

AGENDA
CITY COUNCIL MEETING
February 10, 2016
6:30 P.M.

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum
The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.
- D. 6:35 Approve Consent Agenda
 - 1. Approve Agenda
 - 2. Approve Meeting Minutes
 - 3. Approve Payment of Bills
 - 4. IRRRB Hospital Grant Pay Request #1
- E. 6:40 Safe Routes to School Plan Update
- F. 6:55 American Legion Liquor License
- G. 7:00 CCLEP Annual Update
- H. 7:20 Green Dollar Survey Presentation
- I. 7:50 Special Meeting Follow-Up
- J. 8:15 Cook County Chamber Boat Launch Assistance Proposal
- K. Other items as necessary
- L. 8:30 Council & Staff Reports
- M. Attached correspondence:
 - 1. Other Meeting Minutes
 - 2. Upcoming Meeting Schedule
- N. 8:45 Adjourn

*CITY OF GRAND MARAIS
PLANNING WORKSESSION MINUTES
January 27, 2016*

Mayor Arrowsmith-DeCoux called the worksession to order at 4:35 p.m.

Members present: Tracy Benson, Dave Mills, Anton Moody, Jay Arrowsmith-DeCoux and
Tim Kennedy

Members absent: None

Staff present: Mike Roth and Kim Dunsmoor

Council discussed Priority Project timeframes. The Comprehensive Plan will take a long time to go through the process and complete. There is a workshop with professionals scheduled in March. Council will have a Community Planning Worksession in February to discuss the process.

Other priority projects that are moving ahead include the Public Works Facility, Highway 61 Corridor and Liquor Store improvements. The Public Works Facility would be located on the south side of the Tomteboda Property that was recently purchased. People have asked for the buildings on the property. Council decided that the City will request sealed bids when the weather allows for the buildings on the property. Buildings that interfere with the public works facility will be removed. Other offers will be considered based on price and potential use. City Staff will prepare a property maintenance strategy for Council review.

Council reviewed a proposal from LHB for pre-design services. Council decided that the pre-design work should be for a facility that meets our current needs based on the pre-design that was done for the business park location. Staff and LHB will also evaluate options that would modify the total cost of the project. Council authorized City Administrator Roth to work with LHB to revise their proposal to change the scope of design work up to \$10,000. LHB could begin work on February 8th. Council discussed looking for grant dollars from IRRRB, Small Cities and asking LHB to see if there are any programs that we can request assistance for the project. The Public Facilities timeline may make receiving any funding difficult. The optimistic timeline for the project includes Pre-Design in February, Full Design by April, Budget/Financing in May, Bid Process in May, and Construction possibly beginning in June.

Council scheduled a City Hall/Liquor Store Worksession for February 10th at 5:30.

There being no further business, the meeting adjourned at 6:25 p.m.

*CITY OF GRAND MARAIS
MINUTES
January 27, 2016*

Mayor Arrowsmith-DeCoux called the meeting to order at 6:35 p.m.

Members present: Tracy Benson, Dave Mills, Anton Moody, Jay Arrowsmith-DeCoux and Tim Kennedy

Members absent: None

Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No one spoke.

Motion by Kennedy, seconded by Moody to approve the Agenda; January 13, 2016, Minutes; Payment of Bills; and American Legion Post #413 Bingo Application. Approved unanimously.

Council discussed the Animal Advocates Agreement which automatically renews for 5 years unless terminated.

Council discussed the Sample LGA Resolution for Greater MN Cities in support of increasing Local Government Aid(LGA). The current formula for LGA shows the City of Grand Marais losing LGA funding: therefore, this resolution does not help Grand Marais, but is beneficial for most other cities. Council may schedule a conference call with Bradley Peterson.

Motion by Moody, seconded by Benson to approve the Sample LGA Resolution for Greater MN Cities.

Ayes: None Nays: Kennedy, Moody, Benson, Mills, and DeCoux.

After further discussion, council decided they could not support this resolution. The decrease in LGA to the city under the current formula has caused increases in property taxes.

Council discussed public art donations. Currently we have an offer of an art sculpture donation from Wayne Potratz of a canoe and paddles. In the past, donations of art have been handled on a case by case basis. There is art at the library, park community connection, and Harbor Park. Jan Sivertson had begun a conversation with local experts to begin discussing a public art policy, but the issue was dropped after she left office. Mayor DeCoux will talk with Sivertson and report back to the council about her efforts.

The City of Grand Marais has joined a class action lawsuit regarding Aluminum Sulfate Antitrust Litigation.

Motion by Kennedy, seconded by Moody to approve the retainer agreement, dated January 25, 2016, retaining class-action attorneys Christian Sande LLC and Reinhardt, Wendorf & Blanchfield, and authorizes the city attorney to execute the same on the City's behalf. Approved unanimously.

Motion by Moody, seconded by Benson to approve and agree to the fee division agreement between Reinhardt, Wendorf & Blanchfield, Christian Sande LLC, and Flaherty & Hood, P. A., dated January 25, 2016. Approved unanimously.

Councilor Moody's Report:

- 1) Attended the League of MN Cities Conference: it was awesome.

Councilor Benson's Report:

- 1) Attended the North Shore Management Board Zoning meeting by telephone, but could not hear very well.. They may be a source to ask for funding toward engineering solutions for the parking lot.
- 2) GMATA has provided \$500 mini-grants for promoting the area.

Councilor Arrowsmith-DeCoux's Report:

- 1) Attended the Library Board Meeting.
 - a. Planning a sidewalk from Hwy 61 to the Library with endowment funds.
 - b. Financial Committee is talking about ways to spend the endowment funds such as replacing technology, new catalog system and upgrading software and hardware.
 - c. Personnel Committee is looking at staffing levels.
 - d. Considering adding solar panels at the library to reduce electricity costs.
 - e. Friday Films have been well-attended.
 - f. The Library has provided a lot of programming and they are looking at streamlining the programming to have less impact to staff.

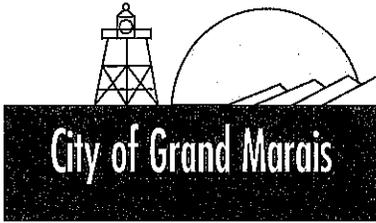
Councilor Mills' Report:

- 1) Attended the North Woods Food Project. Mills will present the Green Dollar Survey at the next council meeting. The group as already presented the survey to the county and the chamber. There is room for growth in growing food locally and the group would like consideration in the city's comprehensive planning.
- 2) Emily Marshall will present the 2015 Year End for the YMCA at the February 24th meeting.
- 3) Broadband Commission is developing a job description for a Programming Coordinator and looking for video conferencing sites. They have a sketch of the co-working remodel that will primarily add some outlets and broadband to the site. True North is willing to donate.

Councilor Kennedy's Report:

- 1) The EDA is working on two housing projects. One on the west-end of the county and one in Grand Marais. The Grand Marais project is looking to provide a mix of single and family owner occupied housing. The EDA is still working on getting clear costs and they plan to meet with Senator Bakk to see if he can help the projects. The housing committee will come to the council meeting in late February or early March.
- 2) The PUC is considering a community solar project.

There being no further business, the meeting adjourned at 7:33 p.m.



