

AGENDA
CITY COUNCIL MEETING
March 13, 2013
4:30 P.M.

A. Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. New Fire Tanker Presentation

F. North House Folk School Annual Report

G. Planning Commission Report
-East Bay Suites Variance Request

H. Other items as necessary

I. Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

K. Adjourn

*CITY OF GRAND MARAIS
MINUTES
February 27, 2013*

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Tim Kennedy, and Bill Lenz,

Members absent: Jan Sivertson and Bob Spry

Staff present: Mike Roth, Kim Dunsmoor and Robert Scott

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

Motion by Kennedy, seconded by Lenz to approve the agenda; February 13, 2013, Minutes; and Payment of Bills. Approved unanimously.

The City Attorney has reviewed and approved the Cooperative Agreement between the State of Minnesota and the City of Grand Marais for a Lake Superior – Grand Marais Parkside Public Water Access. The agreement calls for the state to construct a boat launch and parking facility in the area of the existing boat ramp at the end of 8th Avenue West. The facility will be based on a concept plan reviewed and approved by the Park Board and consistent with the City's Park Master Plan. The contract will replace a contract for the boat launch facility by the Coast Guard Station. The parking lot is difficult to reserve for boaters due to its prime location by Artist Point and easy access to downtown. After approval of this contract, our existing obligation to maintain the East boat launch and parking lot for boaters will be discontinued. The contract calls for the City to operate and maintain the new boat launch for a period of 35 years with 5 year renewals.

Motion by Lenz, seconded by Kennedy to approve the Cooperative Agreement between the State of Minnesota and the City of Grand Marais for a Lake Superior – Grand Marais Parkside Public Water Access. Approved unanimously.

The Water Plan Advisory Committee has invited the City to a meeting on March 18, 2013, to discuss storm water management.

Standard & Poor's recently reviewed the City's financial situation and has changed the City's credit rating from A to A+.

The new fire truck tender arrives on Friday and the old tender leaves on Friday.

Councilor Lenz' Report:

- 1) The lockbox dollars that were set aside for a softball field and tennis will be spent on the new community center/YMCA building.

There being no further business, the meeting adjourned at 4:49 p.m.



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Payments

Current Period: March 2013

Batch Name	030813 CPAP	User Dollar Amt	\$88,001.40
	Payments	Computer Dollar Amt	\$88,001.40
			\$0.00 In Balance

Refer 59727 COOK COUNTY AUDITOR-TREASU

Cash Payment	G 101-20800 Taxes Due (State MN)		\$163.85
Invoice	LODG TAX 2/28/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$163.85

Refer 59728 WIRTZ BEVERAGE MINNESOTA

Cash Payment	E 609-49750-251 Liquor For Resale		\$6,154.17
Invoice	108001307 3/5/2013		
Cash Payment	E 609-49750-259 Other For Resale		\$399.42
Invoice	108001307 3/5/2013		
Cash Payment	E 609-49750-333 Freight and Express		\$139.67
Invoice	108001307 3/5/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$6,693.26

Refer 59729 MN DEPT OF REVENUE-EFTPS Ck# 002061E 3/6/2013

Cash Payment	G 101-20800 Taxes Due (State MN)		\$324.00
Invoice	FEB SALES TAX 2/28/2013		
Cash Payment	G 609-20800 Taxes Due (State MN)		\$11,185.00
Invoice	FEB SALES TAX 2/28/2013		
Cash Payment	G 101-20800 Taxes Due (State MN)		\$169.00
Invoice	FEB SALES TAX 2/28/2013		
Cash Payment	G 211-20800 Taxes Due (State MN)		\$24.00
Invoice	FEB SALES TAX 2/28/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$11,702.00

Refer 59730 PERA Ck# 002062E 3/8/2013

Cash Payment	G 101-21704 PERA		\$4,440.19
Invoice	5 CPYR 13 3/8/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$4,440.19

Refer 59731 DEPT OT THE TREASURY IRS Ck# 002063E 3/8/2013

Cash Payment	G 101-21703 FICA Tax Withholding		\$3,922.04
Invoice	5 CPYR 13 3/8/2013		
Cash Payment	G 101-21717 Medicare		\$922.62
Invoice	5 CPYR 13 3/8/2013		
Cash Payment	G 101-21701 Federal Withholding		\$2,879.36
Invoice	5 CPYR 13 3/8/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$7,724.02

Refer 59732 MN DEPT OF REVENUE-EFTPS Ck# 002064E 3/8/2013

Cash Payment	G 101-21702 State Withholding		\$1,360.12
Invoice	5 CPYR 13 3/8/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$1,360.12

Refer 59733 SUNNY HILL DISTRIBUTORS INC.

Cash Payment	E 609-49750-251 Liquor For Resale		\$2,514.31
Invoice	281927 3/5/2013		
Cash Payment	E 609-49750-333 Freight and Express		\$125.40
Invoice	281927 3/5/2013		



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Cash Payment	E 609-49750-251 Liquor For Resale			\$1,241.00
Invoice	281923	3/5/2013 PO 3		
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total \$3,880.71
Refer	<u>59734 MINNESOTA LIFE</u>			
Cash Payment	G 101-21716 MN Mutual Life			\$242.05
Invoice	0028722	3/1/2013		
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total \$242.05
Refer	<u>59735 BLUE CROSS/BLUE SHIELD OF MN</u>			
Cash Payment	G 101-21706 Health Insurance			\$13,525.00
Invoice	CI926-V0 8	2/26/2013		
Cash Payment	G 101-21706 Health Insurance			\$573.00
Invoice	CI926-V1-6	2/26/2013		
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total \$14,098.00
Refer	<u>59736 MII LIFE-FLEX</u> <u>Ck# 002065E 3/7/2013</u>			
Cash Payment	G 101-21713 Flex Plan Spending			\$348.13
Invoice	5 CPYR 13	3/5/2013		
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total \$348.13
Refer	<u>59737 MII LIFE- HRA</u> <u>Ck# 002066E 3/7/2013</u>			
Cash Payment	E 211-45500-131 Employer Paid Health			\$20.27
Invoice	5 CPYR 13	3/5/2013		
Cash Payment	E 601-49440-131 Employer Paid Health			\$75.89
Invoice	5 CPYR 13	3/5/2013		
Cash Payment	E 602-49490-131 Employer Paid Health			\$75.89
Invoice	5 CPYR 13	3/5/2013		
Cash Payment	E 604-49590-131 Employer Paid Health			\$92.02
Invoice	5 CPYR 13	3/5/2013		
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total \$264.07
Refer	<u>59739 JOHNSON BROTHER LIQUOR</u>			
Cash Payment	E 609-49750-251 Liquor For Resale			\$10,313.66
Invoice	1511574	2/27/2013		
Cash Payment	E 609-49750-333 Freight and Express			\$290.15
Invoice	1511574	2/27/2013		
Cash Payment	E 609-49750-251 Liquor For Resale			-\$12.00
Invoice	566843	2/15/2013		
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total \$10,591.81
Refer	<u>59740 PHILLIPS WINE & SPIRITS</u>			
Cash Payment	E 609-49750-251 Liquor For Resale			\$3,287.32
Invoice	2384403	2/27/2013		
Cash Payment	E 609-49750-259 Other For Resale			\$32.25
Invoice	2384403	2/27/2013		
Cash Payment	E 609-49750-333 Freight and Express			\$136.61
Invoice	2384403	2/27/2013		
Cash Payment	E 609-49750-251 Liquor For Resale			-\$65.35
Invoice	3499588	2/15/2013		
Cash Payment	E 609-49750-333 Freight and Express			-\$2.57
Invoice	3499588	2/15/2013		
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total \$3,388.26



