AGENDA
CITY COUNCIL MEETING
April 27, 2016
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. 6:40 Resolution 2016-06 Designation for Regional Significance—Sawtooth Bluffs

F. 6:50 Public Works Garage Update

G. 7:10 Board Selection Process

H. 7:25 Other items as necessary

I. 7:35 Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

K. 7:45 Adjourn

CITY OF GRAND MARAIS
MINUTES
April 13, 2016

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present:	Tracy Benson, Tim Kennedy, Dave Mills and Jay Arrowsmith-DeCoux
Members absent:	Anton Moody
Staff present:	Mike Roth, Kim Dunsmoor, Dave Tersteeg, Ben Silence and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. No members of the public spoke.

Bev Green, Senior Center, asked for a clarification regarding the Farm and Craft Market location. The Senior Center is out about $2000 due to this move.

The suggestion was brought up by local business owners from Stone Harbor, East Bay, and the Whole Foods Co-op who asked if the Farm and Craft Market could be moved to the City Hall parking lot area. The discussion was brought to the Farm and Craft Market to move to the City Hall parking lot area. The Farm and Craft Market asked if they could move to the City Hall Parking lot area and it was approved by the council. The Farm and Craft Market members want to re-think this move and invited the Mayor to attend their April 28 meeting. The conversation is on-going.

Motion by Mills, seconded by Benson to approve the Agenda; March 30, 2016 Minutes; April 5, 2016, Minutes with correction to show that Liquor Store and City Hall locations were not unanimous decisions; and Payment of Bills. Approved unanimously.

Ben Silence, Grand Marais Fire Chief, reported:

1) two recently hired firefighters are 98% complete with their Firefighter 1 & 2 certification. They still need to complete a live structure burn. Currently, there are no live burns scheduled.
2) The Cook County Emergency Services Conference is scheduled for April 29 – 30th. There will be car fire training on Saturday, April 30th.
3) The fire department would like to replace the extrication pump. The new pump is smaller, faster and has more power for $4,500. We can trade in the old pump for $500. The original pump was placed in service in 2001.
4) The fire department would like to replace the 1997 Tahoe First Responder Vehicle with 139,000 miles with a 1998 Suburban with 50,000 miles from Tofte Rescue. The Suburban is built to carry the equipment needed on the First Responder Vehicle and has more seating. The current Tahoe has two doors and gets a little squirrely at higher speeds because it is carrying too much weight. The 1997 Tahoe will be offered for sale to other fire departments in the county.

Motion by Kennedy, seconded by Mills to authorize the Grand Marais Fire Department to purchase a new extrication pump for $4,500 and trade-in the old pump for $500. Approved unanimously.

Motion by Mills, seconded by Arrowsmith-DeCoux to purchase the 1998 Suburban from Tofte Rescue and sell the 1997 Tahoe to another fire department. Approved unanimously.

Mike Flack is requesting a variance from side and rear yard setbacks to construct a detached garage on his property located at 317 3rd Ave West, Lot 2, Block 63, Village Plat zoned R-1 Residential. The 28' x 26' garage would be 7' from the side yard lot lines, 3' within the required 10' setback. The garage would also be 19' from the rear lot line, 6' within the required 25' setback. A public hearing was held April 6, 2016. One neighbor asked about the storage of vehicles and personal items in the alley. The Planning Commission found that the variance is in harmony with the purpose and intent of the ordinance: garages are allowed accessory uses in the R-1 zone. The variance is consistent with the comprehensive plan that suggests all new residential construction should include off-street parking. The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance because it is reasonable to construct the garage centered on this undersized lot with setbacks that are similar to the existing house. The plight of the landowner is due to circumstances unique to the property not created by the landowner because the 40' lot was developed prior to the zoning ordinance. The variance will not alter the essential character of the locality because many properties in this area are on substandard lots and include buildings constructed within the required setbacks. The commission recommended approving the variance by a 4-0 vote.

Motion by Kennedy, seconded by Mills to approve Resolution 2016-03 A Resolution of the City Council of the City of Grand Marais, Minnesota Approving the Request for a Variance for Mike Flack to Construct a Detached Garage within the Required Setbacks. Approved unanimously.

Dale and Susan Amondson are requesting a variance from the shoreline setback to construct a stairway to the beach on their property located on the East 100'of Government Lot 2 South of Old State Road 1, Section 21, Township 61 N, Range 1E. 606 Old Shore Road. This 100' wide property is located on the shore of Lake Superior and is zoned R-1 Permanent Residential. There is an existing single family home on the property. Neighboring properties include single-family homes. A public hearing was held April 6, 2016. The new stairs to the beach are replacing existing stairs in disrepair. The new stairs are designed to DNR standards, have a retractable low section when not in use and would be positioned adjacent to the cliff rather than extending from the cliff. One neighbor expressed no opposition to the proposal. The commission found that the variance is in harmony with the purpose and intent of the ordinance because the stairs are replacing an existing stair in disrepair. The variance is consistent with the comprehensive plan that calls for a healthy and safe residential area. The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance because the stairs will allow the owners to access their Lake Superior beach, which they would otherwise not be able to do. The plight of the landowner is due to circumstances unique to the property and not created by the landowner because there is a 14' cliff between the primary area of the beach which is served by an existing stair in need of replacement. The variance will not alter the essential character of the locality because the stairs are consistent with that of neighboring properties. The commission recommended approving the variance request by a 4-0 vote.

Motion by Mills, seconded by Kennedy to approve Resolution 2016-04 A Resolution of the City Council of the City of Grand Marais, Minnesota Approving the Request for a Variance for Dale and Sue Amondson to Construct a Stairway Within the Required Setbacks. Approved unanimously.

Dave Tersteeg, Parks Manager, received review comments for the initial Regional Park Designation Application in Greater Minnesota for the Grand Marais Recreation Area. Dave will revise the application based on the review comments and have it ready to submit by the application deadline.

Motion by Kennedy, seconded by Benson to approve Resolution 2016-05 Supporting Regional Park Designation Application in Greater Minnesota for Grand Marais Recreation Area. Approved unanimously.

We are also working on an application for Regional Designation for the Sawtooth Bluff, the 640 acres that are owned by the city and the county within the city limits. This area already supports the Superior Hiking Trail, is close to Pincushion, State Snowmobile Trail and has a unique water feature of the patterned fen and rare bog lemmings. This application will need to be worked on in coordination with the county. This will be ready for review by the next council meeting.

The park requested bids for renovation of the park office building. After advertising for 3 months and entertaining four local contractors, only one contractor actually bid on the project: Builders Commonwealth of Duluth. A high efficiency boiler was installed in December. The master plan that calls for a combined office/bathhouse is still a good vision: however, this improvement is about 10-20 years in the future. The Park Office is worth renovating.

Motion by Mills, seconded by Kennedy to approve the bid from Builders Commonwealth in the amount of $68,910. Approved unanimously.

George Wilkes, PUC Commission, discussed the PUC Resolution 2016-01 Recognizing Climate Change and Urging Congress to Levy a Revenue-Neutral Fee on Carbon in Fossil Fuels. The PUC passed this resolution 8 weeks ago, there has been some public outreach, a newspaper article, story on boreal and WTIP and posted at the library. There will also be a presentation at North House Folk School on April 21st regarding climate change and the carbon fee and dividend presentation. Council questioned item "c" regarding CO2 emissions percentage and wanted to know if this resolution conflicts with our power supplier SMMPA. George will check on the emissions percentage and SMMPA will have a written position in the near future. This will be brought back to the council once we have heard from SMMPA.

Council discussed the Public Works Facility and reviewed site drawings of the proposed facility. LHB is revising the plans to reflect the desired changes discussed at the worksession meeting. LHB also liked the rectangle plan better: however, the site development costs are still around $800,000. Site development includes blacktop, fencing and water and sewer infrastructure costs. Once we have the final design, we will seek alternative bids as requested by the council. This site functions nicer than the business park location and there is still savings in price due to inflation. The school had asked to be a part of our facility, but it is clear that there is not enough room to also house the bus garage on this site. On the list for the future is to sell the buildings that are on the site and be open to stories about what they are going to use the buildings for. The next step is to review new site plans from LHB.

