AGENDA
CITY COUNCIL MEETING
May 11, 2016
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. 6:40 North House Folk School Building Permit

F. 6:55 Parks Report
-Seasonal Hires
-Golf Equipment Purchase

G. 7:05 Board Member Application

H. 7:15 Steering Committee

I. 7:25 Fireworks Permit

J. 7:30 Other items as necessary

K. 7:35 Council & Staff Reports

L. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

M. 7:45 Adjourn

CITY OF GRAND MARAIS
MINUTES
April 27, 2016

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present:	Anton Moody, Tracy Benson, Tim Kennedy, Dave Mills and Jay Arrowsmith-DeCoux
Members absent:	None
Staff present:	Mike Roth, Kim Dunsmoor, Dave Tersteeg, Ben Silence and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. No members of the public spoke.

Motion by Kennedy, seconded by Moody to approve the Agenda; April 13, 2016, Minutes with corrections to Mills and Kennedy's reports; and Payment of Bills. Approved unanimously.

Motion by Moody, seconded by Benson to approve Resolution 2016-06 Supporting Regional Park Designation Application in Greater Minnesota for Sawtooth Bluff. Approved unanimously.

City Administrator Roth updated the council on the progress of the Public Works Facility Planning Process. Updated drawings and engineers approximately $4 million cost estimate were reviewed. We are at the stage where we can request a quote from Morton Buildings. Department Heads reviewed the plans and are happy with the functionality of the design. The outside storage area is gravel. Fencing is on the north side only, we will request a wooden fence on the west side to provide sound and site protection for the neighbor. We do not want to have a lawn around the building as drawn, but will have some type of curb. The building will be turned around to have the windows facing south. In-floor heat should be included. This building meets needs for the foreseeable future.

The council discussed the application and selection process to fill board openings. Council suggested several ideas to improve the application and provide information about the board a person would be applying for. City Administrator Roth will improve the application form and bring back to the council at the next meeting.

Motion by Moody, seconded by Kennedy to approve Mila Horak's request to use a portion of the lawn in front of the Library in June and July to paint mural panels with the community – this is a project funded by the Great Place Grant. Approved unanimously.

Councilor Benson's Report:

1) Received an email regarding campfire smoke.
2) Attended the CCLEP presentation about Climate Change. Would like to hear more from the community before considering supporting a Carbon Fee and Dividend.

Mayor Arrowsmith-DeCoux's Report:

1) Spoke with Jim Joynes who would be willing to eliminate plastic bags from his store. Joynes also offered part of his parking lot for a place to put public restrooms.
2) Met with Visit Cook County that suggested the City update the permit process.
3) Met with DNR and MN State School Trust Lands that were interested in the City's Biomass Research for use at schools.
4) Will attend the Farm and Craft Market's meeting on Friday where the members will make a decision about their desired location.
5) Soil and Water will be looking at Storm Water around the City of Grand Marais. We all have one watershed and we are close to checking water levels.
6) Received a letter from Jim Wiinanen requesting that the City add a requirement for an Emergency Action Plan for Events.
7) Attended the Library Board meeting where they discussed:
   a) Poetry contest that is going on now.
   b) Budget discussions start next month.
   c) Hired new Library Clerk at last council meeting.
   d) Looking at policies to see if they need updating.
8) Received complaints about 4th Avenue West between Co Rd 7 and the Gunflint Trail.
9) Applications are open for Green Core Intern that is an 11 month position paid by the PCA that cities can request an intern to work on various community projects such as community solar, storm water, local food and composting.
10) Would like to look at dark sky requirements.
11) Season's greeting banners need to be changed.
12) Flag poles at the Tomteboda property should be reused.
13) Arts Economy meeting is upcoming. They are considering applying for a Regional or National Art Designation.

Councilor Moody's Report:

1) Attended a meeting with Bakk, Ecklund, Erickson, Doo-Kirk, Boyd, and other Cook County members. Talked about the Sawtooth Bluff Regional Significance and LGA.

Councilor Mills' Report:

1) North Woods Food gave a collection of compost findings to a local business owner who said that the project would not make a profit. If the composting site would continue, it would need to be a non-private venture at this time.
2) Landscape Compost (non-food) could be made at a Class B Wastewater Facility.
3) Attended a YMCA meeting. They need more volunteers.
4) New YMCA Daycare will open May 2, 2016. They are also trying programs to support other daycares.

Councilor Kennedy's Report:

1) Attended the Moving Matters meeting on health planning in Comprehensive Plans. We should use Moving Matters as we go through the comprehensive planning process and are considering health, safety and public welfare.

There being no further business, the meeting adjourned at 7:52 p.m.

CITY OF GRAND MARAIS
WORKSESSION MINUTES
APRIL 28, 2016

Mayor Arrowsmith-DeCoux called the meeting to order at 12:07 p.m.

