

AGENDA
CITY COUNCIL MEETING
January 29, 2014
4:30 P.M.

A. Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. Grand Lakeview Preliminary Plat Referral

E. Ordinance 2014-01 Retail Uses Definition 2nd Reading

F. Ordinance 2014-02 Park Board Membership 1st Reading

G. Resolution 2014-01 Green Step Cities

H. Other items as necessary

I. Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

K. Adjourn

*CITY OF GRAND MARAIS
MINUTES
January 8, 2014*

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Jan Sivertson, Tim Kennedy and Bill Lenz

Members absent: Bob Spry

Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once.

Leanne Zunker, 1010 Interiors, has been trying to sell her store and 6,000 sq. ft. warehouse on 1.72 acres. The property below her property may be for sale soon. The city is considering a public works facility: however, the city needs a 14,000 sq. ft. building and about 4.5 acres.

George Wilkes, CCLEP, and Bill Mittlefehldt, MN Department of Commerce, would like the city to be a part of the MN Cities Green Step Program. The program is voluntary, educational, provides a network of resources to help achieve goals that we are already interested in. The program would provide two interns who are environmental studies students who will monitor and report to the state what has been done and what is being planned. This is a pilot program: if it works well, it may serve a larger benefit. The council will consider a resolution on January 29th.

Motion by Sivertson, seconded by Lenz to approve the Agenda; December 18, 2013, Minutes; and Payment of Bills. Approved unanimously.

There are 3 openings on the Park Board, one opening on the Library Board and one opening on the Planning Commission.

The Park Board has had openings for a few years. If the council would like to reduce the Park Board from 7 members to 5 members, we can consider an ordinance change.

Motion by Lenz, seconded by Kennedy to appoint James Dusheck to a 3-year term on the Park Board. Approved unanimously.

Motion by Kennedy, seconded by Sivertson to appoint Sally Berg to the Library Board and David Beckwith to the Planning Commission. Approved unanimously.

Motion by Carlson, seconded by Kennedy to appoint council assignments as follows:

Board Name	Council Representative
Economic Development Authority	Bob Spry
Library Board	Jan Sivertson
ARDC Board	Bill Lenz
North Shore Management Board	Jan Sivertson
Park Board	Bill Lenz
Personnel Committee	Larry Carlson, Bill Lenz
Planning Commission	Tim Kennedy
Public Utilities Commission	Tim Kennedy
Public Utilities Board	Larry Carlson, Bill Lenz, Jan Sivertson
Safety Committee	Tim Kennedy
Animal Advocates Liaison	Bill Lenz
North House Folk School Liaison	Jan Sivertson
CCLEP Liaison	Tim Kennedy
Active Living/Safe Routes to School Liaison	Tim Kennedy

Approved unanimously.

Motion by Kennedy, seconded by Lenz to accept the bid of \$8.75 for legals and \$8.00 for general advertisement and to designate the Cook County Newsherald as the City of Grand Marais' Official Newspaper. Approved unanimously.

Motion by Lenz, seconded by Sivertson to approve the following official depositories of City funds: Grand Marais State Bank, North Shore Federal Credit Union, Security State Bank, League of Minnesota Cities 4M Fund, and Morgan Stanley Smith Barney. Approved unanimously.

In the past few years, the City has received multiple requests regarding zoning rules for light manufacturing in combination with retail, such as a winery, brewery, or coffee roaster. This type of use is not specifically defined in our zoning ordinance, but best fits with the "light industrial manufacturing and processing" in the C/I zone with a conditional use permit or BDA zone. A recent discussion of a microbrewery locating in the H61 zone prompted the Planning Commission to request a proposed zoning ordinance amendment addressing this type of use. The commission determined that this use is similar to several existing downtown commercial uses and could potentially fit as a permitted principle use. The Planning Commission held a public hearing on January 7, 2014, at 4:00 p.m. to consider amending the zoning ordinance to allow for combined retail-manufacturing uses such as microbreweries in the commercial zones. Two members of the public attended, no comments were received. The commission acknowledged that there are several businesses making and selling products in the downtown area and that it is acceptable as long as retail is the primary use. There are enough other protections in place to monitor business activities. The Planning Commission decided that adding the definition of "retail" was the simplest approach to allow light manufacturing in combination with retail activities.

Motion by Kennedy, seconded by Sivertson to approve the First Reading of Ordinance 2014-01, An Ordinance of the City of Grand Marais, Minnesota, Amending Grand Marais Zoning by Adding a Definition for Retail Uses. Approved unanimously.

