

**AGENDA**  
**CITY COUNCIL MEETING**  
**November 30, 2021**  
**6:30 P.M.**

City Council Chambers (limited space) and GoogleMeet

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum  
*The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.*
- D. 6:35 Approve Consent Agenda
  - 1. Approve Agenda
  - 2. Approve Meeting Minutes
  - 3. Approve Payment of Bills
- E. 6:35 Racial Equity/Land Acknowledgement Update—Commissioner Sullivan
- F. 6:55 Ordinance 2021-02 Removing Tobacco Regulations, 2<sup>nd</sup> Reading
- G. 7:05 City Hall/Liquor Store
  - Budget Review
  - Alternate Site Process
  - Sale of Extra PW Garage Property
- H. 7:25 City Administrator Job Description, Review
- I. 7:35 Council & Staff Reports
- J. Attached correspondence:
  - 1. Other Meeting Minutes
  - 2. Upcoming Meeting Schedule
- K. 7:50 Adjourn

# Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

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## USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

## THE PURPOSE OF THE PLAN

### **See the Big Picture:**

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

### **Set a Course for the Future:**

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

### **Guide Future Action + Decision-Making:**

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

## THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

## GRAND MARAIS COMMUNITY GOALS

The following six community goals\* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

### **Support and enhance local business.**

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

### **Ensure access to affordable, lifecycle housing for all people.**

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

### **Invest in safe, people-friendly infrastructure that supports active living.**

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

### **Enhance the community's deep connection to the outdoors and active engagement with the environment.**

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

### **Encourage the expansion of sustainable energy uses.**

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

### **Expand education for the mind, body, and soul.**

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

\*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

**CITY OF GRAND MARAIS**  
**MEETING MINUTES**  
**November 10, 2021**

Mayor DeCoux called the meeting to order at 6:32 p.m.

Members present: Jay DeCoux, Craig Schulte, Michael Garry, Tracy Benson and Anton Moody  
Members absent: None  
Staff present: Mike, Roth, Patrick Knight, Chris Hood and Kim Dunsmoor

**Motion by Moody, seconded by Garry to approve the Agenda; October 27, 2021, Minutes; and Payment of Bills. Approved unanimously.**

Ordinance 2021-02 discussion was rescheduled to the November 30, 2021, meeting.

Council discussed the City Hall / Liquor Store Pre-Design summary from June 2020. The plan was stalled due to COVID-19 and the price checking with McGough came in higher than anticipated. The City sent out RFP's for private projects on the current location: however, only one firm responded that wanted the land for free and the liquor store to be an anchor tenant. The best investment may not be the lowest price. Steps to move forward include evaluating alternate locations and reviewing the project budget.

Councilor Schulte's Report:

- 1) The PUC reviewed the budget and rates: there will be an increase of 3% in sewer rates, but no increases for water or electric.

Councilor Moody's Report:

- 1) The EDA met:
  - a) Superior National had 14,369 rounds this year.
  - b) Applied for Cook County Historical Society infrastructure in the business park. They are building an climate controlled archive space.
  - c) Received 2 offers on lots in the BDA: both offers were countered and Beth Drost, EDA Director, was given authority to close on the property.
  - d) HRA meets next Wednesday. They will conduct a housing study. The last housing study was done 2012-13 and has expired.

Mayor DeCoux's Report:

- 1) Attended the POST Board meeting and worked on protocols for complaints.

City Administrator's Report:

- 1) Moved an employee from the Water/Wastewater to Electric Dept.
- 2) Please hire Shawn Smith as Water/Wastewater Operations Specialist.

**Motion by DeCoux, seconded by Moody to hire Shawn Smith as Water/Wastewater Operations Specialist. Approved unanimously.**

- 3) Due to staffing shortages and efficiencies of time, we would like to stay with the current auditing firm and conduct RFP's for auditing services next year. Council agreed.

There being no further business, the meeting adjourned at 8:00 p.m.



**GRAND MARAIS PUBLIC UTILITIES**

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**Payments**

Current Period: October 2021

Payments Batch 11-12-21 DEP REF \$95.91

Refer 82856 FREY, DOUG

Cash Payment G 604-11504 Undistributed Receipts 000000141100 \$95.91

Invoice

Transaction Date 11/12/2021 MAIN CHECKING G 10100 **Total** \$95.91

Fund Summary

	10100 MAIN CHECKING GMSB	
604 ELECTRIC	\$95.91	
	\$95.91	

Pre-Written Checks	\$0.00	
Checks to be Generated by the Computer	\$95.91	
Total	\$95.91	



