

AGENDA
CITY COUNCIL MEETING
November 26, 2014
4:30 P.M.

A. Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. Other items as necessary

F. Personnel Report

-Property Maintenance Hiring

G. Council & Staff Reports

H. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

I. Discussion of legal strategy regarding pending/threatened litigation between the City of Grand Marais and KGM Contractors, Inc. This portion of the meeting will be closed pursuant to Minnesota Statutes, Section 13D.05, Subdivision 3(b).

J. Adjourn

CITY OF GRAND MARAIS
MINUTES
November 12 2014

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Tim Kennedy, Jan Sivertson, Bob Spry and Bill Lenz
Members absent: None
Staff present: Mike Roth and Chris Hood

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

Motion by Spry, seconded by Lenz to approve the Agenda; October 29, 2014, Minutes; and Payment of Bills. Approved unanimously.

The City received a grant from the Blandin Foundation for \$50,000 to continue the work on the district heating project. This grant was the result of the \$3,000 the Council had approved to hire Greg Mast for grant writing. He is seeking a further \$50,000 from the MN Department of Agriculture to complete the project budget.

Motion by Kennedy, seconded by Sivertson to approve the grant agreement with Blandin Foundation for \$50,000 to continue work on the district heating project.. Approved unanimously.

Kimber Wraalstad, Hospital Director, asked the Council to provide a letter of support for the hospital application to USDA Rural Development for financing of the hospital's proposed capital project.

Motion by Lenz, seconded by Spry to sign the letter of support for the Hospital's USDA funding application. Approved unanimously.

Council discussed an email from Linda Kratt, Cook County Visitor's Bureau, stating that the public restrooms were locked during Moose Madness. Our staff does not lock the restrooms unless they are cleaning. We do not know why they were locked. Our staff was called in to unlock the restrooms. Mark Pedersen has already begun preparing an estimate for upgrading the public restrooms.

Councilor Lenz's Report:

- 1) The Park Board approved a series of rate increases at their last meeting, including increasing the reservation fee from \$5 to \$7. This is still below the state park reservation fee of \$8.50.

Kennedy asked if the rate increases were included in the revenue budget draft that the Council has reviewed. It has not. Staff will provide a summary of the estimated revenues related to the rate increases for Council consideration prior to the final levy approval.

Councilor Kennedy's report:

- 1) Kennedy has been invited to apply for the board of the Greater MN Park's and Trails Council. He would like the City Council to write a letter of recommendation to the Governor to support his candidacy.

Motion by Sivertson, seconded by Lenz, to write a letter supporting the selection of Kennedy to the Greater MN Parks and Trails Board. Approved unanimously.

There being no further business, the meeting adjourned at 5:25 p.m.



CITY OF GRAND MARAIS
Payments

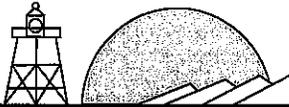
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City of Grand Marais

Current Period: November 2014

Batch Name	11262014AP	User Dollar Amt	\$111,973.01		
Payments		Computer Dollar Amt	\$111,973.01		
				\$0.00	In Balance
Refer	63708	<i>BUCK S HARDWARE HANK</i>			
Cash Payment	E 609-49750-210	Operating Supplies (GE			\$13.07
Invoice	1630	10/31/2014			
Cash Payment	E 101-42200-221	Equipment Parts/Building			\$25.18
Invoice	9088	10/31/2014			
Cash Payment	E 101-41940-220	Repair/Maint Supply (GE			\$32.64
Invoice	3125	10/31/2014			
Cash Payment	E 101-45100-210	Operating Supplies (GE			\$315.65
Invoice	1712	10/31/2014			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$315.65
Invoice	1712	10/31/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$702.19
Refer	63709	<i>G&G SEPTIC</i>			
Cash Payment	E 101-43100-418	Portable Toilet Rentals			\$48.25
Invoice	8728	10/31/2014			
Cash Payment	E 101-45100-418	Portable Toilet Rentals			\$253.94
Invoice	8765	11/1/2014			
Cash Payment	E 101-45184-418	Portable Toilet Rentals			\$126.97
Invoice	8765	11/1/2014			
Cash Payment	E 101-45189-418	Portable Toilet Rentals			\$1,498.26
Invoice	8765	11/1/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$1,927.42
Refer	63710	<i>SUPERIOR LUMBER & SPORTS</i>			
Cash Payment	E 613-45125-211	Operating Supplies			\$90.80
Invoice	9988	11/1/2014			
Cash Payment	E 101-41940-220	Repair/Maint Supply (GE			\$44.86
Invoice	3125	11/1/2014			
Cash Payment	E 101-43100-224	Street Maint Materials			\$38.80
Invoice	3125	11/1/2014			
Cash Payment	E 101-42700-221	Equipment Parts/Building			\$16.99
Invoice	3125	11/1/2014			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$486.93
Invoice	1712	11/1/2014			
Cash Payment	E 101-45100-210	Operating Supplies (GE			\$486.94
Invoice	1712	11/1/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$1,165.32
Refer	63711	<i>SOUTHERN WINE & SPIRITS OF M</i>			
Cash Payment	E 609-49750-251	Liquor For Resale			\$3,393.31
Invoice	1224783	11/13/2014			
Cash Payment	E 609-49750-333	Freight and Express			\$113.06
Invoice	1224783	11/13/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$3,506.37
Refer	63712	<i>GRAYBAR ELECTRIC COMPANY, I</i>			



