

**AGENDA**  
**CITY COUNCIL MEETING**  
**February 11, 2015**  
**4:30 P.M.**

A. Call to Order

B. Open Forum

*The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.*

C. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. Legion Bingo Permit

D. Gunflint Tavern Growler License

E. Planning Commission Report  
-2014 Summary

F. Strategic Planning Discussion

G. Council Committee Assignments

H. Other items as necessary

I. Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Letter from PERA RE: Statewide Volunteer Firefighter Retirement Plan
3. Upcoming Meeting Schedule

K. Adjourn

*CITY OF GRAND MARAIS  
MINUTES  
January 28, 2015*

Mayor Arrowsmith-DeCoux called the meeting to order at 4:30 p.m.

Members present: Jay Arrowsmith-DeCoux, Tim Kennedy, Dave Mills, Anton Moody, and Tracy Benson

Members absent: None

Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once.

Beth Rogers-Kennedy, asked the City to express an opinion about the OB Services at the hospital. This is a community issue affecting young families and young women. There is concern about other services that may be taken away. What does this say about us as a community?

DeCoux was also concerned about the potential loss of OB Services. As a part of the support for the hospital project, he reported that the hospital has space for OB and Surgical rooms as part of the re-design project. The hospital administrator did not mention this OB discussion when she asked for the council's support. Al Franken was here Saturday and this issue did not come up. The hospital decision will affect the entire community and we need to know the alternatives.

**Motion by Kennedy, seconded by Moody to approve the Agenda with additions of City Bathrooms, Greater MN Parks and Trails, Grand Lake View Development and move open council seat to after the Consent Agenda; approve the January 14, 2015, Minutes with corrections to the section on page 4 regarding District Heating as follows: 1) The city will only proceed if there is no city tax dollars used. 2) Initially slash was not considered feasible: instead chips from Hedstrom's Lumber Mill would be used; and Payment of Bills. Approved unanimously.**

Council discussed the five candidates for the open council seat: Karen Blackburn, Tracy Benson, Bob Spry, Daniel Dittmansen, and Reid Dushek.

**Motion by Mills, seconded by Kennedy to approve Resolution 2015-03 Appointing Tracy Benson to Fill the Vacancy on the City Council. Approved unanimously.**

Tracy Benson took the Oath of Office as Councilor of the City of Grand Marais.

**Motion by Kennedy, seconded by Mills to approve the Second Reading of Ordinance 2014-04 An Ordinance of the City of Grand Marais, Minnesota, Amending City Code Chapter 26 Fees adding The annual fee for a taproom license shall be \$220 and The annual fee for the issuance of an off-sale malt liquor license shall be \$220. Approved unanimously.**

**Motion by Arrowsmith-DeCoux, seconded by Moody to approve Three Families Brewing LLC Taproom and Off-sale Beer (Growler) licenses effective Friday, February 6, 2015. Approved unanimously.**

Geroge Wilkes, CCLEP, introduced John Praxmarer, the new local biomass coordinator hired by CCLEP. A workshop was set for February 18, 2015, at 3:30 p.m. The workshop is expected to last approximately 1 ½ hours, is open to the public, PUC and customers will be invited. Mark Spur, FVB, will give a general description of the project and answer questions. The District Heating Task Force has been an ad hoc committee of CCLEP: however, it may be time to make this committee a formal city committee.

**Motion by Moody, seconded by Kennedy to recognize the current CCLEP District Heating Task Force members as the City of Grand Marais District Heating Committee. Approved unanimously.**

The council discussed strategic planning and the different processes to create plans ranging from a list of priority issues and projects, capital improvement plans, and visioning. Some processes discussed included the Park Master Plan, the county's update of their Comprehensive Land Use Plan, and recodifying city code and ordinances. Council expressed a desire to see what has been worked on so far in an executive summary, meet department heads, tour city facilities, and see some examples from other cities such as Madelia, MN.

**Motion by Moody, seconded by Mills to hire Melissa Wickwire as Librarian I. Approved unanimously.**

We have not received any information regarding the city bathrooms redesign quote.

Kennedy discussed Greater MN Parks and Trails and suggested that the city should be a member of this group because this group is creating a plan to spend the legacy funding.

**Motion by Kennedy, seconded by Tracy to join Greater MN Parks and Trails and pay the \$150 membership fee. Approved unanimously.**

The county has a trails meeting on February 5, 2015, at 1:00 p.m at the Court House ITV room. Mills will go to the meeting.

City Attorney Hood and City Administrator Roth have submitted a draft developer's agreement to Gofer Lakeview. The developer has not yet made a final plat application.

Council will discuss council assignments at the next meeting.

The Joint City County School Tribe meeting is scheduled for February 26, 2015 at 4:00 p.m. at City Hall. Mayor Arrowsmith-DeCoux will check with other entities suggesting that we invite the hospital to the joint meeting.

**Councilor Mills' Report:**

- 1) Met with Dave Tersteeg, Parks Manager, and was brought up to speed on the Park Board issues.

- 2) Was elected to the Broadband Commission that will create office space and reach out to educate people who do not use technology.
- 3) YMCA has 1560 members. This is the highest number of members per capita in the nation. A current issue is that YMCA allows any members in Minnesota to visit any other YMCA in the state. This creates a hardship for our YMCA to the large influx of visitors to the area. Grand Marais has been exempted, but has offered ½ price usage for other YMCA members and creates a hardship for our front desk people and unfair costs associated with usage.

**Councilor Moody's Report:**

- 1) Attended the EDA meeting and was appointed as Vice-Chair. Howard Hedstrom was appointed Chair. Scott Harrison has taken over the bookkeeping and presented a well laid out spreadsheet on the EDA. Tomorrow morning will attend the Affordable Housing Committee.

Councilor Moody expressed an interest in being on WTIP.

Items for upcoming meetings include: North House Folk School Annual Update, Cook County Sheriff, Cook County Soil and Water and discussing a method to involve more public comment at meetings.

There being no further business, the meeting adjourned at 6:30 p.m.



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## Payments

City of Grand Marais

Current Period: February 2015

Batch Name	2/6/15 CPAP	User Dollar Amt	\$54,458.40
	Payments	Computer Dollar Amt	\$54,458.40

\$0.00 in Balance

Refer 64113 NCPERS GROUP LIFE INS.

