

AGENDA
CITY COUNCIL MEETING
September 25, 2013
4:30 P.M.

A. Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. Other items as necessary

F. Council & Staff Reports

G. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

H. Adjourn

*CITY OF GRAND MARAIS
MINUTES
September 11, 2013*

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Jan Sivertson, Tim Kennedy, Bob Spry and Bill Lenz
Members absent: None
Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

Motion by Kennedy, seconded by Spry to approve the Agenda; August 28, 2013, Worksession Minutes; August 28, 2013, Minutes; and Payment of Bills. Approved unanimously.

Paul Coe, Security State Insurance & League of Minnesota Cities Insurance, presented the insurance renewal. The overall premium is down about 3% from last year due to our experience modification and the simplified rating. The premium is split across departments based upon expenditures this year rather than each department being rated: therefore, some departments will see a decrease and other departments will see an increase. The power plant will not be at replacement cost until the new RICE Compliant exhaust system is tested. If the council chose not to waive the liability limit as in past years, there would be a savings of \$670.

Motion by Lenz, seconded by Kennedy to approve the LMCIT Property Insurance Policy Renewal and waive the statutory monetary limits to the extent of the limits of the liability coverage obtained from LMCIT. Approved unanimously.

Motion by Kennedy, seconded by Lenz to approve the Liquor License Renewals as follows:

Licensee	Business	License Type	Fee
Larsen Brothers LLC	Birch Terrace Supper Club	Liquor/Sunday	\$2,500
Sven & Ole's Inc.	Sven & Ole's Pizza	Liquor/Sunday	\$2,500
Gunflint Tavern on the Lake LLC	Gun Flint Tavern	Liquor/Sunday	\$2,500
Harbor House Grille LLC	Harbor House Grille	Liquor/Sunday	\$2,500
Am Leg 413	American Legion Lounge	Club	\$700
Paul & Cara Sporn	My Sister's Place	Wine/Beer	\$440
The Crooked Spoon Café, Inc.	The Crooked Spoon Café	Wine/Beer	\$440
Northwind Sailing Inc.	Angry Trout Café	Wine/Beer	\$440
The Little Canteen LLC	Hughie's Taco House	Wine/Beer	\$440
Toftoy, Harley/Shelly	Dockside Fish Market	Wine/Beer	\$440
The LM Family, LLC	The Pie Place Cafe	Wine/Beer	\$440
Grand Marais Superamerica	Grand Marais Superamerica	Beer Off-Sale	\$110
Cook County Curling Club	Cook County Curling Club	Beer On-Sale	\$110

Approved unanimously.

The renewal period will cover October 1, 2013 to September 30, 2014. After City approval, the renewal forms are sent to the state for their review.

Motion by Sivertson, seconded by Spry to approve Resolution 2013-14 Approving Preliminary 2013 Tax Levy, Collectible in 2014 in the amount of \$839,026.44. Approved unanimously.

Motion by Kennedy, seconded by Lenz to set the Truth-in-Taxation Hearing for December 11, 2013 at 6:00 p.m. or 5:00 p.m. if possible. Approved unanimously.

Moving Matters Kick-off Event is September 19, 2013, at the Grand Marais Public Library Lawn. The meeting will be posted because a quorum of councilors may attend: however, no official city business will be discussed.

Councilor Lenz' Report:

- 1) Park and Marina revenues are down slightly from last year's banner year: however, we will meet budgeted expectations.

Councilor Sivertson's Report:

- 1) Members of the public are asking why we are not trying to join forces for a joint maintenance facility. Discussion: there has not been employee support for sharing space, no support beyond staff for a shared facility, a large enough piece of level land is not available, the city doesn't bring a lot of resources to the table, the school had land but not funding, the DNR completed their own project, the county recently built a new building. The \$3.5 million estimate is shocking, but we are still looking at costs. With more detailed information, we will be able to make a better decision or look for another location.

Councilor Kennedy's Report:

- 1) The power plant upgrades are completed and we are getting compliant with the current standards. Compliance testing is not scheduled until October.
- 2) The PUC will begin looking to set rates at the next meeting.

There being no further business, the meeting adjourned at 5:04 p.m.