Members present:	Anton Moody, Dave Mills, Tracy Benson, Tim Kennedy, and Jay Arrowsmith-DeCoux
Members absent:	None
Staff present:	Mike Roth and Kim Dunsmoor

The council met to discuss Comprehensive Planning. City Administrator Roth presented a draft RFP for the Project Description and Scope of Work. Council made a few revisions to the draft plan and added a timeline for the moratorium. The draft RFP will be reviewed by our engineer and another planning firm. If they do not suggest any major changes requiring council approval, the RFP will be advertised next week in our local newspaper, sent out to firms that do planning and advertised on the LMC Website. The deadline will be May 24th. A draft job description for the steering committee will be reviewed at the next council meeting.

There being no further business, the meeting adjourned at 1:13 p.m.

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: April 2016

Batch Name	042916 CPAP Payments	User Dollar Amt	$36,883.34
		Computer Dollar Amt	$36,883.34
			$0.00 **In Balance**

Refer 67332 *DEPT OT THE TREASURY IRS*	Ck# 003348E 4/27/2016			
Cash Payment G 101-21703 FICA Tax Withholding				$4,021.28
Invoice 9 CPYR 2016 4/29/2016				
Cash Payment G 101-21717 Medicare				$945.82
Invoice 9 CPYR 2016 4/29/2016				
Cash Payment G 101-10100 Cash				$3,020.65
Invoice 9 CPYR 2016 4/29/2016				
Transaction Date 4/26/2016	MAIN CHECKING G	10100	**Total**	$7,987.75
Refer 67333 *MN DEPT OF REVENUE-EFTPS*	Ck# 003349E 4/26/2016			
Cash Payment G 101-21702 State Withholding				$1,450.16
Invoice 9 CPYR 16 4/29/2016				
Transaction Date 4/26/2016	MAIN CHECKING G	10100	**Total**	$1,450.16
Refer 67334 *MN CHILD SUPPORT PAYMENTCE*	Ck# 003350E 4/29/2016			
Cash Payment G 101-21718 Garnishment				$114.07
Invoice 0426160227 4/29/2016				
Transaction Date 4/26/2016	MAIN CHECKING G	10100	**Total**	$114.07
Refer 67335 *EMPOWER*	Ck# 003351E 4/29/2016			
Cash Payment G 101-21720 MN State Retirement DeferC				$445.00
Invoice 9 CPYR 16 4/29/2016				
Transaction Date 4/26/2016	MAIN CHECKING G	10100	**Total**	$445.00
Refer 67336 *PERA*	Ck# 003352E 4/27/2016			
Cash Payment G 101-21704 PERA				$4,462.35
Invoice 9 CPYR 16 4/29/2016				
Transaction Date 4/26/2016	MAIN CHECKING G	10100	**Total**	$4,462.35
Refer 67337 *FLAHERTY & HOOD, P.A.*	-			
Cash Payment E 101-41610-304 Attorney(Civil)				$1,065.00
Invoice 8802 4/4/2016				
Transaction Date 4/27/2016	MAIN CHECKING G	10100	**Total**	$1,065.00
Refer 67338 *NCPERS GROUP LIFE INS.*	-			
Cash Payment G 101-21710 NCPERS-Pera				$16.00
Invoice 4936516 4/22/2016				
Transaction Date 4/28/2016	MAIN CHECKING G	10100	**Total**	$16.00
Refer 67339 *BERNICKS*	-			
Cash Payment E 609-49750-252 Beer For Resale				$120.00
Invoice 505941 4/28/2016				
Cash Payment E 609-49750-252 Beer For Resale				-$26.68
Invoice 505939 4/28/2016				
Cash Payment E 609-49750-252 Beer For Resale				-$25.42
Invoice 505940 4/28/2016				
Cash Payment E 609-49750-252 Beer For Resale				$4,844.90
Invoice 505938 4/28/2016				
Transaction Date 4/28/2016	MAIN CHECKING G	10100	**Total**	$4,912.80