Cash Payment	G 101-21710 NCPERS-Pera	\$16.00
Invoice	493600	

Transaction Date	1/30/2015	MAIN CHECKING G 10100	Total	\$16.00
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Refer 64114 SUPERIOR BEVERAGES LLP

Cash Payment	E 609-49750-252 Beer For Resale	\$1,001.20
Invoice	466420 1/28/2015	

Cash Payment	E 609-49750-252 Beer For Resale	\$1,464.20
Invoice	466874 2/4/2015	

Transaction Date	1/30/2015	MAIN CHECKING G 10100	Total	\$2,465.40
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Refer 64115 BERNICKS

Cash Payment	E 609-49750-251 Liquor For Resale	\$1,277.25
Invoice	438320 1/19/2015	

Cash Payment	E 609-49750-252 Beer For Resale	\$2,921.20
Invoice	439346 2/5/2015	

Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa	\$83.00
Invoice	439345 2/5/2015	

Transaction Date	1/30/2015	MAIN CHECKING G 10100	Total	\$4,281.45
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Refer 64116 BUCK S HARDWARE HANK

Cash Payment	E 609-49750-210 Operating Supplies (GEN 2014	\$24.37
Invoice	1630 12/31/2014	

Transaction Date	1/30/2015	MAIN CHECKING G 10100	Total	\$24.37
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Refer 64117 ROHLFING INC.

Cash Payment	E 609-49750-252 Beer For Resale	\$2,089.00
Invoice	406275 1/28/2015	

Cash Payment	E 609-49750-252 Beer For Resale	\$5,068.38
Invoice	405458 1/7/2015	

Cash Payment	E 609-49750-333 Freight and Express	\$2.00
Invoice	405458 1/7/2015	

Cash Payment	E 609-49750-251 Liquor For Resale	\$3,164.85
Invoice	406556 2/4/2015	

Transaction Date	1/30/2015	MAIN CHECKING G 10100	Total	\$10,324.23
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Refer 64118 PAUSTIS WINE COMPANY

Cash Payment	E 609-49750-251 Liquor For Resale	\$800.02
Invoice	8484394-IN 1/27/2015	

Cash Payment	E 609-49750-333 Freight and Express	\$65.00
Invoice	8484394-IN 1/27/2015	

Transaction Date	1/30/2015	MAIN CHECKING G 10100	Total	\$865.02
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Refer 64119 PHILLIPS WINE & SPIRITS

Cash Payment	E 609-49750-251 Liquor For Resale	\$3,796.40
Invoice	2735027 1/28/2015	

Cash Payment	E 609-49750-333 Freight and Express	\$103.34
Invoice	2735027 1/28/2015	



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## Payments

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Current Period: February 2015

Transaction Date	1/30/2015	MAIN CHECKING G	10100	Total	\$3,899.74
Refer	64120	JOHNSON BROTHER LIQUOR			
Cash Payment	E 609-49750-252	Beer For Resale			\$104.95
Invoice	5081537	1/28/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$198.70
Invoice	5081538	1/28/2015			
Cash Payment	E 609-49750-251	Liquor For Resale			\$6,511.18
Invoice	5081538	1/28/2015			
Cash Payment	E 609-49750-251	Liquor For Resale			\$2,428.79
Invoice	5081536	1/28/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$107.93
Invoice	5081536	1/28/2015			
Transaction Date	1/30/2015	MAIN CHECKING G	10100	Total	\$9,351.55
Refer	64121	WINE MERCHANTS			
Cash Payment	E 609-49750-251	Liquor For Resale			\$407.00
Invoice	7016131	1/28/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$12.55
Invoice	7016131	1/28/2015			
Transaction Date	1/30/2015	MAIN CHECKING G	10100	Total	\$419.55
Refer	64122	ARTISAN BEER COMPANY			
Cash Payment	E 609-49750-252	Beer For Resale			\$101.50
Invoice	3015176	1/28/2015			
Transaction Date	1/30/2015	MAIN CHECKING G	10100	Total	\$101.50
Refer	64123	MINNESOTA LIFE			
Cash Payment	G 101-21716	MN Mutual Life			\$146.05
Invoice	0028722	1/22/2015			
Transaction Date	1/30/2015	MAIN CHECKING G	10100	Total	\$146.05
Refer	64124	SOUTHERN WINE & SPIRITS OF M			
Cash Payment	E 609-49750-251	Liquor For Resale			\$3,890.34
Invoice	1247757	1/22/2015			
Cash Payment	E 609-49750-333	Freight and Express			\$119.81
Invoice	1247757	1/22/2015			
Transaction Date	1/30/2015	MAIN CHECKING G	10100	Total	\$4,010.15
Refer	64125	PERA		Ck# 002840E 2/6/2015	
Cash Payment	G 101-21704	PERA			\$4,203.42
Invoice	3 cpyr 15	2/6/2015			
Transaction Date	2/3/2015	MAIN CHECKING G	10100	Total	\$4,203.42
Refer	64126	VOYA		Ck# 002841E 2/5/2015	
Cash Payment	G 101-21720	MN State Retirement DeferC			\$290.00
Invoice	3 CPYR 15	2/6/2015			
Transaction Date	2/3/2015	MAIN CHECKING G	10100	Total	\$290.00
Refer	64127	MN DEPT OF REVENUE-EFTPS		Ck# 002842E 2/3/2015	
Cash Payment	G 101-21702	State Withholding			\$1,236.24
Invoice	3 CPYR 15	2/6/2015			
Transaction Date	2/3/2015	MAIN CHECKING G	10100	Total	\$1,236.24
Refer	64128	DEPT OT THE TREASURY IRS		Ck# 002843E 2/6/2015	



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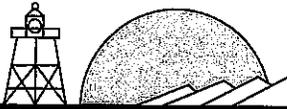
Current Period: February 2015

Cash Payment	G 101-21701 Federal Withholding			\$2,606.30
Invoice 3 CPYR 15	2/6/2015			
Cash Payment	G 101-21703 FICA Tax Withholding			\$3,559.72
Invoice 3 CPYR 15	2/6/2015			
Cash Payment	G 101-21717 Medicare			\$837.88
Invoice 3 CPYR 15	2/6/2015			
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b> \$7,003.90
Refer	64129 <i>MII LIFE-FLEX</i>			<u>Ck# 002844E 2/5/2015</u>
Cash Payment	G 101-21713 Flex Plan Spending			\$1,006.96
Invoice 3 CPYR 15	2/3/2015			
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b> \$1,006.96
Refer	64130 <i>MII LIFE-HRA</i>			<u>Ck# 002845E 2/5/2015</u>
Cash Payment	E 609-49750-131 Employer Paid Health	CR		\$140.19
Invoice 3 CPYR 15	2/3/2015			
Cash Payment	E 604-49590-131 Employer Paid Health	MT		\$529.16
Invoice 3 CPYR 15	2/3/2015			
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b> \$669.35
Refer	64244 <i>EXTREME BEVERAGE, LLC</i>			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$34.90
Invoice 341-725	2/4/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b> \$34.90
Refer	64245 <i>WIRTZ BEVERAGE MINNESOTA</i>			
Cash Payment	E 609-49750-251 Liquor For Resale			\$3,256.41
Invoice 1080283437	2/3/2015			
Cash Payment	E 609-49750-333 Freight and Express			\$46.71
Invoice 1080283437	2/3/2015			
Cash Payment	E 609-49750-252 Beer For Resale			\$41.50
Invoice 1080283438	2/3/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b> \$3,344.62
Refer	64269 <i>THE WINE COMPANY</i>			
Cash Payment	E 609-49750-251 Liquor For Resale			\$734.00
Invoice 384480-00	2/4/2015			
Cash Payment	E 609-49750-333 Freight and Express			\$30.00
Invoice 384480-00	2/4/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b> \$764.00

### Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$13,902.57
604 ELECTRIC	\$529.16
609 MUNICIPAL LIQUOR FUND	\$40,026.67
	<b>\$54,458.40</b>

Pre-Written Checks	\$14,409.87
Checks to be Generated by the Computer	\$40,048.53
<b>Total</b>	<b>\$54,458.40</b>



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Payments

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Current Period: February 2015

Batch Name	2122015AP	User Dollar Amt	\$38,548.10		
	Payments	Computer Dollar Amt	\$38,548.10		
				\$0.00	In Balance
Refer	64217 MCFOA				
Cash Payment	E 101-41400-436 Membership Dues				\$35.00
	Invoice CERTIFICATION 2/3/2015				
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b>	\$35.00
Refer	64218 GRAND MARAIS AUTO PARTS, INC				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$33.38
	Invoice 3125				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$144.85
	Invoice 3125				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$9.54
	Invoice 3125				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$4.30
	Invoice 1712				
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b>	\$192.07
Refer	64219 BOBCAT OF DULUTH, INC.				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$152.10
	Invoice 141176 1/21/2015				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$43.46
	Invoice 141176 1/21/2015				
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b>	\$195.56
Refer	64220 AMERIPRIDE LINEN AND APPARE				
Cash Payment	E 101-41940-210 Operating Supplies (GE				\$135.10
	Invoice 3500705064 1/29/615				
Cash Payment	E 211-45500-310 Service Agreements				\$44.24
	Invoice 3500705105 1/26/2015				
Cash Payment	E 211-45500-310 Service Agreements 2014				\$43.59
	Invoice 3500659958 10/6/2014				
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b>	\$222.93
Refer	64221 COMO OIL & PROPANE				
Cash Payment	E 101-41940-217 Heating Fuel				\$520.10
	Invoice 538751 1/27/2015				
Cash Payment	E 101-43100-217 Heating Fuel				\$244.81
	Invoice 538768 1/28/2015				
Cash Payment	E 211-45500-217 Heating Fuel				\$217.71
	Invoice 538814 2/2/2015				
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b>	\$982.62
Refer	64222 TWIN PORTS PAPER & SUPPLY IN				
Cash Payment	E 609-49750-210 Operating Supplies (GE				\$163.75
	Invoice 250380 1/20/2015				
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b>	\$163.75
Refer	64223 PUBLIC UTILITIES COMMISSION1				
Cash Payment	E 101-41940-380 Utility Services (GENER				\$1,450.35
	Invoice JANUARY 2015 2/3/2015				



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## Payments

Current Period: February 2015

Cash Payment	E 101-43100-380 Utility Services (GENER				\$27.67
Invoice	JANUARY 2015	2/3/2015			
Cash Payment	E 101-45100-380 Utility Services (GENER				\$679.16
Invoice	JANUARY 2015	2/3/2015			
Cash Payment	E 101-43100-381 Street Light Utilities				\$2,483.21
Invoice	JANUARY 2015	2/3/2015			
Cash Payment	E 101-42700-380 Utility Services (GENER				\$165.85
Invoice	JANUARY 2015	2/3/2015			
Cash Payment	E 101-42200-380 Utility Services (GENER				\$1,103.70
Invoice	JANUARY 2015	2/3/2015			
Cash Payment	E 211-45500-380 Utility Services (GENER				\$616.17
Invoice	JANUARY 2015	2/3/2015			
Cash Payment	E 101-45184-380 Utility Services (GENER				\$323.87
Invoice	JANUARY 2015	2/3/2015			
Cash Payment	E 101-42200-380 Utility Services (GENER				\$150.31
Invoice	JANUARY 2015	2/3/2015			
Transaction Date	2/3/2015	MAIN CHECKING G	10100	<b>Total</b>	\$7,000.29
Refer	64246	BUCK S RADIO SHACK			
Cash Payment	E 101-45100-210 Operating Supplies (GE	PARKS DEPT.			\$38.93
Invoice	10000981	2/1/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$38.93
Refer	64247	DEX MEDIA EAST LLC			
Cash Payment	E 101-45100-340 Advertising				\$81.19
Invoice	110220314	1/1/2015			
Cash Payment	E 613-45125-340 Advertising				\$13.50
Invoice	110220315	1/1/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$94.69
Refer	64248	LYLE S ACE HARDWARE			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$119.80
Invoice	1712	1/31/2015			
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$45.85
Invoice	1712	1/31/2015			
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				\$64.01
Invoice	3125	1/31/2015			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$98.56
Invoice	3125	1/31/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$328.22
Refer	64249	BUCK S HARDWARE HANK			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$68.57
Invoice	1712	1/31/2015			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$17.36
Invoice	3125	1/31/2015			
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				\$4.76
Invoice	3125	1/31/2015			
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE				\$16.51
Invoice	1140	1/31/2015			
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE				\$1.25
Invoice	3125	1/31/2015			



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Current Period: February 2015

