

AGENDA
CITY COUNCIL MEETING
March 25, 2015
4:30 P.M.

A. 4:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 4:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. Cook County Curling Club Consumption and Display Permit Renewal

E. 4:35 Hospital Request for IRRRB Grant Application

F. 5:05 Sjogren viewing Binoculars Proposal

G. 5:10 District Heating Communication Plan

H. 5:20 Planning Commission Report

I. 5:30 City Planning Workshop

J. 5:40 Other items as necessary

K. Council & Staff Reports

L. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

M. 6:00 Adjourn

*CITY OF GRAND MARAIS
MINUTES
March 11, 2015*

Mayor Arrowsmith-DeCoux called the meeting to order at 4:30 p.m.

Members present: Jay Arrowsmith-DeCoux, Dave Mills, Anton Moody, Tim Kennedy and Tracy Benson

Members absent: None

Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

Motion by Moody, seconded by Kennedy to approve the Agenda with addition of the Sheriff; February 25, 2015, Minutes; and Payment of Bills. Approved unanimously.

Sheriff Eliassen talked with the council about calls within the city response area that extends beyond the city limits. Two deputies are assigned to the city response area. He would like to hire one seasonal deputy: however, that is not in the 2015 budget.

Greg Wright and Mary Anderson, North House Folk School, gave their yearly update to the council. The campus is half owned by the city. The school is vibrant and thriving with continually increasing enrollments. The school has become a year-round school. This winter series is "Making It" Through Winter free to the public arctic films each Thursday night in March. North House Folk School and the North Shore Health Care Foundation became beneficiaries of the Anderson Charitable Trust. The school is in year 11 of a 25 year lease with the city. The lease automatically renews if North House Folk School takes good care of the campus, has \$300,000 in an endowment fund by the end of the lease and if they meet enrollment goals and sustain them for a period of 3 years. The school hosts classes for 3rd, 4th and 5th graders and a trade-tech for high school students with an interest in the trades. North House Folk School has also collaborated with other organizations for events, such as the Art Colony, Visit Cook County and the American Swedish Institute.

Council set the City Planning Workshop for March 16, 2015, at 9:00 a.m. at the Community Center.

Councilor Mill's Report:

- 1) The Park Board is concerned about the street light not working on Highway 61 near the Library.
- 2) The city could consider a Dark Skies Designation. There is a program that evaluates light pollution and requires downward casting lights. It is an opportunity for Astronomy Festivals and tourism.
- 3) Attended the Northwoods Food Project meeting. The group wondered if the City has a composting system for food waste. The City does not have a composting system.
- 4) The Park Board is planning to restructure fees and consider site upgrades.

Councilor Moody's Report:

- 1) Attended an EDA housing committee meeting. There have been three studies that have been done regarding affordable housing over the past few years.
- 2) CCLEP is talking about small scale biomass pellet boilers and stoves. The group wondered if there an ordinance regarding boilers in the city? No, there is not. CCLEP would like to host a pellet burning stoves and outdoor boilers energy fair to educate the community.

Mayor Arrowsmith-DeCoux's Report:

- 1) The Library had a strategic plan meeting and came up with goals including diversity, policies, work place environment and the need to increase staffing.
- 2) Attended the ministerial meeting: they are working on Ruby's Pantry.
- 3) Attended a downtown retailers meeting. They had many questions and ideas especially concerning festivals and peddler permits.
- 4) Proclaimed the week of March 12th Girl Scout Week!
- 5) The Mayor would like to attend the MN Mayor's Conference in April.

Motion by Kennedy, seconded by Mills to send Mayor Arrowsmith-DeCoux to the Minnesota Mayor's Conference. Approved unanimously.

Councilor Kennedy's Report:

- 1) At the PUC meeting, George Wilkes gave an update on the District Heating Progress. Mark Spur met with major customers and heard their questions and concerns. He will address those concerns and have proposals to customers by the end of March.
- 2) There have been several frozen water lines around town.
- 3) The next Planning Commission meeting will discuss the Developer's Agreement for Grand Lake View.

The council discussed having city email accounts rather than using their private email accounts.

Motion by Mills, seconded by Moody to create city email addresses through the city domain. Approved unanimously.

There being no further business, the meeting adjourned at 6:23 p.m.



City of Grand Marais

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Payments

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| | | | | | |
|------------------|-----------------|------------------------------------|------------------------------|--------------|------------|
| Batch Name | 3202015PAP | User Dollar Amt | \$49,921.78 | | |
| | Payments | Computer Dollar Amt | \$49,921.78 | | |
| | | | | \$0.00 | In Balance |
| Refer | 64493 | <i>BERNICKS</i> | | | |
| Cash Payment | E 609-49750-252 | Beer For Resale | | | \$1,333.50 |
| Invoice | 444631 | 3/12/2015 | | | |
| Cash Payment | E 609-49750-260 | Soft Drinks/Mix For Resa | | | \$16.75 |
| Invoice | 445723 | 3/19/2015 | | | |
| Cash Payment | E 609-49750-252 | Beer For Resale | | | \$3,234.15 |
| Invoice | 445724 | 3/19/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$4,584.40 |
| Refer | 64494 | <i>JOHNSON BROTHER LIQUOR</i> | | | |
| Cash Payment | E 609-49750-251 | Liquor For Resale | | | \$3,884.71 |
| Invoice | 5112310 | 3/11/2015 | | | |
| Cash Payment | E 609-49750-333 | Freight and Express | | | \$110.88 |
| Invoice | 5112310 | 3/11/2015 | | | |
| Cash Payment | E 609-49750-251 | Liquor For Resale | | | \$993.10 |
| Invoice | 5112311 | 3/11/2015 | | | |
| Cash Payment | E 609-49750-333 | Freight and Express | | | \$47.70 |
| Invoice | 5112311 | 3/11/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$5,036.39 |
| Refer | 64495 | <i>WINE MERCHANTS</i> | | | |
| Cash Payment | E 609-49750-251 | Liquor For Resale | | | \$707.00 |
| Invoice | 7021522 | 3/11/2015 | | | |
| Cash Payment | E 609-49750-333 | Freight and Express | | | \$17.57 |
| Invoice | 7021522 | 3/11/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$724.57 |
| Refer | 64496 | <i>PHILLIPS WINE & SPIRITS</i> | | | |
| Cash Payment | E 609-49750-251 | Liquor For Resale | | | \$4,618.90 |
| Invoice | 2755496 | 3/11/2015 | | | |
| Cash Payment | E 609-49750-333 | Freight and Express | | | \$122.17 |
| Invoice | 2755496 | 3/11/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$4,741.07 |
| Refer | 64497 | <i>LEAGUE OF MN CITIES - 1</i> | | | |
| Cash Payment | E 101-41110-330 | Transportation/School | | | \$85.00 |
| Invoice | 214982 | 3/12/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$85.00 |
| Refer | 64498 | <i>DEPT OT THE TREASURY IRS</i> | <u>Ck# 002895E 3/16/2015</u> | | |
| Cash Payment | G 101-21703 | FICA Tax Withholding | | | \$3,610.80 |
| Invoice | 6CPYR15 | 3/20/2015 | | | |
| Cash Payment | G 101-21717 | Medicare | | | \$849.82 |
| Invoice | 6CPYR15 | 3/20/2015 | | | |
| Cash Payment | G 101-21701 | Federal Withholding | | | \$2,580.10 |
| Invoice | 6CPYR15 | 3/20/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$7,040.72 |
| Refer | 64499 | <i>MN DEPT OF REVENUE-EFTPS</i> | <u>Ck# 002896E 3/16/2015</u> | | |



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| Cash Payment | G 101-21702 State Withholding | | | \$1,229.08 |
| Invoice | 6CPYR15 | 3/15/2015 | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total \$1,229.08 |
| Refer | 64500 VOYA | <u>Ck# 002897E 3/16/2015</u> | | |
| Cash Payment | G 101-21720 MN State Retirement DeferC | | | \$290.00 |
| Invoice | 6CPYR15 | 3/13/2015 | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total \$290.00 |
| Refer | 64501 PERA | <u>Ck# 002898E 3/16/2015</u> | | |
| Cash Payment | G 101-21704 PERA | | | \$4,235.25 |
| Invoice | 6CPYR15 | 3/20/2015 | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total \$4,235.25 |
| Refer | 64502 MN DEPT OF REVENUE-EFTPS | <u>Ck# 002899E 3/16/2015</u> | | |
| Cash Payment | G 101-20800 Taxes Due (State MN) | | | \$296.00 |
| Invoice | 8030105 | 3/11/515 | | |
| Cash Payment | G 609-20800 Taxes Due (State MN) | | | \$11,339.00 |
| Invoice | 8030105 | 3/11/515 | | |
| Cash Payment | G 211-20800 Taxes Due (State MN) | | | \$36.00 |
| Invoice | 8030105 | 3/11/515 | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total \$11,671.00 |
| Refer | 64503 MII LIFE - VEBA | | | |
| Cash Payment | G 101-21706 Health Insurance | | | \$491.69 |
| Invoice | 3202015 | 3/20/2015 | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total \$491.69 |
| Refer | 64504 AFSCME | | | |
| Cash Payment | G 101-21712 AFSME Union Dues | | | \$588.20 |
| Invoice | 468 | 3/20/2015 | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total \$588.20 |
| Refer | 64505 IOWA DEPARTMENT OF REVENUE | | | |
| Cash Payment | G 101-21718 Garnishment | | | \$13.71 |
| Invoice | Y-001677268 | 3/20/2015 | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total \$13.71 |
| Refer | 64520 EXTREME BEVERAGE, LLC | | | |
| Cash Payment | E 609-49750-259 Other For Resale | | | \$34.90 |
| Invoice | 341-933 | 3/17/2015 | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total \$34.90 |
| Refer | 64521 THE AMERICAN BOTTLING COMP | | | |
| Cash Payment | E 609-49750-260 Soft Drinks/Mix For Resa | | | \$109.50 |
| Invoice | 5436814808 | 3/16/2015 | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total \$109.50 |
| Refer | 64522 MII LIFE-FLEX | <u>Ck# 002904E 3/18/2015</u> | | |
| Cash Payment | G 101-21713 Flex Plan Spending | | | \$311.82 |
| Invoice | 002242 | 3/16/2015 | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total \$311.82 |
| Refer | 64523 MII LIFE- HRA | <u>Ck# 002905E 3/18/2015</u> | | |



