of museum archival items. The new storage is desperately needed for the

25,000+ items in the museum collection because the archival area in the basement of the museum has flooded twice in recent storms.

At the February meeting, the historical society asked if the EDA could sell the lot to them for \$1. The EDA noted that there are special assessments of \$10,000 to \$15,000 on business park lots, so it would likely not sell a lot for \$1 and asked the society to come back with more information and another offer.

At this meeting, the historical society proposed purchasing the lot for up to \$15,000, to cover the special assessment, plus pay closing costs. In light of recent lot sales, the EDA said it should not accept an offer that low. After discussion, the EDA told the historical society they will accept \$20,000 plus closing costs. The historical society representatives will go back to their board to see if they can manage that. If yes, Somnis will schedule a public hearing on the lot sale.

*Motion by Doo-Kirk, second by Green, to accept the offer from the Cook County Historical Society for Cedar Grove Business Park, Lot 5, Block 7 for a price of \$20,000, plus closing costs, contingent on the required EDA public hearing on lot sales. Motion carried, all ayes.*

### **Consider an offer on Cedar Grove Business Park lot**

The parties interested in purchasing Block 5, Lots 8 and 9 hoped to be at the EDA meeting, but had a business conflict. Somnis, who reminded the board that she is related to the buyers, presented an email from them. Following up on the EDA's counteroffer to their original offer, Bill and Sue Nichols said they would like to purchase the lots at \$50,000.

They are working with Pat Campanaro to prepare a request to the Cook County Revolving Loan Fund on the lot purchase and establishment of their business in the county.

Harrison asked about an easement issue on lot 9. The adjacent lot 10 owner, Gary Nesgoda, constructed his driveway on lot 9. Nesgoda was at the meeting and said the first 50-feet of the driveway are encroaching. Somnis said the buyers are aware of the driveway issue and they are willing to share the road. She noted that it seems the driveway was built in the most logical place due to topography. A decision will be made in the spring, when the snow is gone. Nesgoda is willing to relocate the driveway if necessary.

*Motion by Doo-Kirk, second by Mork to accept the purchase offer, and to go to public hearing. Motion carried, all ayes.*

### **Consider letter of understanding with CADG for Assisted Living**

The board received information on a possible scenario for assisted living in Cook County from Community Asset Development Group (CADG)'s Dave Pokorney and Bob Roepke. They believe a 20-unit assisted living project is feasible. Somnis gave a draft letter of understanding, received from CADG, stressing that this is the beginning of the process. She said the EDA is not committing to anything at this point.

*Motion by Mork, second by Doo-Kirk to send the letter of understanding, stating that the EDA will continue working with Community Asset Development Group. Motion carried, all ayes.*

### **Consider First Amendment to Declarations for Four Directions Dwelling**

Somnis and Julie Petruscha of One Roof proposed amendments to the covenants, conditions and restrictions for the Four Directions Dwellings in Lutsen. They have discovered some things that need to be clarified in the document. Somnis presented the covenants, with potential changes, to the EDA board.

*Motion by Mork, second by Greenwood, to accept the changes as suggested. Motion carried, all ayes.*

### **Consider \$10,000 for Superior National Marketing for 2020**

Harrison said Superior National budget will be ready for the next EDA meeting. In the meantime, Harrison asked the EDA to approve \$10,000 for marketing Superior National. The funds will be matched by Visit Cook County.

*Motion by Greenwood, second by Green to approve that expenditure. Motion carried, all ayes.*

### **Schedule a board work session to begin succession planning**

Somnis said a work session should be held to work on succession planning. There was discussion of what part the SBDC and Cook County Chamber would play in this. Somnis said there is an opportunity for public input on the update to the Prosperity Agenda, possibly on April 6-7. Succession planning for EDA should wait to be informed by the upcoming public input. She told the board to plan on a working session on this in May or June.