# GRAND MARAIS PUBLIC UTILITIES

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## Payments

Current Period: November 2021

**Payment Batch 11-19-21 APP**

\$243,507.12

Refer	82780	<i>FURTHER</i>	Ck# 005447E 11/19/2021	
Cash Payment	G 101-21713	H.S.A. /FSA		\$537.00
Invoice	111921	11/19/2021		
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	\$537.00
Refer	82781	<i>MN DEPT OF REVENUE-EFTPS</i>	Ck# 005448E 11/19/2021	
Cash Payment	G 101-21702	State Withholding		\$2,202.66
Invoice	1-532-994-208	11/19/2021		
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	\$2,202.66
Refer	82782	<i>DEPT OT THE TREASURY IRS</i>	Ck# 005449E 11/19/2021	
Cash Payment	G 101-21703	FICA Tax Withholding		\$6,905.88
Invoice	61489788	11/19/2021		
Cash Payment	G 101-21717	Medicare		\$1,615.18
Invoice	61489788	11/19/2021		
Cash Payment	G 101-21701	Federal Withholding		\$4,163.56
Invoice	61489788	11/19/2021		
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	\$12,684.62
Refer	82783	<i>PERA</i>	Ck# 005450E 11/19/2021	
Cash Payment	G 101-21704	PERA		\$7,330.42
Invoice	628881	11/19/2021		
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	\$7,330.42
Refer	82784	<i>FURTHER</i>	Ck# 005451E 11/20/2021	
Cash Payment	E 602-49480-131	Employer Paid Health		\$186.33
Invoice	40028991	11/16/2021		
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	\$186.33
Refer	82785	<i>WEX BANK</i>	Ck# 005452E 11/23/2021	
Cash Payment	E 101-43100-212	Motor Fuels		\$40.65
Invoice	75827901	11/15/2021		
Cash Payment	E 604-49570-212	Motor Fuels		\$40.65
Invoice	75827901	11/15/2021		
Cash Payment	E 101-45100-212	Motor Fuels		\$11.61
Invoice	75827901	11/15/2021		
Cash Payment	E 601-49440-212	Motor Fuels		\$11.61
Invoice	75827901	11/15/2021		
Cash Payment	E 602-49490-212	Motor Fuels		\$11.61
Invoice	75827901	11/15/2021		
Cash Payment	E 101-45100-212	Motor Fuels		\$195.16
Invoice	75820839	11/15/2021		
Cash Payment	E 101-45125-212	Motor Fuels		\$82.96
Invoice	75831344	11/15/2021		
Cash Payment	E 101-42200-212	Motor Fuels		\$53.70
Invoice	75836062	11/15/2021		
Cash Payment	E 604-49570-212	Motor Fuels		\$352.46
Invoice	75824427	11/15/2021		
Cash Payment	E 101-43100-212	Motor Fuels		\$269.74
Invoice	75836063	11/15/2021		



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## Payments

Current Period: November 2021

<b>Cash Payment</b>	E 601-49440-212 Motor Fuels				\$90.47
Invoice	75827901	11/15/2021			
<b>Cash Payment</b>	E 602-49490-212 Motor Fuels				\$90.46
Invoice	75827901	11/15/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$1,251.08
Refer	82786	THRIVENT FINANCIAL FOR LUTHE	Ck# 083028	11/19/2021	
<b>Cash Payment</b>	G 101-21714 Thrivent Financial				\$100.00
Invoice	C2763539	11/19/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$100.00
Refer	82787	VISA	Ck# 005453E	11/23/2021	
<b>Cash Payment</b>	E 211-45500-340 Advertising	Visit Cook County			\$125.00
Invoice	9758	11/2/2021			
<b>Cash Payment</b>	E 101-45125-310 Service Agreements	Lilghtspeed			\$89.25
Invoice	9758	11/2/2021			
<b>Cash Payment</b>	E 211-45500-437 Audio Visual / DVD	Film Movement			\$134.95
Invoice	9758	11/2/2021			
<b>Cash Payment</b>	E 101-45125-310 Service Agreements	Direct TV			\$59.83
Invoice	9758	11/2/2021			
<b>Cash Payment</b>	E 101-41900-310 Service Agreements	Mail Chimp			\$9.99
Invoice	9758	11/2/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$419.02
Refer	82788	VOYAGEUR BREWING COMPANY	Ck# 083030	11/19/2021	
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale				\$284.00
Invoice	4264	11/4/2021			
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale				\$148.00
Invoice	4086	9/2/2021			
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale				\$320.00
Invoice	4284	11/11/2021			
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale				\$313.00
Invoice	4305	11/18/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$1,065.00
Refer	82789	SMMPA	Ck# 005454E	11/26/2021	
<b>Cash Payment</b>	E 604-49560-388 Purchase Power				\$113,592.28
Invoice	INV415	10/31/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$113,592.28
Refer	82790	MN PEIP	Ck# 083022	11/19/2021	
<b>Cash Payment</b>	G 101-21706 Health Insurance				\$18,368.96
Invoice	1135753	11/10/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$18,368.96
Refer	82791	FURTHER	Ck# 005455E	11/20/2021	
<b>Cash Payment</b>	E 101-41900-310 Service Agreements				\$76.85
Invoice	15883737	11/4/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$76.85
Refer	82792	ARTISAN BEER COMPANY	Ck# 083015	11/19/2021	
<b>Cash Payment</b>	E 609-49750-252 Beer For Resale				\$268.70
Invoice	3506231	11/11/2021			