CITY OF GRAND MARAIS

Payments

Current Period: April 2016

Refer	67340 *JOHNSON BROTHER LIQUOR*				
Cash Payment	E 609-49750-251 Liquor For Resale				$2,568.25
Invoice 5427206	4/27/2016				
Cash Payment	E 609-49750-333 Freight and Express				$55.23
Invoice 5427206	4/27/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$655.10
Invoice 5427205	4/27/2016				
Cash Payment	E 609-49750-333 Freight and Express				$20.08
Invoice 5427205	4/27/2016				
Transaction Date	4/28/2016	MAIN CHECKING G	10100	**Total**	$3,298.66
Refer	67341 *PHILLIPS WINE & SPIRITS*				
Cash Payment	E 609-49750-251 Liquor For Resale				$2,978.32
Invoice 2967039	4/27/2016				
Cash Payment	E 609-49750-333 Freight and Express				$66.10
Invoice 2967039	4/27/2016				
Transaction Date	4/28/2016	MAIN CHECKING G	10100	**Total**	$3,044.42
Refer	67342 *ROHLFING INC.*				
Cash Payment	E 609-49750-252 Beer For Resale				$3,201.79
Invoice 425455	4/27/2016				
Transaction Date	4/28/2016	MAIN CHECKING G	10100	**Total**	$3,201.79
Refer	67343 *VOYAGEUR BREWING COMPANY*				
Cash Payment	E 609-49750-252 Beer For Resale				$300.00
Invoice 16-17-03	4/27/2016				
Transaction Date	4/28/2016	MAIN CHECKING G	10100	**Total**	$300.00
Refer	67344 *SOUTHERN WINE & SPIRTS OF M*				
Cash Payment	E 609-49750-251 Liquor For Resale				$3,172.53
Invoice 1401676	4/27/2016				
Cash Payment	E 609-49750-333 Freight and Express				$86.78
Invoice 1401676	4/27/2016				
Transaction Date	4/28/2016	MAIN CHECKING G	10100	**Total**	$3,259.31
Refer	67345 *SUPERIOR BEVERAGES LLP*				
Cash Payment	E 609-49750-252 Beer For Resale				$1,516.15
Invoice 494866	4/27/2016				
Transaction Date	4/28/2016	MAIN CHECKING G	10100	**Total**	$1,516.15
Refer	67346 *BREAKTHRU BEVERAGE*				
Cash Payment	E 609-49750-251 Liquor For Resale				$1,783.98
Invoice 1080462783	4/26/2016				
Cash Payment	E 609-49750-333 Freight and Express				$25.90
Invoice 1080462783	4/26/2016				
Transaction Date	4/28/2016	MAIN CHECKING G	10100	**Total**	$1,809.88

CITY OF GRAND MARAIS

Payments

Current Period: April 2016

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$15,540.33
609 MUNICIPAL LIQUOR FUND	$21,343.01
	$36,883.34

Pre-Written Checks	$14,459.33
Checks to be Generated by the Computer	$22,424.01
Total	$36,883.34

CITY OF GRAND MARAIS

Payments

Current Period: May 2016

Batch Name	5032016AP	User Dollar Amt	$17,167.28
	Payments	Computer Dollar Amt	$17,167.28
			$0.00 **In Balance**

Refer	67357 *MINNESOTA LIFE*	-		
Cash Payment	G 101-21716 MN Mutual Life			$168.50
Invoice 0028722	4/22/2016			
Transaction Date	5/3/2016	MAIN CHECKING G 10100	**Total**	$168.50
Refer	67358 *BLUE CROSS/BLUE SHIELD OF M*	-		
Cash Payment	G 101-21706 Health Insurance			$13,879.50
Invoice CI926-VO 8	4/27/2016			
Transaction Date	5/3/2016	MAIN CHECKING G 10100	**Total**	$13,879.50
Refer	67359 *PETTY CASH - GOLF COURSE*	-		
Cash Payment	G 613-10300 Change Fund			$500.00
Invoice STARTUP MONE	5/3/2016			
Transaction Date	5/3/2016	MAIN CHECKING G 10100	**Total**	$500.00
Refer	67360 *PAUSTIS WINE COMPANY*	-		
Cash Payment	E 609-49750-251 Liquor For Resale			$1,579.02
Invoice 8545699-IN	4/28/2016			
Cash Payment	E 609-49750-333 Freight and Express			$90.00
Invoice 8545699-IN	4/28/2016			
Transaction Date	5/3/2016	MAIN CHECKING G 10100	**Total**	$1,669.02
Refer	67361 *FLEET ONE LLC*	-		
Cash Payment	E 101-45100-212 Motor Fuels			$2.17
Invoice 4452920056	4/30/2016			
Cash Payment	E 613-45125-212 Motor Fuels			$233.80
Invoice 4453130056	4/30/2016			
Cash Payment	E 101-43100-212 Motor Fuels			$7.61
Invoice 4452920056	4/30/2016			
Cash Payment	E 101-43100-212 Motor Fuels			$360.13
Invoice 4452910056	4/30/2016			
Transaction Date	5/3/2016	MAIN CHECKING G 10100	**Total**	$603.71
Refer	67362 *ARROWHEAD COOPERATIVE*	-		
Cash Payment	E 609-49750-321 Telephone			$43.21
Invoice 985	5/1/2016			
Cash Payment	E 101-41400-321 Telephone			$303.34
Invoice 985	5/1/2016			
Transaction Date	5/3/2016	MAIN CHECKING G 10100	**Total**	$346.55

CITY OF GRAND MARAIS

Payments

Current Period: May 2016

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$14,721.25
609 MUNICIPAL LIQUOR FUND	$1,712.23
613 GOLF COURSE	$733.80
	$17,167.28

Pre-Written Checks	$0.00
Checks to be Generated by the Computer	$17,167.28
Total	$17,167.28

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Batch Name	5122016AP	User Dollar Amt	$64,066.62	
	Payments	Computer Dollar Amt	$64,066.62	
			$0.00	**In Balance**