CITY OF GRAND MARAIS

02/05/16 8:17 AM

Page 1

Payments

Current Period: February 2016

Batch Name	2052016CPAP	User Dollar Amt	\$40,494.93
Payments		Computer Dollar Amt	\$40,494.93
			\$0.00 In Balance

Refer	66782 SUPERIOR BEVERAGES LLP		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$1,108.75
Invoice	489403 1/27/2016		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$3,072.18
Invoice	489813 2/3/2016		
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total \$4,180.93

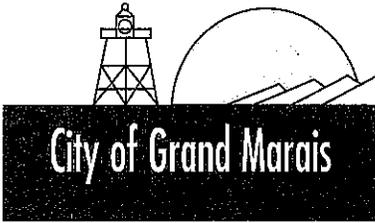
Refer	66783 ARTISAN BEER COMPANY		
Cash Payment	E 609-49750-251 Liquor For Resale	2015	\$6.66
Invoice	327010 10/9/2015		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$205.65
Invoice	3080461 2/3/2016		
Cash Payment	E 609-49750-252 Beer For Resale	2015	-\$8.48
Invoice	333228 12/21/2015		
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total \$203.83

Refer	66784 BELLBOY CORPORATION - LIQUO		
Cash Payment	E 609-49750-259 Other For Resale	2016	\$81.05
Invoice	93353900 1/19/2016		
Cash Payment	E 609-49750-259 Other For Resale	2016	\$60.25
Invoice	93353600 1/19/2016		
Cash Payment	E 609-49750-210 Operating Supplies (GE	2016	\$41.50
Invoice	93353600 1/19/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016	\$378.00
Invoice	51942700 1/19/2016		
Cash Payment	E 609-49750-333 Freight and Express	2016	\$7.35
Invoice	51942700 1/19/2016		
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total \$568.15

Refer	66785 VOYAGEUR BREWING COMPANY		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$360.00
Invoice	1262016 1/26/2016		
Cash Payment	E 609-49750-252 Beer For Resale	2015	\$314.00
Invoice	217 9/9/2015		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$300.00
Invoice	222016 2/2/2016		
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total \$974.00

Refer	66786 ROHLFING INC.		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$1,785.65
Invoice	421810 1/27/2016		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$2,343.60
Invoice	422073 2/3/2016		
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total \$4,129.25

Refer	66787 BERNICKS		
Cash Payment	E 609-49750-252 Beer For Resale	2016	\$1,275.55
Invoice	492952 1/28/2016		



CITY OF GRAND MARAIS

02/05/16 8:17 AM

Page 2

Payments

Current Period: February 2016

Cash Payment	E 609-49750-252 Beer For Resale	2016		\$5,819.90
Invoice	493954	2/4/2016		
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total \$7,095.45
Refer	66788	<i>PHILLIPS WINE & SPIRITS</i>		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$3,874.06
Invoice	2920547	1/27/2016		
Cash Payment	E 609-49750-333 Freight and Express	2016		\$88.48
Invoice	2920547	1/27/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$1,395.59
Invoice	2923942	2/3/2016		
Cash Payment	E 609-49750-333 Freight and Express	2016		\$47.69
Invoice	2923942	2/3/2016		
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total \$5,405.82
Refer	66789	<i>JOHNSON BROTHER LIQUOR</i>		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$2,545.00
Invoice	5358933	1/27/2016		
Cash Payment	E 609-49750-333 Freight and Express	2016		\$102.91
Invoice	5358933	1/27/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$3,549.00
Invoice	5358934	1/27/2016		
Cash Payment	E 609-49750-333 Freight and Express	2016		\$110.44
Invoice	5358934	1/27/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		-\$4.22
Invoice	560769	1/19/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$2,846.96
Invoice	5364062	2/3/2016		
Cash Payment	E 609-49750-333 Freight and Express	2016		\$62.75
Invoice	5364062	2/3/2016		
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total \$9,212.84
Refer	66799	<i>FLEET ONE LLC</i>		
Cash Payment	E 101-43100-212 Motor Fuels	2016		\$250.79
Invoice	4452910053	1/31/2016		
Cash Payment	E 101-42200-212 Motor Fuels	2016		\$46.26
Invoice	4453160053	1/31/2016		
Cash Payment	E 101-45100-212 Motor Fuels	2016		\$76.49
Invoice	4452890053	1/31/2016		
Cash Payment	E 101-43100-212 Motor Fuels	2016		\$53.28
Invoice	4452920053	1/31/2016		
Cash Payment	E 101-45100-212 Motor Fuels	2016		\$15.23
Invoice	44562920053	1/31/2016		
Transaction Date	2/2/2016	MAIN CHECKING G	10100	Total \$442.05
Refer	66821	<i>THE AMERICAN BOTTLING COMP</i>		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa	2016		\$178.60
Invoice	7379406208	2/1/2016		
Transaction Date	2/4/2016	MAIN CHECKING G	10100	Total \$178.60
Refer	66822	<i>BREAKTHRU BEVERAGE</i>		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$4,292.81
Invoice	1080429906	2/2/2016		



City of Grand Marais

CITY OF GRAND MARAIS

Payments

02/05/16 8:17 AM

Page 3

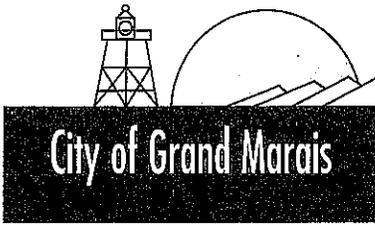
Current Period: February 2016

Cash Payment	E 609-49750-333 Freight and Express	2016		\$81.40
Invoice	1080429906	2/2/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		-\$112.00
Invoice	2080122143	1/15/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		-\$12.50
Invoice	2080122141	1/15/2016		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		-\$147.42
Invoice	2080122139	1/15/2016		
Transaction Date	2/4/2016	MAIN CHECKING G	10100	Total \$4,102.29
Refer	66825 SOUTHERN WINE & SPIRITS OF M			
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$3,882.82
Invoice	1374653	2/4/2016		
Cash Payment	E 609-49750-333 Freight and Express			\$118.90
Invoice	1374653	2/4/2016		
Transaction Date	2/5/2016	MAIN CHECKING G	10100	Total \$4,001.72

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$442.05
609 MUNICIPAL LIQUOR FUND		\$40,052.88
		<u>\$40,494.93</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$40,494.93
Total	<u>\$40,494.93</u>



CITY OF GRAND MARAIS

02/05/16 8:18 AM

Page 1

Payments

Current Period: February 2016

Batch Name	020516 CPAP Payments	User Dollar Amt	\$44,684.17	
		Computer Dollar Amt	\$44,684.17	
			\$0.00	In Balance
Refer	66790 <u>NCPERS GROUP LIFE INS.</u>			
Cash Payment	G 101-21710 NCPERS-Pera			\$16.00
Invoice	4936216 1/22/2016			
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total	\$16.00
Refer	66791 <u>PERA</u>	Ck# 003243E 2/5/2016		
Cash Payment	G 101-21704 PERA			\$4,564.43
Invoice	3 CPYR 16 2/5/2016			
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total	\$4,564.43
Refer	66792 <u>EMPOWER</u>	Ck# 003244E 2/5/2016		
Cash Payment	G 101-21720 MN State Retirement DeferC			\$395.00
Invoice	3 CPYR 16 2/5/2016			
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total	\$395.00
Refer	66793 <u>MN DEPT OF REVENUE-EFTPS</u>	Ck# 003245E 2/1/2016		
Cash Payment	G 101-21702 State Withholding			\$1,326.88
Invoice	3 CPYR 16 2/5/2016			
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total	\$1,326.88
Refer	66794 <u>DEPT OT THE TREASURY IRS</u>	Ck# 003246E 2/3/2016		
Cash Payment	G 101-21703 FICA Tax Withholding			\$3,860.46
Invoice	3 CPYR 16 2/5/2016			
Cash Payment	G 101-21717 Medicare			\$908.22
Invoice	3 CPYR 16 2/5/2016			
Cash Payment	G 101-21701 Federal Withholding			\$2,810.99
Invoice	3 CPYR 16 2/5/2016			
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total	\$7,579.67
Refer	66795 <u>BLUE CROSS/BLUE SHIELD OF M</u>			
Cash Payment	G 101-21706 Health Insurance			\$15,012.00
Invoice	CI 926-V0 8 1/27/2016			
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total	\$15,012.00
Refer	66796 <u>MINNESOTA LIFE</u>			
Cash Payment	G 101-21716 MN Mutual Life			\$168.50
Invoice	FEB 2016 1/22/2016			
Transaction Date	2/1/2016	MAIN CHECKING G 10100	Total	\$168.50
Refer	66797 <u>MII LIFE-HRA</u>	Ck# 003247E 2/4/2016		
Cash Payment	E 211-45500-131 Employer Paid Health			\$350.00
Invoice	38124305 2/2/2016			
Cash Payment	E 609-49750-131 Employer Paid Health			\$298.19
Invoice	38124305 2/2/2016			
Transaction Date	2/2/2016	MAIN CHECKING G 10100	Total	\$648.19
Refer	66798 <u>MII LIFE-FLEX</u>	Ck# 003248E 2/4/2016		
Cash Payment	G 101-21713 Flex Plan Spending			\$1,461.09
Invoice	38124305 2/2/2016			
Transaction Date	2/2/2016	MAIN CHECKING G 10100	Total	\$1,461.09



