

AGENDA  
CITY COUNCIL MEETING  
May 13, 2015  
6:30 P.M.

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum  
*The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.*
- D. 6:35 Approve Consent Agenda
  - 1. Approve Agenda
  - 2. Approve Meeting Minutes
  - 3. Approve Payment of Bills
- E. 6:40 Planning Commission Report
  - Resolution 2015-08 Plummer Variance
  - Resolution 2015-09 Dupree Conditional Use Permit
- F. 7:00 Art Festival Street Permit—Art Colony
- G. 7:10 Cook County Farm and Craft Market
- H. 7:20 CCLEP 2014 Annual Update
- I. 7:50 Cook County North Shore Hospital
  - Resolution 2015-10
- J. 8:15 Other items as necessary
- K. Council & Staff Reports
- L. Attached correspondence:
  - 1. Other Meeting Minutes
  - 2. Upcoming Meeting Schedule
- M. 8:45 Adjourn

*CITY OF GRAND MARAIS  
MINUTES  
April 29, 2015*

Mayor Arrowsmith-DeCoux called the meeting to order at 4:30 p.m.

Members present: Jay Arrowsmith-DeCoux, Dave Mills, Anton Moody and Tracy Benson

Members absent: Tim Kennedy

Staff present: Mike Roth, Dave Tersteeg, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

**Motion by Mills, seconded by Moody to approve the Agenda; April 8, 2015, Minutes with a correction; Payment of Bills and the Minnesota Deer Hunter's Association Arrowhead Chapter Raffle Permit. Approved unanimously.**

**Motion by Benson, seconded by Mills to approve the City of Grand Marais Application/Permit for Display of Fireworks/Pyrotechnic Special Effects. Approved unanimously.**

**Motion by Mills, seconded by Arrowsmith-DeCoux to donate \$200 to the Cook County Emergency Management for the 26<sup>th</sup> Annual Emergency Services Conference on April 24 and 25, 2015. Approved unanimously.**

**Motion by Moody, seconded by Benson to approve soliciting bids for \$75,000 - \$100,000 to chip seal and crack seal city streets. Approved unanimously.**

The RFP's for the Assisted Living Market Analysis were due April 24, 2015. Four proposals were received. City Administrator Roth will form a small committee of stakeholders to review the proposals and make a recommendation to the council. Suggested members include: Healthcare Foundation, Hospital, Public Health and Human Services, mayor and building contractor.

**Motion by Moody, seconded by Benson to approve Resolution 2015-07 Changing the Time for Regular City Council Meetings from 4:30 p.m. to 6:30 p.m. Approved unanimously.**

The need for public restrooms was discussed. Staff suggested that a modest improvement to the existing public restrooms would be preferred. City Hall and the Liquor Store are in need of renovation and the public restrooms should be included in a larger project. We are in the process of having our building evaluated by CR-BPS. Porta-potties are placed at the entrance to Artist Point and Boulder Park. As the season gets busier, more porta-potties are added. Special events provide additional porta-potties. Boulder Park may be within the conservation easement and is next to the largest parking lot. Council decided to:

- 1) get a cost estimate for the proposed public restroom design by Pedersen Design and Consulting
- 2) get a pedestrian counter for the public restrooms to get data for the actual demand

- 3) ask the Chamber to help gather demand data from businesses
- 4) research the conservation easement at Boulder Park
- 5) schedule a work session to discuss this topic further
- 6) have staff put together a plan to update the existing public restrooms.

**Motion by Moody, seconded by Mills to allow the Parks Department and the Property Maintenance Department to spend \$5,000 on updating the existing public restrooms. Approved unanimously.**

Lee Bergstrom, Cook County Tennis Association, requested \$20,000 from the City for the tennis court renovation to be completed in 2016. So far \$80,000 has been committed toward this project. The City wants more information regarding past projects and contributions before committing to a specific dollar amount. Lee will bring the information about the past projects to the next council meeting.

**Motion by Mills, seconded by Moody to hire Pat McDonnell and Jeff Iverson as Seasonal Park Maintenance workers and Olga Iverson as Seasonal Custodian. Approved unanimously.**

The council considered a revision to Resolution 2015-06 Supporting Local Farmers and Gardeners. The revised language changed “not subject to obtaining a license” to “not subject to governmental intrusions” and adding “self-imposed safety measures.” City Attorney Hood stated that the revised language goes beyond the Constitution. Greg Gentz argued that the Constitution was written prior to the establishment of regulation and inspection agencies. Arrowsmith-DeCoux would like to keep the decision local. Benson is concerned about why we are getting involved in private business and would rather a letter be written to the legislature to address this matter.

**Motion by Mills, seconded by Arrowsmith-DeCoux to rescind Resolution 2015-06 in favor of Resolution 2015-08 A Resolution Supporting Local Farmers and Gardeners.**

**Ayes: Mills, Arrowsmith-DeCoux                      Nays: Benson, Moody**

The motion was defeated. Resolution 2015-06 remains unchanged.

The City was connected to broadband this month. We asked our consultant to research a new telephone system for City Hall. Sundew Technical Services, LLC provided a quote for a Digital Hybrid Phone system with voicemail in the amount of \$4,977.22. A VOIP system would cost over twice as much.

**Motion by Mills, seconded by Benson to purchase a digital hybrid phone system through Sundew Technical Services LLC in the amount of \$4,977.22. Approved unanimously.**

City Councilor Moody’s Report:

- 1) The EDA passed a resolution to send to the Planning Commission to rezone a portion of the Business Park to Mixed Use to allow residences above businesses.
- 2) The next EDA meeting in May will include Randy Lasky to discuss Affordable Housing.

Mayor Arrowsmith-DeCoux's Report:

- 1) Attended the Minnesota Mayor's Conference where he met other MN Mayors and discussed issues facing small towns and Greater MN Funding.
- 2) Attended the Moving Matters events.
- 3) CCLEP has continued their public information campaign through information placed around town and in local newspapers. Mark Spurr just received information about the hospital's projected usage and is asking for an extension to get proposals out to customers.

City Councilor Mill's Report:

- 1) Attended the YMCA Board Meeting that focused on getting to know your board better.

Council discussed the letter from Visit Cook County and decided that the best course of action is for Visit Cook County to speak with their neighbors about these issues.

Council discussed the upcoming Joint City/County/School/Tribe Meeting on May 28<sup>th</sup> and want to have the Facilities Garage and Tennis Courts on the agenda.

May 13<sup>th</sup> Council Meeting will be at 6:30 p.m. We will have a Meet and Greet for our City Attorney Chris Hood at 5:30 p.m.

There being no further business, the meeting adjourned at 6:41 p.m.



**\*Check Detail Register©**

May 2015

Check Amt Invoice Comment

**10100 MAIN CHECKING GMSB**

Paid Chk# 002861E	5/1/2015	VOYA		
G 101-21720	MN State Retirement DeferComp		\$290.00	9 CPYR 15
	<b>Total VOYA</b>		<b>\$290.00</b>	

Paid Chk# 002906E	5/1/2015	PERA		
G 101-21704	PERA		\$4,290.38	9 CPYR 15
	<b>Total PERA</b>		<b>\$4,290.38</b>	

Paid Chk# 002907E	5/1/2015	DEPT OT THE TREASURY IRS		
G 101-21701	Federal Withholding		\$2,543.63	9 CPYR 15
G 101-21717	Medicare		\$861.26	9 CPYR 15
G 101-21703	FICA Tax Withholding		\$3,659.62	9 CPYR 15
	<b>Total DEPT OT THE TREASURY IRS</b>		<b>\$7,064.51</b>	

Paid Chk# 002909E	5/1/2015	MN DEPT OF REVENUE-EFTPS		
G 101-21702	State Withholding		\$1,245.52	9 CPYR 15
	<b>Total MN DEPT OF REVENUE-EFTPS</b>		<b>\$1,245.52</b>	

Paid Chk# 072928	5/1/2015	ARTISAN BEER COMPANY		
E 609-49750-251	Liquor For Resale		\$101.50	3029410
	<b>Total ARTISAN BEER COMPANY</b>		<b>\$101.50</b>	

Paid Chk# 072929	5/1/2015	BELLBOY CORPORATION - LIQUOR		
E 609-49750-259	Other For Resale		\$183.61	91911800
E 609-49750-333	Freight and Express		\$5.00	91911800
	<b>Total BELLBOY CORPORATION - LIQUOR</b>		<b>\$188.61</b>	

Paid Chk# 072930	5/1/2015	BERNICKS		
E 609-49750-251	Liquor For Resale		\$2,490.80	451812
	<b>Total BERNICKS</b>		<b>\$2,490.80</b>	

Paid Chk# 072931	5/1/2015	ROHLFING INC.		
E 609-49750-252	Beer For Resale		\$4,094.15	410014
	<b>Total ROHLFING INC.</b>		<b>\$4,094.15</b>	

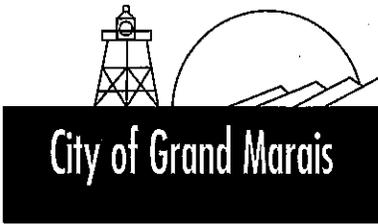
Paid Chk# 072932	5/1/2015	SUPERIOR BEVERAGES LLP		
E 609-49750-252	Beer For Resale		\$1,108.45	472071
	<b>Total SUPERIOR BEVERAGES LLP</b>		<b>\$1,108.45</b>	

Paid Chk# 072933	5/1/2015	IOWA DEPARTMENT OF REVENUE		
G 101-21718	Garnishment		\$23.99	Y-001677268
	<b>Total IOWA DEPARTMENT OF REVENUE</b>		<b>\$23.99</b>	

Paid Chk# 072934	5/1/2015	MINNESOTA LIFE		
G 101-21716	MN Mutual Life		\$164.75	0028722
	<b>Total MINNESOTA LIFE</b>		<b>\$164.75</b>	

Paid Chk# 072935	5/1/2015	NCPERS GROUP LIFE INS.		
G 101-21710	NCPERS-Pera		\$16.00	4936515
	<b>Total NCPERS GROUP LIFE INS.</b>		<b>\$16.00</b>	

**10100 MAIN CHECKING GMSB** \$21,078.66



CITY OF GRAND MARAIS  
**\*Check Detail Register©**

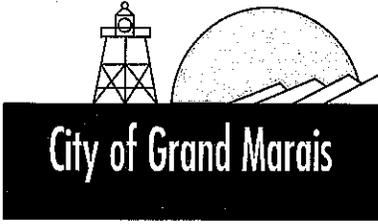
May 2015

Check Amt Invoice Comment

**Fund Summary**

**10100 MAIN CHECKING GMSE**

101 GENERAL FUND	\$13,095.15	
609 MUNICIPAL LIQUOR FUND	\$7,983.51	
	<hr/>	
	\$21,078.66	



**CITY OF GRAND MARAIS**  
**Payments**

Current Period: May 2015

Batch Name	5142015AP	User Dollar Amt	\$96,419.28		
Payments		Computer Dollar Amt	\$96,419.28		
			\$0.00	In Balance	
Refer	64798	<i>TOSHIBA BUSINESS SOLUTIONS</i>			
Cash Payment	E 101-41400-210	Operating Supplies (GE			\$30.72
Invoice	11810673	4/27/2015			
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$30.72
Refer	64799	<i>MILLNER HERITAGE VINEYARD &amp;</i>			
Cash Payment	E 609-49750-251	Liquor For Resale			\$102.00
Invoice	1565	3/27/2015			
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$102.00
Refer	64800	<i>PHILLIPS WINE &amp; SPIRITS</i>			
Cash Payment	E 609-49750-251	Liquor For Resale			\$2,990.50
Invoice	2776351	4/22/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$81.58
Invoice	2776351	4/22/2015			
Cash Payment	E 609-49750-251	Liquor For Resale			-\$60.00
Invoice	209581	3/13/2015			
Cash Payment	E 609-49750-333	Freight and Express			-\$1.25
Invoice	209581	3/13/2015			
Cash Payment	E 609-49750-251	Liquor For Resale			\$3,892.07
Invoice	2783561	5/6/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$90.35
Invoice	2783561	5/6/2015			
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$6,993.25
Refer	64801	<i>WINE MERCHANTS</i>			
Cash Payment	E 609-49750-251	Liquor For Resale			\$1,033.00
Invoice	7027113	4/22/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$27.61
Invoice	7027113	4/22/2015			
Cash Payment	E 609-49750-251	Liquor For Resale			-\$99.00
Invoice	701979	3/13/2015			
Cash Payment	E 609-49750-333	Freight and Express			-\$2.51
Invoice	701979	3/13/2015			
Cash Payment	E 609-49750-251	Liquor For Resale			\$485.50
Invoice	7029050	5/6/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$12.55
Invoice	7029050	5/6/2015			
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$1,457.15
Refer	64802	<i>JOHNSON BROTHER LIQUOR</i>			
Cash Payment	E 609-49750-251	Liquor For Resale			\$5,490.73
Invoice	5143680	4/22/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$146.22
Invoice	5143680	4/22/2015			
Cash Payment	E 609-49750-251	Liquor For Resale			\$1,324.95
Invoice	5143681	4/22/2015			



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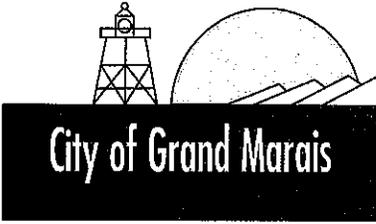
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## Payments

### City of Grand Marais

Current Period: May 2015

Cash Payment	E 609-49750-333 Freight and Express			\$80.33
Invoice	5143681	4/22/2015		
Cash Payment	E 609-49750-251 Liquor For Resale	2014		-\$48.00
Invoice	632484	9/4/2014		
Cash Payment	E 609-49750-333 Freight and Express	2014		-\$5.02
Invoice	632484	9/4/2014		
Cash Payment	E 609-49750-251 Liquor For Resale			-\$264.63
Invoice	522690	4/15/2015		
Cash Payment	E 609-49750-251 Liquor For Resale	2014		-\$35.50
Invoice	620165	5/28/2014		
Cash Payment	E 609-49750-251 Liquor For Resale			-\$13.17
Invoice	518293	3/13/2015		
Cash Payment	E 609-49750-333 Freight and Express			-\$0.42
Invoice	518293	3/13/2015		
Cash Payment	E 609-49750-251 Liquor For Resale			\$1,565.65
Invoice	5154499	5/6/2015		
Cash Payment	E 609-49750-333 Freight and Express			\$62.74
Invoice	5154499	5/6/2015		
Cash Payment	E 609-49750-251 Liquor For Resale			\$3,995.03
Invoice	5154498	5/6/2015		
Cash Payment	E 609-49750-333 Freight and Express			\$122.15
Invoice	5154498	5/6/2015		
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b> \$12,421.06
Refer	64803	WIRTZ BEVERAGE MINNESOTA		
Cash Payment	E 609-49750-251 Liquor For Resale			\$2,174.78
Invoice	1080316355	4/28/2015		
Cash Payment	E 609-49750-333 Freight and Express			\$37.16
Invoice	1080316355	4/28/2015		
Cash Payment	E 609-49750-251 Liquor For Resale			\$1,275.56
Invoice	1080316356	4/28/2015		
Cash Payment	E 609-49750-333 Freight and Express			\$16.65
Invoice	1080316356	4/28/2015		
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b> \$3,504.15
Refer	64804	COCA-COLA REFRESHMENTS		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$67.60
Invoice	0608025005	4/29/2015		
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b> \$67.60
Refer	64805	ARROWSMITH-DECOUX, JAY		
Cash Payment	E 101-41110-330 Transportation/School			\$691.09
Invoice	WHITE BEAR LA	4/29/2015		
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b> \$691.09
Refer	64806	COOK COUNTY EMERGENCY MAN		
Cash Payment	E 101-41900-310 Service Agreements			\$200.00
Invoice	SERV. CONF.	4/22/2015		
Transaction Date	5/4/2015	MAIN CHECKING G	10100	<b>Total</b> \$200.00
Refer	64807	COOK COUNTY AUDITOR-TREASU		
Cash Payment	G 101-20800 Taxes Due (State MN)			\$247.26
Invoice	APRIL 2015	5/4/2015		



**CITY OF GRAND MARAIS**  
**Payments**

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Current Period: May 2015

Transaction Date	5/4/2015	MAIN CHECKING G 10100	Total	\$247.26
Refer	64808	<i>SOUTHERN WINE &amp; SPIRITS OF M</i>		
Cash Payment	E 609-49750-251	Liquor For Resale		\$1,721.71
Invoice	1280357	4/30/2014		
Cash Payment	E 609-49750-333	Freight and Express		\$60.75
Invoice	1280357	4/30/2014		
Transaction Date	5/4/2015	MAIN CHECKING G 10100	Total	\$1,782.46
Refer	64809	<i>PUBLIC UTILITIES COMMISSION1</i>		
Cash Payment	E 101-41940-380	Utility Services (GENER		\$1,370.34
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 101-43100-380	Utility Services (GENER		\$31.61
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 101-45100-380	Utility Services (GENER		\$730.12
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 101-43100-381	Street Light Utilities		\$2,168.37
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 101-42700-380	Utility Services (GENER		\$118.47
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 101-42200-380	Utility Services (GENER		\$1,103.70
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 211-45500-380	Utility Services (GENER		\$618.57
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 101-45184-380	Utility Services (GENER		\$72.81
Invoice	APRIL 2014	5/4/2015		
Cash Payment	E 101-42200-380	Utility Services (GENER		\$190.00
Invoice	APRIL 2014	5/4/2015		
Transaction Date	5/4/2015	MAIN CHECKING G 10100	Total	\$6,403.99
Refer	64810	<i>COMO OIL &amp; PROPANE</i>		
Cash Payment	E 101-42200-217	Heating Fuel		\$369.97
Invoice	538444	4/22/2015		
Transaction Date	5/4/2015	MAIN CHECKING G 10100	Total	\$369.97
Refer	64812	<i>GRAINGER</i>		
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE		\$635.13
Invoice	9725268206	4/24/2015		
Transaction Date	5/7/2015	MAIN CHECKING G 10100	Total	\$635.13
Refer	64813	<i>TWIN PORTS PAPER &amp; SUPPLY IN</i>		
Cash Payment	E 101-45100-210	Operating Supplies (GE		\$57.60
Invoice	259183	4/28/2015		
Transaction Date	5/7/2015	MAIN CHECKING G 10100	Total	\$57.60
Refer	64814	<i>EXPLORE MINNESOTA TOURISM</i>		
Cash Payment	E 101-45184-340	Advertising		\$100.00
Invoice	2015 CONTRAC	5/7/2015		
Cash Payment	E 101-45100-340	Advertising		\$500.00
Invoice	2015 CONTRAC	5/7/2015		
Transaction Date	5/7/2015	MAIN CHECKING G 10100	Total	\$600.00
Refer	64815	<i>LYLE S ACE HARDWARE</i>		