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## Payments

Current Period: November 2021

Cash Payment	E 609-49750-252 Beer For Resale			\$215.60
Invoice	3507438	11/18/2021		
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b> \$484.30
Refer	82793 PHILLIPS WINE & SPIRITS	Ck# 083023	11/19/2021	
Cash Payment	E 609-49750-251 Liquor For Resale			\$1,383.05
Invoice	6302009	11/11/2021		
Cash Payment	E 609-49750-333 Freight and Express			\$31.45
Invoice	6302009	11/11/2021		
Cash Payment	E 609-49750-251 Liquor For Resale			\$76.55
Invoice	6305844	11/18/2021		
Cash Payment	E 609-49750-333 Freight and Express			\$0.44
Invoice	6305844	11/18/2021		
Cash Payment	E 609-49750-251 Liquor For Resale			\$4,839.20
Invoice	6305826	11/18/2021		
Cash Payment	E 609-49750-333 Freight and Express			\$108.49
Invoice	6305826	11/18/2021		
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b> \$6,439.18
Refer	82794 JOHNSON BROTHERS LIQUOR	Ck# 083021	11/19/2021	
Cash Payment	E 609-49750-251 Liquor For Resale			\$1,756.39
Invoice	1929321	11/11/2021		
Cash Payment	E 609-49750-333 Freight and Express			\$58.30
Invoice	1929321	11/11/2021		
Cash Payment	E 609-49750-333 Freight and Express			\$1.28
Invoice	1934310	11/18/2021		
Cash Payment	E 609-49750-251 Liquor For Resale			\$4,697.90
Invoice	1934289	11/18/2021		
Cash Payment	E 609-49750-333 Freight and Express			\$172.80
Invoice	1934289	11/18/2021		
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b> \$6,686.67
Refer	82796 SUPERIOR BEVERAGES LLC	Ck# 083025	11/19/2021	
Cash Payment	E 609-49750-252 Beer For Resale			\$1,445.65
Invoice	20008682	11/10/2021		
Cash Payment	E 609-49750-252 Beer For Resale			\$4,770.80
Invoice	20009065	11/17/2021		
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b> \$6,216.45
Refer	82797 SOUTHERN GLAZER S OF MN	Ck# 083024	11/19/2021	
Cash Payment	E 609-49750-251 Liquor For Resale			\$2,200.25
Invoice	2145500	11/10/2021		
Cash Payment	E 609-49750-333 Freight and Express			\$36.90
Invoice	2145500	11/10/2021		
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b> \$2,237.15
Refer	82798 BERNICKS	Ck# 083017	11/19/2021	
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$19.75
Invoice	807937	11/11/2021		
Cash Payment	E 609-49750-252 Beer For Resale			\$7,291.95
Invoice	807938	11/11/2021		
Cash Payment	E 609-49750-252 Beer For Resale			\$4,953.69
Invoice	808833	11/18/2021		



