AGENDA
CITY COUNCIL MEETING
June 8, 2016
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. 6:40 Planning Commission Report
-Resolution 2016-07 Cadwell Conditional Use Permit

F. 6:50 EDA Housing Committee
-One Roof Project

G. 7:20 Personnel
-New Hires

H. 7:25 Other items as necessary

I. 7:30 Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

K. 7:45 Adjourn

CITY OF GRAND MARAIS
MINUTES
May 25, 2016

Mayor Arrowsmith-DeCoux called the meeting to order at 6:37 p.m.

Members present:	Anton Moody, Tracy Benson, Tim Kennedy, Dave Mills and Jay Arrowsmith-DeCoux
Members absent:	None
Staff present:	Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. No members of the public spoke.

Motion by Mills, seconded by Moody to approve the Agenda; May 11, 2016 Minutes; and Payment of Bills. Approved unanimously.

Carolyn Fritz, Art Colony Event Coordinator, presented the 26th Arts Festival Permit scheduled for July 9th and 10th, 2016.

Motion by Moody, seconded by Mills to approve the 26th Annual Grand Marais Arts Festival Permit. Approved unanimously.

Motion by Moody, seconded by Mills to hire Mikola Altenberg as Liquor Store Clerk and Joe Borud as Park Maintenance Worker. Approved unanimously.

Council received consultant proposals for the Community Visioning RFP. Council set June 2, 2016 at 6:30 p.m. to review and select consultants for interviews. Council set interview date as June 7th at 2:00 p.m.

Council discussed the steering committee suggestions and each selected 8 names of people they would like to ask to be a steering committee member. Eleven names were suggested more than once. City Administrator Roth and Mayor Arrowsmith-DeCoux will call people and ask them if they would serve on the steering committee.

Council discussed the Tomteboda Property and the Public Works Facility Planning. Buildings and structures were offered for sale in the newspaper and on the website. One bid was received for the conveyor from Harley Tofte. No other bids were received. We will call people who said they were interested in the buildings and make another effort to sell the buildings.

An initial quote for a Morton Building for the Public Works Facility was received between $1.5 to $1.7 million depending on features for a metal building. The engineers estimate for a concrete building is about $1.85 million. Council consensus to move forward with firmer quotes from LHB for the next meeting and ask questions regarding energy efficiencies, low maintenance, etc.

Councilor Moody's Report:

1) EDA met with One Roof to discuss a housing proposal. They will present the proposal to the city at a future meeting.

Mayor Arrowsmith-DeCoux's Report:

1) Was interviewed by MNPost. The City of Grand Marais received an award for reaching Step 2 of the Green Step Cities Requirements.
2) Attended a CCLEP meeting. They have had good attendance at their sustainability meetings, 7 REEP Audits have been done this year, and MN School Land Trust is looking at a pilot biomass project to benefit schools.
3) The County had the YMCA assessed by CR-BPS who suggested a biomass project for the school.
4) Met with the county regarding the 2 mile jurisdictional zoning around the city limits.
5) Attended an Active Transportation Meeting Caucus: however, the legislature did not pass a transportation bill.
6) Laurie Rothstein has offered to be a resource to help with our comprehensive planning or other introductory training that could be included or separate from the comprehensive plan as a contract employee.
7) Became a member of the Superior Hiking Trail Board. They are excited about the possibility of the Sawtooth Bluff Trail system.
8) The Criminal and Juvenile Task Force asked the legislature for over $2 million for the sex offender data base.
9) The Library Board is working on a job description for an Assistant Library Director and is starting budget discussions.

Councilor Mills' Report:

1) Received a citizen concern about RV's parking overnight in the municipal parking lot.
2) YMCA and Cooperation Station are working together on providing daycare.
3) North Woods Food Project is considering community gardens between the Community Center and the ballfield. They are also considering a label for locally grown food.
4) The Park Office Renovation is moving along nicely.

Councilor Kennedy's Report:

1) Greater MN Trails and Parks applications will be reviewed on Friday. We expect to hear in June if our applications were selected.

There being no further business, the meeting adjourned at 8:13 p.m.

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Batch Name	052716 CPAP Payments	User Dollar Amt	$54,283.82
		Computer Dollar Amt	$54,283.82
			$0.00 **In Balance**

Refer 67508 *PERA*	Ck# 003384E 5/25/2016			
Cash Payment G 101-21704 PERA				$4,681.61
Invoice 11 CPYR 16 5/27/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$4,681.61
Refer 67509 *EMPOWER*	Ck# 003385E 5/25/2016			
Cash Payment G 101-21720 MN State Retirement DeferC				$445.00
Invoice 623721276 5/27/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$445.00
Refer 67510 *MN CHILD SUPPORT PAYMENTCE*	Ck# 003386E 5/27/2016			
Cash Payment G 101-21718 Garnishment				$114.07
Invoice 0524160446 5/27/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$114.07
Refer 67511 *MII LIFE-FLEX*	Ck# 003387E 5/26/2016			
Cash Payment G 101-21713 Flex Plan Spending				$144.53
Invoice 38200245 5/24/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$144.53
Refer 67512 *MII LIFE- HRA*	Ck# 003388E 5/26/2016			
Cash Payment E 604-49590-131 Employer Paid Health				$90.83
Invoice 38200245 5/24/2016				
Cash Payment E 601-49440-131 Employer Paid Health				$45.41
Invoice 38200245 5/24/2016				
Cash Payment E 602-49490-131 Employer Paid Health				$45.41
Invoice 38200245 5/24/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$181.65
Refer 67513 *MN DEPT OF REVENUE-EFTPS*	Ck# 003389E 5/24/2016			
Cash Payment G 101-21702 State Withholding				$1,580.86
Invoice 11 CPYR 16 5/27/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$1,580.86
Refer 67514 *DEPT OT THE TREASURY IRS*	Ck# 003390E 5/27/2016			
Cash Payment G 101-21703 FICA Tax Withholding				$4,584.78
Invoice 11 CPYR 16 5/27/2016				
Cash Payment G 101-21717 Medicare				$1,077.60
Invoice 11 CPYR 16 5/27/2016				
Cash Payment G 101-21701 Federal Withholding				$3,195.97
Invoice 11 CPYR 16 5/27/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$8,858.35
Refer 67515 *AFSCME*				
Cash Payment G 101-21712 AFSME Union Dues				$861.28
Invoice May 2016 5/27/2016				
Cash Payment G 101-21711 AFSCME PEOPLE Dues				$24.00
Invoice May 2016 5/27/2016				
Transaction Date 5/24/2016	MAIN CHECKING G	10100	**Total**	$885.28

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Refer	67516 *MII LIFE - VEBA*	-			
Cash Payment	G 101-21706 Health Insurance				$491.69
Invoice May 2016	5/27/2016				
Transaction Date	5/24/2016	MAIN CHECKING G	10100	**Total**	$491.69
Refer	67523 *MCI MEGA PREFERRED*	-			
Cash Payment	E 211-45500-321 Telephone				$57.56
Invoice 08678993875	5/13/2016				
Cash Payment	E 101-43100-321 Telephone				$4.48
Invoice 08678993875	5/13/2016				
Transaction Date	5/25/2016	MAIN CHECKING G	10100	**Total**	$62.04
Refer	67528 *VOYAGEUR BREWING COMPANY*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$750.00
Invoice 16-21-03	5/24/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$30.00
Invoice 16-09-03	2/17/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$30.00
Invoice 16-18-03	5/4/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$30.00
Invoice 16-07-03	2/17/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$840.00
Refer	67529 *BERNICKS*	-			
Cash Payment	E 613-45125-252 Beer For Resale				$189.10
Invoice 507035	5/5/2016				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$46.50
Invoice 510229	5/26/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$6,516.95
Invoice 510230	5/26/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$6,752.55
Refer	67530 *MILLNER HERITAGE VINEYARD &*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$447.60
Invoice 1814	5/21/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$447.60
Refer	67531 *PAUSTIS WINE COMPANY*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$424.55
Invoice 8549059-IN	5/24/2016				
Cash Payment	E 609-49750-333 Freight and Express				$45.00
Invoice 8549059-IN	5/24/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$469.55
Refer	67532 *ROHLFING INC.*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$6,123.45
Invoice 426670	5/25/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$6,123.45
Refer	67533 *SUPERIOR BEVERAGES LLP*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$5,421.75
Invoice 496670	5/25/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$5,421.75