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|------------------|--|-----------------|-------|--------------|------------|
| Cash Payment | E 602-49480-131 Employer Paid Health | | | | \$39.52 |
| Invoice | 002242 | 3/16/2015 | | | |
| Cash Payment | E 604-49590-131 Employer Paid Health | | | | \$6.87 |
| Invoice | 002242 | 3/16/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$46.39 |
| Refer | 64524 PAUSTIS WINE COMPANY | | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | \$993.00 |
| Invoice | 8490640-IN | 3/13/2015 | | | |
| Cash Payment | E 609-49750-333 Freight and Express | | | | \$45.00 |
| Invoice | 8490640-IN | 3/13/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$1,038.00 |
| Refer | 64525 WIRTZ BEVERAGE MINNESOTA | | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | \$1,510.94 |
| Invoice | 1080299873 | 3/17/2015 | | | |
| Cash Payment | E 609-49750-333 Freight and Express | | | | \$25.90 |
| Invoice | 1080299873 | 3/17/2015 | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | -\$10.04 |
| Invoice | 2080077705 | 2/11/2015 | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | -\$50.82 |
| Invoice | 2080077706 | 2/11/2015 | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | -\$362.00 |
| Invoice | 2080078282 | 2/24/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$1,113.98 |
| Refer | 64526 SUPERIOR BEVERAGES LLP | | | | |
| Cash Payment | E 609-49750-252 Beer For Resale | | | | \$2,691.50 |
| Invoice | 469496 | 3/18/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$2,691.50 |
| Refer | 64527 COCA-COLA REFRESHMENTS | | | | |
| Cash Payment | E 609-49750-260 Soft Drinks/Mix For Resa | | | | \$80.24 |
| Invoice | 0698049629 | 3/18/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$80.24 |
| Refer | 64528 ROHLFING INC. | | | | |
| Cash Payment | E 609-49750-252 Beer For Resale | | | | \$3,506.37 |
| Invoice | 408271 | 3/18/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$3,506.37 |
| Refer | 64543 CANNON RIVER WINERY | | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | \$258.00 |
| Invoice | 7633 | 3/19/2015 | | | |
| Transaction Date | 3/20/2015 | MAIN CHECKING G | 10100 | Total | \$258.00 |



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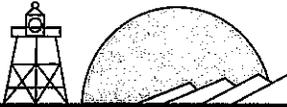
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Fund Summary

| | 10100 MAIN CHECKING GMSB |
|---------------------------|--------------------------|
| 101 GENERAL FUND | \$14,581.47 |
| 211 LIBRARY | \$36.00 |
| 602 SEWER | \$39.52 |
| 604 ELECTRIC | \$6.87 |
| 609 MUNICIPAL LIQUOR FUND | \$35,257.92 |
| | <hr/> |
| | \$49,921.78 |

| | |
|--|-------------|
| Pre-Written Checks | \$24,824.26 |
| Checks to be Generated by the Computer | \$25,097.52 |
| Total | <hr/> |
| | \$49,921.78 |



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| Batch Name | 3262015AP | User Dollar Amt | \$24,144.92 | | |
|------------------|-----------------|---------------------------|-------------|--------|-------------|
| Payments | | Computer Dollar Amt | \$24,144.92 | | |
| | | | | \$0.00 | In Balance |
| Refer | 64506 | G&G SEPTIC | | | |
| Cash Payment | E 101-43100-418 | Portable Toilet Rentals | | | \$48.25 |
| Invoice | 9107 | 3/1/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$48.25 |
| Refer | 64507 | BUCK S HARDWARE HANK | | | |
| Cash Payment | E 609-49750-210 | Operating Supplies (GE | | | \$10.06 |
| Invoice | 1630 | 3/1/2015 | | | |
| Cash Payment | E 101-41940-220 | Repair/Maint Supply (GE | | | \$5.45 |
| Invoice | 3125 | 3/1/2015 | | | |
| Cash Payment | E 101-45100-220 | Repair/Maint Supply (GE | | | \$49.25 |
| Invoice | 1712 | 3/1/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$64.76 |
| Refer | 64508 | COOK COUNTY LAW ENFORCEME | | | |
| Cash Payment | E 101-42100-317 | Contracted Services | | | \$11,666.67 |
| Invoice | 231 | 3/16/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$11,666.67 |
| Refer | 64509 | LYLE S ACE HARDWARE | | | |
| Cash Payment | E 101-41940-220 | Repair/Maint Supply (GE | | | \$85.98 |
| Invoice | 3125 | 3/10/2015 | | | |
| Cash Payment | E 101-45100-220 | Repair/Maint Supply (GE | | | \$360.85 |
| Invoice | 1712 | 3/10/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$446.83 |
| Refer | 64510 | COMO OIL & PROPANE | | | |
| Cash Payment | E 101-41940-217 | Heating Fuel | | | \$564.44 |
| Invoice | 537412 | 3/3/2015 | | | |
| Cash Payment | E 101-43100-217 | Heating Fuel | | | \$226.30 |
| Invoice | 538216 | 3/6/2015 | | | |
| Cash Payment | E 211-45500-217 | Heating Fuel | | | \$236.14 |
| Invoice | 537412 | 3/3/2015 | | | |
| Cash Payment | E 101-45100-217 | Heating Fuel | | | \$491.76 |
| Invoice | 538203 | 3/5/2015 | | | |
| Cash Payment | E 101-45100-220 | Repair/Maint Supply (GE | | | \$137.93 |
| Invoice | 154970 | 2/17/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$1,656.57 |
| Refer | 64511 | CARLSON, RODNEY | | | |
| Cash Payment | E 101-43100-220 | Repair/Maint Supply (GE | | | \$53.60 |
| Invoice | MENARDS | 3/8/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$53.60 |
| Refer | 64512 | GREAT LAKES ALARM | | | |
| Cash Payment | E 609-49750-310 | Service Agreements | | | \$281.51 |
| Invoice | 67193 | 3/1/2015 | | | |
| Transaction Date | 3/16/2015 | MAIN CHECKING G | 10100 | Total | \$281.51 |
| Refer | 64518 | SUBWAY | | | |



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|------------------|---|------------------------------|-------|--------------|------------|
| Cash Payment | E 101-41110-430 Miscellaneous (GENERA | | | | \$133.77 |
| Invoice | 651888 | 3/16/915 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$133.77 |
| Refer | 64519 | FIKA COFFEE | | | |
| Cash Payment | E 101-41110-430 Miscellaneous (GENERA | | | | \$32.36 |
| Invoice | 912 | 3/16/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$32.36 |
| Refer | 64529 | DEMCO, INC | | | |
| Cash Payment | E 211-45500-200 Office Supplies (GENER | | | | \$224.24 |
| Invoice | 5537871 | 2/27/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$224.24 |
| Refer | 64530 | DALCO | | | |
| Cash Payment | E 211-45500-220 Repair/Maint Supply (GE | | | | \$356.62 |
| Invoice | 2849489 | 2/12/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$356.62 |
| Refer | 64531 | POPULAR SUBSCRIPTION SERVICE | | | |
| Cash Payment | E 211-45500-435 Books, Periodicals | | | | \$817.61 |
| Invoice | SH-03085 | 2/11/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$817.61 |
| Refer | 64532 | BAKER & TAYLOR | | | |
| Cash Payment | E 211-45500-435 Books, Periodicals | | | | \$343.16 |
| Invoice | 2030393769 | 3/5/2015 | | | |
| Cash Payment | E 211-45500-435 Books, Periodicals | | | | \$199.10 |
| Invoice | 2030362485 | 2/24/2015 | | | |
| Cash Payment | E 211-45500-435 Books, Periodicals | | | | \$578.54 |
| Invoice | 203083736 | 3/2/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$1,120.80 |
| Refer | 64533 | MEDIACOM-MIDWEST | | | |
| Cash Payment | E 101-45100-258 Cable TV Expense | | | | \$3,510.90 |
| Invoice | 83849223400001 | 3/2/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$3,510.90 |
| Refer | 64534 | XEROX CORPORATION | | | |
| Cash Payment | E 101-45100-200 Office Supplies (GENER | | | | \$65.95 |
| Invoice | 078566665 | 3/2/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$65.95 |
| Refer | 64535 | SAWTOOTH LUMBER | | | |
| Cash Payment | E 101-45100-220 Repair/Maint Supply (GE | | | | \$31.82 |
| Invoice | 3280 | | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$31.82 |
| Refer | 64536 | NORTH HOUSE FOLK SCHOOL | | | |
| Cash Payment | E 101-45100-340 Advertising | | | | \$500.00 |
| Invoice | 2015 PARTNER | 3/18/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$500.00 |
| Refer | 64537 | NORTHERN WILDS | | | |