CITY OF GRAND MARAIS
Payments

Current Period: February 2016

Refer	66823	COOK COUNTY AUDITOR-TREASU			
Cash Payment	G 101-20800	Taxes Due (State MN)			\$773.41
Invoice Lodg Tax		1/31/2016			
Transaction Date	2/4/2016		MAIN CHECKING G 10100	Total	\$773.41
Refer	66824	MN DEPT OF REVENUE-EFTPS	Ck# 003253E	2/4/2016	
Cash Payment	G 101-20800	Taxes Due (State MN)			\$1,525.00
Invoice Jan Sales Tax		1/31/2016			
Cash Payment	G 609-20800	Taxes Due (State MN)			\$11,185.00
Invoice Jan Sales Tax		1/31/2016			
Cash Payment	G 211-20800	Taxes Due (State MN)			\$29.00
Invoice Jan Sales Tax		1/31/2016			
Transaction Date	2/4/2016		MAIN CHECKING G 10100	Total	\$12,739.00

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$32,821.98
211 LIBRARY		\$379.00
609 MUNICIPAL LIQUOR FUND		\$11,483.19
		<hr/>
		\$44,684.17

Pre-Written Checks	\$28,714.26
Checks to be Generated by the Computer	\$15,969.91
Total	<hr/> \$44,684.17



CITY OF GRAND MARAIS

02/05/16 3:02 PM

Page 1

Payments

Current Period: February 2016

Batch Name	2112016AP	User Dollar Amt	\$29,137.66		
	Payments	Computer Dollar Amt	\$29,137.66		
			\$0.00	In Balance	
Refer	66769 <i>COMO OIL & PROPANE</i>	-			
Cash Payment	E 101-41940-217 Heating Fuel	2016			\$443.02
Invoice	638068 1/18/2016				
Cash Payment	E 101-42200-217 Heating Fuel	2016			\$342.10
Invoice	537063 1/26/2016				
Cash Payment	E 101-43100-217 Heating Fuel	2016			\$195.56
Invoice	638089 1/21/2016				
Cash Payment	E 101-45100-217 Heating Fuel	2016			\$65.30
Invoice	537066 1/26/2016				
Cash Payment	E 101-45100-217 Heating Fuel	2016			\$181.39
Invoice	638061 1/18/2016				
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$1,227.37
Refer	66771 <i>LAWSON PRODUCTS</i>	-			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2016			\$19.32
Invoice	9303833521 1/20/2016				
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$19.32
Refer	66772 <i>AMERIPRIDE LINEN AND APPARE</i>	-			
Cash Payment	E 101-41940-210 Operating Supplies (GE	2016			\$129.52
Invoice	3500860505 1/25/2016				
Cash Payment	E 211-45500-310 Service Agreements	2016			\$48.51
Invoice	3500860527 1/25/2016				
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$178.03
Refer	66773 <i>GRAND MARAIS AUTO PARTS, INC</i>	-			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2016			\$5.99
Invoice	3125 1/23/2016				
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$5.99
Refer	66774 <i>COOK COUNTY LAW ENFORCEME</i>	-			
Cash Payment	E 101-42100-317 Contracted Services	2016			\$11,666.67
Invoice	231 2/1/2016				
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$11,666.67
Refer	66775 <i>MINNESOTA COMMUNITY FOUND</i>	-			
Cash Payment	E 215-45500-438 Donations-Other Organiz	2016			\$100.00
Invoice	BALOS/FELLOW 2/1/2016				
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$100.00
Refer	66776 <i>STAR TRIBUNE</i>	-			
Cash Payment	E 211-45500-435 Books, Periodicals	2016			\$78.78
Invoice	9276972 1/24/2016				
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$78.78
Refer	66777 <i>BAKER & TAYLOR</i>	-			
Cash Payment	E 211-45500-435 Books, Periodicals	2016			\$524.56
Invoice	2031603362 1/12/2016				
Cash Payment	E 211-45500-435 Books, Periodicals	2016			\$476.57
Invoice	2031571137 1/5/2016				



CITY OF GRAND MARAIS

02/05/16 3:02 PM

Page 2

Payments

Current Period: February 2016

Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$1,001.13
Refer	66778	<i>CENTER POINT LARGE PRINT</i>		-	
Cash Payment	E 211-45500-435 Books, Periodicals	2016			\$295.00
Invoice	1353785	1/15/2016			
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$295.00
Refer	66779	<i>DEMCO, INC</i>		-	
Cash Payment	E 211-45500-200 Office Supplies (GENER	2016			\$146.03
Invoice	5784822	1/22/2016			
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$146.03
Refer	66780	<i>PUBLIC UTILITIES COMMISSION1</i>		-	
Cash Payment	E 101-41940-380 Utility Services (GENER				\$1,299.71
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 101-43100-380 Utility Services (GENER				\$38.67
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 101-45100-380 Utility Services (GENER				\$746.35
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 101-43100-381 Street Light Utilities				\$2,404.32
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 101-42700-380 Utility Services (GENER				\$189.18
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 101-42200-382 Fire Hydrant Utilities				\$1,103.70
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 211-45500-380 Utility Services (GENER				\$514.99
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 101-45184-380 Utility Services (GENER				\$441.31
Invoice	JANUARY 2016	2/1/2016			
Cash Payment	E 101-42200-380 Utility Services (GENER				\$218.90
Invoice	JANUARY 2016	2/1/2016			
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$6,957.13
Refer	66781	<i>EMERGENCY RESPONSE SOLUTI</i>		-	
Cash Payment	E 101-42200-210 Operating Supplies (GE	2016			\$3,906.23
Invoice	5626	1/22/2016			
Transaction Date	2/1/2016	MAIN CHECKING G	10100	Total	\$3,906.23
Refer	66800	<i>NORTH SHORE WASTE</i>		-	
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa	2016			\$134.55
Invoice	51176	1/31/2016			
Transaction Date	2/2/2016	MAIN CHECKING G	10100	Total	\$134.55
Refer	66801	<i>BOBCAT OF DULUTH, INC.</i>		-	
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2016			\$57.07
Invoice	14331	1/28/2016			
Transaction Date	2/2/2016	MAIN CHECKING G	10100	Total	\$57.07
Refer	66810	<i>ARROWHEAD COOPERATIVE</i>		-	
Cash Payment	E 613-45125-380 Utility Services (GENER	2016			\$46.00
Invoice	901298	1/29/2016			
Transaction Date	2/3/2016	MAIN CHECKING G	10100	Total	\$46.00
Refer	66811	<i>ARROWHEAD COOPERATIVE</i>		-	



