

**AGENDA**  
**PUBLIC UTILITIES COMMISSION**  
**June 5, 2019**  
**3:00 P.M.**

A. Call to Order

B. Roll Call

C. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Payments Report

D. Wastewater Pump Replacement

E. Open Meeting Law

F. Adjourn

*Public Utilities Commission  
Minutes  
May 22, 2019*

Meeting was called to order by chair George Wilkes at 3:00 p.m.

Members present: Tim Kennedy, Ann Possis, and George Wilkes  
Absent:  
Staff Present: Mike Roth and Haden Hinchman  
Others Present: Brian Hansel

**Motion by Kennedy, seconded by Possis to approve the Consent Agenda. Approved unanimously.**

The Commission reviewed a request by Evelyn Larsen for consideration on her abnormally high bill after an outdoor water faucet was left on. The commission concluded that the regular waiving of wastewater fees and setting up of a payment plan without interest was reasonable.

**Motion by Kennedy, seconded by Possis to waive all late fees associated with the financing of Evelyn Larsen's debt. Approved Unanimously.**

Brian Hansel gave a presentation to the Commission about Dark Skies. He asked that the Commission consider requesting the council adopt a Dark Skies ordinance and that the Commission replace older high temp street lights with lower temp alternatives; specifically 2700k or less. Roth mentioned that although the PUC doesn't have a specific policy; aging street lights are already being replaced with the lower temp options. Brian Hansel requested specifically the light poles on highway 61 going west of 8<sup>th</sup> Ave be considered for replacement with lower temperature lights. The Commission requested that staff get a cost estimate on replacing those street lights.

**Motion by Possis, seconded by Kennedy to recommend that the City Council adopt a Dark Skies ordinance. Approved unanimously.**

There being no further business, the meeting adjourned at 4:12 p.m.



# CITY OF GRAND MARAIS

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## City of Grand Marais

### Payments

Current Period: May 2019

Batch Name	05/24/19 APP	User Dollar Amt	\$98,967.39
	Payments	Computer Dollar Amt	\$98,967.39
			\$0.00 <b>In Balance</b>

Refer	<u>77518 CENTURYLINK</u>	-	
Cash Payment	E 601-49440-321 Telephone		\$56.66
Invoice	218 387-1788 5/1/2019		
Cash Payment	E 601-49440-321 Telephone		\$69.36
Invoice	218 D24-1001 5/1/2019		
Cash Payment	E 601-49440-321 Telephone		\$69.36
Invoice	218 D24-1002 5/1/2019		
Transaction Date	5/23/2019	MAIN CHECKING G 10100	<b>Total</b> \$195.38

Refer	<u>77520 ULINE</u>	-	
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE		\$138.73
Invoice	108103767 4/26/2019		
Transaction Date	5/23/2019	MAIN CHECKING G 10100	<b>Total</b> \$138.73

Refer	<u>77524 WEX BANK</u>	<u>Ck# 004575E 5/6/2019</u>	
Cash Payment	E 601-49440-212 Motor Fuels		\$8.66
Invoice	58887845 4/23/2019		
Cash Payment	E 602-49490-212 Motor Fuels		\$8.66
Invoice	58887845 4/23/2019		
Cash Payment	E 601-49440-212 Motor Fuels		\$152.85
Invoice	58914236 4/23/2019		
Transaction Date	5/23/2019	MAIN CHECKING G 10100	<b>Total</b> \$170.17

#### Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$42,038.18
211 LIBRARY	\$492.48
601 WATER	\$356.89
602 SEWER	\$8.66
604 ELECTRIC	\$138.73
609 MUNICIPAL LIQUOR FUND	\$55,932.45
	\$98,967.39

Pre-Written Checks	\$170.17
Checks to be Generated by the Computer	\$334.11
Total	\$504.28