City of Grand Marais

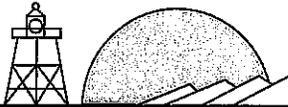
CITY OF GRAND MARAIS
Payments

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Current Period: November 2014

Table with columns for Transaction Date, Description, and Total. Includes multiple entries for 'MAIN CHECKING G 10100' with various refer numbers and invoice details.



CITY OF GRAND MARAIS
Payments

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City of Grand Marais

Current Period: November 2014

Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$129.18
Refer	63718 <i>MN DNR ECO WATERS</i>				
Cash Payment	E 613-45125-439 Licenses				\$159.14
Invoice	2003-2074 11/8/2014				
Cash Payment	E 613-45125-439 Licenses				\$180.67
Invoice	2003-2073 11/8/2014				
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$339.81
Refer	63719 <i>TITLEIST</i>				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				\$113.00
Invoice	0234593 11/4/2014				
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$113.00
Refer	63720 <i>ARROWHEAD ELECTRIC</i>				
Cash Payment	E 613-45125-380 Utility Services (GENER				\$135.00
Invoice	901298 10/31/2014				
Cash Payment	E 613-45125-380 Utility Services (GENER				\$64.00
Invoice	908127 10/31/2014				
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$199.00
Refer	63721 <i>TOSHIBA BUSINESS SOLUTIONS,</i>				
Cash Payment	E 101-41400-210 Operating Supplies (GE				\$23.43
Invoice	11400687 11/10/2014				
Cash Payment	E 101-41400-210 Operating Supplies (GE				\$24.04
Invoice	11250725 11/10/2014				
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$47.47
Refer	63722 <i>LEAGUE OF MN CITIES INSURANC</i>				
Cash Payment	E 101-45124-360 Insurance (GENERAL)				\$29.00
Invoice	48308 10/31/2014				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE ROSENWINKEL				\$635.08
Invoice	C0025049 11/3/2014				
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$664.08
Refer	63723 <i>BERNICKS</i>				
Cash Payment	E 609-49750-252 Beer For Resale				\$2,630.00
Invoice	280990 11/13/2014				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$16.75
Invoice	428171 11/20/2014				
Cash Payment	E 609-49750-252 Beer For Resale				\$2,677.95
Invoice	428172 11/20/2014				
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$5,324.70
Refer	63724 <i>PAUSTIS WINE COMPANY</i>				
Cash Payment	E 609-49750-251 Liquor For Resale				\$339.00
Invoice	8473978-IN 11/11/2014				
Cash Payment	E 609-49750-333 Freight and Express				\$30.00
Invoice	8473978-IN 11/11/2014				
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$369.00
Refer	63725 <i>COCA-COLA REFRESHMENTS</i>				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$107.22
Invoice	0678011118 11/12/2014				



CITY OF GRAND MARAIS
Payments

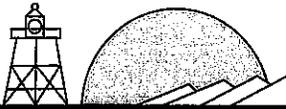
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City of Grand Marais