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## Payments

Current Period: November 2021

Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$12,265.39</b>
Refer	82799 <i>BELLBOY CORPORATION - LIQUO</i>	<u>Ck# 083016 11/19/2021</u>		
Cash Payment	E 609-49750-259 Other For Resale			\$66.72
Invoice	104226500 11/9/2021			
Cash Payment	E 609-49750-251 Liquor For Resale			\$111.00
Invoice	92221800 11/10/2021			
Cash Payment	E 609-49750-333 Freight and Express			\$2.70
Invoice	92221800 11/10/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$180.42</b>
Refer	82800 <i>WRS IMPORTS</i>	<u>Ck# 083032 11/19/2021</u>		
Cash Payment	E 609-49750-251 Liquor For Resale			\$1,050.00
Invoice	3256 11/12/2021			
Cash Payment	E 609-49750-333 Freight and Express			\$12.00
Invoice	3256 11/12/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$1,062.00</b>
Refer	82801 <i>BREAKTHRU BEVERAGE</i>	<u>Ck# 083018 11/19/2021</u>		
Cash Payment	E 609-49750-251 Liquor For Resale			\$1,323.77
Invoice	341831682 11/16/2021			
Cash Payment	E 609-49750-333 Freight and Express			\$20.05
Invoice	341831682 11/16/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$1,343.82</b>
Refer	82802 <i>COCA-COLA REFRESHMENTS</i>	<u>Ck# 083019 11/19/2021</u>		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$150.95
Invoice	2815800 11/17/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$150.95</b>
Refer	82803 <i>URSA MINOR BREWING</i>	<u>Ck# 083029 11/19/2021</u>		
Cash Payment	E 609-49750-252 Beer For Resale			\$198.30
Invoice	2868 11/17/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$198.30</b>
Refer	82804 <i>THE WINE COMPANY</i>	<u>Ck# 083027 11/19/2021</u>		
Cash Payment	E 609-49750-251 Liquor For Resale			\$832.00
Invoice	189047 11/16/2021			
Cash Payment	E 609-49750-333 Freight and Express			\$45.00
Invoice	189047 11/16/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$877.00</b>
Refer	82805 <i>EMPOWER</i>	<u>Ck# 005456E 11/19/2021</u>		
Cash Payment	G 101-21720 MN State Retirement DeferC			\$1,075.00
Invoice	948749619 11/19/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$1,075.00</b>
Refer	82845 <i>COOK COUNTY AUDITOR-TREASU</i>	<u>Ck# 083020 11/19/2021</u>		
Cash Payment	G 101-20800 Taxes Due (State MN)			\$2,572.51
Invoice	Oct 21 Lodg Tx 10/31/2021			
Transaction Date	11/17/2021	MAIN CHECKING G 10100	<b>Total</b>	<b>\$2,572.51</b>
Refer	82846 <i>MN DEPT OF REVENUE-EFTPS</i>	<u>Ck# 005458E 11/17/2021</u>		
Cash Payment	G 101-20800 Taxes Due (State MN)			\$5,734.00
Invoice	1-580-638-880 10/31/2021			



# GRAND MARAIS PUBLIC UTILITIES

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## Payments

Current Period: November 2021

<b>Cash Payment</b>	G 609-20800 Taxes Due (State MN)				\$22,848.00
Invoice	1-580-638-880	10/31/2021			
<b>Cash Payment</b>	G 101-20800 Taxes Due (State MN)				\$169.00
Invoice	1-580-638-880	10/31/2021			
<b>Cash Payment</b>	G 211-20800 Taxes Due (State MN)				\$34.00
Invoice	1-580-638-880	10/31/2021			
<b>Cash Payment</b>	G 601-20800 Taxes Due (State MN)				\$955.00
Invoice	1-580-638-880	10/31/2021			
<b>Cash Payment</b>	G 604-20800 Taxes Due (State MN)				\$12,105.00
Invoice	1-580-638-880	10/31/2021			
Transaction Date	11/17/2021		MAIN CHECKING G 10100	<b>Total</b>	\$41,845.00
Refer	82847 MN CHILD SUPPORT PAYMENTCE	Ck# 005459E	11/19/2021		
<b>Cash Payment</b>	G 101-21718 Garnishment				\$154.00
Invoice	1118210058	11/19/2021			
Transaction Date	11/18/2021		MAIN CHECKING G 10100	<b>Total</b>	\$154.00
Refer	82850 THE AMERICAN BOTTLING COMP	Ck# 083026	11/19/2021		
<b>Cash Payment</b>	E 609-49750-260 Soft Drinks/Mix For Resa				\$131.60
Invoice	3313617148	11/18/2021			
Transaction Date	11/18/2021		MAIN CHECKING G 10100	<b>Total</b>	\$131.60
Refer	82851 WINE MERCHANTS	Ck# 083031	11/19/2021		
<b>Cash Payment</b>	E 609-49750-251 Liquor For Resale				\$1,745.00
Invoice	7356144	11/18/2021			
<b>Cash Payment</b>	E 609-49750-333 Freight and Express				\$28.16
Invoice	7356144	11/18/2021			
Transaction Date	11/18/2021		MAIN CHECKING G 10100	<b>Total</b>	\$1,773.16

### Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$51,817.91
211 LIBRARY	\$293.95
601 WATER	\$1,057.08
602 SEWER	\$288.40
604 ELECTRIC	\$126,090.39
609 MUNICIPAL LIQUOR FUND	\$63,959.39
	<hr/>
	\$243,507.12

Pre-Written Checks	\$243,507.12
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<hr/> \$243,507.12



