

AGENDA
CITY COUNCIL MEETING
November 13, 2013
4:30 P.M.

A. Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. Planning Commission Report
-Country Insurance Conditional Use

F. Server Replacement Purchase

G. Other items as necessary

H. Council & Staff Reports

I. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

J. Adjourn

*CITY OF GRAND MARAIS
MINUTES
October 30, 2013*

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Jan Sivertson, Tim Kennedy, Bob Spry and Bill Lenz
Members absent: None
Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

Motion by Lenz, seconded by Spry to approve the Agenda; October 9, 2013, Minutes; and Payment of Bills. Approved unanimously.

City Administrator Roth reviewed the Disbursing Agreement between West of Fourth Companies, LLC, DBA Cook County Abstract and Title Company, Superior Zip Lines, LLC, and the City of Grand Marais. We received \$191,552 for economic development from the legislative appropriation of the taconite tax. There is no grant agreement that describes the requirements of the City or the zip line contractors. The disbursing agreement describes the requirements to disburse funds in the amount of \$149,900 for the zip line project. We will pay the Public Utilities Commission directly for the utilities infrastructure with the remaining balance. This agreement will give staff the ability to pay the invoices according to the agreement when all the paperwork is in place.

Motion by Lenz, seconded by Spry to approve the Disbursing Agreement made by and among West of Fourth Companies, LLC, DBA Cook County Abstract and Title Company, Superior Zip Lines, LLC, and the City of Grand Marais. Approved unanimously.

City Administrator Roth reviewed city hall rents because the CCVB has requested a change to the way we have handled their space. In 2009, faced with a significant budget shortfall due mainly to decreases in state aid, we examined what all of the entities using space in City Hall were paying in rent. We increased the rents paid by the Liquor Fund and the Utility funds. Rent paid by GMATA was also proposed to increase from its current rate of \$1 per month. We offered to GMATA that if they took on cleaning the adjacent public restrooms, then we would not ask for additional rent. This agreement made sense for GMATA at the time because of the proximity and availability of staff. After the initial agreement for GMATA to clean the restrooms, they communicated to us that this was not feasible during the summer months, so instead they started contributing financially toward having our staff clean. Now they have let us know that they will not be able to continue the arrangement. We have assigned a willing staff person the duty of cleaning the restroom over the winter months. During the summer, we use park maintenance staff to clean the restrooms. We have been charging \$13/ per hour for our staff time. This cost has increased for us in the meantime. The market rate for this space is \$1/foot/month. The cost of the space is \$4,205.74. The market rate is \$8,400. The past couple

years cleaning cost has been averaged around \$3,000 for summer cleaning. It makes more sense to charge rent, rather than the current agreement for cleaning.

Motion by Spry, seconded by Kennedy to correspond with Cook County Visitor's Bureau the increase in rent phased in over 3 years to get to market rate as follows: \$4,000 in 2014, \$6,000 in 2015, and \$8,400 in 2016. Approved unanimously.

Councilor Lenz Report:

The Community Connection Bridge is complete, the grass is grown in and it looks good. Solar lights will be added to the bridge.

Councilor Sivertson's Report:

The Library is considering whether to put up the old sign or create a new sign. All the new furniture is in place, functions well and looks nice.

Councilor Kennedy's Report:

At the next meeting, Mark Spur, Engineer for the Biomass Project, will be here to give the council and update of the project.

The Mayor introduced the next agenda item, closing the meeting for consideration of strategy for labor negotiations pursuant to Minn. Stat. § 13D.03, subd. 1.

Motion by Kennedy, seconded by Lenz to close the meeting at 5:05 pm.

The meeting was opened at 5:40 p.m.

Motion by Lenz, seconded by Spry to adjourn the meeting. Approved unanimously.

There being no further business the meeting adjourned at 5:41 p.m.



