

AGENDA
CITY COUNCIL MEETING
November 28, 2012
4:30 P.M.

A. Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. Community Business Partnership Grant Annual Report

E. LMCIT Insurance Renewal—Paul Coe

F. Remaining 2012 Meeting Schedule

G. Other items as necessary

H. Council & Staff Reports

I. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

J. Adjourn

*CITY OF GRAND MARAIS
MINUTES
November 14, 2012*

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Jan Sivertson and Bob Spry

Members absent: Tim Kennedy and Bill Lenz

Staff present: Mike Roth, Kim Dunsmoor, Tim Korby and Chris Hood by telephone

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

Motion by Spry, seconded by Sivertson to approve the Agenda; October 31, 2012, Minutes; Payment of Bills; and GMATA Christmas Parade Street and Sidewalk Permit for November 23, 2012. Approved unanimously.

At the October 31st meeting the Council approved in concept 4(four) license agreements for the encroachment of the propane tank, foundation insulation, roof overhang, and loading dock into the right of way or utility easement. City Attorney Hood prepared the licenses and the Cook County Whole Foods Co-op has agreed to the license terms.

Motion by Spry, seconded by Sivertson to approve the 4 (four) license agreements between the City of Grand Marais and the Cook County Whole Foods Co-operative for the encroachment of the Soffit Overhang, Propane Tank, Removable Loading Dock, and Foundation Improvements. Approved unanimously.

The City of Grand Marais was presented with a peace scarf from Karen Lohn. Staff was directed to find a place to display the scarf.

Jan Sivertson, Mike Roth, and Tim Korby attended the Active Living Summit today. The meeting addressed the cost of maintain infrastructure, living within our means and sustainable designs. For more information see www.strongtowns.org.

Cook County Local Energy Project (CCLEP) is requesting \$2,000 to contribute toward the 2013 part-time coordinator salary. The City contributed \$1,000 in 2012. Energy Efficient projects that involved CCLEP include a solar hot water system at the recreation park, a solar PV system at Gunflint Hills Golf Course, Courthouse HVAC retrofit, City building lighting retrofit.

Motion by Spry, seconded by Sivertson to approve \$2,000 Contribution to CCLEP for the part-time coordinator helping to implement the energy plan and exploring energy efficiency in Grand Marais and Cook County. Approved unanimously.

There being no further business, the meeting adjourned at 4:42 p.m.



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Payments

Current Period: November 2012

Batch Name	111412 CPAP	User Dollar Amt	\$94,927.07
	Payments	Computer Dollar Amt	\$94,927.07

\$0.00 In Balance

Refer	59025	DEPT OT THE TREASURY IRS	Ck#	001757E	11/16/2012		
Cash Payment	G 101-21701	Federal Withholding					\$2,696.37
Invoice	23 CPYR 12	11/16/2012					
Cash Payment	G 101-21717	Medicare					\$897.92
Invoice	23 CPYR 12	11/16/2012					
Cash Payment	G 101-21703	FICA Tax Withholding					\$3,200.79
Invoice	23 CPYR 12	11/16/2012					
Transaction Date	11/14/2012		MAIN CHECKING G	10100		Total	\$6,795.08
Refer	59026	MN DEPT OF REVENUE-EFTPS	Ck#	001758E	11/16/2012		
Cash Payment	G 101-21702	State Withholding					\$1,298.87
Invoice	23 CPYR 12	11/16/2012					
Transaction Date	11/14/2012		MAIN CHECKING G	10100		Total	\$1,298.87
Refer	59027	MN DEPT OF REVENUE-EFTPS	Ck#	001759E	11/13/2012		
Cash Payment	G 101-20800	Taxes Due (State MN)					\$1,284.00
Invoice	Sales Tax	10/31/2012					
Cash Payment	G 609-20800	Taxes Due (State MN)					\$13,802.00
Invoice	Sales Tax	10/31/2012					
Cash Payment	G 101-20800	Taxes Due (State MN)					\$239.00
Invoice	Sales Tax	10/31/2012					
Cash Payment	G 613-20800	Taxes Due (State MN)					\$121.00
Invoice	Sales Tax	10/31/2012					
Cash Payment	G 211-20800	Taxes Due (State MN)					\$29.00
Invoice	Sales Tax	10/31/2012					
Cash Payment	G 101-20800	Taxes Due (State MN)					\$1.00
Invoice	Sales Tax	10/31/2012					
Transaction Date	11/14/2012		MAIN CHECKING G	10100		Total	\$15,476.00
Refer	59028	COOK COUNTY AUDITOR-TREASU					
Cash Payment	G 101-20800	Taxes Due (State MN)					\$634.24
Invoice	Lodg Tx	10/31/2012					
Transaction Date	11/14/2012		MAIN CHECKING G	10100		Total	\$634.24
Refer	59029	ING	Ck#	001760E	11/16/2012		
Cash Payment	G 101-21720	MN State Retirement DeferC					\$383.50
Invoice	23 cpyr 12	11/16/2012					
Transaction Date	11/14/2012		MAIN CHECKING G	10100		Total	\$383.50
Refer	59030	COOK COUNTY VISITORS BUREA					
Cash Payment	G 101-20802	Cook County Lodging Tax					\$40,538.37
Invoice	Sept Lodg T	11/1/2012					
Transaction Date	11/14/2012		MAIN CHECKING G	10100		Total	\$40,538.37
Refer	59031	MN DEPT OF REVENUE-EFTPS	Ck#	001761E	11/16/2012		
Cash Payment	G 101-21702	State Withholding					\$25.18
Invoice	FD CPYR 12	11/16/2012					
Transaction Date	11/14/2012		MAIN CHECKING G	10100		Total	\$25.18
Refer	59032	DEPT OT THE TREASURY IRS	Ck#	001762E	11/16/2012		