Council discussed the animal shelter and where it should be located. Bev Green noted that Arrowhead Animal Rescue did not like the proposed site between the Fire Hall and Recycling Center because there are so many people already walking their dogs in that area and bringing dogs to the dog park. Rescued animals may have diseases and behavior issues. For the safety of people and animals, it would be better to be located at the Tomteboda site. They have also considered lots in the business park. Bev will bring back information from Arrowhead Animal Rescue about the pros and cons of relocating the shelter.

The city was successful in receiving a $100,000 Public Works Stimulus grant for installation of road, water and sewer extensions to facilitate the Public Works Facility project.

Motion by Kennedy, seconded by Benson to approve the IRRRB Grant Agreement PO ID 3000004677 Dated 02/23/16 in the amount of $100,000 for Public Works Facility Infrastructure. Approved unanimously.

Motion by Mills, seconded by Kennedy to approve hiring Kristin Blomberg as Library Clerk. Approved unanimously.

Mayor Arrowsmith-DeCoux's Report:

1) Attended a Moving Matters meeting. Moving matters offered to help us with our comprehensive plan by enabling conversations with hard to reach groups. We need to form an RFP for consultant help with our comprehensive plan. A worksession will be scheduled via Doodlepoll.
2) Attended the Active Transportation Caucus. There are incentives state-wide for safe structures for cycling and walking. 39 Mayors of cities are having an impact and are working with legislators on the transportation bill.
3) The Farm and Craft Market has invited the Mayor to attend their April 28th membership meeting where they will take a formal vote regarding their desired location.
4) Starting a conversation about a plastic bag ban.
   Buck's uses biodegradable plastic bags. Some issues with reusable bags include all the germs that end up on the bags and then transfers those germs to your food.
5) Received feedback from citizens regarding the council worksession regarding location of a future City Hall. Most comments received think that City Hall up on the hill is a better location. All of the other entities that use the City Hall location want to keep the groups together, except the Chamber that should be downtown.
6) The Soil and Water Engineer put together information from 2001, 2003, and the actual construction of the Municipal Parking Lot. The Duluth engineer gave the opinion that the parking lot will flood no matter what we do.

Councilor Mills' Report:

1) Broadband Commission meeting revealed that the county does not want to sign a lease. The broadband connection was hooked up at the facility location today.
2) Park Board discussed the retirement of Rob Staples and considered a succession plan for Mike Kunshier's eventual retirement. The golf course is in need of a rough mower.
3) YMCA Advisory Council discussed the idea for a shooting range being able to use the organizational structure of the YMCA. The locker room discussion is developing.

4) North Woods Food Project met with the assessor regarding agricultural classification. The rules are strict needing 10 acres unless there are hoop houses. Frank Moe will be talking to the legislature.

Councilor Kennedy's Report:

1) Attended the County Board meeting where they adopted the Comprehensive Trail Plan. Trails are a critical element to the fabric of our community.
2) Attended Safe Routes to School Meeting. The Bike Rodeo needs volunteers May 12th from 3 p.m – 5 p.m. There were about 100 kids there last year.
3) Maren Webb will be doing Bike Education for 3rd Graders.
4) Active Living Steering Committee is working on Minnesota Bike Route 41 from St. Paul to Grand Portage. They are working on a National Trail Designation.

City Administrator Roth's Report:

1) Olia Wright has organized a Harbor Clean-Up Day on next Wednesday.
2) The EDA accepted the resignation of Mark Sandbo effective June 1st. We will put an ad in the paper and invite people to apply for the position. Council can decide if they wish to interview applicants regarding policy related questions.
3) The Park Board is anticipating the resignation of Reid Dushek. We will put an ad in the paper and invite people to apply for the position. Council can decide if they wish to interview applicants regarding policy related questions.
4) Visited Flagstaff, AZ that has a Dark Skies Designation. We will need to replace some of our street lights. The current design is no longer available, so we will look for some dark sky compliant designs for replacement areas.

There being no further business, the meeting adjourned at 9:00 p.m.

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: April 2016

Batch Name	041516 CPAP Payments	User Dollar Amt	$43,678.55
		Computer Dollar Amt	$43,678.66
			$0.11 **Out of Balance**

Refer	67231 *MN DEPT OF REVENUE-EFTPS*	Ck# 003328E 4/15/2016			
Cash Payment	G 101-21702 State Withholding				$1,355.50
Invoice 8 CPYR 16	4/15/2016				
Transaction Date	4/11/2016	MAIN CHECKING G	10100	**Total**	$1,355.50
Refer	67232 *DEPT OT THE TREASURY IRS*	Ck# 003329E 4/15/2016			
Cash Payment	G 101-21703 FICA Tax Withholding				$3,837.10
Invoice 8 CPYR 16	4/15/2016				
Cash Payment	G 101-21717 Medicare				$902.78
Invoice 8 CPYR 16	4/15/2016				
Cash Payment	G 101-21701 Federal Withholding				$2,768.60
Invoice 8 CPYR 16	4/15/2016				
Transaction Date	4/11/2016	MAIN CHECKING G	10100	**Total**	$7,508.48
Refer	67233 *PERA*	Ck# 003330E 4/15/2016			
Cash Payment	G 101-21704 PERA				$4,516.63
Invoice 8 CPYR 16	4/15/2016				
Transaction Date	4/11/2016	MAIN CHECKING G	10100	**Total**	$4,516.63
Refer	67234 *EMPOWER*	Ck# 003331E 4/15/2016			
Cash Payment	G 101-21720 MN State Retirement DeferC				$445.00
Invoice 8 CPYR 16	4/15/2016				
Transaction Date	4/11/2016	MAIN CHECKING G	10100	**Total**	$445.00
Refer	67235 *MN CHILD SUPPORT PAYMENTCE*	Ck# 003332E 4/15/2016			
Cash Payment	G 101-21718 Garnishment				$114.07
Invoice 0411160207	4/15/2016				
Transaction Date	4/11/2016	MAIN CHECKING G	10100	**Total**	$114.07
Refer	67236 *MII LIFE - VEBA*	-			
Cash Payment	G 101-21706 Health Insurance				$491.69
Invoice APRIL 2016	4/30/2016				
Transaction Date	4/11/2016	MAIN CHECKING G	10100	**Total**	$491.69
Refer	67237 *AFSCME*	-			
Cash Payment	G 101-21712 AFSME Union Dues				$720.91
Invoice APRIL 2016	4/30/2016				
Cash Payment	G 101-21711 AFSCME PEOPLE Dues				$36.00
Invoice APRIL 2016	4/30/2016				
Transaction Date	4/11/2016	MAIN CHECKING G	10100	**Total**	$756.91
Refer	67238 *VISA*	-			
Cash Payment	E 101-41400-200 Office Supplies (GENER	Foremost Medical			$417.00
Invoice 8757	4/3/2016				
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE	Foremost Medical			$160.00
Invoice 8757	4/3/2016				
Cash Payment	E 101-41400-330 Transportation/School	Country Inn			$283.20
Invoice 8757	4/3/2016				
Cash Payment	E 101-41400-200 Office Supplies (GENER	Adobe			$23.88
Invoice 8757	4/3/2016				