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Payments

Current Period: September 2013

Batch Name 092013 CPAP User Dollar Amt \$42,865.93
 Payments Computer Dollar Amt \$42,865.93

\$0.00 In Balance

Refer	61002	ING	Ck# 002274E	9/19/2013		
Cash Payment	G 101-21720	MN State Retirement DeferC				\$383.50
Invoice	19 CPYR 13	9/20/2013				
Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total		\$383.50
Refer	61003	PERA	Ck# 002275E	9/20/2013		
Cash Payment	G 101-21704	PERA				\$0.00
Invoice	19 CPYR 13	9/20/2013				
Cash Payment	G 101-21704	PERA				\$4,734.20
Invoice	19 CPYR 13	9/20/2013				
Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total		\$4,734.20
Refer	61004	MN DEPT OF REVENUE-EFTPS	Ck# 002276E	9/20/2013		
Cash Payment	G 101-21702	State Withholding				\$1,775.23
Invoice	19 CPYR 13	9/20/2013				
Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total		\$1,775.23
Refer	61005	DEPT OT THE TREASURY IRS	Ck# 002277E	9/20/2013		
Cash Payment	G 101-21703	FICA Tax Withholding				\$5,017.82
Invoice	19 CPYR 13	9/20/2013				
Cash Payment	G 101-21717	Medicare				\$1,178.92
Invoice	19 CPYR 13	9/20/2013				
Cash Payment	G 101-21701	Federal Withholding				\$3,595.92
Invoice	19 CPYR 13	9/20/2013				
Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total		\$9,792.66
Refer	61006	DR PEPPER SNAPPLE GROUP				
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa				\$52.00
Invoice	2436717783	8/5/2013				
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa				\$82.00
Invoice	2436717878	8/12/2013				
Cash Payment	E 609-49750-260	Soft Drinks/Mix For Resa				\$141.00
Invoice	2436718025	8/26/2013				
Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total		\$275.00
Refer	61007	JOHNSON BROTHER LIQUOR				
Cash Payment	E 609-49750-251	Liquor For Resale				\$9,957.55
Invoice	1666633	9/11/2013				
Cash Payment	E 609-49750-259	Other For Resale				\$221.30
Invoice	1666633	9/11/2013				
Cash Payment	E 609-49750-333	Freight and Express				\$289.97
Invoice	1666633	9/11/2013				
Cash Payment	E 609-49750-251	Liquor For Resale				\$2,643.65
Invoice	1666632	9/11/2013				
Cash Payment	E 609-49750-333	Freight and Express				\$164.47
Invoice	1666633	9/11/2013				
Cash Payment	E 609-49750-252	Beer For Resale				\$29.95
Invoice	1666634	9/11/2013				



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Payments

Current Period: September 2013

Cash Payment E 613-45125-321 Telephone	\$48.42
Invoice 2183879988 9/1/2013	
Cash Payment E 101-42200-321 Telephone	\$31.62
Invoice 2183879092 9/1/2013	
Cash Payment E 211-45500-321 Telephone	\$48.61
Invoice 2183872562 9/1/2013	
Cash Payment E 101-45100-321 Telephone	\$682.49
Invoice 2183871712 9/1/2013	
Cash Payment E 101-41400-321 Telephone	\$339.16
Invoice 2183871848 9/1/2013	

Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total	\$1,447.61
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Refer 61013 PAUSTIS & SONS

Cash Payment E 609-49750-251 Liquor For Resale	\$478.00
Invoice 8414727-IN 9/5/2013	
Cash Payment E 609-49750-333 Freight and Express	\$41.00
Invoice 8414727-IN 9/5/2013	

Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total	\$519.00
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Refer 61014 AFSCME

Cash Payment G 101-21712 AFSME Union Dues	\$994.22
Invoice SEP 2013 9/30/2013	

Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total	\$994.22
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Refer 61015 MII LIFE - VEBA

Cash Payment G 101-21706 Health Insurance	\$633.37
Invoice SEPT 2013 9/30/2013	

Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total	\$633.37
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Refer 61022 FLEET ONE LLC

Cash Payment E 101-42200-212 Motor Fuels	\$42.45
Invoice 4453160024 8/31/2013	

Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total	\$42.45
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Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$19,503.54
211 LIBRARY	\$251.28
609 MUNICIPAL LIQUOR FUND	\$23,062.69
613 GOLF COURSE	\$48.42
	\$42,865.93

Pre-Written Checks	\$16,535.59
Checks to be Generated by the Computer	\$26,330.34
Total	\$42,865.93



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Payments

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Current Period: September 2013

Batch Name	9262013AP	User Dollar Amt	\$62,437.73
	Payments	Computer Dollar Amt	\$62,437.73