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Cash Payment	G 101-21703 FICA Tax Withholding			\$461.62
Invoice	FD CPYR 12	11/16/2012		
Cash Payment	G 101-21717 Medicare			\$128.76
Invoice	FD CPYR 12	11/16/2012		
Cash Payment	G 101-21701 Federal Withholding			\$50.90
Invoice	FD CPYR 12	11/16/2012		
Transaction Date	11/14/2012	MAIN CHECKING G	10100	Total \$641.28
Refer	59033 COCA-COLA REFRESHMENTS			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$118.08
Invoice	0618019007	11/14/2012		
Transaction Date	11/14/2012	MAIN CHECKING G	10100	Total \$118.08
Refer	59034 SUPERIOR BEVERAGES LLP			
Cash Payment	E 609-49750-252 Beer For Resale			\$2,785.75
Invoice	415291	11/7/2012		
Cash Payment	E 609-49750-259 Other For Resale			\$17.75
Invoice	415291	11/7/2012		
Cash Payment	E 609-49750-252 Beer For Resale			\$2,179.45
Invoice	415740	11/14/2012		
Transaction Date	11/14/2012	MAIN CHECKING G	10100	Total \$4,982.95
Refer	59035 ROHLFING INC.			
Cash Payment	E 609-49750-252 Beer For Resale			\$2,697.60
Invoice	372175	11/7/2012		
Cash Payment	E 609-49750-259 Other For Resale			\$8.50
Invoice	372175	11/7/2012		
Cash Payment	E 609-49750-252 Beer For Resale			\$1,509.90
Invoice	372462	11/14/2012		
Cash Payment	E 609-49750-259 Other For Resale			\$50.60
Invoice	372462	11/14/2012		
Transaction Date	11/14/2012	MAIN CHECKING G	10100	Total \$4,266.60
Refer	59036 WIRTZ BEVERAGE MINNESOTA			
Cash Payment	E 609-49750-251 Liquor For Resale			\$3,012.49
Invoice	134823	11/13/2012		
Cash Payment	E 609-49750-259 Other For Resale			\$159.88
Invoice	134823	11/13/2012		
Cash Payment	E 609-49750-333 Freight and Express			\$57.35
Invoice	134823	11/13/2012		
Transaction Date	11/14/2012	MAIN CHECKING G	10100	Total \$3,229.72
Refer	59037 DR PEPPER SNAPPLE GROUP			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$102.80
Invoice	2436713941	10/10/2012		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$66.00
Invoice	2436714188	10/24/2012		
Transaction Date	11/14/2012	MAIN CHECKING G	10100	Total \$168.80
Refer	59038 PERA	Ck# 001763E 11/16/2012		
Cash Payment	G 101-21704 PERA			\$4,323.32
Invoice	23 CPYR 12	11/16/2012		
Transaction Date	11/14/2012	MAIN CHECKING G	10100	Total \$4,323.32



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Refer 59039 CENTURYLINK

Cash Payment	E 101-43100-321 Telephone	\$93.66
Invoice	2183873125 11/1/2012	
Cash Payment	E 101-41400-321 Telephone	\$332.50
Invoice	2183871848 11/1/2012	
Cash Payment	E 101-42200-321 Telephone	\$31.02
Invoice	2183879092 11/1/2012	
Cash Payment	E 101-45100-321 Telephone	\$289.60
Invoice	2183871712 11/1/2012	
Cash Payment	E 613-45125-321 Telephone	\$47.88
Invoice	2183879988 11/1/2012	
Cash Payment	E 211-45500-321 Telephone	\$182.20
Invoice	2183871140 11/1/2012	
Cash Payment	E 211-45500-321 Telephone	\$48.11
Invoice	2183872562 11/1/2012	
Cash Payment	E 101-45124-321 Telephone	\$46.83
Invoice	2183871275 11/1/2012	
Cash Payment	E 609-49750-321 Telephone	\$59.11
Invoice	2183871630 11/1/2012	