Refer	67347 *COMO OIL & PROPANE*				
Cash Payment	E 101-41940-217 Heating Fuel				$315.61
Invoice 521026	4/26/2016				
Transaction Date	5/2/2016	MAIN CHECKING G	10100	**Total**	$315.61
Refer	67348 *PUBLIC UTILITIES COMMISSION1*	Ck# 003353E 5/3/2016			
Cash Payment	E 101-41940-380 Utility Services (GENER				$1,184.73
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 101-43100-380 Utility Services (GENER				$26.46
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 101-45100-380 Utility Services (GENER				$699.28
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 101-43100-381 Street Light Utilities				$2,067.70
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 101-42700-380 Utility Services (GENER				$116.97
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 101-42200-382 Fire Hydrant Utilities				$1,103.70
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 211-45500-380 Utility Services (GENER				$515.96
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 101-45184-380 Utility Services (GENER				$67.41
Invoice APRIL 2016	5/2/2016				
Cash Payment	E 101-42200-380 Utility Services (GENER				$108.40
Invoice APRIL 2016	5/2/2016				
Transaction Date	5/2/2016	MAIN CHECKING G	10100	**Total**	$5,890.61
Refer	67349 *THOMPSON PERFORMANCE*				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2015			$31.99
Invoice 21555	8/17/2015				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE	2015			$10.00
Invoice 21333	5/7/2015				
Cash Payment	E 101-42200-212 Motor Fuels	2016			$38.84
Invoice 21808	1/8/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE	2015			$34.95
Invoice 21415	6/18/2016				
Transaction Date	5/2/2016	MAIN CHECKING G	10100	**Total**	$115.78
Refer	67350 *NORTH SHORE WASTE*				
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa				$2,106.00
Invoice 52208	4/30/2016				
Cash Payment	E 101-45100-340 Advertising				$6,512.80
Invoice 52211	4/30/2016				
Transaction Date	5/2/2016	MAIN CHECKING G	10100	**Total**	$8,618.80
Refer	67351 *GRAND MARAIS AUTO PARTS, INC*				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$323.13
Invoice 3125	4/21/2016				
Transaction Date	5/2/2016	MAIN CHECKING G	10100	**Total**	$323.13