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Refer	67534 *SOUTHERN WINE & SPIRTS OF M*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$4,025.41
Invoice 1411668	5/25/2016				
Cash Payment	E 609-49750-333 Freight and Express				$81.66
Invoice 1411668	5/25/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$4,107.07
Refer	67535 *BREAKTHRU BEVERAGE*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$2,758.04
Invoice 1080475544	5/24/2016				
Cash Payment	E 609-49750-333 Freight and Express				$34.53
Invoice 1080475544	5/24/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				-$103.50
Invoice 2080129120	3/3/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$2,689.07
Refer	67536 *ARTISAN BEER COMPANY*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$135.00
Invoice 3102149	5/25/2016				
Cash Payment	E 609-49750-252 Beer For Resale				-$8.44
Invoice 346175	5/10/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$126.56
Refer	67537 *JOHNSON BROTHER LIQUOR*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$4,992.15
Invoice 5449645	5/25/2016				
Cash Payment	E 609-49750-333 Freight and Express				$163.55
Invoice 5449645	5/25/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$886.40
Invoice 5449646	5/25/2016				
Cash Payment	E 609-49750-333 Freight and Express				$30.12
Invoice 5449646	5/25/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				-$6.54
Invoice 573662	5/10/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				-$60.54
Invoice 573661	5/10/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$6,005.14
Refer	67538 *PHILLIPS WINE & SPIRITS*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$1,705.90
Invoice 2982165	5/25/2016				
Cash Payment	E 609-49750-333 Freight and Express				$32.63
Invoice 2982165	5/25/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$1,738.53
Refer	67539 *WINE MERCHANTS*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$758.00
Invoice 7083065	5/25/2016				
Cash Payment	E 609-49750-333 Freight and Express				$17.57
Invoice 7083065	5/25/2016				
Transaction Date	5/26/2016	MAIN CHECKING G	10100	**Total**	$775.57
Refer	67540 *CANNON RIVER WINERY*	-			

CITY OF GRAND MARAIS

Payments

Current Period: May 2016

Cash Payment	E 609-49750-251 Liquor For Resale			$1,341.90
Invoice 8873	5/24/2016			
Transaction Date	5/26/2016	MAIN CHECKING G 10100	**Total**	$1,341.90

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$17,205.87
211 LIBRARY	$57.56
601 WATER	$45.41
602 SEWER	$45.41
604 ELECTRIC	$90.83
609 MUNICIPAL LIQUOR FUND	$36,649.64
613 GOLF COURSE	$189.10
	$54,283.82

Pre-Written Checks	$16,006.07
Checks to be Generated by the Computer	$38,277.75
Total	$54,283.82

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Batch Name	6/09/2016AP	User Dollar Amt	$83,905.28	
	Payments	Computer Dollar Amt	$83,905.28	
			$0.00	**In Balance**

Refer	67556 *COOK COUNTY LAW ENFORCEME*			
Cash Payment	E 101-42100-317 Contracted Services			$11,666.67
Invoice JUNE 2016	6/1/2016			
Transaction Date	6/1/2016	MAIN CHECKING G 10100	**Total**	$11,666.67
Refer	67557 *BELLBOY CORPORATION - LIQUO*			
Cash Payment	E 609-49750-251 Liquor For Resale			$386.00
Invoice 53763100	5/25/2016			
Cash Payment	E 609-49750-333 Freight and Express			$14.70
Invoice 53763100	5/25/2016			
Cash Payment	E 609-49750-259 Other For Resale			$159.31
Invoice 93985900	5/25/2016			
Transaction Date	6/1/2016	MAIN CHECKING G 10100	**Total**	$560.01
Refer	67558 *BERNICKS*			
Cash Payment	E 609-49750-252 Beer For Resale			$80.00
Invoice 8073	5/27/2016			
Cash Payment	E 613-45125-211 Operating Supplies			$60.16
Invoice 509211	5/19/2016			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			$146.50
Invoice 511329	6/2/2016			
Cash Payment	E 609-49750-252 Beer For Resale			$7,498.35
Invoice 511330	6/2/2016			
Transaction Date	6/1/2016	MAIN CHECKING G 10100	**Total**	$7,785.01
Refer	67559 *ARROWHEAD COOPERATIVE*			
Cash Payment	E 609-49750-321 Telephone			$39.83
Invoice 985	6/1/2016			
Cash Payment	E 101-41400-321 Telephone			$300.20
Invoice 985	6/1/2016			
Transaction Date	6/1/2016	MAIN CHECKING G 10100	**Total**	$340.03
Refer	67560 *MINNESOTA LIFE*			
Cash Payment	G 101-21716 MN Mutual Life			$176.00
Invoice 0028722	5/20/2016			
Transaction Date	6/1/2016	MAIN CHECKING G 10100	**Total**	$176.00
Refer	67561 *NCPERS GROUP LIFE INS.*			
Cash Payment	G 101-21710 NCPERS-Pera			$16.00
Invoice 493600	5/23/2016			
Transaction Date	6/1/2016	MAIN CHECKING G 10100	**Total**	$16.00
Refer	67562 *PUBLIC UTILITIES COMMISSION1*	Ck# 003397E 6/1/2016		
Cash Payment	E 101-41940-380 Utility Services (GENER			$1,392.02
Invoice MAY 2016	6/1/2016			
Cash Payment	E 101-43100-380 Utility Services (GENER			$26.46
Invoice MAY 2016	6/1/2016			
Cash Payment	E 101-45100-380 Utility Services (GENER			$3,221.93
Invoice MAY 2016	6/1/2016			

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Cash Payment	E 101-43100-381 Street Light Utilities				$1,919.21
Invoice MAY 2016	6/1/2016				
Cash Payment	E 101-42700-380 Utility Services (GENER				$67.14
Invoice MAY 2016	6/1/2016				
Cash Payment	E 101-42200-382 Fire Hydrant Utilities				$1,103.70
Invoice MAY 2016	6/1/2016				
Cash Payment	E 211-45500-380 Utility Services (GENER				$504.80
Invoice MAY 2016	6/1/2016				
Cash Payment	E 101-45184-380 Utility Services (GENER				$50.02
Invoice MAY 2016	6/1/2016				
Cash Payment	E 101-42200-380 Utility Services (GENER				$71.97
Invoice MAY 2016	6/1/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$8,357.25
Refer	67563 *GRAND MARAIS AUTO PARTS, INC*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$56.38
Invoice 1712	5/23/2016				
Cash Payment	E 613-45125-211 Operating Supplies				$81.95
Invoice 9988	5/23/2016				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$147.15
Invoice 3125	5/23/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$285.48
Refer	67564 *EA SWEEN COMPANY*				
Cash Payment	E 613-45125-255 Food For Resale				$177.74
Invoice 005191311	5/17/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$177.74
Refer	67565 *NIVEL PARTS & MFG. CO.*				
Cash Payment	E 613-45125-221 Equipment Parts/Builing				$435.28
Invoice 71958594	5/12/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$435.28
Refer	67566 *GREAT LAKES ALARM*				
Cash Payment	E 613-45125-310 Service Agreements				$16.46
Invoice 71868	5/1/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$16.46
Refer	67567 *TWIN PORTS PAPER & SUPPLY IN*				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$73.89
Invoice 293922A	5/24/2016				
Cash Payment	E 609-49750-210 Operating Supplies (GE				$84.36
Invoice 295518	5/24/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$158.25
Refer	67568 *G&G SEPTIC*				
Cash Payment	E 101-45100-418 Portable Toilet Rentals				$45.00
Invoice 11408	5/24/2016				
Cash Payment	E 101-45100-418 Portable Toilet Rentals				$126.97
Invoice 11409	5/24/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$171.97
Refer	67569 *GRAINGER*				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$10.06
Invoice 9113203823	5/16/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$10.06
Refer	67570 *QUILL CORPORATION*				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$54.51
Invoice 5714913	5/10/2016				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$8.53
Invoice 5726358	5/10/2016				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$44.87
Invoice 5743437	5/10/2016				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$76.50
Invoice 5784876	5/10/2016				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$7.93
Invoice 6054987	5/10/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$192.34
Refer	67571 *HAND DONE T SHIRTS INC.*				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$272.30
Invoice N19344	5/18/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$272.30
Refer	67572 *MISSION MANAGEMENT INFO SYS*				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$510.00
Invoice 56552	5/19/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$510.00
Refer	67573 *EDWIN E. THORESON, INC.*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$350.00
Invoice 23485	5/16/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$350.00
Invoice 23579	5/31/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$700.00
Refer	67574 *NORTHERN WILDS*				
Cash Payment	E 101-45184-340 Advertising				$100.00
Invoice 16748	6/1/2016				
Cash Payment	E 101-45100-340 Advertising				$172.00
Invoice 16748	6/1/2016				
Cash Payment	E 613-45125-340 Advertising	16747			$200.00
Invoice 6/01/2016	6/1/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$472.00
Refer	67575 *XEROX CORPORATION*				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$117.50
Invoice 0847522651	6/1/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$117.50
Refer	67576 *PAUSTIS WINE COMPANY*				
Cash Payment	E 609-49750-251 Liquor For Resale				$1,497.57
Invoice 8548334-IN	5/18/2016				
Cash Payment	E 609-49750-333 Freight and Express				$110.00
Invoice 8548334-IN	5/18/2016				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$1,607.57
Refer	67577 *COOK COUNTY NEWS HERALD*				
Cash Payment	E 609-49750-433 Dues and Subscriptions				$32.00
Invoice 1337	5/13/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$32.00
Refer	67578 *AMERIPRIDE LINEN AND APPARE*				
Cash Payment	E 101-41940-210 Operating Supplies (GE				$129.52
Invoice 3500909995	5/16/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$129.52
Refer	67579 *COMO OIL & PROPANE*				
Cash Payment	E 101-43100-224 Street Maint Materials				$85.00
Invoice 488690	5/10/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$85.00
Refer	67580 *EMERGENCY RESPONSE SOLUTI*				
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE				$290.39
Invoice 6472	5/17/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$290.39
Refer	67581 *FIRE SAFETY USA, INC.*				
Cash Payment	E 101-42200-221 Equipment Parts/Builing				$234.00
Invoice 89709	5/16/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$234.00
Refer	67582 *HIBBING COMMUNITY COLLEGE*				
Cash Payment	E 101-42200-330 Transportation/School	ADVANCED MINNESOTA			$180.00
Invoice 00095247	5/20/2016				
Cash Payment	E 101-42200-330 Transportation/School	ADVANCED MINNESOTA			$590.00
Invoice 0095167	6/15/2016				
Cash Payment	E 101-42200-330 Transportation/School	ADVANCED MINNESOTA			$250.00
Invoice 00095243	5/20/2016				
Transaction Date	6/1/2016	MAIN CHECKING G	10100	**Total**	$1,020.00
Refer	67584 *FLEET ONE LLC*				
Cash Payment	E 101-45100-212 Motor Fuels				$4.79
Invoice 4452920057	5/31/2016				
Cash Payment	E 101-43100-212 Motor Fuels				$16.75
Invoice 4452920057	5/31/2016				
Cash Payment	E 101-43100-212 Motor Fuels				$357.12
Invoice 4452910057	5/31/2016				
Cash Payment	E 613-45125-212 Motor Fuels				$454.57
Invoice 4453130057	5/31/2016				
Cash Payment	E 101-42200-212 Motor Fuels				$56.36
Invoice 4453160057	5/31/2016				
Transaction Date	6/2/2016	MAIN CHECKING G	10100	**Total**	$889.59
Refer	67585 *SUPERIOR BEVERAGES LLP*				
Cash Payment	E 609-49750-252 Beer For Resale				$4,170.45
Invoice 497120	6/1/2016				
Transaction Date	6/2/2016	MAIN CHECKING G	10100	**Total**	$4,170.45
Refer	67586 *VOYAGEUR BREWING COMPANY*				