CITY OF GRAND MARAIS

Payments

Current Period: April 2016

Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	Harbor Freight		$123.95
Invoice 8757	4/3/2016			
Cash Payment	E 211-45500-200 Office Supplies (GENER	Amazon		$36.99
Invoice 8757	4/3/2016			
Cash Payment	E 211-45500-435 Books, Periodicals	Amazon		$95.56
Invoice 8757	4/3/2016			
Cash Payment	E 211-45500-437 Audio Visual / DVD	Amanzon		$288.79
Invoice 8757	4/3/2016			
Cash Payment	E 101-41400-330 Transportation/School	MCMA		$515.00
Invoice 8757	4/3/2016			
Transaction Date	4/11/2016	MAIN CHECKING G 10100	**Total**	$1,944.37
Refer	67247 *MII LIFE-FLEX*	Ck# 003336E 4/14/2016		
Cash Payment	G 101-21713 Flex Plan Spending			$497.12
Invoice 38173682	4/12/2016			
Transaction Date	4/12/2016	MAIN CHECKING G 10100	**Total**	$497.12
Refer	67248 *MII LIFE- HRA*	Ck# 003337E 4/14/2016		
Cash Payment	E 601-49440-131 Employer Paid Health			$101.36
Invoice 38173682	4/12/2016			
Cash Payment	E 602-49490-131 Employer Paid Health			$101.36
Invoice 38173682	4/12/2016			
Cash Payment	E 604-49590-131 Employer Paid Health			$202.71
Invoice 38173682	4/12/2016			
Transaction Date	4/12/2016	MAIN CHECKING G 10100	**Total**	$405.43
Refer	67251 *COOK COUNTY VISITORS BUREA*			
Cash Payment	G 101-20802 Cook County Lodging Tax			$9,700.00
Invoice Feb Lodg 16	4/7/2016			
Transaction Date	4/12/2016	MAIN CHECKING G 10100	**Total**	$9,700.00
Refer	67281 *PUBLIC UTILITIES COMMISSION1*	Ck# 003343E 4/14/2016		
Cash Payment	E 101-42200-380 Utility Services (GENER			$78.04
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 101-45184-380 Utility Services (GENER			$323.93
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 211-45500-380 Utility Services (GENER			$498.17
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 101-42200-382 Fire Hydrant Utilities			$1,103.70
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 101-42700-380 Utility Services (GENER			$153.59
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 101-43100-381 Street Light Utilities			$2,244.65
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 101-45100-380 Utility Services (GENER			$797.68
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 101-43100-380 Utility Services (GENER			$27.48
Invoice MARCH 2016	4/14/2016			
Cash Payment	E 101-41940-380 Utility Services (GENER			$1,238.13
Invoice MARCH 2016	4/14/2016			
Transaction Date	4/14/2016	MAIN CHECKING G 10100	**Total**	$6,465.37
Refer	67282 *SOUTHERN WINE & SPIRTS OF M*			

CITY OF GRAND MARAIS

Payments

Current Period: April 2016

Cash Payment	E 609-49750-251 Liquor For Resale			$2,540.57
Invoice 1397496	4/14/2016			
Cash Payment	E 609-49750-333 Freight and Express			$57.40
Invoice 1397496	4/14/2016			
Transaction Date	4/14/2016	MAIN CHECKING G 10100	**Total**	$2,597.97
Refer	67283 *JOHNSON BROTHER LIQUOR*			
Cash Payment	E 609-49750-251 Liquor For Resale			$2,979.69
Invoice 5416394	4/13/2016			
Cash Payment	E 609-49750-333 Freight and Express			$122.98
Invoice 5416394	4/13/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			$524.25
Invoice 5416393	4/13/2016			
Cash Payment	E 609-49750-333 Freight and Express			$22.59
Invoice 5416393	4/13/2016			
Transaction Date	4/14/2016	MAIN CHECKING G 10100	**Total**	$3,649.51
Refer	67284 *PHILLIPS WINE & SPIRITS*			
Cash Payment	E 609-49750-251 Liquor For Resale			$1,046.05
Invoice 2959608	4/13/2016			
Cash Payment	E 609-49750-333 Freight and Express			$27.61
Invoice 2959608	4/13/2016			
Transaction Date	4/14/2016	MAIN CHECKING G 10100	**Total**	$1,073.66
Refer	67285 *BERNICKS*			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			$15.50
Invoice 503861	4/14/2016			
Cash Payment	E 609-49750-252 Beer For Resale			$2,141.45
Invoice 503862	4/14/2016			
Transaction Date	4/14/2016	MAIN CHECKING G 10100	**Total**	$2,156.95

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$32,715.63
211 LIBRARY	$1,079.51
601 WATER	$101.36
602 SEWER	$101.36
604 ELECTRIC	$202.71
609 MUNICIPAL LIQUOR FUND	$9,478.09
	$43,678.66

Pre-Written Checks	$21,307.60
Checks to be Generated by the Computer	$22,371.06
Total	$43,678.66

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: April 2016

Batch Name	4282016AP	User Dollar Amt	$184,109.74
	Payments	Computer Dollar Amt	$184,109.74
			$0.00 **In Balance**

Refer	67291 *COOK COUNTY NEWS HERALD*				
Cash Payment	E 101-41400-350 Publishing				$61.25
Invoice MARCH 2016	4/19/2016				
Cash Payment	E 101-45100-340 Advertising				$64.00
Invoice MARCH 2016	4/19/2016				
Transaction Date	4/19/2016	MAIN CHECKING G	10100	**Total**	$125.25
Refer	67292 *SUNDEW TECHNICAL SERVICES*				
Cash Payment	E 101-41400-300 Professional Srvs (GEN				$38.97
Invoice GMPUC	4/18/2016				
Cash Payment	E 101-41400-300 Professional Srvs (GEN				$100.99
Invoice GMCITY	4/18/2016				
Cash Payment	E 609-49750-310 Service Agreements				$64.44
Invoice GMLIQUOR	2/11/2016				
Cash Payment	E 609-49750-310 Service Agreements	2015			$443.33
Invoice GM LIQUOR	10/23/2015				
Cash Payment	E 609-49750-310 Service Agreements	2015			$47.65
Invoice GMLIQUOR	12/21/2015				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$224.37
Invoice GMRECPARK	4/18/2016				
Transaction Date	4/19/2016	MAIN CHECKING G	10100	**Total**	$919.75
Refer	67293 *AMERIPRIDE LINEN AND APPARE*				
Cash Payment	E 101-41940-210 Operating Supplies (GE				$129.52
Invoice 3500897611	4/18/2016				
Transaction Date	4/19/2016	MAIN CHECKING G	10100	**Total**	$129.52
Refer	67294 *NORTH SHORE WASTE*				
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa				$134.55
Invoice 51983	3/31/2016				
Transaction Date	4/19/2016	MAIN CHECKING G	10100	**Total**	$134.55
Refer	67295 *BENNYS COLLISION CENTER*				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$100.00
Invoice 2007CHEVPU	4/8/2016				
Transaction Date	4/19/2016	MAIN CHECKING G	10100	**Total**	$100.00
Refer	67296 *COMO OIL & PROPANE*				
Cash Payment	E 101-41940-217 Heating Fuel				$176.51
Invoice 821806	4/1/2016				
Cash Payment	E 101-41940-217 Heating Fuel				$282.17
Invoice 534937	4/11/2016				
Cash Payment	E 211-45500-217 Heating Fuel				$185.46
Invoice 821823	4/4/2016				
Transaction Date	4/19/2016	MAIN CHECKING G	10100	**Total**	$644.14
Refer	67297 *CENTURYLINK*				
Cash Payment	E 101-42200-321 Telephone				$32.83
Invoice 21838790920336	4/1/2016				