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Current Period: March 2013

Refer 59741 WINE MERCHANTS			
Cash Payment	E 609-49750-251 Liquor For Resale		\$800.00
Invoice	445395 2/27/2013		
Cash Payment	E 609-49750-333 Freight and Express		\$23.13
Invoice	445395 2/27/2013		
Cash Payment	E 609-49750-251 Liquor For Resale		-\$28.00
Invoice	60439 2/12/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$795.13
Refer 59742 BERNICKS			
Cash Payment	E 609-49750-252 Beer For Resale		\$3,090.70
Invoice	328427 2/21/2013		
Cash Payment	E 609-49750-259 Other For Resale		\$77.50
Invoice	328427 2/21/2013		
Cash Payment	E 609-49750-252 Beer For Resale		-\$18.48
Invoice	328428 2/21/2013		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa		\$31.00
Invoice	328426 2/21/2013		
Cash Payment	E 609-49750-252 Beer For Resale		\$4,531.15
Invoice	329478 2/28/2013		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa		\$40.50
Invoice	329477 2/28/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$7,752.37
Refer 59743 SUPERIOR BEVERAGES LLP			
Cash Payment	E 609-49750-252 Beer For Resale		-\$8.00
Invoice	120514 2/20/2013		
Cash Payment	E 609-49750-252 Beer For Resale		\$1,525.90
Invoice	421469 2/20/2013		
Cash Payment	E 609-49750-259 Other For Resale		\$23.25
Invoice	421469 2/20/2013		
Cash Payment	E 609-49750-252 Beer For Resale		\$2,407.95
Invoice	421894 2/27/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$3,949.10
Refer 59744 ROHLFING INC.			
Cash Payment	E 609-49750-252 Beer For Resale		\$4,273.20
Invoice	376198 2/20/2013		
Cash Payment	E 609-49750-259 Other For Resale		\$32.50
Invoice	376198 2/20/2013		
Cash Payment	E 609-49750-252 Beer For Resale		\$4,168.10
Invoice	376481 2/27/2013		
Cash Payment	E 609-49750-259 Other For Resale		\$14.50
Invoice	376481 2/27/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$8,488.30
Refer 59745 SOUTHERN WINE & SPIRITS OF M			
Cash Payment	E 609-49750-251 Liquor For Resale		\$1,673.19
Invoice	1005892 2/21/2013		
Cash Payment	E 609-49750-333 Freight and Express		\$47.34
Invoice	1005892 2/21/2013		
Transaction Date	3/7/2013	MAIN CHECKING G 10100	Total \$1,720.53



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Refer 59746 NCPERS GROUP LIFE INS.

Cash Payment G 101-21710 NCPERS-Pera \$16.00

Invoice 4936313 2/21/2013

Transaction Date 3/7/2013 MAIN CHECKING G 10100 Total \$16.00

Refer 59750 ING Ck# 002067E 3/8/2013

Cash Payment G 101-21720 MN State Retirement DeferC \$383.50

Invoice 5 CPYR 13 3/8/2013

Transaction Date 3/8/2013 MAIN CHECKING G 10100 Total \$383.50

Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$29,268.86
211 LIBRARY	\$44.27
601 WATER	\$75.89
602 SEWER	\$75.89
604 ELECTRIC	\$92.02
609 MUNICIPAL LIQUOR FUND	\$58,444.47
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	\$88,001.40

Pre-Written Checks	\$26,222.03
Checks to be Generated by the Computer	\$61,779.37
Total	<hr/>
	\$88,001.40



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Payments

Current Period: March 2013

Batch Name	3142013AP	User Dollar Amt	\$24,860.07
	Payments	Computer Dollar Amt	\$24,860.07

\$0.00 In Balance

Refer 59694 PUBLIC UTILITIES COMMISSION1 Ck# 002059E 3/5/2013

Cash Payment	E 101-41940-380 Utility Services (GENER	2013	\$1,180.99
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-43100-380 Utility Services (GENER	2013	\$25.41
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-45100-380 Utility Services (GENER	2013	\$577.43
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-43100-381 Street Light Utilities	2013	\$2,434.80
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-42700-380 Utility Services (GENER	2013	\$253.57
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-42200-382 Fire Hydrant Utilities	2013	\$1,103.70
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-45189-380 Utility Services (GENER	2013	\$29.42
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 211-45500-380 Utility Services (GENER	2013	\$774.15
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-45124-380 Utility Services (GENER	2013	\$3,059.12
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-45184-380 Utility Services (GENER	2013	\$540.61
Invoice	FEB. 2013	3/5/2013	
Cash Payment	E 101-42200-380 Utility Services (GENER	2013	\$136.88
Invoice	FEB. 2013	3/5/2013	

Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$10,116.08
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Refer 59695 GRAND MARAIS AUTO PARTS, INC

Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2013	\$129.68
Invoice	621772	1/24/2013	
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2013	-\$23.51
Invoice	622170	2/1/2013	

Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$106.17
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Refer 59696 BUCK S RADIO SHACK

Cash Payment	E 609-49750-220 Repair/Maint Supply (GE	2013	\$37.75
Invoice	10144699	2/23/2013	
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2013	\$19.41
Invoice	10144173	2/6/2013	

Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$57.16
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Refer 59697 G&K SERVICES

Cash Payment	E 101-41940-210 Operating Supplies (GE	2013	\$267.36
Invoice	1229393022	2/26/2013	
Cash Payment	E 211-45500-310 Service Agreements	2013	\$86.88
Invoice	1229393022	2/26/2013	

Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$354.24
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Refer 59698 COMO OIL & PROPANE



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Current Period: March 2013

Cash Payment	E 101-43100-217 Heating Fuel	2013		\$402.40
Invoice	525095 2/20/2013			
Cash Payment	E 101-45100-217 Heating Fuel	2013		\$717.96
Invoice	536034 2/27/2013			
Cash Payment	E 101-45124-217 Heating Fuel	2013		\$1,765.55
Invoice	821238 2/18/2013			
Cash Payment	E 211-45500-217 Heating Fuel	2013		\$305.90
Invoice	821204 2/14/2013			
Cash Payment	E 101-41940-217 Heating Fuel	2013		\$846.67
Invoice	821320 2/27/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$4,038.48
Refer	59699 <u>BANYON DATA SYSTEMS, INC</u>			
Cash Payment	E 101-41400-300 Professional Svcs (GENE 2013			\$1,611.88
Invoice	00148918 3/1/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$1,611.88
Refer	59703 <u>COOK COUNTY NEWS HERALD</u>			
Cash Payment	E 101-41400-350 Publishing	2013		\$480.00
Invoice	FEB 2013 2/28/2013			
Cash Payment	E 101-45100-250 Merchandise Resale (GE 2012			\$36.40
Invoice	FEB 2013 2/28/2013			
Cash Payment	E 211-45500-340 Advertising	2013		\$73.00
Invoice	FEB 2013 2/28/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$589.40
Refer	59704 <u>SUPERIOR LUMBER & SPORTS</u>			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE 2013			\$10.14
Invoice	191579 2/5/2013			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE 2013			\$19.23
Invoice	191530 2/4/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$29.37
Refer	59705 <u>CHRISTIANSEN, CHARLES</u>			
Cash Payment	E 101-45124-250 Merchandise Resale (GE 2013			\$250.03
Invoice	SAM'S CLUB 3/3/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$250.03
Refer	59706 <u>DISH NETWORK</u>			
Cash Payment	E 613-45125-211 Operating Supplies	2013		\$8.62
Invoice	82557070825987 2/25/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$8.62
Refer	59707 <u>MASS MARKETING INC.</u>			
Cash Payment	E 101-45100-340 Advertising	2013		\$630.00
Invoice	606799 11/20/2012			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$630.00
Refer	59708 <u>ISAK HANSEN INC.</u>			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE 2013			\$60.87
Invoice	405533 2/5/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$60.87
Refer	59709 <u>FLEET ONE LLC</u>			