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: November 2013

Batch Name	110113 CPAP Payments	User Dollar Amt	\$15,406.46	
		Computer Dollar Amt	\$15,406.46	
			\$0.00	In Balance
Refer	61268 DEPT OF THE TREASURY IRS	Ck# 002318E	10/29/2013	
Cash Payment	G 101-21703 FICA Tax Withholding			\$4,400.62
Invoice	22 CPYR 13		11/1/2013	
Cash Payment	G 101-21717 Medicare			\$1,034.60
Invoice	22 CPYR 13		11/1/2013	
Cash Payment	G 101-21701 Federal Withholding			\$3,232.37
Invoice	22 CPYR 13		11/1/2013	
Transaction Date	10/29/2013	MAIN CHECKING G	10100	Total \$8,667.59
Refer	61269 MN DEPT OF REVENUE-EFTPS	Ck# 002321E	11/1/2013	
Cash Payment	G 101-21702 State Withholding			\$1,597.88
Invoice	22 CPYR 13		11/1/2013	
Transaction Date	10/29/2013	MAIN CHECKING G	10100	Total \$1,597.88
Refer	61270 PERA	Ck# 002320E	11/1/2013	
Cash Payment	G 101-21704 PERA			\$4,651.04
Invoice	22 CPYR 13		11/1/2013	
Transaction Date	10/29/2013	MAIN CHECKING G	10100	Total \$4,651.04
Refer	61271 MINNESOTA LIFE			
Cash Payment	G 101-21716 MN Mutual Life			\$233.95
Invoice	28722		10/22/2013	
Transaction Date	10/29/2013	MAIN CHECKING G	10100	Total \$233.95
Refer	61272 NCPERS GROUP LIFE INS.			
Cash Payment	G 101-21710 NCPERS-Pera			\$16.00
Invoice	49361113		10/22/2013	
Transaction Date	10/29/2013	MAIN CHECKING G	10100	Total \$16.00
Refer	61291 ING	Ck# 002331E	11/1/2013	
Cash Payment	G 101-21720 MN State Retirement DeferC			\$240.00
Invoice	22 CPYR 13		11/1/2013	
Transaction Date	11/1/2013	MAIN CHECKING G	10100	Total \$240.00

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$15,406.46
		\$15,406.46

Pre-Written Checks	\$15,156.51
Checks to be Generated by the Computer	\$249.95
Total	\$15,406.46



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Payments

City of Grand Marais

Current Period: October 2013

Batch Name	11142013AP	User Dollar Amt	\$143,241.69
Payments		Computer Dollar Amt	\$143,241.69

\$0.00 In Balance

Refer	61293	MINNESOTA REVENUE	Ck# 002332E 11/5/2013	
Cash Payment	G 101-20800	Taxes Due (State MN)		\$1,542.00
Invoice	8030105	11/5/2013		
Cash Payment	G 609-20800	Taxes Due (State MN)		\$15,317.00
Invoice	8030105	11/5/2013		
Cash Payment	G 101-20800	Taxes Due (State MN)		\$211.00
Invoice	8030105	11/5/2013		
Cash Payment	G 613-20800	Taxes Due (State MN)		\$317.00
Invoice	8030105	11/5/2013		
Cash Payment	G 211-20800	Taxes Due (State MN)		\$42.00
Invoice	8030105	11/5/2013		
Transaction Date	11/5/2013	MAIN CHECKING G 10100	Total	\$17,429.00

Refer	61294	FLEET ONE LLC	-	
Cash Payment	E 613-45125-212	Motor Fuels		\$243.19
Invoice	4453130026	10/31/2013		
Cash Payment	E 101-43100-212	Motor Fuels		\$320.79
Invoice	4452910026	10/31/2013		
Cash Payment	E 101-45100-212	Motor Fuels		\$281.80
Invoice	4452890026	10/31/2013		
Cash Payment	E 101-42200-212	Motor Fuels		\$52.28
Invoice	4453160026	10/31/2013		
Cash Payment	E 101-43100-212	Motor Fuels		\$15.95
Invoice	4452920026	10/31/2013		
Transaction Date	11/5/2013	MAIN CHECKING G 10100	Total	\$914.01

Refer	61295	STEVE S SPORTS AND AUTO	-	
Cash Payment	E 613-45125-211	Operating Supplies		\$31.57
Invoice	232691	10/21/2013		
Cash Payment	E 101-41940-210	Operating Supplies (GE		\$25.30
Invoice	232218	10/3/2013		
Cash Payment	E 101-42200-221	Equipment Parts/Builing		\$42.38
Invoice	232460	10/12/2013		
Transaction Date	11/5/2013	MAIN CHECKING G 10100	Total	\$99.25

Refer	61296	GRAND MARAIS AUTO PARTS, INC	-	
Cash Payment	E 613-45125-221	Equipment Parts/Builing		\$172.32
Invoice	637449	10/16/2013		
Cash Payment	E 613-45125-211	Operating Supplies		\$132.00
Invoice	636839	10/8/2013		
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE		\$6.57
Invoice	635959	9/25/2013		
Cash Payment	E 101-43100-220	Repair/Maint Supply (GE		\$22.95
Invoice	635959	9/25/2013		
Transaction Date	11/5/2013	MAIN CHECKING G 10100	Total	\$333.84