The council considered Jim Wiinanen's request for a letter of support for a FEMA Emergency Management Institute Course to be offered in our area. This is a unique opportunity to have this program come to our area and assist us with mutual aid response across our international border.

Motion by Lenz, seconded by Kennedy to direct the Mayor and City Administrator to write a letter of support for the FEMA Emergency Management Institute Course E-930. Approved unanimously.

Motion by Kennedy, seconded by Lenz to set the City 2014 Standard Mileage Rate at 56 cents per mile in accordance with IRS Standards. Approved unanimously.

The City has made a request for State Bonding assistance to help finance the proposed district heating system. An important requirement for City approval of the project is the ability to attain and afford financing. We normally work with our financial advisor, Ehlers, in evaluating and arranging financing. Their services are usually paid for during closing. Because we have not committed to any financing, Bruce Kimmel with Ehlers was asked to provide a proposal to conduct the necessary financing due diligence. The proposed cost is an hourly rate of \$200. If the cost would exceed \$10,000, Ehlers will obtain the City's written consent prior to incurring any additional costs.

Motion by Kennedy, seconded by Lenz to accept Ehlers' proposal regarding financing for district heating. Approved unanimously.

Mayor Carlson's Report:

- 1) Have received phone calls about difficult parking at the library because of the snow banks.

Councilor Kennedy's Report:

- 1) Went to the YMCA Grand Opening. It was a fantastic event. Memberships have outpaced expectations. There are a few details to be worked out. Councilor Lenz was honored with a plaque for serving as a member of the Steering Committee.

Motion by Kennedy, seconded by Lenz to close the meeting. Approved unanimously. The meeting was closed for labor negotiations discussion at 5:33 p.m.

The meeting adjourned into open session at 6:30 p.m.

Motion by Lenz, seconded by Kennedy to adjourn the meeting. Approved unanimously.

There being no further business, the meeting adjourned at 6:40 p.m.

***CITY OF GRAND MARAIS
SPECIAL MEETING
MINUTES
January 15, 2014***

Mayor Carlson called the meeting to order at 11:30 a.m.

Members present: Larry Carlson, Jan Sivertson, Tim Kennedy, Bob Spry and Bill Lenz

Members absent: None

Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

The special meeting was held to consider the layoff of employees at the pool due to the closing of the pool on December 31, 2013.

Motion by Lenz to terminate the positions of Head Lifeguard and Lifeguard and layoff the affected employees effective January 31, 2014, and provide layoff notices to those employees immediately. Approved unanimously.

There being no further business, the meeting adjourned at 11:33 a.m.



***Check Detail Register©**

January 2014

Check Amt Invoice Comment

10100 MAIN CHECKING GMSB

Paid Chk# 002412E 1/8/2014 MN DEPT OF REVENUE-EFTPS				
G 609-20800	Taxes Due (State MN)	\$13,605.00	Dec Sales Tax	
G 101-20800	Taxes Due (State MN)	\$1.00	Dec Sales Tax	Park
G 101-20800	Taxes Due (State MN)	\$68.00	Dec Sales Tax	Pool
G 211-20800	Taxes Due (State MN)	\$25.00	Dec Sales Tax	
Total MN DEPT OF REVENUE-EFTPS		\$13,699.00		

Paid Chk# 002413E 1/8/2014 ING				
G 101-21720	MN State Retirement DeferComp	\$240.00	1 CPYR 14	2014
Total ING		\$240.00		

Paid Chk# 002414E 1/10/2014 PERA				
G 101-21704	PERA	\$4,219.76	1 CPYR 14	
Total PERA		\$4,219.76		

Paid Chk# 002415E 1/9/8014 MII LIFE-FLEX				
G 101-21713	Flex Plan Spending	\$12.51	1 CPYR 14	2014
G 101-21713	Flex Plan Spending	\$87.75	1 CPYR 14	2013
Total MII LIFE-FLEX		\$100.26		

Paid Chk# 002416E 1/10/2014 DEPT OT THE TREASURY IRS				
G 101-21717	Medicare	\$874.34	1 CPYR 14	
G 101-21703	FICA Tax Withholding	\$3,715.62	1 CPYR 14	
G 101-21701	Federal Withholding	\$2,744.23	1 CPYR 14	
Total DEPT OT THE TREASURY IRS		\$7,334.19		

Paid Chk# 002417E 1/10/2014 MN DEPT OF REVENUE-EFTPS				
G 101-21702	State Withholding	\$1,309.13	1 CPYR 14	
Total MN DEPT OF REVENUE-EFTPS		\$1,309.13		