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: May 2015

Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$487.07
Invoice 1712	5/7/2015				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				\$131.50
Invoice 3125	5/7/2015				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$7.98
Invoice 3125	5/7/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$626.55
Refer	64816 EDWIN E. THORESON, INC.				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$1,260.00
Invoice 22389	4/30/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$1,260.00
Refer	64817 G&G SEPTIC				
Cash Payment	E 101-45100-418 Portable Toilet Rentals				\$228.54
Invoice 9376	4/30/2015				
Cash Payment	E 101-45100-418 Portable Toilet Rentals				\$294.56
Invoice 9410	5/1/2015				
Cash Payment	E 101-43100-418 Portable Toilet Rentals				\$48.25
Invoice 9375	4/30/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$571.35
Refer	64818 ARROWHEAD ELECTRIC				
Cash Payment	E 101-41400-321 Telephone				\$259.98
Invoice 985	5/1/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$259.98
Refer	64819 BUCK S HARDWARE HANK				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				\$9.88
Invoice 3125	4/30/2015				
Cash Payment	E 211-45500-200 Office Supplies (GENER				\$6.29
Invoice 1140	4/30/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$16.17
Refer	64820 TESSMAN SEED COMPANY				
Cash Payment	E 613-45125-211 Operating Supplies				\$652.29
Invoice S211618-IN	4/20/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$652.29
Refer	64821 BLUE CROSS/BLUE SHIELD OF M				
Cash Payment	G 101-21706 Health Insurance				\$11,767.50
Invoice CI926-VO 8	4/28/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$11,767.50
Refer	64822 GRAND MARAIS AUTO PARTS, INC				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$46.29
Invoice 3125	4/23/2015				
Cash Payment	E 613-45125-211 Operating Supplies				\$77.24
Invoice 9988	4/23/2015				
Transaction Date	5/7/2015	MAIN CHECKING G	10100	Total	\$123.53
Refer	64823 NORTH SHORE WASTE				
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa				\$215.57
Invoice 14069	4/30/2015				



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: May 2015

Cash Payment	E 101-43100-384 Refuse/Garbage Dispos			\$107.79
Invoice	14072	4/30/2015		
Cash Payment	E 101-45100-384 Refuse/Garbage Dispos			\$13.67
Invoice	13882	4/20/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$337.03
Refer	64824	STEVE S SPORTS AND AUTO		
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE			\$3.75
Invoice	245919	4/14/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$3.75
Refer	64825	FLEET ONE LLC		
Cash Payment	E 101-43100-212 Motor Fuels			\$485.42
Invoice	4452910044	4/30/2015		
Cash Payment	E 101-43100-212 Motor Fuels			\$37.30
Invoice	4452920044	4/30/2015		
Cash Payment	E 101-45100-212 Motor Fuels			\$10.67
Invoice	4452920044	4/30/2015		
Cash Payment	E 101-45100-212 Motor Fuels			\$99.44
Invoice	4452890044	4/30/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$632.83
Refer	64826	NORTHERN WILDS		
Cash Payment	E 613-45125-340 Advertising			\$194.00
Invoice	14498	5/1/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$194.00
Refer	64827	DISH NETWORK		
Cash Payment	E 613-45125-310 Service Agreements			\$139.63
Invoice	82557070825987	4/25/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$139.63
Refer	64828	APPLEWOOD SEED COMPANY		
Cash Payment	E 613-45125-211 Operating Supplies			\$142.61
Invoice	INV332048	4/22/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$142.61
Refer	64829	EA SWEEN COMPANY		
Cash Payment	E 613-45125-255 Food For Resale			\$116.61
Invoice	005186015	4/28/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$116.61
Refer	64830	KUNSHIER, MICHAEL		
Cash Payment	E 613-45125-211 Operating Supplies			\$140.76
Invoice	WALMART INK	5/1/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$140.76
Refer	64831	STAPLES, ROB		
Cash Payment	E 613-45125-240 Small Tools and Minor E			\$60.88
Invoice	WISE	4/23/2015		
Transaction Date	5/7/2015	MAIN CHECKING G	10100	<b>Total</b> \$60.88
Refer	64832	FVB ENERGY INC		
Cash Payment	E 101-49650-300 Professional Srvs (GEN			\$31,717.38
Invoice	I000397	4/15/2015		



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: May 2015

Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$31,717.38
Refer	64833 FLAHERTY & HOOD, P.A.	-		
Cash Payment	E 101-41610-304 Attorney(Civil)			\$1,228.75
Invoice	7603 2/5/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$1,228.75
Refer	64834 LHB ENGINEERS & ARCHITECTS	-		
Cash Payment	E 101-41900-457 Highway 61 Corridor Imp			\$4,500.00
Invoice	140474.00-4 2/16/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$4,500.00
Refer	64835 ICMA	-		
Cash Payment	E 101-41400-436 Membership Dues			\$540.18
Invoice	254898 1/1/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$540.18
Refer	64836 SUPERIOR BEVERAGES LLP	-		
Cash Payment	E 609-49750-252 Beer For Resale			\$1,190.00
Invoice	472566 5/6/2015			
Cash Payment	E 609-49750-252 Beer For Resale	472616		\$73.75
Invoice	472616 5/6/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$1,263.75
Refer	64837 HAND DONE T SHIRTS INC.	-		
Cash Payment	E 609-49750-430 Miscellaneous (GENERA			\$519.50
Invoice	N18201 4/24/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$519.50
Refer	64838 PAUSTIS WINE COMPANY	-		
Cash Payment	E 609-49750-251 Liquor For Resale			\$1,321.02
Invoice	8497600-IN 5/5/2015			
Cash Payment	E 609-49750-333 Freight and Express			\$100.00
Invoice	8497600-IN 5/5/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$1,421.02
Refer	64839 BERNICKS	-		
Cash Payment	E 609-49750-252 Beer For Resale			\$76.50
Invoice	452991 5/7/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$76.50
Refer	64840 ROHLFING INC.	-		
Cash Payment	E 609-49750-252 Beer For Resale			\$2,543.30
Invoice	410314 5/6/2015			
Transaction Date	5/8/2015	MAIN CHECKING G 10100	Total	\$2,543.30



City of Grand Marais

# CITY OF GRAND MARAIS

## Payments

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Current Period: May 2015

### Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$62,118.66
211 LIBRARY		\$624.86
609 MUNICIPAL LIQUOR FUND		\$32,151.74
613 GOLF COURSE		\$1,524.02
		<hr/>
		\$96,419.28

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$96,419.28
- Total	<hr/>
	\$96,419.28

# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: May 8, 2015  
SUBJECT: Plummer Variance Request

---

**Request:** David and Amanda Plummer are requesting a variance from side and year yard setbacks to construct an attached garage on their property. The 24'x26' garage would be 7' from the side yard lot line, 3' within the required 10' setback. The garage would also be 17' from the year lot line, 8' within the required 25' setback.

**Location of Property:** Lots 17-18 and the north 2' of Lot 16, Block 23, Village Plat. 412 1<sup>st</sup> Avenue East.

**Condition of Property:** This 82'x128' property is zoned R-1 Permanent Residential. There is an existing single family home on the property that the proposed garage would be attached to. Neighboring properties include a church and single-family homes.

### Public Hearing

A public hearing was held May 6, 2015. Commissioners Beckwith, Greenwood, Kennedy, and Miller were present. David Plummer presented the request. He explained that the garage placement was necessary due to the pre-existing placement of the house. Andy Byholm, neighbor, was present to observe the meeting and stated he didn't object to the request.

### Commission Discussion and Findings:

The commission discussed the request, and noted the existing setback of the house and of neighboring structures. The Commission adopted the following findings:

1. The variance is in harmony with the purpose and intent of the ordinance. Single family homes with off-street parking are consistent with the purpose and intent of the ordinance.

2. The variance is consistent with the comprehensive plan.  
The comprehensive plan encourages new homes to provide off-street parking.
3. The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.  
It is reasonable to set the garage at the same setback as the existing house, and similar to setbacks of neighboring properties.
4. The plight of the landowner is due to circumstances unique to the property not created by the landowner.  
The placement of the garage is limited by the placement of the existing home on the property.
5. The variance, if granted, will not alter the essential character of the locality.  
The garage will have similar setbacks to the existing home and neighboring properties.

The commission recommended approving the variance request by a 4-0 vote.

**Relevant Zoning Purpose Statement:**

**19.04 R-1 PERMANENT RESIDENCE DISTRICT**

**Subdivision 1. Purpose**

The R-1 Permanent Residence District is intended to provide a healthy, safe and attractive residential environment, protect property values and the environment and provide a mix of residential options, both seasonal and year around.

**Relevant Comprehensive Plan Section:**

**GOALS AND POLICIES**

**Goal**

To create a framework for public and private decision making affecting the City of Grand Marais that:

1. Protects and enhances the natural resources of Grand Marais.
2. Provide economic opportunity for residents.
3. Respect the needs and desires of residents.
4. Provide for a full mix of land uses without adverse impact.
5. Recognizes the recreational and aesthetic value of the area to residents and visitors.
6. Ensures consistency of actions.

**RESIDENTIAL AREAS**

**Goals**

1. To provide a healthy, safe and attractive residential environment.
2. To protect property values and the natural environment through the harmonious relationship of land use, highways and natural features.

**Policies**

7. Require off street parking for all new homes and Bed and Breakfast homes.
9. Sensitive orientation, spacing, placement and appearance of all new structures will be encouraged to seek compatibility with natural topography and vegetation.

10. Low intensity residential and recreational uses are preferred.

14. Infill of existing residential areas should be encouraged before expansion of new residential areas.

CITY OF GRAND MARAIS, MINNESOTA  
CITY COUNCIL RESOLUTION 2015-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,  
MINNESOTA APPROVING THE REQUEST FOR A VARIANCE FOR DAVID AND  
AMANDA PLUMMER TO CONSTRUCT A GARAGE WITHIN THE REQUIRED  
SETBACKS

WHEREAS, the applicants, David and Amanda Plummer, seek a Variance to construct an attached garage 7' from the side lot line and 17' from the rear lot line, zoned R-1; and,

WHEREAS, the Planning Commission conducted a public hearing on May 6, 2015, and received public testimony regarding the proposed Variance; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Variance: and

WHEREAS, the City Council reviewed the requested Variance and Planning Commission recommendation at its meeting of May 13, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Variance:

- Criteria #1     **The variance is in harmony with the purpose and intent of the ordinance.**
- Finding #1     Single family homes with off-street parking are consistent with the purpose and intent of the ordinance.
- Criteria #2     **The variance is consistent with the comprehensive plan.**
- Finding #2     The comprehensive plan encourages new homes to provide off-street parking.
- Criteria #3     **The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.**
- Finding #3     It is reasonable to set the garage at the same setback as the existing house, and similar to setbacks of neighboring properties.
- Criteria #4     **The plight of the landowner is due to circumstances unique to the property not created by the landowner**
- Finding #4     The placement of the garage is limited by the placement of the existing home on the property.

Criteria #5     **The variance, if granted, will not alter the essential character of the locality.**

Finding #5     The garage will have similar setbacks to the existing home and neighboring properties.

BE IT FURTHER RESOLVED that the Variance to allow David and Amanda Plummer to construct an attached 24'x26' garage 7' from the side lot line and 17' from the rear lot line is hereby approved.

Passed by the City Council of the City of Grand Marais, Minnesota this 13<sup>th</sup> day of May, 2015.

(SEAL)

\_\_\_\_\_  
Mayor Jay Arrowsmith DeCoux

ATTEST:

\_\_\_\_\_  
Michael J. Roth  
City Administrator

**Exhibit A**

**LEGAL DESCRIPTION:**

**Lots 17-18 and the north 2' of Lot 16, Block 23, Village Plat**



City of Grand Marais  
Application for Variance

Pal. 200<sup>00</sup>

Name of Applicant:	David Plummer
Mailing Address:	Po Box 882 - Grand Marais, MN 55604
Property Address:	412 First Ave E - Grand Marais, MN 55604
Legal Description:	LOTS 17-18 c. N 2' Lot 16, Block 23, Village Plat, S21 T6N R1E
Applicant is:	<input checked="" type="checkbox"/> Owner <input type="checkbox"/> Buyer <input type="checkbox"/> Agent <input type="checkbox"/> Other (explain)

Current use of property:	Backyard
Intended use of property:	Garage
Use and Character of surrounding property:	Residential Lot
Section of Ordinance from which variance is requested:	19.13A Setback table
Brief summary of why a variance is required: <small>(For setback variances attach a site map prepared by a qualified plat mapper or surveyor)</small>	to provide adequate space to build garage in desired location.

A variance may be granted where the strict enforcement of the City zoning controls will result in practical difficulties, determined by each of the following five criteria. Summarize the facts as to your property in regards to each of the five factors, using additional sheets as necessary.

1. Facts showing the variance is in harmony with the purpose and intent of the ordinance:

Addition of garage will create additional space for family use, and could value to the property if home was sold. The design meets other requirements besides rear setback and wouldn't be considered an obstruction in rear yard.

2. Facts showing the variance is consistent with the comprehensive plan:

A garage built behind our home would not be visible from the street thus keeping clean aesthetic nature of front yard intact. It will provide storage space and space to work on our vehicles. By placing garage in the back of our lot we utilize an area that is incompatible for our children to play in leaving the front of our lot (which is flat) open for our kids.

3. Facts showing the proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance:

Will be built in line w/ existing house and will not extend past current structure.

4. Facts showing the plight of the landowner is due to circumstances unique to the property and not created by the landowner:

House was constructed prior to zoning and placement limits depth for meeting rear lot setback, and slope of backyard limits family use. Our front yard is flat and safe for our children and the front does not allow an entrance from garage due to home layout while from the back of house there would be entry through our basement.

5. Facts showing the variance, if granted, will not alter the essential character of the locality:

Will still be used for residential purposes, other neighboring residential parcels have garages, building in back will retain view of front of house and will be visible only from alley. Will continue to promote family oriented neighborhood.

Dated: <i>April 9 2015</i>	Applicant(s) signature(s): 
	Owner (if other than applicant) Owner (if other than applicant)

*This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.*

(Do Not Write Below This Line)

This foregoing variance request application, accompanied by a fee of \$ \_\_\_\_\_, was received and determined to be complete this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

On Behalf of the City of Grand Marais



# CITY OF GRAND MARAIS LAND USE PERMIT APPLICATION

Application Number: _____

NOT AD

### A. GENERAL INFORMATION

Owner(s) Name(s): (Last, First, M.I.) <b>Plummer David C</b>		Building Contractor's Name and License Number: 	
Mailing Address: <b>P.O. Box 882</b>		Street Address of Subject Property: <b>412 1st Ave E</b>	
Daytime Telephone Number: <b>219-397-1297</b>	Evening Telephone Number: 	Access to property: 	

### B. PROPERTY DESCRIPTION

LEGAL DESCRIPTION: Lot(s) <b>17 &amp; 18</b> ; Block <b>23</b> ; Plat Name: <b>Village Plat</b> <i>and North 2<sup>nd</sup> lot 16</i>	
OR: 	
In Government Lot _____, or _____ 1/4 of _____ 1/4; Section: <b>21</b> ; Township: <b>61</b> ; Range: <b>1E</b> east(west) of the 4th P.M.	
Zone District: <b>R-1</b>	Highway / Road / Street: <b>1st Ave E</b>
Parcel Identification Number: <b>80-123-0170</b>	

### C. PROJECT INFORMATION

<b>1. Type of Project</b> A. <input type="checkbox"/> New Building B. <input checked="" type="checkbox"/> Addition C. <input type="checkbox"/> Relocation D. <input type="checkbox"/> Foundation Only E. <input type="checkbox"/> Fence F. <input type="checkbox"/> Other (specify) _____	<b>2. Proposed Use:</b> A. <input type="checkbox"/> Single Family B. <input type="checkbox"/> Multiple Family C. <input type="checkbox"/> Public D. <input type="checkbox"/> Commercial E. <input type="checkbox"/> Industrial F. <input checked="" type="checkbox"/> Other (specify) <b>Wood Shop</b>	<b>3. Lot Dimension Data</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">A. Area in squared feet or acres:</td> <td style="border: 1px solid black; text-align: center;"><b>10,496 sq. Ft.</b></td> </tr> <tr> <td>B. Lot width at building line:</td> <td style="border: 1px solid black; text-align: center;"><b>82 ft</b></td> </tr> <tr> <td>C. Lot depth:</td> <td style="border: 1px solid black; text-align: center;"><b>129 ft</b></td> </tr> <tr> <td>D. Lake/Stream setback:</td> <td style="border: 1px solid black; text-align: center;">ft</td> </tr> <tr> <td>E. Vegetation setback:</td> <td style="border: 1px solid black; text-align: center;">ft</td> </tr> <tr> <td>F. Road setback:</td> <td style="border: 1px solid black; text-align: center;"><b>25 ft</b></td> </tr> <tr> <td>G. Right of way setback:</td> <td style="border: 1px solid black; text-align: center;"><b>25 ft</b></td> </tr> <tr> <td>H. Side lot setback:</td> <td style="border: 1px solid black; text-align: center;"><b>10 ft</b></td> </tr> <tr> <td>I. Rear lot line setback:</td> <td style="border: 1px solid black; text-align: center;"><b>25 ft</b></td> </tr> </table>	A. Area in squared feet or acres:	<b>10,496 sq. Ft.</b>	B. Lot width at building line:	<b>82 ft</b>	C. Lot depth:	<b>129 ft</b>	D. Lake/Stream setback:	ft	E. Vegetation setback:	ft	F. Road setback:	<b>25 ft</b>	G. Right of way setback:	<b>25 ft</b>	H. Side lot setback:	<b>10 ft</b>	I. Rear lot line setback:	<b>25 ft</b>
A. Area in squared feet or acres:	<b>10,496 sq. Ft.</b>																			
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H. Side lot setback:	<b>10 ft</b>																			
I. Rear lot line setback:	<b>25 ft</b>																			
<b>4. Lake/Stream Name:</b> _____  <b>5. Lake/Stream I.D. Number:</b> _____  <b>6. If the building site is substandard under the current zoning ordinance, do you claim that the lot is "grandfathered" in?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No Explain: _____	<b>7. Structure Type:</b> <table style="width: 100%;"> <tr> <td>A. <input type="checkbox"/> Residence</td> <td>E. <input type="checkbox"/> Commercial</td> </tr> <tr> <td>B. <input checked="" type="checkbox"/> Garage</td> <td>F. <input type="checkbox"/> Industrial</td> </tr> <tr> <td>C. <input type="checkbox"/> Office</td> <td>G. <input type="checkbox"/> Warehouse</td> </tr> <tr> <td>D. <input type="checkbox"/> Storage</td> <td>H. <input type="checkbox"/> Deck</td> </tr> </table> <b>8. Sewage Disposal:</b> <table style="width: 100%;"> <tr> <td>A. <input checked="" type="checkbox"/> Public</td> <td>C. <input type="checkbox"/> Holding Tank</td> </tr> <tr> <td>B. <input type="checkbox"/> Drainfield</td> <td>D. <input type="checkbox"/> Alternative System</td> </tr> </table> <b>9. Water Supply:</b> <table style="width: 100%;"> <tr> <td>A. <input checked="" type="checkbox"/> Public</td> <td>B. <input type="checkbox"/> Private Well</td> </tr> </table>		A. <input type="checkbox"/> Residence	E. <input type="checkbox"/> Commercial	B. <input checked="" type="checkbox"/> Garage	F. <input type="checkbox"/> Industrial	C. <input type="checkbox"/> Office	G. <input type="checkbox"/> Warehouse	D. <input type="checkbox"/> Storage	H. <input type="checkbox"/> Deck	A. <input checked="" type="checkbox"/> Public	C. <input type="checkbox"/> Holding Tank	B. <input type="checkbox"/> Drainfield	D. <input type="checkbox"/> Alternative System	A. <input checked="" type="checkbox"/> Public	B. <input type="checkbox"/> Private Well				
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A. <input checked="" type="checkbox"/> Public	C. <input type="checkbox"/> Holding Tank																			
B. <input type="checkbox"/> Drainfield	D. <input type="checkbox"/> Alternative System																			
A. <input checked="" type="checkbox"/> Public	B. <input type="checkbox"/> Private Well																			