CITY OF GRAND MARAIS

02/05/16 3:02 PM

Page 3

Payments

City of Grand Marais

Current Period: February 2016

Cash Payment	E 101-41400-321 Telephone	2016		\$149.99
Invoice	985	2/1/2016		
Transaction Date	2/3/2016	MAIN CHECKING G	10100	Total \$149.99
Refer	66812	NORTH SHORE TIMBER PRODUCT		
Cash Payment	E 101-45100-250 Merchandise Resale (GE	2016		\$1,950.00
Invoice	347	1/22/2016		
Transaction Date	2/3/2016	MAIN CHECKING G	10100	Total \$1,950.00
Refer	66813	SUNDEW TECHNICAL SERVICES		
Cash Payment	E 101-45100-200 Office Supplies (GENER			\$50.00
Invoice	GM REC PARK	2/11/2016		
Transaction Date	2/3/2016	MAIN CHECKING G	10100	Total \$50.00
Refer	66814	DUNSMOOR, ANNETTE (KIM)		
Cash Payment	E 101-41400-330 Transportation/School	2016		\$153.31
Invoice	MT. IRON	2/3/2016		
Transaction Date	2/3/2016	MAIN CHECKING G	10100	Total \$153.31
Refer	66826	TWIN PORTS PAPER & SUPPLY IN		
Cash Payment	E 609-49750-210 Operating Supplies (GE	2016		\$75.81
Invoice	285366	2/2/2016		
Transaction Date	2/5/2016	MAIN CHECKING G	10100	Total \$75.81
Refer	66827	GTS EDUCATIONAL EVENTS		
Cash Payment	E 101-41400-330 Transportation/School	2016		\$220.00
Invoice	2016 MCFOA CI	2/5/2016		
Transaction Date	2/5/2016	MAIN CHECKING G	10100	Total \$220.00
Refer	66828	VINOCOPIA		
Cash Payment	E 609-49750-251 Liquor For Resale	2016		\$691.25
Invoice	0144422-IN	2/4/2016		
Cash Payment	E 609-49750-333 Freight and Express	2016		\$28.00
Invoice	0144422-IN	2/4/2016		
Transaction Date	2/5/2016	MAIN CHECKING G	10100	Total \$719.25

Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$26,112.16
211 LIBRARY	\$2,084.44
215 LIBRARY RESTRICTED FUND	\$100.00
609 MUNICIPAL LIQUOR FUND	\$795.06
613 GOLF COURSE	\$46.00
	\$29,137.66

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$29,137.66
Total	\$29,137.66



**Grant Reimbursement
Request Form**

**Iron Range Resources &
Rehabilitation Board**

Date: 1/27/2016

Grantee Name: City of Grand Marais

PO ID from Grant Agreement: 3000004177

We are requesting reimbursement in the amount of \$ 100,000.00 for work completed on the Cook County North Shore Hospital project, according to the terms of the Grant Agreement.

Please check one of the following boxes:

- Attached are eligible invoices. This is not the final reimbursement request
- Attached are eligible invoices and a final report. This is the final reimbursement request

This project is 40.94 % complete.

I confirm that to the best of my knowledge, all statements made and the information provided for this reimbursement are true and correct.

Organization

By: _____ City Administrator _____ 02/10/2016
 Authorized Representative (1) Title Date

_____ Mayor _____ 02/10/2016
 Authorized Representative (2) Title Date

Please complete the information above and mail or e-mail the form as follows:

Program	Administrator	E mail address	Mailing address
Application Fund Comprehensive Plan Development Partnership School Bonds	Whitney Ridlon	Whitney.Ridlon@state.mn.us	P.O. Box 441 Eveleth, MN 55734
Commercial Redevelopment Community Infrastructure Development Infrastructure	Chris Ismil	Chris.Ismil@state.mn.us	
Culture & Tourism Film Incentive	Mary Somnis	Mary.Somnis@state.mn.us	
Residential Redevelopment	Lori Spielman	Lori.Spielman@state.mn.us	
...

* When you complete the form and click on the e-mail address for the proper administrator, the completed form should automatically upload to your e-mail. Please remember to also attach invoices to the e-mail (and a final report if it is a final reimbursement request).

11/23/2015 16:05:40

APP053R-909 The Boldt Company
Entered by: MRIESSE
Company Code: 00 The Boldt Company

Regular Accounts Payable Ticket

11/25/15	G/L Date *	35510	B/A Nbr *	Y4736	Ticket Number
PR 1 / 3	Invoice# *	11/23/15	Due Date *	151858.87	Gross Amount
.00	Freight *	37250	Job Number *	.00	Cust Cash Dis
.00	Other Ded *	15185.89	Ret Amount *		Ach E.P. (Y)
	Sep Check *		Hold Desc *		E.P. Check#
			*	.00	Adjust\$

B/A Name Edwin E Thoreson Inc
 31 Thoreson Drive
 PO Box 579
 Grand Marais MN 55604-0579

Job Name Cook County North Shore

Description	PO #	TC	Job #	Arctm	Acct#.1	Amount
Sitework Bid Units 24L/25L/30L	4003		37250	30000	02200 5	151858.87

Exhibit A

Subcontract No. 37230-0003

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

TO: The Bolk Company ("Contractor")

FROM: HORN & THOMPSON INC ("Subcontractor")

PROJECT DESCRIPTION: Booth Addition and Renovation & Clean Change Addition

APPLICATION FOR PAYMENT NO: 1

Dated 9-1-2015 to 10-23-2015

STATEMENT OF SUBCONTRACT

1. Original Subcontract Amount.....	1090263.00
2. Approved Subcontract Revision Number(s) _____ (as per attached instructions).....	< 598,136.00 >
3. Adjusted Subcontract Amount.....	491,527.00
4. Value of Work Completed to Date.....	151,858.89
5. Less Amount Previously Paid (<u>10</u>) %.....	< 15185.89 >
6. Total Late Retainage.....	136672.98
7. Total Previously Certified (Dollar).....	0
8. AMOUNT DUE THIS REQUEST.....	136672.98

I, an authorized representative of Subcontractor, certify that the labor and/or services provided and the materials supplied by Subcontractor to date, as shown above, represent the actual value of the Subcontractor's Work performed under the terms and conditions of the Subcontract and all approved Subcontract Revisions between Subcontractor and Contractor relating to the Project and, further, that Subcontractor has no holds in arrears concerning billing the date of this Application to claim any additions to the Subcontract Amount except as set forth in a written notice expressly given to Contractor by Subcontractor for that purpose. Further, Subcontractor, upon payment of the amount approved by Owner for this Application, waives all of its lien rights, if any, based on this Application for any or other claims for any work included in this or any preceding Applications for Payment, except for retainage currently being withheld by Contractor. Subcontractor understands and agrees that the final determination of the amount to be paid on this Application is made by Owner and not by Contractor and that the submission of this Application by Contractor is not a warranty or representation of any amount due to Subcontractor.

I also certify that payments, less applicable retainage, have been made through the period covered by previous payments received from Contractor (1) to all of Subcontractor's subcontractors and (2) for all materials and labor used in, or in connection with, the performance of the Subcontract as set forth in the attached Schedule and that I do not expect that further payments are needed on the Schedule. I further certify that payments will be made from the proceeds of this Application to the parties shown on the attached Schedule and that no other sub-subcontractors or suppliers are owed any money by Subcontractor in connection with the Project. I also further certify that Subcontractor has complied with federal, state and local tax laws, employment laws, collective bargaining agreements, or wage and hour laws, including child security laws, unemployment compensation laws, prevailing wage laws and worker's compensation laws applicable to the performance of the Subcontract.

SUBCONTRACTOR:

By: Randy S. Nelson

Title: pmo

Date: 11-20-2015

For The Bolk Company Use Only

Inv. Amt.	<u>151858.89</u>
Dis.	
RF	<u>15185.89</u>
Doc's	
Net Amt.	<u>136672.98</u>

SUBCONTRACTOR'S PARTIAL RELEASE AND WAIVER OF LIENS

Upon receipt from The Becht Company ("Contractor") of the sum of One Hundred Thirty-Six Thousand Six Hundred Seventy-Two and 9/100 Dollars (\$136,672.90) by Edwin E. Thoreson Inc ("Subcontractor"), on account of its subcontract with Contractor dated August 18, 2015 (the "Subcontract"), for the furnishing of Signage: Billboards 24'x75'x90' for the Project (as defined in the Subcontract) located at 610 Owen J. Becht Construction 415 5th Ave W. Grand Marsh, MO 65024-3017 and in consideration of this payment and all prior payments, Subcontractor waives, releases, relinquishes and forever discharges Owner and the Project for any and all liens, claims and causes of action of any kind or character through the date of this Release and Waiver of Liens arising from any and all work performed directly or indirectly by Subcontractor through the date of this Release and Waiver of Liens and any and all claims, demands and liens of every kind and character whatsoever that Subcontractor has against Contractor, Owner and the Project as of the date of this Release and Waiver of Liens.