# GRAND MARAIS PUBLIC UTILITIES

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## Payments

Current Period: December 2021

Payments Batch 12-1-21 AP				Total
Refer 82806 <i>QUILL CORPORATION</i>				
Cash Payment	E 101-41400-200 Office Supplies (GENER			\$94.77
Invoice	20957583 11/12/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total \$94.77</b>
Refer 82807 <i>SOLAR SHEM SUPPLIES</i>				
Cash Payment	E 604-49559-220 Repair/Maint Supply (GE			\$809.00
Invoice	0002 11/12/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total \$809.00</b>
Refer 82808 <i>POPULAR SUBSCRIPTION SERVICE</i>				
Cash Payment	E 211-45500-435 Books, Periodicals			\$2,921.21
Invoice	SW-05953 11/16/2021			
Cash Payment	E 211-45500-435 Books, Periodicals			-\$13.84
Invoice	SW-04873 11/16/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total \$2,907.37</b>
Refer 82809 <i>COMO OIL &amp; PROPANE</i>				
Cash Payment	E 211-45500-217 Heating Fuel			\$252.52
Invoice	1505162422 11/11/2021			
Cash Payment	E 101-41942-217 Heating Fuel			\$723.14
Invoice	1504936624 10/6/2021			
Cash Payment	E 101-41940-217 Heating Fuel			\$839.68
Invoice	1505242114 11/9/2021			
Cash Payment	E 602-49480-217 Heating Fuel			\$394.65
Invoice	1505237508 11/12/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total \$2,209.99</b>
Refer 82810 <i>ARROWHEAD LIBRARY SYSTEM</i>				
Cash Payment	E 211-45500-310 Service Agreements			\$10.00
Invoice	14873 10/31/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total \$10.00</b>
Refer 82811 <i>BAKER &amp; TAYLOR</i>				
Cash Payment	E 211-45500-435 Books, Periodicals			\$183.88
Invoice	2036311616 11/3/2021			
Cash Payment	E 215-45500-435 Books, Periodicals			\$9.97
Invoice	2036311616 11/3/2021			
Cash Payment	E 211-45500-435 Books, Periodicals			\$232.98
Invoice	2036279455 10/19/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total \$426.83</b>
Refer 82812 <i>AMAZON CAPITAL SERVICES</i>				
Cash Payment	E 211-45500-200 Office Supplies (GENER			\$25.80
Invoice	1CGT-NDKR-KG 11/11/2021			
Cash Payment	E 211-45500-449 Automation			\$28.99
Invoice	1CGT-NDKR-KG 11/11/2021			
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE			\$286.77
Invoice	1GHF-WNJV-61 11/17/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total \$341.56</b>
Refer 82813 <i>TERNES, ERIKA</i>				



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## Payments

Current Period: December 2021

<b>Cash Payment</b>	E 211-45500-330 Transportation/School				\$227.86
Invoice	GRAND RAPIDS	11/17/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$227.86
Refer	82814 INGRAM LIBRARY SERVICES	-			
<b>Cash Payment</b>	E 211-45500-435 Books, Periodicals				\$224.00
Invoice	55617069	11/1/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$224.00
Refer	82815 INTERNATIONAL FALLS PUBLIC LI	-			
<b>Cash Payment</b>	E 211-45500-435 Books, Periodicals				\$12.99
Invoice	22510013052446	11/5/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$12.99
Refer	82816 COOK COUNTY HOME CENTER	-			
<b>Cash Payment</b>	E 101-41942-220 Repair/Maint Supply (GE				\$17.49
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$12.48
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-41940-220 Repair/Maint Supply (GE				\$162.40
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-41942-220 Repair/Maint Supply (GE				\$9.59
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$7.47
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$6.99
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-43100-224 Street Maint Materials				\$26.00
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$17.22
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$11.96
Invoice	3125	10/31/2021			
<b>Cash Payment</b>	E 101-41940-220 Repair/Maint Supply (GE				\$56.34
Invoice	1848	10/31/2021			
<b>Cash Payment</b>	E 101-45100-220 Repair/Maint Supply (GE				\$409.93
Invoice	1712	10/31/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$737.87
Refer	82817 MY BROTHERS PLACE AUTO REP	-			
<b>Cash Payment</b>	E 101-43100-220 Repair/Maint Supply (GE				\$546.07
Invoice	8093	11/3/2021			
<b>Cash Payment</b>	E 604-49570-220 Repair/Maint Supply (GE				\$1,028.44
Invoice	8124	11/12/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$1,574.51
Refer	82818 FLAHERTY & HOOD, P.A.	-			
<b>Cash Payment</b>	E 101-41610-304 Attorney(Civil)				\$1,312.50
Invoice	16821	11/2/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$1,312.50
Refer	82819 STAR ENERGY SERVICES	-			