Paid Chk# 071307 1/10/2014 COOK COUNTY AUDITOR-TREASURER				
G 101-20800	Taxes Due (State MN)	\$0.58	Lodg Tax	
Total COOK COUNTY AUDITOR-TREASURER		\$0.58		

Paid Chk# 071308 1/10/2014 JOHNSON BROTHER LIQUOR				
E 609-49750-333	Freight and Express	\$257.00	1752306	2014
E 609-49750-251	Liquor For Resale	\$7,966.30	1752306	2014
E 609-49750-333	Freight and Express	\$128.50	1752307	2014
E 609-49750-251	Liquor For Resale	\$1,897.60	1752307	2014
E 609-49750-251	Liquor For Resale	\$41.98	1752308	2014
Total JOHNSON BROTHER LIQUOR		\$10,291.38		

Paid Chk# 071309 1/10/2014 MINNESOTA LIFE				
G 101-21716	MN Mutual Life	\$224.15	0028722	2014
Total MINNESOTA LIFE		\$224.15		

Paid Chk# 071310 1/10/2014 PHILLIPS WINE & SPIRITS				
E 609-49750-251	Liquor For Resale	\$5,146.04	2540182	2014
E 609-49750-333	Freight and Express	\$159.34	2540182	2014
E 609-49750-259	Other For Resale	\$56.00	2540182	2014
Total PHILLIPS WINE & SPIRITS		\$5,361.38		

Paid Chk# 071311 1/10/2014 THE AMERICAN BOTTLING COMPANY				
E 609-49750-260	Soft Drinks/Mix For Resale	\$86.00	2443671905	2014
Total THE AMERICAN BOTTLING COMPANY		\$86.00		



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January 2014

Check Amt Invoice Comment

10100 MAIN CHECKING GMSB	\$42,865.83		
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Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$13,497.07
211 LIBRARY	\$25.00
609 MUNICIPAL LIQUOR FUND	\$29,343.76
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	\$42,865.83



CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: January 2014

Batch Name	012214CPAP	User Dollar Amt	\$60,526.77		
Payments		Computer Dollar Amt	\$60,526.77		
			\$0.00	In Balance	
Refer	61761 PERA	Ck# 002424E	1/24/2014		
Cash Payment	G 101-21704 PERA				\$4,084.16
Invoice	2CPYR14		1/24/2014		
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$4,084.16
Refer	61762 ING	Ck# 002425E	1/22/2014		
Cash Payment	G 101-21720 MN State Retirement DeferC				\$240.00
Invoice	2CPYR14		1/24/2014		
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$240.00
Refer	61763 MN DEPT OF REVENUE-EFTPS	Ck# 002426E	1/24/2014		
Cash Payment	G 101-21702 State Withholding				\$1,255.66
Invoice	2CPYR14		1/24/2014		
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$1,255.66
Refer	61764 MII LIFE-FLEX	Ck# 002427E	1/23/2014		
Cash Payment	G 101-21713 Flex Plan Spending				\$227.10
Invoice	2CPYR14		1/21/2014		
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$227.10
Refer	61765 DEPT OT THE TREASURY IRS	Ck# 002428E	1/24/2014		
Cash Payment	G 101-21703 FICA Tax Withholding				\$3,556.20
Invoice	2CPYR14		1/24/2014		
Cash Payment	G 101-21717 Medicare				\$837.06
Invoice	2CPYR14		1/24/2014		
Cash Payment	G 101-21701 Federal Withholding				\$2,614.05
Invoice	2CPYR14		1/24/2014		
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$7,007.31
Refer	61766 JOHNSON BROTHER LIQUOR				
Cash Payment	E 609-49750-251 Liquor For Resale				\$5,634.86
Invoice	1761382		1/15/2014		
Cash Payment	E 609-49750-259 Other For Resale				\$30.30
Invoice	1761382		1/15/2014		
Cash Payment	E 609-49750-333 Freight and Express				\$185.04
Invoice	1761382		1/15/2014		
Cash Payment	E 609-49750-251 Liquor For Resale				\$3,209.80
Invoice	1761380		1/15/2014		
Cash Payment	E 609-49750-333 Freight and Express				\$128.50
Invoice	1761380		1/15/2014		
Cash Payment	E 609-49750-251 Liquor For Resale				\$20.99
Invoice	1761381		1/15/2014		
Cash Payment	E 609-49750-252 Beer For Resale				\$41.25
Invoice	39077		1/15/2014		
Cash Payment	E 609-49750-251 Liquor For Resale				-\$531.98
Invoice	604358		1/7/2014		
Cash Payment	E 609-49750-333 Freight and Express				-\$5.14
Invoice	604358		1/7/2014		