Cash Payment E 609-49750-252 Beer For Resale $870.00
Invoice 16-22-03 6/1/2016
Transaction Date 6/2/2016 MAIN CHECKING G 10100 **Total** $870.00

Refer 67587 *ROHLFING INC.*
Cash Payment E 609-49750-252 Beer For Resale $7,476.30
Invoice 426984 6/1/2016
Transaction Date 6/2/2016 MAIN CHECKING G 10100 **Total** $7,476.30

Refer 67588 *SOUTHERN WINE & SPIRTS OF M*
Cash Payment E 609-49750-251 Liquor For Resale $2,454.67
Invoice 609-49750-251 5/31/2016
Transaction Date 6/2/2016 MAIN CHECKING G 10100 **Total** $2,454.67

Refer 67590 *DISH NETWORK*
Cash Payment E 613-45125-310 Service Agreements $66.61
Invoice 82557070825987 5/25/2016
Transaction Date 6/2/2016 MAIN CHECKING G 10100 **Total** $66.61

Refer 67591 *TAYLOR MADE*
Cash Payment E 613-45125-254 Golf Supplies For Resale $189.45
Invoice 31725065 5/24/2016
Transaction Date 6/2/2016 MAIN CHECKING G 10100 **Total** $189.45

Refer 67592 *FRONTIER AG & TURF*
Cash Payment E 613-45125-221 Equipment Parts/Builing $352.28
Invoice P89324 5/31/2016
Transaction Date 6/2/2016 MAIN CHECKING G 10100 **Total** $352.28

Refer 67593 *TESSMAN SEED COMPANY*
Cash Payment E 613-45125-211 Operating Supplies $291.54
Invoice 233878 5/23/2016
Cash Payment E 613-45125-211 Operating Supplies $329.86
Invoice 232695 5/10/2016
Transaction Date 6/2/2016 MAIN CHECKING G 10100 **Total** $621.40

Refer 67594 *NORTH SHORE WASTE*
Cash Payment E 101-45100-384 Refuse/Garbage Disposa $1,684.40
Invoice 52854 5/31/2016
Transaction Date 6/3/2016 MAIN CHECKING G 10100 **Total** $1,684.40

Refer 67595 *US POSTMASTER*
Cash Payment E 101-45100-322 Postage $376.00
Invoice PARK POSTAGE 6/3/2016
Transaction Date 6/3/2016 MAIN CHECKING G 10100 **Total** $376.00

Refer 67596 *LHB ENGINEERS & ARCHITECTS*
Cash Payment E 101-41942-302 Architects Fees $2,909.50
Invoice 120516.01-3 5/13/2016
Transaction Date 6/3/2016 MAIN CHECKING G 10100 **Total** $2,909.50

Refer 67597 *ARTISAN BEER COMPANY*
Cash Payment E 609-49750-252 Beer For Resale $195.45
Invoice 3103873 6/2/2016
Transaction Date 6/3/2016 MAIN CHECKING G 10100 **Total** $195.45

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Refer	67598 *JOHNSON BROTHER LIQUOR*				
Cash Payment	E 609-49750-251 Liquor For Resale				$1,595.70
Invoice 5456068	6/2/2016				
Cash Payment	E 609-49750-333 Freight and Express				$72.79
Invoice 5456068	6/2/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$5,887.01
Invoice 5456067	6/2/2016				
Cash Payment	E 609-49750-333 Freight and Express				$168.17
Invoice 5456067	6/2/2016				
Transaction Date	6/3/2016	MAIN CHECKING G	10100	**Total**	$7,723.67
Refer	67599 *PHILLIPS WINE & SPIRITS*				
Cash Payment	E 609-49750-251 Liquor For Resale				$3,400.74
Invoice 2986318	6/2/2016				
Cash Payment	E 609-49750-333 Freight and Express				$92.87
Invoice 2986318	6/2/2016				
Transaction Date	6/3/2016	MAIN CHECKING G	10100	**Total**	$3,493.61
Refer	67600 *WINE MERCHANTS*				
Cash Payment	E 609-49750-251 Liquor For Resale				$716.00
Invoice 7084132	6/2/2016				
Cash Payment	E 609-49750-333 Freight and Express				$17.57
Invoice 7084132	6/2/2016				
Transaction Date	6/3/2016	MAIN CHECKING G	10100	**Total**	$733.57
Refer	67601 *BLUE CROSS/BLUE SHIELD OF M*				
Cash Payment	G 101-21706 Health Insurance				$13,879.50
Invoice CI926-VO 8	5/26/2016				
Transaction Date	6/3/2016	MAIN CHECKING G	10100	**Total**	$13,879.50

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$43,578.24
211 LIBRARY	$504.80
609 MUNICIPAL LIQUOR FUND	$37,166.34
613 GOLF COURSE	$2,655.90
	$83,905.28

Pre-Written Checks	$8,357.25
Checks to be Generated by the Computer	$75,548.03
Total	$83,905.28

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: June 3, 2016
SUBJECT: Cadwell Schoenborn Conditional Use Request

Request: Jeff Cadwell and Susan Schoenborn's request for a conditional use permit to operate a beauty salon as a home occupation in a detached garage/apartment on their property.

Location of Property: Lots1, 2, and the northerly 20' of Lot 3, Block 16, Village Plat. 415 3rd Avenue East.

Condition of Property: This 128'x133' property is zoned R-1 Permanent Residential. There is an existing single family home and detached garage on the property. Neighboring properties include single-family homes.

Items To Be Considered: In the City of Grand Marais a conditional use permit can be granted only if all of the following apply:

1. The use conforms to the land use or comprehensive plan of the City.
2. The use is compatible with the existing neighborhood.
3. The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
4. The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.

Public Hearing
A public hearing was held June 1, 2016, to consider the proposal. Commissioners Beckwith, Greenwood, Kennedy, and Miller were present. Jeff Cadwell presented the proposal. Betty Huskey, neighbor, asked about parking requirements, commercial taxation, hours of operation, and Arrowhead bus access. No other comments were received.

Commission Discussion and Findings:
The Commission discussed the proposal. They wanted customers to be required to park off-street. They considered what hours of operation were reasonable. They adopted the following findings:

1. The use conforms to the land use or comprehensive plan of the City.
   A beauty salon as a home based business is an allowed conditional use.

2. The use is compatible with the existing neighborhood.
   There are several homeowners operating similar businesses in the neighborhood.

3. The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.
   Off-street parking will be provided for customers.

4. The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.
   The beauty salon is compatible with the existing neighborhood, which includes single family homes and other home based business uses.

The commission recommends approving the conditional use permit by a 4-0 vote with the following conditions:

1. Customers are required to park off-street.
2. Business hours are limited to 7am to 8pm.

Relevant Zoning Purpose Statement:

19.04 R-1 PERMANENT RESIDENCE DISTRICT

Subdivision 1. Purpose

The R-1 Permanent Residence District is intended to provide a healthy, safe and attractive residential environment, protect property values and the environment and provide a mix of residential options, both seasonal and year around.