\$0.00 In Balance

Refer 60994 BUCK S HARDWARE HANK

Cash Payment	E 101-41940-220 Repair/Maint Supply (GE	\$29.47
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 101-41400-200 Office Supplies (GENER	\$8.73
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE	\$4.36
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE	\$5.71
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE	\$32.03
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE	\$1.93
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 609-49750-210 Operating Supplies (GE	\$10.06
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 613-45125-211 Operating Supplies	\$34.41
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 101-45124-220 Repair/Maint Supply (GE	\$27.21
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE	\$31.05
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 101-45100-210 Operating Supplies (GE	\$246.14
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	\$246.13
Invoice	AUGUST 2013 9/13/2013	

Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$677.23
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Refer 60995 GENE S FOODS

Cash Payment	E 613-45125-211 Operating Supplies	\$30.69
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa	\$35.91
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 613-45125-255 Food For Resale	\$27.19
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 613-45125-255 Food For Resale	\$64.10
Invoice	AUGUST 2013 9/13/2013	
Cash Payment	E 101-45100-429 Entertainment	\$84.91
Invoice	AUGUST 2013 9/13/2013	

Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$242.80
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Refer 60996 NORTH SHORE OIL AND PROPAN

Cash Payment	E 101-45184-215 Marina Fuel for Resale	\$150.00
Invoice	V04916 8/7/2013	

Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$150.00
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Refer 60997 G&K SERVICES

Cash Payment	E 101-41940-210 Operating Supplies (GE	\$125.57
Invoice	1229707954 9/10/2013	



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Current Period: September 2013

Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$125.57
Refer	60998	<i>G&G SEPTIC</i>		
Cash Payment	E 101-43100-418	Portable Toilet Rentals		\$48.25
Invoice	6585	9/4/2013		
Cash Payment	E 101-45189-418	Portable Toilet Rentals		\$1,777.60
Invoice	6509	9/3/2013		
Cash Payment	E 101-45100-418	Portable Toilet Rentals		\$355.52
Invoice	6509	9/3/2013		
Cash Payment	E 101-45184-418	Portable Toilet Rentals		\$177.76
Invoice	6509	9/3/2013		
Cash Payment	E 101-45100-418	Portable Toilet Rentals		\$126.97
Invoice	6510	9/3/2013		
Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$2,486.10
Refer	60999	<i>EDWIN E. THORESON, INC.</i>		
Cash Payment	E 101-43100-220	Repair/Maint Supply (GE		\$2,619.00
Invoice	20900	8/30/2013		
Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$2,619.00
Refer	61000	<i>COOK COUNTY LAW ENFORCEME</i>		
Cash Payment	E 101-42100-317	Contracted Services		\$11,666.67
Invoice	231	9/13/2013		
Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$11,666.67
Refer	61001	<i>WTIP</i>		
Cash Payment	E 609-49750-340	Advertising		\$500.00
Invoice	933	9/12/2013		
Transaction Date	9/13/2013	MAIN CHECKING G 10100	Total	\$500.00
Refer	61018	<i>EDWIN E. THORESON, INC.</i>		
Cash Payment	E 101-43100-224	Street Maint Materials		\$305.66
Invoice	20944	9/16/2013		
Transaction Date	9/18/2013	MAIN CHECKING G 10100	Total	\$305.66
Refer	61019	<i>MCI MEGA PREFERRED</i>		
Cash Payment	E 101-41400-321	Telephone		\$41.37
Invoice	08678993875	9/13/2013		
Cash Payment	E 211-45500-321	Telephone		\$3.19
Invoice	08678993875	9/13/2013		
Cash Payment	E 609-49750-321	Telephone		\$6.27
Invoice	08678993875	9/13/2013		
Cash Payment	E 101-45124-321	Telephone		\$0.40
Invoice	08678993875	9/13/2013		
Cash Payment	E 613-45125-321	Telephone		\$6.42
Invoice	08678993875	9/13/2013		
Cash Payment	E 101-43100-321	Telephone		\$1.98
Invoice	08678993875	9/13/2013		
Transaction Date	9/18/2013	MAIN CHECKING G 10100	Total	\$59.63
Refer	61020	<i>STEVE S SPORTS AND AUTO</i>		
Cash Payment	E 101-42200-212	Motor Fuels		\$16.59
Invoice	230485	8/5/2013		



