

AGENDA
CITY COUNCIL MEETING
April 28, 2021
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

During the emergency declaration, comments will be collected via email or mail at City Hall.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. Gunflint Tavern Tobacco Permit
5. Travel Reimbursement Policy Update

E. 6:40 Animal Pound Discussion

F. 7:10 Council & Staff Reports

G. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

H. 7:25 Adjourn

Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

THE PURPOSE OF THE PLAN

See the Big Picture:

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

Set a Course for the Future:

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

Guide Future Action + Decision-Making:

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

GRAND MARAIS COMMUNITY GOALS

The following six community goals* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

Support and enhance local business.

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

Ensure access to affordable, lifecycle housing for all people.

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

Invest in safe, people-friendly infrastructure that supports active living.

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

Enhance the community's deep connection to the outdoors and active engagement with the environment.

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

Encourage the expansion of sustainable energy uses.

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

Expand education for the mind, body, and soul.

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

CITY OF GRAND MARAIS
MEETING MINUTES
April 14, 2021

Mayor DeCoux called the meeting to order at 6:30 p.m.

Members present: Jay DeCoux, Kelly Swearingen, Craig Schulte, Anton Moody and Michael Garry
Members absent: None
Staff present: Mike Roth, Patrick Knight, Kim Dunsmoor and Chris Hood
Others present: Tyson Smith – Grand Marais Lion’s Club
Jeremy Kershaw – Heck of the North Productions LLC Le Grand du Nord
CJ Fernandez – AFLA
Dan Shaw – LHB

Two items received for open forum will be addressed at a future meeting:

- 1) Dog Pound issues: current dog pound is no longer in operation.
- 2) Go Dog North Shore would like to be on a future agenda

Motion by Garry, seconded by Swearingen to approve the Agenda; March 31, 2021; and Payment of Bills. Approved unanimously.

Katie Usem is requesting a variance from the 40’ setback from the vegetation line of Lake Superior to make improvements to an existing fish shed. The existing structure is located as close as 7’ from the vegetation line. The improvements requiring a permit consist of adding a permanent foundation to the building within the setback area. No significant changes to the dimensions or height are anticipated. The lot is located in the DW Core Waterfront zone on Lots 8-11, Block 13, Village Plat addressed as 110 2nd Avenue East. There is an existing single family home with two accessory structures partially located within the required shoreline setback. Neighboring properties include single-family homes, hotels, credit union and the wastewater treatment plant. A public hearing was held April 7, 2021. Four public comments were received: three expressed no objection, one was concerned with potential lake action, proximity of existing structures to the property lines and the proposed color the buildings would be painted. The Planning Commission found that the proposed sauna business is an allowed use, is consistent with the comprehensive plan and community vision, that it is reasonable to make structural improvements when not changing dimensions or setback, the legal nonconforming structure was placed by a previous owner prior to the existence of the shoreline setback and the size and location of the structures will not be changed. The Planning Commission recommended approval of the variance by a 4-0 vote.

Motion by Swearingen, seconded by Garry to approve Resolution 2021-01 A Resolution of the City Council of the City of Grand Marais, Minnesota Approving the Request for a Variance for Katie Usem from the Minimum Shoreline Setback Requirement. Approved unanimously.

Kelly Swearingen will be the City Representative of the Passion Pit Committee.

The Grand Marais Lion's Club would like to continue the tradition of Fisherman's Picnic from August 5 – 8, 2021 contingent on the construction progress of Highway 61 and COVID-19 restrictions. There is a lot of optimism between the potential early construction schedule and vaccination rate, that we may be able to have Fisherman's Picnic this year. If COVID-19 restrictions are not lifted, the event will be canceled. Council approved of the event contingent upon construction and COVID-19 restrictions and would like the Lion's Club to update the Council at their June 30th meeting.

Jeremy Kershaw, Heck of the North Productions LLC, submitted an Application for Use of Street and Sidewalks for the Le Grand du Nord" gravel cycling event scheduled for May 29, 2021. The plan is to start at the YMCA parking lot and end on 3rd Ave West. They will have barricades and/or volunteers at intersections during the race. Racers will start in waves with each rider wearing a chip timer. We expect 600 riders and no spectators. This day is also Graduation Day. Kershaw has spoken with the school, law enforcement, ambulance, Stop Team and will use ARMER radios for communication.

