

AGENDA
CITY COUNCIL MEETING
March 25, 2020
6:30 P.M.

REMOTE PARTICIPATION ONLY

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum
During the emergency declaration, comments will be collected via email or mail at City Hall.
- D. 6:35 Approve Consent Agenda
 - 1. Approve Agenda
 - 2. Approve Meeting Minutes
 - 3. Approve Payment of Bills
- E. 6:35 Emergency Status and Update
- F. Attached correspondence:
 - 1. Other Meeting Minutes
 - 2. Upcoming Meeting Schedule
- G. 7:15 Adjourn

Grand Marais Community Vision:

“Grand Marais is a thriving community that features locally-grown economic opportunity, housing that meets all family needs, and a wide array of educational opportunities.

Hallmarks of the Grand Marais way of life include active recreation on the North Shore, commitment to community, an ethos of creativity and innovation, and stewardship of the unique natural environment.”

USING THE COMMUNITY VISION PLAN

[The Grand Marais Community Vision Plan](#) is a roadmap to the future, a document of community voices and ideas, and a collective call to action. The vision, values, priorities, and ideas provide a framework for future planning - and serve as a jumping-off point for further discussion, brainstorming, and community investment. This vision plan seeks to inspire solutions and initiatives that will uphold the values of the Grand Marais community and realize an exciting, community-led vision for the future.

THE PURPOSE OF THE PLAN

See the Big Picture:

The Grand Marais Vision Plan presents a wide-angle view of the community, summarizing key assets, challenges, trends, and aspirations across a range of issues impacting the quality of life in the community. The Plan is a resource for residents, businesses, property owners, City staff, and other interested parties wishing to learn more about the community, its current conditions, and future direction.

Set a Course for the Future:

The Plan presents an exciting, community-led vision that describes how Grand Marais will look, feel, and function in the future. The vision is intended to be ambitious, but achievable - and rooted in the existing qualities, character, strengths, and assets of the Grand Marais community.

Guide Future Action + Decision-Making:

The plan establishes a framework of principles and goals for future planning and action. This framework serves as a guide for future decision-making and a jumping-off point for discussion, imagination, and action. Community members, City staff, and community leaders all have a role to play to realize the vision and priorities presented here.

THE PLANS DEVELOPMENT

The Grand Marais Community Vision Plan was developed through an eight-month, community-driven process, involving a range of community stakeholders - residents, businesses, property owners, and community leaders. Community members contributed their own ideas, concerns, and priorities to the development of the Plan through a hands-on community workshop and community survey.

Community input was supplemented by a comprehensive analysis of existing conditions that examined social and economic characteristics, housing, land use, parks, transportation, and other physical conditions. The vision, principles, and goals presented in the Plan represent an in-depth and collaborative effort to understand the forces shaping Grand Marais' future and establish a collective direction for the future.

GRAND MARAIS COMMUNITY GOALS

The following six community goals* are the product of a public process that solicited comments, input, and ideas from a broad cross-section of Grand Marais residents, businesses, and property owners. These goals define community priorities and provide high-level direction for future community action and decision-making.

Support and enhance local business.

Grand Marais is the hub of Cook County, known for locally-owned businesses and livable wages. Land-use and zoning decisions help ensure the long-term economic viability of the community.

Ensure access to affordable, lifecycle housing for all people.

The community is concerned about the growing expense of housing and access to a variety of housing types that can serve all people throughout their lives.

Invest in safe, people-friendly infrastructure that supports active living.

Infrastructure is aesthetically pleasing, enhances Grand Marais' historic character and is safe for people who use a variety of transportation modes.

Enhance the community's deep connection to the outdoors and active engagement with the environment.

Lake Superior and the surrounding area are to be protected and celebrated by the community and the City, to be preserved for active use today and for generations to come.

Encourage the expansion of sustainable energy uses.