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Payments

City of Grand Marais

Current Period: January 2014

Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$8,713.62
Refer	61767 PHILLIPS WINE & SPIRITS				
Cash Payment	E 609-49750-251 Liquor For Resale				\$6,356.71
Invoice	2546234 1/15/2014				
Cash Payment	E 609-49750-330 Transportation/School				\$191.23
Invoice	2546234 1/15/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$6,547.94
Refer	61768 WINE MERCHANTS				
Cash Payment	E 609-49750-251 Liquor For Resale				\$1,374.75
Invoice	488078 1/15/2014				
Cash Payment	E 609-49750-333 Freight and Express				\$35.98
Invoice	488078 1/15/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$1,410.73
Refer	61769 BERNICKS				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$28.50
Invoice	377144 1/2/2014				
Cash Payment	E 609-49750-252 Beer For Resale				\$956.15
Invoice	377145 1/2/2014				
Cash Payment	E 609-49750-259 Other For Resale				\$31.00
Invoice	377145 1/2/2014				
Cash Payment	E 609-49750-252 Beer For Resale				\$3,147.35
Invoice	378263 1/9/2014				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$53.75
Invoice	378261 1/9/2014				
Cash Payment	E 609-49750-252 Beer For Resale				-\$129.60
Invoice	378262 1/9/2014				
Cash Payment	E 609-49750-252 Beer For Resale				\$3,023.95
Invoice	379754 1/16/2014				
Cash Payment	E 609-49750-259 Other For Resale				\$42.00
Invoice	379753 1/16/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$7,153.10
Refer	61770 ROHLFING INC.				
Cash Payment	E 609-49750-252 Beer For Resale				\$3,247.42
Invoice	389871 1/8/2014				
Cash Payment	E 609-49750-259 Other For Resale				\$24.00
Invoice	389871 1/8/2014				
Cash Payment	E 609-49750-252 Beer For Resale				\$2,651.05
Invoice	390131 1/15/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$5,922.47
Refer	61771 SUPERIOR BEVERAGES LLP				
Cash Payment	E 609-49750-252 Beer For Resale				\$1,006.00
Invoice	442326 1/15/2014				
Cash Payment	E 609-49750-259 Other For Resale				\$18.65
Invoice	442326 1/15/2014				
Cash Payment	E 609-49750-252 Beer For Resale				\$3,429.70
Invoice	441931 1/8/2014				
Cash Payment	E 609-49750-259 Other For Resale				\$24.72
Invoice	441931 1/8/2014				



CITY OF GRAND MARAIS

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Payments

Current Period: January 2014

Cash Payment	E 101-41400-322 Postage				\$440.00
Invoice	8757	1/2/2014			
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE				\$315.51
Invoice	8757	1/2/2014			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$853.61
Refer	61776 AFSCME				
Cash Payment	G 101-21712 AFSME Union Dues				\$666.00
Invoice	JAN 2014	1/31/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$666.00
Refer	61777 MIH LIFE - VEBA				
Cash Payment	G 101-21706 Health Insurance				\$633.37
Invoice	JAN 2014	1/31/2014			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$633.37

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$15,391.55
211 LIBRARY		\$566.92
609 MUNICIPAL LIQUOR FUND		\$44,519.84
613 GOLF COURSE		\$48.46
		<u>\$60,526.77</u>

Pre-Written Checks	\$12,814.23
Checks to be Generated by the Computer	\$47,712.54
Total	\$60,526.77