Motion by Garry, seconded by Moody to approve the Heck of the North Productions LLC Application for use of Streets and Sidewalks for the Le Grand du Nord Event on May 29, 2021. Approved unanimously.

CJ Fernandez, AFLA, and Dan Shaw, LHB, evaluated the Community Connector site to determine impacts to existing utilities and investigate alternatives. The current concept would result in complications to future utility replacement and changes to the MNDOT project. The results of the work confirmed a solution Alternate #1 that can alleviate replacement needs now without impacting future utility replacement. Tom Nelson, Water/Wastewater Superintendent, agreed that Alternate #1 is the best fit.

Motion by Swearingen, seconded by Garry to accept Alternate #1 for the Community Connector Design. Approved unanimously.

Flaherty and Hood provided a quote for a Job Analysis and Performance Evaluation Process for the City Administrator position. Swearingen and DeCoux of the Personnel Committee will meet to discuss the services desired and bring a recommendation to a future meeting.

Councilor Swearingen's Report:

- 1) The North Shore Management Board met tonight- could not attend.
- 2) The Planning Commission met and discussed ways to move forward and ways to increase housing.

Councilor Garry's Report:

- 1) The Planning Commission will look at ways to extend utilities for housing.

Mayor DeCoux's Report:

- 1) The Active Living Steering Committee is planning for the summer and joining forces with Bike MN for safe bicycling. The Bike Rodeo is still considering how to make it a safe event.
- 2) The MN Cities Climate Caucus is pushing awareness in communities.
- 3) Racial Equity Committee had conversations about a Land Acknowledgement and the popularity of the book, *Walking the Old Road*.
- 4) CEC will meet in May and is willing to help with the Community Connector.

City Administrator's Report:

- 1) Will meet with MNDOT on Friday for a Pre-Construction meeting and on Monday for a public meeting regarding Highway 61. A link is on the website and on social media.

There being no further business, the meeting adjourned at 8:16 p.m.



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: April 2021

Payments Batch 4-29-21 AP

\$169,056.25

Refer	81597	WEX BANK	Ck# 005252E 4/23/2021	
Cash Payment	E 101-43100-212	Motor Fuels		\$60.29
Invoice	71253416	4/15/2021		
Cash Payment	E 604-49570-212	Motor Fuels		\$60.29
Invoice	71253416	4/15/2021		
Cash Payment	E 101-45100-212	Motor Fuels		\$17.22
Invoice	71253416	4/15/2021		
Cash Payment	E 601-49440-212	Motor Fuels		\$17.23
Invoice	71253416	4/15/2021		
Cash Payment	E 602-49490-212	Motor Fuels		\$17.23
Invoice	71253416	4/15/2021		
Cash Payment	E 101-45100-212	Motor Fuels		\$49.11
Invoice	71270368	4/15/2021		
Cash Payment	E 101-42200-212	Motor Fuels		\$37.68
Invoice	71251855	4/15/2021		
Cash Payment	E 604-49570-212	Motor Fuels		\$215.93
Invoice	71266234	4/15/2021		
Cash Payment	E 101-43100-212	Motor Fuels		\$312.66
Invoice	71251856	4/15/2021		
Cash Payment	E 601-49440-212	Motor Fuels		\$76.91
Invoice	71251854	4/15/2021		
Cash Payment	E 602-49490-212	Motor Fuels		\$76.92
Invoice	71251854	4/15/2021		
Transaction Date	4/19/2021	MAIN CHECKING G	10100	Total \$941.47

Refer	81598	TOSHIBA BUSINESS SOLUTIONS		
Cash Payment	E 101-41400-200	Office Supplies (GENER		\$19.18
Invoice	5501450	4/9/2021		
Cash Payment	E 604-49590-200	Office Supplies (GENER		\$12.28
Invoice	5501450	4/9/2021		
Cash Payment	E 601-49440-200	Office Supplies (GENER		\$3.45
Invoice	5501450	4/9/2021		
Cash Payment	E 602-49490-200	Office Supplies (GENER		\$3.45
Invoice	5501450	4/9/2021		
Cash Payment	E 101-41400-200	Office Supplies (GENER		\$5.61
Invoice	5501451	4/9/2021		
Cash Payment	E 604-49590-200	Office Supplies (GENER		\$3.59
Invoice	5501451	4/9/2021		
Cash Payment	E 601-49440-200	Office Supplies (GENER		\$1.01
Invoice	5501451	4/9/2021		
Cash Payment	E 602-49490-200	Office Supplies (GENER		\$1.01
Invoice	5501451	4/9/2021		
Transaction Date	4/20/2021	MAIN CHECKING G	10100	Total \$49.58