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Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total	\$16.59
Refer	61021	GRAND MARAIS SUPERAMERICA			
Cash Payment	E 101-42200-212	Motor Fuels			\$18.74
Invoice	440238	8/5/2013			
Cash Payment	E 101-42200-212	Motor Fuels			\$25.84
Invoice	441224	8/5/2013			
Transaction Date	9/18/2013	MAIN CHECKING G	10100	Total	\$44.58
Refer	61029	NORTH SHORE WASTE			
Cash Payment	E 613-45125-384	Refuse/Garbage Disposa			\$0.00
Invoice	6748	8/31/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$0.00
Refer	61030	TOSHIBA BUSINESS SOLUTIONS,			
Cash Payment	E 101-41400-200	Office Supplies (GENER			\$24.68
Invoice	10325612	9/9/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$24.68
Refer	61031	QUILL CORPORATION			
Cash Payment	E 101-41400-200	Office Supplies (GENER			\$157.61
Invoice	5545845	9/11/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$157.61
Refer	61032	TITLEIST			
Cash Payment	E 613-45125-254	Golf Supplies For Resale			\$167.24
Invoice	2014136	9/5/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$167.24
Refer	61033	BERNICKS			
Cash Payment	E 613-45125-255	Food For Resale			\$78.66
Invoice	5469	9/12/2013			
Cash Payment	E 613-45125-252	Beer For Resale			\$96.00
Invoice	360512	9/12/2013			
Cash Payment	E 609-49750-252	Beer For Resale			\$2,790.75
Invoice	360503	9/12/2013			
Cash Payment	E 609-49750-259	Other For Resale			\$46.50
Invoice	360503	9/12/2013			
Cash Payment	E 609-49750-259	Other For Resale			\$147.35
Invoice	360502	9/12/2013			
Cash Payment	E 609-49750-252	Beer For Resale			\$5,402.10
Invoice	361581	9/19/2013			
Cash Payment	E 609-49750-259	Other For Resale			\$37.00
Invoice	361580	9/19/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$8,598.36
Refer	61034	EA SWEEN COMPANY			
Cash Payment	E 613-45125-255	Food For Resale			\$73.32
Invoice	005177334	9/6/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$73.32
Refer	61035	DEX MEDIA EAST LLC			
Cash Payment	E 613-45125-321	Telephone			\$13.73
Invoice	110220315	9/1/2013			



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Cash Payment	E 101-45100-340 Advertising				\$79.16
Invoice	110220314	9/1/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$92.89
Refer	61036 GRAND MARAIS MOTORS				
Cash Payment	E 613-45125-221 Equipment Parts/Bulling				\$36.08
Invoice	59136	9/10/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$36.08
Refer	61037 R & R PRODUCTS, INC.				
Cash Payment	E 613-45125-221 Equipment Parts/Bulling				\$381.04
Invoice	CD1719742	9/3/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$381.04
Refer	61038 ARROWHEAD ELECTRIC				
Cash Payment	E 613-45125-380 Utility Services (GENER				\$152.00
Invoice	763.000	8/31/2013			
Cash Payment	E 613-45125-380 Utility Services (GENER				\$189.00
Invoice	4256.000	8/31/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$341.00
Refer	61039 SUPERIOR BEVERAGES LLP				
Cash Payment	E 613-45125-252 Beer For Resale				\$112.80
Invoice	434192	9/4/2013			
Cash Payment	E 609-49750-252 Beer For Resale				\$4,619.05
Invoice	434664	9/11/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$17.75
Invoice	434664	9/11/2013			
Cash Payment	E 609-49750-252 Beer For Resale				\$3,042.30
Invoice	435120	9/18/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$23.25
Invoice	435120	9/18/2013			
Cash Payment	E 609-49750-252 Beer For Resale				\$1,027.50
Invoice	434994	9/13/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$8,842.65
Refer	61040 BOREAL ACCESS				
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$84.95
Invoice	130916-0199	9/16/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$84.95
Refer	61041 COOK COUNTY NEWS HERALD				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				\$105.30
Invoice	AUGUST 2013	8/31/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$105.30
Refer	61042 HAWKINS, INC.				
Cash Payment	E 101-45124-210 Operating Supplies (GE				\$719.12
Invoice	3511845 RI	9/5/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$719.12
Refer	61043 US POSTMASTER				
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$106.00
Invoice	BOX 820	9/19/2013			