Cash Payment E 101-43100-321 Telephone				$48.64
Invoice 2183873125 740 4/1/2016				
Cash Payment E 211-45500-321 Telephone				$234.91
Invoice 2183871140 091 4/1/2016				
Transaction Date 4/19/2016	MAIN CHECKING G	10100	**Total**	$316.38
Refer 67298 *KONRAD MATERIAL SALES LLC*				
Cash Payment E 101-43100-224 Street Maint Materials				$2,250.00
Invoice 1116 4/8/2016				
Transaction Date 4/19/2016	MAIN CHECKING G	10100	**Total**	$2,250.00
Refer 67299 *PAUSTIS WINE COMPANY*				
Cash Payment E 609-49750-251 Liquor For Resale				$2,140.04
Invoice 8543671-IN 4/13/2016				
Cash Payment E 609-49750-333 Freight and Express				$125.00
Invoice 8543671-IN 4/13/2016				
Transaction Date 4/19/2016	MAIN CHECKING G	10100	**Total**	$2,265.04
Refer 67300 *TOSHIBA BUSINESS SOLUTIONS*				
Cash Payment E 101-41400-210 Operating Supplies (GE				$12.45
Invoice 12707236 4/11/2016				
Transaction Date 4/19/2016	MAIN CHECKING G	10100	**Total**	$12.45
Refer 67302 *MCI MEGA PREFERRED*				
Cash Payment E 211-45500-321 Telephone				$50.54
Invoice 08678993875 4/21/2016				
Cash Payment E 101-43100-321 Telephone				$11.22
Invoice 08678993875 4/21/2016				
Transaction Date 4/21/2016	MAIN CHECKING G	10100	**Total**	$61.76
Refer 67303 *COOK COUNTY HOME CENTER*				
Cash Payment E 211-45500-200 Office Supplies (GENER				$49.97
Invoice 1140 3/31/2016				
Transaction Date 4/21/2016	MAIN CHECKING G	10100	**Total**	$49.97
Refer 67304 *ILLINOIS LIBRARY ASSOCIATION*				
Cash Payment E 211-45500-200 Office Supplies (GENER				$127.93
Invoice 107656 12/31/2015				
Transaction Date 4/21/2016	MAIN CHECKING G	10100	**Total**	$127.93
Refer 67305 *ARROWHEAD LIBRARY SYSTEM*				
Cash Payment E 211-45500-200 Office Supplies (GENER				$20.95
Invoice 00013798 3/31/2016				
Transaction Date 4/21/2016	MAIN CHECKING G	10100	**Total**	$20.95
Refer 67306 *AMERIPRIDE LINEN AND APPARE*				
Cash Payment E 211-45500-310 Service Agreements				$48.51
Invoice 3500897614 4/18/2016				
Transaction Date 4/21/2016	MAIN CHECKING G	10100	**Total**	$48.51
Refer 67307 *ARROWHEAD COOPERATIVE*				
Cash Payment E 211-45500-321 Telephone				$140.85
Invoice 2199 3/31/2016				
Transaction Date 4/21/2016	MAIN CHECKING G	10100	**Total**	$140.85

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: April 2016

Refer	67308 *BAKER & TAYLOR*				
Cash Payment	E 211-45500-435 Books, Periodicals				$169.03
Invoice 2031861066	3/29/2016				
Cash Payment	E 211-45500-435 Books, Periodicals				$367.74
Invoice 2031874616	4/1/2016				
Cash Payment	E 211-45500-435 Books, Periodicals				$462.51
Invoice 2031875563	4/4/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$999.28
Refer	67309 *MNJ TECHNOLOGIES*				
Cash Payment	E 211-45500-449 Automation				$387.78
Invoice 0003453871	3/29/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$387.78
Refer	67310 *BUILDERS COMMONWEALTH*				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$35,000.00
Invoice 3725	4/14/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$35,000.00
Refer	67311 *MISSION MANAGEMENT INFO SYS*				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$445.00
Invoice 56086	4/17/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$445.00
Refer	67313 *GREG S WELDING*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$372.36
Invoice 5451	4/19/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$372.36
Refer	67314 *NORDIC ELECTRIC*				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$2,151.99
Invoice 14949	4/5/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$2,151.99
Refer	67315 *COCA-COLA REFRESHMENTS*				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$101.12
Invoice 0638020913	4/20/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$101.12
Refer	67316 *SUPERIOR BEVERAGES LLP*				
Cash Payment	E 609-49750-252 Beer For Resale				$5,218.15
Invoice 494426	4/20/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$5,218.15
Refer	67317 *ROHLFING INC.*				
Cash Payment	E 609-49750-252 Beer For Resale				$3,548.30
Invoice 425164	4/20/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$3,548.30
Refer	67318 *THE AMERICAN BOTTLING COMP*				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$170.95
Invoice 7379420208	4/11/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$170.95
Refer	67319 *MINNESOTA COMMUNITY FOUND*				

Cash Payment	E 215-45500-438 Donations-Other Organiz				$1,079.24
Invoice MND-16-154453	3/30/2016				
Transaction Date	4/21/2016	MAIN CHECKING G	10100	**Total**	$1,079.24
Refer	67320 *COMO OIL & PROPANE*				
Cash Payment	E 101-43100-224 Street Maint Materials				$85.00
Invoice 487588	4/13/2016				
Transaction Date	4/22/2016	MAIN CHECKING G	10100	**Total**	$85.00
Refer	67321 *BERNICKS*				
Cash Payment	E 609-49750-252 Beer For Resale				$204.00
Invoice 505076	4/21/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$5,216.37
Invoice 505075	4/21/2016				
Transaction Date	4/22/2016	MAIN CHECKING G	10100	**Total**	$5,420.37
Refer	67322 *ARTISAN BEER COMPANY*				
Cash Payment	E 609-49750-252 Beer For Resale				$317.95
Invoice 3095057	4/20/2016				
Transaction Date	4/22/2016	MAIN CHECKING G	10100	**Total**	$317.95
Refer	67323 *JOHNSON BROTHER LIQUOR*				
Cash Payment	E 609-49750-251 Liquor For Resale				$6,779.11
Invoice 5421825	4/20/2016				
Cash Payment	E 609-49750-333 Freight and Express				$143.91
Invoice 5421825	4/20/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$246.00
Invoice 5421826	4/20/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$3,286.10
Invoice 5421824	4/20/2016				
Cash Payment	E 609-49750-333 Freight and Express				$125.49
Invoice 5421824	4/20/2016				
Transaction Date	4/22/2016	MAIN CHECKING G	10100	**Total**	$10,580.61
Refer	67324 *PHILLIPS WINE & SPIRITS*				
Cash Payment	E 609-49750-251 Liquor For Resale				$2,631.78
Invoice 2963292	4/20/2016				
Cash Payment	E 609-49750-333 Freight and Express				$70.27
Invoice 2963292	4/20/2016				
Transaction Date	4/22/2016	MAIN CHECKING G	10100	**Total**	$2,702.05
Refer	67325 *WINE MERCHANTS*				
Cash Payment	E 609-49750-251 Liquor For Resale				$404.00
Invoice 7077986	4/20/2016				
Cash Payment	E 609-49750-333 Freight and Express				$10.04
Invoice 7077986	4/20/2016				
Transaction Date	4/22/2016	MAIN CHECKING G	10100	**Total**	$414.04
Refer	67326 *EMERGENCY SERVICES MARKETI*				
Cash Payment	E 101-42200-310 Service Agreements				$305.00
Invoice 42116	4/21/2016				
Transaction Date	4/22/2016	MAIN CHECKING G	10100	**Total**	$305.00
Refer	67327 *COOK COUNTY AUDITOR-TREASU*				

CITY OF GRAND MARAIS

Payments

Current Period: April 2016

Cash Payment	E 101-41900-366 County Pool Agreement			$107,463.50
Invoice 5661	2/26/2016			
Transaction Date	4/22/2016	MAIN CHECKING G 10100	**Total**	$107,463.50

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$149,490.32
211 LIBRARY	$2,246.18
215 LIBRARY RESTRICTED FUND	$1,079.24
609 MUNICIPAL LIQUOR FUND	$31,294.00
	$184,109.74

Pre-Written Checks	$0.00
Checks to be Generated by the Computer	$184,109.74
Total	$184,109.74

RESOLUTION NO. 2016-06

RESOLUTION SUPPORTING REGIONAL PARK DESIGNATION APPLICATION IN GREATER MINNESOTA FOR SAWTOOTH BLUFF

Park or trail name:__Sawtooth Bluff
Location: __Grand Marais, MN_____ Date of Resolution: 4/27/2016_____

Lead Applicant: City of Grand Marais

BE IT RESOLVED that the City of Grand Marais as lead applicant, has the authority to act as legal public sponsor for the application described in the *Request for Designation as a Regional Park or Trail in Greater Minnesota.*

BE IT FURTHER RESOLVED that as lead applicant we are fully aware of the information provided in the application and associated responsibilities, including long-term commitments as defined in the application and related master plan and supporting information as submitted.