Cash Payment	E 609-49750-210 Operating Supplies (GE				\$10.07
Invoice	1630	1/31/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$118.52
Refer	64250	QUILL CORPORATION			
Cash Payment	E 101-45100-200 Office Supplies (GENER				\$17.27
Invoice	9798256	1/22/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$17.27
Refer	64251	FLEET ONE LLC			
Cash Payment	E 101-45100-212 Motor Fuels				\$10.20
Invoice	4452920041	1/31/2015			
Cash Payment	E 101-45100-212 Motor Fuels				\$54.09
Invoice	4452890041	1/31/2015			
Cash Payment	E 101-43100-212 Motor Fuels				\$35.67
Invoice	4452920041	1/31/2015			
Cash Payment	E 101-43100-212 Motor Fuels				\$648.85
Invoice	4452910041	1/31/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$748.81
Refer	64252	INTELLIGENT PRODUCTS INC.			
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$642.28
Invoice	188810A	1/23/2015			
Cash Payment	E 101-45189-210 Operating Supplies (GE				\$400.00
Invoice	188810A	1/23/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$1,042.28
Refer	64253	COOK COUNTY VISITORS BUREA			
Cash Payment	E 101-45100-340 Advertising				\$400.00
Invoice	1485	1/26/2015			
Cash Payment	E 101-45184-340 Advertising				\$150.00
Invoice	1485	1/26/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$550.00
Refer	64254	GRAINGER			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$401.88
Invoice	963219485	1/14/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$401.88
Refer	64255	NORTHERN WILDS			
Cash Payment	E 101-45100-340 Advertising				\$103.00
Invoice	13955	2/1/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$103.00
Refer	64256	ER PERRY SIGNS & ENGRAVING			
Cash Payment	E 101-41110-430 Miscellaneous (GENERA				\$10.63
Invoice	17813	2/4/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$10.63
Refer	64257	STEVE S SPORTS AND AUTO			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$2.21
Invoice	FC	1/31/2015			
Cash Payment	E 101-42200-221 Equipment Parts/Building				\$2.21
Invoice	FC	1/31/2015			



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## Payments

### City of Grand Marais

Current Period: February 2015

Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$18.77
Invoice	243868/243992	1/31/2015			
Transaction Date	2/4/2015	MAIN CHECKING G	10100	<b>Total</b>	\$23.19
Refer	64258	NORTH SHORE WASTE			
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa				\$61.80
Invoice	13062	1/31/2015			
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa				\$401.91
Invoice	13061	1/31/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$463.71
Refer	64260	DEMCO, INC			
Cash Payment	E 211-45500-200 Office Supplies (GENER				\$151.84
Invoice	5508975	1/27/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$151.84
Refer	64261	THE NEW YORK TIMES			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$111.80
Invoice	87862104	1/25/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$111.80
Refer	64262	BAKER & TAYLOR			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$25.71
Invoice	2030200282	1/9/2015			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$427.67
Invoice	2030218258	1/14/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$453.38
Refer	64263	CENTER POINT LARGE PRINT			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$245.00
Invoice	1258662	1/9/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$245.00
Refer	64264	HENNEPIN COUNTY LIBRARY			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$34.95
Invoice	LOST BOOK	2/5/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$34.95
Refer	64265	HIBBING PUBLIC LIBRARY			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$34.95
Invoice	SIMPLE FLY FIS	2/5/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$34.95
Refer	64266	GRAND MARAIS MOTORS			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$318.12
Invoice	63756	1/14/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$318.12
Refer	64267	SONJU TWO HARBORS LLC			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$167.48
Invoice	CITY008	1/28/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$167.48
Refer	64268	PETTY CASH - LIBRARY			



# CITY OF GRAND MARAIS

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## Payments

### City of Grand Marais

Current Period: February 2015

Cash Payment	E 211-45500-322 Postage				\$47.63
Invoice	POSTAGE	2/5/2015			
Cash Payment	E 211-45500-322 Postage				\$44.18
Invoice	POSTAGE	2/5/2015			
Transaction Date	2/5/2015	MAIN CHECKING G	10100	<b>Total</b>	\$91.81
Refer	64270	MOODY, ANTON			
Cash Payment	E 101-41110-330 Transportation/School				\$764.00
Invoice	COUNCIL TRAIN	2/5/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$764.00
Refer	64271	ARROWSMITH-DECOUX, JAY			
Cash Payment	E 101-41110-330 Transportation/School				\$587.89
Invoice	COUNCIL TRAIN	1/29/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$587.89
Refer	64272	MN DEPT. OF REVENUE-1			
					Ck# 002855E 2/6/2015
Cash Payment	G 101-20800 Taxes Due (State MN)				\$1,487.00
Invoice	8030105	1/31/2015			
Cash Payment	G 609-20800 Taxes Due (State MN)				\$11,282.00
Invoice	8030105	1/31/2015			
Cash Payment	G 211-20800 Taxes Due (State MN)				\$32.00
Invoice	8030105	1/31/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$12,801.00
Refer	64273	COOK COUNTY CURLING CLUB			
Cash Payment	E 609-49750-340 Advertising				\$100.00
Invoice	BANNER ADVER	1/30/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$100.00
Refer	64274	SOUTHERN WINE & SPIRITS OF M			
Cash Payment	E 609-49750-251 Liquor For Resale				\$3,971.74
Invoice	1252316	2/5/2015			
Cash Payment	E 609-49750-333 Freight and Express				\$122.82
Invoice	1252316	2/5/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$4,094.56
Refer	64275	COOK COUNTY AUDITOR-TREASU			
Cash Payment	G 101-20800 Taxes Due (State MN)	JANUARY 2015			\$754.29
Invoice	8030105	2/5/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$754.29
Refer	64276	LHB ENGINEERS & ARCHITECTS			
Cash Payment	E 101-41900-457 Highway 61 Corridor Imp				\$4,500.00
Invoice	140474.00-3	1/14/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$4,500.00
Refer	64277	PAUSTIS WINE COMPANY			
Cash Payment	E 609-49750-252 Beer For Resale				\$442.02
Invoice	8485746-IN	2/5/2015			
Cash Payment	E 609-49750-333 Freight and Express				\$50.00
Invoice	8485746-IN	2/5/2015			
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b>	\$492.02
Refer	64278	THE WINE COMPANY			



# CITY OF GRAND MARAIS

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## Payments

City of Grand Marais

Current Period: February 2015

Cash Payment	E 609-49750-251 Liquor For Resale			\$106.66
Invoice	384571-00	2/5/2015		
Cash Payment	E 609-49750-333 Freight and Express			\$5.00
Invoice	384571-00	2/5/2015		
Transaction Date	2/6/2015	MAIN CHECKING G	10100	<b>Total</b> \$111.66

### Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$20,185.34
211 LIBRARY	\$2,095.20
609 MUNICIPAL LIQUOR FUND	\$16,254.06
613 GOLF COURSE	\$13.50
	<u>\$38,548.10</u>

Pre-Written Checks	\$12,801.00
Checks to be Generated by the Computer	\$25,747.10
<b>Total</b>	<u>\$38,548.10</u>

# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-Decoux  
City Council Members  
FROM: Michael J. Roth, City Administrator  
DATE: February 6, 2015  
SUBJECT: Gunflint Tavern Growler License

---

Attached is an application for an off-sale malt liquor "growler" license from the Gunflint Tavern. The Tavern already holds a full liquor license with the City which allows them to sell the beer they brew for consumption on-premises. The off-sale malt liquor license would allow them to sell the beer they brew for consumption off premises. The City passed an ordinance last year creating this type of license and the associated requirements and conditions. At your last meeting you approved the ordinance setting the annual fee for this license type at \$220, which the Tavern has paid. Please consider approving the license.