Community members recognize the value of their unique natural environment. They value preservation, active use of the natural environment, and sustainability in all community practices.

Expand education for the mind, body, and soul.

Grand Marais treasures arts practices, advancing education in all forms, and opportunities for community education and community development.

*The Grand Marais Community Goals are extracted from [The Grand Marais Community Vision Plan](#) page 8.

CITY OF GRAND MARAIS
SPECIAL MEETING MINUTES
March 18, 2020

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present: Jay Arrowsmith-DeCoux, Kelly Swearingen, Craig Schulte, Anton Moody and Tim Kennedy

Members absent: None

Staff present: Mike Roth, Patrick Knight and Kim Dunsmoor

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. No public present.

Motion by Moody, seconded by Kennedy to approve the Agenda; February 26, 2020, Minutes; and Payment of Bills. Approved unanimously.

Mayor Arrowsmith-DeCoux declared a local emergency.

Motion by Moody, seconded by Swearingen to approve City of Grand Marais, MN, City Council Resolution 2020-03 Declaring a Local Emergency Whereas, Novel Coronavirus Disease 2019, commonly known as “COVID-19,” which is a respiratory disease that can result in serious injury or death, is spreading globally and has been identified by the World Health Organization (“WHO”) as a pandemic. Approved unanimously.

Currently, there are no confirmed cases of COVID-19 in Grand Marais or Cook County. Cook County and the President of the United States have made declarations of emergency. The Declaration of Emergency will last until the council rescinds the resolution. The Declaration of Emergency will allow us to change how we operate internally and externally and allows the City to request aid if needed. Recommendations from the MN Department of Health and the CDC include social distancing which we can accomplish through technology. We intend to tackle pressing business such as paying bills and other decisions that require immediate council action. The situation and recommendations change daily.

At this point, the library was closed when Governor Walz closed the schools on March 18th. The library will remain closed following the school closing schedule. Staff can still work while the library is closed. Some employees have chosen to work and some have chosen to take time off.

The Recreation Park is closed. Staff will be checking messages: however, the park office is closed. Staff can still work while the park office is closed or they may choose to take time off.

City Hall has been open to the public. We will get getting information out to the public about how to access city hall services remotely.

The Liquor Store has been open to the public. Yesterday, the liquor store had a very busy Tuesday similar Fisherman's Picnic weekend sales. We have limited ability to provide social distancing due to the design of the liquor store. We are looking at building barriers to create a take-out only service to keep customers at least 6 feet away from staff, pay by credit card only, limit access to one person at a time, limit hours from 10 a.m. – 6 p.m. to provide a single shift and be closed on Sundays. Staff can still work or take time off. Council considered whether the liquor store is an essential service or not and how to protect the needs and health of our employees and the community.

In order to comply with social distancing, future meetings will be handled through technology. Communications Director Knight will speak with each councilor to get their devices set up to attend the council meetings electronically. If this emergency continues for a longer timeline, we will learn how to deal with more complex issues. The public can provide public comment by email prior to the meeting.

Motion by Kennedy, seconded by Moody in the interest of public health, the Grand Marais Liquor Store will be closed at the end of today's business until further notice. Approved unanimously.

The closing of the Liquor Store will be revisited at the next council meeting March 25, 2020. The Liquor Store Manager and staff will have recommendations next week.

City Hall will also close the doors to the public tomorrow, but will continue to work and provide services remotely.

Notices will be posted on the City's website, online, and through social media.

There being no further business, the meeting adjourned at 7:24 p.m.