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Current Period: March 2013

Cash Payment	E 101-45100-212 Motor Fuels	2013		\$160.11
Invoice	4452890018	2/28/2013		
Cash Payment	E 101-45100-212 Motor Fuels	2013		\$25.77
Invoice	4452920018	2/28/2013		
Cash Payment	E 101-43100-212 Motor Fuels	2013		\$680.55
Invoice	4452910018	2/28/2013		
Cash Payment	E 101-43100-212 Motor Fuels	2013		\$90.19
Invoice	4452920018	2/28/2013		
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$956.62
Refer	59710 <u>BUCK S HARDWARE HANK</u>			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2013		\$124.53
Invoice	FEB. 2013	2/28/2013		
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE	2013		\$5.43
Invoice	FEB. 2013	2/28/2013		
Cash Payment	E 609-49750-210 Operating Supplies (GE	2013		\$7.40
Invoice	FEB. 2013	2/28/2013		
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$137.36
Refer	59711 <u>ALCOHOL AND GAMBLING ENFOR</u>			
Cash Payment	E 613-45125-439 Licenses	2013		\$250.00
Invoice	5457	3/5/2013		
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$250.00
Refer	59712 <u>VANCO SERVICES</u> <u>Ck# 002060E 3/5/2013</u>			
Cash Payment	E 101-45124-210 Operating Supplies (GE	2013		\$5.25
Invoice	00005455311	3/1/2013		
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$5.25
Refer	59713 <u>ER PERRY SIGNS & ENGRAVING</u>			
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE	2013		\$631.00
Invoice	14482	2/25/2013		
Cash Payment	E 101-45100-210 Operating Supplies (GE	2013		\$288.64
Invoice	14482	2/25/2013		
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$919.64
Refer	59714 <u>GRAINGER</u>			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2013		\$528.39
Invoice	9059234485	2/5/2013		
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$528.39
Refer	59715 <u>ARROWHEAD ELECTRIC</u>			
Cash Payment	E 613-45125-380 Utility Services (GENER	2013		\$21.56
Invoice	763.000	1/31/2013		
Cash Payment	E 613-45125-380 Utility Services (GENER	2013		\$49.21
Invoice	4256.000	1/31/2013		
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total \$70.77
Refer	59716 <u>CHAPPELL, LINDA</u>			
Cash Payment	E 211-45500-330 Transportation/School	2013		\$11.59
Invoice	COMPASS	3/4/2013		
Cash Payment	E 211-45500-200 Office Supplies (GENER	2013		\$16.77
Invoice	COMPASS	3/4/2013		



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Current Period: March 2013

Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$28.36
Refer	59717 SYMANTEC				
Cash Payment	E 211-45500-449 Automation		2013		\$440.23
Invoice	RNW321-156-49 2/13/2013				
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$440.23
Refer	59718 GAYLORD BROS.				
Cash Payment	E 211-45500-200 Office Supplies (GENER		2013		\$176.78
Invoice	2142912 2/25/2013				
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$176.78
Refer	59719 DALCO				
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE				\$752.13
Invoice	2562013 1/25/2013				
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$752.13
Refer	59720 PETTY CASH - LIBRARY				
Cash Payment	E 211-45500-322 Postage		2013		\$10.03
Invoice	POSTAGE 3/4/2013				
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$10.03
Refer	59721 NATIONAL GEOGRAPHIC SOCIET				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$46.70
Invoice	00071421168 2/7/2013				
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$46.70
Refer	59722 ARROWHEAD LIBRARY SYSTEM				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$125.00
Invoice	00013019 1/31/2013				
Cash Payment	E 211-45500-449 Automation		2012		\$22.50
Invoice	00012991 12/31/2012				
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$147.50
Refer	59723 BAKER & TAYLOR				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$95.65
Invoice	2027878068 2/5/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$615.33
Invoice	20277880203 2/6/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$207.50
Invoice	2027894114 2/11/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$591.04
Invoice	2027894101 2/11/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$91.83
Invoice	2027929497 2/20/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$34.02
Invoice	M10446680 2/19/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$20.29
Invoice	M09704030 2/8/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$85.77
Invoice	M09638310 2/11/2013				
Cash Payment	E 211-45500-435 Books, Periodicals, AV		2013		\$31.87
Invoice	M09638320 2/11/2013				



City of Grand Marais

CITY OF GRAND MARAIS

03/08/13 9:00 AM

Page 5

Payments

Current Period: March 2013

Cash Payment	E 211-45500-435 Books, Periodicals, AV	2013			\$23.99
Invoice	M09967460	2/12/2013			
Cash Payment	E 211-45500-435 Books, Periodicals, AV	2013			\$55.07
Invoice	M09927820	2/12/2013			
Cash Payment	E 211-45500-435 Books, Periodicals, AV	2013			\$32.27
Invoice	M10801660	2/25/2013			
Transaction Date	3/5/2013	MAIN CHECKING G	10100	Total	\$1,884.63
Refer	59724 JOYNE S DEPARTMENT STORE				
Cash Payment	E 609-49750-210 Operating Supplies (GE	2013			\$4.50
Invoice	703-47	2/27/2013			
Transaction Date	3/6/2013	MAIN CHECKING G	10100	Total	\$4.50
Refer	59725 G&G SEPTIC				
Cash Payment	E 101-43100-418 Portable Toilet Rentals	2013			\$48.25
Invoice	5547	2/28/2013			
Transaction Date	3/6/2013	MAIN CHECKING G	10100	Total	\$48.25
Refer	59726 NORTH SHORE WASTE				
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa	2013			\$243.36
Invoice	4407	2/28/2013			
Transaction Date	3/6/2013	MAIN CHECKING G	10100	Total	\$243.36
Refer	59738 GRAND MARAIS SUPERAMERICA				
Cash Payment	E 101-42200-212 Motor Fuels	2013			\$30.88
Invoice	293637	3/1/2013			
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total	\$30.88
Refer	59747 GREAT LAKES ALARM				
Cash Payment	E 609-49750-310 Service Agreements	2013			\$281.51
Invoice	59846	3/1/2013			
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total	\$281.51
Refer	59749 CONLAN, MATT				
Cash Payment	E 101-42200-210 Operating Supplies (GE	2012			\$44.88
Invoice	WALMART CAN	11/22/2012			
Transaction Date	3/7/2013	MAIN CHECKING G	10100	Total	\$44.88

Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$19,467.80
211 LIBRARY	\$4,731.72
609 MUNICIPAL LIQUOR FUND	\$331.16
613 GOLF COURSE	\$329.39
	<hr/>
	\$24,860.07

Pre-Written Checks	\$10,121.33
Checks to be Generated by the Computer	\$14,738.74
Total	<hr/> \$24,860.07

City of Grand Marais

MEMO

TO: Mayor Carlson
City Council
FROM: Michael J Roth, City Administrator
DATE: March 8, 2013
SUBJECT: East Bay Suites Variance Request

Request: East Bay Suites is requesting a variance from the height restriction to construct roof mounted air conditioning units on their property zoned DW Downtown Waterfront Commercial. The units would exceed the 30' height limit by 3'.

Location of Property: The property is legally described as Lots 5-10, Block 31, Village Plat.

Condition of Property: This commercial lot has a three story hotel building. The building is built up to the 30' height limit. A previous variance allowed the building to exceed the height by 6' for the elevator. A variance granted in 2012 allowed air conditioning units to be placed 18" above the 30' height limit on the newer South half of the building. The lot is on the east bay of Lake Superior.