### **Business Grant Application from Nesgoda Services**

SBDC representative Pat Campanaro said she has been working with Gary Nesgoda of Nesgoda Services on organizing and automating the office of his landscaping business. It has been determined that his business could function much better with some office and payroll software. Nesgoda is requesting \$300 to purchase and install QuickBooks Pro Desktop with Payroll. The board asked Nesgoda to come back to the board to share financial reports. Nesgoda agreed to do that and thanked the EDA for its support.

*Motion by Mork, second by Green to approve a grant of \$300 from the EDA business development fund to Nesgoda Services to purchase and install QuickBooks Pro Desktop with Payroll. Motion carried 6-0, with Doo-Kirk abstaining.*

## **FINANCIALS**

The board reviewed the Superior National and Cook County/Grand Marais Economic Development Authority financials for February 2020. The financial reports will be filed for the annual audit.

The board reviewed the checks to be written for the invoices for the month. *Motion by Green, second by Mork to approve checks for the Feb. 12 – March 10 invoices as presented. Motion carried, all ayes.*

## **OLD AND ONGOING BUSINESS**

### **Discuss 2020 priorities and possibilities**

This will remain on the agenda as the EDA continues to consider all the projects underway—assisted living, housing, workforce recruitment, business park lot sales and management of the golf course.

### **Short Term Rental Property Tax Classification**

Somnis distributed a flyer on the short term rental property tax classification situation. She continues to participate in meetings on this with parties involved in the short term rental property tax classification discussion. She and other community business representatives will be at the State Capitol to talk about this during Duluth/St. Louis County Days at the Capitol.

### **Cook County Workforce Solutions**

Somnis continues to work with the Workforce Recruitment group on various methods to fill Cook County's workforce needs. She had a good meeting with Eric Frost of Bluefin Bay. They now have 15 workers on staff from Puerto Rico. Chamber Workforce Solution staffer Laura Muus has a list of 50 people who are willing to come for seasonal jobs.

### **Cedar Grove Business Park**

In addition to discussion of possible lot sales, Somnis told the EDA board that the city is in the process of issuing new bonds for the business park, which will save the city some money. There may be a need for some documentation from the EDA.

Doo-Kirk told the board that Sheriff Pat Eliassen had said the city may be putting the dog pound on a lot at the business park. She said the people discussing this need to come talk to the EDA.

### **Creative Economy Collaborative**

Somnis gave a brief update on her work with the Creative Economy Collaborative.

### **Small Business Development Center Report**

Campanaro shared a written report.

She said she has been asked to serve on an Early Childhood Coalition, which is looking at childcare needs in the county. She asked for EDA feedback on whether this is a good use of her time. The board said yes and thanked Pat for her work on this. Childcare is an important concern for county workers.

### **EDA Executive Director Report**

Somnis provided a written report in today's meeting packet.

### **OTHER BUSINESS**

Somnis said the EDA has been asked to support the Gitchi Gami Trail Association bonding request. with a letter of support. GGTA is requesting funds to complete the trail from Ski Hill Road to the Caribou Trail in Lutsen.

*Motion by Mork, second by Greenwood, to send a letter of support for the funding request.*

*Motion carried, with Heidi Doo-Kirk voting nay due to concerns about the spread of invasive species.*

The next EDA meeting is Tuesday, April 14, 2020 at 4 p.m. at Grand Marais City Hall.

The EDA is scheduled for an interview on WTIP on March 11.

*Meeting adjourned at 6:01 p.m.*

Respectfully submitted by  
*Rhonda Silence*  
*Minutes & More*

## Upcoming Meeting Schedule

Updated April 24, 2020

### APRIL

<b>Date/Time</b>	<b>Meeting</b>	<b>Location</b>
Wednesday, April 29, 6:30 p.m.	City Council Meeting	Remote

### MAY

<b>Date/Time</b>	<b>Meeting</b>	<b>Location</b>
Wednesday, May 6, 6:30 p.m.	Emergency Update Mtg.	Remote
Wednesday, May 13, 6:30 p.m.	City Council Meeting	Remote
Wednesday, May 20, 6:30 p.m. (tentative)	Emergency Update Mtg.	Remote
Wednesday, May 27, 6:30 p.m.	City Council Meeting	TBD