Relevant Comprehensive Plan Section:

GOALS AND POLICIES

Goal

To create a framework for public and private decision making affecting the City of Grand Marais that:

1. Protects and enhances the natural resources of Grand Marais.
2. Provide economic opportunity for residents.
3. Respect the needs and desires of residents.
4. Provide for a full mix of land uses without adverse impact.
5. Recognizes the recreational and aesthetic value of the area to residents and visitors.
6. Ensures consistency of actions.

RESIDENTIAL AREAS

Goals

1. To provide a healthy, safe and attractive residential environment.

2. To protect property values and the natural environment through the harmonious relationship of land use, highways and natural features.

Policies

7. Require off street parking for all new homes and Bed and Breakfast homes.

9. Sensitive orientation, spacing, placement and appearance of all new structures will be encouraged to seek compatibility with natural topography and vegetation.

10. Low intensity residential and recreational uses are preferred.

14. Infill of existing residential areas should be encouraged before expansion of new residential areas.

CITY OF GRAND MARAIS, MINNESOTA
CITY COUNCIL RESOLUTION 2016-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA APPROVING THE JEFF CADWELL SUSAN SCHOENBORN REQUEST FOR A CONDITIONAL USE PERMIT TO OPERATE A HOME BASED BUSINESS

WHEREAS, the applicants, Jeff Cadwell and Susan Schoenborn, are requesting a conditional use permit to operate a beauty salon as a home based business on their property zoned R-1 Permanent Residential legally described on the attached Exhibit A; and,

WHEREAS, the Planning Commission conducted a public hearing on June 1, 2016, and received public testimony regarding the proposed Conditional Use Permit; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Conditional Use Permit subject to certain conditions; and

WHEREAS, the City Council reviewed the requested Conditional Use Permit and Planning Commission recommendation and conditions for the requested Conditional Use Permit at its meeting of June 8, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Conditional Use Permit:

Criteria #1 **The use conforms to the land use or comprehensive plan of the City.**

Finding #1 A beauty salon as a home based business is an allowed conditional use.

Criteria #2 **The use is compatible with the existing neighborhood.**

Finding #2 There are several homeowners operating similar businesses in the neighborhood.

Criteria #3 **The use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district.**

Finding #3 Off-street parking will be provided for customers.

Criteria #4 **The location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area.**

Finding #4 The beauty salon is compatible with the existing neighborhood, which includes single family homes and other home based business uses.

BE IT FURTHER RESOLVED that the Conditional Use Permit to allow Jeff Cadwell and Susan Schoenborn to operate a beauty salon on their property zoned R-1 Permanent Residential is hereby approved with the following conditions:

1. Customers are required to park off-street.

2. Business hours are limited to 7am to 8pm.

Passed by the City Council of the City of Grand Marais, Minnesota this 8th day of June, 2016.

(SEAL)

Mayor Jay Arrowsmith Decoux

ATTEST:

Michael J. Roth
City Administrator

EXHIBIT A

Legal Description

Lots 1 and 2 and the Northerly 20' of Lot 3, Block 16, Village Plat

$200.00

City of Grand Marais

City of Grand Marais

Application for Conditional Use Permit

Name of Applicant:	Jeff Caswell / Susan Schoenborn.
Mailing Address:	PO Box 703
Property Address:	415 E Third Avenue
Legal Description:	Lots 1 & 2 and N 20 ft Lot 3 plus 33 ft vacated street Block 16

Applicant is: ☒ Owner ☐ Buyer ☐ Agent ☐ Other (explain)

Current use of property:	Residential
Intended use of property:	Residential, home occupation, boarding. owner only no employees. Long term rental only.
Use and Character of surrounding property:	The neighborhood is residential with several contractors living, working & storing equipment.
Brief summary of why a conditional use permit is required:	To allow operation of owner occupied hair salon and rental of boarding unit

A conditional use permit may be granted only upon findings of all of the following criteria. Summarize the facts as to your property in regards to each of the factors, using additional sheets as necessary.

1. Facts showing the use conforms to the land use or comprehensive plan of the City:

Building meets all zoning requirements and is permitted in zone R1.
Salon and boarding/rental unit is permitted via conditional use

2. Facts showing the use is compatible with the existing neighborhood:

There are several homeowners operating similar businesses out of home or accessory building.

3. Facts showing the use will not impede the normal and orderly development and improvement in the surrounding area of uses permitted by right in the zone district:

Available off street parking for both uses.

4. Facts showing the location and character of the proposed use is considered to be consistent with a desirable pattern of development for the area:

Neighbor across street operates a contractor business out of his accessory building.
Neighbor on East 4th Avenue operates a salon out of accessory building

Dated: 5/17/2016	Applicant(s) signature(s):
	Owner (if other than applicant)
	Owner (if other than applicant)

This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.

(Do Not Write Below This Line)

This foregoing conditional use permit application, accompanied by a fee of $_____, was received and determined to be complete this _____ day of _____, _____

On Behalf of the City of Grand Marais

$130.00

Grand Marais Minnesota

CITY OF GRAND MARAIS
LAND USE PERMIT APPLICATION

Application Number:

A. GENERAL INFORMATION

Owner(s) Name(s): (Last, First, M.I.) Cadwell, Jeff Schoenborn, Susan	Building Contractor's Name and License Number: Mjolnir Construction #20637920
Mailing Address: PO Box 703 Grand Marais	Street Address of Subject Property: 415 E Third Ave
Daytime Telephone Number: 218 234 5633	Evening Telephone Number:
Access to property:	

B. PROPERTY DESCRIPTION

LEGAL DESCRIPTION: Lot(s) _____; Block _____; Plat Name: _____

OR: Lots 1+2 + N 20 ft Lot 3 plus 33 ft. vacated street blk 16

In Government Lot _____, or _____ 1/4 of _____ 1/4; Section: _____; Township: _____; Range: _____ east)(west) of the 4th P.M.

Zone District: R1 Highway / Road / Street: 3rd Ave East

Parcel Identification Number: 80-116-0010

C. PROJECT INFORMATION

1. Type of Project

- A. ☒ New Building
- B. ☐ Addition
- C. ☐ Relocation
- D. ☐ Foundation Only
- E. ☐ Fence
- F. ☐ Other (specify)

2. Proposed Use:

- A. ☐ Single Family
- B. ☐ Multiple Family
- C. ☐ Public
- D. ☐ Commercial
- E. ☐ Industrial
- F. ☒ Other (specify) mixed garage, salon, rental

3. Lot Dimension Data

A.	Area in squared feet or acres:	.39
B.	Lot width at building line:	130 ft
C.	Lot depth:	120 ft
D.	Lake/Stream setback:	ft
E.	Vegetation setback:	ft
F.	Road setback:	ft
G.	Right of way setback:	ft
H.	Side lot setback:	ft
I.	Rear lot line setback:	ft

4. Lake/Stream Name: _____

5. Lake/Stream I.D. Number: _____

6. If the building site is substandard under the current zoning ordinance, do you claim that the lot is "grandfathered" in?

☐ Yes ☐ No

Explain: _____

7. Structure Type:

- A. ☒ Residence
- B. ☒ Garage
- C. ☐ Office
- D. ☐ Storage
- E. ☒ Commercial
- F. ☐ Industrial
- G. ☐ Warehouse
- H. ☐ Deck

8. Sewage Disposal:

- A. ☒ Public
- B. ☐ Drainfield
- C. ☐ Holding Tank
- D. ☐ Alternative System

9. Water Supply:

- A. ☒ Public
- B. ☐ Private Well

D. STRUCTURE DATA

1. Structure Dimensions:		2. Type of Construction:	
A. Length:	36 ft	☒ Wood Frame	☐ Pole Building
B. Width:	26 ft	☐ Masonry	☐ On-site Prefab
C. Area:		☐ Metal	☐ Off-site Prefab
Basement:	— ft	☐ Log	☐ Other (specify)
First Floor:	936 ft		
Second Floor:	468 ft		
Total Area:	1404 ft		

3. Documents Attached		4. Maximum Building Height: 22'
☒ Sketch Plan	☐ Lot Survey	
☐ Elevation View	☐ Other (specify)	5. Cost of Improvements: $75,000.
☐ Plan View		

I hereby certify with my signature that all data on my application form, and all attached plans and specifications, are true and correct to the best of my knowledge.