City of Grand Marais

# City of Grand Marais

## Liquor License Application

Licensee Name:	GUN FLINT TAVERN ON THE LAKE, L.L.C.	
Mailing Address:	P.O. Box 985 Grand Marais, MN 55604	
Property Address:	111 WEST WISCONSIN STREET GRAND MARAIS, MN	
Legal Description:	FIREWORKS BLDG G.M. CITY SEC: 21 TWP 61.0 R9 1E LOT: Harbor ADDN LOT 16	
MN Tax ID#	6956306	Federal Tax ID# 42-1619338

License Applied For:

3.2 On Sale  Strong Beer  Wine  Liquor  Club  Taproom

3.2 Off-Sale  Off-Sale Beer (Growler)

\$220

State name, date of birth, Social Security Number, address, and title of each partner/officer. If corporation or LLC, state share of the business held by each officer.

Partner Officer (First, Middle, Last)	DOB	SS#	Title	Shares	Address
JEFFREY W. GECAS			OWNER	50	1644 COUNTY RD 14 Grand Marais
SUSAN M. GECAS			OWNER	50	1644 COUNTY RD 14 Grand Marais, MN
Partner Officer (First, Middle, Last)	DOB	SS#	Title	Shares	Address
Partner Officer (First, Middle, Last)	DOB	SS#	Title	Shares	Address

Date of Incorporation	State of Incorporation	Certificate Number	Is Corporation Authorized to do Business in MN? <input type="checkbox"/> Yes <input type="checkbox"/> No
-----------------------	------------------------	--------------------	---

### 1. Describe Premises to be licensed (location, facilities)

General Description GUN FLINT TAVERN 111 W. WISCONSIN STREET DOWNTOWN RESTAURANT, BAR, MUSIC VENUE		
Seating Capacity	Hours Food is Available 11 AM - 10 PM	Number of employees 26
Hours/Dates of Operation 11A - 1A 7 DAYS/WK	Name of Manager CAND THOMAS	Name of Property Owner JEFFREY GECAS

Distance to nearest school or church: 3 blocks (church)

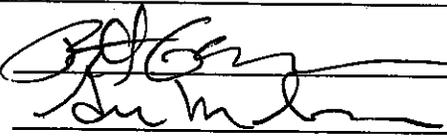
2. If this establishment is operated in conjunction with any other business, please describe.
3.  Yes  No Has applicant, partners, officers or employees ever had any Liquor Law violations in MN or elsewhere? If yes, give dates, charges, and final outcomes.
4.  Yes  No Is the applicant or any of the associates in the application affiliated with the City Council? If yes, in what capacity?
5.  Yes  No Have the applicants any interest, direct or indirect, in any other liquor establishment?
6.  Yes  No During the past three license years, has a summons been issued to the applicant or any of the associates under the Liquor Civil Liability Law (Dram Shop) MS 340A.802? If yes, attach the summons.
7.  Yes  No Will the business serve liquor on Sunday?
8.  Yes  No Has the State issued any other licenses for this establishment? If yes, attach a copy.

Attach one of the following:

Liquor Liability Insurance Certificate—\$50,000 per person/\$100,000 occurrence covering the dates of the license (license period October 1 to September 30)

For On-Sale 3.2, Beer, or Wine Licenses a signed statement that sales in the previous year were less than \$10,000

For Off-Sale Beer Licenses a signed statement that sales in the previous year were less than \$20,000

Dated: <i>01/21/2015</i>	Applicant(s) signature(s): 

**Report By Sheriff**

I Certify that to the best of my knowledge, the applicants named above have not been convicted within the last five years for any violations of state law or municipal ordinance related to the sale of liquor, except as follows:

Signature of Sheriff: \_\_\_\_\_ Date: \_\_\_\_\_



**STATE OF MINNESOTA**  
**Minnesota Department of Public Safety**  
**Alcohol and Gambling Enforcement**

HAS BEEN ISSUED THIS LICENSE/PERMIT BY THE STATE OF MINNESOTA PURSUANT TO MINNESOTA  
STATUTES CHAPTER 340A AND RELATED REGULATIONS  
**MINNESOTA BREW PUB LICENSE**

**Gunflint Tavern on the Lake LLC**  
**Gun Flint Tavern**

**111 W Wisconsin St/P O Box 985**

**Grand Marais**

**MN 55604**

*M. J. ...*

**EXPIRES 10/03/2015**

**Alcohol & Gambling Enforcement Director**

POST  
CONSPICUOUSLY

MINNESOTA DEPARTMENT OF HEALTH  
625 Robert Street North, P.O. Box 64975  
Environmental Health Division  
St. Paul, Minnesota 55164-0975  
(651) 201-4505

NOT TRANSFERABLE  
AS TO PERSON  
OR PLACE

LICENSE NO. FBL-14906-16709 FOR THE OPERATION OF:

License Categories: Alcohol Bar Service License, Base Fee - FBL, Hospitality Fee,  
Medium Establishment

Fee Paid: \$722.50  
206

LICENSE PERIOD: January 1, 2015 THRU December 31, 2015

ISSUED TO:

Jeffrey W Gecas  
P.O. Box 985  
Grand Marais, Minnesota 55604

ESTABLISHMENT NAME:

Gunflint Tavern  
111 West Wisconsin Street  
P.O. Box 985  
Grand Marais, Minnesota 55604

County: Cook

License Types: Restaurant/Place of Refreshment

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
1/26/2015

<b>PRODUCER</b> Norshor Agency, Inc. 1910 W. Hwy 61 P.O. Box 308 Grand Marais, Minnesota 55604 (218)387-9139	<b>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>												
<b>INSURED</b> GUNFLINT TAVERN ON THE LAKE, LLC FIREWEED BREWING CO, LLC 111 W. WISCONSIN ST PO BOX 985 GRAND MARAIS, MN 55604	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 70%;">INSURERS AFFORDING COVERAGE</th> <th style="width: 30%;">NAIC #</th> </tr> <tr> <td>INSURER A: UNITED FIRE GROUP</td> <td></td> </tr> <tr> <td>INSURER B: SPM</td> <td></td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> </table>	INSURERS AFFORDING COVERAGE	NAIC #	INSURER A: UNITED FIRE GROUP		INSURER B: SPM		INSURER C:		INSURER D:		INSURER E:	
INSURERS AFFORDING COVERAGE	NAIC #												
INSURER A: UNITED FIRE GROUP													
INSURER B: SPM													
INSURER C:													
INSURER D:													
INSURER E:													