BE IT FURTHER RESOLVED that, should City of Grand Marais receive formal designation as a Regional park or trail in Greater Minnesota by the Commission, that as the lead applicant we have the legal authority to enter into formal designation and funding agreements with the Commission for the referenced park or trail.

BE IT FURTHER RESOLVED that listed applicant can certify they will comply with all applicable laws and regulations associated with regional designation and any future grant funding for their respective portions of any project.

Adopted by the City Council of the City of Grand Marais this 27th day of April 2016.

(SEAL)

_____
Mayor Jay Arrowsmith-DeCoux

ATTEST:

_____
Michael J. Roth
City Administrator

Greater Minnesota Regional Parks and Trails Commission

Designation Application

General Section

Designation Application #: 16-031D Date Submitted:

Park or Trail Name: Sawtooth Bluffs

District #: 1 Map Coordinates (Latitude and Longitude): Latitude: 47.7643 Longitude: -90.3467

Location Description:
Sawtooth Bluff is a 640 acre publicly owned site located in the City limits of Grand Marais. This striking section of the Sawtooth Mountains rises over 900' above the Grand Marais harbor and includes a section of the Superior Hiking Trail, the MN State snowmobile trail, dramatic terrain features, incredible views of Lake Superior, and access to other local recreation systems such as Pincushion Mountain and the Grand Marais Recreation Area. There is a rare patterned fen in the Northwest portion of the site. Access to the site is provided the adjacent Gunflint Trail from below and from a County Road from above. The site is owned by the City of Grand Marais and Cook County. It was home to a downhill ski operation in the 1950's and 60's, but is currently undeveloped.

Lead Applicant Organization: City of Grand Marais

Lead Contact First Name: Mike Last Name: Roth

Mailing Address: P.O. Box 600

City: Grand Marais State: MN Zip: 55604

Phone: (218) 387-1848 Email: cityhall@boreal.org

Joint Applicant #1 Organization: City of Grand Marais

Joint Applicant #2 Organization: Cook County

Joint Applicant #3 Organization:

Joint Applicant #4 Organization:

Describe other project supporters:
ISD 166, Superior Cycling Association. Cook County Trails Plan Working Group, Sawtooth Bluff Consensus Committee. North Superior Ski and Run Club. Superior Hiking Trail Association. Cook County Chamber of Commerce. Visit Cook County. GMATA. GTA, Go Dog North Shore, Sawtooth Saddle Club, USFS, Cook County Economic Development Authority

Description Section

Classification: Natural Resource Based Regional Park

Total proposed acreage: 640

Overview/Description of Park or Trail:
Sawtooth Bluff is a striking section of the Sawtooth Mountains rising over 900' above the Grand Marais harbor. The dramatic terrain features include panoramic views of Lake Superior, a prime example the North Shore Volcanic Complex, semi-mountainous landscapes, multiple plant communities, unique hydrology and numerous habitats. A rare patterned wetland fen that is known to contain rare flora and fauna is located on the northwest corner of the property. This site provides incredible opportunities for trails with superior scenic value, access to rare and stunning terrain, and protection of views both from and of this premier location. There are opportunities for hiking, biking, winter trails, camping, climbing, orienteering, natural interpretation and places for people to enjoy incredible scenic vistas right in Grand Marais. Sawtooth Bluff is in the City limits of Grand Maris, the only City in Cook County with over 1 million visitors annually. These visitors are here for scenery, hiking, wildlife viewing, picnicking and camping, all of which would be provided here. Visitors are looking for increased opportunity for biking, horseback riding ATV riding and snowmobiling. Currently the site is accessible by vehicle via the Gunflint Trail below the ridge and a County Road above it. The site is relatively undeveloped, with a few trails providing interior access. With 640 acres, there is room for many miles trails, including accessible hiking trails and purpose built trails such as single track, gravity trails, ridge climbing, fat tire biking, horse and skijoring. There is also an opportunity to enhance existing ATV, snowmobile, and hiking trails with trail head facilities. Sawtooth Bluff will provide natural programming including guided hikes, interpreted trails, access to rare biomes such as the patterned fen, birding and wildlife viewing, geology walks with interpretation of the North Shore Volcanic Complex and the unique hydrology of the side slope wetlands. Sawtooth Bluff contains the Superior Hiking Trail and the North Shore State Trail. It is connected by public lands to the School/County recreation complex, the Cook County YMCA, and Pincushion Mountain trail system. The site is less than half a mile from the Grand Marais Harbor, and walkable to downtown Grand Marais. The Gitchi Gami bike trail is within half a mile. The BWCA is located 20 miles North on the Gunflint Trail. Cascade State Park is 10 miles West on Highway 61. The Grand Marais Recreation Area campground is about half a mile away.

What is the Acquisition and Development Status?

- ☐ New Park or Trail (no land acquired or developed)
- ☒ Existing Park or Trail
  - ☒ Land Acquisition
    - Status: Owned by local government units
    - Percentage of Land Acquired: 100
  - ☒ Development Status
    - ☐ No Development
    - ☐ Some Development, but more Proposed
      - ☒ New Facilities Proposed
      - ☒ Existing Facilities to be Upgraded
    - ☐ Fully Development

Facility Listing Section

Classification: Natural Resource Based Regional Park	
Existing Facility List	Proposed Facility List
Hiking Trails (natural), Horseback Riding Trails (natural), Dog Parks	Camping-cross-section of camper types, Tent only sites, Picknicking and picnic shelters, Walking Trails (paved), Hiking Trails (natural), Biking trails (paved), Mountain Biking Trails (natural), Cross-country Skiing Trails, Horseback Riding Trails (natural), Visitor Center, Nature Center/Interpretation Trails, Play Areas, with an outdoor theme, Dog Parks, Climbing (natural/man-made), Restrooms/sanitation buildling, Roads and Parking Areas, skijoring trails public art installations sledding hill

Master Plan Status Section

Master Plan Status: No Master Plan is Available

Describe Other Supportive Information:
In 2000 a group called the Sawtooth Bluff Consensus Committee conducted planning for the potential development of this area. This was in response to the potential development of housing or commercial activity for the site. In 2016 Cook County developed a County trails plan which identified this site as a high value location for a primary trails hub. There are no other sites on the North Shore of Lake Superior with the same access, scenic values, natural setting, and potential for recreational development.

Classification Details Section

Classification: Natural Resource Based Regional Park

Criteria #1 Provides a High-Quality Outdoor Recreation Experience: This unique park space includes 640 acres and 1 mile of Sawtooth Bluff ridge line overlooking Grand Marais and Lake Superior. There is ample space to provide world class trail facilities for mountain biking, hiking, skiing, camping, climbing, and just enjoying the views. The land is currently where the Superior Hiking Trail and the North Shore state trail connect to Grand Marais. Both of these systems would benefit from the development of trail head facilities in this important location. The natural beauty of the place and its proximity to town will make this trail head an important regional draw. The park will also have space for camp sites for Superior Hiking Trail users. A mix of accessible hiking trails and purpose built trails such as single track, gravity trails, ridge climbing, fat tire biking, horse and skijoring will be provided. Trail development is made less complicated due to the local ownership of the property. Cook County is home to experienced trail developers and maintainers that have already identified this location as capable of providing world

class experience. These groups have the capacity to not only design the system right, but also maintain the system for continued enjoyment. Users of the trails will benefit from the unique views of Lake Superior and the Grand Marais harbor, and the varied terrain of the Sawtooth Bluff. Both above and below the ridge, there are locations for user facilities including parking, restrooms, picnic areas, play areas, and shelters to take advantage of the amazing views. These facilities will be a home base for a variety of programming including nature walks, geology tours, trail maps, and natural education series. The ridge will provide a location for a boulder crawl style climbing area.