[signature] 5/16/2016

Signature of applicant(s) Date

Please be as complete as possible. Include all of the items listed below where possible:

General Checklist

- ☒ Scale
- ☒ North Arrow
- ☒ Lot dimensions
- ☒ Structure location
- ☐ Lot setback
- ☐ Road setback
- ☐ Lot survey
- ☐ 1 Set of Blueprints
- ☐ 1 Set of 8 1/2 x 11 reduced blueprints

Water Resource Checklist

- ☐ Location of floodway
- ☐ Location of flood fringe
- ☐ Ordinary high water mark
- ☐ Setback from OHWM
- ☐ Present water line
- ☐ Existing known drainage
- ☐ Location of wetland areas
- ☐ Location of sewer & water connections

DO NOT WRITE BELOW THIS LINE

I hereby certify that the applicant herein has applied and paid for all permits required by the Grand Marais Public Utilities Commission in connection with the project described herein.	Fee of $_____ Paid
BY:_____ Signature of Director of Public Works, City of Grand Marais	Date_____
Remarks:	

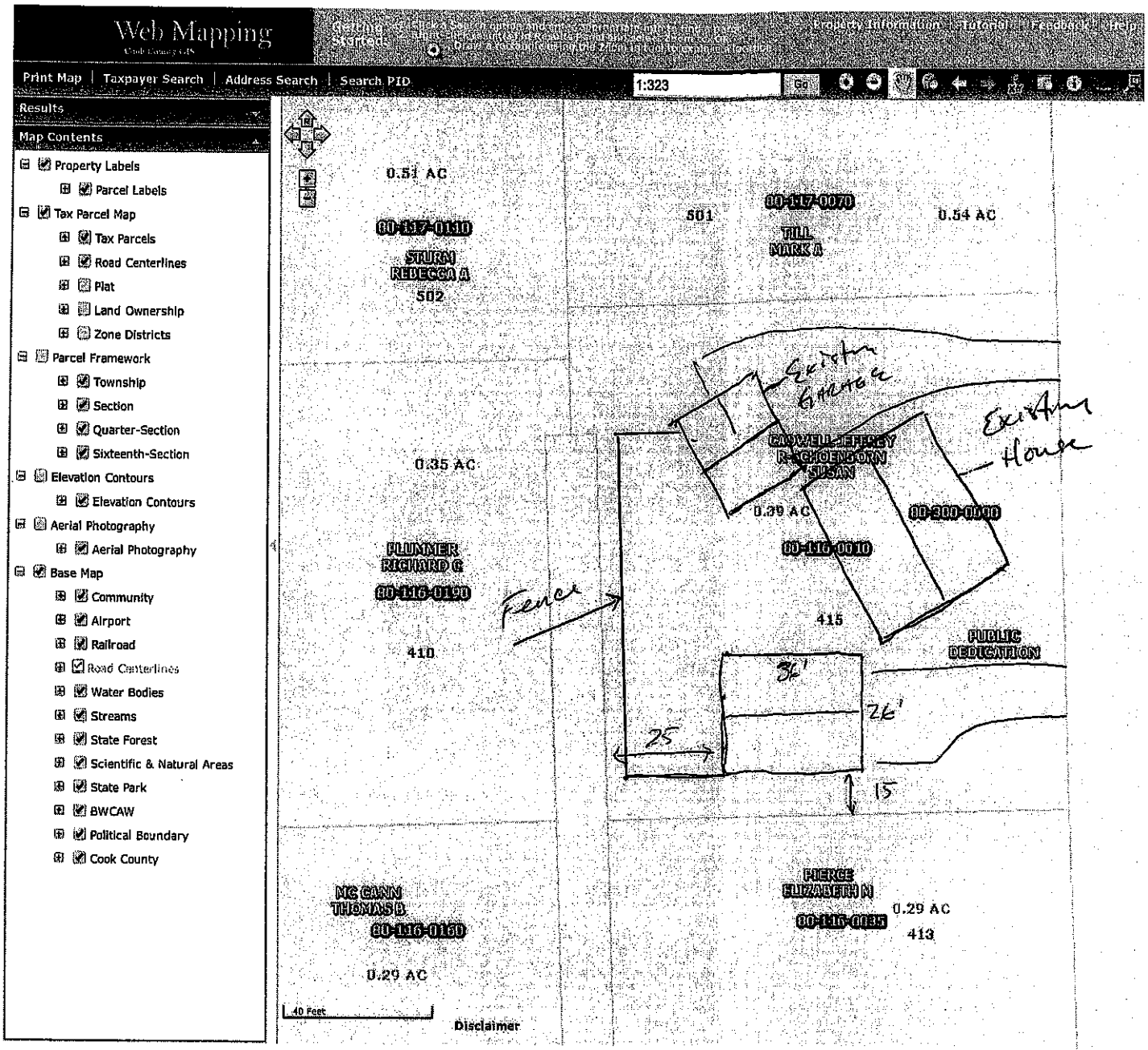
The attached Application for Permit is hereby: ☐ Approved ☐ Denied

All in accordance with the application, addendums, plans, specifications, drawings, and all other supporting data, unless specified in the general or special conditions hereafter.

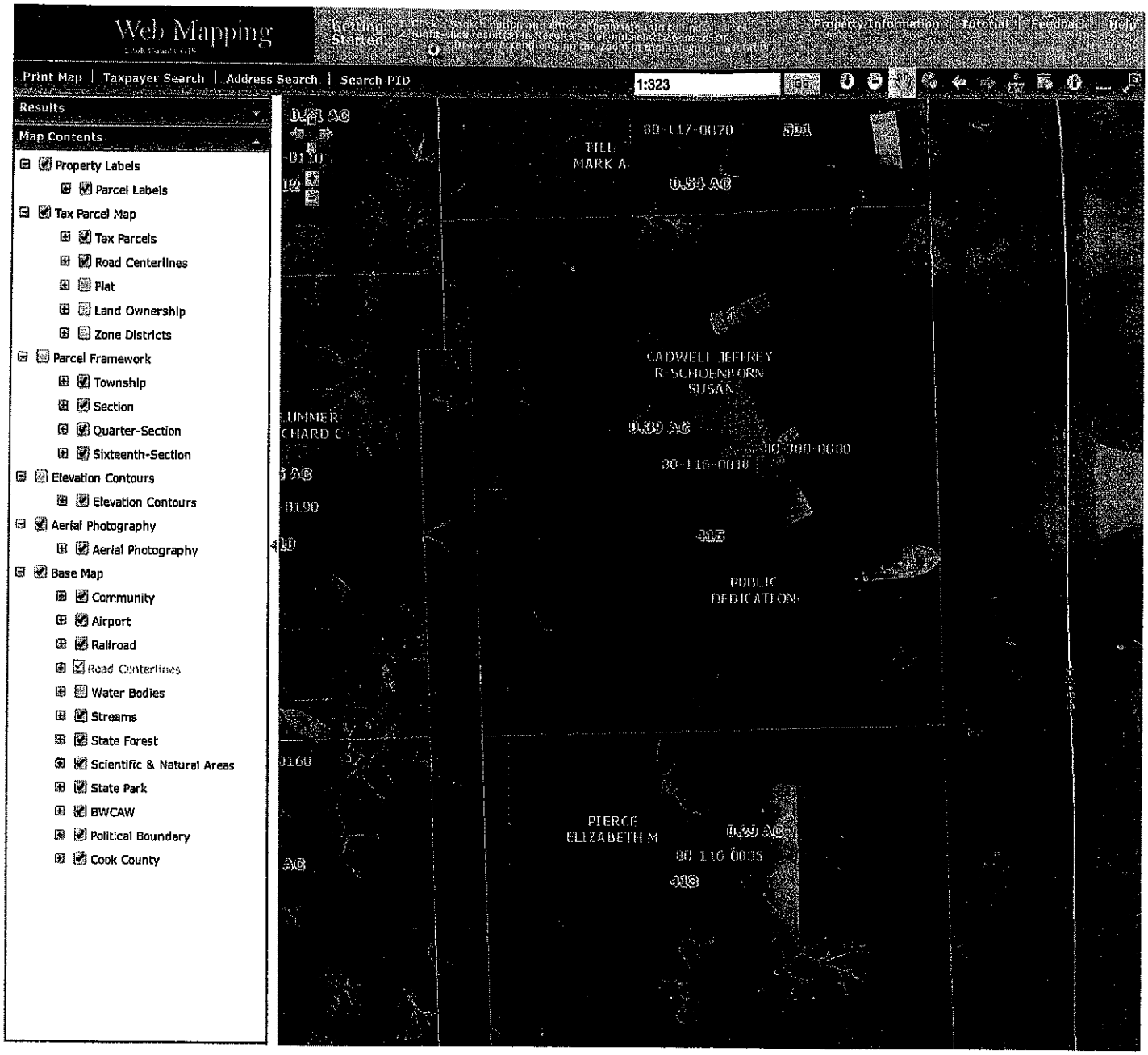
BY:_____ Date_____

Signature of Zoning Administrator, City of Grand Marais

NOTE: LAND USE PERMITS EXPIRE ONE (1) YEAR FROM THE DATE OF ISSUANCE



- 140' New fence
- 26 x 36 building
  13 x 36 apartment in attic
  17' x 12' commercial on first floor
  Need connection to water, sewer + electric


Web Mapping
Getting Started
Property Information | Tutorial | Feedback | Help
Print Map | Taxpayer Search | Address Search | Search PID
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Results
Map Contents
Property Labels
Parcel Labels
Tax Parcel Map
Tax Parcels
Road Centerlines
Plat
Land Ownership
Zone Districts
Parcel Framework
Township
Section
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Sixteenth-Section
Elevation Contours
Elevation Contours
Aerial Photography
Aerial Photography
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Community
Airport
Railroad
Road Centerlines
Water Bodies
Streams
State Forest
Scientific & Natural Areas
State Park
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Cook County
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CADWELL JEFFREY
R-SCHOENBORN
SUSAN
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PUBLIC
DEDICATION
PIERCE
ELIZABETH M

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: May 20, 2016
SUBJECT: EDA Housing Project

At your last meeting you heard about the EDA's housing project. Cliff Knettel of One Roof Housing will be at the meeting to present information about the project, and introduce a proposed letter of support for the Council to consider.