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## Payments

Current Period: December 2021

<b>Cash Payment</b>	E 604-49590-441 Star Energy Svc- Solar E				\$187.00
Invoice	18744	10/31/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$187.00
Refer	82820	GARTNER REFRIGERATION CO.	-		
<b>Cash Payment</b>	E 609-49750-221 Equipment Parts/Building				\$1,561.49
Invoice	87619	11/11/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$1,561.49
Refer	82821	NORTH SUPERIOR SKI & RUN CLU	-		
<b>Cash Payment</b>	E 609-49750-340 Advertising				\$150.00
Invoice	2021-22	10/28/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$150.00
Refer	82822	T & R ELECTRIC	-		
<b>Cash Payment</b>	E 604-49570-222 Transformers				\$6,284.25
Invoice	165288	11/6/2021			
<b>Cash Payment</b>	E 604-49570-222 Transformers				\$8,030.59
Invoice	165289	11/6/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$14,314.84
Refer	82823	LOCATORS & SUPPLIES, INC	-		
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN				\$152.34
Invoice	0296358-IN	11/9/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$152.34
Refer	82824	STUART C IRBY CO	-		
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN				\$314.29
Invoice	S012696611.002	11/5/2021			
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN				\$3,842.98
Invoice	S012736616.001	11/19/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$4,157.27
Refer	82825	VIRGINIA RUBBER CORP	-		
<b>Cash Payment</b>	E 601-49430-220 Repair/Maint Supply (GE				\$326.64
Invoice	458161A	11/2/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$326.64
Refer	82826	OVERHEAD DOOR CO. OF DULUT	-		
<b>Cash Payment</b>	E 602-49480-401 Repairs/Maint Buildings				\$740.00
Invoice	40188	10/31/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$740.00
Refer	82827	CENTURYLINK	-		
<b>Cash Payment</b>	E 601-49440-321 Telephone				\$138.72
Invoice	218 D24-1001-91	11/1/2021			
<b>Cash Payment</b>	E 601-49440-321 Telephone				\$120.10
Invoice	218 387 1788 61	11/1/2021			
<b>Cash Payment</b>	E 601-49440-321 Telephone				\$138.72
Invoice	218 D24-1002 21	11/1/2021			
Transaction Date	11/17/2021		MAIN CHECKING G	10100	<b>Total</b> \$397.54
Refer	82828	WESTERN LAKE SUPERIOR SANIT	-		
<b>Cash Payment</b>	E 602-49480-317 Contracted Services				\$4,668.20
Invoice	7810	11/3/2021			



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## Payments

Current Period: December 2021

Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$4,668.20</b>
Refer	82829 STEVE S SPORTS AND AUTO				
Cash Payment	E 602-49480-404 Repairs/Maint Machinery				\$45.60
Invoice	296669 10/28/2021				
Cash Payment	E 602-49480-404 Repairs/Maint Machinery				\$7.83
Invoice	296646 10/27/2021				
Cash Payment	E 604-49570-210 Operating Supplies (GEN)				\$18.58
Invoice	296217 10/5/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$72.01</b>
Refer	82830 GRAINGER				
Cash Payment	E 602-49480-240 Small Tools and Minor E				\$499.39
Invoice	9113746151 11/8/2021				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE)				\$136.42
Invoice	9092145664 10/20/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$635.81</b>
Refer	82831 HAWKINS, INC.				
Cash Payment	E 601-49420-218 Operating Supplies- Che				\$853.98
Invoice	6059404 11/4/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$853.98</b>
Refer	82832 HACH COMPANY				
Cash Payment	E 601-49420-210 Operating Supplies (GEN)				\$593.15
Invoice	12734526 11/8/2021				
Cash Payment	E 602-49480-210 Operating Supplies (GEN)				\$127.28
Invoice	12738850 11/10/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$720.43</b>
Refer	82833 SAWTOOTH LUMBER				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE)				\$15.44
Invoice	3280 10/31/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$15.44</b>
Refer	82834 G&G SEPTIC				
Cash Payment	E 101-45125-418 Portable Toilet Rentals				\$102.95
Invoice	24667 10/31/2021				
Cash Payment	E 101-45100-418 Portable Toilet Rentals				\$433.48
Invoice	24667 10/31/2021				
Cash Payment	E 101-45184-418 Portable Toilet Rentals				\$2,465.45
Invoice	24667 10/31/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$3,001.88</b>
Refer	82835 TWIN PORTS PAPER & SUPPLY IN				
Cash Payment	E 602-49480-210 Operating Supplies (GEN)				\$109.20
Invoice	498064A 11/16/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$109.20</b>
Refer	82836 XEROX CORPORATION				
Cash Payment	E 101-45100-200 Office Supplies (GENER)				\$23.90
Invoice	014712847 11/1/2021				
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$23.90</b>
Refer	82837 ARROWHEAD COOPERATIVE		Ck# 005457E 11/19/2021		