Public Hearing

A public hearing was held March 6, 2013. Commissioners Beckwith, Bolstad, Greenwood, and Miller were present. Andrew Warren of East Bay Suites presented the request. One letter of support from an East Bay Suite owner was received. No other comments were received.

Commission Discussion and Findings:

The commission examined photos of boxes placed on the roof at the proposed height of the air conditioning units. The commission noted that this request was almost identical to a request last year, and that the earlier findings likely still apply. The Commission adopted the following findings:

1. The variance is in harmony with the purpose and intent of the ordinance.
The air conditioning units will create an insignificant intrusion.
2. The variance is consistent with the comprehensive plan.
Air conditioning allows for all-season tourist activities. The insignificant intrusion of the air conditioning units is in harmony with the unique natural environment.
3. The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.
Providing air conditioning and locating the units in the proposed manner with a minimal exception to the height limit on the roof is a reasonable use.
4. The plight of the landowner is due to circumstances unique to the property not created by the landowner.
The need for air conditioning units was not anticipated due to the climate, but client expectations demand it.
5. The variance, if granted, will not alter the essential character of the locality.
The units will not intrude on the essential character of the locality as demonstrated in the photos included with the application.

The commission recommended approving the variance request by a 4-0 vote.

CITY OF GRAND MARAIS, MINNESOTA
CITY COUNCIL RESOLUTION 2013-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,
MINNESOTA APPROVING THE REQUEST FOR A VARIANCE FOR EAST BAY SUITES

WHEREAS, the applicant, East Bay Suites, seeks a Variance to allow construction of roof mounted air conditioning units 36" above the 30' height limit on their property legally described on the attached Exhibit A, which is zoned DW Downtown Waterfront; and,

WHEREAS, the Planning Commission conducted a public hearing on March 6, 2013, and received public testimony regarding the proposed Variance; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Variance; and

WHEREAS, the City Council reviewed the requested Variance and Planning Commission recommendation at its meeting of March 13, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Variance:

- Criteria #1 **The variance is in harmony with the purpose and intent of the ordinance.**
- Finding #1 The air conditioning units will create an insignificant intrusion
- Criteria #2 **The variance is consistent with the comprehensive plan.**
- Finding #2a Air conditioning allows for all-season tourist activities.
- Finding #2b The insignificant intrusion of the air conditioning units is in harmony with the unique natural environment.
- Criteria #3 **The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.**
- Finding #3 Providing air conditioning and locating the units in the proposed manner with a minimal exception to the height limit on the roof is a reasonable use
- Criteria #4 **The plight of the landowner is due to circumstances unique to the property not created by the landowner**

Finding #4 The need for air conditioning units was not anticipated due to the climate, but client expectations demand it.

Criteria #5 **The variance, if granted, will not alter the essential character of the locality.**

Finding #5 The units will not intrude on the essential character of the locality as demonstrated in the photos included with the application.

BE IT FURTHER RESOLVED that the Variance to allow roof mounted air conditioning units at East Bay Suites 36" above the 30' height limit is hereby approved.

Passed by the City Council of the City of Grand Marais, Minnesota this 13th day of March, 2013.

(SEAL)

Mayor Laurence Carlson

ATTEST:

Michael J. Roth
City Administrator

Exhibit A

LEGAL DESCRIPTION:

Lots 5-10, Block 31, Village Plat

80-186-

1000



City of Grand Marais

Application for Variance

Name of Applicant:	East Bay Suites
Mailing Address:	PO Box 220, Grand Marais MN 55604
Property Address:	20 E. Wisconsin St. Grand Marais MN 55604
Legal Description:	Lots 5-10, Block 31, Village Plat, Section 21, T61N, R1E

Applicant is: Owner Buyer Agent Other (explain) Management Company

Current use of property:	Hotel (Resort Condominium)
Intended use of property:	Hotel (Resort Condominium)
Use and Character of surrounding property:	Commercial (Downtown Business District)
Section of Ordinance from which variance is requested:	Section 19.4 Building Height Regulations
Brief summary of why a variance is required: <small>(For setback variances attach a site map prepared by a qualified plat mapper or surveyor)</small>	We are seeking to install A/C in some of our north section suites and the most practical place to put the compressors is on the roof which exceeds building height limits by 36".

A variance may be granted where the strict enforcement of the City zoning controls will result in practical difficulties, determined by each of the following five criteria. Summarize the facts as to your property in regards to each of the five factors, using additional sheets as necessary.

1. Facts showing the variance is in harmony with the purpose and intent of the ordinance:

The purpose of this ordinance is stated as, "... the promotion of the public health, safety, morals, convenience and general welfare." It is the understanding of the owners of East Bay Suites that the building height regulations specifically have been put into place to preserve the quality of life for those living in the town by preserving a standard view of the lake from inland. The requested variance will grant the owners of East Bay Suites the permission to install air conditioning compressors on the roof with no or very little impact on that standard view that the ordinance was put in place to protect. As can be seen in the attached photos, cardboard boxes that were place on the roof to simulate the requested installation were ether not visible at all, or only slightly visible. The boxes used for this simulation were actually 2" taller than the proposed A/C systems to be installed.

2. Facts showing the variance is consistent with the comprehensive plan:

The owners of East Bay Suites are very much in support of the city's efforts to keep a comprehensive design plan in mind as buildings are built or modified. It is their desire to meet the needs of their guests while working within the guidelines of our city's design goals for the downtown area. They feel that this variance would help them meet the needs of all the visitors that come experience Grand Marais through East Bay Suites with very little to no disruption to the scenic beauty and design intent that is in place for Grand Marais. From the attached photos it is clear that these compressors would not impinge on the comprehensive plan that guides the development of the downtown area.

3. Facts showing the proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance:

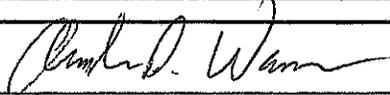
The owners of East Bay Suites are seeking to install a/c for their guests and feel that this is a reasonable request. There are many other enumerated items that are allowed to extend past the building height restrictions like satellite dishes and chimneys and they would have a much bigger impact on the quality of the view from in town than the requested variance. Unfortunately a/c equipment is not on the list of allowed exceptions and so the owners will not be allowed to install this basic guest service without a variance.

4. Facts showing the plight of the landowner is due to circumstances unique to the property and not created by the landowner:

When East Bay Suites was developed, it was thought by the developer that A/C was not needed. That decision has proven to be a poor one. The owners who bought suites took it on faith that the building would be designed to stay cool by natural ventilation and this is not happening for them. The developer is not involved anymore and now the owners are left with a problem that needs to be solved if they are to continue as a rental property. For this reason the roof is the only practical option for compressor placement on this south section of the building.

5. Facts showing the variance, if granted, will not alter the essential character of the locality:

As seen in the photos of the simulated compressors, the alterations to the appearance and dimensions of the building will be relatively unchanged by this project. The building will remain a three story condominium resort and there will be no structural changes protruding beyond the building height limits. The only part of this project that will break the 30' plane will be the top 36" of the each of the 4 or 5 a/c compressors that will be installed.