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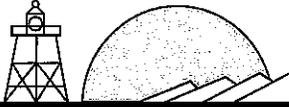
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|------------------|---|---|-------|--------------|------------|
| Cash Payment | E 101-45100-340 Advertising | | | | \$203.00 |
| Invoice | 14259 | 3/9/2015 | | | |
| Cash Payment | E 613-45125-340 Advertising | | | | \$100.00 |
| Invoice | 14259 | 3/9/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$303.00 |
| Refer | 64538 | <i>MISSION MANAGEMENT INFO SYS</i> | | | |
| Cash Payment | E 101-45100-210 Operating Supplies (GE | | | | \$10.00 |
| Invoice | 51524 | 3/15/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$10.00 |
| Refer | 64539 | <i>NORTHWOODS MARKETING</i> | | | |
| Cash Payment | E 101-45100-340 Advertising | | | | \$49.00 |
| Invoice | BASIC LISTING | 3/18/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$49.00 |
| Refer | 64540 | <i>BOREAL ACCESS</i> | | | |
| Cash Payment | E 101-45100-210 Operating Supplies (GE | | | | \$84.95 |
| Invoice | 150317-0159 | 3/17/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$84.95 |
| Refer | 64541 | <i>ARROWHEAD ELECTRIC</i> | | | |
| Cash Payment | E 613-45125-380 Utility Services (GENER | | | | \$35.00 |
| Invoice | 901298 | 2/28/2015 | | | |
| Cash Payment | E 613-45125-380 Utility Services (GENER | | | | \$96.00 |
| Invoice | 908127 | 2/28/2015 | | | |
| Transaction Date | 3/18/2015 | MAIN CHECKING G | 10100 | Total | \$131.00 |
| Refer | 64544 | <i>SOUTHERN WINE & SPIRITS OF M</i> | | | |
| Cash Payment | E 609-49750-333 Freight and Express | | | | -\$4.50 |
| Invoice | 9050871 | 1/26/2015 | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | -\$120.00 |
| Invoice | 9050761 | 1/26/2015 | | | |
| Cash Payment | E 609-49750-333 Freight and Express | | | | -\$2.25 |
| Invoice | 9049916 | 1/16/2015 | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | -\$48.00 |
| Invoice | 9049873 | 1/16/2015 | | | |
| Cash Payment | E 609-49750-333 Freight and Express | 2014 | | | -\$9.00 |
| Invoice | 9040341 | 8/13/2014 | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | 2014 | | | -\$352.00 |
| Invoice | 9040256 | 8/13/2014 | | | |
| Cash Payment | E 609-49750-333 Freight and Express | 2014 | | | -\$2.00 |
| Invoice | 9037486 | 7/2/2014 | | | |
| Cash Payment | E 609-49750-251 Liquor For Resale | | | | \$2,905.85 |
| Invoice | 1266188 | 3/19/2015 | | | |
| Cash Payment | E 609-49750-333 Freight and Express | | | | \$82.28 |
| Invoice | 1266188 | 3/19/2015 | | | |
| Transaction Date | 3/20/2015 | MAIN CHECKING G | 10100 | Total | \$2,450.38 |
| Refer | 64545 | <i>TWIN PORTS PAPER & SUPPLY IN</i> | | | |
| Cash Payment | E 609-49750-210 Operating Supplies (GE | | | | \$104.33 |
| Invoice | 255604 | 3/17/2015 | | | |
| Transaction Date | 3/20/2015 | MAIN CHECKING G | 10100 | Total | \$104.33 |



City of Grand Marais

CITY OF GRAND MARAIS

Payments

03/20/15 2:47 PM

Page 4

Current Period: March 2015

Fund Summary

| | | |
|---------------------------|--------------------------|-------------|
| | 10100 MAIN CHECKING GMSB | |
| 101 GENERAL FUND | | \$18,312.23 |
| 211 LIBRARY | | \$2,755.41 |
| 609 MUNICIPAL LIQUOR FUND | | \$2,846.28 |
| 613 GOLF COURSE | | \$231.00 |
| | | <hr/> |
| | | \$24,144.92 |

| | |
|--|-------------|
| Pre-Written Checks | \$0.00 |
| Checks to be Generated by the Computer | \$24,144.92 |
| Total | <hr/> |
| | \$24,144.92 |

CONSENT AGENDA

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: March 21, 2015
SUBJECT: Curling Club Consumption and Display Permit

Included in your proposed consent agenda is the renewal of the curling club's consumption and display permit. This permit lets club members bring and consume their own intoxicating liquor to club events at the community center. This type of license is required for organizations that provide or allow alcohol to be consumed even if there is no sale of alcohol. The curling club has had this type of license for many years. There are no issues that have arisen from their license. This type of license is granted by the State after approval of the City. The State's renewal period differs from the City's renewals for other liquor licenses. No other entity in the City has a consumption and display permit at this time.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement

445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7512

RENEWAL OF CONSUMPTION AND DISPLAY PERMIT
Permit Fee \$250 (Renewal Date: April 1)

| | | |
|-------------------------------|--------------|-------|
| ID# 7320 | License Code | CDPBL |
| Cook County Curling Club Inc. | | |
| Cook County Curling Club | | |
| PO Box 176/Community Center | | |
| Grand Marais | MN | 55604 |
| Business Phone | 2183872995 | |

IF NAME AND ADDRESS
SHOWN ARE NOT
CORRECT, MAKE
CHANGES BELOW

Worker's Comp. Ins. Name None Policy # No - Employees Policy Period _____

City/County where permit approved Grand Marais MN/Cook County

Licensee Name Cook County Curling Club

Address, City, State, Zip PO Box 176 317 West 5th street Grand Marais MN 55604

Business Phone 218-387-1180 Email Cookcountycurlingclub.com/info
(G.F. Maruska, treasurer)

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that workers compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held.
6. Applicant confirms business premises are separate from any other business establishment.

Licensee Signature Joanne M. Smith - CC Curling Club Secretary Date 3-11-15
(Signature certifies all application information to be correct and permit has been approved by city/county.)

City Clerk/County Signature _____ Date _____
(Signature certifies that a consumptions and display permit has been approved by the city/county as stated above.)

MAKE CHECKS PAYABLE TO: DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT
AND RETURN WITH APPLICATION

Amount Received _____

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members

FROM: Michael J. Roth, City Administrator

DATE: March 21, 2015

SUBJECT: Request to Apply for IRRRB Infrastructure Grant for Hospital

Summary

The Cook County North Shore hospital and Car Center (the Hospital) is in the midst of a large capital improvement project on their facility. One of the potential funding sources is the IRRRB Infrastructure Grant program. One of the requirements for this grant program is that funding is given only to Cities in the IRRRB area. The Hospital is requesting that the City make an application on their behalf for \$350,000. Attached is an application prepared by the Hospital. The application includes a series of attachments, some of which are quite large. A list of the attachments is included. I am providing you with scanned copies of attachments 2-5, and email copies of attachments 6 and 7. Attachments 8-12 are RFP's and the successful respondents to the Hospital for architectural and construction management services. The files are about 20MB. I will provide email or printed copies of these documents upon request.

City Responsibilities

If you choose to submit the application, you will first need to approve the attached resolution. If the city is successful, there will be a grant agreement between the State and the City. The agreement will require the City to publicly bid the portion of the project funded by the grant, for the contractors paid with grant funds to pay prevailing wage, and for the City to keep wage reports from those contractors demonstrating the prevailing wage requirement was met.

The Hospital will use a construction administrator to prepare bid documents and conduct the bidding. Our involvement will be to receive the bids by having staff present at the opening, and having the City Council accept the successful bidder. The hospital will actually hire and contract with the successful bidder.

The IRRRB will review invoices submitted by the City prior to providing any funds. The city will then provide the money to the Hospital, who will pay their contractors. There is no financial obligation to the City other than to pass on the reimbursement payments to the Hospital.



FY15 Development Infrastructure Grant Program

Contact: Chris Ismil
4261 Hwy 53 South - PO Box 441
Eveleth, MN 55734
Chris.Ismil@state.mn.us
218-735-3010

The Development Infrastructure Grant Program helps cities and townships fund development related infrastructure projects located within the IRRRB service area to support economic development.

Funding: The maximum grant award is \$350,000

- Applications are accepted on an ongoing basis subject to funding availability
- IRRRB provides a 1:1 match per project

Evaluation criteria:

1. Economic impact
 - a. Enables new development
 - b. Attracts new investment
 - c. Broadens the local tax base
 - d. Mitigates health and public safety concerns
 - e. Provides essential services
 - f. Sustainability
2. Employment
 - a. Provide the number of FTE construction jobs created by the project
Formula: 6.5 FTE for every \$1,000,000 in new construction
 - b. Provide the estimated number of permanent jobs after completion
3. Leverage
 - a. Priority may be given to projects that provide greater leverage of IRRRB funds
4. Project readiness and timeliness
 - a. Construction must occur within one year
 - b. Financing is in place
 - c. Pre-construction activities are complete
 - d. Is the project your community's number one priority?
5. Community resourcefulness
 - a. Identify how the project collaborates with partners
 - b. Describe long term social, economic, civic, or environmental impacts

- c. Describe who benefits and how many people are served by the project
- d. Describe how the proposed project aligns with the community's comprehensive plan

6. Ineligible projects

- a. Government buildings/infrastructure where collaboration has not been established
- b. Lighting, recreation projects, industrial park and housing infrastructure with no business or developer commitment
- c. Administrative costs including grant writing and advertisement of bids

Application checklist:

Application

Project narrative

Project budget and timetable

Resolution authorizing applicant to apply for and accept funds

Developer business plan, including:

- History of business
- Past projects
- Resume of developers
- Description of essential services
- Estimated new tax base
- Financial projections for two years
- Plans and cost estimates
- Letter of intent from lending institution

Engineering cost estimate and plans

Exhibits, reports, or studies to support the application

Document of compliance with Minnesota Historical Society procedures for treatment of historical sites

For housing developments, a market study is required

If you are awarded a grant, you will be notified in writing.