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Payments

Current Period: March 2020

Payments Batch 3-26-20 AP \$399,417.25

Refer	79626	<i>BOREAL COMMUNITY MEDIA</i>	-				
Cash Payment	E 101-41900-310	Service Agreements				\$53.70	
Invoice	2020-1498	3/16/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100		Total	\$53.70
Refer	79627	<i>CANNON TECHNOLOGIES</i>	-				
Cash Payment	E 604-49570-227	Utility Maint Supplies	35	430-ELA309SC351510		\$15,359.88	
Invoice	939253210	3/13/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100		Total	\$15,359.88
Refer	79628	<i>VINOCOPIA</i>	-				
Cash Payment	E 609-49750-251	Liquor For Resale				\$2,009.00	
Invoice	0253861-IN	3/18/2020					
Cash Payment	E 609-49750-333	Freight and Express				\$38.75	
Invoice	0253861-IN	3/18/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100		Total	\$2,047.75
Refer	79629	<i>BOURGET IMPORTS, LLC</i>	-				
Cash Payment	E 609-49750-251	Liquor For Resale				\$908.00	
Invoice	169465	3/18/2020					
Cash Payment	E 609-49750-333	Freight and Express				\$39.00	
Invoice	169465	3/18/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100		Total	\$947.00
Refer	79630	<i>SUPERIOR BEVERAGES LLC</i>	-				
Cash Payment	E 609-49750-252	Beer For Resale				\$815.40	
Invoice	845587	3/18/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100		Total	\$815.40
Refer	79631	<i>JOHNSON BROTHERS LIQUOR</i>	-				
Cash Payment	E 609-49750-333	Freight and Express				\$5.12	
Invoice	1528447	3/19/2020					
Cash Payment	E 609-49750-251	Liquor For Resale				\$2,400.00	
Invoice	1528397	3/19/2020					
Cash Payment	E 609-49750-333	Freight and Express				\$71.68	
Invoice	1528397	3/19/2020					
Cash Payment	E 609-49750-251	Liquor For Resale				\$6,901.97	
Invoice	1528396	3/19/2020					
Cash Payment	E 609-49750-333	Freight and Express				\$222.08	
Invoice	1528396	3/19/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100		Total	\$9,600.85
Refer	79632	<i>PHILLIPS WINE & SPIRITS</i>	-				
Cash Payment	E 609-49750-251	Liquor For Resale				\$3,590.50	
Invoice	6016529	3/18/2020					
Cash Payment	E 609-49750-333	Freight and Express				\$71.68	
Invoice	6016529	3/18/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100		Total	\$3,662.18
Refer	79633	<i>ARTISAN BEER COMPANY</i>	-				
Cash Payment	E 609-49750-252	Beer For Resale				\$189.60	
Invoice	3411715	3/18/2020					



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Payments

Current Period: March 2020

Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$189.60	
Refer	79634 <i>BELLBOY CORPORATION - LIQUO</i>					-	
Cash Payment	E 609-49750-210 Operating Supplies (GEN						\$69.75
Invoice	101047400	3/18/2020					
Cash Payment	E 609-49750-333 Freight and Express						\$3.00
Invoice	101047400	3/18/2020					
Cash Payment	E 609-49750-251 Liquor For Resale						\$251.00
Invoice	83193900	3/11/2020					
Cash Payment	E 609-49750-333 Freight and Express						\$2.70
Invoice	83193900	3/11/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$326.45	
Refer	79635 <i>SOUTHERN GLAZER S OF MN</i>					-	
Cash Payment	E 609-49750-333 Freight and Express						\$6.15
Invoice	1936666	3/18/2020					
Cash Payment	E 609-49750-251 Liquor For Resale						\$6,666.49
Invoice	1936667	3/18/2020					
Cash Payment	E 609-49750-333 Freight and Express						\$157.42
Invoice	1936667	3/18/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$6,830.06	
Refer	79636 <i>NORTHERN WILDS</i>					-	
Cash Payment	E 101-45100-210 Operating Supplies (GEN						\$474.14
Invoice	26762	3/10/2020					
Cash Payment	E 101-45100-210 Operating Supplies (GEN						\$8.30
Invoice	26725	3/3/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$482.44	
Refer	79637 <i>ASPIRA</i>					-	
Cash Payment	E 101-45100-210 Operating Supplies (GEN						\$1,790.00
Invoice	GRMA BYS 0220	2/29/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$1,790.00	
Refer	79638 <i>ARROWHEAD COOPERATIVE</i>					<u>Ck# 004870E 3/19/2020</u>	
Cash Payment	E 101-45125-380 Utility Services (GENER						\$60.44
Invoice	908127	2/28/2020					
Cash Payment	E 101-45125-380 Utility Services (GENER						\$190.58
Invoice	901298	2/28/2020					
Cash Payment	E 101-45125-321 Telephone						\$112.02
Invoice	1234	3/1/2020					
Cash Payment	E 101-45100-321 Telephone						\$314.57
Invoice	2131	3/1/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$677.61	
Refer	79639 <i>XEROX CORPORATION</i>					-	
Cash Payment	E 101-45100-200 Office Supplies (GENER						\$35.39
Invoice	99624489	3/1/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$35.39	
Refer	79640 <i>BUCK S HARDWARE HANK</i>					-	
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE						\$57.97
Invoice	1712	2/29/2020					