Criteria #2 Perserves a Regionally-Significant and Diverse Natural or Historic Landscape: Views of Lake Superior and Grand Marais from the prominent, undeveloped and relatively accessible ridgeline ridge are unparalleled. The ridge itself is an excellent example of the North Shore Volcanic Complex- a formation of 1.1 billion year old igneous rock that parallels Lake Superior. The steep topography (rising over 900' in less than 1.5 miles) yields not only semi-mountainous landscapes but also multiple plant communities, unique hydrology and numerous habitats. A rare patterned wetland fen that is known to contain rare flora and fauna is located on the north west corner of the property. Numerous ephemeral streams pour from this wetland basin over the cliffs and disappear into the fractured columnar basalt to reappear as springs that line the base of the cliff. Slide slope wetlands line as the drainages proceed down to Lake Superior. These channelized wetlands provide crucial storm water retention for the town below. Multiple plant communities follow the steep contours. Red and white pine trees are common in the higher terrain- still standing after decades of logging pressure due to their precipitous locations. Hardwood forests of poplar and birch provide excellent habitat for white-tail deer, wolf, and bear. Thick stands of balsam fir are home to snowshoe hare, bobcat and occasional Canadian lynx. The large wetland complex provides habitat for moose and the rare northern bog lemming. Bald Eagles soaring along the ridgeline are common. The site is aligned with the autumn migration routes of numerous raptors. The historic Gunflint Trail begins it's inland climb on the site. Remnant runs of the former Ski Hill can be found along the hillside. The City of Grand Marais had historically used the property's numerous springs as the source of their drinking water.

Criteria #3 Well-located and Connected to Serve Regional Population and/or Tourist Destination: This site would be spectacular located anywhere, but it is made even more valuable due to its proximity to downtown Grand Marais, Lake Superior, and the Gunflint Trail. Grand Marais is already a well established tourism hub as the only City in Cook County, which has over 1 million visitors annually. This well-known harbor town on Lake Superior is at the intersection of two scenic byways, Highway 61 and the Gunflint Trail. Many BWCA users have a Grand Marais stop on their itinerary. According to a survey conducted by the U of M Center for Changing Landscapes, visitors to Cook County are here for scenery, hiking, wildlife viewing, picnicking and camping, all of which would be provided here. The same survey detailed that visitors had planned to but were unable to go biking, horseback riding ATV riding and snowmobiling. This park will draw on the desires of a robust group of existing tourists, as well as attract new ones for the one of a kind trail facilities offered. The site is the perfect location for a trail head hub, as identified in the Cook County Trails Plan. The North Shore State trail enters Grand Marais at this location. Snowmobile riders can use this connection to access many miles of trails in Cook County, and also connect to trails throughout Northeast MN. The over 300 miles of Superior Hiking Trail connect to the park. Sawtooth Bluff will be an important trail hub for day hikers and long distance hikers. The park

can also add to the limited camping sites for SHT users.

Criteria #4 Fills a Gap in Recreational Opportunity within the Region: While the site would contain several activities that compliment area recreation facilities, the fact that the property is owned by local government units means that this regional park will offer facilities for uses that are otherwise nonexistent in Cook County. Winter biking, skijoring, interpretive walks (including ADA complaint) and a dog park will be facilities that will be offered here that are not otherwise found in the County. Winter biking (fat biking) is in the midst of exponential growth. In order to designate the use of winter biking on trail systems located on Federal Land, the trail association and sponsors must complete relatively extensive environmental review with the land manager. As a result the nearest designated single track winter biking trail is in Duluth, MN; over 100 miles away. Local partners such as the Superior Cycling Association are interested in building trails that would be designated for winter biking as well as connections into the nearby Pincushion Mountain Bike Trail System for summer riding. There are no designated dog parks within 100 miles of the site. While an arrangement exists between user groups that allows dog owners to use an equestrian arena located within the Sawtooth Bluff property, this is far from ideal as the location is small, has no grass, and waste has become an issue. Once again, a local user group is interested in establishing a dog park that would be better suited for the use. The park would also provide an opportunity to build hard surface, ADA complaint interpretive nature hikes. Currently there is only one very short (<1/4 mile) ADA compliant trail in the entire County. Relatively level terrain is located on both the top as well as below the bluff to build these trails.

Attachment List Section (only lists up to 10 documents)

Type	Description

City of Grand Marais

MEMO

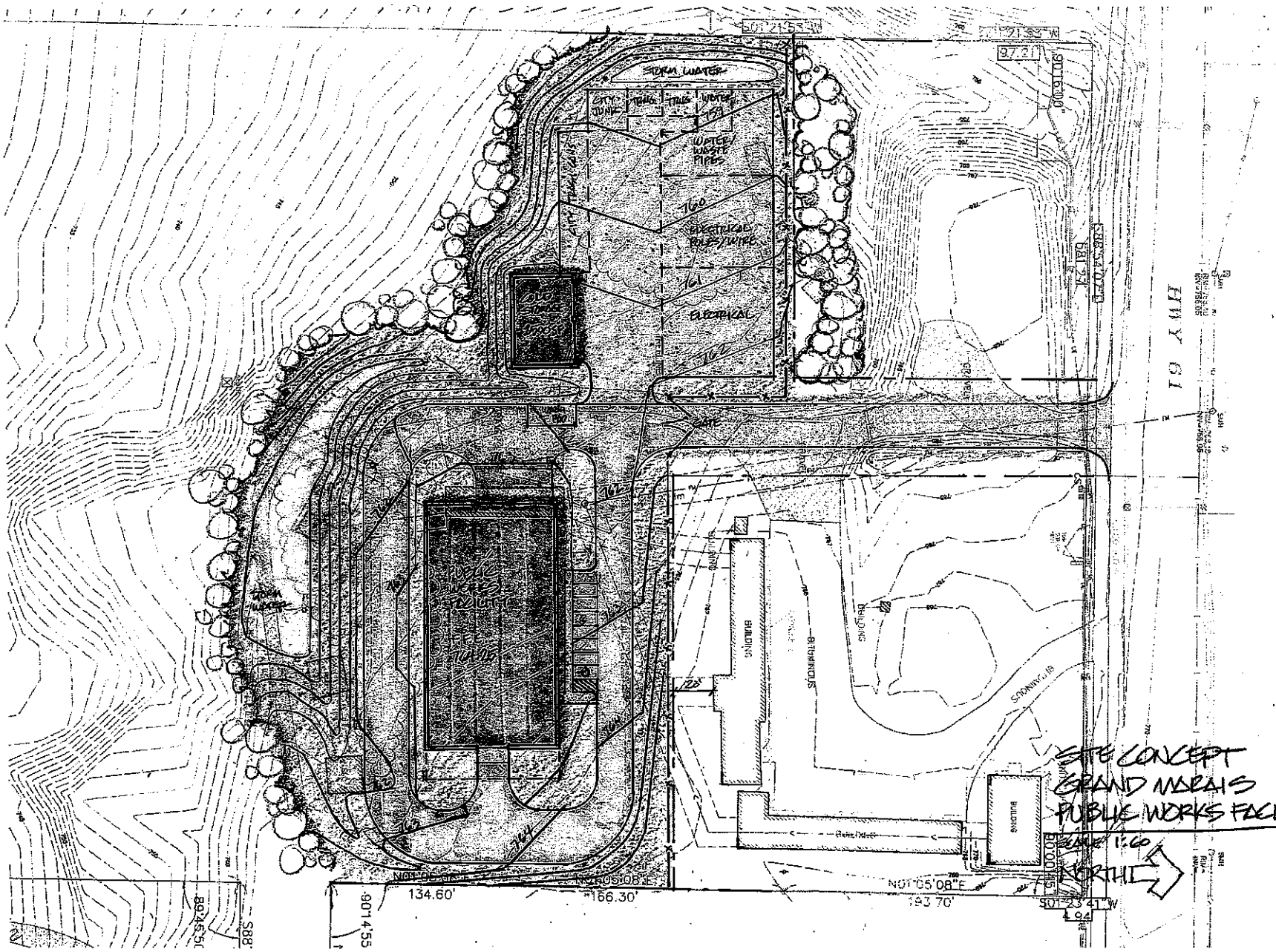
TO:	Mayor Arrowsmith-DeCoux City Council
FROM:	Michael J Roth, City Administrator
DATE:	April 21, 2016
SUBJECT:	Public Works Garage Update

Design Process

Attached are the current draft of the site plan and a preliminary budget. Department Heads met this week to review and discuss the plans. There were a few minor items brought up that I will pass on to LHB. The department heads are otherwise satisfied with the design.