Other information:

- The agency reserves the right to grant awards higher than the maximum award amount
- Awarded projects must meet Minnesota Prevailing Wage Statutes and IRRR Board Policy
- Project information may be subject to Minnesota Data Practices Act Business plans and associated documentation are not public data and will remain confidential

Application

Date submitted: _____
Project name: Cook County Hospital District 2015 Renovation
Applicant organization: City of Grand Marais
Organization address: 15 N Broadway PO Box 600
Grand Marais MN 55604
City State Zip Code
Contact Person: Mike Roth, ICMA-CM
Title: City Administrator
Phone: 2183871848
Office Cell
Email: cityhall@boreal.org

Project narrative:
Attach on a separate sheet.

Signature(s):

I confirm that to the best of my knowledge, all statements made and information provided for this application are true and correct:

Organization City of Grand Marais, Minnesota

By _____
Authorized Representative (1) Title Date

Authorized Representative (2) Title Date

Application - Project Budget and Timetable

Project budget:

Attach additional pages if necessary.

| Uses Detailed Expense Description | Funding Sources – *Be Specific | | | | | Total Funding |
|--------------------------------------|---------------------------------|-------|--------|--------|--------|--------------------|
| | Applicant | IRRRB | *Other | *Other | *Other | |
| Curb and Gutter | | | | | | 30,702 |
| Sidewalks | | | | | | 53,055 |
| Asphalt Paving | | | | | | 96,767 |
| Site Improvements | | | | | | |
| Underground Retention Pond | | | | | | 150,027 |
| Storm and Sanitary Line | | | | | | 195,587 |
| Site Utilities | | | | | | |
| Site Clearing | | | | | | 33,740 |
| Asphalt and Concrete Sub-base | | | | | | 56,037 |
| Rock Blasting | | | | | | 213,200 |
| Site Cut and Fill | | | | | | 327,600 |
| Earthwork | | | | | | |
| | | | | | | |
| New Development | 21,343,285 | | | | | |
| | | | | | | |
| | Total Funding Per Source | | | | | \$1,156,715 |

Project timetable:

| Actions | Anticipated Date |
|------------------|-----------------------|
| Bid posting | <u>April 17, 2015</u> |
| Bid opening | <u>May 14, 2015</u> |
| Start project | <u>June 2015</u> |
| Complete project | <u>May 2017</u> |

Uses:

| | |
|--|----------------------------|
| Construction and Construction Management Fee Costs | \$19,164,028 |
| Architectural and Design Fees | \$ 1,529,472 |
| Equipment Costs | \$ 1,806,500 |
| Debt Issuance Cost | \$ 571,600 |
| Construction Period Interest | <u>\$ 1,635,900</u> |
| Total Project Cost | <u>\$24,707,500</u> |

Source of Funds:

| | |
|--|----------------------------|
| Revenue Bonds – AgStar Financed | \$ 9,832,500 |
| USDA Direct Loan | \$12,275,000 |
| Cook County North Shore Hospital and Care Center Capital Funds | \$ 2,250,000 |
| Grant Funding | <u>\$ 350,000</u> |
| Total Source Funds | <u>\$24,707,500</u> |

IRRRB FY15 Development Infrastructure Grant Program

City of Grand Marais and Cook County North Shore Hospital and Care Center

Project Narrative

Request

The City of Grand Marais is requesting an IRRRB Development Infrastructure Grant of \$350,000 to support Cook County North Shore Hospital and Care Center's expansion and renovation project. The grant would provide funding toward the cost of earthwork; utilities infrastructure, including electrical, sewer and water services and other exterior improvement such as asphalt and concrete work.

Project

Cook County Hospital District, which does business as Cook County North Shore Hospital & Care Center (the District), is a municipal corporation and hospital district created by Laws of Minnesota 1989, Chapter 221, Section 8, as amended (the Act). The Act creates a Board to manage the District. The Board is comprised of members elected from each county commissioner district for Cook County, Minnesota.

Cook County North Shore Hospital and Care Center is a 16-bed Critical Access Hospital and 37-bed Skilled Nursing Facility located in Grand Marais, Minnesota. The Hospital and Care Center are two elements of Cook County Hospital District d/b/a Cook County North Shore Hospital and Care Center. In addition to the Hospital and Care Center, the organization also operates a Home Health Agency and an Ambulance Service. All services are housed on the same campus. These are the only hospital and skilled nursing facilities located in Cook County. The next closest critical access hospital is located in Two Harbors, 80 miles away, and the tertiary hospitals are located in Duluth, 110 miles away. The next closest skilled nursing facility is located in Silver Bay, a 56-mile drive from Grand Marais. The Silver Bay facility is a Veterans' Home and serves only Veterans or their spouses. Beside the Silver Bay facility, the next closest skilled nursing facility is over 80 miles away in Two Harbors, MN.

Cook County is located in Northeast Minnesota with a land area of 1,452.28 square miles. The County is bordered by Lake Superior, the Boundary Water Canoe Area Wilderness and Canada. Cook County has a population of 5,176 according to the 2010 census. According to the Minnesota State Demographic Center, Cook County is projected to have estimated population of 6,320 by 2035, a 22.1% increase. The population of those over 65 and those over 85 are also anticipated to increase by 117% and 72% respectively.

The Hospital opened in 1958 and in 1962 the organization began to evaluate the addition of a Nursing Home. The Care Center was completed in March 1965 and throughout the intervening years, Cook County North Shore Hospital and Care Center has experienced several additions and remodeling projects to address the needs of the patients, residents and the community. The following provides a brief summary of the building projects:

| | |
|------|--|
| 1958 | The original building was completed |
| 1963 | First addition to the building, which added the Care Center, currently the 300 wing |
| 1968 | Second addition, which added the Maintenance office and the 200 wing in the Care Center |
| 1996 | Third addition to the building, which added the Hospital inpatient area, part of the lab, new ER and radiology |
| 1998 | Fourth addition to the Care Center, which added the dining room and 100 wing and remodeled the 200 and 300 wings |
| 2000 | Ambulance garage adjacent to the building was added to the campus |
| 2002 | Basement remodel provided space for Physical Therapy and Cardiac Rehab |
| 2004 | Remodel and addition of the kitchen and part of maintenance shop |

Cook County North Shore Hospital is currently licensed for 16 beds. Currently, the Hospital consists of nine rooms; three rooms are single patient rooms with private toilets and showers; four rooms are double patients rooms with private toilets for each room and a shared shower with the adjacent room; two rooms are double patients rooms with a private toilet for each room and showers are available in shower room located down the hall. The Care Center consists of rooms where residents share 17 double rooms which have a bathroom shared by four residents; six residents have a single room with a shared bathroom; and one resident has a private room with a small private toilet.

Cook County North Shore Hospital and Care Center Mission Statement is to provide "*Community Access to Compassionate Care.*" While it is not a large medical facility, it is necessary that they provide services in modern environment addressing the needs of the patients, residents, families, visitors and staff. This project will allow the facility to reflect and enhance the high quality of care provided to patients and residents who depend upon the organization for care.

As the Board of Directors completed a visioning process over the previous three years, they considered the long-range goals and plans for the future of the organization. They also evaluated the services that are provided to the community and the services needed and desired by the community. After years of review and analysis, the Board of Directors decided to maintain skilled nursing beds to provide the full continuum of care for community members. This proposal allows the building to meet this vision by providing skilled nursing care to residents in a modern environment with all private rooms and bathrooms in two distinct resident neighborhoods. In addition to skilled nursing, the Board of Directors is dedicated to enhancing the Hospital patient care experience by creating private patients rooms, private Emergency Room treatment areas, and outpatient treatment areas to provide additional services such as chemotherapy and minor surgical services.

The proposed project is the addition of one Hospital patient room wing, two Care Center resident room wings and extensive remodeling to the existing Hospital and Care Center building. The construction of additional space will be 26,150 square feet and the renovation of 42,680 square feet will include every area of the existing hospital and Care Center. This will create a 16-bed Hospital and a 37-bed Care Center with 100% private rooms and bathrooms. Private rooms and bathrooms are becoming the standard of care. Privacy, individualism and self-determination are much more possible when patients and residents have their own private space. In addition, private rooms address infection control concerns that can be present in large group environments. The Emergency Room will have individual patient exam space, the Pharmacy will be relocated and include the addition of a chemotherapy hood, an outpatient clinic area will be developed for subspecialty and telemedicine patient visits, and an operating room/procedure area will be developed to allow for expanded services. The Care Center will be enhanced with smaller resident focused neighborhoods. The Care Center will continue to be physically attached to Cook County North Shore Hospital and remains an integral part of the organization.

The creation of neighborhood spaces will allow the Care Center to care for the mixed population of residents in a more accommodating fashion. Currently, residents who are admitted for a short stay for rehabilitation share the same space with dementia residents or residents who need significant assistance. As a small organization that provides care for residents with a wide variety of diagnoses and care needs, the Care Center needs a building that offers the flexibility of private rooms, private bathrooms and neighborhoods that provide separation by medical and cognitive status.

This project is a planned \$22.5 million remodeling/expansion to the entire Hospital and Care Center space. The \$22.5 million campus remodeling will reorganize the hospital spaces, relocate dietary, and create a shared entrance canopy and lobby/town center area to welcome visitors to both the Hospital and Care Center. The project is designed to create staff efficiency and staff sharing opportunities.