**D. STRUCTURE DATA**

<p>1. Structure Dimensions:</p> <p>A. Length: <u>26</u> ft</p> <p>B. Width: <u>24</u> ft</p> <p>C. Area: <u>624 sq ft</u></p> <p>Basement: _____ ft</p> <p>First Floor: _____ ft</p> <p>Second Floor: _____ ft</p> <p>Total Area: _____ ft</p>	<p>2. Type of Construction:</p> <table style="width:100%;"> <tr> <td><input checked="" type="checkbox"/> Wood Frame</td> <td><input type="checkbox"/> Pole Building</td> </tr> <tr> <td><input type="checkbox"/> Masonry</td> <td><input type="checkbox"/> On-site Prefab</td> </tr> <tr> <td><input type="checkbox"/> Metal</td> <td><input type="checkbox"/> Off-site Prefab</td> </tr> <tr> <td><input type="checkbox"/> Log</td> <td><input type="checkbox"/> Other (specify) _____</td> </tr> </table>	<input checked="" type="checkbox"/> Wood Frame	<input type="checkbox"/> Pole Building	<input type="checkbox"/> Masonry	<input type="checkbox"/> On-site Prefab	<input type="checkbox"/> Metal	<input type="checkbox"/> Off-site Prefab	<input type="checkbox"/> Log	<input type="checkbox"/> Other (specify) _____
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<input type="checkbox"/> Masonry	<input type="checkbox"/> On-site Prefab								
<input type="checkbox"/> Metal	<input type="checkbox"/> Off-site Prefab								
<input type="checkbox"/> Log	<input type="checkbox"/> Other (specify) _____								
<p>3. Documents Attached</p> <table style="width:100%;"> <tr> <td><input checked="" type="checkbox"/> Sketch Plan</td> <td><input checked="" type="checkbox"/> Lot Survey</td> </tr> <tr> <td><input type="checkbox"/> Elevation View</td> <td><input type="checkbox"/> Other (specify) _____</td> </tr> <tr> <td><input checked="" type="checkbox"/> Plan View</td> <td></td> </tr> </table>	<input checked="" type="checkbox"/> Sketch Plan	<input checked="" type="checkbox"/> Lot Survey	<input type="checkbox"/> Elevation View	<input type="checkbox"/> Other (specify) _____	<input checked="" type="checkbox"/> Plan View		<p>4. Maximum Building Height: <u>14'</u></p> <p>5. Cost of Improvements: <u>\$10,000</u></p>		
<input checked="" type="checkbox"/> Sketch Plan	<input checked="" type="checkbox"/> Lot Survey								
<input type="checkbox"/> Elevation View	<input type="checkbox"/> Other (specify) _____								
<input checked="" type="checkbox"/> Plan View									

I hereby certify with my signature that all data on my application form, and all attached plans and specifications, are true and correct to the best of my knowledge.

[Signature] \_\_\_\_\_ Date 3/25/15

Please be as complete as possible. Include all of the items listed below where possible:

**General Checklist**

- Scale
- North Arrow
- Lot dimensions
- Structure location
- Lot setback
- Road setback
- Lot survey
- 1 Set of Blueprints
- 1 Set of 8 1/2 x 11 reduced blueprints

**Water Resource Checklist**

- Location of floodway
- Location of flood fringe
- Ordinary high water mark
- Setback from OHWM
- Present water line
- Existing known drainage
- Location of wetland areas
- Location of sewer & water connections

**DO NOT WRITE BELOW THIS LINE**

I hereby certify that the applicant herein has applied and paid for all permits required by the Grand Marais Public Utilities Commission in connection with the project described herein.

BY: \_\_\_\_\_  
Signature of Director of Public Works, City of Grand Marais

Fee of \$ \_\_\_\_\_ Paid

Date \_\_\_\_\_

Remarks:

The attached Application for Permit is hereby:

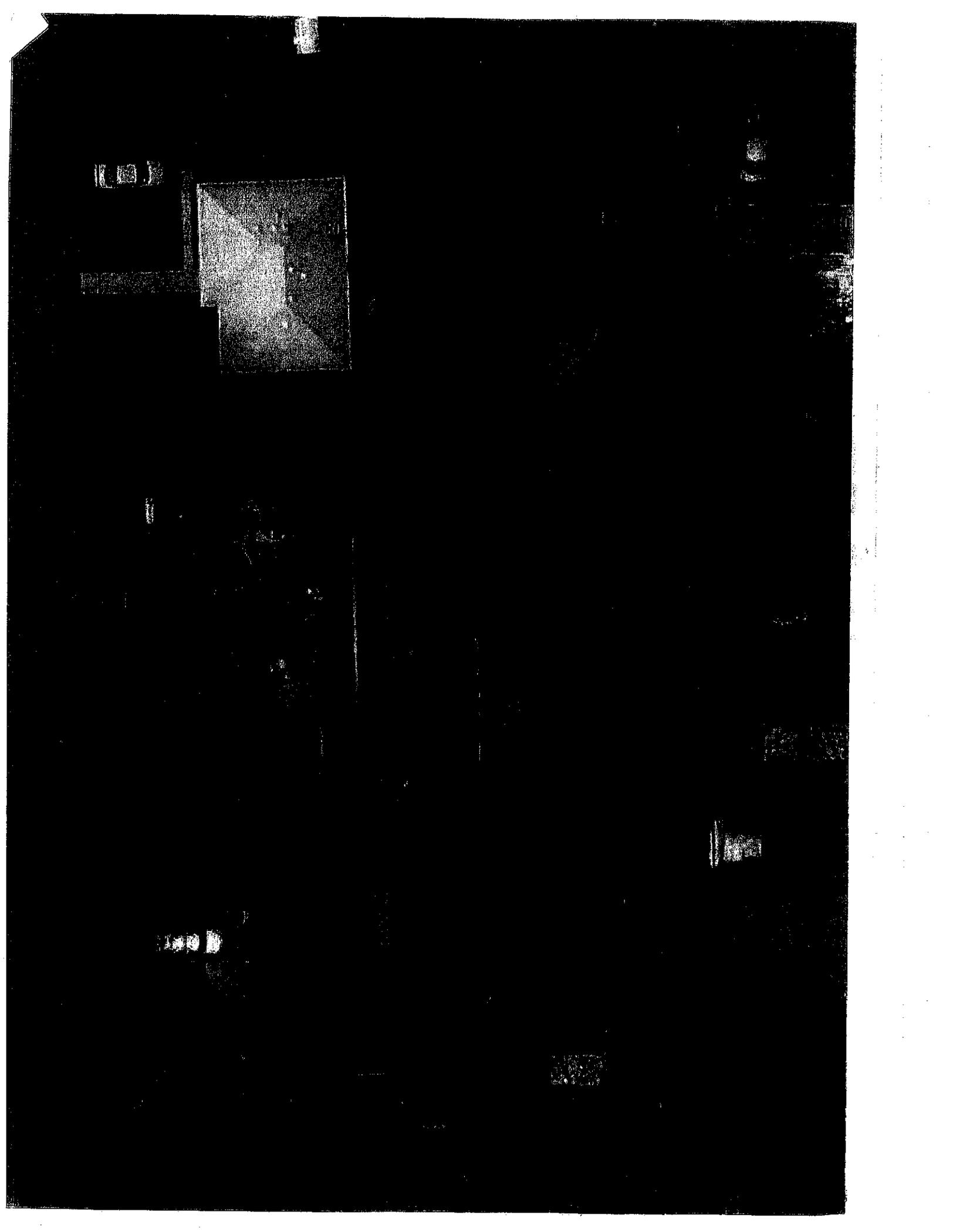
- Approved  Denied

All in accordance with the application, addendums, plans, specifications, drawings, and all other supporting data, unless specified in the general or special conditions hereafter.

BY: \_\_\_\_\_  
Signature of Zoning Administrator, City of Grand Marais

Date \_\_\_\_\_

**NOTE: LAND USE PERMITS EXPIRE ONE (1) YEAR FROM THE DATE OF ISSUANCE**



# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-DeCoux  
City Council  
FROM: Michael J Roth, City Administrator  
DATE: May 8, 2015  
SUBJECT: Lonnie Dupree Conditional Use Request

---

**Request:** Lonnie Dupree is requesting a conditional use permit to construct a cabin to be used as a vacation rental on his property.

**Location of Property:** The Easterly 70' of Lots 31-33, Block 21, Harbor Addition.  
PID 80-221-0315, 210 W 1<sup>st</sup> St.

**Condition of Property:** This 70'x75' property, zoned MU Commercial-Residential Mixed Use, has a small single family residence. Neighboring properties include single-family homes, Voyageur Brewing, the Cobblestone Building, and the library.

**Items To Be Considered:** In the City of Grand Marais a conditional use permit can be granted only if all of the following apply:

1. The use conforms to the land use or comprehensive plan of the City.
2. The use is compatible with the existing neighborhood.
3. The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
4. The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.

### **Public Hearing**

A public hearing was held May 6, 2015, to consider the proposal. Commissioners Beckwith, Greenwood, Kennedy, and Miller were present. Lonnie Dupree presented the proposal. Mickey Brazell, relative of a neighbor, asked about the zoning rules regarding potential commercial uses for his property. Dupree explained that the cabin he proposes to build would be used to house guests, and potentially for vacation rental.

**Commission Discussion and Findings:**

The Commission discussed the proposal and adopted the following findings:

1. **The use conforms to the land use or comprehensive plan of the City.**  
Small scale resorts, ten units or less, are an allowed conditional use.
2. **The use is compatible with the existing neighborhood.**  
The cabin and vacation rental is compatible with the existing neighborhood, which includes single family homes, rental cabins, and other commercial uses.
3. **The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.**  
The use is consistent with commercial-residential mixed use zoning regulations.
4. **The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.**  
The cabin and vacation rental is compatible with the existing neighborhood, which includes single family homes, rental cabins, and other commercial uses.

The commission recommends approving the conditional use permit by a 4-0 vote.

## Relevant Zoning Purpose Statement:

19.06.30 MU COMMERCIAL-RESIDENTIAL MIXED USE DISTRICT

### Subdivision 1. Purpose

The Commercial-Residential Mixed Use district can be characterized as a transition zone from the downtown and Highway 61 commercial areas to the residential parts of Grand Marais, and an expansion area for the downtown commercial uses. The MU district is intended to Promote the current character of a neighborhood that includes a mix of residential, lodging, professional and small scale retail uses that are compatible with this character. Site design standards for new development, re-development and expansion should reflect the mixed use character and reflect the current lot coverage and setback characteristics found within the concept area.

### Subdivision 3. Uses by Conditional Use Permit

Buildings and land may be used for the following if granted a Conditional Use Permit as provided in Section 19.17:

1. Small scale resorts (10 units or less)

## Relevant Comprehensive Plan Section:

### GOALS AND POLICIES

#### Goal

To create a framework for public and private decision making affecting the City of Grand Marais that:

1. Protects and enhances the natural resources of Grand Marais.
2. Provide economic opportunity for residents.
3. Respect the needs and desires of residents.
4. Provide for a full mix of land uses without adverse impact.
5. Recognizes the recreational and aesthetic value of the area to residents and visitors.
6. Ensures consistency of actions.

### **Commercial-Residential Mixed Use District:**

#### *Concept description*

The mixed use district can be characterized as a transition zone from the downtown and Highway 61 commercial areas to the residential parts of Grand Marais, and an expansion area for the downtown commercial uses. The Commercial-Residential Mixed Use District includes an important Grand Marais draw, the Grand Marais Art Colony, along with a number of small scale resorts and bed and breakfasts which offer affordable lodging opportunities. The district should be well connected into the overall downtown pedestrian network.

Residential uses are allowed in this concept area with an emphasis on single family and multi-family (2-4 units) residences. Given the tight housing market in Grand Marais, protecting its (affordable) housing stock should be an important consideration.

Bed and breakfasts and small scale family resorts traditionally found in this area fit with the district character. Professional services or office functions and small scale retail operations that generate limited traffic can be compatible with the residential use as well. Building design and setback standards will continue to emphasize the mixed use character of this districts.

#### *District uses*

*Objective:* Promote the current character of a neighborhood that includes a mix of residential, lodging, professional and small scale retail uses that are compatible with this character.

*Objective:* Site design standards for new development, re-development and expansion should reflect the mixed use character and reflect the current lot coverage and setback characteristics found within the concept area.

*Standard:* The mixed use district promotes an appropriate mix of commercial and residential uses. Professional services, retail, and bed and breakfast uses are considered compatible with single family and small multi-family (2-4 units) residential uses and are permitted in this district. Larger multi-family (5 units or more) residential development can be allowed as a conditional use where it does not interfere with the established residential use or has the potential to significantly alter the intended mixed use character of the area. Building height is limited to 30 feet, but 35 feet can be allowed as a conditional use if the additional height does not significantly impact views.

*Objective:* The commercial-residential mixed use district should be integrated in the overall downtown pedestrian network.

CITY OF GRAND MARAIS, MINNESOTA  
CITY COUNCIL RESOLUTION 2015-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,  
MINNESOTA APPROVING THE LONNIE DUPREE REQUEST FOR A CONDITIONAL  
USE PERMIT TO OPERATE A VACATION RENTAL PROPERTY

WHEREAS, the applicant, Cook County, is requesting a conditional use permit to internally illuminate a sign on their property zoned SC Community Services legally described on the attached Exhibit A; and,

WHEREAS, the Planning Commission conducted a public hearing on May 6, 2015, and received public testimony regarding the proposed Conditional Use Permit; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Conditional Use Permit subject to certain conditions; and

WHEREAS, the City Council reviewed the requested Conditional Use Permit and Planning Commission recommendation and conditions for the requested Conditional Use Permit at its meeting of May 13, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Conditional Use Permit:

**Criteria #1 The use conforms to the land use or comprehensive plan of the City.**

Finding #1 Small scale resorts, ten units or less, are an allowed conditional use.

**Criteria #2 The use is compatible with the existing neighborhood.**

Finding #2 The cabin and vacation rental is compatible with the existing neighborhood, which includes single family homes, rental cabins, and other commercial uses.

**Criteria #3 The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.**

Finding #3 The use is consistent with commercial-residential mixed use zoning regulations.

**Criteria #4 The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.**

Finding #4     The cabin and vacation rental is compatible with the existing neighborhood,  
which includes single family homes, rental cabins, and other commercial uses.

BE IT FURTHER RESOLVED that the Conditional Use Permit to allow Lonnie Dupree to  
operate a vacation rental unit on is property zoned R-1 Permanent Residential is hereby  
approved:

Passed by the City Council of the City of Grand Marais, Minnesota this 13<sup>th</sup> day of May, 2015.

(SEAL)

\_\_\_\_\_  
Mayor Jay Arrowsmith Decoux

ATTEST:

\_\_\_\_\_  
Michael J. Roth  
City Administrator

**EXHIBIT A**

**Legal Description**

The Easterly 70' of Lots 31-33, Block 21, Harbor Addition

pd \$200  
# 9293



City of Grand Marais

### City of Grand Marais

#### Application for Conditional Use Permit

Name of Applicant:	Lonnie Dupre
Mailing Address:	Po Box 1183
Property Address:	210 W First St
Legal Description:	Attached

Applicant is:  Owner     Buyer     Agent     Other (explain)

Current use of property:	Homestead - Residential
Intended use of property:	Homestead + Year Round Vacation Rental in 16x16 Cabin,
Use and Character of surrounding property:	Zoning is MU on 3 sides is residential, to South is Commercial Brewery-
Brief summary of why a conditional use permit is required:	There is several vacation/small rentals in the MU zone.

resorts

A conditional use permit may be granted only upon findings of all of the following criteria. Summarize the facts as to your property in regards to each of the factors, using additional sheets as necessary.

1. Facts showing the use conforms to the land use or comprehensive plan of the City:

Zoned "multiple use" B+B's, small resorts  
vacation rentals, My 16x16 structure  
still leaves enough green space on  
acreage.

2. Facts showing the use is compatible with the existing neighborhood: IN MU Zone;

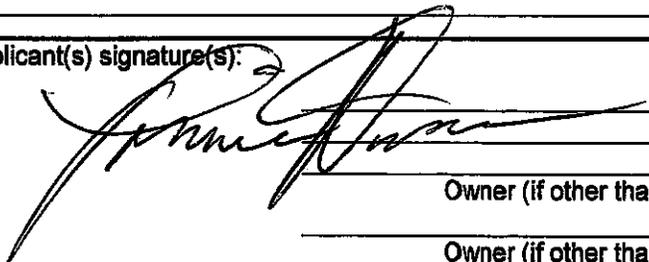
Jackson House Rental  
McDonnells Rentals  
Jay DeCue Rental  
Todd Miller's Cabins

3. Facts showing the use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district:

It a small building in size + height.  
with city water + sewer + electric  
Its permitted + the norm in zone.

4. Facts showing the location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area:

There is at least 4 other  
similar rental in this zone.

Dated:	Applicant(s) signature(s):
April 15/15	 Owner (if other than applicant) Owner (if other than applicant)

*This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.*

(Do Not Write Below This Line)

This foregoing conditional use permit application, accompanied by a fee of \$ \_\_\_\_\_, was received and determined to be complete this \_\_\_\_\_ day of \_\_\_\_\_.

On Behalf of the City of Grand Marais



# CITY OF GRAND MARAIS LAND USE PERMIT APPLICATION

Application Number:

### A. GENERAL INFORMATION

Owner(s) Name(s): (Last, First, M.I.) <b>Dupre Lonnie J</b>		Building Contractor's Name and License Number: <b>Lonnie Dupre (SELF)</b>
Mailing Address: <b>P.O. Box 1183</b>		Street Address of Subject Property: <b>210 First St.</b>
Daytime Telephone Number: <b>218-370-2015</b>	Evening Telephone Number: <b>218-370-2015</b>	Access to property: <b>West First Street</b>

### B. PROPERTY DESCRIPTION

**E 70 Ft.**  
LEGAL DESCRIPTION: Lot(s) **31-32-33** Block **21**; Plat Name: **Harbor Addition**

OR:

In Government Lot \_\_\_\_\_, or \_\_\_\_\_ 1/4 of \_\_\_\_\_ 1/4; Section: **21**; Township: **61**; Range: **1**  Lot (east/west) of the 4th P.M.