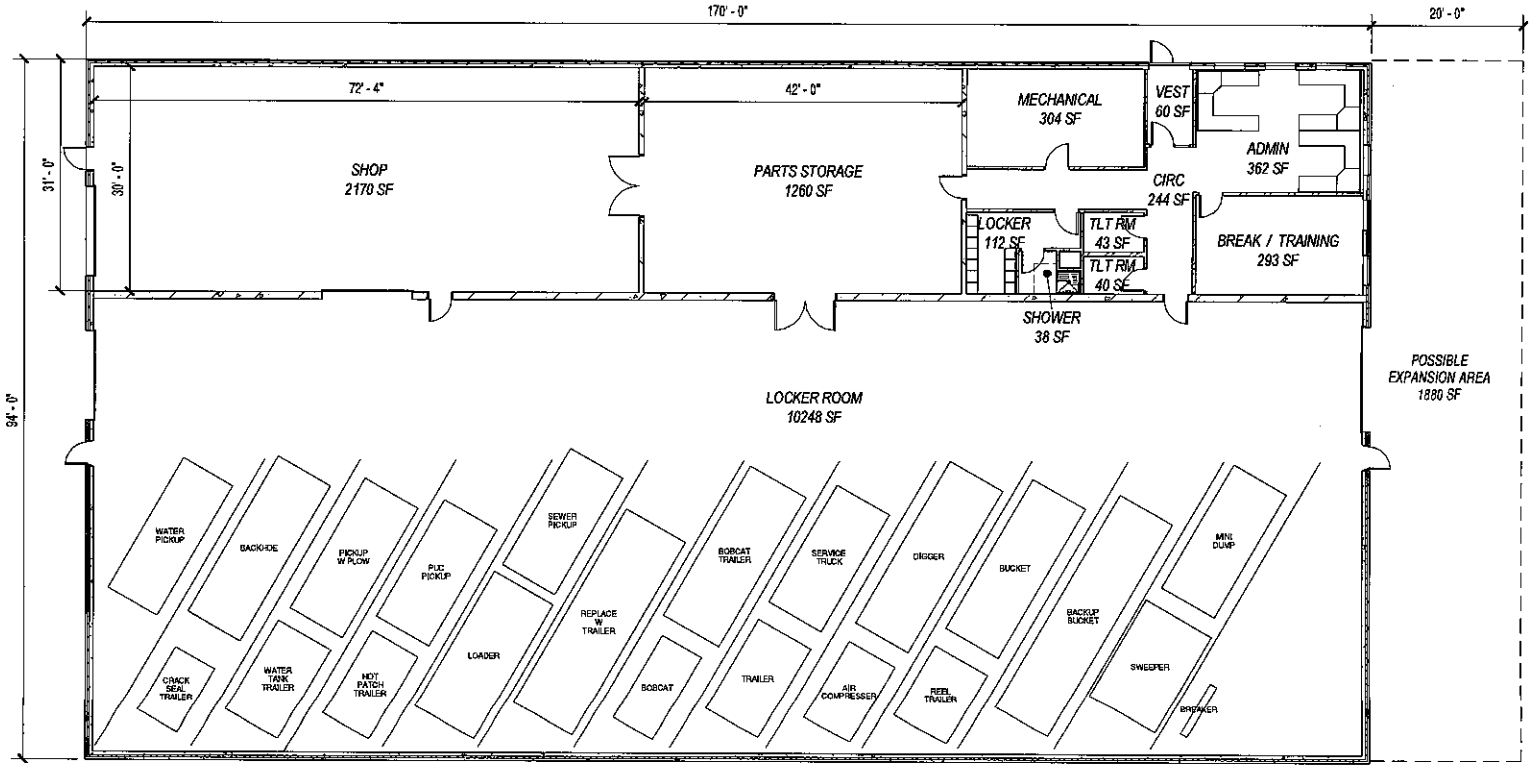
We are working on getting budget quotes from multiple building contractors based on the floor plan and site plan. As you can see in the budget, a lot of the cost is from items not included in the building, and there is a significant contingency built in.

At the meeting, we will update you with any further information.



SITE CONCEPT
GRAND MARAIS
PUBLIC WORKS FACILITY
SCALE 1:60
#120516
NORTH

1:60



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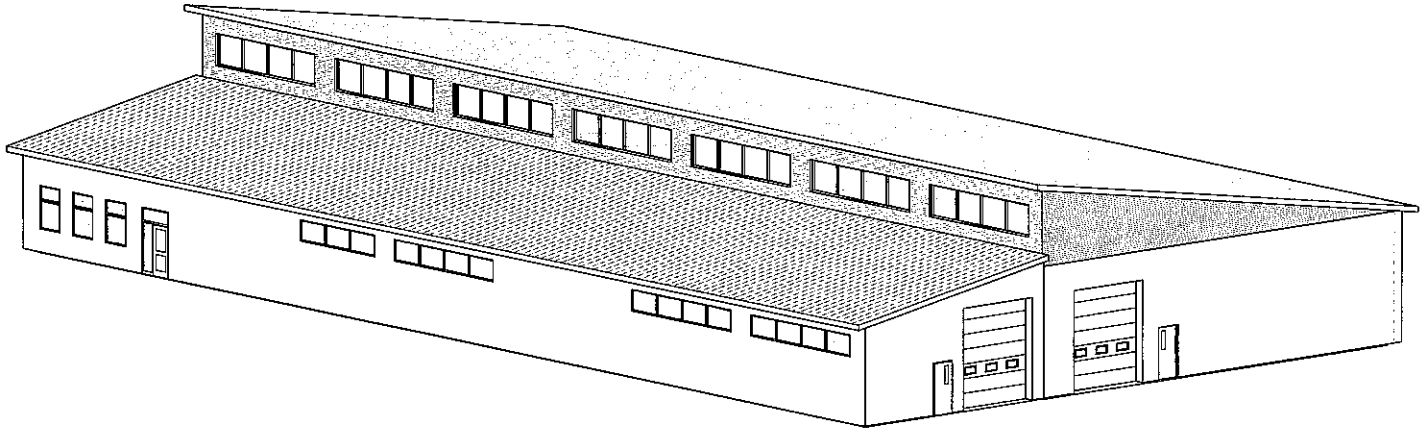
CLIENT:
CITY OF GRAND MARAIS
GRAND MARAIS, MINNESOTA
APRIL 13, 2016

0'-0" 8'-0" 16'-0" 32'-0"