Refer	61297	SUPERIOR LUMBER & SPORTS	-	
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City of Grand Marais

Current Period: October 2013

Cash Payment	E 613-45125-211 Operating Supplies				\$101.08
Invoice	199626	10/4/2013			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$30.97
Invoice	200561	10/25/2013			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$93.78
Invoice	200511	10/24/2013			
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$747.83
Invoice	199846	10/9/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$973.66
Refer	61298 <i>TWIEST, KEVIN</i>				
Cash Payment	E 613-45125-221 Equipment Parts/Building				\$200.00
Invoice	101013	10/10/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$200.00
Refer	61299 <i>TURFWERKS</i>				
Cash Payment	E 613-45125-221 Equipment Parts/Building				\$221.70
Invoice	OI32412	10/23/2013			
Cash Payment	E 613-45125-211 Operating Supplies				\$21.11
Invoice	SI35480	9/30/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$242.81
Refer	61300 <i>DISH NETWORK</i>				
Cash Payment	E 613-45125-310 Service Agreements				\$62.07
Invoice	82557070825987	10/25/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$62.07
Refer	61301 <i>ARROWHEAD ELECTRIC</i>				
Cash Payment	E 613-45125-380 Utility Services (GENER				\$218.00
Invoice	4256.000	9/30/2013			
Cash Payment	E 613-45125-380 Utility Services (GENER				\$122.00
Invoice	763.000	9/30/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$340.00
Refer	61302 <i>DEX MEDIA EAST LLC</i>				
Cash Payment	E 613-45125-321 Telephone				\$12.28
Invoice	110220315	10/1/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$12.28
Refer	61303 <i>SAWTOOTH LUMBER</i>				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				\$860.71
Invoice	47398/1	10/18/2013			
Cash Payment	E 101-45100-522 Capital Outlay (Construct				\$678.45
Invoice	47221/1	10/14/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$1,539.16
Refer	61304 <i>COOK COUNTY AUDITOR-TREASU</i>				
Cash Payment	G 101-20800 Taxes Due (State MN)	OCT. 2013			\$773.54
Invoice	8030105	11/5/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$773.54
Refer	61305 <i>THE AMERICAN BOTTLING COMP</i>				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$149.00
Invoice	2436718887	11/4/2013			



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Current Period: October 2013

Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$149.00
Refer	61306	<i>NORTH SHORE WASTE</i>			
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa				\$449.28
Invoice	7350	10/30/2013			
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa				\$112.32
Invoice	7363	10/28/2013			
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa				\$954.24
Invoice	7349	10/30/2013			
Cash Payment	E 101-45124-384 Refuse/Garbage Disposa				\$200.00
Invoice	7349	10/30/2013			
Cash Payment	E 101-45184-384 Refuse/Garbage Disposa				\$100.00
Invoice	7349	10/30/2013			
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa				\$90.00
Invoice	7171	10/16/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$1,905.84
Refer	61307	<i>COMO OIL & PROPANE</i>			
Cash Payment	E 101-41940-217 Heating Fuel				\$1,074.88
Invoice	621190	10/28/2013			
Cash Payment	E 101-42200-217 Heating Fuel				\$883.72
Invoice	621213	10/29/2013			
Cash Payment	E 101-42200-221 Equipment Parts/Building				\$471.53
Invoice	139662	10/10/2013			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$185.45
Invoice	140088	11/4/2013			
Cash Payment	E 101-43100-217 Heating Fuel				\$927.13
Invoice	534953	10/30/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$3,542.71
Refer	61308	<i>COUNTY PLUMBING & HEATING</i>			
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				\$765.47
Invoice	8788	11/1/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$765.47
Refer	61309	<i>COOK COUNTY RIDGE RIDERS</i>			
Cash Payment	E 609-49750-340 Advertising				\$125.00
Invoice	2013/14 SPONS	11/5/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$125.00
Refer	61310	<i>GRAND MARAIS ART COLONY</i>			
Cash Payment	E 609-49750-340 Advertising				\$150.00
Invoice	2014 COURSE C	11/5/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$150.00
Refer	61311	<i>DEPARTMENT OF PUBLIC SAFETY</i>			
Cash Payment	E 609-49750-439 Licenses	Grand Marais Mun. Liquor Store			\$20.00
Invoice	BUYERS CARD	11/5/2013			
Transaction Date	11/5/2013	MAIN CHECKING G	10100	Total	\$20.00
Refer	61312	<i>BERNICKS</i>			
Cash Payment	E 609-49750-252 Beer For Resale				\$3,479.70
Invoice	367169	10/24/2013			