Current Period: November 2014

Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$107.22
Refer	63726	<i>WIRTZ BEVERAGE MINNESOTA</i>			
Cash Payment	E 609-49750-251	Liquor For Resale			\$5,231.90
Invoice	1080250750	11/11/2014			
Cash Payment	E 609-49750-333	Freight and Express			\$74.31
Invoice	1080250750	11/11/2014			
Cash Payment	E 609-49750-251	Liquor For Resale			-\$24.00
Invoice	2080061433	10/10/2014			
Cash Payment	E 609-49750-251	Liquor For Resale			-\$35.00
Invoice	2080061456	10/10/2014			
Cash Payment	E 609-49750-251	Liquor For Resale			-\$96.00
Invoice	2080061447	10/10/2014			
Cash Payment	E 609-49750-251	Liquor For Resale			-\$141.96
Invoice	2080061441	10/10/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$5,009.25
Refer	63727	<i>SUPERIOR BEVERAGES LLP</i>			
Cash Payment	E 609-49750-252	Beer For Resale			\$901.55
Invoice	461904	11/12/2014			
Cash Payment	E 609-49750-252	Beer For Resale			\$4,070.15
Invoice	462330	11/19/2014			
Cash Payment	E 609-49750-333	Freight and Express			\$2.00
Invoice	462330	11/19/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$4,973.70
Refer	63728	<i>ROHLFING INC.</i>			
Cash Payment	E 609-49750-252	Beer For Resale			\$1,893.02
Invoice	403290	11/12/2014			
Cash Payment	E 609-49750-333	Freight and Express			\$2.00
Invoice	403290	11/12/2014			
Cash Payment	E 609-49750-252	Beer For Resale			\$2,401.50
Invoice	403577	11/19/2014			
Cash Payment	E 609-49750-333	Freight and Express			\$2.00
Invoice	403577	11/19/2014			
Cash Payment	E 609-49750-252	Beer For Resale			\$1,893.02
Invoice	403290	11/12/2014			
Cash Payment	E 609-49750-333	Freight and Express			\$2.00
Invoice	403290	11/12/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$6,193.54
Refer	63729	<i>THE WINE COMPANY</i>			
Cash Payment	E 609-49750-251	Liquor For Resale			\$616.00
Invoice	376805-00	11/6/2014			
Cash Payment	E 609-49750-333	Freight and Express			\$25.00
Invoice	376805-00	11/6/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$641.00
Refer	63730	<i>COOK COUNTY LAW ENFORCEME</i>			
Cash Payment	E 101-42100-317	Contracted Services			\$11,666.67
Invoice	231	11/18/2014			
Transaction Date	11/18/2014	MAIN CHECKING G	10100	Total	\$11,666.67



CITY OF GRAND MARAIS
Payments

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City of Grand Marais

Current Period: November 2014

Refer	63731	CANNON RIVER WINERY	-			
Cash Payment	E 609-49750-251	Liquor For Resale			\$354.00	
Invoice	7215	11/12/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$354.00	
Refer	63732	MCI MEGA PREFERRED	-			
Cash Payment	E 101-41400-321	Telephone			\$34.55	
Invoice	08678993875	11/13/2014				
Cash Payment	E 211-45500-321	Telephone			\$7.64	
Invoice	08678993875	11/13/2014				
Cash Payment	E 609-49750-321	Telephone			\$15.15	
Invoice	08678993875	11/13/2014				
Cash Payment	E 613-45125-321	Telephone			\$4.88	
Invoice	08678993875	11/13/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$62.22	
Refer	63737	US POSTMASTER	-			
Cash Payment	E 101-45100-322	Postage			\$392.00	
Invoice	PARK POSTAGE	11/19/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$392.00	
Refer	63738	ISAK HANSEN INC.	-			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$63.92	
Invoice	1534	10/2/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$63.92	
Refer	63739	VIKING PLUMBING & HEATING	-			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$292.35	
Invoice	CITYOFGM/REC	10/31/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$292.35	
Refer	63740	COOK COUNTY NEWS HERALD	-			
Cash Payment	E 101-45124-340	Advertising			\$43.75	
Invoice	OCT. 2014	10/31/2014				
Cash Payment	E 101-45100-250	Merchandise Resale (GE			\$13.00	
Invoice	OCT. 2014	10/31/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$56.75	
Refer	63741	GRAND MARAIS MOTORS	-			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$413.73	
Invoice	63246	11/12/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$413.73	
Refer	63742	BOREAL ACCESS	-			
Cash Payment	E 101-45100-210	Operating Supplies (GE			\$84.95	
Invoice	141117-0148	11/17/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$84.95	
Refer	63743	DEX MEDIA EAST LLC	-			
Cash Payment	E 101-45100-340	Advertising			\$40.69	
Invoice	110220314	11/1/2014				
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$40.69	
Refer	63744	NORDIC ELECTRIC	-			