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Refer	67352 *BAKER & TAYLOR*	-			
Cash Payment	E 211-45500-435 Books, Periodicals				$222.13
Invoice 2031908105	4/12/2016				
Cash Payment	E 211-45500-435 Books, Periodicals				$41.28
Invoice 2031950239	4/25/2016				
Transaction Date	5/3/2016	MAIN CHECKING G	10100	**Total**	$263.41
Refer	67353 *COOK COUNTY LAW ENFORCEME*	-			
Cash Payment	E 101-42100-317 Contracted Services				$11,666.67
Invoice MAY 2016	5/3/2016				
Transaction Date	5/3/2016	MAIN CHECKING G	10100	**Total**	$11,666.67
Refer	67354 *PETTY CASH - LIBRARY*	-			
Cash Payment	E 211-45500-322 Postage				$46.61
Invoice APRIL 2016	5/3/2016				
Transaction Date	5/3/2016	MAIN CHECKING G	10100	**Total**	$46.61
Refer	67355 *FIRE SAFETY USA, INC.*	-			
Cash Payment	E 101-42200-580 Capital Outlay (Equipme				$4,620.00
Invoice 89156	4/28/2016				
Transaction Date	5/3/2016	MAIN CHECKING G	10100	**Total**	$4,620.00
Refer	67356 *BLOOMQUIST, LEN*	-			
Cash Payment	E 101-43100-430 Miscellaneous (GENERA				$194.95
Invoice BOOTS	5/3/2016				
Transaction Date	5/3/2016	MAIN CHECKING G	10100	**Total**	$194.95
Refer	67363 *BERNICKS*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$3,498.85
Invoice 507022	5/5/2016				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$73.00
Invoice 507021	5/5/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$3,571.85
Refer	67364 *PHILLIPS WINE & SPIRITS*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$2,708.82
Invoice 2970949	5/4/2016				
Cash Payment	E 609-49750-333 Freight and Express				$70.54
Invoice 2970949	5/4/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$2,779.36
Refer	67365 *ARTISAN BEER COMPANY*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$60.00
Invoice 3097834	5/4/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$60.00
Refer	67366 *JOHNSON BROTHER LIQUOR*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$1,114.55
Invoice 5432994	5/4/2016				
Cash Payment	E 609-49750-333 Freight and Express				$42.92
Invoice 5432994	5/4/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$65.97
Invoice 5432995	5/4/2016				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Cash Payment	E 609-49750-251 Liquor For Resale				$4,599.21
Invoice 5432996	5/4/2016				
Cash Payment	E 609-49750-333 Freight and Express				$133.87
Invoice 5432996	5/4/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$5,956.52
Refer	67367 *MCFOA*	-			
Cash Payment	E 101-41400-436 Membership Dues				$35.00
Invoice MEMBERSHIP	5/6/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$35.00
Refer	67368 *MAC QUEEN EQUIPMENT*	-			
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$977.50
Invoice 2163051	5/3/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$977.50
Refer	67369 *COOK COUNTY HOME CENTER*	-			
Cash Payment	E 613-45125-211 Operating Supplies				$64.61
Invoice 9988	4/30/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$64.61
Refer	67370 *EA SWEEN COMPANY*	-			
Cash Payment	E 613-45125-255 Food For Resale				$338.70
Invoice 005191120	5/3/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$338.70
Refer	67371 *COCA-COLA REFRESHMENTS*	-			
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$698.11
Invoice 0628038809	5/4/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$698.11
Refer	67372 *DISH NETWORK*	-			
Cash Payment	E 613-45125-310 Service Agreements				$135.64
Invoice 82557070825987	4/25/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$135.64
Refer	67373 *APPLEWOOD SEED COMPANY*	-			
Cash Payment	E 613-45125-211 Operating Supplies				$331.82
Invoice INV336261	4/28/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$331.82
Refer	67374 *JOHNSON S FOODS*	-			
Cash Payment	E 613-45125-211 Operating Supplies				$16.81
Invoice 44003871848	4/30/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$16.81
Refer	67375 *SUPERIOR BEVERAGES LLP*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$799.60
Invoice 495315	5/4/2016				
Transaction Date	5/6/2016	MAIN CHECKING G	10100	**Total**	$799.60
Refer	67376 *SOUTHERN WINE & SPIRTS OF M*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$684.55
Invoice 1404240	5/4/2016				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Cash Payment	E 609-49750-333 Freight and Express			$14.69
Invoice 1404240	5/4/2016			
Transaction Date	5/6/2016	MAIN CHECKING G	10100	Total $699.24
Refer	67377 *ROHLFING INC.*	-		
Cash Payment	E 609-49750-251 Liquor For Resale			$2,460.10
Invoice 425725	5/4/2016			
Transaction Date	5/6/2016	MAIN CHECKING G	10100	Total $2,460.10
Refer	67378 *VOYAGEUR BREWING COMPANY*	-		
Cash Payment	E 609-49750-252 Beer For Resale			$270.00
Invoice 16-18-03	5/4/2016			
Transaction Date	5/6/2016	MAIN CHECKING G	10100	Total $270.00
Refer	67379 *NORTHERN WILDS*	-		
Cash Payment	E 101-45100-340 Advertising			$200.00
Invoice 16555	5/1/2016			
Transaction Date	5/6/2016	MAIN CHECKING G	10100	Total $200.00
Refer	67380 *FLEET ONE LLC*	-		
Cash Payment	E 101-45100-212 Motor Fuels			$36.19
Invoice 4452890056	4/30/2016			
Transaction Date	5/6/2016	MAIN CHECKING G	10100	Total $36.19
Refer	67381 *MN DEPT OF REVENUE-EFTPS*	Ck# 003354E 5/6/2016		
Cash Payment	G 101-20800 Taxes Due (State MN)			$530.00
Invoice APR 2016	4/30/2016			
Cash Payment	G 609-20800 Taxes Due (State MN)			$12,012.00
Invoice APR 2016	4/30/2016			
Cash Payment	G 211-20800 Taxes Due (State MN)			$38.00
Invoice APR 2016	4/30/2016			
Transaction Date	5/6/2016	MAIN CHECKING G	10100	Total $12,580.00

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$33,008.28
211 LIBRARY	$863.98
609 MUNICIPAL LIQUOR FUND	$28,608.67
613 GOLF COURSE	$1,585.69
	$64,066.62

Pre-Written Checks	$18,470.61
Checks to be Generated by the Computer	$45,596.01
Total	$64,066.62

North House
Folk School

May 2016

Proposal – Campus Entry Deck & Walkway

North House Folk School formally requests permission from the City of Grand Marais to build a new timbered deck and walkway that will cross the property line that connects the two adjoining campus parcels (one owned by North House, the other owned by the City & leased by North House Folk School).

This project is a key element in North House's recent efforts to improve its campus, both by adding a new building (purchase in March 2016) AND by moving the School Store/Bookstore up onto Highway 61. The new timbered deck and walkway will enhance North House's campus entry, creating a strong, warm and welcoming "front door" for campus.

Two exhibits attached to this Proposal letter highlight the projects location in relation to the key property lines and documents the projects anticipated scale. Two important notes:

1. North House Folk School's lease with the City of Grand Marais provides clear language regarding making improvements to the city-owned portion of campus:

**** North House shall be permitted to perform any improvements or alterations on or to the premises hereof, only with the consent of the City. Provided, however, that any improvement, alterations, or remodeling on or to the premises shall be done at the sole expense of North House.*

2. The letter of agreement signed by North House Folk School and the City of Grand Marais in 2007, set a clear precedent and articulated a shared vision for advancing campus improvement projects that straddle the property line that separate the two parcels of property:

*** Understanding the need to enhance the woodworking classrooms, the City of Grand Marais and North House agree that linking these buildings across the existing property line is desirable. It is understood that the new construction will make it easy to separate the structures at the property line in the future should this be required.*

While this letter requests formal permission for the project (as it will be in part on city-owned property), clearly if permission is granted for North House to move forward with this project, North House will formally submit a Land Use Permit Application.