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Current Period: October 2013

Cash Payment	E 609-49750-259 Other For Resale				\$143.25
Invoice	367168	10/24/2013			
Cash Payment	E 609-49750-252 Beer For Resale				\$1,510.85
Invoice	368218	10/31/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$77.50
Invoice	368218	10/31/2013			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$18.75
Invoice	368217	10/31/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$5,230.05
Refer	61313	<i>WIRTZ BEVERAGE MINNESOTA</i>			
Cash Payment	E 609-49750-251 Liquor For Resale				\$4,280.32
Invoice	1080102084	10/29/2013			
Cash Payment	E 609-49750-333 Freight and Express				\$92.50
Invoice	1080102084	10/29/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$4,372.82
Refer	61314	<i>SOUTHERN WINE & SPIRITS OF M</i>			
Cash Payment	E 609-49750-251 Liquor For Resale				\$1,491.78
Invoice	1094046	10/31/2013			
Cash Payment	E 609-49750-333 Freight and Express				\$38.25
Invoice	1094046	10/31/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$1,530.03
Refer	61315	<i>SUPERIOR BEVERAGES LLP</i>			
Cash Payment	E 609-49750-252 Beer For Resale				\$2,948.95
Invoice	437391	10/23/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$43.40
Invoice	437391	10/23/2013			
Cash Payment	E 609-49750-252 Beer For Resale				\$2,193.75
Invoice	437848	10/30/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$24.75
Invoice	437848	10/30/2013			
Cash Payment	E 609-49750-252 Beer For Resale				-\$25.00
Invoice	120608	10/30/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$5,185.85
Refer	61316	<i>ROHLFING INC.</i>			
Cash Payment	E 609-49750-252 Beer For Resale				\$4,903.90
Invoice	386922	10/23/2013			
Cash Payment	E 609-49750-252 Beer For Resale				\$2,132.95
Invoice	387203	10/30/2013			
Cash Payment	E 609-49750-259 Other For Resale				\$56.50
Invoice	387203	10/30/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$7,093.35
Refer	61318	<i>GENE S FOODS</i>			
Cash Payment	E 101-41400-210 Operating Supplies (GE				\$25.92
Invoice	00172726	10/23/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$25.92
Refer	61319	<i>SILENCE, BEN</i>			



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Current Period: October 2013

Cash Payment	E 101-42200-330 Transportation/School				\$220.00
Invoice	ANNUAL CONF.	10/10/2013			
Cash Payment	E 101-42200-330 Transportation/School				\$78.00
Invoice	MEMB. DUES	10/10/2013			
Cash Payment	E 101-42200-330 Transportation/School				\$94.65
Invoice	ECONOLOGDE	10/17/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$392.65
Refer	61320 LUTSEN TOWNSHIP FIRE DEPT.				
Cash Payment	E 101-42200-330 Transportation/School				\$265.78
Invoice	MARRIOTT/ROC	10/19/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$265.78
Refer	61321 BUCK S HARDWARE HANK				
Cash Payment	E 101-42200-210 Operating Supplies (GE				\$23.27
Invoice	294269	9/18/2013			
Cash Payment	E 609-49750-210 Operating Supplies (GE				\$2.41
Invoice	152132	10/31/2013			
Cash Payment	E 101-41400-200 Office Supplies (GENER				\$7.54
Invoice	152049	10/30/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$33.22
Refer	61322 BOREAL ACCESS				
Cash Payment	E 101-42200-200 Office Supplies (GENER				\$89.85
Invoice	131016-0894	10/16/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$89.85
Refer	61323 EMERGENCY APPARATUS MAIN.				
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE				\$648.94
Invoice	69768	10/9/2013			
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE				\$520.96
Invoice	69770	10/9/2013			
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE				\$520.96
Invoice	70541	10/9/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$1,690.86
Refer	61324 PUBLIC UTILITIES COMMISSION1 Ck# 002333E 11/6/2013				
Cash Payment	E 101-41940-380 Utility Services (GENER				\$1,953.22
Invoice	OCTOBER 2013	11/6/2013			
Cash Payment	E 101-43100-380 Utility Services (GENER				\$28.46
Invoice	OCTOBER 2013	11/6/2013			
Cash Payment	E 101-45100-380 Utility Services (GENER				\$6,997.87
Invoice	OCTOBER 2013	11/6/2013			
Cash Payment	E 101-43100-381 Street Light Utilities				\$2,558.55
Invoice	OCTOBER 2013	11/6/2013			
Cash Payment	E 101-42700-380 Utility Services (GENER				\$76.08
Invoice	OCTOBER 2013	11/6/2013			
Cash Payment	E 101-42200-382 Fire Hydrant Utilities				\$1,103.70
Invoice	OCTOBER 2013	11/6/2013			
Cash Payment	E 211-45500-380 Utility Services (GENER				\$684.22
Invoice	OCTOBER 2013	11/6/2013			
Cash Payment	E 101-45124-380 Utility Services (GENER				\$3,547.06
Invoice	OCTOBER 2013	11/6/2013			