Zone District: \_\_\_\_\_ Highway / Road / Street: **210 W First St**

Parcel Identification Number: **80-221-0315**

### C. PROJECT INFORMATION

<b>1. Type of Project</b> A. <input checked="" type="checkbox"/> New Building B. <input checked="" type="checkbox"/> Addition C. <input type="checkbox"/> Relocation D. <input type="checkbox"/> Foundation Only E. <input checked="" type="checkbox"/> Fence F. <input type="checkbox"/> Other (specify)	<b>2. Proposed Use:</b> A. <input checked="" type="checkbox"/> Single Family B. <input type="checkbox"/> Multiple Family C. <input type="checkbox"/> Public D. <input type="checkbox"/> Commercial E. <input type="checkbox"/> Industrial F. <input checked="" type="checkbox"/> Other (specify) <b>Rental</b>	<b>3. Lot Dimension Data</b> A. Area in squared feet or acres: <b>5250</b> B. Lot width at building line: <b>75</b> ft C. Lot depth: <b>70</b> ft D. Lake/Stream setback: _____ ft E. Vegetation setback: _____ ft F. Road setback: _____ ft G. Right of way setback: _____ ft H. Side lot setback: _____ ft I. Rear lot line setback: _____ ft
<b>4. Lake/Stream Name:</b> _____ <b>5. Lake/Stream I.D. Number:</b> _____ <b>6. If the building site is substandard under the current zoning ordinance, do you claim that the lot is "grandfathered" in?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Explain: _____	<b>7. Structure Type:</b> A. <input checked="" type="checkbox"/> Residence     E. <input type="checkbox"/> Commercial B. <input type="checkbox"/> Garage     F. <input type="checkbox"/> Industrial C. <input type="checkbox"/> Office     G. <input type="checkbox"/> Warehouse D. <input type="checkbox"/> Storage     H. <input type="checkbox"/> Deck <b>8. Sewage Disposal:</b> A. <input checked="" type="checkbox"/> Public     C. <input type="checkbox"/> Holding Tank B. <input type="checkbox"/> Drainfield     D. <input type="checkbox"/> Alternative System <b>9. Water Supply:</b> A. <input checked="" type="checkbox"/> Public     B. <input type="checkbox"/> Private Well	

CRMU

B+B - multi family - supermit - small Resort,

**D. STRUCTURE DATA**

<p><b>1. Structure Dimensions:</b></p> <p>A. Length: <u>16</u> ft</p> <p>B. Width: <u>16</u> ft</p> <p>C. Area:</p> <p>Basement: <u>0</u> ft</p> <p>First Floor: <u>256</u> ft</p> <p>Second Floor: <u>127</u> ft</p> <p>Total Area: <u>383</u> ft</p>	<p><b>2. Type of Construction:</b></p> <table style="width:100%;"> <tr> <td><input checked="" type="checkbox"/> Wood Frame</td> <td><input type="checkbox"/> Pole Building</td> </tr> <tr> <td><input type="checkbox"/> Masonry</td> <td><input type="checkbox"/> On-site Prefab</td> </tr> <tr> <td><input type="checkbox"/> Metal</td> <td><input type="checkbox"/> Off-site Prefab</td> </tr> <tr> <td><input checked="" type="checkbox"/> Log</td> <td><input type="checkbox"/> Other (specify) _____</td> </tr> </table>	<input checked="" type="checkbox"/> Wood Frame	<input type="checkbox"/> Pole Building	<input type="checkbox"/> Masonry	<input type="checkbox"/> On-site Prefab	<input type="checkbox"/> Metal	<input type="checkbox"/> Off-site Prefab	<input checked="" type="checkbox"/> Log	<input type="checkbox"/> Other (specify) _____
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<input type="checkbox"/> Masonry	<input type="checkbox"/> On-site Prefab								
<input type="checkbox"/> Metal	<input type="checkbox"/> Off-site Prefab								
<input checked="" type="checkbox"/> Log	<input type="checkbox"/> Other (specify) _____								
<p><b>3. Documents Attached</b></p> <table style="width:100%;"> <tr> <td><input checked="" type="checkbox"/> Sketch Plan</td> <td><input type="checkbox"/> Lot Survey</td> </tr> <tr> <td><input checked="" type="checkbox"/> Elevation View</td> <td><input type="checkbox"/> Other (specify) _____</td> </tr> <tr> <td><input checked="" type="checkbox"/> Plan View</td> <td></td> </tr> </table>	<input checked="" type="checkbox"/> Sketch Plan	<input type="checkbox"/> Lot Survey	<input checked="" type="checkbox"/> Elevation View	<input type="checkbox"/> Other (specify) _____	<input checked="" type="checkbox"/> Plan View		<p>4. Maximum Building Height: <u>17'</u></p> <p>5. Cost of Improvements: <u>50,000</u></p>		
<input checked="" type="checkbox"/> Sketch Plan	<input type="checkbox"/> Lot Survey								
<input checked="" type="checkbox"/> Elevation View	<input type="checkbox"/> Other (specify) _____								
<input checked="" type="checkbox"/> Plan View									

I hereby certify with my signature that all data on my application form, and all attached plans and specifications, are true and correct to the best of my knowledge.

Apr 8/15

Signature of applicant(s) \_\_\_\_\_ Date \_\_\_\_\_

Please be as complete as possible. Include all of the items listed below where possible:

**General Checklist**

- Scale
- North Arrow
- Lot dimensions
- Structure location
- Lot setback
- Road setback
- Lot survey
- 1 Set of Blueprints
- 1 Set of 8 1/2 x 11 reduced blueprints

**Water Resource Checklist**

- Location of floodway
- Location of flood fringe
- Ordinary high water mark
- Setback from OHWM
- Present water line
- Existing known drainage
- Location of wetland areas
- Location of sewer & water connections

**DO NOT WRITE BELOW THIS LINE**

<p>I hereby certify that the applicant herein has applied and paid for all permits required by the Grand Marais Public Utilities Commission in connection with the project described herein.</p>	<p>Fee of \$ _____ Paid</p>
<p>BY: _____ Signature of Director of Public Works, City of Grand Marais</p>	<p>Date _____</p>
<p>Remarks:</p>	

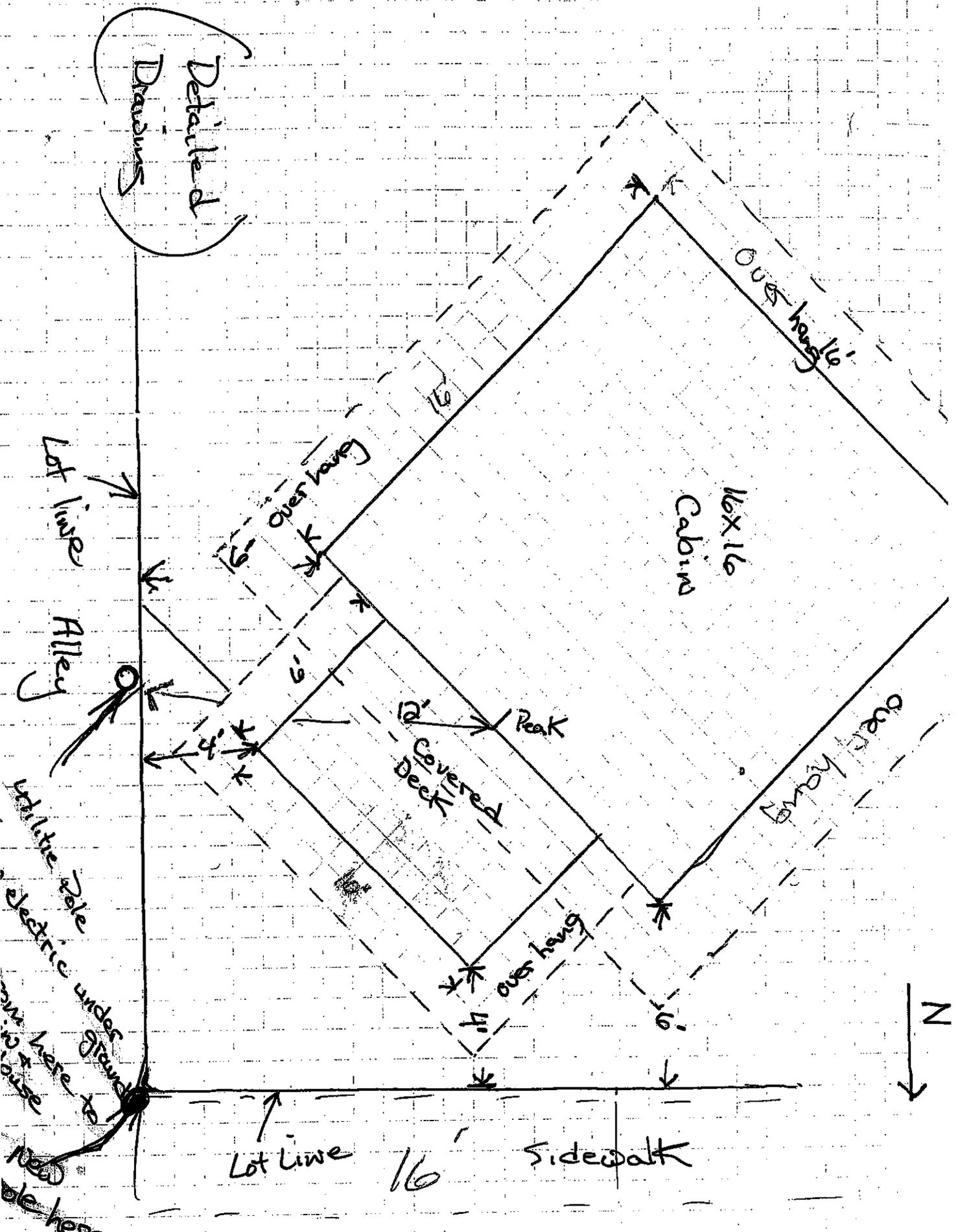
The attached Application for Permit is hereby:  Approved  Denied

All in accordance with the application, addendums, plans, specifications, drawings, and all other supporting data, unless specified in the general or special conditions hereafter.

BY: \_\_\_\_\_ Date \_\_\_\_\_  
Signature of Zoning Administrator, City of Grand Marais

**NOTE: LAND USE PERMITS EXPIRE ONE (1) YEAR FROM THE DATE OF ISSUANCE**

Detailed Drawings



Lot Line Alley

Utilities Pole  
Electric under ground  
now here to  
New  
ole here

Lot Line 16' Sidewalk

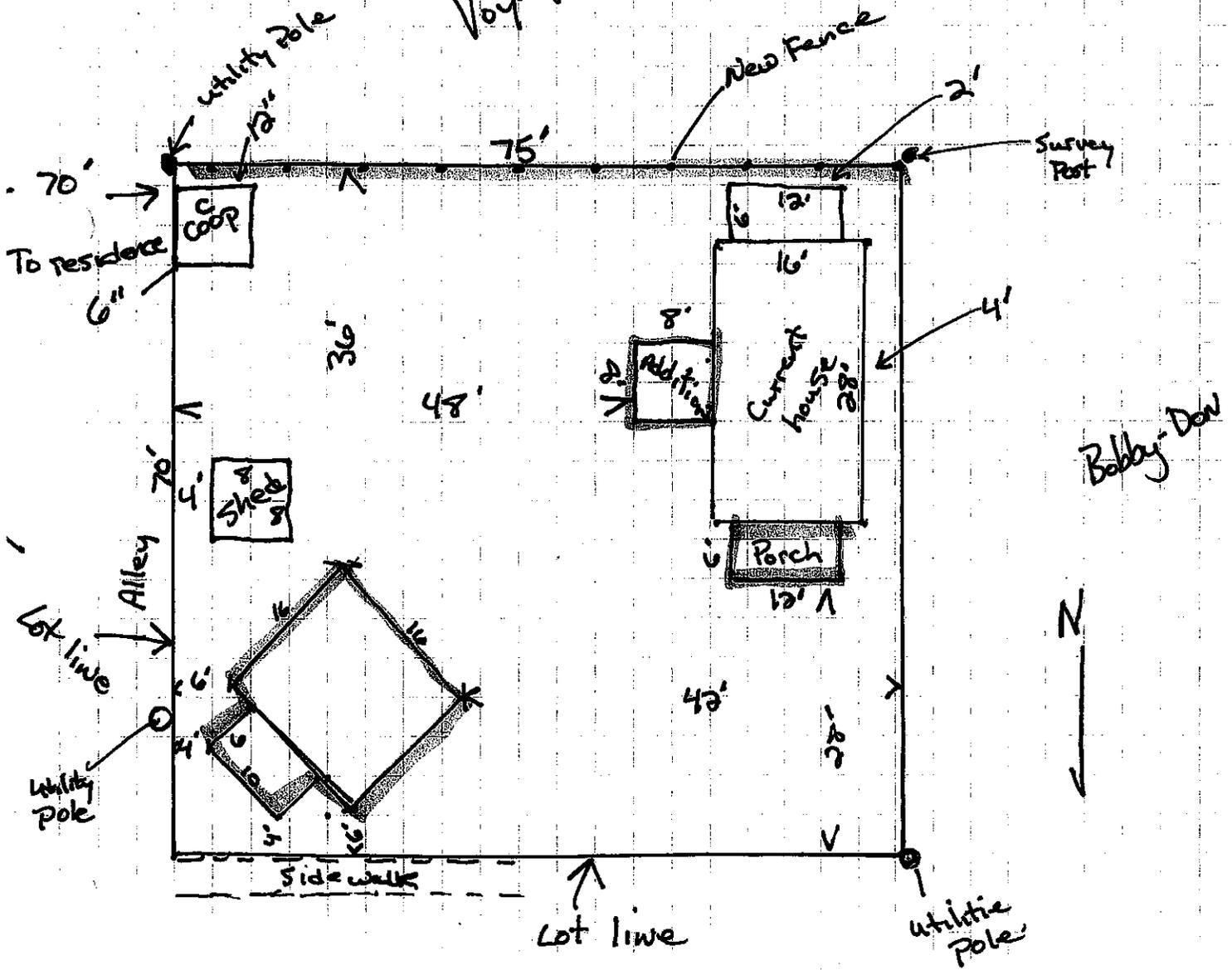
First St

1/4" to Foot

Revised

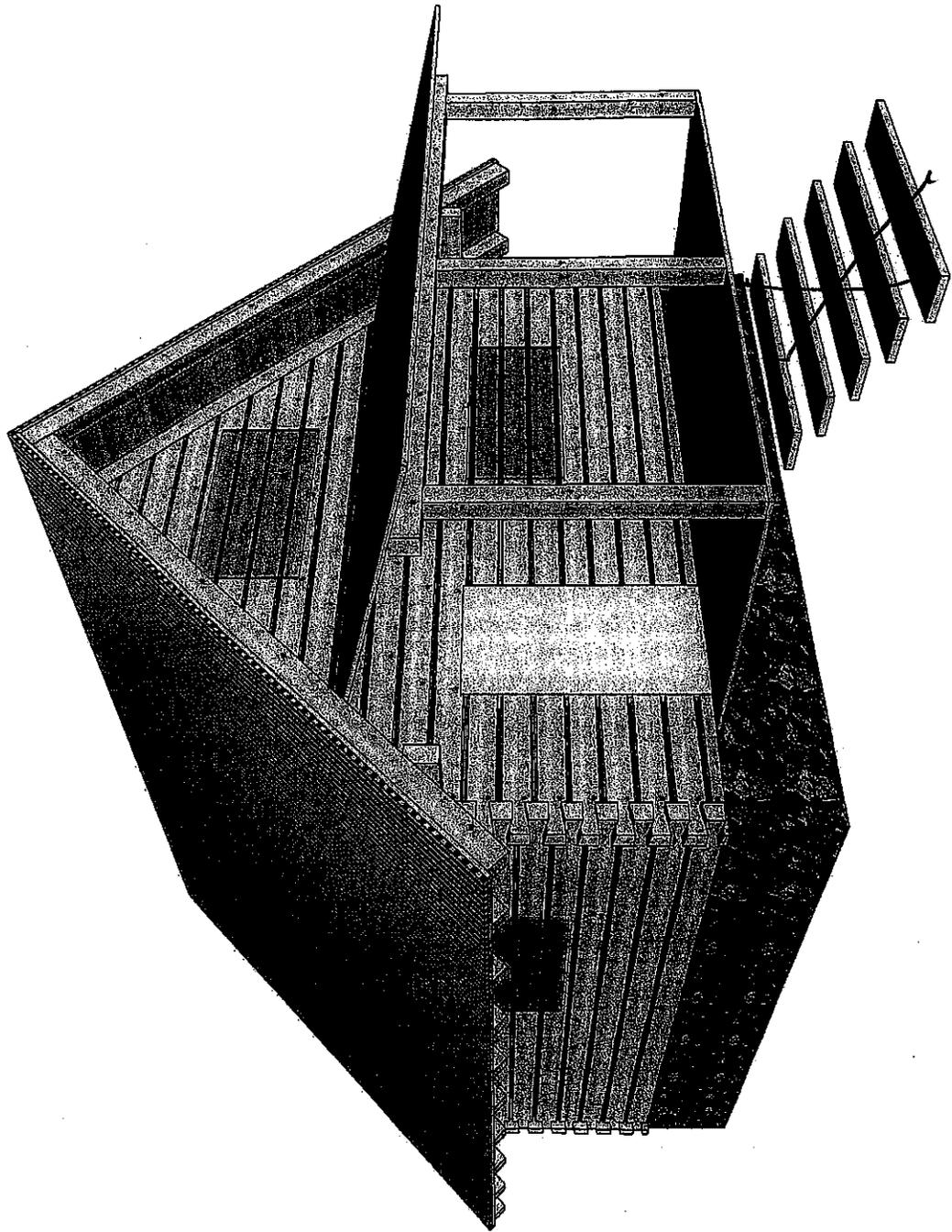
1/4" = 4'

