

**CITY OF GRAND MARAIS  
POSITION DESCRIPTION**

**POSITION IDENTIFICATION**

TITLE: Park Maintenance Worker I  
DEPARTMENT: Parks Department  
STATUS: Part Time / Year-round - Non-exempt

**POSITION SUMMARY**

Under the general supervision and direction of the Parks Department Manager/Parks Department Assistant, this person performs maintenance on the municipal recreation area facilities.

**SOURCE OF SUPERVISION**

Parks Department Manager or Parks Department Assistant directly.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

General grounds maintenance duties will include mowing, weed-eating, collection of trash and litter; shoveling and raking; cutting trees and brush; painting and staining and general carpentry.

**OTHER DUTIES AND RESPONSIBILITIES**

Empty recycle bins; bundle firewood; bag ice; fill dog scoops; assist with pool maintenance; assist with marina duties; assist with golf course maintenance; sweeping roads; painting and watering trees; ballfield maintenance; fill pop machines.

**MINIMUM QUALIFICATIONS**

Must be 16 years of age (to use lawnmowers and weed-eaters)  
One years of grounds maintenance experience.  
Valid Minnesota Class C drivers license.

**DESIRED QUALIFICATIONS**

Two years of grounds maintenance experience.  
One year of experience in small engine repair.

**KNOWLEDGE, SKILLS AND ABILITIES**

Considerable ability to perform heavy manual labor, sometimes under adverse weather conditions.  
Considerable ability to operate trucks, power lawn mowers, dump trucks and chain saws.  
Working ability to follow oral instructions and to communicate effectively with the general public and city staff.  
Working ability to maintain small engines.