Dated: 1/28/13	Applicant(s) signature(s): 
	Andrew Warren General Manager
	Owner (if other than applicant)
	Owner (if other than applicant)

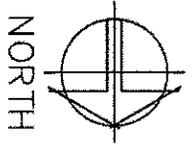
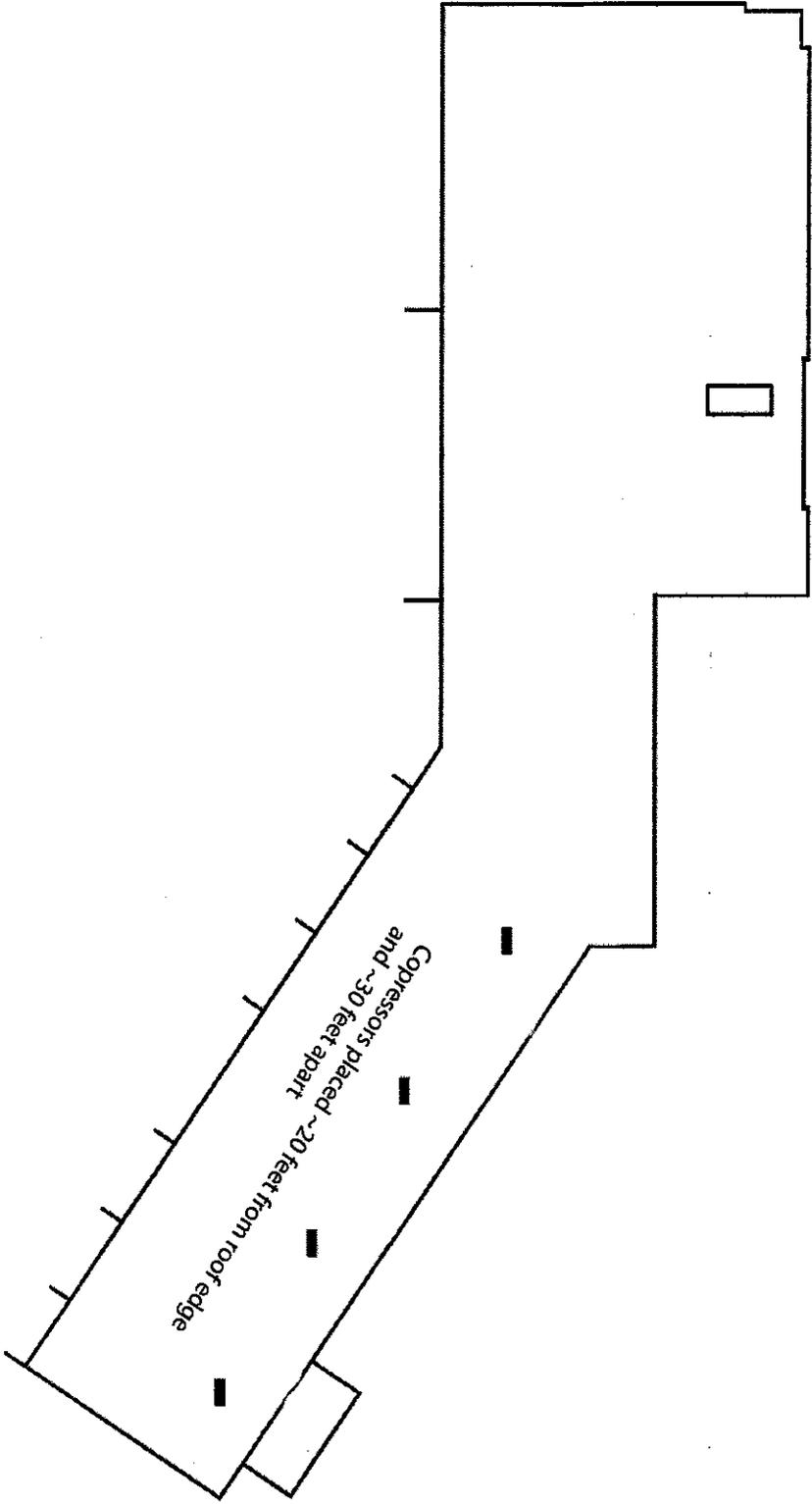
This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.

(Do Not Write Below This Line)

This foregoing variance request application, accompanied by a fee of \$_____, was received and determined to be complete this _____ day of _____, _____.

On Behalf of the City of Grand Marais

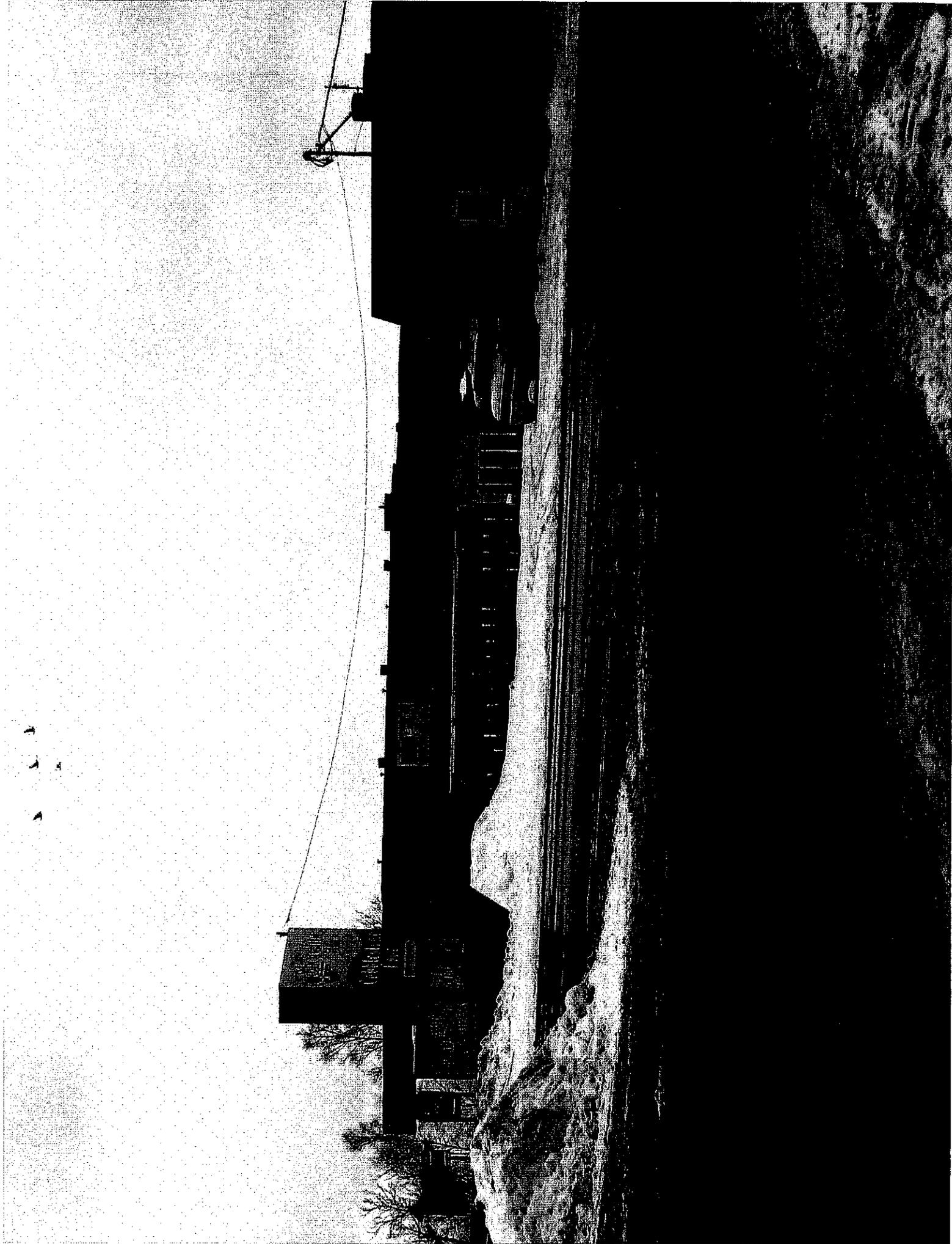
Compressor Placement on the roof





East Bay
Singles
[Small illegible text]

Amusement





CityHall

From: Lutz, Chuck T. [Chuck.Lutz@minneapolismn.gov]
Sent: Monday, March 04, 2013 8:11 AM
To: cityhall@boreal.org
Subject: East Bay Suites Variance Request

Dear Mr. Roth and Planning Commissioners,

I am writing to support the variance request of East Bay Suites to install A/C units on the roof 3' above the 30' height restriction, which is an item on your agenda for March 6. I own Unit 206 at East Bay Suites; in 2012 the Planning Commission approved a similar variance that allowed for A/C in my unit. I believe at the time, Andrew Warren, General Manager, showed that A/C would be barely noticeable above the roof parapet. I believe that for a rental property such as ours, guests come to expect A/C as an amenity. Installation of A/C is each owner's choice. Clearly, there's a difference of opinion among owners as to the value or necessity of A/C. That, however, should not be the criterion by which the Planning Commission makes its decision.