Voyager Blvd



W. First St

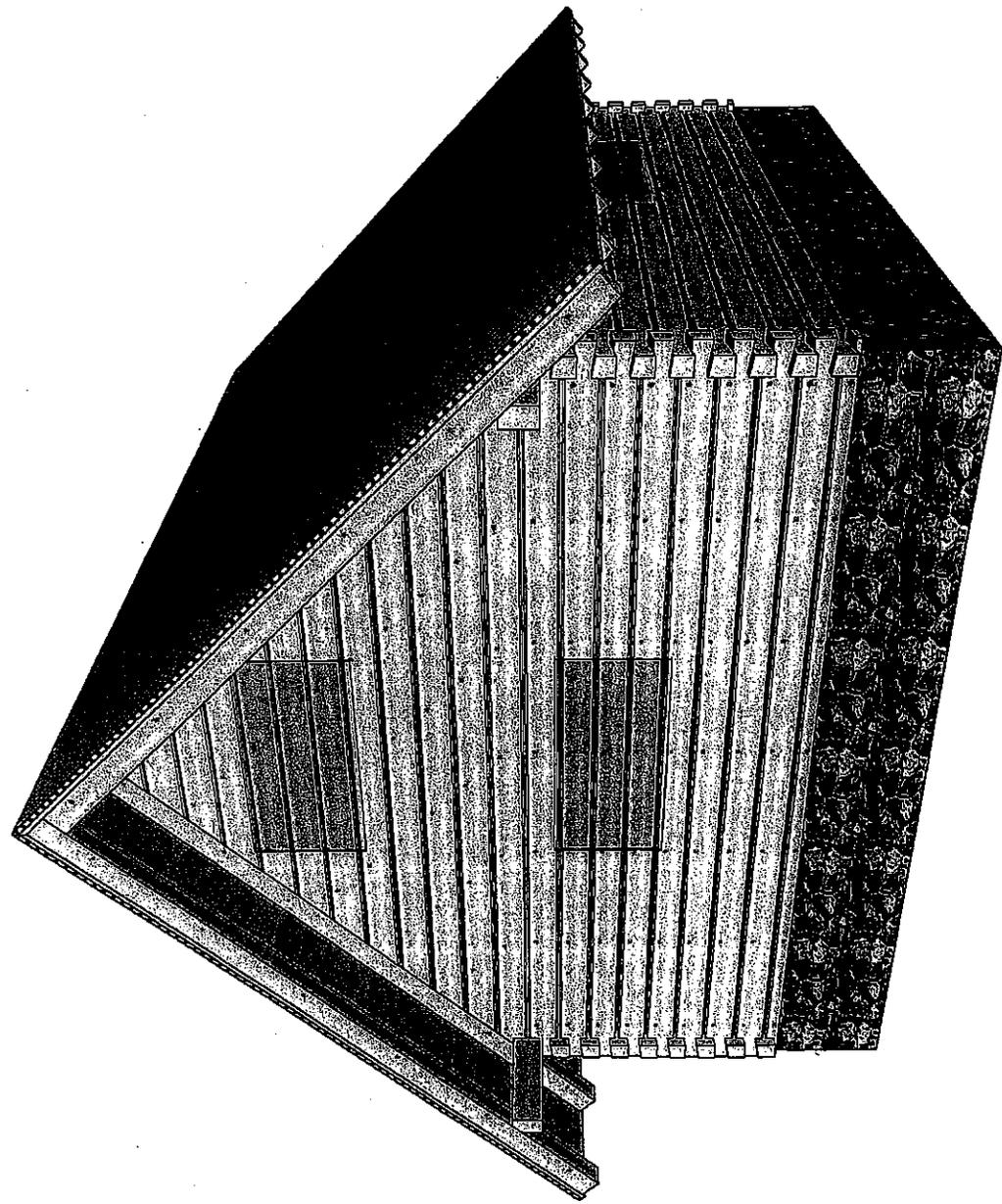
~~22x22~~ Dovetail Cabin  
16x16



created: 28-10-2014  
printed: 28-10-2014

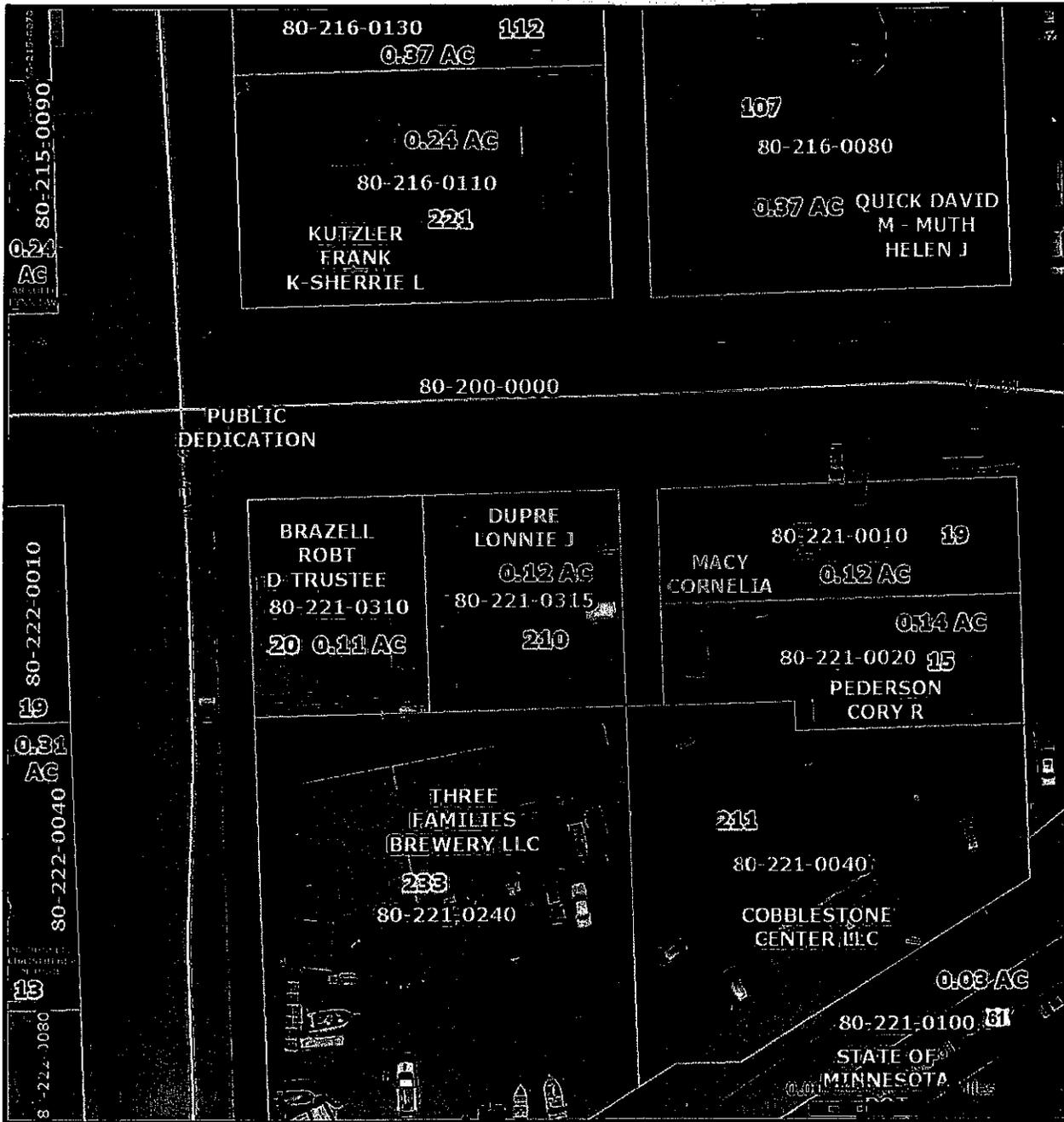
~~22x22~~ Dovetail Cabin

16x16



created: 28-10-2014  
printed: 28-10-2014

# Cook County, MN Web Map



### Tax Parcels



### Road Centerlines

OTHER

STATE HWY

COUNTY

CSAH

### Image

### Image

Red: Band\_1

Green: Band\_2

Blue: Band\_3



G R A N D M A R A I S A R T C O L O N Y

April 27, 2015

Mike Roth  
City of Grand Marais  
PO Box 600  
Grand Marais, MN 55604

Dear Mike:

Enclosed is our Application for the Use of Street and Sidewalks for the 25<sup>th</sup> Annual Grand Marais Arts Festival on July 11<sup>th</sup> and 12<sup>th</sup>, 2015. The Arts Festival will be organized in the same manner as it has been in years past and will include a similar number of artists.

Our request is also the same as in previous years; please approve our application and provide the following:

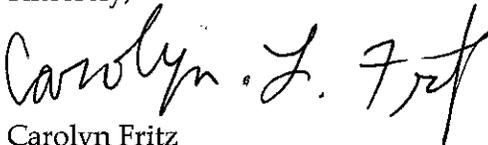
- 1.) Waive individual street vendor fees and use of City Vendor form.
- 2.) Block off Wisconsin Street from 1<sup>st</sup> Avenue West to Highway 61 and block off 2<sup>nd</sup> Avenue West from Wisconsin Street to the alley behind the Johnson Heritage Post at noon on Friday, July 11<sup>th</sup> until 5:00 pm on Sunday, July 13<sup>th</sup>, 2014.
- 3.) Provide city garbage cans at appropriate locations for the use of visitors.

The Grand Marais Art Colony will provide the city with the following:

- 1.) Proof of Insurance through the Norshor Agency Inc.
- 2.) Four satellite restrooms.
- 3.) Our artists will remove their personal trash.
- 4.) We will request use of electricity in Bear Tree Park and Harbor Park from the Grand Marais Rec Park.

Thank you for your support of the 25<sup>th</sup> Annual Grand Marais Arts Festival!

Sincerely,



Carolyn Fritz  
Events & Communications Coordinator

# ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
4/16/2015

**PRODUCER** Norshor Agency, Inc.  
1910 W. Hwy 61  
P.O. Box 308  
Grand Marais, Minnesota 55604  
(218)387-9139

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

**INSURED** GRAND MARAIS ARTS, INC  
  
PO BOX 626  
GRAND MARAIS, MN 55604

INSURERS AFFORDING COVERAGE	NAIC #
INSURER A: AUTO OWNERS INSURANCE	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS								
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	08066429	7/1/2015	7/1/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000								
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$								
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<table border="1"> <tr> <td>WC STATU-TOBY LIMITS</td> <td>OTH-ER</td> </tr> <tr> <td>E L EACH ACCIDENT</td> <td>\$</td> </tr> <tr> <td>E L DISEASE - EA EMPLOYEE</td> <td>\$</td> </tr> <tr> <td>E L DISEASE - POLICY LIMIT</td> <td>\$</td> </tr> </table>	WC STATU-TOBY LIMITS	OTH-ER	E L EACH ACCIDENT	\$	E L DISEASE - EA EMPLOYEE	\$	E L DISEASE - POLICY LIMIT	\$
WC STATU-TOBY LIMITS	OTH-ER													
E L EACH ACCIDENT	\$													
E L DISEASE - EA EMPLOYEE	\$													
E L DISEASE - POLICY LIMIT	\$													
		<b>OTHER</b>												

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 Art Fair-City of Grand Marais, MN Scheduled dates of coverage, July 10-12, 2015.

## CERTIFICATE HOLDER

CITY OF GRAND MARAIS  
15 N BROADWAY  
GRAND MARAIS, MN 55604

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL \_\_\_\_\_ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Smith*  
*Smith*

May 5<sup>th</sup>, 2015

To the Mayor and City Council:

The Cook County Farm and Craft Market will be celebrating our 18<sup>th</sup> season this year. Our local vendors are proud to offer hand made crafts and home grown produce. Over the years we have grown from our 9 original members to over 20.

We would like to express our gratitude to the council for allowing us to use the city parking space over the years. The market has seen growth in these last years and the city has been supportive when we requested use of more space. The market has become a staple for locals and tourists alike to enjoy coffee, baked goods, produce, music, and locally made crafts.

As the seasons go by vendors come and go. The Farm and Craft Market offers the opportunity for entrepreneurs to get their feet wet before diving into a new business endeavor. For example Fika Coffee joined us a few years ago selling his brewed coffee. Now his product is available all over Cook County. We had a vendor join us last year who sold jewelry. Now he will be selling his items in his own store front.

Included is a document of the space we are requesting. Designated senior center parking spaces are in front of their building along with the spaces marked with an "S." We are asking for the same space we requested last year. We do not use the two spaces directly in front of Stone Harbor steps. Those spaces may be easily accessed from the public alley or the north end of the city lot. Last year there was some confusion and we set up incorrectly a few weeks, pushing back one space too far on the north end. We apologize for this mix up and assure it will not happen again. Our dates this year would be Saturday's May 23rd-Oct 17, including Sunday's on Memorial, 4<sup>th</sup> of July, and Labor Day Weekend. Often times on Sunday's we do not use any of the city public spaces.

With the parking space provided from the city, the Farm and Craft Market is able to offer a safe and inviting environment. We are able to accept more vendors and often have local musicians playing. On our peek weekends we use all of the space provided. Though every week we make sure the Senior Center parking spaces are filled first and leave as many city parking spaces available as possible. When a vendor is unable to attend, their spot is filled, and other vendors move down which often frees a parking space or two.

We want to thank the council for allowing us to use the city lot and hope to use it again this year. We would also like to invite you to come down on Saturday's from 9am-1pm to see what the Farm and Craft Market has to offer to the community.

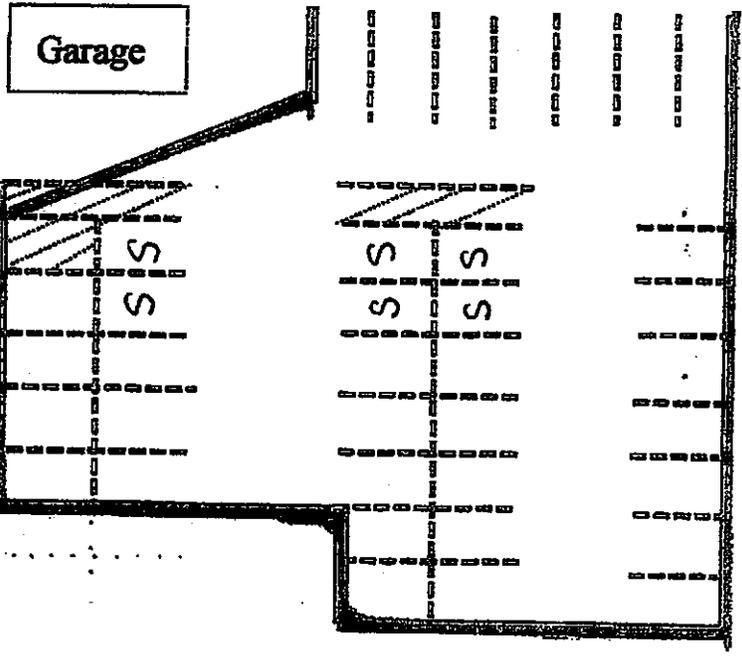
The Board of the Cook County Farm and Craft Market

Hana Senty  
Board Member  
370-1417  
hanasenty@boreal.org

East Bay

Alley

# Senior Center



Broadway

## CityHall

---

**From:** Cook County Local Energy Project [localenergy@boreal.org]  
**Sent:** Wednesday, May 06, 2015 10:13 AM  
**To:** CityHall Roth  
**Cc:** Wilkes George  
**Subject:** CCLEP intro for new council members & 2014 review  
**Attachments:** CCLEP Project Resume2015.pdf; Energy Plan Final copy.pdf; CCLEP 2014 EndEP Progress Report copy.docx; ATT00118.txt

Mike,  
We would like to present an overview of what CCLEP is for the benefit of new council members along with the 2014 review at the next City Council meeting on Wednesday, May 13.

I've attached the CCLEP resume and the CC GM Comprehensive & Renewable Energy Plan. I do not expect you to print all this out unless you feel it is important. Both documents are on our website under the tab Energy Plan. I will bring copies.

The 2014 Energy Plan progress report outline is attached. We would like time to review the CCLEP items and answer any questions. 20-30 minutes?

We would also like to request \$2,000 for 2015.  
The City has given CCLEP \$2,000 in 2013 and 2014. It gave \$1,000 in 2012.

What time is the council meeting?

A. CCLEP overview: Mission & Project resume

B. CC & GM Conservation & Renewable Energy Plan (EP)

1. Adopted by Grand Marais & Cook County in summer 2012

2. 2014 EP Progress Report CCLEP directed projects

a. REEP Pilot Project

EP Goal #3 Optimize energy efficiency in the residential sector

b. CERTs Energy Education Grant

EP Goal #2 Increase public awareness and engagement regarding energy issues through education

c. Feasibility of Solar and Solar Promotion Grant

EP Goal #6 Optimize clean, local renewable energy development

EP Goal #2 Increase public awareness and engagement regarding energy issues through education

d. Public Facilities CR-BPS

EP Goal #4 Optimize energy efficiency in the public sectors

e. Monitor solar thermal/deep sand bed system at NHFS

EP Goal #6 Optimize clean, local renewable energy development

EP Goal #2 Increase public awareness and engagement regarding energy issues through education

f. District Heating Project with FVB Energy

EP Goal #6 Optimize clean, local renewable energy development

3. 2014 Projects directed by others that are in the EP

a. GMPUC energy conservation billing

EP Goal #3 Optimize energy efficiency in the residential sector

b. City GM Contract with CR-BPS to bench mark and evaluate City Hall

EP Goal #4 Optimize energy efficiency in public sectors

c. City GM GreenSteps member

Many EP goals depending on the projects selected

d. Northwoods Food Project (Gardens, composting, surveys)

EP Goal # 7 Promote land use practices that optimize energy efficiency

EP Goal #10 Promote water conservation and waste reduction

f. Moving Matters & Hwy 61 Revisited

EP Goal # 8 Promote energy efficient transportation

h. Cook County Planning and Zoning (recycling programs)

EP Goal #10 Promote water conservation and waste reduction

And more!

## CCLEP Project Resume

### **CCLEP Formed, Website Launched**

April 2008 - September 2009

CCLEP Board formed; CCLEP volunteers write and oversee launching of CCLEP website.

Funding: \$10,000 Minnesota Pollution Control Agency.

### **12 Simple Steps for Energy Efficiency Program**

October 2008 - December 2010

In partnership with local retailers and the Grand Marais Public Utilities Commission, CCLEP volunteers initiated a public information campaign to highlight one inexpensive and simple energy efficiency idea each month. Local Hardware stores and the Grand Marais Public Utilities Commission participated with promotion and by giving discounts on selected items i.e. compact fluorescent light bulbs.

### **Wind Power Monitoring**

July 2009 - Present

In partnership with the non-profit Center for Sustainable Community Development, CCLEP volunteers implemented a wind power assessment program to monitor wind power potential at several sites within Cook County. Funding: \$10,000 NE Minnesota Sustainable Development Partnership.

### **Energy Efficiency Home Audit House Party Program**

August 2009 - April 2010

In partnership with Arrowhead Electrical Cooperative and the Grand Marais Public Utilities Commission, CCLEP volunteers coordinated a series of 7 home energy efficiency audits where participants were encouraged to invite friends. A little over 50 people attended these events.

Funding: \$2,000 from the Lloyd K. Johnson Foundation, \$525 Arrowhead Electric Cooperative.

### **Achieved 501-c3 Non-profit Status**

Summer 2009

### **Wind Turbine/Bird Migration Study Public Forum**

Fall 2009 - Fall 2010

In partnership with the Natural Resources Research Institute (NRRI) and the University of Minnesota Duluth, CCLEP volunteers facilitated communication between bird advocates and wind power development advocates by publicizing NRRI's ongoing North Shore Bird Migration Study and holding a Wind Power/Bird Migration summit in Grand Marais in October of 2010.

### **Angry Trout Cafe Heat Recovery Project**

Spring 2010 - present

In partnership with the Angry Trout Cafe in Grand Marais, MN, CCLEP volunteers successfully applied for a grant to design and install a heat recovery system to capture heat from the kitchen exhaust duct and use it for the restaurant's hot water needs. The system successfully supplied 20-30% of the ATC hot water requirements but was shown to be uneconomical for small seasonal restaurants. However, the system is very promising for larger, year-round restaurants.