The undersigned further warrants and represents that Subcontractor has paid all amounts due through the date of this Release and Waiver of Liens to all sub-subcontractors, suppliers, laborers that have provided services, materials or labor in connection with the Subcontract for the Project.

SUBCONTRACTOR:

Edwin E. Thoreson Inc.

By: Randi A. Nelson

Title: pres.

Date: 11-20-2015

THE STATE OF Arizona

COUNTY OF Maricopa

Personally appeared before me this 20 day of Nov, 2015 the above named Randi T. Nelson, the duly authorized employee of Subcontractor, known to me to be the person who executed this instrument, and who acknowledged to me that he/she did so for the purposes and consideration set forth in it.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this 20 day of Nov, 2015



[Signature]
NOTARY PUBLIC

10/22/2019
MY TERM EXPIRES

CONTINUATION SHEET

AIA Document G709(B), APPLICATION AND CERTIFICATE FOR PAYMENT containing Contractor's signed Certification is attached. in tabulations below, amount are stated to the nearest dollar.

APPLICATION NUMBER: Pay Request #1
APPLICATION DATE: 10/23/2015
PERIOD TO:

Use Column I on Contracts where variable retainable for line items may apply.

ARCHITECT'S PROJECT NO: 37250-4003

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D FROM PREVIOUS	E THIS PERIOD	G TOTAL COMPLETED	H BALANCE TO FINISH	I RETENTION HELD
	30000/0200-Earthwork/Site Utilities-City of Grand Marais						
	Labor & Equipment	\$ 381,190.00		\$ 95,858.87	\$ 95,858.87	\$ 285,331.13	\$ 9,585.89
	Materials					\$ -	\$ -
	Subs: Lamb Construction Corp	\$ 107,140.00		\$ 56,000.00	\$ 56,000.00	\$ 107,139.48	\$ 5,600.00
	SubTotal	\$ 488,330.00		\$ 151,858.87	\$ 151,858.87	\$ 392,470.61	\$ 15,185.89
	30500-02510-Asphalt						
	Labor & Equipment	\$ 97,316.00			\$ -	\$ 97,316.00	\$ -
	Materials					\$ -	\$ -
	Subs: Latorino Striping--Labor	\$ 1,200.00			\$ -	\$ -	\$ -
	Subs: Latorino Striping--Materials					\$ -	\$ -
	SubTotal	\$ 98,516.00			\$ -	\$ -	\$ -
	30500/02520 Concrete						
	Labor & Equipment	\$ 13,021.00			\$ -	\$ 13,021.00	\$ -
	Subs: NRC Construction LLC--Labor	\$ 71,173.00			\$ -	\$ -	\$ -
	Subs: NRC Construction LLC--Material					\$ -	\$ -
	SubTotal	\$ 84,194.00			\$ -	\$ -	\$ -
	TOTAL	\$ 671,040.00	\$ -	\$ 151,858.87	\$ 151,858.87	\$ 392,470.61	\$ 15,185.89
	Concrete Supplied						
	10000/03012-Hospital	\$ 42,139.00					
	20000/03012-Care Center	\$ 49,675.00		Invoiced Separately			
	TOTAL	\$ 91,814.00					

Job#: 37250 Cook County North Shore Hospital Addition and Remodel & RMD Cost Code: 30000-02200.5
Contract#: 4003 Sitework Bid Units 24L/25L/30L Date: 8/18/15
Contract B/A#: 35510 Edwin E Thoreson Inc
A/P B/A#: 35510 Edwin E Thoreson Inc Pay To B/A#: 35510

Contract Amount: \$488,462.00
Pending Adjustments: \$.00
Gross Amount: \$151,858.87
Cust. Cash Discount: \$.00
Other Deduction: \$.00
R/P This Invoice: \$15,185.89
Billed to Date: \$151,858.87
R/P to Date: \$15,185.89
Balance to Complete: \$336,603.13

From	To	Date
MRIESS	Ruth M Drake	11/23/2015
RUTH	MELISSA	11/23/15

Net This Inv/Stmt: \$136,672.98

P.O. Revision to Follow: _____
If Contract Job, Insert Billing No. _____
To Owner: _____

Please Provide the Following Information: _____

Your Answer: _____

Authorized Signature on Line of Action Required

RMD

Reason For Routing
XXXX Request Approval
____ No Delivery Tickets
____ Rush-Must be Processed By _____

Approved for Processing.
Process but do not Pay Until Notified.
Return for my Review In ____ Days.

Acknowledgements/Acceptances

09/08/15 Signed Contract Date
09/08/15 Subcontract Executed Date
Yes Are All Revisions Signed?
Yes Are Insurance Certificates Current?
____ Prevailing Wage Date
Yes 2nd Tier Lien Waiver Required
Yes Certified Payroll Required
N/A Bond Received

Is this the Final Billing? Yes ___ No

APR053-900 The Boldt Company
Company-00

Invoice Routing & Approval Form
Request#: 0003

11/23/2015 15:28:10 Page 2
Run By: MRIESS

Job#: 37250 Cook County North Shore Hospital Addition and Remodel & RMD Cost Code: 30000-02200.5

Contract#: 4003 Sitework Bid Units 24L/25L/30L Date: 8/18/15

Contract B/A#: 35510 Edwin E Thoreson Inc

A/P B/A#: 35510 Edwin E Thoreson Inc Pay To B/A#: 35510

Arcmp	Acct#	I	Rev	B/A#	Original Commitment	Cost To-Date	Variance
30000	02200	5	002	35510	378,725.00	176,358.87	202,366.13
30500	02510	5	002	35510	96,716.00	.00	96,716.00
30500	02520	5	002	35510	13,021.00	.00	13,021.00
Totals					488,462.00	176,358.87	312,103.13

Account #: 164208 MCR Acct #: 164208 Check #: 53604632
Transaction Type: Check Amount: \$502,219.44 Date: 11/24/2015
Sequence Number: 8352800471

VOID AFTER 120 DAYS

AgStar
Financial Services, ACA

AgStar Financial Services, ACA
Mankato, MN 56001

US Bank
Milwaukee, WI
78-1 (00708)
164208

53604632

Date Nov. 18, 2015
Amount \$502,219.44

Pay Five Hundred Two Thousand Two Hundred Nineteen And 44/100*** Dollars

COOK COUNTY HOSPITAL DIST - 315 W 5TH AVE, GRAND MARAIS

Assoc 53
Signer # 500451

TO THE ORDER OF THE BOLDT COMPANY
OSCAR J. BOLDT CONSTRUCTION
1001 TALL PINE LANE
CLOQUET, MN 55720

BY *Mari Huss*
AN AUTHORIZED SIGNATURE

⑈53604632⑈ ⑆0759116030⑆ 154 208⑈

THIS DOCUMENT HAS A MICROPRINT SIGNATURE LINE AND AUTHENTIC WATERMARK VISIBLE WHEN HELD TO THE LIGHT.

91960000823890 - 112315
BMO Harris Bank N.A. >071000288<

⑈53604632⑈ ⑆0759116030⑆ 154 208⑈

ENDORSEMENTS LIEN UNENFORCEABLE (P.C.E. 308)
 By endorsement herein, the payee acknowledges receipt of the amount of the check in partial payment and satisfaction, by all work performed, any materials furnished on the premises as described on the face hereof to date, and waives all right to mechanic's and/or subcontractors lien thereon. MUST BE ENDORSED BY THE PAYEE IN PERSON OR BY A CORPORATION, MUST BE SIGNED BY AN OFFICER OR AUTHORIZED TITLE.