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Payments

City of Grand Marais

Current Period: January 2014

Batch Name	1302014AP	User Dollar Amt	\$58,248.29		
Payments		Computer Dollar Amt	\$58,248.29		
				\$0.00	In Balance
Refer	61734 COOK COUNTY NEWS HERALD				
Cash Payment	E 101-41400-350 Publishing	2013			\$388.00
Invoice	DECEMBER 201 12/31/2013				
Cash Payment	E 609-49750-340 Advertising	2013			\$89.00
Invoice	DECEMBER 201 12/31/2013				
Cash Payment	E 101-45124-340 Advertising	2013			\$282.00
Invoice	DECEMBER 201 12/31/2013				
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$759.00
Refer	61735 BUCK S HARDWARE HANK				
Cash Payment	E 211-45500-449 Automation	2013			\$6.97
Invoice	DECEMBER 201 12/12/2013				
Cash Payment	E 609-49750-210 Operating Supplies (GE	2013			\$7.16
Invoice	DECEMBER 201 12/12/2013				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE	2013			\$61.02
Invoice	DECEMBER 201 12/12/2013				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2013			\$164.20
Invoice	DECEMBER 201 12/12/2013				
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE	2013			\$34.56
Invoice	DECEMBER 201 12/12/2013				
Cash Payment	E 613-45125-221 Equipment Parts/Builing	2013			\$42.67
Invoice	DECEMBER 201 12/12/2013				
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$316.58
Refer	61736 COOK COUNTY LAW ENFORCEME				
Cash Payment	E 101-42100-317 Contracted Services	FEB. 2014			\$11,666.67
Invoice	231 1/21/2013				
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$11,666.67
Refer	61737 NORTH SHORE WASTE				
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa	2013			\$205.92
Invoice	8231 12/31/2013				
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$205.92
Refer	61738 SUPERIOR LUMBER & SPORTS				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2013			\$6.69
Invoice	202197 12/16/2013				
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$6.69
Refer	61739 COMO OIL & PROPANE				
Cash Payment	E 101-41940-217 Heating Fuel	2013			\$666.02
Invoice	534487 12/24/2013				
Cash Payment	E 101-43100-217 Heating Fuel	2013			\$798.04
Invoice	534484 12/24/2013				
Cash Payment	E 101-41940-217 Heating Fuel	2013			\$1,389.61
Invoice	621750 12/30/2013				
Cash Payment	E 101-42200-217 Heating Fuel	2014			\$1,419.78
Invoice	534651 1/8/2014				



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Payments

City of Grand Marais

Current Period: January 2014

Cash Payment	E 211-45500-217 Heating Fuel	2014		\$703.00
Invoice	525128	1/2/2014		
Cash Payment	E 101-41940-217 Heating Fuel	2014		\$1,353.96
Invoice	621875	1/8/2014		
Cash Payment	E 101-43100-217 Heating Fuel	2014		\$653.81
Invoice	534710	1/12/2014		
Cash Payment	E 101-45100-217 Heating Fuel	2014		\$459.83
Invoice	636725	1/14/2014		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$7,444.05
Refer	61740 MN DEPT OF EMPLY & ECON DEV			
Cash Payment	E 101-45100-140 Unemployment Comp (G)			\$4,143.10
Invoice	07972326	1/8/2014		
Cash Payment	E 613-45125-140 Unemployment Comp (G)			\$696.00
Invoice	07972326	1/8/2014		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$4,839.10
Refer	61741 TOSHIBA BUSINESS SOLUTIONS			
Cash Payment	E 101-41400-210 Operating Supplies (GE)			\$23.22
Invoice	10628372	1/8/2014		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$23.22
Refer	61742 GOV. FINANCE OFFICERS ASSOC.			
Cash Payment	E 101-41400-330 Transportation/School			\$380.00
Invoice	2014 SEMINAR	1/21/2014		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$380.00
Refer	61743 FLAHERTY & HOOD, P.A.			
Cash Payment	E 101-41610-304 Attorney(Civil)			\$2,586.26
Invoice	6809	1/2/2014		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$2,586.26
Refer	61744 COOK COUNTY CURLING CLUB			
Cash Payment	E 609-49750-340 Advertising			\$100.00
Invoice	2014 MEMB	1/14/2014		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$100.00
Refer	61745 US POSTMASTER			
Cash Payment	E 101-41400-322 Postage			\$98.00
Invoice	CITY HALL POS	1/21/2014		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$98.00
Refer	61748 EMERGENCY RESPONSE SOLUTI			
Cash Payment	E 101-42200-240 Small Tools and Minor E	2013		\$647.90
Invoice	1106	11/8/2013		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$647.90
Refer	61750 GRAND MARAIS SUPERAMERICA			
Cash Payment	E 101-42200-210 Operating Supplies (GE)	2013		\$21.12
Invoice	557156	12/13/2013		
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total \$21.12
Refer	61752 BOREAL ACCESS			
Cash Payment	E 101-42200-229 Communications-Fire	2014		\$89.85
Invoice	140115-0870	1/15/2013		