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City of Grand Marais

Current Period: October 2013

Cash Payment	E 101-45184-380 Utility Services (GENER				\$74.18
Invoice	OCTOBER 2013 11/6/2013				
Cash Payment	E 101-42200-380 Utility Services (GENER				\$136.88
Invoice	OCTOBER 2013 11/6/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$17,160.22
Refer	61327 <i>DUNSMOOR, ANNETTE (KIM)</i>				
Cash Payment	E 101-41400-330 Transportation/School				\$133.34
Invoice	PROCTOR 11/1/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$133.34
Refer	61329 <i>BLUE CROSS/BLUE SHIELD OF M</i>				
Cash Payment	G 101-21706 Health Insurance				\$14,393.00
Invoice	CI926-VO 8 10/29/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$14,393.00
Refer	61341 <i>JOHNSON S FOODS</i>				
Cash Payment	E 609-49750-210 Operating Supplies (GE				\$23.96
Invoice	44003871848 10/31/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$23.96
Refer	61342 <i>COCA-COLA REFRESHMENTS</i>				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$99.00
Invoice	0648014214 11/6/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$99.00
Refer	61343 <i>INTELLIGENT PRODUCTS INC.</i>				
Cash Payment	E 101-45189-210 Operating Supplies (GE				\$500.00
Invoice	167796A 10/25/2013				
Cash Payment	E 101-45189-220 Repair/Maint Supply (GE				\$921.00
Invoice	167796A 10/25/2013				
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$400.00
Invoice	167796A 10/25/2013				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$1,180.19
Invoice	167796A 10/25/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$3,001.19
Refer	61344 <i>QUILL CORPORATION</i>				
Cash Payment	E 101-45100-200 Office Supplies (GENER				\$205.13
Invoice	6564030 10/21/2013				
Cash Payment	E 101-41400-200 Office Supplies (GENER				\$106.58
Invoice	6974247 11/5/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$311.71
Refer	61345 <i>TIRE & AUTO LODGE</i>				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				\$53.33
Invoice	6932 11/1/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$53.33
Refer	61346 <i>VANCO SERVICES</i> Ck# 002335E 11/6/2013				
Cash Payment	E 101-45124-210 Operating Supplies (GE				\$5.00
Invoice	00005777529 11/1/2013				
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total	\$5.00
Refer	61347 <i>G&G SEPTIC</i>				



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Current Period: October 2013