DRAWING TITLE: PROPOSED FLOOR PLAN
PROJECT NAME: PUBLIC WORKS FACILITY
DRAWN BY: BNL
PROJ. NO: 120516

A1.1



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CLIENT:
CITY OF GRAND MARAIS
GRAND MARAIS, MINNESOTA

April 13, 2016

DRAWING TITLE: PROPOSED BUILDING PERSPECTIVE
PROJECT NAME: PUBLIC WORKS FACILITY

DRAWN BY: BNL
PROJ. NO: 120516

A1.2

DESCRIPTION	QTY	UNIT	UNIT COST	ESTIMATED COST	TOTAL
Demolition					
Bldg. Demolition	1	LS	$ 5,000.00	$ 5,000	
Subtotal					$ 5,000
Site Work					
Clear and Grub	2	AC	$ 6,000.00	$ 9,000	
Silt Fence	750	LF	$ 3.00	$ 2,250	
Temp. Rock Entrance	1	EA	$ 2,500.00	$ 2,500	
Earthwork Balanced Cut and Fill	1,850	CY	$ 7.00	$ 12,950	
Earthwork Cut & Remove (pvmnt. 2' subcut)	4,500	CY	$ 12.00	$ 54,000	
Geotextile Separation Fabric	5,100	SY	$ 6.50	$ 33,150	
Drain Tile	2,000	LF	$ 7.00	$ 14,000	
Select Granular Borrow 18"	2,750	CY	$ 25.00	$ 68,750	
Aggregate Base 9"	1,945	CY	$ 30.00	$ 58,350	
Concrete Curb and Gutter	1,760	LF	$ 15.00	$ 26,400	
Bituminous Pavement 4 in.	890	TON	$ 80.00	$ 71,200	
Catch Basins	4	EA	$ 4,000.00	$ 16,000	
Storm Pipe	500	LF	$ 50.00	$ 25,000	
Culvert	70	LF	$ 40.00	$ 2,800	
Concrete Paving	3,530	SF	$ 8.00	$ 28,240	
Concrete Sidewalk	750	SF	$ 10.00	$ 7,500	
Fence 6 ft.	620	LF	$ 65.00	$ 40,300	
Cantilever Gate	1	EA	$ 7,500.00	$ 7,500	
Topsoil 6 in.	1,500	CY	$ 30.00	$ 45,000	
Biofiltration Soil Mix	625	CY	$ 50.00	$ 31,250	
Erosion Control Blanket	8,750	SY	$ 2.00	$ 17,500	
Seeding	2	AC	$ 5,500.00	$ 11,000	
Landscaping	1	LS	$ 5,000.00	$ 5,000	
Utilities (sanitary, water, power)	1	LS	$ 50,000.00	$ 50,000	
Site Lighting	8	EA	$ 5,000.00	$ 40,000	
Miscellaneous	1	LS	$ 20,000.00	$ 20,000	
Subtotal					$ 699,640
Substructure					
Standard Footing	525	LF	$ 42.00	$ 22,050	
Foundation Walls	525	LF	$ 120.00	$ 63,000	
Foundation Drain	525	LF	$ 12.00	$ 6,300	
Foundations for Bridge Crane	1	LS	$ 18,000.00	$ 18,000	
Steel and Erection for Bridge Crane	1	LS	$ 70,000.00	$ 70,000	
Slab on Grade	15,000	SF	$ 10.00	$ 150,000	
Subtotal					$ 329,350
Shell					
Roof Structure	17,500	SF	$ 18.00	$ 315,000	
Exterior Walls - Precast	7,650	SF	$ 42.00	$ 321,300	
Exterior Walls - Metal Panel	1,500	SF	$ 11.00	$ 16,500	
Exterior Doors	4	EA	$ 2,500.00	$ 10,000	
Exterior Overhead Doors	3	EA	$ 4,000.00	$ 12,000	
Exterior Aluminum Windows	21	EA	$ 1,200.00	$ 25,200	
Translucent Panels	650	SF	$ 30.00	$ 19,500	
Roof Covering	17,000	SF	$ 16.00	$ 272,000	
Subtotal					$ 991,500

DESCRIPTION	QTY	UNIT	UNIT COST	ESTIMATED COST	TOTAL
Interiors					
Paritions - CMU	3,700	SF	$ 16.00	$ 59,200	
Partitions - Metal Studs, Gyp Bd	1,800	SF	$ 6.00	$ 10,800	
Interior Doors	12	EA	$ 1,500.00	$ 18,000	
Wall Finishes	11,000	SF	2.00	$ 22,000	
Floor Finishes	15,000	SF	4.00	$ 60,000	
Ceiling Finishes - ACT	1,200	SF	5.00	$ 6,000	
Ceiling Finishes - Painted Structure	14,000	SF	2.50	$ 35,000	
Case work	16	LF	300.00	$ 4,800	
Subtotal					$ 215,800
Services					
Plumbing Fixtures	6	EA	$ 2,200.00	$ 13,200	
Plumbing piping, Specialties and Insulation	1	LS	$ 35,000.00	$ 35,000	
Energy Supply	1	LS	$ 80,000.00	$ 80,000	
Terminal and Package Units	1	LS	$ 80,000.00	$ 80,000	
Electrical Utility Service	1	LS	$ 30,000.00	$ 30,000	
Electrical Service/Distribution	1	LS	$ 30,000.00	$ 30,000	
Lighting, Controls and Branch Wiring	1	LS	$ 60,000.00	$ 60,000	
Electrical Devices and Equip Connections	1	LS	$ 42,000.00	$ 42,000	
Communications Systems	1	LS	$ 25,000.00	$ 25,000	
Subtotal					$ 395,200
Equipment & Furnishings					
Cold Storage Building	1	LS	$ 275,000.00	$ 275,000	
Subtotal					$ 275,000
Construction Sub-Total					**$ 2,911,490**
Design Contingency 5%					$ 145,575
Sub-Total					**$ 3,057,065**
General Conditions 10%					$ 305,706
Sub-Total					**$ 3,362,771**
Construction Contingency 15%					$ 504,416
Estimated Construction Cost					**$ 3,867,187**

Bid Option - In-floor Heat					
Radiant Floor Heat	15,000	SF	$ 5.00	$ 75,000	
Subtotal					$ 75,000
Construction Sub-Total					**$ 75,000**
Design Contingency 5%					$ 3,750
Sub-Total					**$ 78,750**
General Conditions 10%					$ 7,875
Sub-Total					**$ 86,625**
Construction Contingency 15%					$ 12,994
Estimated Construction Cost					**$ 99,619**

City of Grand Marais

MEMO

TO:	Mayor Arrowsmith-DeCoux City Council
FROM:	Michael J Roth, City Administrator
DATE:	April 21, 2016
SUBJECT:	Board Position Selection Process

Summary
Time is set aside on your agenda to discuss the upcoming board openings and the selection process for board members. We currently have an opening on the EDA and one on the Park Board.

Background
At the Council's first meeting in January, you fill open board positions. Prospective board members fill out an application that allows them to list their interests and qualifications. When selecting between multiple possible candidates, there is no further process currently used. The Council asked to discuss this prior to next January's meeting. Now that we have openings, I've brought it up again. At your last meeting, you decided to advertise for candidates, and discuss the selection process at a future meeting.

Options
There are many ways to gather more information from possible candidates, including:

- More elaborate application form
- Interviews of candidates, in person or written
- Specific questionnaire for each board with questions related to Council policies
- References

CITY OF GRAND MARAIS

PO Box 600
Grand Marais, MN 55604
(218) 387-1848

Board you are applying for: _____

1. Name: _____
   last first middle
2. Mailing Address: _____
   street or box number
   _____
   City, State, Zip code
3. Telephone number: H_____ W_____
4. Are you a resident of The City of Grand Marais? _____
5. Occupation: _____
6. Special skills, expertise, and knowledge you could add to this board:
   _____
   _____
   _____
   _____
   _____
   _____
7. Can you attend up to two evening meetings per month? _____
8. Civic, professional and community activities:
   _____
   _____
   _____
   _____
   _____
   _____

9. Please explain why you wish to become a member of this board.

_____
_____
_____
_____
_____
_____
_____
_____

10. Signature of applicant: _____

11. Date: _____

Upcoming Meeting Schedule

Updated April 21, 2016

APRIL

Date/Time	Meeting	Location
Wednesday, April 27, 6:30 p.m.	City Council Meeting	Council Chambers
Thursday, April 28, 12:00 p.m.	Community Vision Wkssn	Council Chambers

MAY

Date/Time	Meeting	Location
Wednesday, May 11, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, May 25, 6:30 p.m.	City Council Meeting	Council Chambers