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Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$106.00
Refer	61044	<i>COMO OIL & PROPANE</i>			-
Cash Payment	E 101-45100-217 Heating Fuel				\$375.83
Invoice	521821	9/4/2013			
Cash Payment	E 101-45124-217 Heating Fuel				\$1,256.96
Invoice	521801	9/3/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$1,632.79
Refer	61045	<i>TWIN PORTS PAPER & SUPPLY IN</i>			-
Cash Payment	E 609-49750-210 Operating Supplies (GE				\$161.15
Invoice	145798	9/17/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$161.15
Refer	61046	<i>WIRTZ BEVERAGE MINNESOTA</i>			-
Cash Payment	E 609-49750-251 Liquor For Resale				\$7,677.20
Invoice	1080085194	9/17/2013			
Cash Payment	E 609-49750-333 Freight and Express				\$141.22
Invoice	1080085194	9/17/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$31.92
Invoice	1080085194	9/17/2013			
Cash Payment	E 609-49750-251 Liquor For Resale				-\$45.60
Invoice	2080012649	7/11/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$7,804.74
Refer	61047	<i>COCA-COLA REFRESHMENTS</i>			-
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$85.50
Invoice	0668023011	9/18/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$85.50
Refer	61048	<i>ROHLFING INC.</i>			-
Cash Payment	E 609-49750-252 Beer For Resale				\$4,989.20
Invoice	385105	9/11/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$8.50
Invoice	385105	9/11/2013			
Cash Payment	E 609-49750-252 Beer For Resale				\$3,326.10
Invoice	385409	9/18/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$8.50
Invoice	385409	9/18/2013			
Transaction Date	9/19/2013	MAIN CHECKING G	10100	Total	\$8,332.30
Refer	61049	<i>HANSON, CHRISTINE</i>			-
Cash Payment	E 101-41400-200 Office Supplies (GENER				\$29.64
Invoice	SAMS CLUB	9/20/2013			
Transaction Date	9/20/2013	MAIN CHECKING G	10100	Total	\$29.64
Refer	61050	<i>ARCTIC GLACIER INC.</i>			-
Cash Payment	E 609-49750-259 Other For Resale				\$91.80
Invoice	27099	9/19/2013			
Transaction Date	9/20/2013	MAIN CHECKING G	10100	Total	\$91.80
Refer	61051	<i>FLAHERTY & HOOD, P.A.</i>			-
Cash Payment	E 101-41610-304 Attorney(Civil)				\$1,238.28
Invoice	6589	9/5/2013			



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Cash Payment	E 101-41610-304 Attorney(Civil)				\$927.96
Invoice	6443	6/3/2013			
Cash Payment	E 101-41610-304 Attorney(Civil)				\$413.42
Invoice	6388	5/1/2013			
Transaction Date	9/20/2013	MAIN CHECKING G	10100	Total	\$2,579.66
Refer	61052 SOUTHERN WINE & SPIRITS OF M				
Cash Payment	E 609-49750-251 Liquor For Resale				\$2,997.44
Invoice	1077757	9/19/2013			
Cash Payment	E 609-49750-333 Freight and Express				\$98.64
Invoice	1077757	9/19/2013			
Transaction Date	9/20/2013	MAIN CHECKING G	10100	Total	\$3,096.08

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$23,650.47
211 LIBRARY	\$47.22
609 MUNICIPAL LIQUOR FUND	\$37,241.45
613 GOLF COURSE	\$1,498.59
	<hr/>
	\$62,437.73

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$62,437.73
Total	<hr/>
	\$62,437.73

Approved Minutes-Park and Recreation Board

Tuesday, August 6th, 2013

Members Present: Paul Anderson, Robin Duchien, Bill Lenz, Sally Berg, Tracy Benson and Walt Mianowski

Members Absent: None

Staff Present: Dave Tersteeg, Samantha Williams, Mike Kunshier and Charles Christiansen

Call to Order

Mianowski called the meeting to order at 4:30pm

Additions or Corrections to Agenda

Motion by Berg to approve the agenda, second by Lenz. All ayes, motion approved

Review July Minutes

Motion by Duchien to approve the July minutes, second by Anderson. All ayes, motion approved

Guests

Jane Howard and John Mianowski

Golf Report:

Kunshier reported year-to-date (YTD) revenue through July was down 31% vs 2012. Season pass sales are also down 27% vs. last year. Greens fees are down 53% for July and overall down 32% vs. last year; The cool, wet July weather is the biggest reason for the shortcomings, however, Tersteeg commented that 2012 was an exceptionally good year and not the best to use for comparison. On a 5-year average we are not doing quite so bad. Kunshier is hoping for better news from August and September. The greens are about 98% better from where they started this season. Tersteeg reported he recently submitted a request to the County on behalf of the golf course for \$10,000 from the 2014 County's recreation fund budget. The golf course typically requests \$5,000 from the County fund annually. The increase in the request reflects a more accurate split of the annual investment needed to maintain the capital infrastructure at the course. This capital investment amount has been determined to be approximately \$22,000 annually.