Thank you for your consideration.

Charles T. Lutz
4929 10th Avenue South
Minneapolis, MN 55417
612-673-5196

**Cook County-Grand Marais Economic Development Authority
Grand Marais City Hall
February 12, 2013 – 3:00 p.m.**

Present: EDA Board Members Scott Harrison, Hal Greenwood, Don Davison, Mark Sandbo, Bob Spry, Heidi Doo Kirk, Abby Tofte; Commissioner Bruce Martinson; Steve Grabko and Nancy Grabko of CFS; Golf Course Committee member Jim King; Golf Course Manager Bob Fenwick; Pat Campanaro, Sue Olson, Rhonda Silence.

Meeting called to order at 3 p.m. by EDA Chair Mark Sandbo.

Oath of Office

New board members Abby Tofte and Heidi Doo-Kirk took the oath of office.

Election of Officers

Motion by Scott Harrison, second by Hal Greenwood, to nominate Mark Sandbo to serve as chair. Motion carried, all ayes.

Motion by Bob Spry, second by Scott Harrison, to nominate Hal Greenwood to serve as vice-chair. Motion carried, all ayes.

Motion by Hal Greenwood, second by Don Davison, to nominate Scott Harrison to serve as treasurer. Motion carried, all ayes.

Motion by Scott Harrison, second by Hal Greenwood, to nominate Don Davison to serve as secretary. Motion carried, all ayes.

Committee appointments were discussed and the appointments were considered:

Personnel: Doo-Kirk, Spry, Sandbo

Housing: Tofte, Sandbo, Tim Kennedy

Budget & Finance: Davison, Doo-Kirk, Bruce Martinson

Commercial Rehab: Greenwood, Jan Sivertson, Vicki Wenz

Website: Davison, Tofte, Jim Boyd, Nancy Grabko

Scholarship: Davison

Motion by Hal Greenwood, second by Scott Harrison to approve the appointments of EDA board members and citizens to those committees as discussed. Motion carried, all ayes.

Public Comment

No public comment.

Minutes of January 8, 2013 reviewed. Corrections noted: The motion regarding the contract with Sirius Golf was to *terminate* the relationship, not to proceed with a limited relationship, as recorded. And, Hal Greenwood commended Bruce Martinson for his time on the EDA, not her time. (Apologies from the minute taker!)

Motion by Hal Greenwood, second by Bob Spry to approve January 8, 2013 meeting minutes with those corrections. Motion carried, all ayes.

Cedar Grove Business Park

The meeting was closed at 3:35 p.m. to discuss litigation regarding the Cedar Grove Business Park and SEH Engineers. The meeting was reopened on 4:07 p.m.

EDA Housing program

Nancy Grabko and Steve Grabko of Community Fundraising Solutions gave monthly reports.

Nancy Grabko updated the EDA on the HOME fund application. She recommended that the EDA commit \$5,000 as a local match, which will increase the chance that HOM funding would be awarded.

Motion by Hal Greenwood, second by Don Davison to pass Resolution # 021213 (attached). Motion carried, all ayes.

Nancy shared some information on the Department of Employment and Economic Development (DEED) Small Cities Development Program (SCDP), including information that SCDP wants to see before it grants 2014 funds for rental housing rehab. Nancy said the applicant has to demonstrate a need for rental rehab funding. She said studies have been done in the past and anecdotally the EDA has heard there is a need, but she said an up-to-date survey will have to be done. Nancy said there have been questions about the cost of running the housing program, so she asked the EDA board if it wanted to pursue rental rehab. She said she needs to know before her office begins research, conducts surveys, etc. She said City Councilor and realtor Tim Kennedy has volunteered to assist the EDA with rental rehab. Scott Harrison said two major studies were recently completed in Cook County by the Northspan group regarding Cook County's economy and he said decent rental housing was identified as a need. However, he asked if the EDA has the personnel and resources to tackle this issue. Mark Sandbo agreed, adding that a definite need for affordable rental housing has been recognized. Scott Harrison said to resolve the problem, public/private partnerships need to be developed. He said there is a fourth direction that the EDA should consider—residential, commercial, rental rehab and new rental housing properties as well. Abby Tofte asked if she could meet with Nancy Grabko to learn more about the housing program. Grabko said absolutely.

Nancy gave an update on the DEED application. She said 83 preliminary proposals were submitted in November. 33 were found to be competitive and were advanced for more review. A total of 25 projects will be awarded from \$14 million of grant funds. She said the EDA has to have a very competitive grant and having three facets (residential, commercial and rental) will make the EDA's application more competitive.

Grabko also shared information about the Fair Housing Act and what the EDA housing program must do to ensure it is in compliance. Also discussed was the process of determining eligibility for rehab projects. Nancy said for housing and commercial, all projects must meet Housing Quality Standards (HQS), which are basic housing standards. Steve Grabko said before any project gets any funds, he must inspect to make sure the HQS is met. He said properties must meet 13 standards such as lead-based paint, sanitary conditions, asbestos, space and security and so forth. He said funds can't be used to do superficial kitchen remodels. And, the work that is done cannot be worth more than the property value. Don Davison asked if radon testing is included in housing inspections. Steve said it is not a state requirement at this time, but said the MN Extension Service offers testing. He said he could check to see if this is something the housing program could help homeowners with.

Superior National at Lutsen golf course

EDA Attorney Baiers Heeren presented an agreement with George Nelson in which he waives some of his rights to purchase Superior National at Lutsen property during construction.

Heeren also said he had reviewed the agreement with golf course architect Jeff Brauer, as asked by the EDA. He said some changes had been made, such as taking out a provision that allowed the architect to operate on his own. He said one thing that needs to be added is the point of contact for the architect. The term of the contract is to the completion of the golf course work, however Heeren said it can be terminated with seven days notice. Scott Harrison said he was comfortable with the contract and with Jeff Brauer, who has designed some premiere golf properties.

Heeren also presented the contract for the option to purchase additional property from Lutsen Mountains. He said the contract gives the EDA the right to purchase at \$10,500 per acre (for a total of approximately \$42,000) through June 2014 to exercise the option to buy. He noted that the contract gives the EDA some flexibility.

Motion by Scott Harrison, second by Hal Greenwood, to empower Chair Mark Sandbo to sign the golf course agreement with Jeff Brauer and the option to purchase documents. Motion carried, all ayes.

Superior National at Lutsen Manager Bob Fenwick gave an update on activities at Superior National at Lutsen. He said the rain that was received without snow brought the serious potential of damage to the golf course.

Fenwick said some serious discussion will be taking place soon regarding when to open the course and how to deal with the course and water pipeline construction. He said the course was able to open early last year, but he does not think that will happen this year. He said that will mean revenue will be down, but it may be balanced by having lower personnel costs.