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Payments

Current Period: March 2020

Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$57.97
Refer	79641	KONRAD MATERIAL SALES LLC	-		
Cash Payment	E 101-43100-224	Street Maint Materials	CRACK SEAL		\$2,430.00
Invoice	1254128	3/10/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$2,430.00
Refer	79642	COMO OIL & PROPANE	-		
Cash Payment	E 101-41940-217	Heating Fuel			\$648.72
Invoice	1501056323	2/14/2020			
Cash Payment	E 101-41940-217	Heating Fuel			\$708.55
Invoice	1501242170	3/13/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$1,357.27
Refer	79643	LINDENMEYR MONROE	-		
Cash Payment	E 101-41940-210	Operating Supplies (GEN			\$395.87
Invoice	98040963	3/11/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$395.87
Refer	79644	AMERIPRIDE LINEN AND APPAREL	-		
Cash Payment	E 101-41940-210	Operating Supplies (GEN			\$215.07
Invoice	3501489519	3/16/2020			
Cash Payment	E 101-41940-210	Operating Supplies (GEN	Remove finance charge		-\$15.90
Invoice	3501489519	3/16/2020			
Cash Payment	E 101-41940-210	Operating Supplies (GEN			\$210.07
Invoice	3501478715	2/17/2020			
Cash Payment	E 101-41940-210	Operating Supplies (GEN	Apply credit to account		-\$213.22
Invoice	CK80244	2/17/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$196.02
Refer	79645	US BANK	-		
Cash Payment	E 601-47027-611	Bond Interest			\$718.00
Invoice	148	3/18/2020			
Cash Payment	E 601-47027-620	Fiscal Agent s Fees			\$184.40
Invoice	148	3/18/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$902.40
Refer	79646	HAWKINS, INC.	-		
Cash Payment	E 601-49420-218	Operating Supplies- Che			\$642.44
Invoice	4675394	3/5/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$642.44
Refer	79647	NCPERS GROUP LIFE INS.	-		
Cash Payment	G 101-21710	NCPERS-Pera			\$16.00
Invoice	493600042020	3/13/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$16.00
Refer	79648	NORTH SHORE COMPRESSOR &	-		
Cash Payment	E 101-42200-220	Repair/Maint Supply (GE			\$720.73
Invoice	5184	3/16/2020			
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G 10100	Total	\$720.73
Refer	79649	AMAZON CAPITAL SERVICES	-		
Cash Payment	E 101-43100-220	Repair/Maint Supply (GE			\$299.98
Invoice	1PFP-47X3-WNK	3/15/2020			