Refer	81609	TWIN PORTS PAPER & SUPPLY IN		
Cash Payment	E 609-49750-210	Operating Supplies (GEN		\$56.76
Invoice	479205	4/20/2021		
Cash Payment	E 602-49480-210	Operating Supplies (GEN		\$23.51
Invoice	476830	4/6/2021		



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Payments

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Current Period: April 2021

Cash Payment	E 602-49480-210 Operating Supplies (GEN				\$95.67
Invoice 476830A	4/20/2021				
Transaction Date	4/22/2021	MAIN CHECKING G	10100	Total	\$175.94
Refer	81610 <i>BUCK S HARDWARE HANK</i>				
Cash Payment	E 602-49480-300 Professional Svcs (GENE				\$53.72
Invoice 1160	3/31/2021				
Cash Payment	E 602-49480-210 Operating Supplies (GEN				\$16.52
Invoice 1160	3/31/2021				
Transaction Date	4/22/2021	MAIN CHECKING G	10100	Total	\$70.24
Refer	81611 <i>COOK COUNTY HOME CENTER</i>				
Cash Payment	E 602-49480-210 Operating Supplies (GEN				\$68.96
Invoice 1160	3/31/2021				
Transaction Date	4/22/2021	MAIN CHECKING G	10100	Total	\$68.96
Refer	81612 <i>SMMPA</i>			<u>Ck# 005259E 4/26/2021</u>	
Cash Payment	E 604-49560-388 Purchase Power				\$133,046.51
Invoice INV183	3/31/2021				
Transaction Date	4/22/2021	MAIN CHECKING G	10100	Total	\$133,046.51
Refer	81613 <i>COOK COUNTY NEWS HERALD</i>				
Cash Payment	E 101-41400-350 Publishing				\$261.00
Invoice 135	3/20/2021				
Cash Payment	E 101-41400-350 Publishing				\$243.00
Invoice 113	3/6/2021				
Cash Payment	E 101-41910-350 Publishing				\$74.25
Invoice 140	3/20/2021				
Cash Payment	E 211-45500-340 Advertising				\$63.00
Invoice 144	3/27/2021				
Cash Payment	E 211-45500-340 Advertising				\$63.00
Invoice 132	3/20/2021				
Cash Payment	E 101-45100-340 Advertising				\$90.00
Invoice 134	3/20/2021				
Cash Payment	E 101-45100-340 Advertising				\$90.00
Invoice 123	3/13/2021				
Transaction Date	4/22/2021	MAIN CHECKING G	10100	Total	\$884.25
Refer	81614 <i>ARAMARK</i>				
Cash Payment	E 101-41940-210 Operating Supplies (GEN				\$303.38
Invoice 3501627450	4/12/2021				
Cash Payment	E 211-45500-310 Service Agreements				\$92.00
Invoice 3501630689	4/19/2021				
Transaction Date	4/22/2021	MAIN CHECKING G	10100	Total	\$395.38
Refer	81615 <i>MPCA-SANITARY SEWER</i>				
Cash Payment	E 604-49551-439 Licenses				\$779.83
Invoice 10000120472	4/6/2021				
Transaction Date	4/22/2021	MAIN CHECKING G	10100	Total	\$779.83
Refer	81616 <i>TEAM LABORATORY CHEMICAL C</i>				
Cash Payment	E 602-49451-210 Operating Supplies (GEN				\$785.50
Invoice INV0025010	4/7/2021				