Transaction Date 11/14/2012 MAIN CHECKING G 10100 Total \$1,130.91

Refer 59040 BERNICKS

Cash Payment	E 609-49750-252 Beer For Resale	-\$26.40
Invoice	310124 10/18/2012	
Cash Payment	E 609-49750-252 Beer For Resale	\$3,803.45
Invoice	310123 10/18/2012	
Cash Payment	E 609-49750-259 Other For Resale	\$72.80
Invoice	311191 10/25/2012	
Cash Payment	E 609-49750-252 Beer For Resale	\$2,165.45
Invoice	311192 10/25/2012	
Cash Payment	E 609-49750-259 Other For Resale	\$37.05
Invoice	311192 10/25/2012	
Cash Payment	E 609-49750-252 Beer For Resale	\$2,987.95
Invoice	312262 11/1/2012	

Transaction Date 11/14/2012 MAIN CHECKING G 10100 Total \$9,040.30

Refer 59041 FLEET ONE LLC

Cash Payment	E 101-45100-212 Motor Fuels	\$228.59
Invoice	4452890014 10/31/2012	
Cash Payment	E 101-42200-212 Motor Fuels	\$91.25
Invoice	4453160014 10/31/2012	
Cash Payment	E 101-43100-212 Motor Fuels	\$361.20
Invoice	4452910014 10/31/2012	
Cash Payment	E 101-43100-212 Motor Fuels	\$44.84
Invoice	4452920014 10/31/2012	
Cash Payment	E 101-45100-212 Motor Fuels	\$12.81
Invoice	4452920014 10/31/2012	

Transaction Date 11/14/2012 MAIN CHECKING G 10100 Total \$738.69

Refer 59042 VISA

Cash Payment	E 101-45100-330 Transportation/School	Breezy Point Resort Intl	\$84.43
Invoice	3976 11/2/2012		



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Cash Payment	E 101-45100-330 Transportation/School	MN Resort & Campground	\$139.00
Invoice 3976	11/2/2012		
Cash Payment	E 101-42200-330 Transportation/School	The Suites Hotel, Duluth	\$827.32
Invoice 3976	11/2/2012		
Cash Payment	E 101-45100-330 Transportation/School	Breezy Point Resort Intl	\$84.43
Invoice 3976	11/2/2012		
Transaction Date	11/14/2012	MAIN CHECKING G 10100	Total \$1,135.18

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$58,831.32
211 LIBRARY		\$259.31
609 MUNICIPAL LIQUOR FUND		\$35,667.56
613 GOLF COURSE		\$168.88
		<u>\$94,927.07</u>

Pre-Written Checks	\$28,943.23
Checks to be Generated by the Computer	\$65,983.84
Total	<u>\$94,927.07</u>



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Current Period: November 2012

Batch Name	11292012AP	User Dollar Amt	\$101,251.53
Payments		Computer Dollar Amt	\$101,251.53
			\$0.00 In Balance

Refer 59055 COMO OIL & PROPANE

Cash Payment	E 101-41940-217 Heating Fuel	\$728.91
Invoice	5364470 10/31/2012	
Cash Payment	E 101-45100-217 Heating Fuel	\$235.58
Invoice	536842 11/6/2012	
Cash Payment	E 101-43100-217 Heating Fuel	\$631.27
Invoice	534506 11/7/2012	

Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$1,595.76
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Refer 59056 TWIN PORTS PAPER & SUPPLY IN

Cash Payment	E 609-49750-210 Operating Supplies (GE)	\$102.59
Invoice	118119 10/30/2012	
Cash Payment	E 609-49750-210 Operating Supplies (GE)	\$94.14
Invoice	119395 11/13/2012	

Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$196.73
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Refer 59057 KUNSHIER, MICHAEL

Cash Payment	E 613-45125-330 Transportation/School	\$119.32
Invoice	RECERT. 11/1/2012	

Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$119.32
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Refer 59058 VOYAGEURS COMMUNICATIONS

Cash Payment	E 101-41400-200 Office Supplies (GENER)	\$279.75
Invoice	7580 11/14/2012	

Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$279.75
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Refer 59059 TOSHIBA

Cash Payment	E 101-41400-200 Office Supplies (GENER)	\$32.24
Invoice	9577339 11/8/2012	

Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$32.24
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Refer 59060 SUNNY HILL DISTRIBUTORS INC.