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

RTR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS								
		<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	60376827	10/1/2014	9/30/2015	EACH OCCURRENCE \$ 500,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 500,000 GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000								
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$								
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$								
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$								
X		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	022287.207	3/25/2014	3/25/2015	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>WC STATU-TORY LIMITS</td> <td>OTR-ER</td> </tr> <tr> <td>E.L. EACH ACCIDENT</td> <td>\$ 100,000</td> </tr> <tr> <td>E.L. DISEASE - EA EMPLOYEE</td> <td>\$ 500,000</td> </tr> <tr> <td>E.L. DISEASE - POLICY LIMIT</td> <td>\$ 100,000</td> </tr> </table>	WC STATU-TORY LIMITS	OTR-ER	E.L. EACH ACCIDENT	\$ 100,000	E.L. DISEASE - EA EMPLOYEE	\$ 500,000	E.L. DISEASE - POLICY LIMIT	\$ 100,000
WC STATU-TORY LIMITS	OTR-ER													
E.L. EACH ACCIDENT	\$ 100,000													
E.L. DISEASE - EA EMPLOYEE	\$ 500,000													
E.L. DISEASE - POLICY LIMIT	\$ 100,000													
		OTHER LIQUOR LIABILITY	60376827	10/1/2014	9/30/2015	AGGREGATE 600,000 EACH COMMON 300,000								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 RESTAURANT/BAR, 111 W. Wisconsin ST Grand Marais, MN 55604

<b>CERTIFICATE HOLDER</b>  CITY OF GRAND MARAIS 15 N BROADWAY GRAND MARAIS, MN 55604	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE _____ SMICH 
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# City of Grand Marais

## MEMO

TO: Grand Marais Planning Commissioners  
FROM: Mike Roth  
DATE: January 30, 2015  
SUBJECT: 2014 Review/2015 Plan

---

### Summary

Below is a summary of planning and zoning related actions that took place in 2014, as well as a list of issues that are in progress and may be on the agenda in 2015.

#### 2014 Actions

- 33 Land use permits granted totaling \$3.32 Million in value
- One sign permit
- Variances:
  - -Allowing Cook County to construct 130' communication tower at Law Enforcement Center
  - Allowing Grand Lakeview Preliminary Plat to build duplexes with zero side-yard lot line setbacks
- Conditional Use Permit for YMCA to erect internally illuminated sign
- Preliminary Plat Approval for Grand Lakeview to create 24 twin home lots on undeveloped property above Gofer Cabins
- Zoning Ordinance Amendment adding definition of retail uses that allows manufacturing of items to be retailed

#### Ongoing/Upcoming Issues

- Grand Lakeview Final Plat, Developer's Agreement
- Comprehensive Plan Update
- Previous discussions regarding individual septic regulations, vacation rentals, residential use in the business park

# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-Decoux  
City Council Members  
FROM: Michael J. Roth, City Administrator  
DATE: February 6, 2015  
SUBJECT: Strategic Planning

---

### Summary

At your meeting of January 28, you began a discussion on how to proceed with strategic planning efforts. You viewed a range of options for the amount of resources, number of participants, and length of relevancy of the product. At the meeting you identified a desire to review and understand previous planning efforts before moving forward.

### Existing Plans

Staff has begun compiling a list of plans, projects, and issues that may have documentation for you to review. Some of our major planning efforts such as the Park Master Plan and the Downtown Visioning do have written documentation. Others, such as the Marina project, have no summary, but many pieces that tell the story. We will be emailing you copies of a few of the planning documents that we have over the next week.

### Getting Up To Speed

It became clear that Council would like to spend time getting up to speed prior to making decisions about the appropriate method for future planning. Department Heads have already been contacting you to schedule one on one sessions to tour facilities and operations. I recommend that for a next step we schedule a one-day seminar style planning event that will focus on the environmental scan. We will use this time to review past plans, projects and issues. After this session, we believe the Council will be in a better position to make decisions about strategic planning. If this path makes sense, we will start looking for a day and prepare a draft agenda to review at your next meeting.

# City of Grand Marais

## MEMO

TO: Mayor Arrowsmith-Decoux  
City Council Members  
FROM: Michael J. Roth, City Administrator  
DATE: February 6, 2015  
SUBJECT: 2015 Council Committees

---

Now that Councilor Benson has been appointed, you may want to reassign committees. Here are the assignments you made in January

### Council Committees

Board Name	Past Council Representative
Economic Development Authority	Anton Moody
Library Board	Jay Arrowsmith Decoux
ARDC Board	Anton Moody
North Shore Management Board	Jay Arrowsmith Decoux
Park Board	Dave Mills
Personnel Committee	Jay Arrowsmith Decoux, Dave Mills
Planning Commission	Tim Kennedy
Public Utilities Commission	Tim Kennedy
Public Utilities Board	Jay Arrowsmith Decoux, Dave Mills, Anton Moody
Safety Committee	Anton Moody
YMCA Board	Dave Mills

The Council has also appointed liaisons to the following boards:

Animal Advocates	Anton Moody
North House Folk School Liaison	Jay Arrowsmith Decoux
CCLEP	Anton Moody
Active Living/Safe Routes to School	Tim Kennedy
Northwoods Food Project	Dave Mills

**Approved Minutes-Park and Recreation Board**

**Tuesday, December 2nd, 2014**

**Members Present:** Walt Mianowski, Robin Duchien, Sally Berg and Reid Dusheck

**Members Absent:** Bill Lenz

**Staff Present:** Dave Tersteeg and Samantha Wallner

**Call to Order**

Mianowski called the meeting to order at 4:46

**Additions or Corrections to Agenda**

A motion was made by Berg to approve the agenda, second by Dusheck. All ayes, motion approved.

**Review November Minutes**

A motion by Duchien to approve the November minutes, second by Berg. All ayes, motion approved.

**Guests:**

Brian Larsen

**Road Trek Rally-May 2015 proposal:**

A proposal from Gary Hennes and his Roadtrek Class B motorhome rally group was given to the Board for review and discussion. The group is considering a formal rally in Grand Marais in May of 2015 and requested discounts and some exclusive use of the Rec Hall and parking lot. The Board discussed the proposal and requests in the framework of other group rally precedents, discounts and specials. We have not offered discounts to groups in the past, however this has been an area of suggested growth and revenue, esp. in the shoulder seasons. The idea of offering a discount to groups during our slow spring was well received. Berg motioned to offer 20% off nightly rates for organized groups of 20 or more if the rally is May 1<sup>st</sup> - June 15<sup>th</sup>, second by Dusheck. All ayes, motion passed.