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Current Period: April 2021

Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$785.50
Refer	81617 <i>WTIP</i>	-		
Cash Payment	E 609-49750-340 Advertising			\$550.00
Invoice	CC-121034687 3/31/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$550.00
Refer	81618 <i>CENTURYLINK</i>	-		
Cash Payment	E 601-49440-321 Telephone			\$69.36
Invoice	218 D24-1002 4/1/2021			
Cash Payment	E 601-49440-321 Telephone			\$69.36
Invoice	218 D24-1001 4/1/2021			
Cash Payment	E 601-49440-321 Telephone			\$60.54
Invoice	218 387-1788 4/1/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$199.26
Refer	81619 <i>FLAHERTY & HOOD, P.A.</i>	-		
Cash Payment	E 101-41610-304 Attorney(Civil)			\$712.50
Invoice	15952 4/6/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$712.50
Refer	81620 <i>STUART C IRBY CO</i>	-		
Cash Payment	E 604-49570-210 Operating Supplies (GEN			\$1,091.88
Invoice	S012228453.002 4/14/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$1,091.88
Refer	81621 <i>FERGUSON WATERWORKS#2518</i>	-		
Cash Payment	E 601-49430-220 Repair/Maint Supply (GE			\$858.65
Invoice	0471179 4/6/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$858.65
Refer	81622 <i>PAUL JONES</i>	-		
Cash Payment	E 101-45125-221 Equipment Parts/Building GOLF CART GARAGE			\$231.80
Invoice	REIMBURSEME 3/23/2021			
Cash Payment	E 101-45125-240 Small Tools and Minor E LAGSHOT			\$119.00
Invoice	REIMBURSEME 3/23/2021			
Cash Payment	E 101-45125-240 Small Tools and Minor E NORTHERN TOOL			\$42.67
Invoice	REIMBURSEME 3/23/2021			
Cash Payment	E 101-45125-240 Small Tools and Minor E MENARDS			\$32.49
Invoice	REIMBURSEME 3/23/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$425.96
Refer	81623 <i>COOK COUNTY AUDITOR-TREASU</i>	-		
Cash Payment	G 101-20200 Accounts Payable			\$475.10
Invoice	80-147-0060 3/15/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$475.10
Refer	81624 <i>JAVA MOOSE</i>	-		
Cash Payment	E 101-41400-200 Office Supplies (GENER			\$55.00
Invoice	1028 4/18/2021			
Cash Payment	E 604-49590-200 Office Supplies (GENER			\$55.00
Invoice	1028 4/18/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$110.00
Refer	81625 <i>US BANK</i>	-		



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City of Grand Marais

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Cash Payment	E 601-47027-601 Debt Srv Bond Principal				\$15,000.00
Invoice	LOAN PAY 161	4/19/2021			
Cash Payment	E 601-47027-611 Bond Interest				\$628.25
Invoice	LOAN PAY 161	4/19/2021			
Cash Payment	E 601-47027-620 Fiscal Agent s Fees				\$166.99
Invoice	LOAN PAY 161	4/19/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$15,795.24
Refer	81626 <i>DVS RENEWAL</i>				-
Cash Payment	E 604-49570-439 Licenses				\$30.25
Invoice	00-020997818	2/28/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$30.25
Refer	81627 <i>STEVE S SPORTS AND AUTO</i>				-
Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$33.42
Invoice	PUC	3/31/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$33.42
Refer	81628 <i>JOHN BUTCHER</i>				-
Cash Payment	E 604-49590-390 Conservation Improveme	ASHP MINI-SPLIT			\$2,225.00
Invoice	CIP REBATE	4/19/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$2,225.00
Refer	81629 <i>HAWKINS, INC.</i>				-
Cash Payment	E 601-49420-218 Operating Supplies- Che				\$508.60
Invoice	4914116	4/8/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$508.60
Refer	81630 <i>THE BIG LAKE</i>				-
Cash Payment	E 215-45500-447 Programming				\$47.46
Invoice	SUMMER READI	3/1/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$47.46
Refer	81631 <i>IREAD</i>				-
Cash Payment	E 215-45500-447 Programming				\$180.82
Invoice	191344	2/27/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$180.82
Refer	81632 <i>MINNESOTA LIBRARY ASSOCIATI</i>				-
Cash Payment	E 211-45500-436 Membership Dues				\$145.00
Invoice	300003885	4/20/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$145.00
Refer	81633 <i>BAKER & TAYLOR</i>				-
Cash Payment	E 211-45500-435 Books, Periodicals				\$164.38
Invoice	2035901833	4/12/2021			
Cash Payment	E 211-45500-435 Books, Periodicals				\$359.28
Invoice	2035875617	3/31/2021			
Transaction Date	4/22/2021		MAIN CHECKING G	10100	Total \$523.66
Refer	81634 <i>AMAZON CAPITAL SERVICES</i>				-
Cash Payment	E 211-45500-200 Office Supplies (GENER				\$38.94
Invoice	1QR4-LF7F-LYR	4/19/2021			
Cash Payment	E 211-45500-437 Audio Visual / DVD				\$27.99
Invoice	1QR4-LF7F-LYR	4/19/2021			