Cash Payment	E 609-49750-251 Liquor For Resale	\$2,188.62
Invoice	276299 11/13/2012	
Cash Payment	E 609-49750-333 Freight and Express	\$115.90
Invoice	276299 11/13/2012	
Cash Payment	E 609-49750-251 Liquor For Resale	\$90.00
Invoice	276295 11/13/2012	

Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$2,394.52
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Refer 59061 SOUTHERN WINE & SPIRITS OF M

Cash Payment	E 609-49750-251 Liquor For Resale	\$1,810.65
Invoice	1935911 11/15/2012	
Cash Payment	E 609-49750-333 Freight and Express	\$58.00
Invoice	1935911 11/15/2012	
Cash Payment	E 609-49750-251 Liquor For Resale	-\$4.80
Invoice	1917784 10/25/2012	
Cash Payment	E 609-49750-251 Liquor For Resale	-\$7.54
Invoice	1925340 11/1/2012	



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Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$1,856.31
Refer	59062 <u>BERNICKS</u>			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$67.80
Invoice	313440 11/8/2012			
Cash Payment	E 609-49750-252 Beer For Resale			\$2,974.55
Invoice	313441 11/8/2012			
Cash Payment	E 609-49750-259 Other For Resale			\$37.05
Invoice	313441 11/8/2012			
Cash Payment	E 609-49750-252 Beer For Resale			\$2,275.35
Invoice	314469 11/15/2012			
Cash Payment	E 609-49750-259 Other For Resale			\$37.05
Invoice	314469 11/15/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$5,391.80
Refer	59063 <u>GRAND MARAIS ART COLONY</u>			
Cash Payment	E 609-49750-340 Advertising			\$150.00
Invoice	2013 MEMB 11/19/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$150.00
Refer	59064 <u>SUNDEW TECHNICAL SERVICES</u>			
Cash Payment	E 101-41400-200 Office Supplies (GENER			\$348.42
Invoice	DUNSMOOR 11/4/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$348.42
Refer	59065 <u>COOK COUNTY LAW ENFORCEME</u>			
Cash Payment	E 101-42100-317 Contracted Services	DEC. 2012		\$11,666.67
Invoice	231 11/19/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$11,666.67
Refer	59066 <u>AFSCME</u>			
Cash Payment	G 101-21712 AFSME Union Dues			\$706.30
Invoice	468 11/19/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$706.30
Refer	59067 <u>MII LIFE - VEBA</u>			
Cash Payment	G 101-21706 Health Insurance			\$658.37
Invoice	CITY OF GM 11/19/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$658.37
Refer	59068 <u>JOYNE S DEPARTMENT STORE</u>			
Cash Payment	E 609-49750-210 Operating Supplies (GE			\$21.08
Invoice	810.37 10/30/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$21.08
Refer	59069 <u>G&K SERVICES</u>			
Cash Payment	E 101-41940-210 Operating Supplies (GE			\$358.76
Invoice	1229214705 11/6/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$358.76
Refer	59070 <u>BUCK S HARDWARE HANK</u>			
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE			\$14.16
Invoice	OCTOBER 2012 11/19/2012			
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total	\$14.16



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Refer 59071 G&G SEPTIC			
Cash Payment	E 101-43100-418 Portable Toilet Rentals		\$48.25
Invoice	5261	11/4/2012	
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total \$48.25
Refer 59072 COOK COUNTY NEWS HERALD			
Cash Payment	E 101-41400-350 Publishing		\$30.00
Invoice	0524156	11/19/2012	
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total \$30.00
Refer 59090 DEX MEDIA EAST LLC			
Cash Payment	E 613-45125-321 Telephone		\$25.09
Invoice	110220315	11/1/2012	
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total \$25.09
Refer 59091 TURFWERKS			
Cash Payment	E 613-45125-221 Equipment Parts/Builing		\$60.85
Invoice	J168356	11/9/2012	
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total \$60.85
Refer 59092 GENE S FOODS			
Cash Payment	E 613-45125-211 Operating Supplies		\$5.52
Invoice	3871848	11/7/2012	
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total \$5.52
Refer 59093 TAYLOR MADE			
Cash Payment	E 613-45125-254 Golf Supplies For Resale		\$179.49
Invoice	18457279	8/20/2012	
Cash Payment	E 613-45125-254 Golf Supplies For Resale		-\$40.00
Invoice	18740187	9/27/2012	
Transaction Date	11/19/2012	MAIN CHECKING G 10100	Total \$139.49
Refer 59095 MCI MEGA PREFERRED			
Cash Payment	E 101-41400-321 Telephone		\$55.41
Invoice	08678993875	11/20/2012	
Cash Payment	E 211-45500-321 Telephone		\$3.36
Invoice	08678993875	11/20/2012	
Cash Payment	E 609-49750-321 Telephone		\$0.98
Invoice	08678993875	11/20/2012	
Cash Payment	E 101-45124-321 Telephone		\$0.98
Invoice	08678993875	11/20/2012	
Cash Payment	E 613-45125-321 Telephone		\$0.98
Invoice	08678993875	11/20/2012	
Cash Payment	E 101-43100-321 Telephone		\$1.80
Invoice	08678993875	11/20/2012	
Transaction Date	11/20/2012	MAIN CHECKING G 10100	Total \$63.51
Refer 59096 TERSTEEG, DAVE			
Cash Payment	E 101-45184-330 Transportation/School		\$293.70
Invoice	STILLWATER	11/19/2012	
Transaction Date	11/20/2012	MAIN CHECKING G 10100	Total \$293.70
Refer 59097 NORTHERN WILDS			