A copy of the letter and the presentation is attached.

June 9, 2016

Ms. Mary Tingerthal, Commissioner
Minnesota Housing Finance Agency
400 Sibley St. – Suite 300
St. Paul, MN 55101

Mr. Warren Hanson, President
Greater Minnesota Housing Fund
332 Minnesota St. Ste 1201-East
St. Paul, MN 55101

Re: Housing Resource Connection New Construction Application

Dear Commissioner Tingerthal & Mr. Hanson:

The City of Grand Marais is in full support of the application by One Roof Community Housing for the construction of seven new affordable workforce homes in our Community. Through a number of processes and with significant research and community input funded by the Lloyd K. Johnson and Northland Regional Foundations over the past 18 months, it has been identified and documented that there is a severe lack of affordable housing available to support existing and growing job markets in Grand Marais and that preservation of affordable workforce housing is paramount to resolving this systemic issue and need.

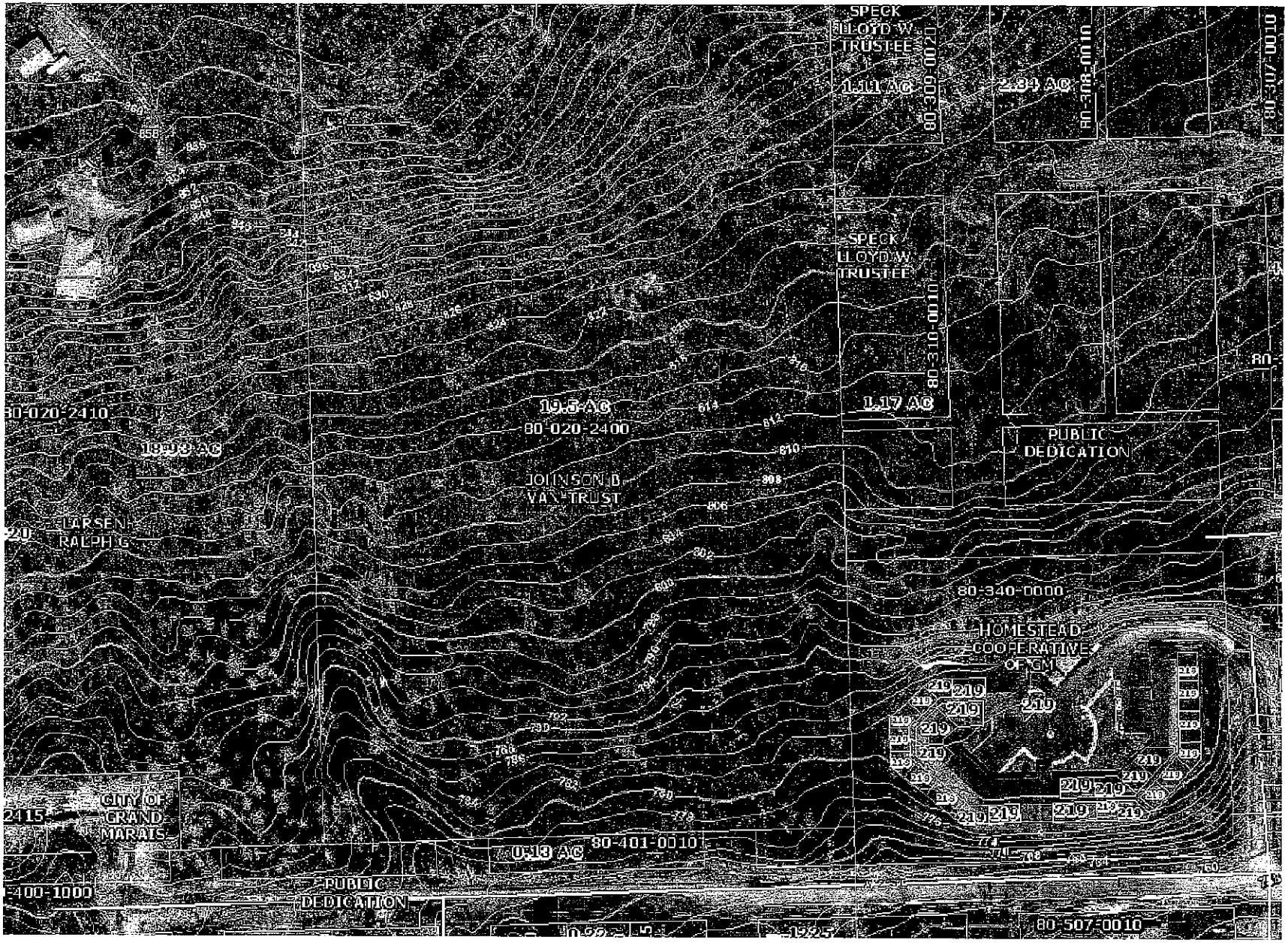
There are countless anecdotes shared by employers, workers, existing and prospective residents, young families and individuals regarding the difficulty in finding housing in Grand Marais. One significant reason for a lack of affordable housing is simply a lack of production. Most recent housing development in our community has been in the form of second homes for absentee owners, or rural lakefront cabins. At the same time, when existing owner-occupied properties do change hands, they are also often bought up for second homes by folks living outside the area. This has led to skyrocketing real estate prices, rendering many homes to be unaffordable to the local workforce , including full-time/permanent resort employees and even professionals employed by the school district, local manufacturers, and the hospital to name a few examples.

Over the next two months, the City Council will be exploring ways to commit financial resources for this important project and we are anticipating providing documentation of that by August 15th.

Thank you in advance for your vitally significant investment in our community and in helping to address our significant workforce housing needs.

Grand Marais Workforce Housing

- First Phase, 7 Single Family Residential Homes.
- Construction will begin in the spring of 2017
- Three CLT (Community Land Trust Homes serving persons making 80% AMI) and four 115% CLT (serving persons making up to 115% AMI) homes.
- The property, on West 2nd Street and 14th Street, will be secured with a purchase agreement with an anticipated closing date on or before November 15th.
- Water and sewer are already in the street.
- House designs will be very moderate in size – 2 br/1 bath for the CLT's with a walkout basement that has egress windows and a stubbed in bath.
- The same house design will be utilized for the 115 homes, with a finished lower level including a bed and bath. It is anticipated the homes will feature either wood grain and/or log exteriors with detached garages.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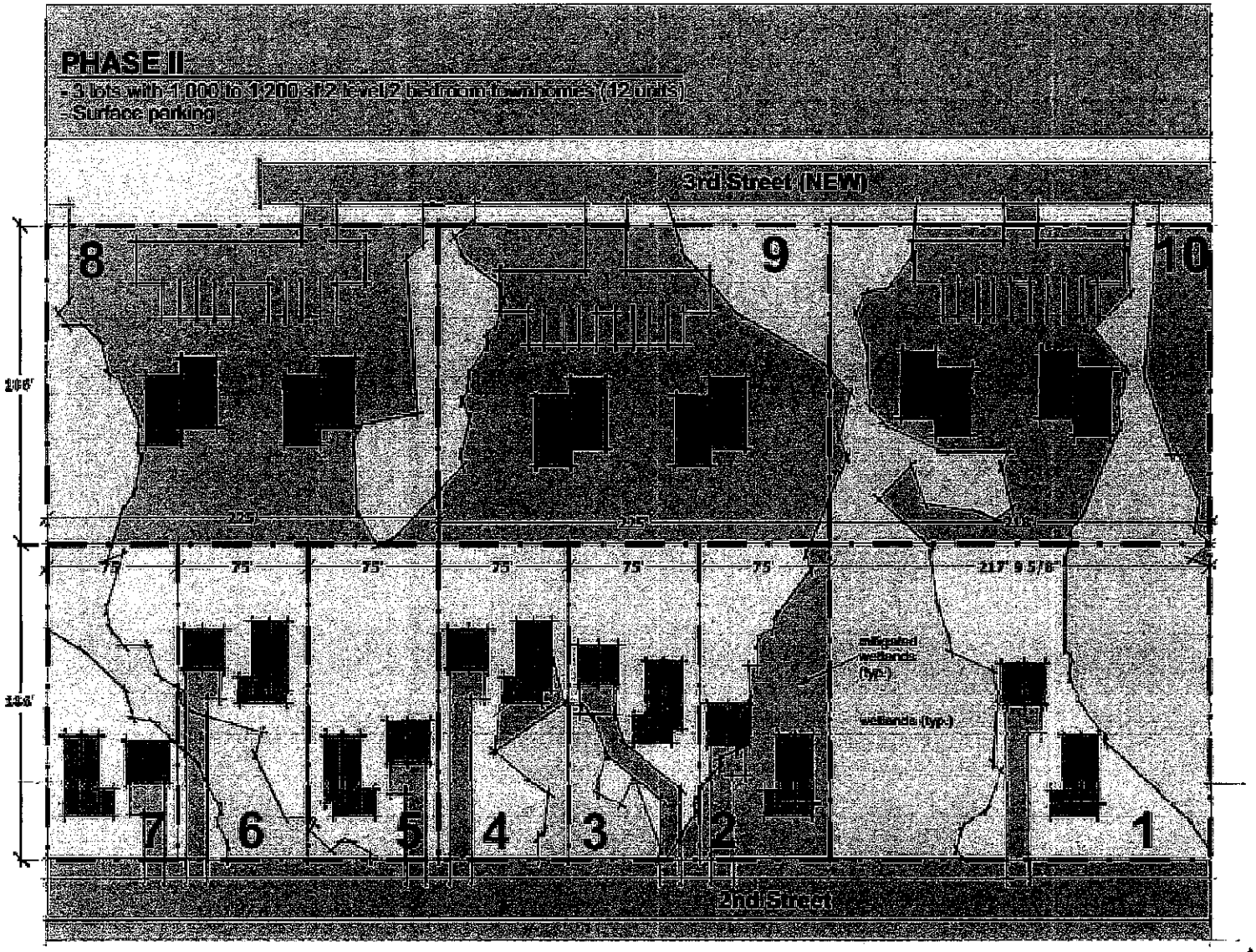