Funding: \$22,450 MN Office of Energy Security

### **Grand Marais Solar Photovoltaic Power System**

Spring 2010 (Installation spring 2012)

In partnership with the City of Grand Marais, CCLEP volunteers secured funding for, and coordinated the installation of, a 7.4-kilowatt solar photovoltaic power system at the Grand Marais Municipal Golf Course.

Funding: \$57,636 Iron Range Resources; \$13,000 City of Grand Marais; \$5,000 Cook County Board, \$2,000 Lutheran Community Foundation.

### **North Shore Ride Share Website; [www.northshorerideshare.com](http://www.northshorerideshare.com)**

July 2010 - Present

In partnership with Boreal Access - a local non-profit Internet service provider - CCLEP volunteers oversaw the design and installation of a ride and delivery sharing website for the Grand Marais/Cook County Area.

Funding: \$4,000 Lloyd K. Johnson Foundation.

### **City of Grand Marais Energy Efficiency Lighting Retrofit**

Summer 2010

CCLEP volunteers assisted the City of Grand Marais in securing a grant to retrofit for more efficient lighting in city buildings.

Funding: \$10,000 MN Office of Energy Security

### **Cook County Community Center Planning Committee**

Summer 2010 - 2013

CCLEP volunteers participated in the planning process for a community center in Grand Marais that is attached to the Cook County High School administered by the YMCA. CCLEP advocated for energy efficiency and compatibility with potential future renewable energy sources including a possible biomass district heating facility.

### **Energy Curriculums for Local Grade Schools**

Fall 2010 - 2011

CCLEP volunteers secured funding and coordinated purchasing of a selection of energy efficiency and renewable energy related curriculums from the National

Energy Education Development Project. These curriculums are being implemented at three local grade schools.

Funding: \$2,000 Lloyd K. Johnson Foundation

### **Small-Scale Wind Turbine Tower Ordinance Change**

Fall 2010

CCEP volunteers successfully lobbied the Cook County Board to change their tower ordinance to be more favorable to small-scale wind turbine development.

### **Cook County Courthouse Energy Efficiency Heat and Ventilation Retrofit**

Fall 2010

CCEP assisted Cook County in securing a grant for an energy efficiency retrofit of the courthouse heating and ventilation system.

Funding: \$80,242 MN Office of Energy Security

### **Grand Marais Recreation Area Bathhouse Solar Hot Water Installation**

November 2010 - present

In partnership with the City of Grand Marais, CCEP volunteers coordinated the funding, design, and installation of a 150,000-btu/day solar hot water system on bathhouse #4 in the Grand Marais Recreation Area.

Funding: \$5,000 Clean Energy Resource Teams Program; \$7,500 Laura Jane Musser Fund.

### **Cook County and Grand Marais Energy Conservation and Renewable Energy Plan**

Fall 2010 - present

In partnership with the City of Grand Marais and Cook County, MN, CCEP volunteers initiated, and implemented, a community planning process to develop an energy efficiency and renewable energy plan for both the City of Grand Marais and Cook County. This plan was completed and adopted by the City of Grand Marais and Cook County in July and August 2012.

Funding: \$50,000 MN Office of Energy Security

### **Cook County Biomass Energy Feasibility Study**

Winter 2011 - Winter 2013

In partnership with the University of Minnesota, the U.S. Forest Service, and Dovetail Partners, CCEP volunteers initiated a comprehensive assessment of the potential for biomass energy in Cook County at a variety of scales and locations.

Funding: \$112,000 Cook County; \$150,000 Minnesota Legislative/Citizens Committee on Minnesota Resources

### **Home Energy Savings Workshops**

Winter 2011 - Summer 2011

CCLEP volunteers coordinated local participation in the Duluth Energy Efficiency Program's (DEEP) Home Energy Workshop Series. Workshops educated homeowners about resources available to assist them in making their homes more energy efficient.

Funding: MN Office of Energy Security; Center for Energy and the Environment; and the Clean Energy Resource Teams Program.

### **Cook County Residential Energy Efficiency Program (REEP)**

Spring 2011 - Pilot Project ends December 2014

Ongoing REEP Fall 2014 - present

Summer 2014 - present REEP transitions to ongoing program

CCLEP staff and volunteers worked and coordinated with Duluth Energy Efficiency Program, Cook County, the City of Grand Marais, the Cook County and Grand Marais Joint Economic Development Authority (EDA), the EDA Housing Program, Cook County Higher Education and local businesses to create a program to help building owners in Cook County make their buildings more energy efficient. REEP focuses on residential buildings and is a template for energy efficiency work on other buildings.

Funding: \$1,500 Operation Round Up (Fall 2013-Fall 2014); \$1,000 Lions Club (2014); general operations funds

### **Grand Marais Library Expansion Project**

Summer 2011

CCLEP volunteers successfully lobbied the Library Board to improve the energy efficiency of the new library. Payback on the suggested energy efficiency investment will be only a few years with an annual savings in energy costs of \$1,000 - \$1,500 per year thereafter.

### **Other General Funding 2008-2011**

\$8,300 Lutheran Community Foundation

\$2,250 Private donations

### **CCLEP Part time Coordinator**

Winter 2011- 2012

CCLEP volunteers secured funding for a part time coordinator and administrative expenses for one year. The coordinator works with the CCLEP Board, volunteers and the community to advance the City of Grand Marais and Cook County Energy Plan, develop an Energy Efficiency Program (as put forth in the Energy Plan) and perform a variety of administrative duties for CCLEP.

Funding: \$17,000 Lloyd K. Johnson Foundation; \$2,000 Lutheran Community

Foundation; \$1,000 each City of Grand Marais and Cook County  
2013

Funding: \$14,000 Lloyd K. Johnson Foundation; \$4,000 Cook County; \$2,000 City of Grand Marais; \$1,000 Lutheran Community Foundation

2014

Funding: Through various programing and general operations support

### **Energy Education Materials in the Schools**

Spring 2012

CCLEP staff secured funds from Arrowhead Electric Operation Round-up for energy education materials for area schools.

Funding: \$340.

### **Energy Audits for EDA Housing Authority Projects**

Spring 2012 - present

CCLEP and EDA Housing staff secured funding from EDA, Grand Marais PUC and Arrowhead Electric Cooperative for energy audits in utility members' homes participating in EDA Housing projects with Department of Employment and Economic Development (DEED) Small Cities Development Program and Northeastern Minnesota HOME Consortium funds for income eligible clients.

Funding: \$1600 EDA; \$1000 Grand Marais PUC; \$ 600 Arrowhead Electric Cooperative

### **Cook County Whole Foods Coop**

Summer 2012 - Summer 2013

CCLEP volunteers participated in the planning process for a new store advocating for energy efficiency and compatibility with potential future renewable energy sources including a possible biomass district heating facility.

### **Energy Efficiency Education Program**

September 2012 - September 2014

CCLEP partnered with Cook County Higher Education to deliver energy efficiency education to Cook County. A homeowner workshop kicked off CCLEP's REEP program. A contractor workshop offering continuing education credits to licensed contractors was conducted with the Department of Labor and Industry staff. Participating contractors were invited to apply to the REEP program. CCLEP conducted an energy audit on CCHE building and is working for energy efficient improvements for their remodeling project.

Funding: \$2500. Clean Energy Resources Team (CERT); \$650 local businesses and EDA donated to support a continuing education energy workshop for licensed contractors.

### **Biomass District Heat Project for Grand Marais**

September 2012 - August 2014

The Cook County Board of Commissioner's met and approved a request from CCLEP for the use of up to \$355,000 of 1 percent recreation and infrastructure sales tax revenue for a two step study: a detailed feasibility study (\$112,000) and business plan development of a biomass district heating facility in Grand Marais (\$243,000). This project is in collaboration with the BioBusiness Alliance of MN and the Swedish Bioenergy Association.

Funding: \$355,000

### **Ongoing CCLEP Operations**

May 2013 - present

Lutheran Community Fund awards CCLEP a general operations grant.

Funding: \$10,000

### **Hands-On Energy Efficiency Workshop for Homeowners**

Summer 2013 - Spring 2014

Cook County Community Fund awards CCLEP a grant to offer a hands-on energy efficiency workshop for homeowners that offers training in basic energy efficiency improvement techniques.

Funding: \$500

### **Grand Marais Biomass District Heat System**

Summer 2013 - present

Grand Marais Public Utilities Commission receives a grant from the United States Department of Agriculture, Forest Service for continued design work on the CCLEP proposed Grand Marais Biomass District Heating System. Work includes the design and procurement of the biomass plant, the hot water distribution piping system and building conversions and interconnections for customers.

Funding: \$250,000

Fall 2014

Grand Marais City Council awards CCLEP \$3,000 to hire Gregg Mast of Earthtech Energy to find \$100,000 of funding needed to prepare the Biomass District Heat Project for submission to the MN legislature for inclusion in the 2016 bonding bill.

Funding \$3,000

Winter 2014 - 2015

The City of Grand Marais received \$50,000 from the Blandin Foundation and \$50,000 from the MN Department of Agriculture NextGen grant program to

prepare the Grand Marais Biomass District Heat Project for rebidding. This work includes customer contracts, project financing, preparation for the Minnesota legislature 2016 bonding bill and rebidding.

Funding: \$100,000

Winter 2015

The City of Grand Marais adopted the Biomass District Heat Task Force as the guiding committee for the Biomass District Heat Project.

### **Using Video and Print to Implement Community Energy Efficiency**

Winter 2014

CCLEP received funds to implement a variety of projects designed to expand public awareness and knowledge about energy efficiency and mindful energy use. These includes producing three short energy videos, a power point presentation, energy efficiency workshops for the general public and building professionals, publish Energy Matters (a tabloid with the Cook County News Herald), and transition REEP to an ongoing program.

Funding: Clean Energy Resource Teams (CERTs) \$4,000

### **Monitor solar thermal/deep sand bed system at North House Folk School**

Summer 2014 - present

Investigate the effectiveness of the solar thermal/ deep sand bed system installed at North House Folk School Milling Shop Classroom Building by monitoring and adjusting system parameters to optimize performance.

Funding: \$3,000 CCLEP funds

### **Solar Initiative Project**

2015 - 2016

The Solar Initiative Project is to raise awareness of the benefits of solar photovoltaic systems and to assist Cook County residents in evaluating options that work best for them. Efforts will center on creating a solar toolbox and creating an informational delivery plan for the public.

Funding: \$15,000 Lloyd K. Johnson Foundation

# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-Decoux  
City Council Members  
FROM: Michael J Roth  
DATE: May 8, 2015  
SUBJECT: Hospital Quit Claim Deed

---

Attached is a memo from Baiers Heeren requesting the Council approve a quit claim deed for the Cook County North Shore Hospital. The quit claim is designed to clean up a legal description for the property that was originally written using the "Gunflint Trail" as a reference.

I have provided Mr. Heeren with a request that he amend the quit claim deed to clarify that we are still claiming easement rights for our existing utilities on the property. He will provide an amended version for our meeting. I didn't think he needed to attend the meeting, so let me know if you would like him there.

## CityHall

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**From:** Baiers C. Heeren [bheeren@swansonandheeren.com]  
**Sent:** Tuesday, April 21, 2015 3:42 PM  
**To:** cityhall@boreal.org; cmhood@flaherty-hood.com; kdunsmoor@boreal.org  
**Subject:** Cook County Hospital District Correction Deed  
**Attachments:** City of Grand Marais Findings and Resolution.Correction Deed.doc; QCD.Grand Marais to Cook Co Hospital.docx; Title Commitment and Survey.pdf

Good Afternoon,

I am writing to request a city council agenda time slot to request a correction deed relating to the property owned by the Cook County Hospital. As I briefly discussed with Chris, the request arises from a mortgage loan transaction relating to the hospital. In connection with this loan transaction a survey of the hospital was completed and disclosed errors in the historical legal description for the hospital property. The errors arise from references to the Gunflint Trail, which was relocated after the original acquisition of the property by the hospital.

As a result of these errors, the lender associated with the transaction will not proceed until certain title correction efforts are completed. Among the title correction required is a quit claim deed from the City of Grand Marais.

I have attached the title work relating to the property along with the new survey. I have also attached a draft quit claim deed and resolution for your review.

Please let me know if you have any questions or comments. Please also let me know the anticipated date when we may appear before the City Council with this request.

Thank you all, I hope you have a good rest of the week.

Baiers

**SWANSON & HEEREN, P.C.**

BAIERS C. HEEREN

[BHEEREN@SWANSONANDHEEREN.COM](mailto:BHEEREN@SWANSONANDHEEREN.COM)

218 387 2902 FAX 218 387 9562

505 WEST HIGHWAY 61

P.O. BOX 819

GRAND MARAIS, MN 55604

This is a communication from a law firm and may contain privileged and confidential information. If the reader of this message is not the intended recipient, please immediately notify us at (218) 387-2902 and delete the E-mail without reading it or any attachments. Unless the text indicates otherwise, this E-mail shall not be deemed legal advice, nor shall the relationship of Attorney/Client be established as a result of this E-mail correspondence. If this communication concerns negotiation of a contract or agreement, the Uniform Electronic Transactions Act ("UETA") does not apply to this communication. To comply with IRS requirements, you are informed that any tax advice contained in this communication (including any attachments) cannot be used for the purpose of avoiding tax-related penalties under the Internal Revenue Code.

Resolution No. \_\_\_\_\_

**FINDINGS AND RESOLUTION FOR  
CORRECTION DEED FROM  
CITY OF GRAND MARAIS TO  
COOK COUNTY HOSPITAL DISTRICT**

The City of Grand Marais City Council (the "City Council") conducted a public hearing on the above matter at the Grand Marais City Hall, at \_\_\_\_\_.m. on \_\_\_\_\_, \_\_\_\_\_, 2015, upon notice duly given. No public comment was presented. Based on all information presented, and upon all the files and records herein, the City Council makes the following:

**FINDINGS**

1. The Cook County Hospital District owns real estate in the City of Grand Marais, County of Cook, State of Minnesota, legally described on the attached Exhibit A ("Property").
2. The City Council held a public hearing on a proposed correction deed to resolve issues with the historical legal description for the Property which can be resolved by a correction deed from the City of Grand Marais to the Cook County Hospital District.
3. The City Council now determines that the execution and delivery of said correction deed to the Cook County Hospital District are in the best interests of City of Grand Marais and/or its people.

**NOW THEREFORE, BE IT RESOLVED**, by members of the City Council as follows:

1. The Mayor and City Administrator are hereby authorized and directed to cause such correction deed to be executed and delivered to the Cook County Hospital District and to execute all documents and take such actions as are necessary to carry out the intent of the foregoing.

Member \_\_\_\_\_ introduced the foregoing resolution and moved its adoption.

The Motion for the adoption of such resolution was seconded by Member \_\_\_\_\_ and, upon a vote being taken thereon, the following voted in favor thereof:

**WHEREUPON**, such resolution was declared duly passed and adopted on the \_\_\_\_ day of \_\_\_\_\_, 2015.

ATTEST:

Clerk

## EXHIBIT A

That part of the Northeast Quarter of the Northeast Quarter of Section 20, Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota described as follows: Commencing at the northeast corner of said Northeast Quarter of the Northeast Quarter; thence South 0 degrees 01 minutes 00 seconds West, assumed bearing, along the east line of said Northeast Quarter of the Northeast Quarter a distance of 1310.51 feet to the southeast corner of said Northeast Quarter of the Northeast Quarter; thence North 89 degrees 57 minutes 15 seconds West along the south line of said Northeast Quarter of the Northeast Quarter a distance of 150.35 feet to the intersection of said south line with the west line of vacated Polk Avenue as said Polk Avenue is shown on the recorded plat of VILLAGE OF GRAND MARAIS, also known as the Gunflint Trail, said point of intersection being the point of beginning of the land to be described; thence continuing North 89 degrees 57 minutes 15 seconds West along the south line of said Northeast Quarter of the Northeast Quarter a distance of 606.00 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 62.66 feet; thence North 89 degrees 59 minutes 00 seconds West a distance of 28.15 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 78.32 feet; thence South 89 degrees 59 minutes 00 seconds East a distance of 28.15 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 259.02 feet; thence North 89 degrees 57 minutes 15 seconds West a distance of 200.00 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 200.00 feet; thence South 89 degrees 57 minutes 15 seconds East a distance of 806.00 feet to the west line of said vacated Polk Avenue; thence South 0 degrees 01 minutes 00 seconds West along the west line of said vacated Polk Avenue a distance of 600.00 feet to the point of beginning.

### EXCEPT:

That part of said Northeast Quarter of the Northeast Quarter described as commencing at a capped iron pipe marking the northeast corner of said Section 20; thence South 20 degrees 12 minutes 27 seconds West (assuming the East line of the Northeast Quarter bears North 0 degrees 01 minutes East) a distance of 1123.76 feet to an existing corner of the North Shore Hospital building; thence South 45 degrees 06 minutes East 46.42 feet; thence North 44 degrees 54 minutes East a distance of 7.23 feet to the point of beginning of the property to be described; thence continuing North 44 degrees 54 minutes East a distance of 40.33 feet; thence South 45 degrees 06 minutes East a distance of 3.00 feet; thence North 44 degrees 54 minutes East a distance of 30.00 feet; thence South 45 degrees 06 minutes East a distance of 47.08 feet; thence South 44 degrees 54 minutes West a distance of 20.00 feet; thence South 45 degrees 06 minutes East a distance of 61.25 feet; thence southeasterly, southerly, southwesterly, westerly and northwesterly a distance of 157.08 feet along a tangential curve, concave to the northwest, radius 50.00 feet, central angle 180 degrees 00 minutes; thence North 45 degrees 06 minutes West a distance of 83.33 feet; thence North 44 degrees 54 minutes East a distance of 30.84 feet; thence North 0 degrees 06 minutes West a distance of 26.63 feet; thence North 45 degrees 06 minutes West a distance of 9.17 feet to the point of beginning.

(Top 3 inches reserved for recording data)

**QUIT CLAIM DEED**

**Business Entity to Business Entity**

eCRV number:

DEED TAX DUE: \$1.65

DATE: \_\_\_\_\_, 2015

FOR VALUABLE CONSIDERATION, the CITY OF GRAND MARAIS, a municipal corporation and political subdivision of the State of Minnesota ("Grantor"), hereby conveys and quitclaims to COOK COUNTY HOSPITAL DISTRICT a municipal corporation and political subdivision of the State of Minnesota ("Grantee"), real property in Cook County, Minnesota, legally described as follows:

See attached Exhibit A

TOTAL CONSIDERATION FOR THIS TRANSFER IS \$500 OR LESS

**THE PURPOSE OF THIS DEED IS TO CORRECT THE HISTORICAL LEGAL DESCRIPTION FOR THE COOK COUNTY HOSPITAL DISTRICT PROPERTY.**

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

*Check applicable box:*

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

**CITY OF GRAND MARAIS**

By: \_\_\_\_\_

Its:

By: \_\_\_\_\_

Its:

State of Minnesota, County of **Cook**

This instrument was acknowledged before me on \_\_\_\_\_, **2015**, by \_\_\_\_\_ as \_\_\_\_\_ and by \_\_\_\_\_ as \_\_\_\_\_ of the **City of Grand Marais**.