The **goals** of the project are as follows:

- a. 100% private patient and resident rooms
- b. 100% private patient and resident bathrooms with barrier-free showers
- c. Building designed to support the high quality of care provided to the patients and residents
- d. Create two neighborhoods for the Care Center
- e. Create spaces to be home-like, pleasant, quiet, and calming (not institutional)
- f. Create a welcoming entrance and easy way finding for visitors
- i. Building to support good staff flow and efficient use of staff (there will be sharing of staff between the Hospital and Care Center in the future)

The remodeled building and new patient and resident wing additions will have 16 private Hospital rooms and 37 Care Center private rooms. Each room will have a private bathroom that includes a lavatory with a counter, shower and toilet so that central bathing is not the only option, and it will eliminate the standing water problem created by the poor location of the existing showers in the current semi-private resident rooms. This will improve the privacy and dignity of patients and residents. Each room will have enough space for visitors.

Hospital

- The Hospital will have 16 private rooms with private bathrooms and showers. The rooms will be same-handed to create patient safety and efficiency.
- The Emergency Room will have four separate exam areas. Exam areas will be divided by glass walls providing auditory privacy and cubicle curtains will provide visual privacy. A drive through garage with space for two vehicles will be provided adjacent to the Emergency Room. The private patient rooms adjoin the Emergency Department so "overflow" patients can be seen in a Nursing area
- The Care Team area (Nurses Station) for both the Emergency Room and the Hospital patient area are contiguous to each other allowing for efficient utilization of staff. Staff will be able to provide assistance in each area without walking down hallways. The area will be designed for the use of computers for the electronic medical record. Areas to allow for auditory privacy will be included.
- The Laboratory will be designed with enough space needed for the machines, supplies and reagents use on a daily basis. A private space and bathroom will be included so the Laboratory can provide chain of custody collections.
- All machines for Radiology will be located in one central area, including radiographic equipment, CT, ultrasound, mammography and dexascan. The area for the CT will be sized to allow the table to move its full length and still be square to the console area. The room will be large enough to allow employees to access both sides of the scanner. The Department will be designed to allow immediate access to computers throughout the area.
- The Pharmacy will be located adjacent to the Care Team area to allow access to patient medication. The laminar flow hood for mixing sterile IV solutions will be replaced and an additional hood for chemotherapy mixing will be installed.
- Physical Therapy and Cardiac Rehabilitation will be relocated to the main level of the Hospital. Patients will use the main registration and waiting area. Therapy staff members will be able to access patients and residents without traversing different levels.
- An area for subspecialty clinics and telemedicine services will be developed to allow for access to services not currently available. A surgical suite will also be developed to allow for simple same day procedures.

Care Center

- The Care Center will be developed using a neighborhood model which will allow for the required amount of common, personal and support space for each resident, and will have a home-like environment. A variety of spaces throughout this building will help the facility meet the day-to-day needs of the residents, families, friends, and staff.
- Residents will have the freedom and flexibility to bring along personal possessions and furniture that will add a sense of home within the space. All patient and resident-use rooms will have adequate lighting at approximately 40 foot candles, easy access, a sufficient number of outlets, and individual easy-to-use temperature control.
- Residents will be dining in smaller dining rooms with other members of the neighborhood. There will be a serving kitchen with opportunity for made-to-order selections and snacks. Additional seating/space will be provided for family members to join or assist during meal times. The dining rooms and common spaces in the existing nursing units will be smaller and more intimate since they will be used by less residents

- The new Cook County North Shore Care Center will have 37 private rooms. Some of these rooms will be in the new additions and some of these private rooms will be the existing double rooms extensively remodeled into private rooms. Each new resident room will have a private bathroom with showers. This will result in 100% private resident rooms and bathrooms in this facility.
- Common living areas, dining areas, and living rooms, will be smaller in scale and decentralized. They will be closer in scale to home-sized rooms and create a calm, comfortable environment for the residents. The TV area and the living room will be separated, allowing variety and choice for resident gathering and activities. These spaces will be designed with a variety of settings to create a home-like, non-institutional feel with the use of warm, comforting colors and decorations.
- Kitchens will have space for staff to cook items for meals, serve meals to residents, bus and clean up after mealtime, and wash dishes. There will be a nourishment area as part of the neighborhood kitchen-dining room that will be conveniently located so that the residents/patients refreshment needs are met between meals.

Campus-Wide

- The interiors will use carpet, wood, warm colors, and residential lighting fixtures to create a warm feel in the neighborhoods. Additional lighting helps residents/patients in their daily activities.
- The new building will be designed with conveniently placed storage rooms for clean supplies, linens, wheelchairs, lifts, and other supplies. In addition, there will be a central storage room. Med carts will not be needed, as meds will be stored in the nurse servers.
- Cook County North Shore Hospital and Care Center currently use an electronic medical record and has mobile electronic charting. This system will be used in the new and remodeled areas of the building. Currently there are no places to park the electronic charting stands. In the new design, there will be space for the nurse to do electronic charting and to store the charting carts when not in use so they are neatly tucked out-of-site.
- Cook County North Shore Hospital and Care Center currently has wireless Internet access. Wireless access points shall be expanded into the new additions.
- The main entrance will be through a main corridor shared with the hospital and door security systems will be improved so wandering patients no longer have the opportunity to exit the Care Center undetected directly outdoors.

IRRRB FY15 Development Infrastructure Grant Program

City of Grand Marais
and
Cook County North Shore Hospital and Care Center

Attachments

1. City of Grand Marais Resolution

2. Floor Plan

3. Project Budget and Timeline

4. Project Budget at Design Development

5. Preliminary Financing Proposal with AgStar

6. Forecasted Financial Report – Examined by McGladrey

7. Market Study – CCSHCC 11-21-14 Final Report

8. Request for Proposals for Architectural & Engineering Services for CCNSHCC

9. DSGW Response to Request for Proposals for Architectural /Engineering Services

10. Request for Proposals for Construction Management Services for CCNSHCC

11. Boldt Response to Construction Management Services for CCNSHCC

12. Boldt Staffing Plan

Included
in packet

Sent by
separate
email

Available
on
request

RESOLUTION NO. 2015-04

RESOLUTION AUTHORIZING APPLICATION TO THE IRON
RANGE RESOURCES FY15 DEVELOPMENT
INFRASTRUCTURE GRANT PROGRAM FOR COOK
COUNTY NORTH SHORE HOSPITAL

WHEREAS THE Grand Marais City Council approves of the attached application for the Cook County North Shore Hospital and Care Center; and,

WHEREAS, the City hereby agrees to accept funding for the project if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the City Council of Grand Marais, Minnesota does hereby direct the Mayor and City Administrator to submit said application to Iron Range Resources.

Adopted by the City Council of the City of Grand Marais this 25th day of March 2015.

(SEAL)

Mayor Jay Arrowsmith-DeCoux

ATTEST:

Michael J. Roth
City Administrator

Cook County North Shore Hospital and Care Center Project Budget and Timeline

Description of the Financing Plan:

Sources:

| | |
|---|----------------------------|
| Revenue Bonds – AgStar Financed | \$ 9,832,500 |
| USDA Direct Loan | \$12,275,000 |
| Cook County North Shore Hospital and Care Center Capital Funds | \$ 2,250,000 |
| Grant Funding | <u>\$ 350,000</u> |
| Total | <u>\$24,707,500</u> |

Uses:

| | |
|--|----------------------------|
| Construction and Construction Management Fee Costs | \$19,164,028 |
| Architectural and Design Fees | \$ 1,529,472 |
| Equipment Costs | \$ 1,806,500 |
| Debt Issuance Cost | \$ 571,600 |
| Construction Period Interest | <u>\$ 1,635,900</u> |
| Total | <u>\$24,707,500</u> |

Timeline:

| | |
|---------------------------------|---------------|
| Preliminary Cost Estimates | November 2014 |
| USDA Intent to Provide Loan | May 2015 |
| Revenue Bond Financing | June 2015 |
| Significant Construction Begins | June 2015 |
| Construction Complete | May 2017 |

BOLDT

**Cook County North Shore Budget
Cost Summary
Project Budget at Design Development**

| <u>Division/Spec Section</u> | <u>Hospital Total Costs Division</u> | <u>Care Center Total Costs Division</u> |
|------------------------------------|--|---|
| 1- General Requirements | \$2,192,898.00 | \$0.00 |
| 2- Demolition | \$601,693.00 | \$111,314.00 |
| 3- Concrete | \$417,823.00 | \$198,770.00 |
| 4- Masonry | \$155,430.00 | \$75,858.00 |
| 5- Metals | \$749,968.00 | \$182,201.00 |
| 6- Wood, Plastics and Composites | \$438,754.00 | \$294,969.00 |
| 7- Thermal & Moisture Protection | \$435,583.00 | \$401,279.00 |
| 8- Openings | \$696,140.00 | \$339,618.00 |
| 9-Finishes | \$1,475,971.00 | \$799,223.00 |
| 10- Specialties | \$290,080.00 | \$84,405.00 |
| 11- Equipment | \$328,352.00 | \$148,713.00 |
| 12- Furnishings | \$21,865.00 | \$16,270.00 |
| 13- Speciality | \$69,543.00 | \$0.00 |
| 14- Elevators | \$48,579.00 | \$0.00 |
| 22- Mechanical | \$2,414,916.00 | \$1,040,236.00 |
| 26- Electrical | \$1,771,460.00 | \$301,183.00 |
| 27- Life/Safety Systems | \$536,350.00 | \$161,415.00 |
| 31- Earthwork | \$600,166.00 | \$243,489.00 |
| 32- Exterior Improvements | \$367,830.00 | \$24,259.00 |
| 33- Utilities | \$358,600.00 | \$0.00 |
| | | |
| Construction Cost Per Building | <u>\$13,972,001.00</u> | <u>\$4,423,202.00</u> |
| | | |
| Hospital and Care Center Buildings | \$18,395,203.00 | |
| Building Permit | \$183,542.00 | |
| Bond | \$136,693.00 | |
| Total Construction Costs | \$18,715,438.00 | |
| Boldt Fee | \$355,593.00 | |
| DSGW Fee | \$1,334,971.00 | |
| 9 percent Contingency | \$1,497,235.00 | |
| Owners FFE | \$300,000.00 | |
| Total Project Costs | <u>\$22,203,237.00</u> | |
| | | |
| Add/Deduct Options | | |
| Boilers | \$450,000.00 | |