CITY OF GRAND MARAIS

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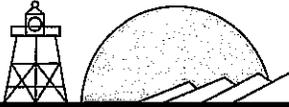
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Payments

City of Grand Marais

Current Period: November 2014

Cash Payment	E 101-45100-220 Repair/Maint Supply (GE)				\$91.19
Invoice	14350	11/10/2014			
Transaction Date	11/19/2014	MAIN CHECKING G	10100	Total	\$91.19
Refer	63745	GRAND MARAIS ART COLONY			
Cash Payment	E 101-45100-340 Advertising				\$250.00
Invoice	2015 MEMB	11/20/2014			
Transaction Date	11/20/2014	MAIN CHECKING G	10100	Total	\$250.00
Refer	63746	GRAINGER			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE)				\$726.70
Invoice	9594428493	11/13/2014			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE)				\$126.36
Invoice	9594128945	11/13/2014			
Transaction Date	11/20/2014	MAIN CHECKING G	10100	Total	\$853.06
Refer	63747	ARCTIC GLACIER INC.			
Cash Payment	E 609-49750-259 Other For Resale				\$238.60
Invoice	28939	10/16/2014			
Transaction Date	11/21/2014	MAIN CHECKING G	10100	Total	\$238.60
Refer	63748	PHILLIPS WINE & SPIRITS			
Cash Payment	E 609-49750-251 Liquor For Resale				\$5,419.15
Invoice	27009*44	11/19/2014			
Cash Payment	E 609-49750-333 Freight and Express				\$193.48
Invoice	27009*44	11/19/2014			
Transaction Date	11/21/2014	MAIN CHECKING G	10100	Total	\$5,612.63
Refer	63749	JOHNSON BROTHER LIQUOR			
Cash Payment	E 609-49750-251 Liquor For Resale				\$9,679.36
Invoice	5030352	11/19/2014			
Cash Payment	E 609-49750-333 Freight and Express				\$271.48
Invoice	5030352	11/19/2014			
Cash Payment	E 609-49750-252 Beer For Resale				\$2,048.70
Invoice	5030351	11/19/2014			
Cash Payment	E 609-49750-333 Freight and Express				\$78.43
Invoice	5030351	11/19/2014			
Transaction Date	11/21/2014	MAIN CHECKING G	10100	Total	\$12,077.97
Refer	63750	WINE MERCHANTS			
Cash Payment	E 609-49750-251 Liquor For Resale				\$376.00
Invoice	7006578	11/19/2014			
Cash Payment	E 609-49750-333 Freight and Express				\$27.61
Invoice	7006578	11/19/2014			
Transaction Date	11/21/2014	MAIN CHECKING G	10100	Total	\$403.61
Refer	63751	FLAHERTY & HOOD, P.A.			
Cash Payment	E 101-41610-304 Attorney(Civil)				\$753.62
Invoice	7292	11/5/2014			
Transaction Date	11/21/2014	MAIN CHECKING G	10100	Total	\$753.62



CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: November 2014

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$64,989.27
211 LIBRARY		\$7.64
609 MUNICIPAL LIQUOR FUND		\$46,099.43
613 GOLF COURSE		\$876.67
		<hr/>
		\$111,973.01

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$111,973.01
Total	<hr/>
	\$111,973.01



CITY OF GRAND MARAIS
***Check Detail Register©**

November 2014

Check Amt Invoice Comment

10100 MAIN CHECKING GMSB

Paid Chk# 002754E 11/24/2014 PERA

G 101-21704 PERA	\$3,957.85	24 CPYR 14	
Total PERA	\$3,957.85		

Paid Chk# 002755E 11/24/2014 ING

G 101-21720 MN State Retirement DeferComp	\$290.00	24 CPYR 14	
Total ING	\$290.00		