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## Payments

Current Period: December 2021

Cash Payment	E 101-45125-380 Utility Services (GENER				\$110.43
Invoice	908127	10/29/2021			
Cash Payment	E 101-45125-380 Utility Services (GENER				\$169.52
Invoice	901298	10/29/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$279.95
Refer	82838 <i>ASPIRA</i>				
Cash Payment	E 101-45100-310 Service Agreements				\$720.00
Invoice	GRMA BYS 1021	10/31/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$720.00
Refer	82839 <i>NORTH SHORE TIMBER PRODUCT</i>				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				\$1,563.75
Invoice	1190	10/31/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$1,563.75
Refer	82840 <i>KGM CONTRACTORS, INC.</i>				
Cash Payment	E 101-45100-310 Service Agreements				\$7,755.00
Invoice	1198	11/8/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$7,755.00
Refer	82841 <i>BOREAL COMMUNITY MEDIA</i>				
Cash Payment	E 101-45100-200 Office Supplies (GENER				\$26.85
Invoice	2021-4780	11/16/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$26.85
Refer	82842 <i>NORTH SHORE WASTE</i>				
Cash Payment	E 101-45100-384 Refuse/Garbage Dispos				\$49.00
Invoice	79437	10/31/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$49.00
Refer	82843 <i>HOVLAND VFD</i>				
Cash Payment	E 101-42200-310 Service Agreements				\$450.00
Invoice	GREENWOOD	11/17/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$450.00
Refer	82844 <i>MAPLE HILL FIRE DEPARTMENT</i>				
Cash Payment	E 101-42200-310 Service Agreements				\$450.00
Invoice	GREENWOOD	11/17/2021			
Transaction Date	11/17/2021	MAIN CHECKING G	10100	<b>Total</b>	\$450.00
Refer	82848 <i>TWO HARBORS PUBLIC LIBRARY</i>				
Cash Payment	E 211-45500-435 Books, Periodicals				\$19.95
Invoice	23	11/17/2021			
Transaction Date	11/18/2021	MAIN CHECKING G	10100	<b>Total</b>	\$19.95
Refer	82849 <i>SUNDEW TECHNICAL SERVICES</i>				
Cash Payment	E 101-45100-200 Office Supplies (GENER				\$65.00
Invoice	GMRECPARK	11/17/2021			
Transaction Date	11/18/2021	MAIN CHECKING G	10100	<b>Total</b>	\$65.00
Refer	82852 <i>US BANK</i>				
Cash Payment	E 601-47027-611 Bond Interest				\$538.50
Invoice	168	11/18/2021			





**GRAND MARAIS PUBLIC UTILITIES**

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**Payments**

Current Period: December 2021

<b>Cash Payment</b>	E 601-47027-620 Fiscal Agent s Fees				<b>\$145.26</b>
Invoice 168	11/18/2021				
Transaction Date	11/18/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$683.76</b>
Refer	82853 AFSCME				
<b>Cash Payment</b>	G 101-21712 AFSME Union Dues				<b>\$667.48</b>
Invoice Nov 21	11/19/2021				
<b>Cash Payment</b>	G 101-21711 AFSCME PEOPLE Dues				<b>\$12.00</b>
Invoice Nov 21	11/19/2021				
Transaction Date	11/18/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$679.48</b>
Refer	82854 JAVA MOOSE				
<b>Cash Payment</b>	E 604-49590-200 Office Supplies (GENER				<b>\$60.00</b>
Invoice 1061	11/18/2021				
Transaction Date	11/19/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$60.00</b>
Refer	82855 WATER CONSERVATION SERVICE				
<b>Cash Payment</b>	E 601-49430-317 Contracted Services				<b>\$2,046.32</b>
Invoice 11805	11/17/2021				
Transaction Date	11/19/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$2,046.32</b>
Refer	82867 EDWIN E. THORESON, INC.				
<b>Cash Payment</b>	E 601-49430-382 Fire Hydrant Utilities				<b>\$157.50</b>
Invoice 28970	11/18/2021				
Transaction Date	11/24/2021	MAIN CHECKING G	10100	<b>Total</b>	<b>\$157.50</b>

**Fund Summary**

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$19,757.47
211 LIBRARY		\$4,126.34
215 LIBRARY RESTRICTED FUND		\$9.97
601 WATER		\$5,058.89
602 SEWER		\$6,592.15
604 ELECTRIC		\$20,727.47
609 MUNICIPAL LIQUOR FUND		\$1,711.49
		<u>\$57,983.78</u>

Pre-Written Checks	\$279.95
Checks to be Generated by the Computer	\$57,703.83
<b>Total</b>	<b>\$57,983.78</b>

# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-DeCoux  
City Council  
FROM: Patrick W. Knight, Communications Director  
DATE: November 23, 2021  
SUBJECT: Racial Equity Presentation

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At your Tuesday, November 30th Council meeting, County Commissioner Ann Sullivan will provide a presentation on the work of the Joint Powers/Community Leadership group regarding racial equity and land acknowledgment.