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Cash Payment	E 101-45100-340 Advertising				\$138.00
Invoice 9747	9/1/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$138.00
Refer	59098	<u>WTIP</u>			
Cash Payment	E 101-45124-340 Advertising				\$206.25
Invoice 751	9/11/2012				
Cash Payment	E 101-45100-340 Advertising				\$206.25
Invoice 751	9/11/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$412.50
Refer	59099	<u>PEDERSON S DISPOSAL</u>			
Cash Payment	E 101-45100-384 Refuse/Garbage Dispos				\$61.80
Invoice 283723	10/11/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$61.80
Refer	59100	<u>GRAINGER</u>			
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$367.18
Invoice 9969693200	11/6/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$367.18
Refer	59101	<u>HAWKINS, INC.</u>			
Cash Payment	E 101-45124-210 Operating Supplies (GE				\$990.97
Invoice 3406227	11/7/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$990.97
Refer	59102	<u>BOREAL ACCESS</u>			
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$87.95
Invoice 121115-0142	11/15/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$87.95
Refer	59111	<u>JOHNSON BROTHER LIQUOR</u>			
Cash Payment	E 609-49750-251 Liquor For Resale				\$6,267.64
Invoice 1438364	11/19/2012				
Cash Payment	E 609-49750-333 Freight and Express				\$216.31
Invoice 1438364	11/19/2012				
Cash Payment	E 609-49750-251 Liquor For Resale				\$72.00
Invoice 1438363	11/19/2012				
Cash Payment	E 609-49750-333 Freight and Express				\$2.57
Invoice 1438363	11/19/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$6,558.52
Refer	59112	<u>PHILLIPS WINE & SPIRITS</u>			
Cash Payment	E 609-49750-251 Liquor For Resale				\$1,240.85
Invoice 2335983	11/19/2012				
Cash Payment	E 609-49750-333 Freight and Express				\$54.41
Invoice 2335983	11/19/2012				
Cash Payment	E 609-49750-251 Liquor For Resale				-\$10.21
Invoice 3493959	11/9/2012				
Cash Payment	E 609-49750-333 Freight and Express				-\$0.43
Invoice 3493959	11/9/2012				
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$1,284.62
Refer	59113	<u>WINE MERCHANTS</u>			



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Cash Payment	E 609-49750-251 Liquor For Resale				\$194.00
Invoice	432527	11/19/2012			
Cash Payment	E 609-49750-333 Freight and Express				\$5.14
Invoice	432527	11/19/2012			
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$199.14
Refer	59114	<i>VINOCOPIA</i>			
Cash Payment	E 609-49750-251 Liquor For Resale				\$359.75
Invoice	006734-IN	11/19/2012			
Cash Payment	E 609-49750-333 Freight and Express				\$24.00
Invoice	006734-IN	11/19/2012			
Transaction Date	11/20/2012	MAIN CHECKING G	10100	Total	\$383.75
Refer	59120	<i>ARROWHEAD ELECTRIC</i>			
Cash Payment	E 613-45125-522 Capital Outlay (Construct				\$500.00
Invoice	24750	10/25/2012			
Transaction Date	11/21/2012	MAIN CHECKING G	10100	Total	\$500.00
Refer	59121	<i>OUTBACK SOLAR ELECTRIC</i>			
Cash Payment	E 613-45125-522 Capital Outlay (Construct				\$60,560.50
Invoice	GOLF COURSE	10/19/2012			
Cash Payment	E 613-45125-522 Capital Outlay (Construct				\$3,250.00
Invoice	GOLF COURSE	11/19/2012			
Transaction Date	11/21/2012	MAIN CHECKING G	10100	Total	\$63,810.50