Pool Report:

Christiansen reported revenue for the month of July was \$10,813, which was down from last July. The reason being, last year, both schools paid for swim lessons in July. Attendance at the morning exercise class has been strong, with more people coming in the mornings than in the evenings. Christiansen brought forward a request from a few of the morning swimmers to keep the opening time 7 AM after Labor Day, when we normally shift to off-season hours of an 8 AM opening. Several patrons enjoy being able to come at 7, and Christiansen advocated that they would not be able to continue coming if we revert to an 8 AM opening. Tersteeg asked how many people? Christiansen counted a handful. The Board reached consensus to continue the 7 AM opening time through September on a trial basis. Tersteeg informed the Board that Emily Marshall, the new YMCA director, has volunteered to offer programming and classes at the pool to the aquatic community that will soon be transitioning into the new Y facility. The Board agreed they would like to review a formal proposal, before any consideration could be made.

Gitchi-Gami Bike Trail-Pedestrian enhancements:

A request was made to board member Benson about the possibility of having trash receptacles and benches placed along the bike trail at the top of the hill to the west of the campground. Many people are using this trail for walking and biking and some pedestrian amenities would be nice. All agreed with the concept, however, Tersteeg pointed out the logistics are a bit more complicated. The area in question is within the MN/DoT right-of-way and technically not City land. Tersteeg was also reluctant to add more duties, especially public trash collection, to his list of staff's responsibilities. Currently park staff mow and keep the boulevard looking it's best between the highway and the bike trail. Perhaps the Gitchi-Gami Trail Association could be helpful with these pedestrian features? All concluded that this is a good idea, but will take some more work with the MN/DoT and Gitchi-Gami stakeholders. Tersteeg will investigate.

Special Event Application-Joe Paulik Band:

John Mianowski asked the Board for permission to hold a concert in Harbor Park over Labor Day and the Board reviewed his Special Event Application. The question of whether liability insurance would be required for the concert was raised. Tersteeg noted the discretionary nature of the insurance requirement based on an event's size, duration, activity, risk, etc. Official events over the summer (Dragon Boat, Art Fair, Picnic) do require insurance, which is provided by the group's hosting the events. Benson offered a cautionary tale of a recent issue with liability that surprised her and wanted an attorney's opinion on this matter. Lenz said the City Council could ask the City Attorney and make a determination at the next council meeting. A motion was made by Lenz to preliminarily approve the Special Event Application permit, second by Duchien. All ayes, motion approved.

Camper /Boater Issues and Concerns:

Anderson raised some concerns he has heard recently about the two, damaged sailboats on trailers that are parked down near the Dog Pound in an area typically used by the fishing boats using the public access launch. The boats are not only in the way, but also generating fiberglass dust when worked on by their owner(s). Over fisherman's weekend there were 32 trailers parked near the launch. There was discussion regarding the proper place for storing boats needing repair; currently such an area is not designated. Perhaps in the future, if the public access is upgraded in cooperation with the MN/DNR, and the PUC facility is relocated, there will be room on the perimeter of the site for boat storage. In the mean time, Tersteeg will contact the owners of the sailboats and have them moved out of the way of the best parking spots near the launch.

Marina/Mooring/Harbor Report:

None

City Council Update:

Lenz reported that the 2014 budget is in the works. He also stated that once the pool is closed, he would like to see the campground and marina operated as an enterprise fund, with profits put back into the maintenance and upgrading of the enterprise.

Parks Update:

- Tersteeg reported six-month, YTD revenues for the park and marina are practically even with last year; up \$1,200 on roughly \$275k. July was stable revenue-wise, despite the cool, wet weather. Tent site occupancy was down sharply, but RV sites remained strong. YTD daily camping revenue vs. 2012 is down 1.5 %, but monthly camping revenue is up 29%. Overall, we are tracking to have another good season, similar to last year.
- The marina has been much slower this year vs. last (weather related); fuel sales are down 39%.
- The board was briefed on a request from a television production company to use the park for a shooting location for a new show called "WWE/Total Divas". The group is scouting locations to film a camping themed episode that feature's women professional wrestlers. All agreed this could be a fun way to feature the park on national television. Tersteeg will forward the Location Agreement onto City Council for review.