Cash Payment	E 101-45100-418 Portable Toilet Rentals			\$380.91
Invoice 6929	11/1/2013			
Cash Payment	E 101-45184-418 Portable Toilet Rentals			\$126.97
Invoice 6929	11/1/2013			
Cash Payment	E 101-45189-418 Portable Toilet Rentals			\$1,472.82
Invoice 6929	11/1/2013			
Cash Payment	E 101-43100-418 Portable Toilet Rentals			\$48.25
Invoice 6931	11/1/2013			
Transaction Date	11/6/2013	MAIN CHECKING G	10100	Total \$2,028.95
Refer	61350 LAKE SUPERIOR FIRE AND SUPPL			
Cash Payment	E 101-42200-580 Capital Outlay (Equipme			\$21,750.71
Invoice 29	10/24/2013			
Cash Payment	E 101-42200-580 Capital Outlay (Equipme			\$8,142.32
Invoice 1035	10/28/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total \$29,893.03
Refer	61351 JOHNSON BROTHER LIQUOR			
Cash Payment	E 609-49750-251 Liquor For Resale			\$7,658.95
Invoice 1709817	11/6/2013			
Cash Payment	E 609-49750-333 Freight and Express			\$239.01
Invoice 1709817	11/6/2013			
Cash Payment	E 609-49750-259 Other For Resale			\$82.80
Invoice 1709817	11/6/2013			
Cash Payment	E 609-49750-251 Liquor For Resale			\$2,424.45
Invoice 1709816	11/6/2013			
Cash Payment	E 609-49750-333 Freight and Express			\$133.64
Invoice 1709816	11/6/2013			
Cash Payment	E 609-49750-251 Liquor For Resale			-\$112.00
Invoice 597235	10/29/2013			
Cash Payment	E 609-49750-333 Freight and Express			-\$5.14
Invoice 597235	10/29/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total \$10,421.71
Refer	61352 PHILLIPS WINE & SPIRITS			
Cash Payment	E 609-49750-251 Liquor For Resale			\$2,226.80
Invoice 2512002	11/6/2013			
Cash Payment	E 609-49750-333 Freight and Express			\$101.72
Invoice 2512002	11/6/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total \$2,328.52
Refer	61353 WINE MERCHANTS			
Cash Payment	E 609-49750-251 Liquor For Resale			\$440.00
Invoice 478365	11/6/2013			
Cash Payment	E 609-49750-333 Freight and Express			\$15.42
Invoice 478365	11/6/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total \$455.42
Refer	61354 GRAND MARAIS LIQUOR STORE			
Cash Payment	E 609-49750-340 Advertising			\$25.00
Invoice 05-13	11/13/2013			
Cash Payment	E 609-49750-340 Advertising			\$25.00
Invoice 9-13	11/13/2013			



CITY OF GRAND MARAIS

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Payments

City of Grand Marais

Current Period: October 2013

Cash Payment	E 609-49750-340 Advertising				\$25.00
Invoice	10-13	11/13/2013			
Cash Payment	E 609-49750-340 Advertising				\$25.00
Invoice	12-13	11/13/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$100.00
Refer	61355	<i>G&K SERVICES</i>			
Cash Payment	E 101-41940-210 Operating Supplies (GE				\$317.10
Invoice	1229798222	11/5/2013			
Cash Payment	E 211-45500-310 Service Agreements				\$121.38
Invoice	1229798222	11/5/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$438.48
Refer	61356	<i>EDWIN E. THORESON, INC.</i>			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$396.00
Invoice	21212	11/5/2013			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				\$2,455.00
Invoice	21213	11/5/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$2,851.00
Refer	61357	<i>COOK COUNTY NEWS HERALD</i>			
Cash Payment	E 211-45500-340 Advertising				\$8.00
Invoice	OCTOBER 2013	10/31/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$8.00
Refer	61358	<i>DEMCO, INC</i>			
Cash Payment	E 211-45500-200 Office Supplies (GENER				\$222.12
Invoice	5130020	11/4/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$222.12
Refer	61359	<i>GAMBLE, GARRY</i>			
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE				\$57.54
Invoice	WATER ABATE	11/13/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$57.54
Refer	61360	<i>AMERICAN LIBRARY ASSOCIATIO</i>			
Cash Payment	E 211-45500-330 Transportation/School				\$50.00
Invoice	26264006	10/14/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$50.00
Refer	61361	<i>INGEBRIGTSEN, PATRICIA</i>			
Cash Payment	E 211-45500-330 Transportation/School				\$27.29
Invoice	CAT. CLASS	11/7/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$27.29
Refer	61362	<i>BAKER & TAYLOR</i>			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$22.49
Invoice	M26412421	10/22/2013			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$449.22
Invoice	2028695643	10/23/2013			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$384.85
Invoice	2028692792	10/22/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$856.56
Refer	61363	<i>THE NEW YORK TIMES</i>			



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Payments

Current Period: October 2013

Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$106.60
Invoice	878672104	10/27/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$106.60
Refer	61364	BARRON S			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$199.00
Invoice	SUB. RENEWAL	11/13/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$199.00
Refer	61365	ER PERRY SIGNS & ENGRAVING			
Cash Payment	E 613-45125-536 Capital Outlay (G.C.Club				\$726.75
Invoice	15517	10/11/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$726.75
Refer	61366	FLAHERTY & HOOD, P.A.			
Cash Payment	E 101-41610-304 Attorney(Civil)				\$919.85
Invoice	6622	10/3/2013			
Cash Payment	E 101-41610-304 Attorney(Civil)				\$807.35
Invoice	6689	11/6/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$1,727.20
Refer	61367	STAR TRIBUNE			
Cash Payment	E 211-45500-435 Books, Periodicals, AV				\$74.75
Invoice	9276972	10/27/2013			
Transaction Date	11/13/2013	MAIN CHECKING G	10100	Total	\$74.75