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: January 2014

Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$89.85
Refer	61755 LUTSEN TOWNSHIP FIRE DEPT.				
Cash Payment	E 101-42200-580 Capital Outlay (Equipme	2014			\$2,500.00
Invoice	CASCADE CYLI	1/8/2014			
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$2,500.00
Refer	61756 FLEET ONE LLC				
Cash Payment	E 101-42200-212 Motor Fuels	2013			\$109.81
Invoice	4453160028	12/31/2013			
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$109.81
Refer	61757 MCI MEGA PREFERRED				
Cash Payment	E 101-41400-321 Telephone	2013			\$53.17
Invoice	08678993875	1/21/2014			
Cash Payment	E 211-45500-321 Telephone	2013			\$2.61
Invoice	08678993875	1/21/2014			
Cash Payment	E 609-49750-321 Telephone	2013			\$1.30
Invoice	08678993875	1/21/2014			
Cash Payment	E 101-45124-321 Telephone	2013			\$0.99
Invoice	08678993875	1/21/2014			
Cash Payment	E 101-43100-321 Telephone	2013			\$1.98
Invoice	08678993875	1/21/2014			
Transaction Date	1/21/2014	MAIN CHECKING G	10100	Total	\$60.05
Refer	61778 QUILL CORPORATION				
Cash Payment	E 211-45500-200 Office Supplies (GENER	2013			\$44.16
Invoice	8286943	12/31/2013			
Cash Payment	E 211-45500-200 Office Supplies (GENER	2012			\$20.30
Invoice	8290093	12/31/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$64.46
Refer	61779 G&K SERVICES				
Cash Payment	E 211-45500-310 Service Agreements	2013			\$114.95
Invoice	1229888904	12/31/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$114.95
Refer	61780 USA TODAY				
Cash Payment	E 211-45500-435 Books, Periodicals, AV	2014			\$5.54
Invoice	6395357	1/22/2014			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$5.54
Refer	61781 BAKER & TAYLOR				
Cash Payment	E 211-45500-435 Books, Periodicals, AV	2014			\$787.49
Invoice	2028945449	1/7/2014			
Cash Payment	E 211-45500-435 Books, Periodicals, AV	2014			\$74.33
Invoice	2028943468	1/3/2014			
Cash Payment	E 211-45500-435 Books, Periodicals, AV	2014			\$104.11
Invoice	M34475030	1/13/2014			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$965.93
Refer	61782 CHAPPELL, LINDA				
Cash Payment	E 211-45500-435 Books, Periodicals, AV	2014			\$26.98
Invoice	BOOKS	1/22/2014			



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$26.98
Refer	61783	ARROWHEAD LIBRARY SYSTEM			
Cash Payment	E 211-45500-449 Automation	2013			\$33.75
Invoice	00013251	12/31/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$33.75
Refer	61784	HUNT ELECTRIC CORP.			
Cash Payment	E 215-45500-580 Capital Outlay (Equipme	2013			\$3,483.00
Invoice	153060	7/15/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$3,483.00
Refer	61785	GRAND MARAIS LIQUOR STORE			
Cash Payment	E 609-49750-340 Advertising	2013			\$25.00
Invoice	11-13	11/11/2013			
Cash Payment	E 609-49750-340 Advertising	2013			\$25.00
Invoice	13-13	11/22/2013			
Cash Payment	E 609-49750-340 Advertising	2013			\$25.00
Invoice	16-13	1/3/2013			
Cash Payment	E 609-49750-340 Advertising	2013			\$25.00
Invoice	17-13	1/20/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$100.00
Refer	61786	VANCO SERVICES		Ck# 002429E 1/22/2014	
Cash Payment	E 101-45124-210 Operating Supplies (GE	2013			\$5.00
Invoice	ES17882	1/2/2014			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$5.00
Refer	61787	NORTH SHORE WASTE			
Cash Payment	E 101-45124-384 Refuse/Garbage Disposa	2013			\$100.00
Invoice	8222	12/31/2013			
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa	2013			\$21.68
Invoice	8222	12/31/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$121.68
Refer	61788	DEX MEDIA EAST LLC			
Cash Payment	E 101-45100-340 Advertising	2014			\$37.92
Invoice	110220314	1/21/2014			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$37.92
Refer	61789	BUCK S RADIO SHACK			
Cash Payment	E 101-45100-210 Operating Supplies (GE	2013			\$16.17
Invoice	10155378	12/5/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$16.17
Refer	61790	COUNTY PLUMBING & HEATING			
Cash Payment	E 101-45124-220 Repair/Maint Supply (GE	2013			\$1,746.76
Invoice	8873	1/1/2014			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$1,746.76
Refer	61791	GENE S FOODS			
Cash Payment	E 101-45124-210 Operating Supplies (GE	2013			\$178.62
Invoice	3871848	12/31/2013			
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$178.62