**2015 campground rate schedule by season:**

At the November meeting, discussion was tabled on the idea of extending peak season rates into September. Staff looked into the feasibility of continuing peak rates on the weekends in Sept., while shifting to off-peak, mid-week and technically it would be possible (although awkward to manage and advertise). Berg pointed out that September is typically a busy month with peak rates for all other lodging properties and it makes sense for us to charge peak if the demand is there. Tersteeg pointed out the demand is there on the weekends, but mid-week we are slower and many of our budget-minded travelers enjoy staying with us in September. He also pointed out that in 2009, September was a peak rate month and both revenue and occupancy were significantly up that year; in 2010 September was moved back to off-peak and revenue dipped \$25k vs. 2009. Duchien was opposed to more rate increases. No motions – September will remain an off-peak month for 2015.

**Camper /Boater Issues and Concerns:**

None

**Marina/Mooring/Harbor Report:**

None

**City Council Update:**

None

**Parks Update:**

- Tersteeg updated the Board on the pool demolition in progress. Thoreson's crew started work on Dec. 1<sup>st</sup> and expect to be done in 10 days. The stormwater pond above the pool is not being affected and the site will be left gently sloping toward the existing parking lot. Some of the beams

are being salvaged for a possible new fish cleaning station. Two of the sections from the entrance ramp were also saved and will be used for new bridges in the park. Pictures of the demolition are being posted on the Park's Facebook page and attracting a lot of views. We hope to use the site to ease the congestion around the office and direct campers into the lot for check-in and staging.

- North House's Winterers Gathering took place in November, and there were about 20 or so campers who occupied the park. Several campers were in areas not suitable for their tents (the Community Connection and on sites used by seasonal campers for storage). Next year, park staff will try and make sure campers are registered on designated sites only.
- The Moving Matters – Hwy. 61 Revisited Project has collected the final round of public comments for their Hwy 61 corridor planning. Final concepts are expected to be presented in January. This stage of the planning is all about community input, which would be used to shape an engineered plan, subject to MN/DoT approval. MN/DoT operates on a 20 year plan and currently this project is not on that plan, however the hope is to use local support and momentum to get on the list.
- This is the last meeting for Duchien, Lenz and Berg; gratitude was extended for their years of service to the city. Berg is able to re-apply for a second term.

### **Adjourn**

A motion to adjourn was made at 5:51pm by Mianowski. These minutes will be reviewed for approval at the January meeting.

**January's Park Board meeting was cancelled.**

# GRAND MARAIS LIBRARY BOARD MINUTES

## DECEMBER 1, 2014

### Call to Order

President, Audrey Stattelmann, called the meeting of the Grand Marais Library Board to order at 5:30 p.m.

### Board Members in Attendance

Sally Berg, Dawn Byholm, Jay Arrow Smith Decoux, Brienne Moody, Jan Sivertson, Audrey Stattelmann, and Library Director, Steve Harsin  
Library Friends Representative: Peggy Struck

**Members Absent:** Garry Gamble

### Consent Agenda

The Consent Agenda included the meeting agenda, the minutes from the November 2014 meeting, and the bills submitted to the city council for payment. There were no additions to the agenda. A motion/second were made by Berg/Byholm to accept the consent agenda and the minutes. The motion passed.

### Director's Report

The Director's report is attached to this document. A discussion about the use of funds donated by the Library Friends followed his report. No decisions were made at the meeting. Harsin requested that a plan for some of the new ideas be put in place for the 2016 budget and discussed at our Strategic Planning session. Moody suggested that in the future we look more broadly into the needs of the library. The board supported that recommendation. Harsin explained the situation with the violations in downloaded materials notices from Century Link, his communication with the company and his plans to remediate the situation.

### Committee Reports

The following committee reports were given:

- Financial Committee:** Steve, Garry, Jay, & Audrey - To be meeting on December 4, 2014.
- Policy Committee:** Stattelmann gave an update on the committee progress on writing and reviewing the required policies.
- Art Committee:** Steve, Garry, Sally, & Ann Ward – Will meet on December 3<sup>rd</sup>.
- Personnel Committee:** Sally, Jay, & Audrey will meet on 12/9/14 to complete and conduct the Library Director's Review. If any of the Library Board has concerns/comments for the Personnel Committee in reference to the Library Director's review, please contact Audrey, Sally, or Jay no later than Monday, December 8<sup>th</sup>.

**Communications:** Harsin provided reports from the Duluth/Superior Community Foundation and the Minnesota Community Foundation.

# GRAND MARAIS LIBRARY BOARD MINUTES

## DECEMBER 1, 2014

### **Library Friends Liaison Report: Peggy Struck**

The Library Friends had their meeting on December 12, 2014. New members were introduced at the meeting. Officers were elected at the meeting. Nancy Backlund is the new president along with Tina Krauz. Their members have filled all of the Friends jobs. Allocations were made for each county library. Receiving no proposal from Grand Portage and Birch Grove, the Friends are seeking input from members from those entities. The Friends will probably have a one-day sale of gardening book in late March due to a large quantity of donated books on that topic. Stattelman expressed appreciation for their support on behalf of the library.

### **Unfinished Business**

1. Second reading/adopt – Circulation Loan Policy  
Motion/second by Arrowsmith DeCoux /Moody. Motion passed.
2. Second reading/adopt – Fines and Fees Policy (only 2 changes: Fees for DVD movies & If fines exceed \$10 - blocked from further borrowing)  
Motion/second by Berg/Arrowsmith/DeCoux. Motion passed.
3. Second reading/adopt – Library Director Annual Review Policy  
Motion/second by Sivertson/Moody. Motion passed.

### **New Business**

1. Change closing hour to 2 PM on Christmas Eve day (12/24/14) and change closing hour to 5 PM on New Year's Eve day (12/31/14)  
A motion/second by Arrowsmith DeCoux/Byholm to accept the changes of hours due to holidays. Motion passed.
2. Adopt – Library calendar for 2105 –Motion/second by Berg/Byholm motion approved the 2015 calendar. Motion passed.
3. First reading – Meeting Room policy
4. First reading – Disruptive and Illegal Behavior policy
5. First reading – Hours of Service policy
6. Board Resignation: Arrowsmith Decoux will be resigning from the Library Board so he can begin his new position as the mayor of Grand Marais. Jan Sivertson resigned from the board to accept her new position as a Cook County Commissioner. Arrowsmith Decoux said that he hopes to replace Jan Sivertson on the Library Board. Both resignations were accepted with regrets.

### **Meeting adjourned**

President Stattelman adjourned the meeting at 7:09 pm.

Library Board report, 12/1/14

Several events at the library this month – varying attendance as would be expected during November.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.