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$18,148.97
211 LIBRARY		\$3.36
609 MUNICIPAL LIQUOR FUND		\$18,437.45
613 GOLF COURSE		\$64,661.75
		<hr/>
		\$101,251.53

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$101,251.53
Total	<hr/> \$101,251.53

COMMUNITY BUSINESS PARTNERSHIP GRANT PROGRAM

Annual Report Due: June 1, 2012

Grantee: City of Grand Marais

\$ 47,586.24

Account Balance as of June 1, 2010

-

\$ 20,100.00

Loaned Out Amount: June 1, 2010 to Present

=

\$ 27,486.24

Unliquidated Amount After Above Loan Disbursals

+

0

Total Loan Payments Received from Applicants

=

\$ 27,486.24

Amount Before Bank Interest Earnings

+

\$ 78.82

Bank Interest Received: Through June 1, 2011

-

0

Bank Fees

+/-

\$ -

Other Miscellaneous Disbursals/Expenses
(If Applicable)

=

\$ 27,565.06

Ending Balance: June 1, 2011

Garage Financing Summary

May 15, 2012

SCDP Grant:	\$38,500
City IRRR B	\$20,100
<u>Total Funds</u>	<u>\$58,600</u>

Approved Invoices For:

Irvin Builders

City

City Payment #1	\$19,610.74- Irvin Builders
City Payment #2	\$489.26- Irvin Builders

Total City IRRRB Paid to Irvin Builders \$20,100

Grant

Payment #1	\$4,958.00- Irvin Builders
Grant Payment #2	\$24,302.00- Irvin Builders
Grant Payment #3	\$8,690.00- Irvin Builders

Total Grant Paid to Irvin Builders: \$37,950

McNeil Environmental \$550.00

Total Grant \$38,500

Project Total: \$58,600

Paid to Irvin Builders: \$58,050

Irvin Original Bid: \$57,600

Change Order: + \$450



**SECURITY STATE
INSURANCE**

**4 LOCATIONS
TO SERVE YOU!**

November 13, 2012

Kim Dunsmoor
Finance Director
City of Grand Marais and/or PUC
P.O. Box 600
Grand Marais, MN 55604

Kim:

Re: 8/1/2012 LMCIT Renewal

I am enclosing a premium breakdown by department for the 8/1/2012 LMCIT renewal. The renewal policy is being issued and we will deliver it as soon as we receive it. The Company has bound coverage pending issuance of the renewal policy. Your renewal premium is \$72,845. (includes the 11/10/2012 Liquor Liability renewal).

The LMCIT renewal did not include the Library's contents, an endorsement will follow adding the contents.

The Liability Section of the policy is written on a Claims-Made basis. The Liability coverage provides a limit of \$1,500,000. per occurrence, which is the statutory municipal tort liability limit. The statutory limit per claimant is \$500,000. The renewal premium assumes that you are electing to waive the *per claimant* statutory limit. The Liability limit is shared by the City and the Public Utilities Commission, they do not each have a separate limit.

The City's LMCIT liability coverage does not insure against liability claims arising out activities of the North Shore Management Board or the Promotion of Recreational Facilities Agreement. The LMCIT policy excludes Joint Powers entities. The LMCIT has indicated that they would be willing to write separate policies for these Joint Powers entities. The EDA has purchased coverage through the LMCIT.

The schedule of covered buildings lists the "estimated replacement cost" for each building. The maximum the LMCIT will pay to replace a building is 150% of the limit shown on the schedule. For most typical city buildings the LMCIT feels that the estimated replacement cost figures should be reasonably accurate, and that the 150% provision provides a substantial safety margin. Review the building schedule to be sure that all of your buildings are listed. Please review the estimated replacement cost figures for each building. The Equipment at the power plant is

P.O. Box 347
Aitkin, MN 56431
PH # 218-927-3712
Fax # 218-927-4481

P.O. Box 677
Isle, MN 56342
PH # 320-676-3795
Fax # 320-676-8543

P.O. Box 338
Onamia, MN 56359
PH # 320-532-3233
Fax # 320-532-4403

P.O. Box 789
Grand Marais, MN 55604
PH # 218-387-1540
Fax # 218-387-2689

written on an Agreed Value (the 150% does not apply) basis since it is not RICE compliant. See attached letter. Once the equipment is RICE compliant, we will need to increase the values.

Individual pieces of Mobile Equipment valued at over \$25,000. must be scheduled to be covered. Review the schedule on the policy to be sure that all items valued at over \$25,000 are listed. Be sure to notify us of any new purchases exceeding \$25,000.

The policy is written with the \$10,000./20,000./1,000. All Lines Large Deductible Option. Lower deductibles are available for an additional premium.