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: May 2019

Batch Name	05/30/19 AP Payments	User Dollar Amt	\$79,077.68		
		Computer Dollar Amt	\$79,077.68		
			\$0.00	In Balance	
Refer	77530 COOK COUNTY HOME CENTER	-			
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE				\$284.18
Invoice	2008 4/30/2019				
Cash Payment	E 601-49430-210 Operating Supplies (GEN				\$20.17
Invoice	1160 4/30/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$304.35</b>
Refer	77531 STUART C IRBY CO	-			
Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$63.83
Invoice	S011345753.001 5/8/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$63.83</b>
Refer	77532 EDWIN E. THORESON, INC.	-			
Cash Payment	E 601-49430-220 Repair/Maint Supply (GE				\$370.00
Invoice	26494 4/29/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$370.00</b>
Refer	77534 NORTH SHORE WASTE	-			
Cash Payment	E 602-49480-384 Refuse/Garbage Disposa				\$92.43
Invoice	66772 4/30/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$92.43</b>
Refer	77536 JOHNSON S FOODS	-			
Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$23.39
Invoice	44003871848 4/30/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$23.39</b>
Refer	77539 FS3, INC	-			
Cash Payment	E 604-49570-210 Operating Supplies (GEN				\$477.81
Invoice	60655 5/26/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$477.81</b>
Refer	77540 ROTH, MIKE	-			
Cash Payment	E 604-49590-330 Transportation/School				\$547.68
Invoice	SMPA MEET 5/6/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$547.68</b>
Refer	77541 BUCK S HARDWARE HANK	-			
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE				\$147.85
Invoice	2088 5/1/2019				
Cash Payment	E 601-49420-210 Operating Supplies (GEN				\$11.09
Invoice	1160 5/1/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$158.94</b>
Refer	77542 STEVE S SPORTS AND AUTO	-			
Cash Payment	E 604-49570-220 Repair/Maint Supply (GE				\$45.98
Invoice	2447 4/30/2019				
Transaction Date	5/23/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$45.98</b>
Refer	77543 ABM EQUIPMENT & SUPPLY	-			



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## Payments

City of Grand Marais

Current Period: May 2019

<b>Cash Payment</b>	E 604-49570-317 Contracted Services				<b>\$963.51</b>
Invoice	0159880-IN	5/10/2019			
<b>Cash Payment</b>	E 604-49570-317 Contracted Services				<b>\$980.37</b>
Invoice	0159844-IN	5/9/2019			
<b>Cash Payment</b>	E 604-49570-317 Contracted Services				<b>\$1,970.95</b>
Invoice	0159845-IN	5/9/2019			
Transaction Date	5/23/2019		MAIN CHECKING G	10100	<b>Total \$3,914.83</b>
Refer	77544 <i>COMO OIL &amp; PROPANE</i>	-			
<b>Cash Payment</b>	E 602-49480-217 Heating Fuel				<b>\$446.76</b>
Invoice	2246205	5/13/2019			
Transaction Date	5/23/2019		MAIN CHECKING G	10100	<b>Total \$446.76</b>
Refer	77553 <i>LHB ENGINEERS &amp; ARCHITECTS</i>	-			
<b>Cash Payment</b>	E 602-49431-303 Engineering Fees				<b>\$1,321.95</b>
Invoice	160861.00-17	5/15/2019			
<b>Cash Payment</b>	E 601-49431-303 Engineering Fees				<b>\$566.55</b>
Invoice	160861.00-17	5/15/2019			
Transaction Date	5/24/2019		MAIN CHECKING G	10100	<b>Total \$1,888.50</b>
Refer	77554 <i>HACH COMPANY</i>	-			
<b>Cash Payment</b>	E 601-49420-210 Operating Supplies (GEN				<b>\$450.27</b>
Invoice	11465286	5/14/2019			
Transaction Date	5/24/2019		MAIN CHECKING G	10100	<b>Total \$450.27</b>
Refer	77555 <i>MINNESOTA PUMP WORKS</i>	-			
<b>Cash Payment</b>	E 602-49480-404 Repairs/Maint Machinery				<b>\$3,232.50</b>
Invoice	00007010	5/7/2019			
<b>Cash Payment</b>	E 602-49480-404 Repairs/Maint Machinery				<b>\$1,888.12</b>
Invoice	00006970	5/3/2019			
Transaction Date	5/24/2019		MAIN CHECKING G	10100	<b>Total \$5,120.62</b>
Refer	77556 <i>UTILITY CONSULTANTS, INC</i>	-			
<b>Cash Payment</b>	E 602-49480-300 Professional Srvs (GENE				<b>\$629.17</b>
Invoice	101297	4/29/2019			
Transaction Date	5/24/2019		MAIN CHECKING G	10100	<b>Total \$629.17</b>
Refer	77557 <i>HAWKINS, INC.</i>	-			
<b>Cash Payment</b>	E 601-49420-218 Operating Supplies- Che				<b>\$1,989.36</b>
Invoice	4490208	5/1/2019			
<b>Cash Payment</b>	E 602-49480-218 Operating Supplies- Che				<b>\$4,080.60</b>
Invoice	4490136	4/30/2019			
Transaction Date	5/24/2019		MAIN CHECKING G	10100	<b>Total \$6,069.96</b>
Refer	77558 <i>FERGUSON WATERWORKS#2516</i>	-			
<b>Cash Payment</b>	E 601-49430-382 Fire Hydrant Utilities	Fire Hydrant plow damage repair			<b>\$6,125.85</b>
Invoice	0321847	5/2/2019			
Transaction Date	5/24/2019		MAIN CHECKING G	10100	<b>Total \$6,125.85</b>
Refer	77560 <i>GREAT RIVER ENERGY</i>	-			
<b>Cash Payment</b>	E 604-49570-317 Contracted Services				<b>\$1,664.00</b>
Invoice	U1904G375	5/15/2019			
Transaction Date	5/24/2019		MAIN CHECKING G	10100	<b>Total \$1,664.00</b>
Refer	77567 <i>ELIASSEN, JEFF</i>	-			