## GRAND MARAIS LIBRARY BOARD MINUTES DECEMBER 1, 2014

Tech open house – only 4 people came, however, those 4 people had a fantastic experience. The tech enthusiasts have expressed that they would like to do it again. At least one individual in our community has said they would come to a future event as they notified me by telephone. It was very much the kind of thing we can do as a library to help people get started with their computers and/or devices.

We received a 5 star rating from Library Journal again for 2013. In the coming two years Library Journal intends to collect more qualitative data – known as outcomes. There are already some measures of outcomes being collected via the Arrowhead Library System, but we might consider doing more of this in the future. Outcomes are questions regarding how our library changes someone's life. We know we do that, and being able to measure that could be very meaningful to the library going forward. Without a doubt, State Library Services will be asking for this kind of data in our annual report going forward. I intend to keep track of whatever progress occurs on this front and to ensure that we are making an effort to comply.

Mark Luttinen resigned early in November. Mike Roth and I are working together to address the opening.

The Library Friends of Cook County allocated \$10,000 to the library this year. In addition, they are allowing us to roll over the unspent funds from last year. This gives us nearly \$16,000 to spend this year. I have a list of top 10 priorities – this money will fund the top 9. List is attached. After consulting with Mike Roth and Audrey, I made the decision to close at 5:00 on the Wednesday before Thanksgiving because it didn't seem very productive to have staff here until 8:00 that evening. That closing time is reflected in the calendar for 2015 since it's always true that we have regularly scheduled late hours on the Wednesday before Thanksgiving.

Based upon input from Mike and after consulting with Audrey, I'm requesting permission to close early on Christmas Eve and New Year's Eve, as well, and those are also reflected in the 2015 calendar.

Julie Berglund at Cook County has been notified that we expect to have a county seat open on the library board beginning January 2015.

Two staff attended workshops this month. Patsy went to the Children's Librarians fall meeting, which is the wrap up for the summer reading program, in Mountain Iron. Ann Ward attended a workshop at Duluth Public Library titled "Mindfulness in the Library."

On November 20, Century Link shut down our Wi-Fi network for repeated copyright violations. It took most of the day to get service restored. But my name is now on the account, and I have a new contact at the Minneapolis office who is the individual charged with compliance. It turns out email notifications were being sent out all along, but were going to some email address god knows where. That has been corrected, and future violations will come to my attention. Going forward, we will have to make some changes in the way our Wi-Fi is provided. After talking to the compliance officer at Century Link, I feel confident we can continue to make free Wi-Fi available, however, we may have to have some kind of login method that requires a library card number in order to use it. I'm exploring options.

I expect to be attending the Arrowhead Library System Compass Users Group meeting Wednesday, Dec. 3.

**Public Employees Retirement Association of Minnesota**

60 Empire Drive, Suite 200

Saint Paul, Minnesota 55103-2088

Member Information Services: 651-296-7460 or 1-800-652-9026

Employer Response Lines: 651-296-3636 or 1-888-892-73

PERA Fax Number: 651-297-2547 ♦ PERA Website: [www.mnpera.org](http://www.mnpera.org)



January 27, 2015

Annette Dunsmoor  
City of Grand Marais  
PO Box 600  
Grand Marais, MN 55604

Dear Annette Dunsmoor:

I am pleased to report that 2014 was another good year for the Statewide Volunteer Firefighter (SVF) Retirement Plan. Your fire department is a member of the SVF Plan that is administered by PERA. Assets of the SVF Plan are invested by the State Board of Investment (SBI). In 2014, those assets returned 6.46%. Over the past three calendar years, the annualized investment return was 10.34%, and since the plan's inception five years ago, the return is 8.82%, well above our goal of 6%. I am enclosing a basic income statement showing activity that occurred in your fire department's SVF account during the year.

Required municipal contribution amounts for 2015 were sent to you last July. Many entities do not have a required contribution due in 2015 because there are sufficient assets in their fire department's account to cover expenses and benefits. If you do need to pay a required contribution, it is not due until December 31. I will be sending a reminder of the amount due (if any) this coming July. At the same time, I will let you know if you need to make a contribution to the SVF Plan in 2016, and if so, how much. Legislation was passed during 2013 to allow municipalities to make voluntary contributions at any time.

The SVF Plan continues to grow. An additional 13 fire departments joined on January 1<sup>st</sup>. There are now 92 fire departments and roughly 2,100 firefighters in the SVF Plan.

If you ever have questions, comments or concerns, please feel free to contact me by email at [dave.dejonge@mnpera.org](mailto:dave.dejonge@mnpera.org) or by phone at 651-201-2641.

Sincerely,

A handwritten signature in black ink that reads 'Dave DeJonge'. The signature is written in a cursive, flowing style.

Dave DeJonge  
Assistant Director, PERA

**Statewide Volunteer Firefighter Retirement Plan**  
**Financial Statement**  
**For the Year Ended December 31, 2014**  
**Grand Marais Fire Department**

**Additions**

Fire State Aid	\$ 15,570.55	
Fire Supplemental Aid	\$ 3,767.17	
Supplemental Benefit Reimbursement	\$ 1,979.20	
Voluntary Municipal Contribution	\$ -	
Required Municipal Contribution	\$ -	
Benefit Overpayment Reimbursement	\$ -	
Adjustment to Initial Asset Transfer	\$ -	
Net Investment Income	<u>\$ 22,061.27</u>	
<b>Total Additions</b>		<b>\$ 43,378.19</b>

**Deductions**

PERA Administrative Fee	\$ 750.00	
Auditor/Accounting Fee	\$ -	
Adjustment to Initial Asset Transfer	\$ -	
Benefit-- Bill Bockovich	\$ 37,000.00	
Benefit--	\$ -	
Benefit--	\$ -	
<b>Total Deductions</b>		<b><u>\$ 37,750.00</u></b>

**Net Increase/Decrease**

**\$ 5,628.19**

**Net Assets Held in Trust at F.V.**

Beginning of Year (12/31/2013)	<u>\$ 357,117.36</u>
End of Year (12/31/2014)	<u><u>\$ 362,745.55</u></u>

## Upcoming Meeting Schedule

Updated February 6, 2015

### FEBRUARY

Date/Time	Meeting	Location
Wednesday, February 11, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, February 18 TBD	Dist Heat Worksession	Council Chambers
Tuesday, February 24, 6-8 p.m.	Highway 61 Public Mtg. 3	Bethlehem Lutheran Church
Wednesday, February 25, 4:30 p.m.	City Council Meeting	Council Chambers
Thursday, February 26, 4:00 p.m.	Joint C/C/S/T	TBD

### MARCH

Date/Time	Meeting	Location
Wednesday, March 11, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, March 25, 4:30 p.m.	City Council Meeting	Council Chambers