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Refer 61792 WTIP					
Cash Payment	E 101-45100-340 Advertising	2014			\$1,237.50
Invoice	992 12/7/2013				
Cash Payment	E 101-45184-340 Advertising	2014			\$206.25
Invoice	992 12/7/2013				
Cash Payment	E 613-45125-340 Advertising	2014			\$206.25
Invoice	992 12/7/2013				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$1,650.00
Refer 61793 MINNESOTA DEPARTMENT OF HE					
Cash Payment	E 101-45100-439 Licenses	2014			\$1,650.00
Invoice	MHP-12255-1350 1/22/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$1,650.00
Refer 61794 MN DEPT OF HEALTH					
Cash Payment	E 101-45100-439 Licenses	2014			\$150.00
Invoice	595500 1/22/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$150.00
Refer 61795 MISSION MANAGEMENT INFO SYS					
Cash Payment	E 101-45100-200 Office Supplies (GENER	2014			\$545.00
Invoice	46708 1/5/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$545.00
Refer 61796 RUSSELL STEEL					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2013			\$350.40
Invoice	9355 11/27/2013				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$350.40
Refer 61797 COOK COUNTY HIGHWAY DEPT					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2013			\$215.89
Invoice	2879 9/30/2013				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$215.89
Refer 61798 ARROWHEAD ELECTRIC					
Cash Payment	E 613-45125-380 Utility Services (GENER	2013			\$177.00
Invoice	763.000 12/30/2013				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$177.00
Refer 61799 MEDIACOM-MIDWEST					
Cash Payment	E 101-45100-258 Cable TV Expense	2014			\$4,128.72
Invoice	83849223400001 1/2/2014				
Transaction Date	1/22/2014	MAIN CHECKING G	10100	Total	\$4,128.72
Refer 61800 TWIN PORTS PAPER & SUPPLY IN					
Cash Payment	E 609-49750-210 Operating Supplies (GE	2014			\$71.47
Invoice	213777 1/2/2014				
Cash Payment	E 609-49750-210 Operating Supplies (GE	2014			\$173.90
Invoice	215020 1/8/2014				
Cash Payment	E 609-49750-210 Operating Supplies (GE	2014			\$16.06
Invoice	216349 1/21/2014				
Transaction Date	1/24/2014	MAIN CHECKING G	10100	Total	\$261.43
Refer 61801 WIRTZ BEVERAGE MINNESOTA					



City of Grand Marais

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Current Period: January 2014

Cash Payment	E 609-49750-251 Liquor For Resale	2014		\$4,428.16
Invoice	1080134510	1/21/2014		
Cash Payment	E 609-49750-333 Freight and Express	2014		\$86.80
Invoice	1080134510	1/21/2014		
Cash Payment	E 609-49750-259 Other For Resale	2014		\$74.02
Invoice	1080134510	1/21/2014		
Transaction Date	1/24/2014	MAIN CHECKING G	10100	Total \$4,588.98
Refer	61802 GRANITE ELECTRIC, LLC			
Cash Payment	E 613-45125-522 Capital Outlay (Construct	2013		\$2,180.49
Invoice	1222014	1/22/2014		
Transaction Date	1/24/2014	MAIN CHECKING G	10100	Total \$2,180.49
Refer	61803 SOUTHERN WINE & SPIRITS OF M			
Cash Payment	E 609-49750-251 Liquor For Resale	2014		\$3,514.07
Invoice	1124690	1/23/2014		
Cash Payment	E 609-49750-333 Freight and Express	2014		\$81.33
Invoice	1124690	1/23/2014		
Transaction Date	1/24/2014	MAIN CHECKING G	10100	Total \$3,595.40

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$40,795.42
211 LIBRARY	\$1,924.19
215 LIBRARY RESTRICTED FUND	\$3,483.00
609 MUNICIPAL LIQUOR FUND	\$8,743.27
613 GOLF COURSE	\$3,302.41
	\$58,248.29

Pre-Written Checks	\$5.00
Checks to be Generated by the Computer	\$58,243.29
Total	\$58,248.29

CONSENT AGENDA

City of Grand Marais

MEMO

TO: Mayor Carlson
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: January 24, 2014
SUBJECT: Grand Lakeview Preliminary Plat

We have received an application for preliminary plat entitled Grand Lakeview. Below is the process laid out in City Code Chapter 62, Subdivisions.

Sec. 62-67. Submittal and referral to planning commission.

(a) A preliminary plat shall be submitted to the council, which shall refer it to the planning commission for study and recommendation. The planning commission shall consider the plat at its next regular meeting, or at a special meeting to be called for that purpose, at its discretion, and the commission may consider the plat at adjourned meetings as it shall determine to be necessary.