Paid Chk# 002756E 11/24/2014 DEPT OT THE TREASURY IRS

G 101-21717 Medicare	\$826.08	24 CPYR 14	
G 101-21701 Federal Withholding	\$2,639.14	24 CPYR 14	
G 101-21703 FICA Tax Withholding	\$3,509.30	24 CPYR 14	
Total DEPT OT THE TREASURY IRS	\$6,974.52		

Paid Chk# 002757E 11/24/2014 MN DEPT OF REVENUE-EFTPS

G 101-21702 State Withholding	\$1,287.67	24 CPYR 14	
Total MN DEPT OF REVENUE-EFTPS	\$1,287.67		

Paid Chk# 002758E 11/24/2014 DEPT OT THE TREASURY IRS

G 101-21701 Federal Withholding	\$20.40	FD PYR 14	
G 101-21717 Medicare	\$139.88	FD PYR 14	
G 101-21703 FICA Tax Withholding	\$597.94	FD PYR 14	
Total DEPT OT THE TREASURY IRS	\$758.22		

Paid Chk# 002759E 11/20/2014 MN DEPT OF REVENUE-EFTPS

G 101-21702 State Withholding	\$11.33	FD PYR 14	
Total MN DEPT OF REVENUE-EFTPS	\$11.33		

Paid Chk# 002760E 11/20/2014 MN DEPT OF REVENUE-EFTPS

G 101-21702 State Withholding	\$89.05		Refunded by check
Total MN DEPT OF REVENUE-EFTPS	\$89.05		

Paid Chk# 002761E 11/13/2014 MII LIFE- HRA

E 101-45100-131 Employer Paid Health	\$10.95	DT	
Total MII LIFE- HRA	\$10.95		

Paid Chk# 072418 11/21/2014 AFSCME

G 101-21712 AFSME Union Dues	\$654.07	November 2014	
Total AFSCME	\$654.07		

Paid Chk# 072419 11/21/2014 CENTURYLINK

E 211-45500-321 Telephone	\$228.75	2183871140	
E 609-49750-321 Telephone	\$60.01	2183871630	
E 101-45100-321 Telephone	\$332.21	2183871712	
E 101-41400-321 Telephone	\$342.40	2183871848	
E 101-43100-321 Telephone	\$47.73	2183873125	
E 101-42200-321 Telephone	\$31.92	2183879092	
E 613-45125-321 Telephone	\$48.84	2183879988	
Total CENTURYLINK	\$1,091.86		

Paid Chk# 072420 11/21/2014 MII LIFE - VEBA

G 101-21706 Health Insurance	\$533.36	Nov 2014	
Total MII LIFE - VEBA	\$533.36		

Paid Chk# 072421 11/21/2014 VISA

E 211-45500-435 Books, Periodicals, AV	\$204.02	8757	Amazon
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City of Grand Marais

CITY OF GRAND MARAIS

*Check Detail Register©

November 2014

Check Amt Invoice Comment

Check Amt	Invoice	Comment
E 211-45500-330	Transportation/School	
\$196.48	8757	Hilton Garden Inn
Total VISA		
\$400.50		

10100 MAIN CHECKING GMSB \$16,059.38

Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$15,321.28
211 LIBRARY	\$629.25
609 MUNICIPAL LIQUOR FUND	\$60.01
613 GOLF COURSE	\$48.84
	<u>\$16,059.38</u>

City of Grand Marais

MEMO

TO: Mayor Carlson
City Council
FROM: Michael J Roth, City Administrator
DATE: November 21, 2014
SUBJECT: Property Maintenance Worker Hiring

We will begin interviewing candidates for the open Property Maintenance Worker Position next week. If a finalist emerges, we will bring a hiring recommendation to the Council meeting.

Upcoming Meeting Schedule

Updated November 21, 2014

NOVEMBER

Date/Time	Meeting	Location
Wednesday, November 26, 4:30 p.m.	City Council Meeting	Council Chambers

DECEMBER

Date/Time	Meeting	Location
Wednesday, December 10, 5:00 p.m.	City Council Meeting	Council Chambers
Wednesday, December 10, 6:00 p.m.	Truth In Taxation	Council Chambers
Wednesday, December 31, 4:30 p.m.	City Council Meeting	Council Chambers