Endorsed by *Mari Huss*

BOLDT.

The Boldt Company
2525 N Roemer Rd
PO Box 415
Appleton WI 54912-0419

Vendor No.	Check No.
35510	208376

Vendor Reference	Job No.	Gross Amt/Retainer	Discount	Other Deductions	Retained	
PR 1 / 3	37250	151,858.87			15,185.89	0000
23096	37250	16,661.64				0000
					TOTAL AMOUNT	153,334.62

COPY



Date	Check No.	Amount
12/04/2015	208376	\$153,334.62

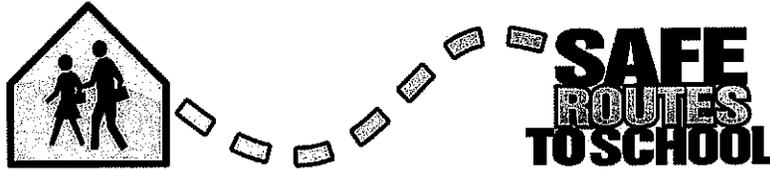
PAY

ONE HUNDRED FIFTY THREE THOUSAND THREE HUNDRED THIRTY FOUR***** Dollar and 62 Cents

TO

Edwin E Thoreson Inc
31 Thoreson Drive
PO Box 579
Grand Marais MN 55604-0579





Memo

To: Grand Marais City Council
Mayor Arrowsmith DeCoux

From: Maren Webb, Safe Routes to School Coordinator, Sawtooth Mountain Clinic;
on behalf of the Safe Routes to School Committee

cc: Mike Roth, City Administrator
Kristin Wharton, Sawtooth Mountain Clinic, SHIP Coordinator

Date: January 26, 2016

Re: Request for City Council to Support the Safe Routes to School Plan Update

This past year, the local Safe Routes to School Committee updated its Safe Routes to School Plan, which was first created in 2010. The Grand Marais Safe Routes to Schools Committee was formed in 2009 when ISD 166 partnered with Great Expectations School, Cook County Highway Department, Public Health and Human Services, Law Enforcement, and the City of Grand Marais to create a plan addressing safety in the school zone for students who are walking, biking, or riding to school. The formation of the initial plan and committee was facilitated by the Arrowhead Regional Development Commission and they assisted with the plan update process. Safe Routes to School is a nationwide transportation program that is funded at both the state and federal levels to improve safety and encourage physical activity by addressing the following areas: engineering, education, encouragement, enforcement, and evaluation.

During 2015, the Safe Routes to School Committee revisited the original plan and started an update process, with data gathering, research of best practices, and conversation about the current and future Safe Routes to School program. This process and the resulting goals and action items are included in the plan update report. The report included is without the long appendices (enclosed). The full report with appendices is available for viewing or download at http://arrowheadplanning.org/grandmaraisrts/GrandMaraisSRTSUpdate_DRAFT_%2012_17_2015_w_appendices.pdf. I have also included a summary of the action items most relevant to the Grand Marais City Council (see page 2 of memo).

The Safe Routes to School Committee is requesting that the Grand Marais City Council pass a motion of support for the new plan. This will help support the continuation of the Safe Routes to School programming, increase opportunities for future grants, and help reach the Committee's vision: "Children are walking and biking safely, achieved through a supportive partnership between families, community, and schools."

I will be available for any questions at the Wednesday, February 10th meeting. Thank you for your time and support.

Subset of Safe Routes to School Action Items: City of Grand Marais

Full list available online and in the included report.

Goal 3: Improve the safety for students walking and biking to/from school.

- 3.3. Continue coordinating snow removal between City, County, and School District.
- 3.6. Encourage the routine maintenance/painting of crosswalks within the school zone and along vital walking routes for students in Grand Marais.

Goal 5: Help public policy and infrastructure planning incorporate Safe Routes to School experiences and priorities.

- 5.1. Encourage the implementation of the City of Grand Marais Sidewalk Pedestrian Plan (Note: priority sections include along Gunflint Trail between 61 and 5th Street and 5th Avenue West).
- 5.2. Encouraging local government to include walking and bicycling to school in comprehensive plans as it is a great step toward making sure that in the long term, communities are safer places for children to get healthy physical activity on the way to school.
- 5.3. Request formal adoption or endorsement of the SRTS plan update by the school boards, City of Grand Marais and Cook County.

Goal 6: Safe Routes to School program is sustainable.

- 6.3. Explore hosting or attending an annual meeting with decision makers to update on SRTS projects, issues, etc. (Note: potentially the Joint Powers meeting).

Enclosure:

Grand Marais Safe Routes to School Plan Update – 2015 (without appendices)

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-Decoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: February 5, 2016
SUBJECT: Legion Liquor License

The American Legion will soon be leasing their facility to another operator, Hall & Breithaupt Management. The Legion's current liquor license is a club license, which they are eligible for as a fraternal organization. The new management is not eligible for this license, and will require their own full liquor license. Their application is attached.

**CITY OF GRAND MARAIS
LICENSE APPLICATION FOR ON-SALE INTOXICATING LIQUOR LICENSE**

No license will be approved or released until the \$20.00 Retailer ID Card fee is received by Minnesota Liquor Control.

Under Minnesota Law, the agency issuing this license is required to provide to the MN Commissioner of Revenue your Minnesota business tax identification number and the Social Security number of each license applicant.

Under the Minnesota Government Data Practices and the Federal Privacy Act of 1974, we must advise you that:

- This information may be used to deny the issuance of transfer of your license if you owe the Minnesota Department of Revenue delinquent taxes, penalties or interest, or if you are otherwise ineligible for the license applied for;
- The municipal license agency will supply it only to the Minnesota Department of Public Safety and the Minnesota Department of Revenue. However, under the Federal Exchange of Information Act, the Department of Revenue is allowed to supply this information to the Internal Revenue Service; and
- Failing to supply this information may jeopardize or delay the issuance of your license or the processing of your renewal.

PLEASE FILL IN THE FOLLOWING INFORMATION AND RETURN THIS FORM ALONG WITH THE APPLICATION FEES TO THE CITY OFFICE. ATTACH ADDITIONAL SHEETS IF NEEDED. THIS INFORMATION IS USED TO EVALUATE YOUR LICENSE APPLICATION. FAILURE TO PROVIDE THIS INFORMATION WILL RESULT IN DENIAL OF THE LICENSE BEING APPLIED FOR.

HALL & BREITHAUPT MANAGEMENT MARCH 1, 2011
 Name of Business license is being applied for Renewal Date

P.O. Box 41 GRAND MARAIS MN 55604 218-387-2974
 Business Address City State Zip Telephone Number(s)

IN PROCESS - PAPERWORK SUBMITTED 81-1165126
 MN Tax Identification # Federal Tax Identification #

Give name, residence, DOB, Social Security Number, title and age for all partners, or the officers and directors of a partnership or corporation, and the percent of stock held by each officer, if applicable.

Name	Social Security #	Title	DOB	Percent stock or partnership interest
<u>TERRY BREITHAUPT</u>		<u>PARTNER</u>	<u>081748</u>	<u>50%</u>
<u>16 RED CLIFF ROAD</u>		<u>GRAND MARAIS</u>		<u>MN</u>
<u>Elizabeth Hall</u>		<u>Partner</u>	<u>101574</u>	<u>50%</u>
<u>PO Box 42</u>		<u>Grand Marais</u>		<u>MN</u>
Date of incorporation	State of incorporation	Certificate Number	Is corporation authorized to do business in Minnesota? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<u>1/20/2010</u>	<u>MINNESOTA</u>	<u>8680150005</u>		

1. Describe premises to be licensed (location, facilities).

Floor establishment is located on <u>19 1st Avenue W</u>	Seating capacity <u>114</u>	Hours food will be available <u>5-8 PM</u>	Number of people restaurant employs <u>12</u>
Number of months per year establishment will be open <u>12 MONTH</u>	Name of manager <u>ELIZABETH HALL</u>	Name of property owner: <u>AMBER HELIOW POST 413</u>	

2. If this restaurant is in conjunction with any other business, describe the business.

Yes No **3. Has applicant, partners, officers or employees ever had any Liquor Law violations in Minnesota or elsewhere, including State Liquor Control Penalties? If yes, give date, charges and final outcome.**

Yes No **4. Is the applicant or any of the associates in this application a member of the City Council in which the license will be issued? If yes, in what capacity?**
 (If the applicant for this license or any of the associates is the spouse of a member of the governing body or where a family relationship exists, the member shall not vote on this application.)