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Payments

City of Grand Marais

Current Period: April 2021

Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$66.93
Refer	81635 NORTH SHORE WASTE	-		
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa			\$1,841.69
Invoice	74266 10/31/2020			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$1,841.69
Refer	81636 ACME TOOLS	-		
Cash Payment	E 101-45125-240 Small Tools and Minor E			\$398.00
Invoice	8644148 4/20/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$398.00
Refer	81637 COALITION OF GREATER MN CITI	-		
Cash Payment	E 101-41900-436 Membership Dues			\$3,432.00
Invoice	2021 CGMC DUE 4/22/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$3,432.00
Refer	81638 WILD NORTH GOLF	-		
Cash Payment	E 101-45125-340 Advertising			\$900.00
Invoice	2021 DUES 4/1/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$900.00
Refer	81639 GRAND MARAIS ART COLONY	-		
Cash Payment	E 101-45100-340 Advertising REC PARK			\$1,000.00
Invoice	2021 DIRECTOR 4/1/2021			
Cash Payment	E 101-45125-340 Advertising GOLF COURSE			\$250.00
Invoice	2021 DIRECTOR 4/1/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$1,250.00
Refer	81640 SHEL/DON PRINT, SIGNS & DESIG	-		
Cash Payment	E 101-45100-210 Operating Supplies (GEN)			\$57.17
Invoice	28632 4/7/2021			
Transaction Date	4/22/2021	MAIN CHECKING G 10100	Total	\$57.17

Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$11,110.80
211 LIBRARY	\$953.59
215 LIBRARY RESTRICTED FUND	\$228.28
601 WATER	\$17,460.35
602 SEWER	\$1,142.49
604 ELECTRIC	\$137,553.98
609 MUNICIPAL LIQUOR FUND	\$606.76
	<hr/>
	\$169,056.25

Pre-Written Checks	\$133,987.98
Checks to be Generated by the Computer	\$35,068.27
Total	<hr/> \$169,056.25

CONSENT AGENDA

City of Grand Marais

MEMO

TO: Mayor DeCoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: April 22, 2021
SUBJECT: Gunflint Tavern Tobacco Permit

Please approve the application from the Gunflint Tavern to sell tobacco in 2021.

City of Grand Marais

MEMO

TO: Mayor Decoux
City Council Members
FROM: Kim Dunsmoor
DATE: April 15, 2021
SUBJECT: 2021 Mileage and Per Diem Rates

Please approve the 2021 IRS Mileage Rate of 56¢ per mile for travel expenses.

Our meal reimbursement rates have not been changed in over 20 years:

\$ 7 Breakfast

\$ 11 Lunch

\$18 Dinner

\$ 3 Incidental expenses

Please approve the meals and incidental expenses to the 2021 Per Diem Rate set by GSA:

\$13 Breakfast

\$14 Lunch

\$ 23 Dinner

\$ 5 Incidental expenses



IRS issues standard mileage rates for 2021

IR-2020-279, December 22, 2020

WASHINGTON — The Internal Revenue Service today issued the 2021 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2021, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56 cents per mile driven for business use, down 1.5 cents from the rate for 2020,
- 16 cents per mile driven for medical, or moving purposes for qualified active duty members of the Armed Forces, down 1 cent from the rate for 2020, and
- 14 cents per mile driven in service of charitable organizations, the rate is set by statute and remains unchanged from 2020.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 2021-02 [PDF](#), contains the optional 2021 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2021 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Page Last Reviewed or Updated: 22-Dec-2020



FY 2021 Per Diem Rates for ZIP 55604

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Standard Rate	Applies for all locations without specified rates	\$55	\$13	\$14	\$23	\$5	\$41.25

City of Grand Marais

MEMO

TO: Mayor Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: April 22, 2021
SUBJECT: Animal Pound

At your last meeting the Council read a letter they received from Arrowhead Animal Rescue (AAR). You asked that the issue be placed on an upcoming agenda. Representatives of AAR will be at the meeting for a discussion. We intend to update the Council on the status of current discussions. We will also review law enforcement data related to animals at the pound.

Upcoming Meeting Schedule

Updated April 22, 2021

APRIL

Date/Time	Meeting	Location
Wednesday, April 28, 6:30 p.m.	City Council Meeting	Remote

MAY

Date/Time	Meeting	Location
Wednesday, May 12, 6:30 p.m.	City Council Meeting	Chambers?
Wednesday, May 26, 6:30 p.m.	City Council Meeting	TBD