Excess Liability is available through the LMCIT program.

LMCIT offers an option to make their Auto Liability primary for personal vehicles being used for City business by specified individuals or groups.

Mechanical Breakdown (Boiler & Machinery) coverage can be purchased through the LMCIT. I understand that the Power Plant is covered for Mechanical Breakdown through SMMPA. The LMCIT could cover all locations except the Power Plant.

Call with questions.

Thank you for your business.

Sincerely,

A handwritten signature in cursive script, appearing to read "Paul Coe".

Paul Coe
Enclosure

City of Grand Marais and/or Public Utilities Commission

Premium Breakdown by Department for 8/1/12 – 8/1/13 Policy Period

General	\$ 4,630.	
Street	1,007.	
Water	3,557.	
Sewer	3,820.	
Liquor	2,640.	
Marina	3,748.	
Golf	6,926.	
Library	3,241.	
Pool	3,787.	
Tourist Park	9,930.	
Fire	1,431.	
Electric	15,308.	
PUC	2,125.	
City	1,848.	
Auto	<u>5,190.</u>	(schedule attached)
	\$ 69,188.	

SCHEDULE of VEHICLES - GRAND MARAIS, CITY OF

COVENANT Number: CMC 34628

COVENANT Period: 08/01/2012 To 08/01/2013

<u>VEH#</u>	<u>YR</u>	<u>TRADE NM</u>	<u>MODEL</u>	<u>- ID -</u>	<u>LIAB</u>	<u>PHYD</u>
HNO				HIRED/NONOWNED	\$ 51	\$
001	1984	FORD C800	TRUCK	7587	\$ 183	\$ 265
002	1988	INTL	TANK	T466	\$ 115	\$ 127
003	1988	HOMEMADE	TRAILER	8694	\$ 17	\$
004	1991	CHEV	PICKUP	8337	\$ 87	\$ 43
005	1981	INT'L	WATER TANK	3830	\$ 177	\$ 13
006	1997	CHEV	PICKUP	3894	\$ 87	\$ 43
007	1999	CHEV	TRUCK	8734	\$ 115	\$ 437
008	2002	CHEV	PICKUP	4807	\$ 87	\$ 43
009	1996	REEL-O-MATIC	TRAILER	1-602-SF	\$ 17	\$ 43
010	2001	U-DUMP	TRAILER	5903	\$ 17	\$
011	2004	FORD F550	TRUCK	7528	\$ 115	\$ 253
012	1998	CHEV	TAHOE	0095	\$ 231	\$
013	2005	BELSAE	TRAILER	0294	\$ 17	\$ 43
014	2005	CHEV 2400	HD W/ PLOW	2239	\$ 90	\$ 57
015	2006	CHEV	SILVERADO	3469	\$ 87	\$ 57
016	1994	FORD F350	CREW CAB	3167	\$ 87	\$ 43
017	2007	CHEV	SILVERADO	7492	\$ 87	\$ 80
018	2008	FORD F250	4X4 TRUCK	7940	\$ 87	\$ 72
019	2007	PUMPER	FIRE TRUCK	4010	\$ 177	\$ 842
020	2008	FORD	F150 PKCUP	4271	\$ 87	\$ 45
021	1999	CHEV	BUCKET TRK	7866	\$ 115	\$ 33
022	2011	FORD F550	PICKUP	3005	\$ 115	\$ 193
023	1974	INT'L	FIRE TRUCK	3941	\$ 177	\$ 33
TOTAL VEHICLES					\$ 2,425	\$ 2,765
TOTAL AUTO PRM					\$ 5,190	



CONNECTING & INNOVATING
SINCE 1913

November 6, 2012

Paul Coe
Security State Agency
P.O. Box 789
Grand Marais, MN 55604-0789

Re: Grand Marais Electric Utility

This letter and the attached Municipal Electric Utility Property and Machinery Breakdown Coverage Options risk information memo provides a review of the various coverage options and replacement cost values and limits. Please deliver a copy of this letter to the utility manager.

As part of the 2011-2012 coverage changes, the definition of replacement cost for electric generators at electric generating facilities was amended to exclude costs necessary to comply with the U.S. Environmental Protection Agency's (EPA) National Emission Standards for Hazardous Air Pollutants for Reciprocating Internal Combustion Engines, if the equipment did not comply with the standards prior to the loss.

Review of Electric Utility Locations/Municipal Property Coverage

Location description

Power plant location

The power plant location includes the values on the building, production equipment, substation equipment and the substation that is outside or near the power plant building. The covenant includes an endorsement that lists the property that is covered at the power plant location.

Substation location

The substation location includes the values of the substation that is away from the power plant location.