- Yes No 5. Have the applicants any interest, directly or indirectly, in any other liquor establishment?
- Yes No 6. During the past three license years, has a summons been issued under the Liquor Civil Liability Law (Dram Shop) M.S. 340A.302? If yes, attach a copy of the summons.
- Yes No 7. Will you serve liquor on Sunday?
- Yes No 8. Has a restaurant license been issued by the state or local health department for this establishment?

References:

I certify that I have read the above questions and that the answers are true and correct to the best of my own knowledge.

A. B. H. Partner 1 FEB 2016
 Signature Title Date

The Licensee must have one of the following. Check one

- A. Liquor Liability Insurance (Dram Shop) - \$50,000 per person; \$100,000 more than one person; \$10,000 property destruction; \$50,000 and \$100,000 for loss of means of support. ATTACH "CERTIFICATE OF INSURANCE" TO THIS FORM.
- or
- B. A Surety bond from a surety company with minimum coverage as specified above in A.
- or
- C. A certificate from the State Treasurer that the licensee has deposited with the State, Trust Funds having a market value of \$10,000 or \$ 100,000 in cash or securities.

REPORT BY CITY ATTORNEY

I certify that to the best of my knowledge the applicants named above are eligible to be licensed. Yes No
 If no, state reason:

Signature of City Attorney: _____ Date: _____

REPORT BY SHERIFF

I certify that to the best of my knowledge, the applicants named above have not been convicted within the last five years for any violations of state law or municipal ordinance relating to the sale of liquor, except as follows:

Signature of Sheriff: _____ Date: _____

IMPORTANT NOTICE
ALL RETAIL LIQUOR LICENSEES MUST HAVE A CURRENT FEDERAL SPECIAL OCCUPATIONAL STAMP. THIS STAMP IS ISSUED BY THE BUREAU OF ALCOHOL, TOBACCO AND FIREARMS. FOR INFORMATION CALL (651)726-0220

CityHall

From: Virginia Danfelt [danfelt@boreal.org]
Sent: Tuesday, February 02, 2016 8:39 AM
To: CityHall Roth
Cc: Cook Energy Project County Local
Subject: Materials for City Council Meeting Feb 10
Attachments: 2015 CCLEP Report.docx; ATT00055.txt

Mike,
Attached is the CCLEP 2015 review of activities for the Council packets for the Feb 10th meeting. Staci Drouillard, the new CCCLEP coordinator, and I will attend and plan to be there at 6:30 pm. We will:

Review 2015 activities
Give a brief update on the Building Workshop (it is tomorrow) Answer any questions Request \$2,000 from the City for CCLEP in 2016.

Thank you,
Former CCLEP Coordinator Virginia Danfelt

Review of 2015 CCLEP activities

1. Biomass

CCLEP worked with the Grand Marais PUC to revitalize the Grand Marais Biomass District Heat Project with the goal of submitting the project to the MN Legislature for inclusion in the 2016 Bonding Bill. This effort was funded with \$50,000 from the Blandin Foundation and \$50,000 from the MN MPCA NextStep program. CCLEP worked with potential biomass heat customers and project consultants to bring the project to a point where informed decisions could be made. Unfortunately, at the end of that effort the project was not economically strong and was rejected by the Hospital Board.

The District Heat Project has been suspended, but could be reactivated if and when a long-term and sustained increase in propane prices is projected.

2. Solar Electric

In response to the rapid decrease in the cost of solar photovoltaics over the past several years, CCLEP worked to educate County residents about the costs and benefits of solar power. With a grant from the Lloyd K Johnson Foundation, CCLEP produced *Going Solar Electric – A Cook County Guide* that offers comprehensive information for what homeowners and businesses need to know in order to decide what kind and size of system works best for their particular situation. It covers the basics of generating power from the sun. The guide is designed to inform the public prior to meeting with an installer to buy a system.

CCLEP conducted two solar power workshops and two solar home tours. Eighty-five people directly participated in these events. A solar survey was also conducted. It is not complete because participation in the survey is voluntary, but it does give a limited picture of how many private solar electric generation facilities are in Cook County.

Results 1-10-16	Number	kW	Av. KW
Total solar households	62		
Grid connected	22	85.6	3.89
Stand alone	40	51.4	1.29

CCLEP worked with the Grand Marais PUC to begin planning a community solar project for the Grand Marais PUC electrical service area. The current plan is for a 40 -80- kW project to be located primarily on the roof of the new City public works building to be built in the summer of 2016.

CCLEP has also engaged with Arrowhead Electric Co-op to improve and publicize their solar net metering program and community solar program.

3. Solar Thermal

CCLEP conducted an evaluation of the solar hot water system at North House Folk School's Milling Shop and Intern Loft building to quantitatively assess system effectiveness and modify the system to improve its effectiveness. Monitoring equipment was installed in July 2014 and data collected for a year. The system was modified in 2015 to improve performance.

4. REEP

CCLEP was able to find and train a new building analyst, local residential licensed contractor Mike Senty, who also has a home inspection business. He gained his BPI certification in October, bought equipment from the previous auditor Chris Norman and has been doing post audits, pre audits and working with CCLEP to learn the REEP process.

Participation in REEP has been slow in 2015 with the switch in auditors, the warm weather in the early winter and the lower fuel prices. CCLEP greatly appreciate the financial support from the EDA during 2015.

5. PACE

CCLEP assisted Commissioner Frank Moe in working with the County Board to pass a joint powers agreement with the St. Paul Port Authority to offer Property Assessed Clean Energy (PACE) financing to qualifying Cook County businesses and organizations. CCLEP is working with the Grand Marais Cook County Economic Development Authority (EDA) and Cook County Chamber of Commerce to inform the public.

6. Building workshop

CCLEP and Cook County Extension worked on organizing a daylong building seminar that offers continuing education credits from the MN DLI. Even though this workshop is for builders, the general public is encouraged to attend. This will take place on Feb 3, 2016.

7. CR-BPS

CCLEP worked with City and County staff and Nancy Schultz of CR-BPS to evaluate the possible benefits of creating a master data set that can collect utility use data from government buildings and upload the information to an energy-tracking tool. It was decided best to not pursue this type of energy accounting at this time due to limited staff time.

Both the City and County used the evaluation services of CR-BPS for City Hall and at the YMCA in 2015.

8. Land Use Plan

The CCLEP coordinator participated in the revision process of the Cook County Land Use Guide Plan. The Cook County and Grand Marais Energy Conservation and Renewable Energy Plan is a component of Cook County's Comprehensive Plan.

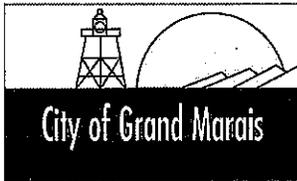
**Grand Marais Access Project
Legislative Proposal - 2016**

Conservation Strategies is pleased to provide this proposal to the city of Grand Marais for Legislative services for 2016 Legislative Session, billed through the Cook County Chamber of Commerce. Judy Erickson and Joe Birkholz of Conservation Strategies will carry out tasks under this proposal.