# City of Grand Marais

## MEMO

TO: Mayor DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: November 23, 2021  
SUBJECT: Repealing Tobacco Regulations

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Attached is Ordinance 2021-02 repealing City tobacco regulations. The Council gave this ordinance its first reading on October 27. The result of this repeal will be that City businesses will be regulated by the Cook County tobacco ordinance. The affected businesses have been notified and provided information on how to apply to the County for a permit in 2022.

**ORDINANCE NO. 2021-02**

**AN ORDINANCE OF THE CITY OF GRAND MARAIS, MINNESOTA,  
REPEALING TOBACCO REGULATIONS**

**THE CITY COUNCIL OF THE CITY OF GRAND MARAIS DOES ORDAIN (deleted material is lined out; new material is underlined; subsections which are not being amended are omitted):**

Section 1. That Chapter 110 of the City Code of Grand Marais, Minnesota, which chapter is entitled "General Business Regulations", Sections 110.15 through and including 110.19 be repealed.

Section 2. That Chapter 115 of the City Code of Grand Marais, Minnesota, which chapter is entitled "Tobacco Products", be repealed in its entirety.

Section 3. That this ordinance shall take effect at the end of December 31, 2021.

Passed by the City Council of the City of Grand Marais this \_\_\_<sup>th</sup> day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Jay DeCoux, Mayor

Attest: \_\_\_\_\_  
Michael Roth  
City Administrator

# City of Grand Marais

## MEMO

TO: Mayor DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: November 23, 2021  
SUBJECT: City Hall/Liquor Store

---

### **Budget Review**

At the meeting on November 10, the Council held a discussion on moving forward with the City Hall/Liquor Store project. One of the first steps identified by the Council was a review of the project budget.

**Budget History.** The initial project budget included in the Capital Improvement Plan in 2015 was \$2.5 million. This amount was a placeholder, and not based on any concept planning. It was used to begin the conversation about how to fund the project. The initial amount was updated in the 2019 plan to \$4 million, based in part on the recent public works garage project. In 2020, the first results of our initial concept plan for the building generated a project estimate of \$6 million. Further work refining the concept reduced this budget amount to \$5.2 million.

**Sources of Funds.** The project can be funded by multiple sources of funds, including cash on hand from the Liquor and General Funds, and new debt. As an original placeholder, we imagined using \$750,000 cash from both the Liquor Fund and General Fund, with \$1 million in new debt. As our project costs have been refined, we have updated those amounts.

	<b>Cash</b>	<b>New Debt</b>	<b>Total</b>
<b>Liquor Fund</b>	\$1,000,000	\$1,200,000	\$2,200,000
<b>General Fund</b>	\$1,500,000	\$1,500,000	\$3,000,000
<b>Total</b>	\$2,500,000	\$2,700,000	\$5,200,000

Both the total project cost and the amount of cash dedicated to the project will require further review based on factors including current balances and other planned capital improvements. The above numbers are currently feasible. We will also seek out grant sources to assist with the project.

**Funding The Debt Payment.** New debt of \$2.7 million generates an approximate annual payment of \$182,000 given a 20 year term and 3% rate. In our latest 3 year budget projection we show how adding an additional \$170,000 debt payment can be absorbed into the budget beginning in 2024. We have anticipated this payment in our budget planning since 2017 when our first 3 year look-ahead showed a new \$150,000 debt payment in 2020 to fund this project.

### **Alternate Site Review Process**

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Councilor Benson asked for an agenda item to discuss the process of reviewing alternate locations for the Liquor Store and/or City Hall.

### **Sale of Remaining Public Works Property**

---

Councilor Benson also requested an agenda item to receive an update on the potential sale of remaining public works property. This will provide a good check-in on whether the Council wishes to proceed with a potential sale or whether they want to reserve the property for City purposes, such as the City Hall/Liquor Store project.

# City of Grand Marais

## MEMO

TO: Mayor DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: November 23, 2021  
SUBJECT: City Administrator Job Description and Review

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At your meeting, Mayor DeCoux and Councilor Benson will be recommending a process to update the City Administrator job description and provide a regular performance review.

## Upcoming Meeting Schedule

Updated November 24, 2021

### NOVEMBER

<b>Date/Time</b>	<b>Meeting</b>	<b>Location</b>
Tuesday, November 30, 6:30 p.m.	City Council Meeting	Chambers

### DECEMBER

<b>Date/Time</b>	<b>Meeting</b>	<b>Location</b>
Wednesday, December 8, 6:30 p.m.	City Council Meeting	Chambers
Wednesday, December 29, 6:30 p.m.	City Council Meeting	Chambers