We look forward to discussing the project in greater detail at the City Council meeting.

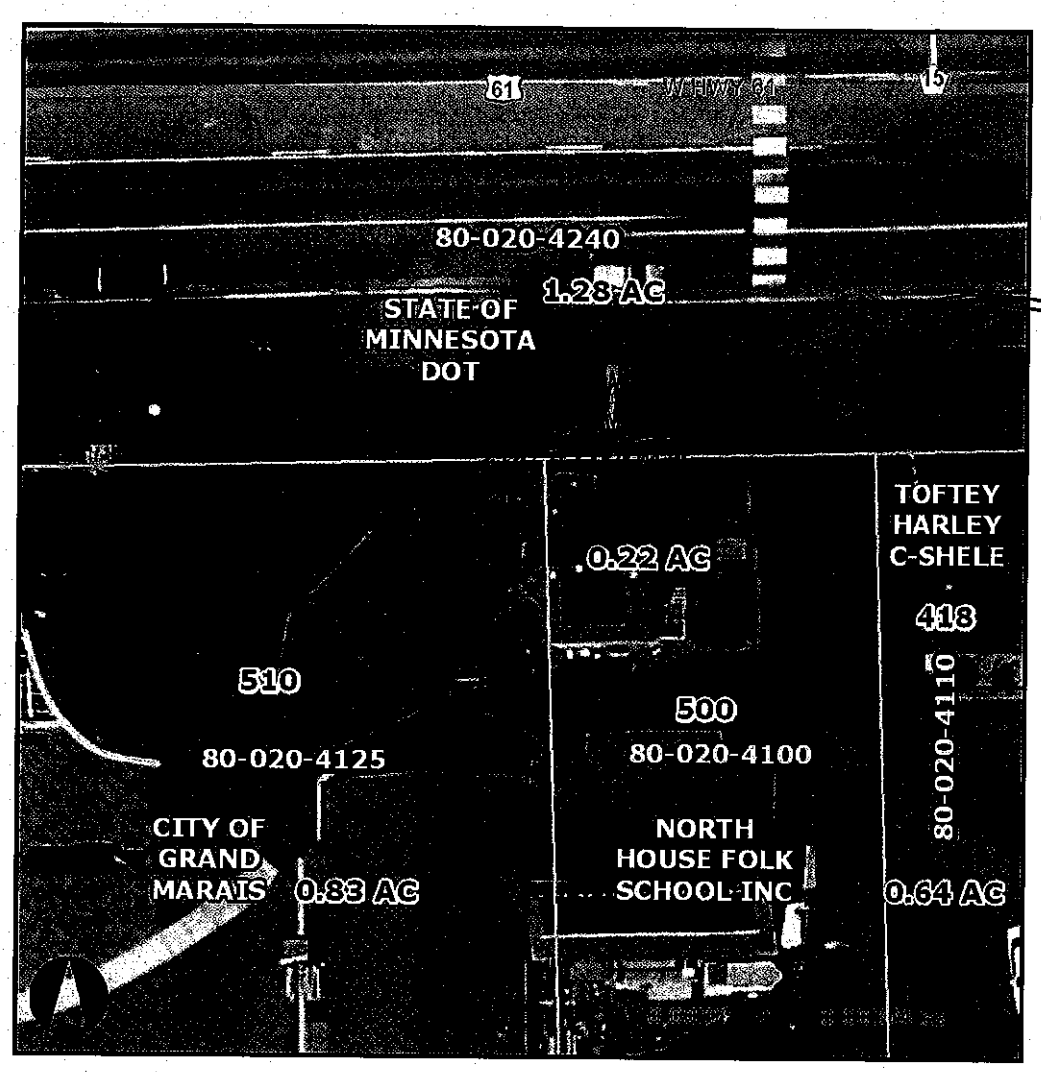
Respectfully submitted,
Greg Wright
Executive Director