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Current Period: March 2020

Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$299.98	
Refer	79650 <i>EHLERS</i>						
Cash Payment	E 604-47030-620 Fiscal Agent s Fees						\$475.00
Invoice	56246	3/16/2020					
Cash Payment	E 604-47032-601 Debt Srv Bond Principal						\$110,000.00
Invoice	56110	3/16/2020					
Cash Payment	E 604-47032-611 Bond Interest						\$10,500.00
Invoice	56110	3/16/2020					
Cash Payment	E 604-47030-601 Debt Srv Bond Principal						\$180,000.00
Invoice	56109	3/16/2020					
Cash Payment	E 604-47030-611 Bond Interest						\$8,918.75
Invoice	56109	3/16/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$309,893.75	
Refer	79651 <i>GRANITE ELECTRIC, LLC</i>						
Cash Payment	E 604-49570-210 Operating Supplies (GEN						\$37.50
Invoice	2020.855	3/9/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$37.50	
Refer	79652 <i>WINEBOW</i>						
Cash Payment	E 609-49750-251 Liquor For Resale						\$737.00
Invoice	MN00076351	3/11/2020					
Cash Payment	E 609-49750-333 Freight and Express						\$18.00
Invoice	MN00076351	3/11/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$755.00	
Refer	79653 <i>BREAKTHRU BEVERAGE</i>						
Cash Payment	E 609-49750-251 Liquor For Resale						\$4,772.00
Invoice	1081113388	3/12/2020					
Cash Payment	E 609-49750-333 Freight and Express						\$46.25
Invoice	1081113388	3/12/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$4,818.25	
Refer	79654 <i>SUNDEW TECHNICAL SERVICES</i>						
Cash Payment	E 101-41400-300 Professional Srvs (GENE						\$60.00
Invoice	GM CITY	2/20/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$60.00	
Refer	79655 <i>GRAND MARAIS AUTO PARTS, INC</i>						
Cash Payment	E 604-49570-210 Operating Supplies (GEN						\$199.86
Invoice	2088	2/22/2020					
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100	Total	\$199.86	
Refer	79656 <i>MN DEPT OF REVENUE-EFTPS</i>						
Cash Payment	G 101-20800 Taxes Due (State MN)						\$1,409.00
Invoice	1-815-919-136	3/5/2020					
Cash Payment	G 609-20800 Taxes Due (State MN)						\$15,640.00
Invoice	1-815-919-136	3/5/2020					
Cash Payment	G 211-20800 Taxes Due (State MN)						\$40.00
Invoice	1-815-919-136	3/5/2020					
Cash Payment	G 601-20800 Taxes Due (State MN)						\$817.00
Invoice	1-815-919-136	3/5/2020					



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Cash Payment	G 604-20800 Taxes Due (State MN)								\$13,690.00
Invoice	1-815-919-136	3/5/2020							
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100			Total		\$31,596.00
Refer	79657	WATER CONSERVATION SERVICE							
Cash Payment	E 601-49420-300 Professional Svcs (GENE								\$2,119.90
Invoice	10300	3/17/2020							
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100			Total		\$2,119.90
Refer	79658	THRIVENT FINANCIAL FOR LUTHE							
Cash Payment	G 101-21714 Thrivent Financial								\$100.00
Invoice	C2763539	3/27/2020							
Transaction Date	3/19/2020	Due 3/19/2020	MAIN CHECKING G	10100			Total		\$100.00

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$10,081.98
211 LIBRARY		\$40.00
601 WATER		\$4,481.74
604 ELECTRIC		\$339,180.99
609 MUNICIPAL LIQUOR FUND		\$45,632.54
		<u>\$399,417.25</u>

Pre-Written Checks	\$677.61
Checks to be Generated by the Computer	\$398,739.64
Total	<u>\$399,417.25</u>

Upcoming Meeting Schedule

Updated March 20, 2020

MARCH

Date/Time	Meeting	Location
Wednesday, March 25, 6:30 p.m.	City Council Meeting	Council Chambers

APRIL

Date/Time	Meeting	Location
Wednesday, April 8, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, April 29, 6:30 p.m.	City Council Meeting	Council Chambers