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	\$85,607.04
211 LIBRARY	\$2,449.46
609 MUNICIPAL LIQUOR FUND	\$52,604.12
613 GOLF COURSE	\$2,581.07
	<u>\$143,241.69</u>

Pre-Written Checks	\$34,594.22
Checks to be Generated by the Computer	\$108,647.47
Total	<u>\$143,241.69</u>

City of Grand Marais

MEMO

TO: Mayor Carlson
City Council
FROM: Michael J. Roth, City Administrator
DATE: November 13, 2013
SUBJECT: Country Financial and Insurance Conditional Use Request

Request: Country Financial and Insurance request for a conditional use permit to internally illuminate an existing sign on their building. The sign would be lit from sundown to 9:00 p.m. and off on Sundays.

Location of Property: PID 80-146-0193, 12 1st Ave W

Condition of Property: This commercial building on 1st Ave West holds an insurance office, Gunflint Mercantile, and Chuck's Barbershop. The sign to be illuminated is located on the front of the building above the door.

Items To Be Considered: In the City of Grand Marais a conditional use permit can be granted only if all of the following apply:

1. The use conforms to the land use or comprehensive plan of the City.
2. The use is compatible with the existing neighborhood.
3. The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
4. The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.

Public Hearing

A public hearing was held November 6 to consider the proposal. Commissioners Bolstad, Greenwood, Kennedy, and Miller were present. There were no public comments received.

Commission Discussion and Findings:

The Commission discussed the proposal and adopted the following findings:

1. The use conforms to the land use or comprehensive plan of the City.
Internally illuminated signs are an allowed conditional use.
2. The use is compatible with the existing neighborhood.
Other commercial uses in the vicinity have similarly sized internally illuminated signs.
3. The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
The sign is already in place.
4. The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.
The sign is similar in size and character to other nearby internally illuminated signs.

The commission recommends approving the conditional use permit by a 4-0 vote.

Relevant Zoning Purpose Statement:

19.06.10 DW CORE DOWNTOWN WATERFRONT DISTRICT

Subdivision 1. Purpose

The Core Downtown Waterfront district is intended to promote a mix of shops, restaurants and professional services that serve both the year round and seasonal or visitor populations. The emphasis in this district is on commercial services as a primary function, where residential uses can fit as a secondary function and can add to the liveliness and viability of the downtown. There is an emphasis on creating an attractive pedestrian environment that makes the Core Downtown and Waterfront of the City a destination in and of itself. New uses in this district should not detract from other existing uses.

Relevant Comprehensive Plan Section:

GOALS AND POLICIES

Goal

To create a framework for public and private decision making affecting the City of Grand Marais that:

1. Protects and enhances the natural resources of Grand Marais.
2. Provide economic opportunity for residents.
3. Respect the needs and desires of residents.
4. Provide for a full mix of land uses without adverse impact.
5. Recognizes the recreational and aesthetic value of the area to residents and visitors.
6. Ensures consistency of actions.

COMMERCIAL AREAS

Goals

1. To provide commercial facilities which meet needs of residents and visitors.
2. To provide commercial growth opportunities.
3. To ensure that new commercial activities are developed in harmony with the unique natural environment of Grand Marais and the North Shore.
4. To Provide for commercial development that reflects the quality "northwoods" environment.
5. To provide for commercial development that will create all season tourist activities.

Policies

3. Develop landscape and building appearance codes to prevent inappropriate appearance.
4. Regulate signage as to location, design, height, etc. to reflect quality “northwoods” environment.
5. Commercial development should be compatible with surrounding uses, natural topography, vegetation and shoreland environment.

**SUPPLEMENTAL DATA
FOR CONDITIONAL USE PERMIT**

Application No. 2013-
Tax Parcel No.

~~\$100.00~~ ^{200.00} APPLICATION FEE

pd. 200.00

A. GENERAL DATA

NAME OF APPLICANT: <u>Country Financial and Insurance</u>				
The above named individual, firm or corporation hereby respectfully submits the following supplemental data in support of the primary information provided on the accompanying Zoning Application Summary Form dated <u>10/7/13</u> for the purpose of securing a conditional use permit.				
<u>ROHL</u>	<u>DAVID</u>	<u>S.</u>	<u>214-3871095</u>	<u>218-370-2569</u>
Contact Person: Last Name	First	M.I.	Day Phone No.	Evening Phone No.