Adjourn

Motion to adjourn at 5:45 pm by Mianowski. These minutes will be reviewed for approval at the September meeting.

September meeting is Tuesday, September 3rd^h at 4:30 in the Rec Hall. Please contact the Park Office if you cannot attend, 387-1712.

GRAND MARAIS LIBRARY BOARD MINUTES

AUGUST 5, 2013

Meeting Date: August 5, 2013

Call to Order: The meeting of the Grand Marais Library Board was called to order at 5:30 p.m. by chairperson, Audrey Stattelmann.

Members Present: Sally Berg, Dawn Byholm, Linda Chappell, Jay Arrowsmith DeCoux, Brianne Moody, Jan Sivertson, Audrey Stattelmann, and Lee Stewart.

Members Absent: None

Introduction of Visitors: There were no visitors present at the meeting.

Consent Agenda – additions or adoption

Byholm/Sivertson moved/second a motion to add the Lion's Club program held at the library to the new business.

Tonight's agenda

Previous month's minutes

Bills submitted to City Council

Berg/Sivertson made a motion/second to approve the agenda. Motion approved.

Financial Report: Chappell reported that the expenditures for most line items in the budget were at the 50% mark with the exception of Transportation, Education, Service Agreements, Repair and Maintenance, and Office Supplies. Overall the budget looks good.

Chappell stated that she would leave the overages until the end of the year and then go to the memorial fund to make up the difference if they are over the budget allotment.

Chappell will check with city hall to determine how the work comp amounts are calculated for library employees.

Chappell received a report from the Duluth/Superior Community Fund. The fund started with \$41,600.00 and ended with \$43,900.00. The fund statement from MN Community Foundation started with \$20,600.00 and ended with \$23,000.00.

No questions or comments on the Financial Report.

Director's Report: Report attached.

Chappell reported that the library would receive a Legacy Grant that is given to each library in the Arrowhead system. each library and the GM public lib. GMPL will receive the grant money in 2014. It will be about \$10,000.00 Jan Sivertson and Brianne Moody will serve on that committee to help develop a plan to select the art piece that will adorn the library.

The American Library Association came up with a declaration stating ten reasons why people have a right to libraries. Chappell shared them with the board. The board felt they would be nice to post in the library if a poster were available.

Stattelmann asked if we were done purchasing the items that were included in the proposal for the new library funded with the 1% money. Chappell reported that the library still needs coat racks and bookracks for the Friends of the Library books in the

GRAND MARAIS LIBRARY BOARD MINUTES

AUGUST 5, 2013

entryway. The goal is to have all of those purchased completely finished by the end of the year.

Committee Reports

There were no committee meetings during the month of July.

The **Financial Committee** will set a meeting following the board meeting since they have not met since April.

Emergency Preparedness: Chappell will send the Emergency Preparedness draft to Jim Wiiananen for review and comment. Chappell will contact committee members if a meeting is needed.

Communications-None

Library Friends Liaison Report: Lee Stewart reported on a successful Library Friends Book Sale with an increase of over \$600.00 from last year. Forty-seven households renewed or joined Library Friends during the sale. The Library Friends want to look at how many boxes of hard cover books were taken to Two Harbors for recycling and how many boxes of books were taken to the Grand Marais Recycle center. Initially there were concerns about having fewer books for the sale than in the past but that was not the case. Linda will talk to Beth from the Library Friends about the other receptacles, the new library sign, and perhaps another bench.

Unfinished Business

2014 Budget – update

Chappell and Stattelmann went to the city and county meetings to present the budget for 2014. There was a less than 1% increase requested by the library. There were no objections to the increase. A discussion of current and future library services was held. Chappell was asked to check with the technology network administrator to see if there is a way to count the number of “pings” on the wifi network to measure usage. Gamble suggested that Chappell also check with other libraries to see how they measure usage and other data. Chappell mentioned that there are things that they are required to measure but if there are other statistics that the board would like, the program used by the library answer other questions. The city did vote to accept the budget and the county will vote on the budget when the other county budgets are ready.