The next regular meeting of the planning commission is February 5. Copies of the application are available in my office if you would like to review them prior to referral. Please refer the application to the planning commission.

ORDINANCE NO. 2014-01

AN ORDINANCE OF THE CITY OF GRAND MARAIS, MINNESOTA, AMENDING GRAND MARAIS ZONING BY ADDING A DEFINITION FOR RETAIL USES

THE CITY COUNCIL OF THE CITY OF GRAND MARAIS DOES ORDAIN (deleted material is lined out; new material is underlined; subsections which are not being amended are omitted):

Section 1. That Chapter 19 of the City Code of Grand Marias, Minnesota, which chapter is entitled "Zoning Ordinance (Revised 2008)", Section 19.02 - Definitions, Subdivision 2, be amended to add a definition, as follows:

Retail -- Establishments primarily engaged in selling goods or merchandise to the general public for personal or household consumption and rendering services incidental to the sale of such goods. Retail may also include manufacturing of goods to be sold on or off site so long as retail sales remain the primary component of the commercial activity.

Section 2. That this ordinance shall take effect from and after its passage and publication.

Passed by the City Council of the City of Grand Marais this ___ day of January, 2014.

Larry Carlson, Mayor

Attest: _____
Michael Roth
City Administrator

First Reading:

Date: January 8, 2014

Ayes: _____ Carlson, Kennedy, Lenz, Sivertson
Nays: _____
Absent: _____ Spry
Abstain: _____

Second Reading:

Date: _____

Ayes: _____
Nays: _____
Absent: _____
Abstain: _____

Published:

Date: _____

ORDINANCE NO. 2014-02

AN ORDINANCE OF THE CITY OF GRAND MARAIS, MINNESOTA, MODIFYING THE MEMBERSHIP OF THE PARK BOARD

THE CITY COUNCIL OF THE CITY OF GRAND MARAIS DOES ORDAIN (deleted material is lined out; new material is underlined; subsections which are not being amended are omitted):

Section 1. That Chapter 50 of the City Code of Grand Marias, Minnesota, which chapter is entitled "Parks and Recreation" Article II, Section 50-27 – Membership; terms, be amended as follows:

Sec. 50-27. Membership; terms.

The park board shall consist of ~~seven~~ five members, residents of the city, as appointed by the mayor with the consent of the council. Each member shall be appointed for a three-year term, with ~~one~~two or ~~two~~three members being appointed each year. Such terms shall begin on January 1. Vacancies shall be filled for the remainder of the original term.

Passed by the City Council of the City of Grand Marais this 29 day of January, 2014.

Larry Carlson, Mayor

Attest: _____
Michael Roth
City Administrator

First Reading:

Date: January 29, 2014

Ayes: _____
Nays: _____
Absent: _____
Abstain _____

Second Reading:

Date: _____

Ayes: _____
Nays: _____
Absent: _____
Abstain _____

Published:

Date: _____

CITY OF GRAND MARAIS
CITY COUNCIL RESOLUTION 2014-01

A RESOLUTION AUTHORIZING THE CITY OF GRAND MARAIS TO
PARTICIPATE IN THE MINNESOTA GREENSTEP CITIES PROGRAM

WHEREAS, Minnesota GreenStep Cities is a voluntary challenge, assistance and recognition program to help cities achieve their sustainability and quality-of-life goals. GreenStep is a free, continuous improvement program, managed by a public-private partnership, and based upon 28 best practices; and

WHEREAS, the Minnesota GreenStep Cities program assists in facilitating technical assistance for the implementation of these sustainable development best practices; and

WHEREAS, Minnesota Clean Energy Resource Team has offered the service of an intern to assist in data collection and implementation of the program

NOW THEREFORE BE IT RESOLVED, the Grand Marais City Council does hereby authorize the City of Grand Marais (the City) to participate in the Minnesota GreenStep Cities program that offers a free, voluntary continuous improvement framework. Be it further resolved that the City appoints George Wilkes, CCLEP, to serve as the City's GreenStep coordinator for best practice documentation/implementation.

Passed by the City Council of the City of Grand Marais, Minnesota this 29th day of January, 2013.

(SEAL)

Mayor Laurence Carlson

ATTEST:

Michael J. Roth
City Administrator

Upcoming Meeting Schedule

Updated January 24, 2014

JANUARY

Date/Time	Meeting	Location
Wednesday, January 29, 4:30 p.m.	City Council Meeting	Council Chambers

FEBRUARY

Date/Time	Meeting	Location
Wednesday, February 12, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, February 26, 4:30 p.m.	City Council Meeting	Council Chambers