phone (218)387-9762
www.northhouse.org

500 West Highway 61
P.O. Box 759
Grand Marais, MN 55604-0759

fax (218)387-9706
email: info@northhouse.org

North House - Campus Entry Deck



TIMBERED DECK, STAIRS + WALKWAY LOCATION

- 50% ON NHFS PROPERTY
- 50% ON CITY OF GM PROPERTY

Tax Parcels

Road Centerlines

OTHER

STATE HWY

COUNTY

CSAH

Image

Red: Band_1

Green: Band_2

Blue: Band_3

Image

Red: Band_1

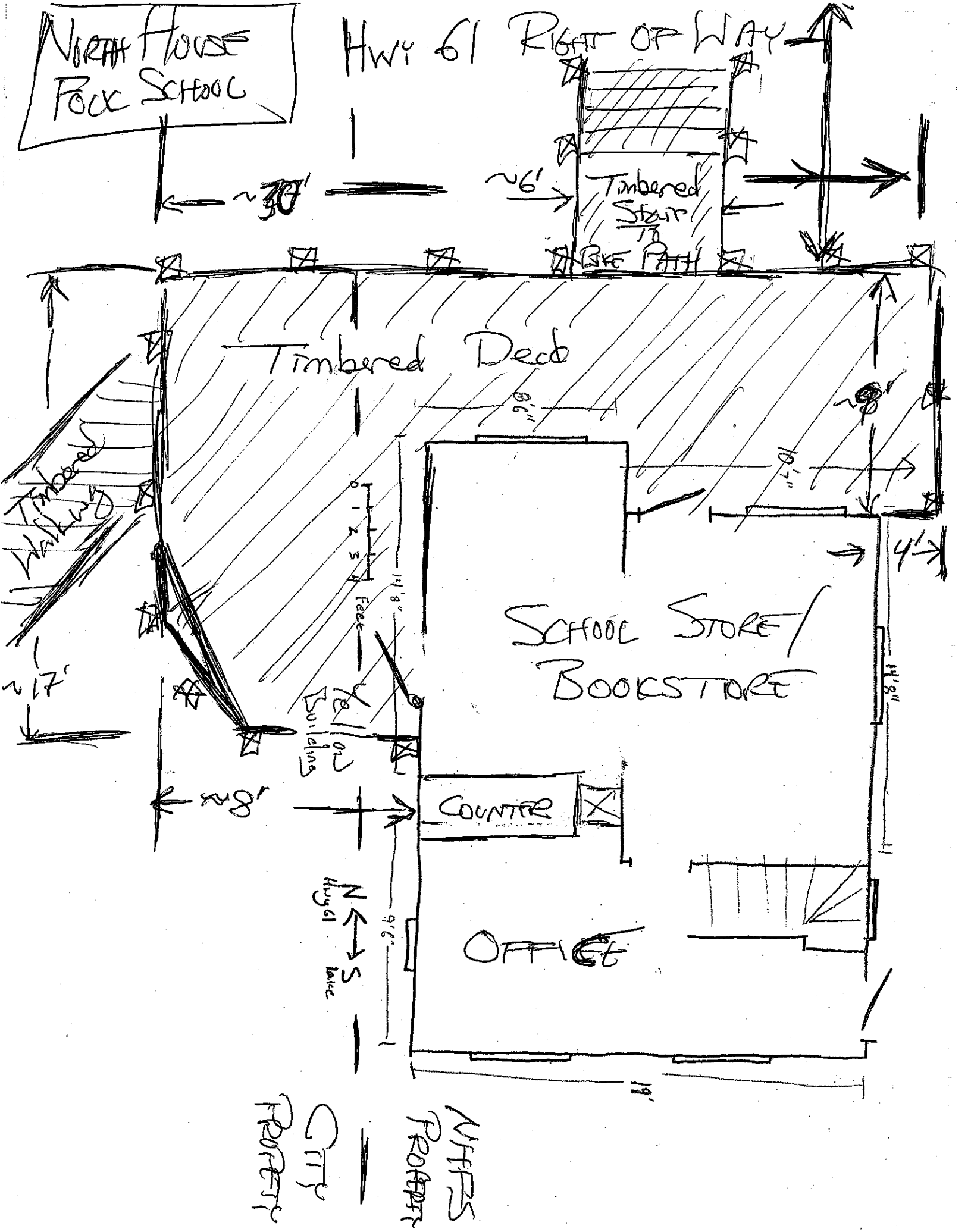
Green: Band_2

Blue: Band_3

Disclaimer

The data provided on this site are prepared for the inventory of real property found within Cook County, MN and are compiled from recorded plats, deeds, and other public records and data. This data is for informational purposes only and should not be substituted for a true title search, property appraisal, survey, or for zoning verification. Cook County assumes no legal responsibility for the information contained in this data.

Copyright: Cook County GIS 2010



North House Folk School
Hwy 61 Right of Way
~30'
~6'
Timbered Stair
Bike Path
Timbered Deck
Timbered Walking
~17'
~8'
~8'
4'
School Store / Bookstore
Yellow Building
Counter
Office
N Hwy 61 S Lake
City Property
NHFS Property

Parks Department

Memo

To: City Council Members

From: Dave Tersteeg, Parks Manager

CC: Mike Roth, City Administrator

Date: 5/6/2016

Re: Hiring recommendations for 2016 seasonal positions

We have concluded an initial round of posting and interviewing for 2016 seasonal positions in the Parks Department. I recommend the following individuals for hiring in the positions corresponding to their names:

Richard Furlong Jr. - part-time, seasonal groundskeeper

Douglas Fincel – part-time, seasonal park maintenance worker

Mandy Podlewski – part-time, park front desk clerk

Parks Department

Memo

To: City Council Members

From: Dave Tersteeg, Parks Manager

CC: Mike Roth, City Administrator

Date: 5/6/2016

Re: Gunflint Hills Golf Course equipment purchase request

At the Tuesday, May 3rd Park Board meeting a motion was approved to recommend City Council approve the purchase of a John Deere large area rough mower and Ransomes range and rough mower for a total of $7,000.