He said the initial measurements look like the pipeline at the golf course will be a gravity-fed system, which would mean the golf course would not have to invest with a new pump for the irrigation system. Engineers are working on that now.

Fenwick reported that some pipes broke at the golf course club house. He said it was discovered the last Tuesday in January and it caused significant damage. The upstairs carpet was ruined; all of the inventory downstairs was wrecked; the trim, drywall and cabinets that touched the flooring were damaged. He passed out an insurance assessment from Moe & Nevin Insurance Adjusters with a summary of \$55,516.88 of damage. Fenwick said the insurance is checking to see if the golf course will be reimbursed full replacement value. The golf course has already spent over \$16,000 for cleanup by Service Master. He is also working on getting quotes for repairs. Unfortunately he said, after the plumbing was repaired, when it was put under pressure there was another leak upstairs so ServiceMaster will have to come again.

Fenwick said he had met with Cook County regarding golf course wetlands. He said the golf course needs to ribbon off the areas that will be impacted by construction and David Demmer of Cook County Planning & Zoning will check them out. If a SWPP plan can be completed soon, construction can begin as soon as possible in the spring. Jeff Brauer is hoping the plan is completed by March 1. Once it is accepted by Cook County, it can go to the MPCA. The EDA reviewed proposals from Barr Engineering and LHB for the plan. There was not a huge difference in the contract prices, but it was noted that LHB had done the survey work when the land was given to the EDA by George Nelson. LHB is also working on the pipeline so they have some familiarity with the area. The Barr proposal was about \$1000 lower, but there were questions whether coordinating with the MPCA was included in the Barr proposal, or would that mean an additional cost. The board asked Fenwick to talk to LHB to see if they would reduce their price at all.

Motion by Don Davison, second by Scott Harrison to give Golf Course Manager Bob Fenwick authority to hire LHB Engineers. Motion carried, all ayes.

Fenwick said the golf course continues to consider marketing and will be meeting with the Cook County Visitor's Bureau to see how Superior National can work with them.

Fenwick said the annual North Shore Health Care Foundation Tournament has been moved to a week earlier. This year the tournament will be September 29. He said Dori Betts is the coordinator for the health care foundation and he said she is doing a great job.

Fenwick presented invoices for surveyor Wayne Henschel for some work during Jeff Brauer's last visit. He said the EDA had paid a travel voucher for travel for John Wait of Sirius Golf for \$2,366.31. Fenwick said that invoice needs to go to Cook County for reimbursement to the EDA.

Fenwick said he will bring the latest changes to the 2013 budget to the next EDA meeting.

Jim King of the SNL golf course committee said the committee met with Jeff Brauer and they were impressed with him. King asked if the EDA needed to reappoint the volunteers to the golf course committee.

Motion by Hal Greenwood, second by Don Davison to reappoint the members of the golf course committee for another year. Motion carried, all ayes.

King said the golf course committee has no female members and he encouraged any interested women to apply. He said a woman's perspective of the course would be good. Fenwick invited the new EDA board members to come out for a tour of the course.

Financials

Financials were reviewed for the Cook County-Grand Marais Economic Development Authority for December 2012. Bruce Martinson said for his last action as treasurer, he recommended that the EDA authorize the treasurer to make transfers between accounts as needed.

Motion by Mark Sandbo, second by Hal Greenwood, removing Bruce Martinson and authorizing Chair Mark Sandbo, Treasurer Scott Harrison and Board Member Heidi Doo-Kirk as signors on the EDA's bank accounts, effective February 13, 2013 and to allow the signors to make transfers between accounts. Motion carried, all ayes.

The board reviewed invoices in the agenda packet for:

Wayne Hensche, \$312.50

Cook County Auditor's Office \$46.30

Quill \$43.14

Boreal Access \$22.95

Swanson & Heeren \$450.

Swanson & Heeren \$27.00

Minutes & More \$40

F.I. Salter Property Appraisal \$5,000

Northern Wilds \$120

Print Shop \$49.62

Tofte survey refund \$1,250

Motion by Scott Harrison, second by Hal Greenwood to pay invoices as presented. Motion carried, all ayes.

Motion by Scott Harrison, second by Hal Greenwood to dispense with review of financials because the meeting is running late and there are questions about the financial reports. Motion carried, all ayes.

Don Davison noted that it took two months for Paula Sundet Wolf to receive the scholarship funds from the Resource Development Council. Davison said he could attend scholarship meetings to expedite payments.

Other business

Mark Sandbo said at the next meeting the EDA will have to hold a public meeting regarding the sale of an EDA lot to Fine Finish painting. He will get the public notice put in the newspaper for that hearing.

Standing committee reports

Personnel Committee – No business

Budget Committee – No business

Meeting adjourned 5:15 p.m.

Respectfully submitted by

Rhonda Silence, Minutes & More

Approved Minutes-Park and Recreation Board

Tuesday, February 5, 2013

Members Present: Walt Mianowski, Bill Lenz, Sally Berg and Tracy Benson

Members Absent: Paul Anderson and Robin Duchien

Staff Present: Dave Tersteeg, Samantha Williams and Charles Christiansen

Call to Order

Mianowski called the meeting to order at 4:30pm

Additions or Corrections to Agenda

A motion by Lenz to approve the agenda, second by Berg. All ayes, motion approved

Review January Minutes

Motion by Berg to approve the January minutes, second by Lenz. All ayes, motion approved

Guests

Jane Howard and Greg Wright

Pool Report:

Christiansen reported revenue for the month of January was \$3397.64, about even with last year. Charter school swim lessons will be completed soon and ISD 166 swim lessons will begin on April 22nd. The pool has been running smoothly; one leaky pipe was fixed on the hot tub system. Staff expects the pool building will not have to close for cleaning and fix-it projects this winter. Deep cleaning and minor repairs will be done on Sundays when we are normally closed. The new, water fitness instructor Chelsea Lueck has been working out great; participants like her.

Community Connection Project:

Pedestrian bridge: Tersteeg introduced Greg Wright, North House Folk School (NHFS) Director. The two elaborated on concept plans for a timber-framed, pedestrian bridge. Tersteeg reviewed initial planning visions that suggested we collaborate with NHFS to create a landscape feature within the stormwater corridor that would be more than just functional, but a local, artistic expression; it was also suggested we engage the high school students that participate in the NHFS timber-framing class each spring. The board discussed two timber frame concepts: one covered, one uncovered. The bridge would be about 20ft long and 8ft wide. The covered version is about 10 ft high; the uncovered about 4 ft high. Rough estimates for either concept are between \$7,500 and \$10,000; this includes materials and sponsorship of the NHFS timber-frame class. Berg expressed her preference for the covered option, remarking it would be an inviting and attractive landscape feature. Lenz also liked the look of the covered option. Mianowski expressed his desire to work with the NHFS and get the local students involved; he hoped the bridge would become a lasting monument and something the students could visit with their families in the future. Benson wondered if the covered bridge might hinder lake views on the site. She reminded the board that one of the goals of the connection project was to open up the site and feature the views of the harbor. 3 out of 4 board members favored the covered option, however it was decided to hold off on a decision until March. Hopefully, input from the community and the two board members absent this month will be available at the March meeting. If the board decides to go with a timber-frame bridge, the NHFS class would be held in April, with bridge "raising" sometime in May. The class would be made up of Cook County and Silver Bay students.

Letter of support for 5 Star Grant: Tersteeg reviewed a letter of support from the board for the Cook County Soil and Water Conservation District's application to the National Fish and Wildlife Foundation's 5 Star and Urban Restoration Grant. If successful, the grant would offer 50% funding as a back-match for the Community Connection project. All liked the content of the letter and Mianowski signed a final draft for submission with the grant application.