Cook County Hospital District D/B/A Cook County North Shore Hospital and Care Center

February 4, 2015

Preliminary Financing Proposal (for discussion only)

USDA Guarantee Financing (Construction & Permanent Financing) & Interim Financing for USDA Direct Loan

AgStar Financial Services, FLCA ("AgStar") is pleased to provide Cook County Hospital District ("Owner" or "Bond Issuer") with the following financing proposal. This proposal is not a formal commitment to finance the project, but rather a proposed financing structure that is subject to AgStar and USDA underwriting under USDA's Community Facilities program. Additional requirements or revisions may arise during AgStar or USDA underwriting, review by USDA, and sharing of additional information about the project. The preliminary terms and conditions are below:

Project: Cook County Hospital District will be expanding and renovating the critical access hospital and care center in Grand Marais, MN. Project costs are estimated at roughly \$23.625 MM, with a more formal sources & uses of Project funds to be developed in the future.

Bond Issuer / Borrower: Cook County Hospital District, an enterprise fund of Cook County, MN.

Taxable Revenue Bonds: Owner will issue unrated taxable mortgage revenue bonds as the project financing, to be purchased directly by AgStar as the source of all construction financing and a portion of the permanent financing. There will be no General Obligation pledge from the County.

There will be two separate bond issuances, one for the interim funding for the USDA Direct Loan during the construction period and the other for the construction & permanent financing not covered by the USDA Direct Loan using the USDA Guarantee program. Amounts below are subject to change based on estimated Project costs, available USDA funding, and other factors.

1) \$12.275 MM of "short-term" Interim Funding for the USDA Direct Loan, using a variable interest rate that resets monthly with funds drawn as needed to pay Project costs. At closing of USDA Direct Loan after Project completion, the entire amount of the Interim Funding will be repaid by USDA's Direct Loan.

2) \$9.0 MM of "long-term" fixed rate bonds that will finance a portion of the construction and permanent financing of the Project. These long-

term bonds will be fully funded at the start of the project, and be used for Project expenses prior to the Interim Funding. These bonds will carry a USDA Conditional Commitment for Guarantee under the Community Facilities Guarantee program, with Guarantee to be issued after construction of the Project is completed.

USDA Direct Loan: Owner to receive a \$12.275 MM direct loan (or bond) from the USDA as permanent financing for the Project. Since the USDA Direct Loan approval carries a commitment for a fixed rate of interest (currently at 3.75% fixed rate for up to a 40 year term), this provides flexibility to use a variable rate of interest on the short-term funding and still have comfort with the level of long-term debt service.

Equity from Owner: Owner is to provide a portion of the Project costs in equity of an estimated \$2 to \$3 MM. Cash contributions and budgeted project costs paid by Owner and not reimbursed may be used as equity. Owner equity will help meet USDA's requirement for community support for the Project.

Bondholder(s) / Servicer: AgStar will serve as the Servicer and Lead Lender of the financing. AgStar will purchase all of the bonds issued (excluding USDA Direct Loan permanent financing), and will offer a portion of the total financing to other Farm Credit Services institutions, as well as local and regional financial institutions.

Bond Term/Maturity:

- 30 years for the long-term Bonds under USDA Guarantee program (includes construction period).
- The Interim Funding Bonds will have a maturity sufficient to ensure Project completion and USDA Direct loan take-out (typically no more than 30 months).
- The USDA Direct Loan can have a maturity up to 40 years.

Payments to Bondholders:

- Interest only payments are due during construction.
- The short-term Bonds will be paid in full using Direct Loan proceeds after Project completion.
- After the interest only period on the long-term Bonds, Interest and Principal will be fully amortized over the remaining term using monthly payments.

Interest Rate & Structure: See Attached Sheet

Cost of Issuance Fees: AgStar will be paid a 1.00% origination fee on the Bond issuances. This fee will cover AgStar's costs associated with the USDA application process, credit underwriting, and closing of the Bond issuances (including legal services provided by AgStar's internal counsel).

Any costs incurred from parties outside of AgStar for title insurance & disbursing, appraisal, filing fees, trustee services, legal fees, etc. will be the responsibility of the Bond Issuer. Much of the bond document preparation is done by AgStar attorneys, thus helping reduce the expenses. AgStar is also exempt from mortgage registration tax.

- Debt Service Reserve:** A debt service reserve fund is typically not required for the short-term and long-term bond issuances. However, the USDA Direct Loan does require the Owner to build a debt service reserve fund equal to one year of principal and interest payments over a 10 year period once the direct loan closes.
- Security / Collateral:** The Bonds will be secured by a 1st real estate mortgage and senior lien position on the land, facility, fixtures, equipment, accounts, and revenues of the Owner.
- Security position will be a shared 1st position between the short-term and long-term Bonds during construction, and then be a shared 1st position on the long-term Bonds and USDA Direct Loan for the permanent financing.
- It is expected that any existing debt be refinanced into the new Project funding, or be subject to an Intercreditor/Parity Agreement with the Bonds and USDA Direct Loan.
- Appraisal:** An as-built appraisal of the facility may be required for USDA financing, but can be waived with USDA consent. If required, AgStar will select and engage a qualified appraisal firm that meets USDA requirements. The value of collateral must be considered "adequate" by USDA to secure all funding.
- Environmental:** The site(s) must be considered acceptable security for the Bondholder(s) and USDA. A Phase 1 Environmental Assessment is required, along with other site information for review by USDA for their environmental regulations. Additional environmental due diligence and/or mitigation items may be required in order to consider the site acceptable and meet USDA/Bondholder requirements.
- Insurance:** The bond documentation will include a requirement for property and casualty coverage, builders risk insurance, general liability insurance, professional liability insurance, fidelity coverage, workers compensation coverage, and any other customary insurance requirements for transactions of this type. Title insurance equivalent to the financing in favor of AgStar/USDA is required.
- Feasibility Study:** AgStar and USDA require an examined financial forecast and market study to be completed by a qualified third party. The study should demonstrate the need for the project and indicate the project has a strong probability of financial feasibility.
- USDA Financing Approvals:** In addition to the conditions set forth herein, the financing shall also be conditioned upon the completion of all terms and conditions set forth in any Conditional Commitment for Guarantee issued by the USDA for the USDA Guaranteed Bonds & the Letter of Conditions approval for the USDA Direct Loan.
- Financial Covenants:** Financial covenants that are customary for transactions of this type will be established during formal credit underwriting. Expected covenants are below:

1. Debt Service Coverage Ratio (DSCR) requirement. Bond Issuer shall maintain a DSCR of at least 1.25:1 based upon the year-end annual audited financial statements (first year measured is after construction is completed).
2. Days Cash on Hand (DCOH) Requirement. Bond Issuer will maintain non-restricted cash and cash equivalents equal to not less than 45 days of operating expenses at all times, but tested annually, based upon the year-end annual audited financial statements (first year measured is after construction is completed).
3. Prohibition of Additional Debt
 - Future debt secured by the collateral securing the Bonds will require AgStar & USDA approval. Purchase Money Security Interest financing outside of this Project will be allowed without approval, unless USDA requires a capital expenditure limit without Lender approval.
 - Bond Issuer will be restricted from guaranteeing or assuming debt of other organizations without AgStar and USDA consent.

Financial Reporting:

Financial reporting requirements include:

- For the 1st, 2nd, and 3rd quarters of each fiscal year, Quarterly financial statements; accounts receivable aging report, operational utilization statistics, and investments/cash summary, all within 60 days of quarter end.
- For the 4th quarter of each fiscal year, financial statement, accounts receivable aging report, operational utilization statistics, and investments/cash summary, all within 75 days of quarter end.
- Annual Audited financial statement, management summary of fiscal year operations, and Covenant Compliance Statement, all within 120 days after fiscal year end.
- Annual Operating Budget within 75 days after the start of each fiscal year.

Construction:

- The construction contract(s) must meet USDA and AgStar approval, as well as have a Guaranteed Maximum Price or Fixed Price.
- Contractor(s) will be required to carry payment & performance bonds for the amount of the project costs associated with their contract.
- Contractor and Architect selection must be competitive to meet USDA regulations.
- A Disbursing Agent for a title insurance company will disburse Project funds to construction related vendors. The title insurance firm must meet AgStar requirements, and AgStar is able to provide this service at no additional cost other than the title insurance premiums.
- All USDA rules regarding construction must be followed, including guidance on construction and architect's contracts, forms for pay applications, approval of Change Orders, etc.

As stated earlier in this document, this proposal represents sample terms, conditions, and financing structure based upon the project to the best of our knowledge. During underwriting and Issuer discussions, additional requirements or changes may be necessary in order to obtain credit approval and meet the requirements of USDA needed to complete the financing package.