(Stamp)

\_\_\_\_\_  
*(signature of notarial officer)*

Title (and Rank): \_\_\_\_\_

My commission expires: \_\_\_\_\_  
*(month/day/year)*

THIS INSTRUMENT WAS DRAFTED BY:  
**SWANSON & HEEREN, P.C.**  
505 West Highway 61  
PO Box 819  
Grand Marais, MN 55604

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:  
**COOK COUNTY HOSPITAL DISTRICT**

EXHIBIT A

## LEGAL DESCRIPTION

That part of the Northeast Quarter of the Northeast Quarter of Section 20, Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota described as follows: Commencing at the northeast corner of said Northeast Quarter of the Northeast Quarter; thence South 0 degrees 01 minutes 00 seconds West, assumed bearing, along the east line of said Northeast Quarter of the Northeast Quarter a distance of 1310.51 feet to the southeast corner of said Northeast Quarter of the Northeast Quarter; thence North 89 degrees 57 minutes 15 seconds West along the south line of said Northeast Quarter of the Northeast Quarter a distance of 150.35 feet to the intersection of said south line with the west line of vacated Polk Avenue as said Polk Avenue is shown on the recorded plat of VILLAGE OF GRAND MARAIS, also known as the Gunflint Trail, said point of intersection being the point of beginning of the land to be described; thence continuing North 89 degrees 57 minutes 15 seconds West along the south line of said Northeast Quarter of the Northeast Quarter a distance of 606.00 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 62.66 feet; thence North 89 degrees 59 minutes 00 seconds West a distance of 28.15 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 78.32 feet; thence South 89 degrees 59 minutes 00 seconds East a distance of 28.15 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 259.02 feet; thence North 89 degrees 57 minutes 15 seconds West a distance of 200.00 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 200.00 feet; thence South 89 degrees 57 minutes 15 seconds East a distance of 806.00 feet to the west line of said vacated Polk Avenue; thence South 0 degrees 01 minutes 00 seconds West along the west line of said vacated Polk Avenue a distance of 600.00 feet to the point of beginning.

## EXCEPT:

That part of said Northeast Quarter of the Northeast Quarter described as commencing at a capped iron pipe marking the northeast corner of said Section 20; thence South 20 degrees 12 minutes 27 seconds West (assuming the East line of the Northeast Quarter bears North 0 degrees 01 minutes East) a distance of 1123.76 feet to an existing corner of the North Shore Hospital building; thence South 45 degrees 06 minutes East 46.42 feet; thence North 44 degrees 54 minutes East a distance of 7.23 feet to the point of beginning of the property to be described; thence continuing North 44 degrees 54 minutes East a distance of 40.33 feet; thence South 45 degrees 06 minutes East a distance of 3.00 feet; thence North 44 degrees 54 minutes East a distance of 30.00 feet; thence South 45 degrees 06 minutes East a distance of 47.08 feet; thence South 44 degrees 54 minutes West a distance of 20.00 feet; thence South 45 degrees 06 minutes East a distance of 61.25 feet; thence southeasterly, southerly, southwesterly, westerly and northwesterly a distance of 157.08 feet along a tangential curve, concave to the northwest, radius 50.00 feet, central angle 180 degrees 00 minutes; thence North 45 degrees 06 minutes West a distance of 83.33 feet; thence North 44 degrees 54 minutes East a distance of 30.84 feet; thence North 0 degrees 06 minutes West a distance of 26.63 feet; thence North 45 degrees 06 minutes West a distance of 9.17 feet to the point of beginning.

**ALTA COMMITMENT FORM  
COMMITMENT FOR TITLE INSURANCE**

Commitment No.: 2015-3042

**SCHEDULE A**

1. Effective Date: February 5, 2015 at 07:00 AM

2. Policy or Policies to be issued:

	Amount
a. ALTA Loan Policy (06/17/06)	\$24,707,500.00

Proposed Insured: AgStar Financial Services, FLCA, its successors and/or assigns as their respective interests may appear.

3. The estate or interest in the land described or referred to in this Commitment is Fee Simple.

4. Title to the Fee Simple estate or interest in the land is at the Effective Date vested in:

Cook County Hospital District, DBA Cook County North Shore Hospital & Care Center, a municipal corporation and political subdivision of the State of Minnesota  
Tract 1

Cook County Hospital District  
Tracts 2, 3, 4, 5

5. The land referred to in the Commitment is described as follows:

SEE SCHEDULE C ATTACHED HERETO

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AMERICAN  
LAND TITLE  
ASSOCIATION



**SCHEDULE A**  
(Continued)

Old Republic National Title Insurance Company

By:

*Barbara J. Carey, Inesured*

AgStar Title, Agent No. A22194

**OLD REPUBLIC NATIONAL TITLE INSURANCE COMPANY**  
*A Stock Company*  
460 Second Avenue South, Minneapolis, Minnesota 55401  
(612) 371-1111

By *Mark Biskup* President

Attest *David Wold* Secretary

---

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AMERICAN  
LAND TITLE  
ASSOCIATION



## SCHEDULE B

<PRAGMA Enable-Hyperlinks>

1. Requirements:

- a.
  1. Pay the agreed amounts for the interest in the land and/or the mortgage to be insured.
  2. Pay us the premiums, fees and charges for the policy.
  3. Documents satisfactory to us creating the interest in the land and/or the mortgage to be insured must be signed, delivered and recorded.
  4. You must tell us in writing the name of anyone not referred to in this commitment who will get an interest in the land or who will make a loan on the land. We may then make additional requirements and exceptions.
  5. If a "Gap" endorsement is requested, it will only be provided to insureds who close with Old Republic National Title Insurance Company or one of its policy-issuing agents. Old Republic National Title Insurance Company will provide insurance coverage, subject to the terms of the title insurance policy, for any documents recorded with the County Recorder or Registrar of Titles for the period of time between the effective date of the title insurance commitment and the date of recording of the closing documents provided the closing occurs with Old Republic National Title Insurance Company or one of its policy-issuing agents.
  6. Review all items on the exception page of Schedule B to confirm they adhere to Lender's standard guidelines.
- b. The commitment issued herein shall be valid for 60 days from the effective date unless otherwise noted in the requirement area. If the closing will not occur before that 60 day period expires, closer must notify the examiner at least 3 days prior to the scheduled closing so that an updated title search can be obtained and reviewed prior to closing.
- c. If survey coverage is required, provide to the examiner PRIOR TO CLOSING an ALTA/ACSM certified survey, or its equivalent, which must show the surveyed boundaries of the tract being insured, together with all existing improvements or encroachments thereon. If the survey is not provided to the examiner for review prior to closing, the policy will be issued subject to an encroachment or other issues as noted on the survey.
- d. Affidavit Regarding Mortgagor.
- e. As a result of the newly created legal description as shown on Schedule A the following Quit Claim Deeds are to be obtained and recorded:
  - 1) Quit Claim Deed given by the City of Grand Marais to Cook County Hospital District;
  - 2) Quit Claim Deed given by the County of Cook to Cook County Hospital District; and
  - 3) Quit Claim Deed given by Sawtooth Housing Corporation of Grand Marais to Cook County Hospital District.

Legal to be conveyed is shown on Schedule A herein.

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## SCHEDULE B

(Continued)

- f. Obtain and record Certified Copy of Resolution by Cook County Board authorizing the above Quit Claim Deed and containing legal description.
- g. Obtain and record Certified Copy of Resolution by City of Marais Board authorizing the above Quit Claim Deed and containing legal description.
- h. Provide to examiner Certificate concerning exercise of power of the board and approval by the membership of the Sawtooth Housing Corporation of Grand Marais as to the above Quit Claim Deed. Include documentation as to who has the authority to execute the above Quit Claim Deed.
- i. Obtain and record Release of the right of reverter given by Cook County for Tracts 2, 3, 4, & 5 as shown in that certain Quit Claim Deed given by Cook County Minnesota, a municipal corporation to Cook County Hospital District dated 01/01/2004, filed 02/11/2004 as Doc. No. 99308. States title to the real property shall revert back to Cook County, Minnesota, at no cost to the County, if the Cook County Hospital District or its successors and/or assigns fail to continue operation of the Cook County North Shore Hospital and Care Center as a hospital, nursing home or related medical and community facilities as is authorized to be operated by hospital districts.
- j. Obtain and record name change from Cook County Community Clinic, Inc., a Minnesota non-profit Corporation to Sawtooth Mountain Clinic, Inc. Tract 4 was in the name of Cook County Community Clinic, Inc. and conveyed out by Sawtooth Mountain Clinic, Inc., a Minnesota non-profit Corporation to County of Cook in that certain Warranty Deed filed 11/17/1997 in Book 169 of Mortgages, Page 303.
- k. Documentation needed to provide evidence of who is authorized to execute the mortgage on behalf of Cook County Hospital District.
- l. Mortgage to be given by Cook County Hospital District, DBA Cook County North Shore Hospital & Care Center, a municipal corporation, in favor of AgStar Financial Services, FLCA.
- m. **INFORMATIONAL NOTE:**  
The following endorsements will be included with the final loan policy to be issued herein, if applicable:
  - 1. Delayed Disbursement Endorsement
  - 2. ALTA 3.1-06 Zoning-Completed Structure (Requires a letter from the applicable township or municipality)
  - 3. ALTA 6-06 Variable Rate Mortgage

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## SCHEDULE B

(Continued)

4. ALTA 8.1-06 Environmental Protection Endorsement
  5. ALTA 9.3-06 Covenants, Conditions and Restriction-Loan Policy (can only be issued if ALTA/ASCM survey is being provided)
  6. ALTA 14-06 or 14.1-06, Future Advance Endorsements
  7. ALTA 17-06 Access and Entry
  8. ALTA 18-06 Single Tax Parcel
  9. ALTA 18.1-06 Multiple Tax Parcel
  10. ALTA 19-06 or 19.1-06 Contiguity Endorsements (For tracts/parcels that are contiguous to each other)
  11. ALTA 28-06, 28.1-06, or 28.2-06 Easement – Damage or Enforced Removal Endorsement
- n. Excess Risk Approval has been received by Old Republic National Title Insurance Company with the following additional requirements:
- 1) Inspection of the property and priority pictures required for mechanics lien coverage;
  - 2) Insured mortgage must be recorded before construction is commenced; and
  - 3) Certified ALTA Survey to be obtained;
2. Schedule B of the policy or policies to be issued will contain exceptions to the following matters unless the same are disposed of to the satisfaction of the Company:
- a. Defects, liens, encumbrances, adverse claims or other matters, if any, created, first appearing in the public records or attaching subsequent to the Effective Date but prior to the date the proposed Insured acquires for value of record the estate or interest or mortgage thereon covered by this Commitment.
  - b. Facts which would be disclosed by a comprehensive survey of the premises herein described.
  - c. Rights or claims of parties in possession.
  - d. Construction Mechanic's, Contractor's, or Materialmen's liens and lien claims, if any, where no notice thereof appears of record.
  - e. General or special taxes and assessments levied or pending if any, not yet due and payable.
  - f. Easements, claims of easements, or roads or highways not shown by the public records.
  - g. Cook County Ordinances and resolutions of record.

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## SCHEDULE B

(Continued)

- h. Plat of the Village of Grand Marais dated 06/27/1887, filed 06/27/1887. Laid out and Platted over: The Lots 2 and 3, and the N1/2NE1/4 and the NW1/4, Sec. 21; also the N1/2NE1/4 and E1/2NW1/4, Sec. 20 all in T61-R1.
- i. Terms and conditions of that certain Judgment dated 09/04/1923, filed 09/04/1923 in Book 4 of Misc., Page 424, In the Matter of the Application of the Grand Marais Real Estate and Improvement Company for vacation of a portion of the Plat of the Village of Grand Marais and Termination of the Public Easement in all the streets and alleys and public places so vacated: Ordered, adjudged and decree that the Grand Marais Real Estate and Improvement Company is the Owner of the land described below, that part of the Plat of the Village of Grand Marais, Minnesota, described as follows: to-wit: All those parts of Blocks No. 17, 22, 36 and 41 lying North of Trunk Highway No. 1; Blocks 18, 19, 20, 21, 37, 38, 39 and 40; Blocks No. 53, to 58, inclusive; Blocks 65 to 70, inclusive; Blocks No. 74 to 97, inclusive; the W1/2 of Blocks No. 98, 99, and 100; and all of Blocks No. 101 to 124, inclusive; the above described lands comprising that part of the NE1/4NW1/4, Sec. 21-61-1, lying North of said Trunk Highway Number and all of the NW1/4NW1/4, Sec. 21, the N1/2NE1/4 and the E1/2NW1/4, Sec. 20-61-1, EXCEPTING those parts taken and occupied by Trunk Highway No. 1 and State Road Number 2, and that part of Nicolett Avenue lying Easterly of Blocks 17, 18 and 19, of said Plat and North of Trunk Highway Number 1, be and the same is hereby vacated. That the public easement in all the streets and alleys so vacated be and the same is hereby terminated. And that the title to all the streets and alleys so vacated is in the Grand Marais Real Estate and Improvement Company.
- j. Terms and conditions of that certain Application For Variance dated 10/27/1980, filed 01/07/1981 in Book 69 of Misc., Page 599.  
(Affects Tract 3)
- k. Rights of adjoining owners in and to the use of party walls located partly upon insured premises and partly upon adjoining premises.
- l. Terms and conditions of that certain Driveway Easement dated 01/31/1986, filed 02/18/1986 in Book 93 of Deeds, Page 314 as Doc. No. 64788 for the benefit of Tract 1 said easement to be no greater than the Northerly 30.0 feet and the Westerly 140.0 feet of Tract 2.
- m. Cook County Board of Commissioners Resolution dated 01/14/1992, filed 03/11/1992 in Book 124 of Misc., Page 169 an easement may be reserved in any future conveyances or transactions for highway and utility purposes over and across that part of the NE1/4 of NE1/4, Sec. 20-61-1 described as follows: Commencing at the Southeast corner of the NE1/4 of NE1/4; thence Westerly along the South line of the NE1/4 of NE1/4 a distance of 150.35 feet to the Point of Beginning of the easement description herein; thence Westerly along the South line of the NE1/4 of NE1/4 a distance of 756.0 feet; thence Northerly on a line parallel with the East line of said NE1/4 of NE1/4 a distance of 18.86 feet; thence Easterly 756.0 feet to a Point which is 150.35 feet West of the East line of the NE1/4 of NE1/4 and 16.47 feet Northerly of the Point of Beginning;

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## SCHEDULE B

(Continued)

thence South 16.47 feet to the Point of Beginning and there terminating.

- n. Easement in favor of Cook County Community Clinic, Inc. as shown in that certain Deed dated 11/16/1993, filed 11/17/1993 in Book 137 of Deeds, Page 421. Easement over and across the existing roadway between the Clinic property and Tract 1 and Cook County Road Number 12, also known as the Gunflint Trail, for vehicular and pedestrian access to the premises conveyed herein.
- o. Easement in favor of Sawtooth Housing Corporation, a Minnesota non-profit corporation dated 12/02/1993, filed 12/16/1993 in Book 137 of Deeds, Page 530.  
An easement over and across the NE $\frac{1}{4}$  of NE $\frac{1}{4}$ , Sec. 20-61-1, described as follows:  
Commencing at a Point on the South line of said NE $\frac{1}{4}$  of the NE $\frac{1}{4}$ , a distance of 150.35 feet Westerly of the Southeast corner of the said NE $\frac{1}{4}$  of the NE $\frac{1}{4}$ , said point being the intersection of the West boundary of County State Aid Highway Number 12, The Gunflint Trail, and the North right-of-way line of County State Aid Highway Number 7 as it existed on September 13, 1968; thence on an assumed bearing on North 89 degrees 57 minutes 15 seconds West along the South line of said NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  a distance of 591.00 feet to a Point herein referred to as Point A and which is the Point of Beginning of the parcel described herein; thence continuing along the last described line a distance of 15.00 feet; thence North 00 degrees 01 minute 00 seconds, East, parallel with the East line of said NE $\frac{1}{4}$  of NE $\frac{1}{4}$ , a distance of 30.00 feet; thence South 89 degrees 57 minutes 15 seconds East, on a line parallel with the South line of said NE $\frac{1}{4}$  of NE $\frac{1}{4}$ , a distance of 15.00 feet; thence South 00 degrees 01 minute 00 seconds West a distance of 30.00 feet, more or less, to Point A and there terminating. Said easement to be used exclusively for extension of municipal water and sanitary sewer lines to those premises described in Book 128 of Deeds, Page 626.
- p. Terms and conditions of that certain Joint Use Agreement between Cook County Hospital District and Cook County and Cook County Community Clinic, Inc. dated 06/27/1994, filed 07/29/1994 in Book 139 of Misc., Page 285.  
(Affects Tracts 2, 3, 4 & 5)
- q. Reservation in favor of Sawtooth Mountain Clinic, Inc. as shown in that certain Warranty Deed dated 11/07/1997, filed 11/17/1997 in Book 169 of Mortgages, Page 303.  
The right to own and use outbuilding as stated in said document for storage purposes for a period of 25 years from the date of closing, together with rights of reasonable access to said building and together with the right of Grantor to extend the use period for an additional 25 years by providing written notice to Grantee not less than 90, nor more than 180 days prior to the expiration of the initial 25 years term. Subject to the right of Grantee, at Grantee's sole expense, to move said building to another location on Grantee's adjacent property, so long as Grantor shall continue to have reasonable access to said building. Grantor will cooperate in any move by removing its personal property in said outbuilding.  
(Affects building located on Tract 4)

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## SCHEDULE B

(Continued)

- r. City of Grand Marais Resolution dated 10/11/2000, filed 10/18/2000 as Doc. No. 90501 Resolution 2000-09 to convey to County of Cook Tract 5.
- s. Cook County Board of Commissioners Resolution dated 01/13/2004, filed 02/11/2004 as Doc. No. 99307.  
To convey to Cook County Hospital Tracts 2, 3, 4, & 5.
- t. Affidavit executed by the Cook County Engineer dated 02/10/1994, filed 02/11/2004 as Doc. No. 99309. Records indicate that in 1958, County Aid Road Number 3 was improved and at that time its designation was changed to County State Aid highway (CSAH) Number 7.
- u. Real estate taxes for the year 2015 are as follows:  
  
No. 80-020-1110  
No. 80-020-1125  
No. 80-020-1120  
No taxes are due.  
There are no delinquent taxes owing against the above parcel(s).
- v. This commitment is for the exclusive use of the proposed insured and its affiliates in closing the transaction described herein. Anyone else closing off this commitment shall be liable to this Company for all loss and damage, including payment of all charges shown on the Invoice issued in conjunction with this commitment.