PHASE I

- 7 lots with 1,200 to 1,400 sf 2 level 2 - 3 bedroom homes (7 units)
- 1-2 stall detached garages

Conceptual Site Plan

N

Wagner Zaun ARCHITECTURE

17 N. Lake Ave.
Duluth, MN 55802

218 733-0690
wagnerzaun.com

Cook County Housing Study
2nd Street Site
G.M. MN

PRE DESIGN

Nov 17 2015

	GRAND MARAIS				Phase I							
	2016							2017				
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Secure Property with PA	X											
Local Govt meetings	X	X	X									
Apply for MHFA/GMHF Gap Funding	X											
Apply for Federal Home Loan Bank funds	X											
Exterior Designs			X	X								
Refine Construction Cost				X	X	X						
Determine Wetland Mitigation Needs and Costs	X	X	X	X								
Wetland Permits					X	X	X	X				
Secure Local match/gap Options with Funders			X	X	X	X	X	X	X	X		
Work to get Rural Development Mortgage Option for Single Homes				X	X	X	X	X				
Work to get local lender options for CLT purchases				X	X	X	X	X				
MHFA GMHF and FHLB Funding Awards Announced					X							
Close on Property						X						
Subdivide property							X	X	X			
Select Contractor(s) and Lock in Home Pricing								X				
Finalize Building Costs/site plan, etc.								X	X			
Prepare Blueprints									X	X		
Permitting									X	X	X	
Single Family Construction Start												X

			Income Limits		
Cook County AMI is $65,000					
	1 Person	2 People	3 People	4 People	5 People
Cook County CLT* 80% of AMI	$36,000.00	$41,150.00	$46,300.00	$51,400.00	$55,550.00
How much can they afford, no other debt **	$140,102.00	$160,760.00	$181,418.00	$201,998.00	$218,781.00
How much can they afford, $250 in monthly debt **	$134,237.00	$159,303.00	$181,418.00	$201,998.00	$218,781.00
How much can they afford, $500 in monthly debt **	$99,885.00	$122,647.00	$147,922.00	$172,638.00	$193,026.00
Cook County 115% AMI	$62,300.00	$71,200.00	$80,100.00	$89,000.00	$89,000.00
How much can they afford, $500 in monthly debt **	$225,911.00	$269,200.00	$312,700.00	$353,229.00	$353,229.00
How much can they afford, $750 in monthly debt **	$189,256.00	$232,750.00	$276,043.00	$319,540.00	$319,540.00
How much can they afford, $1000 in monthly debt **	$152,809.00	$196,098.00	$239,596.00	$282,885.00	$282,885.00
How much can they afford, $1250 in monthly debt **			$202,940.00	$246,229.00	$246,229.00

Cook Co. DYNAMIC MODULAR	80% CLT Unit 988 SF 2 br 1 bath Full Unf. Basement	115% CLT Unit 988 SF 2 br 1 bath w/part. finished basement
Acquisition		
Acquisition Subtotal	32000	32000
Hard Cost - Build includes garage	183,448	183,448
Basement Finish family room/bath		25,000
Excavation	15,000	15,000
Sidewalk-Drives-landscaping	5,000	5,000
Utility Hook Ups/CAP Fee	2,000	2,000
Construction Costs Subtotal	205,448	230,448
Marketing & Developer Costs Sub	28,850	32,450
Soft Cost Sub Total	20,850	20,850
Individual Lot Total	287,148	315,748
Units in Development	3	4
Total Cost Per Type	861,444	1,262,992

SOURCES AND USES				
	80% SF CLT Units	115% SF CLT Units		
Total Development Cost Per Unit	287,148	315,748		
Buyer Downpayment	$5,398	$20,898	Anticipated	
Anticipated Borrower Mortgage Amount	$ 140,000	$ 220,100		
Gap Funds Needed	$ 141,750	$ 74,750		
*Affordability/Value Gap Sources/Unit	Amount	Amount		
Greater Minnesota Housing Fund	$ 8,500		Apply in June	
Local Source**	$ 25,000	$ 25,000	Source TBD	
MHFA Bond		$		
MHFA Impact Funds	$ 50,000	$ 40,000	Apply in June	
NeighborWorks Factory Built Housing	$ 10,000	$ 10,000	Committed	
NE MN HOME	$ 25,000	$	Committed	
One Roof DPA	$ 1,000			
AEOA DPA	$ 7,500	$	Committed	
FHLB	$ 15,000	$	Apply in June	
TOTAL	$ 142,000	$ 75,000		

Community Land Trust Program

1 ROOF
COMMUNITY
HOUSING

Community Land Trust

- Real estate developer in neighborhood revitalization and in-fill initiatives
- Provide affordable homeownership for low and moderate income households
- Community Land Trust—work to provide affordable housing now and preserve the affordability of the housing for future generations

How We Help

- Qualified, income-eligible buyers can purchase high quality homes at affordable prices
- In exchange, Land Trust homeowners agree to 'pay it forward' and pass the bargain price they received on to the next owner of the home
- 99 year, renewable lease formalizes the agreement
- Resale price determined by a resale formula in the lease ensure permanent affordability

Permanent Affordability = Permanent Responsibility

- Manage resale of Land Trust homes
- Provide support to homeowners in need
- Require/encourage repairs to homes
- Help cure defaults and purchase homes that get foreclosed.
- Average annual foreclosure rate less than 1% over last 10 years

Community Benefit of a Community Land Trust

- Over $15 Million in local, state, and federal resources invested in homes in CLT homes
- Managed 100 resales to date (over 1/3 of portfolio)
- Over $5 Million in local, state, and federal resources were recycled in the 100 resales

Geography

- Goal to provide permanently affordable housing throughout the region
- 272 homes in Duluth
- 15 homes in Proctor
- 2 homes in Hermantown
- 6 homes in Cloquet
- 5 homes in Two Harbors

CLT State & National Perspective

- Over 200 CLTs in US
- 8 CLTs in MN. One Roof is the largest, with 275 homes
- One Roof is in the top 10 nationally in number of owner-occupied CLT homes
- One Roof quite entrepreneurial in terms of its operations compared to other CLTs: Developer, realtor, contractor, etc.

Land Trust Statistics

- There are over 300 permanently affordable Land Trust homes in our region
- Average yearly income of a Land Trust homebuyer is $30,000
- Average Land Trust buyer earns about 60% of median income
- Average mortgage amount for a Land Trust home is $90,000
- Average monthly payment for a Land Trust homeowner (includes P.I.T.I. & lease fee): $600

Homeownership By Type

- New Construction - 70 homes
- HOMELAND (buyer initiated) – 91 homes
- Acquisition-Rehab - 140 homes
- Resales – 100 transactions

One Roof Community Realty, LLC

- Participation in local Multiple Listing Service
- LLC used a means to provide a liability shield between realtor work and assets of One Roof as well as to save costs on insurance
- Jim Philbin is a licensed broker
- Partner with a local Grand Marais realtor on showings/sales.