Please call me at 507-344-5006 if you have any questions or comments related to this proposal. I appreciate the opportunity to present this and hope you find that it meets your potential financing needs.

Sincerely,

Aaron Knewton
Associate Vice President – Rural Capital Network

AgStar Financial Services
14800 Galaxie Ave
Apple Valley, MN 55124

952-997-4066 (Office)
612-756-2955 (Cell)
Aaron.Knewton@agstar.com

Interest Rate Options as of February 4, 2015

The interest rates in this document are indicative only and are subject to daily change based upon market conditions. Fixed Rates are typically set the day of bond issuance, but may be locked in advance for a fee. Final interest rate structure may be selected any time prior to bond issuance via a formal interest rate lock document.

Long-Term Fixed Rate Bonds (USDA Guaranteed Bonds)

Bond Funding:

Bond proceeds will be disbursed into a project account(s) with the Bond Trustee at bond issuance. The project account(s) will provide market rate of return options. The long-term bond proceeds will be expended prior to drawing on the short-term Bonds to help ensure the long-term interest rate stays in compliance with the USDA Conditional Commitment for Guarantee.

Interest Rates:

Bonds that are not guaranteed by the USDA will accrue interest at the Unguaranteed interest rate below. Once the USDA Guarantee goes into effect after substantial completion of the Project, the interest rate on the Guaranteed portion of the Bonds (90% of long-term bonds) will be reduced to the Guaranteed interest rate below.

Guaranteed Interest Rate = AgStar Cost of Funds + 1.50%

Unguaranteed Interest Rate = AgStar Cost of Funds + 3.00%

| Bond Term (Yrs) | Fixed Rate Period (Yrs) | Prepay Penalty Period | AgStar Cost of Funds | Guaranteed / Unguaranteed Interest Rate |
|-----------------|-------------------------|-----------------------|----------------------|---|
| 30 | 30 | 5 Years | 3.18% | 4.68% / 6.18% |

Additional fixed rate options are available, but are limited based on USDA rules on adjusting interest rates under the USDA Guarantee program.

Prepayment Penalties:

Any early payments of principal ahead of the principal amortization schedule are subject to a prepayment penalty during the prepay penalty period. Penalty = 1% of the early principal payment times the years remaining in the prepay penalty period (i.e. 5% penalty in year 1 of a 5 year penalty period)

Non-AgStar Bondholders:

In the event a local financial institution is requested to be a long-term Bondholder, they may require a different pricing structure and fixed rate term compared those above. AgStar is potentially willing to allow other long-term Bondholders.

Short-Term Variable Rate Bonds (Interim Funding Bonds)

Bond Funding:

Bondholders will supply bond proceeds from the short-term bond issuance one time per month based on the amount needed to pay Project costs. AgStar will calculate and communicate amount needed from Bondholders each month, and coordinate transfer of funds to the appropriate parties. Bond proceeds will be transferred to the Disbursing Agent for disbursement to Project contractors/vendors.

Interest Rate:

Variable rate bonds will accrue interest using the 30 Day LIBOR rate index as published in the Wall Street Journal + 3.25%. The index will be reset on the 1st day of each month.

| Expected Bond Term (Mo.) | Rate Changes | Prepay Penalty Period | 30 Day LIBOR Index | Interest Rate |
|--------------------------|--------------|-----------------------|--------------------|---------------|
| 30 | Monthly | N/A | 0.1710% | 3.421% |

CITY COUNCIL: THANKS FOR THE OPPORTUNITY TO SHARE MY IDEA

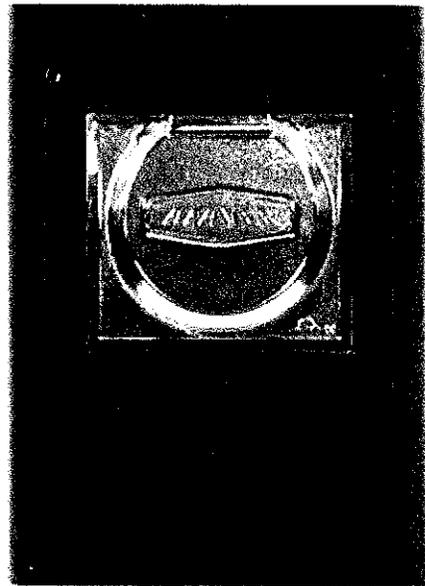
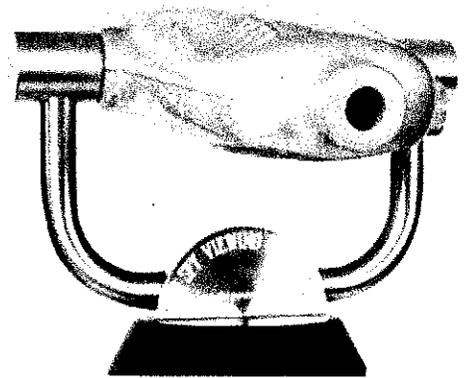
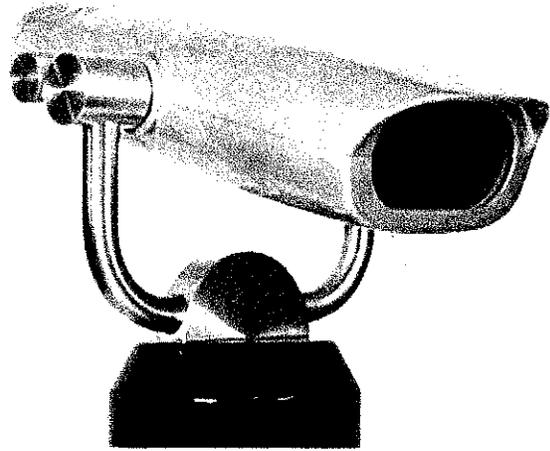
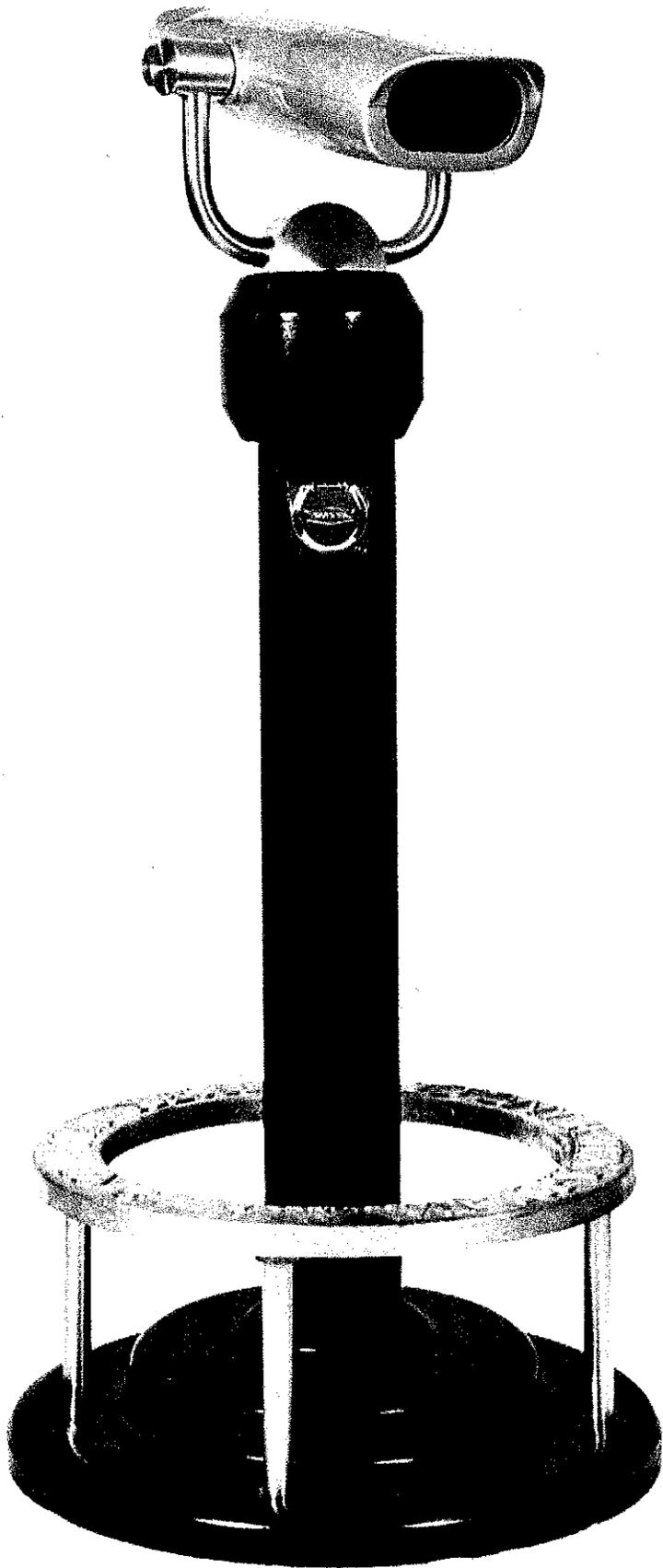
CAN WE FIND A WAY TO MAKE THIS HAPPEN

CAN YOU IMAGINE AMERICA'S COOLEST SMALL CITY NOT HAVING VIEWING BINOCULARS
(PLEASE SEE ENCLOSED EXAMPLE)

TO TAKE IN THE BREATHTAKING VIEWS THAT WE CAN SOON BECOME ACCUSTOMED TO? I'VE RESEARCHED MANY LOCATIONS AND NONE MATCH THE EFFECTIVENESS AND UNBLOCKED VIEWING AS THE EAST SIDE OF THE HARBOR. EVEN THE WEST SIDE OF THE HARBOR IS ABOUT 8 FT LOWER AND BLOCKS ALL EASTWARD VIEWS. OTHER AREAS RESEARCHED WERE DRURY BOOKS, JAVA MOOSE AREA, ANGRY TROUT AND THE TRADING POST, ALL LESS THAN DESIRABLE BECAUSE OF BLOCKED VIEWING. ALSO THE HARBOR HAS VERY GOOD FOOT TRAFFIC WHICH HOPEFULLY WOULD HELP PAY FOR THIS UNIT. THEY RANGE FROM \$3500-\$5000.