Trees and shrub design: Tersteeg updated the board on recent work with Diane Booth, Minnesota Extension Service, to create a plant list and landscape plan for the connection project. Part of the 5 Star grant process was to foster collaboration amongst local agencies; the Extension Service was targeted for

technical assistance on landscaping. Booth did a great job choosing attractive and hardy varieties of trees and plants. She suggested white spruce for larger, privacy screens as well as autumn blaze maple, serviceberry, mountain ash, Japanese tree lilac, arctic fire dogwood, summerwine ninebark, dwarf mugho pine and American cranberry bushes. Preliminary pricing from Buck's Hardware indicates the site can be landscaped for the initial \$10,000 placeholder amount. Larger white spruce (8-10') supplied by McMillian may supplement the smaller stock available from Buck's. Board members reviewed the draft landscaping plan and noted certain areas may be a little too dense, especially where the harbor view is important. All agreed it is a great starting point; the design can evolve to fit the site.

Camper /Boater Issues and Concerns:

None

Marina/Mooring/Harbor Report:

MN Clean Marina: We are one of the first Minnesota marina's (and 1st on Lake Superior) to be certified "clean" by the new, state sponsored program recognizing best management practices that protect the health of patrons, staff and the environment. Tersteeg has been serving on the MN clean marina task force for several years and is also on the non-profit board of directors for the program. There will be recognition of our efforts at the Mpls. Boat Show. This spring we will have an open house at the marina.

Dockage Rental Agreement: The board reviewed changes suggested by the city attorney - mostly boiler plate, legalese to protect our interests and release our liability. Two items to be clarified are the definition of "tenant" and it's relation to only monthly guests and do boat owners really need to "maintain a full coverage insurance policy for the replacement value of the Boat"? Liability yes, but full coverage? Tersteeg will follow-up with the attorney on these two points.

City Council Update:

Lenz reported one spot remains open on the Park Board. The draft cooperative agreement between the DNR and city on the Lakeside Public Water Access project is moving forward; the DNR will work with the city attorney and hopefully a final draft can be signed soon. Lenz gave an update on the YMCA project. Diane Booth received a \$103,000 grant for demolition. Construction bids are in, and currently the project is about 1.9 million over budget. The ballfield bid was about \$750,000! In an effort to focus on the building and get it done first, Commissioner Hakes motioned for the steering committee to put \$500,000 into a lockbox for future improvements to softball and tennis facilities. Other areas for cost savings include: thinner, pre-cast concrete walls, smaller windows and doors, pool depth of 9 ft. instead of 12 ft. (no diving board), and numerous other reductions in facility size and amenities. Tersteeg reminded the board how important a replacement ballfield was to our master plans. He also stated that current pool users, esp. families, have expressed concern over the lack of a kiddie pool in the new YMCA plans. He also questioned whether the new pool would benefit from UV filtration and hoped the HVAC system would be adequate for the high demands of an indoor pool.

Parks Update:

- The annual RV Camping and Vacation Show is this coming weekend, February 7th to 10th, at the Mpls. Convention Center. Park staff will be working our booth showcasing the campground and the Grand Marais Area.
- Revenue in January was \$26,000 and it is shaping up to be a very busy summer.

Adjourn

Motion to adjourn at 5:50 pm by Mianowski. These minutes will be reviewed for approval at the March meeting.

March meeting is Tuesday, March 5th at 4:30 in the Park Office. Please contact the Park Office if you cannot attend, 387-1712.

GRAND MARAIS LIBRARY BOARD MINUTES: 2/4/13

Meeting Date: Monday, February 4, 2013

Call to Order: The meeting of the Grand Marais Library Board was called to order at 5:38 p.m. by David Quick. There was an introduction of the new members to the library board. The new members are Jay Arrowsmith-DeCoux, Garry Gamble and Brienne Moody. Chairperson Quick made a change to the agenda and moved the election of officers to take place after the approval of the minutes.

Introduction of Visitors: There were no visitors at the meeting.

Additions to the Agenda: There were no additions to the agenda.

Approval of Minutes: There was a motion/second by Byholm and Sivertson to approve the minutes of the January meeting. There were no additions or corrections to the minutes. The motion passed.

Election of Officers for 2012-2013: A slate of officers was developed at the January meeting to be voted on at the February meeting. One member on the slate of officers was not present at the January meeting. Chappell said that she had talked to Stattelmann and that she would be happy to serve as the chairperson for 2013, but was unable to attend the February meeting. Sivertson made a motion to approve the slate of officers that included Stattelmann as chairperson, Byholm as vice chairperson, and Berg as secretary. There was a unanimous vote to approve the slate of officers.

Financial Report: Chappell explained to the new board members that the library has three funds. The 211 funds are for most expenditures in the operating budget. Two restricted funds are the 215 and 216 accounts where we have approximately \$415,000.00. Those funds are used for capital purchases. Chappell said that there was a complete printout of the governance of the capital funds if any board members wishes to see it. Chappell also reported that for 2012, the library was \$4,449.00 over budget. This was primarily due to not having an idea of the cost of heating/cooling the new facility. She will receive an updated balance sheet after the 2012 audit.

Approval of Bills: Chappell shared a summary of the bills for the month of January. Sivertson/Berg made a motion and second for approval of the January bills. The motion passed.

Director's Report: Chappell gave her report to the board. A copy is attached to the minutes. Gamble asked if there were changes in the number of employee hours after the expansion of the library and if those hours were tracked. There have been no changes in additional staff since the expansion of the library but with the upcoming resignation of one of the library employees, there may be a realignment of duties based on the needs of the library. Chappell stated that there has been an increase in patrons since the expansion. She also stated that she is looking at the cost of an auto check out option so the library staff can be available for other library needs.

GRAND MARAIS LIBRARY BOARD MINUTES: 2/4/13

Committee Reports

Chappell reported that the next meetings of all committees would not take place until March.

Emergency Committee – No report

Financial Committee – No report. Gary Gamble stated that he would like to be on this committee. Jay Arrowsmith DeCoux stated that he might also be interested in this committee. Chappell stated that there is a plan for the use of the restricted funds in the 215 and 216 account. She offered to provide the new members with the plan if they wished to learn more about the use of those funds.

Interior Design Committee – No report. A discussion of how to complete the furniture selections for the library was held. No decisions were made at the meeting.

Communications: There were no communications this month.

Library Friends Liaison Report – Lee Stewart gave the report for the Library Friends. The Library Friends board met and they are looking for new board members. There are about 308 members. Many of them contribute financially to the Library Friends but are not active in the operation of the group.

This year, the joint chairs of the Fisherman's Picnic Library Sale are Hillary Freeman and Beth Blank. Additional tasks for the group have been allocated among several members. The Library Friends are reassessing their online sales due to the amount of time and work that it takes to locate the books and mail them out within 48 hours. Library Friends discussed helping with four events at the library this year. The Friends also discussed a gift of two benches, a new sign for the library, and an improved bookrack for the ongoing sale of used books at the library.

Chappell reported that the updates to the website are almost done. All new library items, such as stationery and brochures, will have the new logo on them.

Unfinished Business

None

New Business

None

Berg /Arrowsmith motioned and seconded to adjourn the meeting. The motion passed and the meeting was adjourned at 7:02.

Respectfully Submitted by Sally Berg.

Upcoming Meeting Schedule

Updated March 8, 2013

MARCH

Date/Time	Meeting	Location
Wednesday, March 13, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, March 27, 4:30 p.m.	City Council Meeting	Council Chambers

APRIL

Date/Time	Meeting	Location
Wednesday, April 10, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, April 24, 4:30 p.m.	City Council Meeting	Council Chambers