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## SCHEDULE C

The land referred to in this Policy is described as follows:

### Existing Legal Description:

Tract 1: That part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$  of Section 20, Township 61 North, Range 1 East, Cook County, Minnesota, described as follows: Commencing at a point where the West boundary line of the Gunflint Trail intersects the North line of State Aid Road Number 3; thence running North along the West boundary of the Gunflint Trail a distance of 400 feet to the place of beginning (being the Northeast corner of the North Shore Hospital tract); thence running Westerly on a line parallel to the North line of State Aid Road #3 for a distance of 270 feet, more or less, to the point where it intersects with the East line of 6th Avenue West as it is projected Northerly; thence continuing North along the said East line of 6th Avenue as projected for a distance of 200 feet; thence running Easterly on a line parallel to the North line of State Aid Road Number 3 for a distance of 270 feet, more or less, to the West boundary line of the Gunflint Trail; thence running South along the West boundary of the Gunflint Trail a distance of 200 feet to the place of beginning, Cook County, Minnesota.

Except the Westerly 130 feet thereof.

Tract 2: All that part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$ , Section 20, Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota, described as follows:

Commencing at a Point where the West boundary line of the Gunflint Trail Highway intersects the North line of the State Aid Road Number 3 as the Point of Beginning; thence Westerly along the North line of State Aid Road Number 3 for a distance of 606.0 feet, more or less, to the East line of Seventh Avenue West as projected Northerly; thence North on a line parallel to the West line of the Gunflint Trail for a distance of 400.00 feet; thence East on a line parallel to the North line of State Aid Road Number 3 for a distance of 606.0 feet, more or less, to the West line of the Gunflint Trail; thence running South on the West of the Gunflint Trail a distance of 400.0 feet to the Place of Beginning.

EXCEPT that portion of the above-described property described as follows:

That part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$ , Section 20, Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota, described as follows:

Commencing at a capped iron pipe marking the Northeast corner of Section 20; thence South 20 degrees 12 minutes 27 seconds West (assuming the East line of the NE $\frac{1}{4}$  bears North 0 degrees 01 minutes East) 1123.76 feet to an existing corner of the North Shore Hospital building; thence South 45 degrees 06 minutes East 46.42 feet; thence North 44 degrees 54 minutes East 7.23 feet to the Point of Beginning of the parcel to be described; thence North 44 degrees 54 minutes East 40.33 feet; thence South 45 degrees 06 minutes East 3.00 feet; thence North 44 degrees 54 minutes East 30.00 feet; thence South 45 degrees 06 minutes East 47.08 feet; thence South 44 degrees 54 minutes West 20.00 feet; thence South 45 degrees 06 minutes East 61.25 feet; thence Southwesterly 157.08 feet along the arc of a tangential curve, concave to the Northwest, having a radius of 50.0 feet and a central angle of 180 degrees 00 minutes; thence North 45 degrees 06 minutes West tangent to said curve 83.33 feet; thence North 44 degrees 54 minutes East 30.84 feet; thence North 0 degrees 06 minutes West 26.63 feet; thence North 45 degrees 06 minutes West 9.17 feet to the Point of Beginning.

Tract 3: All that part of the NE $\frac{1}{4}$  of the NE $\frac{1}{4}$ , Section 20, Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota described as follows: Commencing at a Point on the South line of said NE $\frac{1}{4}$  of

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## SCHEDULE C

(Continued)

the NE¼, a distance of 150.35 feet Westerly of the Southeast corner of the said NE¼ of the NE¼, said point being the intersection of the West boundary of County State Aid Highway Number 12, The Gunflint Trail, and the North right-of-way line of County State Aid Highway Number 7 as it existed on September 13, 1968; thence on an assumed bearing on North 89 degrees 57 minutes 15 seconds West along the South line of said NE¼ of the NE¼ a distance of 606.00 feet, said South line was also the North right-of-way line of County State Aid Highway Number 7 on September 13, 1968; thence North 00 degrees 01 minutes 00 seconds East, parallel with the East line of said NE¼ of the NE¼, a distance of 62.66 feet to the point of beginning; thence continuing North 00 degrees 01 minutes 00 seconds East a distance of 78.32 feet; thence North 89 degrees 59 minutes 00 seconds West a distance of 28.15 feet; thence South 00 degrees 01 minutes 00 seconds West a distance of 78.32 feet; thence South 89 degrees 59 minutes 00 seconds East a distance of 28.15 feet to the point of beginning.

Tract 4: The Westerly 130 feet of the following described parcel: That part of the NE¼ of the NE¼, Section 20 Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota described as follows: Commencing at a Point where the West boundary line of the Gunflint Trail intersects the North line of State Aid Road Number 3; thence running North along the West boundary of the Gunflint Trail, a distance of 400.0 feet, to the place of beginning (being the Northeast corner of the North Shore Hospital Tract); thence running Westerly on a line parallel to the North line of State Aid Road Number 3 for a distance of 270.0 feet, more or less, to the point where it intersects with the East line of Sixth Avenue West as it is projected Northerly; thence continuing North along said East line of Sixth Avenue as projected for a distance of 200.0 feet; thence running Easterly on a line parallel to the North line of State Aid Road Number 3 for a distance of 270.0 feet, more or less, to the West boundary line of the Gunflint Trail; thence running South along the West boundary line of the Gunflint Trail a distance of 200.0 feet to the place of beginning.

Tract 5: The North 200.00 feet of the South 600.32 feet of the West 536.00 feet of the East 956.35 feet of the NE¼ off the NE¼, Section 20, Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota.

### **Newly created legal description as shown in that certain ALTA/ACSM Land Title Survey dated 03/27/2015 by Samuel G. Parker**

That part of the Northeast Quarter of the Northeast Quarter of Section 20, Township 61 North, Range 1 East of the Fourth Principal Meridian, Cook County, Minnesota described as follows: Commencing at the northeast corner of said Northeast Quarter of the Northeast Quarter; thence South 0 degrees 01 minutes 00 seconds West, assumed bearing, along the east line of said Northeast Quarter of the Northeast Quarter a distance of 1310.51 feet to the southeast corner of said Northeast Quarter of the Northeast Quarter; thence North 89 degrees 57 minutes 15 seconds West along the south line of said Northeast Quarter of the Northeast Quarter a distance of 150.35 feet to the intersection of said south line with the west line of vacated Polk Avenue as said Polk Avenue is shown on the recorded plat of VILLAGE OF GRAND MARAIS, also known as the Gunflint Trail, said point of intersection being the point of beginning of the land to be described; thence continuing North 89 degrees 57 minutes 15 seconds West along the south line of said Northeast Quarter of the Northeast Quarter a distance of 606.00 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 62.66 feet; thence North 89 degrees 59 minutes 00 seconds West a distance of 28.15 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 78.32 feet; thence South 89 degrees 59 minutes 00 seconds East a distance of 28.15 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 259.02 feet; thence North 89 degrees 57 minutes 15 seconds West a distance of 200.00 feet; thence North 0 degrees 01 minutes 00 seconds East a distance of 200.00 feet; thence

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## SCHEDULE C

(Continued)

South 89 degrees 57 minutes 15 seconds East a distance of 806.00 feet to the west line of said vacated Polk Avenue; thence South 0 degrees 01 minutes 00 seconds West along the west line of said vacated Polk Avenue a distance of 600.00 feet to the point of beginning.

### EXCEPT:

That part of said Northeast Quarter of the Northeast Quarter described as commencing at a capped iron pipe marking the northeast corner of said Section 20; thence South 20 degrees 12 minutes 27 seconds West (assuming the East line of the Northeast Quarter bears North 0 degrees 01 minutes East) a distance of 1123.76 feet to an existing corner of the North Shore Hospital building; thence South 45 degrees 06 minutes East 46.42 feet; thence North 44 degrees 54 minutes East a distance of 7.23 feet to the point of beginning of the property to be described; thence continuing North 44 degrees 54 minutes East a distance of 40.33 feet; thence South 45 degrees 06 minutes East a distance of 3.00 feet; thence North 44 degrees 54 minutes East a distance of 30.00 feet; thence South 45 degrees 06 minutes East a distance of 47.08 feet; thence South 44 degrees 54 minutes West a distance of 20.00 feet; thence South 45 degrees 06 minutes East a distance of 61.25 feet; thence southeasterly, southerly, southwesterly, westerly and northwesterly a distance of 157.08 feet along a tangential curve, concave to the northwest, radius 50.00 feet, central angle 180 degrees 00 minutes; thence North 45 degrees 06 minutes West a distance of 83.33 feet; thence North 44 degrees 54 minutes East a distance of 30.84 feet; thence North 0 degrees 06 minutes West a distance of 26.63 feet; thence North 45 degrees 06 minutes West a distance of 9.17 feet to the point of beginning.

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# Minnesota Business and Lien System, Office of the Minnesota Secretary of State

Minnesota Business Name  
**Sawtooth Housing Corporation of Grand Marais**

**Business Type**  
Nonprofit Corporation (Domestic)

**MN Statute**  
317A

**File Number**  
1H-565

**Home Jurisdiction**  
Minnesota

**Filing Date**  
05/18/1992

**Status**  
Active / In Good Standing

**Renewal Due Date**  
12/31/2014

**Registered Office Address**  
8 Broadway Grand Marais Sr Ctr Box 67  
Grand Marais, MN 55604  
USA

**Registered Agent(s)**  
Sharon Bloomquist

**President**  
Rosemary Lamson  
701 West Fifth Street  
Grand Marais, MN 55604  
USA

## Filing History

### Filing History

Select the number you would like to order. [Order Selected Copies](#)

<input type="checkbox"/>	Filing Date	Filing	Effective Date
	10/27/1993	Nonprofit Corporation (Domestic) Restated Articles	
	10/27/1993	Registered Office and/or Agent - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	01/21/2009	Involuntary Dissolution - Nonprofit Corporation (Domestic)	
<input type="checkbox"/>	06/10/2010	Annual Reinstatement - Nonprofit Corporation (Domestic)	



# GRAND MARAIS LIBRARY BOARD MINUTES

## APRIL 6, 2015

### Call to Order

President Audrey Stattelman called the meeting of the Grand Marais Public Library Board to order at 5:32 PM. at the Grand Marais Public Library.

### Members Present

Sally Berg, Hillary Freeman, Steve Harsin, Jan Sivertson, Audrey Stattelman and Library Friends Representative, Peggy Struck, were present at the meeting.

**Members Absent:** Brienne Moody, Helen Muth, and Jay Arrowsmith DeCoux

### Consent Agenda

The Consent Agenda included the meeting agenda, the minutes from the March 2015 meeting, and the bills submitted to the city council for payment. A motion/second was made by Sivertson/Freeman to accept the consent agenda and the March minutes with corrections. The motion passed.

### Director's Report

The complete Director's reports for April can be found at the end of the minutes. Other comments made by director Harsin included a report on the clerk position that was posted at the library. He has one person that he is interested in hiring (Hartley Newell Acero) and another candidate for whom he is waiting to complete the reference checks. A discussion about the staffing needs of the library took place. An assessment of needed personnel to run the library efficiently will be part of the strategic plan for 2015 and assigned to the personnel committee for study.

### Committee Reports

- Financial Committee: Steve, Jay, Hillary, & Audrey - The Financial Committee reported that they met on March 23<sup>rd</sup> and started putting things together for the 2016 budget. They discussed the current financial status and using the donations that come into the library in the year they are received. They will continue to work on the fund balance and the budget for 2016. The budget needs to be presented to the library board for approval in June, the city in July and the county in August.
- Policy Committee: Steve, Audrey, Sally & Brienne No Report
- Art Committee: Steve, Sally, Helen, Ann Ward, & Lynn Speaker – No report.
- Personnel Committee: Audrey, Sally, & Jan – No report. Will meet to discuss about optimal staffing.

### Communications

•Harsin shared an article written to the Duluth newspaper by Carla Powers, Duluth Library Director, about the Legacy money and the programs that are funded by the grant. He passed a copy of the article around the table.

# GRAND MARAIS LIBRARY BOARD MINUTES

## APRIL 6, 2015

•Signage: Harsin reported that they are looking at the categories for overhead signs and exploring the use of pictograms for that purpose. He showed an example of this type of signage from the Oakland Public Library. Harsin shared the pictures used by the Oakland Public Library to mark the collections in the library.

### Library Friends Liaison Report

Peggy Struck from the Library Friends was present to give a report. The Friends had a mini-sale of gardening books. Harsin thought they had sold about half of the books on the day of the sale. The sales were modest, one membership was sold, and one book bag, resulting in \$231.00 for the Friends. There were 37 paying customers. The customers enjoyed the door prizes. The Friends will discuss if the sale was worth the effort to do it again. The board supported the idea of the sale and appreciated the effort. Hillary suggested adding it to another gardening event such as the Great Expectations sale in the spring.

### Unfinished Business

1. **Review of Strategic Plan Goals:** Stattelmann reviewed the plans from the annual Strategic Planning retreat. The location of the retreat was Inga and Lena's Room across from the Senior Center. The food was good. The cost of the retreat was \$200 for food, coffee, other beverages, desert, and the room. The board members present liked the process used for the retreat. Harsin thought the process was give and take, respectful, and that the group stayed on task. Sivertson commented that the process was productive and painless. The board felt that the list of topics that the Library Board reviewed prior to the retreat and voted on the most important topics helped to focus the discussion at the retreat.

### New Business

1. **Film Night:** Interest in the Film Night Committee: Goal 2 #3, Film Night. Interested board members include: Hilary Freeman, Helen Muth, along with Mary Beams, Elaine and Anne Ward. Those board members, along with interested library personnel, and lay people will form a committee and coordinate with the public to determine the feasibility having a film night.
2. **Legacy Art Committee for Hosting Unveiling:** Steve, Helen, Ann, Sally, and Jan. Sally will call a meeting to discuss the unveiling and the sidewalk project. The committee will provide the board with a proposed plan of action along with a date for dedication at the next meeting.
3. **Meeting with the County Commissioners:** Audrey will accompany Steve at the meeting. Steve will be the spokesperson to explain library usage information and how the library uses the funding received from the county.

### Topics for a Future Meeting:

1. Means to contact bus driver at the library
2. Can the hours of the library be adjusted so Grand Portage workers can get to the library more than just Wednesday?

# GRAND MARAIS LIBRARY BOARD MINUTES

## APRIL 6, 2015

### **Adjournment**

President Audrey Stattelmann adjourned the meeting at 6:41.

### **Director Harsin's Report**

#### **Library Board report, March 2015 activities**

Annual report was submitted on time.

Ann has requested a reduction in hours to 17 per week (average/34 per pay period.)

This request has been granted.

Interviews underway to fill clerk hours. 5 people being interviewed.

March was a tough month in regards to staffing, but we skinned through. Facing another similar situation for April and into May. Hiring new staff should help, though there could be an extended training period. I need to draw some training materials together as quickly as possible.

Signage – some additional signage has been ordered.

Friends have been given the invoices for signage installed to date. They also took the invoices for the love seat, magazine rack shelving, and children's area shelf. The latter item was received damaged. Demco offered a \$200 credit which we took, and the city crew will due the repair; It should be as good as new. That credit is to be applied to the shelving unit in the staff work area, also to be paid for by the Friends.

Friends wrote us a check for the remaining funds for DVD collections and Non-Fiction. We have now received \$5,000 for such purchases. The difference in the DVD collection is quite obvious. Shelving has been expanded, and a combination of "longer-held", shabby, and low circulating titles have been withdrawn. The collection feels much fresher and has a more positive energy to it. Customer feedback has been very positive. Circulation staff has noticed sharply increased circulation of movies.

Non-fiction material has been much requested over the winter, and much of that has hit the shelves this month. It's my observation that Grand Marais has generally happy library users if you keep fresh non-fiction offerings available. Of note: We added a group of "milk" titles for those who may have an interest in that issue.

Pretty much every big name fiction author has had a major release since the first of the year. We've ordered as much of that as we can, along with other numerous offerings.

Book circulation seems to be picking up steam as we enter spring.

The new cataloger is catching up on adding new titles, and that's very welcome. We will turn some of her attention to the weeding, which has stalled out in the non-fiction 800's. Once non-fiction is complete, we'll work through the fiction. That will be the biggest job. After that, we intend to review other collections such as Reference, audiobook, and others.

New magazine rack was installed last month. An order went in for several new subscriptions, and some that we previously ordered direct from the publisher were moved over to our periodicals vendor, Publishers Subscription Service (PSS) who already supplies the vast majority of our subscription titles. Besides adding a few new titles, we also added the Sunday Star Tribune at only a moderate increase to our

## **GRAND MARAIS LIBRARY BOARD MINUTES**

### **APRIL 6, 2015**

regular subscription rate in response to a patron request. The other new subscriptions were also in response to patron request.

Tom has been working on network issues, and we are making some decisions about how to best manage the networks we have. He checked all the battery backups in the building, and found we needed to replace several (7) batteries, plus one whole back up unit. Total cost for these items is in the neighborhood of \$500. He is currently reviewing the network management equipment, and we'll likely be updating some of that equipment soon. Tom has called attention to our aging fleet of PCs. We may need to make some decisions about how to address that matter. More information to come soon.

I'm attempting to work with Minnesota Historical Society to get an idea how long they think it might be before the Grand Marais newspaper might be digitized. Based upon their estimate, we could make a decision about what to do in regard to the microfilm reader printer. The machine continues to be problematic.

We're planning another library technology open house style event for later in April, probably Wednesday the 22<sup>nd</sup>.

Briand Morisson has an event planned for the last day of April. He and I are to talk on the 13<sup>th</sup> to finalize details. Press release will come out after that.

I have been appointed to the Broadband Commission.

### **Library Board report, 3/2/15**

Annual report is ready. Need for board to review and approve in March meeting. Interesting items from annual report – circulation down slightly, eBook use up 50%, library visits down slightly, computer use more or less level.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.

## GRAND MARAIS LIBRARY BOARD MINUTES APRIL 6, 2015

Weeding project is progressing. Staffing is an issue, but we have to do this.  
Inventory scheduled for 2/28. Tom, Melissa and I will do that.

Attended the COMPASS meeting at ALS headquarters on 2/25. A number of exciting developments were reported there –

- Ten libraries have agreed to the shared loan periods, fines, etc.
- Crystal Phillips, director at Cook Public Library is finishing her MLS degree, and doing an internship with ALS to produce boilerplate policy documents. These will be very useful for libraries working on policy statements.
- Circulation was down throughout the Arrowhead Library System last year. According to their internal review of traffic on the online system, they believe this is at least partly due to weather last winter and noted that usage during January and February was down drastically.
- ALS moved in support of the Seed Library at Duluth Public Library
- ALS is adding several new resources to improve children's services throughout the region, including more story kits, portable scavenger hunts, story bins (where there's multiple media included) and "Story Strolls," designed to provide a walking path through the library to help kids pursue a topic.

Elaine will be reducing her hours from 40 to 28 effective June 1.  
In regards to staffing, we are seriously strapped at this time.

## Upcoming Meeting Schedule

Updated May 8, 2015

### MAY

Date/Time	Meeting	Location
Wednesday, May 13, 5:30 p.m.	City Attorney Reception	Council Chambers
Wednesday, May 13, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, May 27, 6:30 p.m.	City Council Meeting	Council Chambers
Thursday, May 28, 4:00 p.m.	Joint C/C/S/T	TBD

### JUNE

Date/Time	Meeting	Location
Wednesday, June 10, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, June 24, 6:30 p.m.	City Council Meeting	Council Chambers