I'VE NOTICED THAT PRIVATE ENTERPRISE ALREADY EXISTS ON PUBLIC AREAS SUCH AS FARMERS MARKET, FISHERMAN'S PICNIC, PETE'S POTTIES, AND BANDS PLAYING AT THE PICNIC SHELTER AT THE CAMPGROUND. I WOULD EXPECT TO PAY FOR RENTAL OF SPACE....PROBABLY 4 SQ. FT.

THANKS FOR CONSIDERING, RANDY SJOGREN



Rod MacKenzie
President

Pinnacle Scopes Inc.
1043 Division Street Cobourg,
ON Canada K9A 5Y5
ph. 289-252-2019 - fax. 289-252-1638
e. rod@pinnaclescopes.com



www.hispyviewing.com



"Enhance Your View" ● tel: 289-252-2019

VISIT US ON FACEBOOK...



Hi-Spy Viewing Machines

Hi-Spy Viewing Machines are manufactured and distributed by Pinnacle Scopes.
Anything else is a compromise.

Why Choose Hi-Spy Viewing Machines?

- Durability
- Vandal-Resistance
- Attractiveness
- A Commitment to Innovation

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1043 Division Street, Cobourg, Ontario, Canada, K9A 5Y5
Telephone: (289) 252-2019 | Fax: (289) 252-1636

ADA Models U.S. Dollar Price List

All Prices in U.S. Dollars,
F.O.B. Cobourg, Ontario, Canada
All applicable taxes, duties, etc, extra

Price Current as of January 1, 2014

Binocular 10X Wheel Chair Accessible Machine (ADA)

| Model | Description | Price Per Machine | Discount for 2-5 Machines | Discount for 6 or More Machines |
|-------------------------------------|---|-------------------|---------------------------|---------------------------------|
| 10XWC <i>(Waterproof Optics)</i> | 10X Wheelchair Accessible Machine (ADA) <i>(Single pole or double pole models)</i> | | 5% | 7% |
| | Non Coin-Operated | \$3,895.00 | | |
| | Coin-Operated | \$3,995.00 | | |

Binocular 20X Wheel Chair Accessible Machine (ADA)

| Model | Description | Price Per Machine | Discount for 2-5 Machines | Discount for 6 or More Machines |
|-------------------------------------|---|-------------------|---------------------------|---------------------------------|
| 20XWC <i>(Waterproof Optics)</i> | 20X Wheelchair Accessible Machine (ADA) <i>(Single pole or double pole models)</i> | | 5% | 7% |
| | Non Coin-Operated | \$3,995.00 | | |
| | Coin-Operated | \$4,395.00 | | |



Hi-Spy Viewing Machines are manufactured and distributed by Pinnacle Scopes. "Anything else is a compromise"
www.hispyviewing.com



OPTICS

Long Eye Relief Yes

DIMENSIONS

Machine Height 5ft. 2 in

Eyepiece Height 5ft. 0 in

Machine Weight 165 lbs

Standing Ring Height 12 inches

Maintube Diameter 6 inches

Base Diameter 28 inches

Base Options Yes – we can provide custom Aluminum plate bases for certain applications

CONSTRUCTION

Viewing Head Painted Aluminum

Viewing Head Support Arms Aluminum

Main Tube Powder Coated Aluminum. 0.1875 inch wall thickness

Base Powder Coated Aluminum

Standing Ring Cast Aluminum

Standing Ring Height 12 inches

MOVEMENT

Horizontal Movement Tapered roller bearing system – 285 degrees (can be modified on request)

Vertical Movement Bronze bearing on stainless steel trunnion – +/- 30 degrees

SECURITY

Coin Door Security Keset door lock over security bolt

Viewing Head Security Pop lock over security bolt

COIN MECHANISM

Mechanical Crank Coin Acceptor Domestic and foreign coin acceptors available

Grand Marais Biomass District Heat Information Plan

12 page Project Overview

Includes project description, key aspects, key graphics, and references to supporting information.

To be available on the CCLEP and City websites.

To be distributed at display sites throughout Grand Marais and Cook County.

To be distributed at events, meetings, etc.

2 page Project Overview Summary

A brief synopsis of the Project Overview

Also for distribution as appropriate

Could be mailed out with the GM PUC utility bill.

Case Studies Document

Features information about several comparable biomass district heat systems both near and far.

Referenced in Project Overview.

To be available on CCLEP and City websites.

Letters of Support

Included in Project Overview

To be available on CCLEP and City website

Display Board

Will be placed at City Hall, County Courthouse, Library, YMCA, and possibly at some business locations and customer locations eg. Hospital, Clinic, Churches.

Will include a sample of district heat pipe and a bowl of biomass fuel, as well as copies of the Project Overview.

Power Point

Will include key figures and graphics. For presentation to City Council, Customers, and others as warranted.

Ads in local publications

Ads to feature key aspects and graphics and will refer readers to CCLEP and CITY websites.

WTIP appearances

Members of the District Heat Task Force, and hopefully customers, will talk about the District heat Project on a variety of news programing at WTIP.

Project Overview posted on WTIP website along with references to CCLEP and City websites and contact information

City Council Updates

Provided by Jay or District Heat Task Force as needed.

Boreal Access

Project Overview posted on Boreal Access website along with references to CCLEP and City websites and contact information.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: March 21, 2015
SUBJECT: Planning Commission Report

The Planning Commission met on March 18 to discuss a proposed developer's agreement with Gofer Lakeview, who has a preliminary plat for 24 separately owned twin home units on undeveloped land above Gopher cabins. Councilor Kennedy will provide a summary of the meeting.

The results of the meeting were to schedule a phone conference between Councilor Kennedy, Administrator Roth, City Attorney Hood, the developer, and the developer's attorney to discuss three areas of concern to the developer from the City's developer's agreement:

- 1) Financial security requirements
- 2) Payment of utility hookup fees
- 3) Provision of as-built construction drawings

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members

FROM: Michael J. Roth, City Administrator

DATE: March 21, 2015

SUBJECT: Follow-Up From City Planning Workshop

Summary

City Councilors met with Department Heads for a planning workshop on Monday, April 16, at the community center. Much of the day was spent hearing from department heads about their operations and issues. The middle part of the session consisted of a stakeholder brainstorm, a SWOT analysis, and an exercise on strategic forecasting. The last part of the day was discussing how to move forward. A complete report of the session will be produced.

Comprehensive Planning

The Council recognized the value and need for a larger community-involved comprehensive planning effort. Our initial idea is to conduct an exercise similar to the strategic forecasting with multiple groups, attempting to include a large number of stakeholders. From these results we will identify patterns where issues come up across multiple groups. These issues will be identified and workgroups will be recruited to help develop each issue into a comprehensive plan section. The strength of this approach is the ability to conduct it in small, manageable sessions, and to bring the exercise to existing stakeholder groups rather than relying on the public to meet us at a specific time and place. This strategy also makes it possible to involve large groups of stakeholders in discreet but meaningful ways.

Capital Improvement Plan

The second result of our workshop was to recognize that some projects have already been identified as priorities, and should have a path to achievement that is not put on hold for the comprehensive planning. We will schedule and conduct a follow-up exercise with Council and staff to review the Capital Improvement Plan, and conduct an exercise to determine current priorities. This exercise will take about 2-3 hours. Please come to the Council meeting prepared to discuss scheduling.

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SENATOR AL FRANKEN

March 9, 2015

Mayor Jay Arrowsmith-DeCroux
PO Box 600
Grand Marais, MN 55604

Dear Mayor Arrowsmith-DeCroux,

I would like to take this opportunity to congratulate you and the city of Grand Marais on recently being awarded the title of "Coolest Small Town in America" by BudgetTravel.com. This tremendous honor reflects the tireless work you and the community have invested into making Grand Marais such an outstanding place.

Grand Marais' ability to attract thousands of visitors, year after year, shows how absolutely stunning it truly is. The small town establishments ranging from the Angry Trout to Sven and Ole's are not just mere tourist attractions but, in fact, have become an institution for those living and visiting Northern Minnesota. I think I speak for the rest of the people of Minnesota when I say that we are more than lucky to have such an amazing treasure in our great state.

On behalf of the people of Minnesota, I would like to, once again, congratulate you and the entire community of Grand Marais on its recent award of "Coolest Small Town in America."

Sincerely,

A handwritten signature in black ink that reads "Al Franken". The signature is fluid and cursive, with a long horizontal stroke at the end.

Al Franken

United States Senator

Upcoming Meeting Schedule

Updated March 21, 2015

MARCH

| Date/Time | Meeting | Location |
|--------------------------------|----------------------|------------------|
| Wednesday, March 25, 4:30 p.m. | City Council Meeting | Council Chambers |

APRIL

| Date/Time | Meeting | Location |
|--------------------------------|----------------------|------------------|
| Wednesday, April 8, 4:30 p.m. | City Council Meeting | Council Chambers |
| Wednesday, April 29, 4:30 p.m. | City Council Meeting | Council Chambers |