This utility has the following power plant and substation locations and limits of coverage;

Location	Address	Occupancy	Limit
46	55 Lupin Avenue	Power Plant	\$6,308,019

Agreed amount endorsement

Utility power plant engines

Because the utility has not upgraded the generating equipment to be RICE compliant, we are not increasing the equipment values to reflect the units are RICE compliant; therefore, an agreed amount endorsement is needed. When the utility does decide to upgrade the existing units to be RICE compliant, the values need to be adjusted to reflect the RICE compliant replacement cost and we'll delete the agreed amount endorsement. Those agreed amount values are as follows:

- (1) 2700kw Cummins \$1,427,258;
- (2) 2000kw Cummins \$1,329,607 each;

LMCIT will repair and replace the equipment with used or new materials but in no event will LMCIT pay more than the agreed amount values above. The specific limit does not apply.

As an example, if a fire damaged the building for \$500,000, LMCIT would pay up to \$750,000. The building is subject to the 150% specific property limit. However, if a fire damaged the 2700 kw Cummins, LMCIT will not pay more than \$1,427,528. The specific limit does not apply.

Replacement cost coverage

The replacement cost coverage LMCIT provides for electric utilities differs from the coverage provided for other municipal property in an important way; the coverage for utility equipment allows for the use of used parts and materials to repair or replace damaged utility property, if used parts and materials of comparable kind and quality are available.

Replacement cost values

Estimating the replacement cost of electric utility equipment can be difficult. In most cases, we have requested the utilities to complete questionnaires on their equipment and have forwarded the information to various consulting engineers to determine the replacement cost values. Depending on the type of equipment, we may have used an internal replacement cost guideline as established by the consulting engineers. *Please review the replacement cost values on each location. If the utility feels that the values are inadequate, please contact LMCIT.*

Agreed amount values

Please review the equipment that has an agreed amount value and determine if the utility wants to amend the agreed amount values or make any other changes.

Several LMCIT premium saving memos

Below find links to the Changes in Property Rating For Electric Generation Facilities and Changes in Property Rates for Electric Generation Facilities Introduction of OM Incentive. These memos outline several ways an electric utility can reduce their property premium.

Changes In Property Rating For Electric Generation Facilities For 2007-2008
<http://www.lmc.org/media/document/1/200708propratingchangeselectricgenfacilities.pdf>

Electric Generation Facilities: Rate Changes And Introduction Of O&M Incentive Program
<http://www.lmc.org/media/document/1/200910utilitycovchangeincentiveprog.pdf>

Review of Electric Utility Locations/Equipment Breakdown Coverage

LMCIT does not provide any Equipment Breakdown Coverage.

Comment (MW11) Show what machines
is provided.
If no coverage provided. State if no coverage
provided.
If coverage provided, attach the binder or other
coverage confirmation.

Please contact me if you have any questions.

Cordially yours,

Jan Kodet, PCU
LMCIT Underwriter

SECTION I: LIABILITY COVERAGE WAIVER FORM

Cities obtaining liability coverage from the League of Minnesota Cities Insurance Trust must decide whether or not to waive the statutory tort liability limits to the extent of the coverage purchased. The decision to waive or not to waive the statutory limits has the following effects:

- If the city does not waive the statutory tort limits, an individual claimant would be able to recover no more than \$500,000. on any claim to which the statutory tort limits apply. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage.
- If the city waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$1,500,000. on a single occurrence. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$1,500,000., regardless of the number of claimants.
- If the city waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total which all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

This decision must be made by the city council. **Cities purchasing coverage must complete and return this form to LMCIT before the effective date of the coverage.** For further information, contact LMCIT. You may also wish to discuss these issues with your city attorney.

CITY OF GRAND MARA'S AND/OR
PUBLIC UTILITIES COMMISSION accepts liability coverage limits of \$ 1,500,000. from the League of Minnesota Cities Insurance Trust (LMCIT).

Check one:

- The city **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
- The city **WAIVES** the monetary limits on tort liability established by Minnesota Statutes 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council meeting _____

Signature X _____ Position _____

Return this completed form to LMCIT, 145 University Ave. W., St. Paul, MN. 55103-2044

Upcoming Meeting Schedule

Updated November 21, 2012

NOVEMBER

Date/Time	Meeting	Location
Wednesday, November 28, 4:30 p.m.	City Council Meeting	Council Chambers
Thursday, November 29, 4:00 p.m.	Joint C/C/S/T	School

DECEMBER

Date/Time	Meeting	Location
Wednesday, December 12, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, December 12, 6:00 p.m.	Budget Information Mtg	Council Chambers
Wednesday, December 26, 4:30 p.m.	City Council Meeting	Council Chambers