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## Payments

City of Grand Marais

Current Period: May 2019

<b>Cash Payment</b>	E 604-49570-241 Safety Equipment				<b>\$200.00</b>
Invoice Boots	5/15/2019				
Transaction Date	5/24/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$200.00</b>
Refer	77569 US BANK				
<b>Cash Payment</b>	E 601-47027-611 Bond Interest				<b>\$747.92</b>
Invoice 138	5/20/2019				
<b>Cash Payment</b>	E 601-47027-620 Fiscal Agent s Fees				<b>\$191.81</b>
Invoice 138	5/20/2019				
Transaction Date	5/24/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$939.73</b>
Refer	77570 STUART C IRBY CO				
<b>Cash Payment</b>	E 604-49570-210 Operating Supplies (GEN				<b>\$689.54</b>
Invoice S011328344.004	5/16/2019				
Transaction Date	5/24/2019	MAIN CHECKING G	10100	<b>Total</b>	<b>\$689.54</b>

### Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$43,720.23
211 LIBRARY		\$2,958.10
215 LIBRARY RESTRICTED FUND		\$1,130.43
601 WATER		\$10,473.02
602 SEWER		\$11,691.53
604 ELECTRIC		\$8,059.09
609 MUNICIPAL LIQUOR FUND		\$1,045.28
		<u>\$79,077.68</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	<u>\$30,223.64</u>
Total	\$30,223.64

DATE: May 29, 2019

TO: Mike Roth, City Administrator  
Grand Marais Public Utility Commission  
Grand Marais Council

FROM: Thomas Nelson  
Wastewater/Water Superintendent

RE: New major influent pumps at WWTF

The WWTF has three major influent pumps that handle all the wastewater flow into the plant. Two years ago we replaced one of the pumps. The other two pumps which are over 30 years old need replacement, both are currently down and no longer can be repaired. We do have an old loaner in place for one of the pumps so we can maintain current operations at normal wastewater inflow. I am requesting the approval of two new pumps.

There are two quotes, attached.

1 – Minnesota Pump Works \$ 20,872.30

This is the same pump we installed two years ago and has been working fine.

2 – Electric Pump \$ 40,154.00 plus freight.

These are direct match of the currently installed pumps.

I recommend we purchase the pumps from Minnesota Pump Works due to the quote and the fact there current pumps is working good.

Thanks

Thomas Nelson  
Water/Wastewater Superintendent.

# QUOTATION



201 4th Ave SW  
New Prague, MN 56071 USA

Telephone: (952)758-6600 / FAX (952)758-7778  
Toll Free 1-800-536-5394

www.electricpump.com

QUOTE NUMBER: 0178405  
QUOTE DATE: 5/29/2019  
EXPIRE DATE: 6/30/2019

SALESPERSON: JEFF JANIKSELA  
CUSTOMER NO: 0013024  
QUOTED BY: MKH  
FLYGT 3153 @ WWTP

QUOTED TO:  
CITY OF GRAND MARAIS  
PO BOX 600  
GRAND MARAIS, MN 55604

JOB LOCATION:  
CITY OF GRAND MARAIS  
WASTE WATER TREATMENT PLANT  
15 N BROADWAY  
GRAND MARAIS, MN 55604

CONFIRM TO:  
THOMAS NELSON 218-387-1160

\*\*\* QUOTE ORDER - DO NOT PAY \*\*\*

CUSTOMER P.O.	SHIP VIA BEST WAY	F.O.B.	TERMS NET 30 DAYS			
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT

RE: REPLACEMENT RW PUMPS AT WTP  
EXISTING PUMPS CP3152-436 875 GPM @ 32.5' TDH

ELECTRIC PUMP PROPOSES:

*3153.095	EACH	2.00	0.00	0.00	16,272.00	32,544.00
		FLYGT MODEL 3153 WITH NP437 HARD IRON IMPELLER AND WEAR PLATE, 6 15/460/3 EXPLOSION PROOF MOTOR, 50' FM FLS FV LCS. PUMPS WILL SEAT ON EXISTING 6X8" BASE ELBOWS WITH 2" GUIDE RAIL SYSTEM.				
6-3153MT	EACH	2.00	0.00	0.00	1,275.00	2,550.00
		6" FLYGT SPARK ARRESTOR KIT, VOLUTE DISCHARGE FACE AND SLIDE BRACKET CONTACTS.				
1400000407129	EACH	2.00	0.00	0.00	530.00	1,060.00
		MINI-CASII/FUS 120/24VAC,24VDC				
*INSTALL	EACH	1.00	0.00	0.00	4,000.00	4,000.00
		ELECTRIC PUMP SERVICE TECHS TO REMOVE EXISTING PUMPS, INSTALL NEW AND PERFORM START UP SERVICES FOR WARRANTY CERTIFICATION. CONTROLS TECH TO INSTALL MINI CAS RELAYS IN THE CONTROL PANEL.				

FREIGHT IS ADDITIONAL. STANDARD DELIVERY IS 10-12 WEEKS

THANK YOU FOR YOUR CONSIDERATION. PLEASE CONTACT US TO PLACE AN ORDER.

SINCERELY--MYRA HOFFMAN 800-211-6432  
CC: JEFF JANIKSELA 612-867-6219

# QUOTATION



201 4th Ave SW  
New Prague, MN 56071 USA

Telephone: (952)758-6600 / FAX (952)758-7778  
Toll Free 1-800-536-5394

www.electricpump.com

QUOTE NUMBER: 0178405  
QUOTE DATE: 5/29/2019  
EXPIRE DATE: 6/30/2019

SALESPERSON: JEFF JANIKSELA  
CUSTOMER NO: 0013024  
QUOTED BY: MKH  
FLYGT 3153 @ WWTP

QUOTED TO:  
CITY OF GRAND MARAIS  
PO BOX 600  
GRAND MARAIS, MN 55604

JOB LOCATION:  
CITY OF GRAND MARAIS  
WASTE WATER TREATMENT PLANT  
15 N BROADWAY  
GRAND MARAIS, MN 55604

CONFIRM TO:  
THOMAS NELSON 218-387-1160

**\*\*\* QUOTE ORDER - DO NOT PAY \*\*\***

CUSTOMER P.O.	SHIP VIA	F.O.B.	TERMS
	BEST WAY		NET 30 DAYS

ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT
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All return goods must have written approval from Electric Pump, Inc. before returning. Credit will not be issued without written approval and if applicable there will be a Restock Fee.

Net Order:	40,154.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
<b>Order Total:</b>	<b>40,154.00</b>

ABOVE PRICING EFFECTIVE FOR 30 DAYS



## Quote

Prepared By Jenny Braith  
 Phone 877-645-8004  
 Email [info@minnesotapumpworks.com](mailto:info@minnesotapumpworks.com)

Created Date 5/28/2019  
 Quote Number 00002534  
 Terms NET 30  
 Sales Rep Justin MacPherson  
 Expiration Date 6/21/2019

Bill To Grand Marais MN, City of  
 PO Box 600  
 Grand Marais, MN 55604

Ship To Grand Marais MN, City of  
 15 N Broadway  
 Grand Marais, MN 55604

Sale & Installation of (2) New ABS Pumps at WWTP

Note: If additional and or larger conduit is required, City will need to provide an electrician to assist as well as conduit.

Product Code	Product	Comment	Quantity	Rate	Total
GX7J3K4C1111321	ABS XFP150E CB1.4 PE105/4 14/460/3 49' XP 6" D/C		1.00	\$7,900.00	\$7,900.00
GX7J3K4C1111321	ABS XFP150E CB1.4 PE105/4 14/460/3 49' XP 6" D/C	10% DISCOUNT APPLIES TO 2ND PUMP PURCHASE ONLY	1.00	\$7,110.00	\$7,110.00
16907006	ABS SEAL LEAK/OVER TEMP RELAY, CA462, DIN RAIL MOUNTED, 110/230V-AC		2.00	\$362.00	\$724.00
	MISC PARTS	6" DUAL RAIL BRACKETS, FILLER FLANGES, THREADED RODS, SS WASHERS, ETC.	1.00	\$2,030.80	\$2,030.80
	ON-SITE SERVICE LABOR - STD - N	ESTIMATED	8.00	\$110.00	\$880.00
	SERVICE DRIVE TIME - STD - N		7.50	\$110.00	\$825.00
	SERVICE TRUCK MILEAGE - STD - N		402.00	\$1.25	\$502.50
	PER DIEM - N	IF REQUIRED	1.00	\$200.00	\$200.00
FREIGHT IN /OUT	SHIPPING & HANDLING	ESTIMATED	1.00	\$700.00	\$700.00

Subtotal \$20,872.30  
 Total \$20,872.30