Services: Provide legislative coordination and leadership on the \$2.1 million bonding proposal for the Grand Marais Parkside Access before the Legislature and with key policy makers. Specifically:

- Provide leadership and coordination for the city with Rep. Ecklund and Sen. Bakk, the DNR and the Governor's office. (in progress).
- Assist with bill drafting, authors and co-authors for legislation needed to authorize the funding for the DNR access project. (in progress).
- Assist in developing talking points, fact sheets, etc. as needed. (in progress).
- Secure legislative hearings on project proposal before the appropriate House/Senate Committees.
- Monitor House/Senate bonding bills; committee meetings, floor action and conference committee.
- Provide leadership and coaching assistance to the city on the process, legislative testimony and strategy.
- Coordinate work and provide updates to Dave Tersteeg, Grand Marais Park Department.
- Provide social media updates via Twitter, @JudyApplePiLady #ApplePiePolitics

Terms: \$6,000 for January 1, 2016 to May 31, 2016. \$3,000 due upon agreement and remaining \$3,000 will be due June 1, 2016, as billed by the Cook County Chamber of Commerce. All expenses for copying, mileage, meals and lodging will be the responsibility of the Chamber.



City Administrator Report

February 5, 2016

Council Priorities

1. Public Works Garage. Following discussion at your meeting of January 27, I contacted Mike Fisher, LHB, who is our main contact person. I let him know that the Council wants to see the previous schematic design translated to our new potential location, and a new budget prepared. LHB will also evaluate any options for scaling or phasing that may affect the property. I expect a revised proposal in the near future, but instructed him to begin when his staff is available February 8.
2. City Hall. We have a worksession scheduled for 5:30 p.m. next Wednesday to discuss the process for moving forward on this project.
3. Liquor Store. In addition to the worksession scheduled, Chris will be working on creating a business plan for the liquor store. This plan should include a description of our customer base, our products, where we make our money, and other pertinent measures. Chris will be working with the Council as the draft progresses. This business plan should provide a basis for making decisions about the liquor store project.
4. Boat Launch Project. The Chamber has provided the City with assistance in navigating the political process of funding the boat launch project. The fee for this assistance was \$2,000 in 2015. On the agenda for this meeting is a proposal for continued assistance this year for \$6,000, which I recommend accepting.
5. Community Planning. We have a worksession scheduled for February 24 at 4:30 p.m. to review example plans, learn about different approaches to community or comprehensive planning, and discuss how we want to move forward.
6. Highway 61. I met with Roberta Dwyer, MnDot project manager, to discuss their Highway 61 project that will incorporate the concept work done by the City. They anticipate doing a project that improves the pavement from 3 miles west of town to 5 miles east of town. Their next step is to decide how the design engineering will be done. They will likely contract out the engineering work. The City can be a part of the contractor selection process. When a design contractor is on board, we will be ramping up our public involvement in the process again. There is a lot of

work to be done to translate the concept designs into engineered drawings, and we will make sure our stakeholders are involved as decisions are made.

Other Areas

Public Utilities

1. Community Solar Project. I have been assisting the commission with creating a pro forma to evaluate a potential community solar project. They reviewed some scenarios prepared using this tool, and will be exploring the potential interest of customers in moving forward.
2. Automatic Meter Reading. I am working with PUC department heads to gather information about migrating to automatic meter reading. We have met with three different vendors to learn about potential costs and features. We will be preparing a report for the commission that outlines a project, desired features, budget, and schedule. Based on their direction we will be preparing an RFP for potential vendors.

Planning Commission

1. Vacation Rentals. I have prepared a draft ordinance based on the direction of the planning commission to address concerns regarding the clarity of our existing vacation rental rules in the zoning ordinance. The proposed changes seek to ensure necessary definitions exist, outdated terms are updated, similar language is used throughout the ordinance, and the intention of the residential zone to exclude commercial use specifically for lodging is clear. The commission will hold a public hearing for the draft ordinance at their March 2 meeting. The ordinance may appear on your April agenda.
2. Dollar General. We have been receiving many comments and concerns regarding the proposed Dollar General project. The Planning Commission meeting on Wednesday had 40 minutes of public comment. The Mayor has called a special meeting for Monday at 5:00 p.m. for the Council to receive public comment, and for a Council discussion of the issue.

Library

1. Staffing. Steve and I have been discussing how to implement the Library staffing plan, specifically adding a new professional level full-time position. The budget that was approved did not include sufficient funding for this position for an entire year. I will be meeting with Steve and the Library Board personnel committee in two weeks to review some 2 and 3 year scenarios that demonstrate how future budgets are affected by action this year in combination with necessary increases in the future.

EDA

1. I attended a meeting to review a draft of the assisted living market study commissioned by the EDA in partnership with the North Shore Health Care Foundation. The report should be ready soon for review.

GRAND MARAIS PLANNING AND ZONING MEETING

Wednesday, December 16, 2015

The meeting was called to order at 4:03 p.m. by Chair Kennedy. Members present were Tim Kennedy, Michael Garry, Todd Miller and Hal Greenwood. Absent was Dave Beckwith. Also present was Tina Hanson.

Motion by Greenwood, seconded by Miller to adopt the agenda as presented. Ayes all.

Motion by Greenwood, seconded by Garry to approve the November 4, 2015 minutes. Ayes all.

Kennedy opened the continued discussion regarding vacation rentals in the zoning ordinance and clarifications on ordinance wording. Roth (who was absent) had compiled more information that the commission had requested and also the attorney's comments on clarifications. There were seven different lodging definitions presented for discussion. Garry said he'd like to see if definition and four could be combined. Miller asked that Roth try to find out if many cities incorporate state law into their ordinance wordings. The commission then went over the different ordinance/zone changes that Roth had presented. Questions the commission want clarification on:

Zone R1 – Why the numbers “3 to 8 persons” for rental of rooms on a premise for a monthly or longer basis? Why is he recommending removing the term “boarding houses”?

Zone MU – Why remove the term “resorts” and just use “lodging”?

Zone C/I - Keep #2 sentence “ Motels and automobile trailer camps (Overnight or temporary stay only). Or can automobile trailer camps be included in permitted use? Miller felt we should not want to remove a property right.

Zone RC – no real concerns with proposed changes.

Zone RCN – Why remove “bed and breakfast homes/boarding houses” from this zone and not MU? Under RCN performance standards, why add “hotels” to the already existing “motels”? Why not just make it “lodging”?

The meeting was recessed at 4:48 p.m. and will reconvene at 5 p.m. on Monday, December 21, 2015 in the council chambers.

The meeting reconvened December 21, at 5:00 p.m. Members present were Dave Beckwith, Tim Kennedy, Michael Garry, Todd Miller and Hal Greenwood. Also present was Mike Roth.

The commission continued their discussion regarding potential modifications to the zoning ordinance. The modifications are designed to ensure all terms regarding lodging are defined in the ordinance, that lodging uses are handled consistently throughout the ordinance, and that it is clear in which situations lodging is allowed.

Roth addressed the commission’s earlier questions, and the commission provided feedback for the preparation of a draft ordinance. The commission will review the ordinance draft at their February meeting. If the draft is acceptable, the commission will schedule a public hearing for the ordinance at their March meeting.

The meeting was adjourned at 5:45 p.m.

Upcoming Meeting Schedule

Updated February 5, 2016

FEBRUARY

Date/Time	Meeting	Location
Monday, February 5, 5:00 p.m.	Special Meeting	Council Chambers
Wednesday, February 10, 5:30 p.m.	City Council Worksession	Council Chambers
Wednesday, February 10, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, February 24, 4:30 p.m.	City Council Worksession	Council Chambers
Wednesday, February 24, 6:30 p.m.	City Council Meeting	Council Chambers
Thursday, February 25, 4:00 p.m.	Joint C/C/S/T	City Hall

MARCH

Date/Time	Meeting	Location
Wednesday, March 9, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, March 23, 5:00 p.m.	Planning Workshop	ACA
Wednesday, March 30, 6:30 p.m.	City Council Meeting	Council Chambers