Realignment of board terms

Stattelmann stated that the current term list of board members has some issues. Further examination shows that on the next two board appointments in 2015, we have one county and two city members. If one of the new members would have their first term appointed for two years instead of three years, we could be in the staggered term rotation that would be recommended. Chappell mentioned that if we decide to go with that method to resolve the issue, we would need to go to the city council for approval. Prior to Dec. 2015, the Library Board should make a request the city when they reappoint the one person, they would do it for two years and then three words. Byholm/Arrowsmith DeCoux made a motion/second to approve the proposal. The motion approved.

GRAND MARAIS LIBRARY BOARD MINUTES

AUGUST 5, 2013

Flood Abatement

Chappell would like a subcommittee formed to work on this issue. She showed some of the pictures taken by ORB as the project was going on to see what had been done to the north side of the building during the construction of the new library. There were no pictures showing what had been done. Chappell said that the water was coming in on the old part of the building and suggested that perhaps, if the city or someone can dig down around the foundation in that area to see the situation, that may provide the information needed to make a plan for correcting the situation. Chappell has called the architect and engineer to find out how the system was designed. Chappell was told that there is a huge sump pump that should take care of the water. Chappell also called Rick Crawford to find out what he had done on the north side of the building. A subcommittee, including Byholm, Arrowsmith DeCoux, and Gamble, to work on a flood abatement resolution was formed.

New Business

Board Attendance Stattelman stated that there is a difference between the city and county on attendance expectations for board members regarding attendance at the meetings. City board members cannot miss more than 25% of the meetings. The county does not have this policy. Stattelman spoke with Mike Roth to confirm the city policy. She spoke with Brady Powers and Janet Simon, from the county, and they didn't think that there was a county policy. They discussed the difference in expectations for board members. A committee was formed to review bylaws/policies, etc. The committee will address this issue and other policies that need to be evaluated. Members on this committee include Berg, Moody, and Stattelman. Chappell will make sure that all committee members have copies of the Bylaws and the Joint Powers Agreements.

Lion's Magic Show

The Lion's club had a magic show at the library. They wanted to charge \$2.00 per head to show up. The board does not want the library to be used for any more programming that has a charge for attendance.

Stattelman adjourned the meeting at 7:16.

GRAND MARAIS LIBRARY BOARD MINUTES

AUGUST 5, 2013

Director's Report Grand Marais Public Library

Date: August 5, 2013

Preston Gunderson will give a performance and songwriters mini-workshop at the Library on Thursday, August 8th at 6:00 p.m. Library Friends of Cook County will provide lite snacks before the show. Preston, a native of Virginia, Minnesota, will perform songs from his album, "*While I Was Gone*." He will speak about writing and recording original music, his processes and his musical experience as a singer/songwriter. Preston's performance is funded in part by a grant from Minnesota's Arts and Cultural Heritage Fund. Everyone is welcome to this free program.

Library Friends of Cook County have donated two beautiful, black metal slat-backed benches to the library along with an attractive trash receptacle. We barely got the bench unloaded from its pallet before a guy sat down. When I told him that he was the first person to sit on it, he said, "Oh, I thought it had always been here."

Final furniture quotes have been accepted and the orders placed. Gail Fackler of GFA Interiors will notify me regarding a shipping date as soon as she receives one from the delivery company. The final total will be very close to \$55,000, depending on final fuel surcharges, which are assessed at market value at the time of delivery.

The order includes, lounge chairs, reading tables, computer chairs on wheels, tables for Wi-Fi use, tall café tables and chairs, individual computer tables, wooden chairs, and a large conference-style table.

There are a variety of styles from traditional in the Quiet Reading Room, to chairs and tables on wheels in computer and Wi-Fi areas, to snazzy upholstery for teen and juvenile areas. Colors include various shades of blue, both patterned and plain and two colors of wood, maple and cherry that match the circulation and reference desks and the wall trim. Everything coordinates and enhances the building.

The GM Library's Interior Design Committee chose items with an eye toward durability, economy, design, and functionality. Gail was able to purchase for us at discount rates because we are an educational institution. Everything will be warehoused, then delivered and assembled for us altogether at one time. We will close for a day and then re-open with all of the new furniture in place. Furniture is the last big piece in our renovation process and the staff and patrons are excited to see the final product.

Upcoming Meeting Schedule

Updated September 20, 2013

SEPTEMBER

Date/Time	Meeting	Location
Wednesday, September 25, 4:30 p.m.	City Council Meeting	Council Chambers

OCTOBER

Date/Time	Meeting	Location
Wednesday, October 9, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, October 30, 4:30 p.m.	City Council Meeting	Council Chambers