Both of these used mowers are available from Superior National Golf Course at a discounted price, and the Park Board deemed worth the capital expenditure. The $7000 purchase price is also within our projected amount of annual capital investment at the course.

City of Grand Marais

Application for Board or Commission

Name of Applicant:	
Mailing Address:	
Residency Address (if different):	
Board Applying For:	

An information packet is available with a description of the board, member responsibilities and meeting requirements. Please answer the following questions in order to provide the City Council with your qualifications and interests.

1. Explain why you are interested in this board and what you hope to accomplish through your service:

2. What skills, expertise or knowledge will you bring to the board:

3. How have you been involved in the community:

Signature

Date

Grand Marais Community Visioning and Comprehensive Plan Update.

Steering Committee

Duties:

- Select chairperson and secretary;
- Set rules for meetings, including proposed schedule and decision making process;
- Ensure the strategy that is planned matches the aim of the project;
- Consider how they will know if the aim of the project has been achieved;
- Review the progress of the project against any milestones set;
- Consider ideas and issues raised;
- Provide guidance to the project team;
- Help balance conflicting priorities and resources;
- Resolve obstacles as they arise
- Foster positive communication outside of the Committee regarding the project's progress and outcomes;
- Actively promote the outputs of the project;
- Contribute to the evaluation of the project.

CITY OF GRAND MARAIS
APPLICATION / PERMIT
FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions:
This application must be completed and returned at least 15 days prior to date of display.

Name of applicant (Sponsoring Organization): City of Grand Marais

Address of applicant: Grand Marais, Minnesota

Name of authorized agent of applicant: Robert E. Spry

Address of agent: P O Box 118, Grand Marais, MN 55604

Telephone number of agent: (218) 370-0445

Date of display: 7/4/16 & 8/6/16 Time of display: 10:00 PM

Location of display: tourist Park

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: Thoreson dynamite bldg.

Type & number of fireworks/pyrotechnic special effects to be discharged: **attached**

Minnesota state law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: Robert E. Spry Certificate No.: 322

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): Robert E. Spry Date of application: **4/12/16**

Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least $ _____ .
2. A diagram of the ground, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during the display.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

Signature of fire chief/county sheriff: _____ Date: _____

Signature of issuing authority: _____ Date: _____

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 04/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

DSP Insurance
1900 E. Golf Road, Suite 650
Schaumburg, IL 60173

CONTACT NAME: John Adams
PHONE (A/C, No, Ext): 1-800-316-6705 FAX (A/C, No): 1-888-467-2378
E-MAIL ADDRESS: lionsclubs@dspins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ACE American Insurance Company	22667
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Grand Marais Lion's Club
Grand Marais Minnesota

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY							
	X COMMERCIAL GENERAL LIABILITY			HDOG27396392	09/01/2015	09/01/2016	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
	X Agg. Per Named Insured is $2,000,000						MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 10,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY							
	ANY AUTO			ISAH08858354	09/01/2015	09/01/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per person)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above: Fisherman's Picnic Fireworks, August 6, 2016

City of Grand Marais is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured shown above and not out of the sole negligence of said additional insured.
PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES

CERTIFICATE HOLDER

City of Grand Marais
P O Box 600
Grand Marais Minnesota 55604

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DATE (MM/DD/YYYY) 04/12/2016

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PRODUCER

DSP Insurance
1900 E. Golf Road, Suite 650
Schaumburg, IL 60173

CONTACT NAME: John Adams
PHONE (A/C, No, Ext): 1-800-316-6705 FAX (A/C, No): 1-888-467-2378
E-MAIL ADDRESS: lionsclubs@dspins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ACE American Insurance Company	22667
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Grand Marais Lion's Club
Grand Marais Minnesota

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

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INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY							
	X COMMERCIAL GENERAL LIABILITY			HDOG27396392	09/01/2015	09/01/2016	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
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							PERSONAL & ADV INJURY	$ 1,000,000
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	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
A	AUTOMOBILE LIABILITY							
	ANY AUTO			ISAH08858354	09/01/2015	09/01/2016	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per person)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Provisions of the policy apply to the named insureds participation in the following activity during the policy period shown above: 4th of July Fireworks, July 4, 2016

City of Grand Marais is included as an Additional Insured(s), but only with respect to General Liability arising out of the issuance of permit(s) to the Insured shown above and not out of the sole negligence of said additional insured.
PROVISIONS OF THE POLICY DO NOT APPLY TO THE SALE OR SERVING OF ALCOHOLIC BEVERAGES

CERTIFICATE HOLDER

City of Grand Marais
P O Box 600
Grand Marais Minnesota 55604

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