B. PROJECT INFORMATION

- Specify the section of the ordinance which applies to this project: _____
- Brief narrative description of this request: Connect power to internal light source. Operate lighting and turn off every 9:00pm and turn on when sun sets. Totally off Sundays.
- Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized: Lighting sign is opaque - having a soft glow, instead of overly bright light pollution. I plan to manage brightness to keep it minimal.
- Check all additional supporting documents and data which are being submitted to help explain this project proposal: sketch plan, topographic map, detailed narrative, operation plans, engineering, other (specify) Picture of previously installed sign.
- Attach copy of COMPLETE Legal Description.

I hereby certify with my signature that all data on my application forms, plans and specifications are true and correct to the best of my knowledge.

David J. Rohl _____ 10/7/13
Signature of Applicant Date

CONDITIONAL USE PERMIT

In accordance with _____ of _____, the
(Section of Ordinance) (Ordinance Name or No.)
_____ hereby approves, denies the foregoing Application
(Name of Governing Body)

for Conditional Use Permit, if approved, said approval is subject to the following General and Special Provision:

By: _____ (Date)
(Authorized Signature) (Title)

nt Mercantile
am • Coffee • Candy • Jam • Gills
12 1st Ave. W

COUNTRY
Insurance & Financial Services

Chair
Clear

CITY OF GRAND MARAIS, MINNESOTA
CITY COUNCIL RESOLUTION 2013-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,
MINNESOTA APPROVING THE REQUEST FOR A CONDITIONAL USE PERMIT TO
ALLOW AN INTERNALLY ILLUMINATED SIGN

WHEREAS, the applicant, Country Financial and Insurance, is requesting a conditional use permit to internally illuminate a sign on their property zoned DW Core Downtown Waterfront legally described on the attached Exhibit A; and,

WHEREAS, the Planning Commission conducted a public hearing on November 6, 2013, and received public testimony regarding the proposed Conditional Use Permit; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Conditional Use Permit subject to certain conditions; and

WHEREAS, the City Council reviewed the requested Conditional Use Permit and Planning Commission recommendation and conditions for the requested Conditional Use Permit at its meeting of November 13, 2013.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Conditional Use Permit:

- Criteria #1 The use conforms to the land use or comprehensive plan of the City.
- Finding #1 Internally illuminated signs are an allowed conditional use.
- Criteria #2 The use is compatible with the existing neighborhood.
- Finding #2 Other commercial uses in the vicinity have similarly sized internally illuminated signs.
- Criteria #3 The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
- Finding #3 The sign is already in place.
- Criteria #4 The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.
- Finding #4 The sign is similar in size and character to other nearby internally illuminated signs.

BE IT FURTHER RESOLVED that the Conditional Use Permit to allow Country Financial and Insurance to internally illuminate a sign on their property zoned DW Core Downtown Waterfront is hereby approved subject to the following condition:

1. The sign will be illuminated only from sundown to 9:00 p.m. and not on Sundays.

Passed by the City Council of the City of Grand Marais, Minnesota this 13th day of November, 2013.

(SEAL)

Mayor Larry Carlson

ATTEST:

Michael J. Roth
City Administrator

EXHIBIT A

Legal Description

The North 35' of the South 160' of Lots 19-20, Block 46, Village Plat, and the North 35' of the South 160' of Lot 2, Block 19, Harbor Addition. PID 80-146-0193.

City of Grand Marais

MEMO

TO: Mayor Carlson
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: November 13, 2013
SUBJECT: Server Replacement

Our server at City Hall, which runs all software programs necessary for communications, finance, and utility billing, is in need of replacement. We purchased the current server in 2007, and upgraded the memory and hard drives last year after performance problems. The server was out of commission since last Thursday and only returned to service today.

Our replacement schedule calls for the server to last an optimistic 8 years. Replacement schedules, like budgets, are planning documents that need to respond to actual events. Attached is a quote from our primary technology provider, Sundew Technical Services, for a new server. Please approve the purchase of a new server.

Upcoming Meeting Schedule

Updated November 13, 2013

NOVEMBER

Date/Time	Meeting	Location
Wednesday, November 13, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, November 27, 4:30 p.m.	City Council Meeting	Council Chambers

DECEMBER

Date/Time	Meeting	Location
Wednesday, December 11, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, December 11, 6:00 p.m.	Truth in Taxation Hearing	Council Chambers
_____, December __, 4:30 p.m. tbd	City Council Meeting	Council Chambers