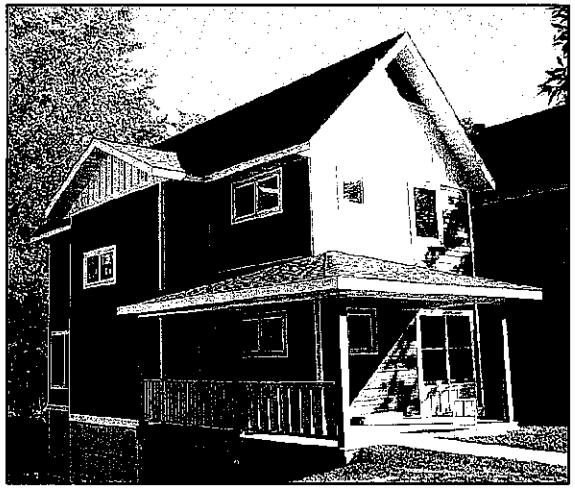
Funding Partners

- Catholic Campaign for Human Development
- City of Duluth CDBG and HOME Program
- Duluth Economic Development Authority
- Duluth LISC
- Duluth-Superior Area Community Foundation
- Enterprise/Green Communities
- Federal Home Loan Bank of Des Moines
- Greater Minnesota Housing Fund
- Lloyd K. Johnson Foundation
- MN Housing Finance Agency
- MN Housing Partnership
- Northeast MN HOME Consortium
- Northland Foundation
- Ordean Foundation
- St. Mary's Duluth Clinic
- St. Louis County CDBG
- Wells Fargo Housing Foundation
- Many individual & business members throughout the area

Lending Partners

- Greater Minnesota Housing Fund
- MN Housing Finance Agency (MHFA)
- North Shore Bank and Mortgage
- US Bank
- Wells Fargo Bank & Home Mortgage
- Working on Rural Development Loan option
- Work with local Grand Marais area banks to offer their own portfolio products or MHFA products

Lincoln Park Homes



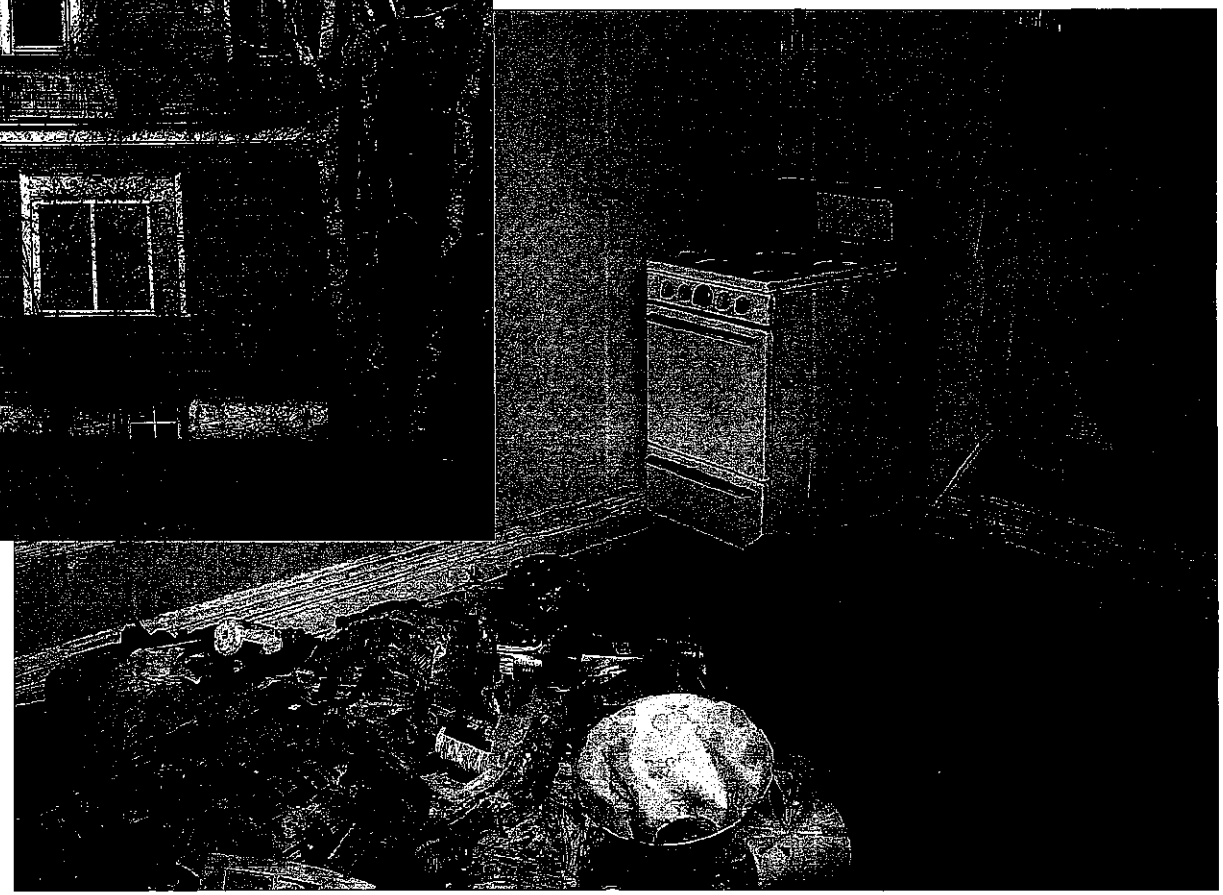
Hawks Ridge Homes

Lincoln Park New Construction

Before

After

Central Hillside New Construction



Before

Central Hillside New Construction

After

LAND TRUST RESALES: Preserving affordable homes for the future.

2002

$138,000
Market Value

- $55,000
Community Investment
40% of the Total Cost

= $83,000
Original Purchase Price
1st Buyer's Investment
60% of the Total Cost

2005

$160,000
Market Value

- $64,000
Community Investment
40% of the Total Cost

= $96,000
Resale Purchase Price
2nd Buyer's Investment
60% of the Total Cost

NCLT Resale Example

1999

$64,000
Market Value

- $12,000
Community Investment

= $52,000
Original Purchase Price

2010

$112,000
Market Value

- $33,201
Community Investment

= $78,799
Resale Purchase Price
(includes new windows and furnace for 8,500)

First Homeowners Specifics

1999: Michael and Charlotte, son Peter (age 4)

- Michael worked as assistant manager in produce department of local food co-op. Char working on undergraduate degree in social work.
- 44% of area median income, $17,199/year
- Received assistance of $12,000 subsidy to lower the purchase price of the home. $4,000 worth of rehab done to the home after closing—not as much as we would have liked to do, but what we had funds for at the time.

First Homeowners Resale Specifics

2010: Michael, Charlotte, Peter & Kylie (age 6)

- Michael now manager of produce department, earning 2 X the salary as in 1999. Charlotte finished her undergraduate and masters degree in social work, now employed by St. Louis County as a social worker.

- Stable, affordable housing for 11 years allowed them to more easily increase income and prepare for market rate homeownership once ready.

- Net profit at resale of $23,600 ($13,800 share of appreciation + $10,800 payment on principal - $1,000 closing costs)

2nd Homeowner

2010: Karen, single.

- Karen is employed as an administrative assistant in a law firm.
- $27,040/year which is 64% of area median income (50% of AMI for a household of 3 as were the Karsh's)
- Received $33,201 discount in purchase prices as well as new windows and furnace.

Parks Department

Memo

To: City Council Members

From: Dave Tersteeg, Parks Manager

CC: Mike Roth, City Administrator

Date: 6/3/2016

Re: Hiring recommendations for 2016 seasonal positions

A final round of interviewing for 2016 seasonal positions in the Parks Department is complete. I recommend the following individuals for hiring in the positions corresponding to their names:

Emily Fincel – part-time, seasonal front desk clerk

Alex Murray – part-time, seasonal maintenance

Riley Somnis - part-time, seasonal maintenance

GRAND MARAIS LIBRARY BOARD MINUTES
April 25, 2016

Call to Order

President Audrey Stattelman called the meeting of the Grand Marais Library Board to order at 5:39 PM at the Grand Marais Public Library.

Attendance

Members Present: Sally Berg, Jay Arrowsmith Decoux, Brienne Moody, Helen Muth, Jan Sivertson, Audrey Stattelman and Director, Steve Harsin

Members Absent: Hillary Freeman

Visitors

No visitors were present at the meeting.

Consent Agenda

The Consent Agenda included: the meeting agenda, the meeting minutes from March 2016, and the bills submitted to the city council for payment. A motion/second were made by Sivertson/Berg to accept the consent agenda. The motion passed.

Director's Report

- Art Donation: A Bernie Quick painting of Jane Burley has been offered as a donation to the library by an undisclosed donor. It is a large painting. The Director will accept the painting and find a suitable location for it; perhaps in the quiet room.
- Library Entrance Issues: The Director spoke with Steve Sande about how to fix the entrances. Sande mentioned other issues that need to be addressed including erosion and concrete issues outside the building. A proposal/estimate for installing rain gutters and a snow break on the eastern door is pending. A motion/second were made by Berg/Muth to authorize the Director to hire someone to repair the west and east entrances. The board advised the Director to move forward without delay.
- Chamber of Commerce Membership: Being that the library is a department of the city, it was decided that it wouldn't be appropriate for the library to be an official member of the Chamber of Commerce.
- Upcoming programs:
  - April 26th - The Ten Pigs Traveling Trunk Show
  - April 30th - Josh Lindstrom will do a presentation about his trip to Guatemala
  - May 11th - Barrels of Lake Superior
  - May 12th - Graphic Memoir: A Day in the Life
  - May 20th - Make Up and Characterization for a Stage Performer
  - May 20th - Anton Treuer

Committee Reports

•Financial Committee: Steve, Jay, Hillary, & Audrey - There was nothing to report this month. The Chair requested that the committee meet before the board's next meeting to prepare a 2017 budget draft.

•Policy Committee: Steve, Audrey, Sally, & Brienne – Will present a Conflict of Interest policy for a final reading tonight.

GRAND MARAIS LIBRARY BOARD MINUTES
April 25, 2016

•Art Committee: Steve, Jay, Sally, Helen, Ann Ward, & Lynn Speaker – The RFP for the sidewalk is ready to go. The Director agreed to solicit poems from the public by putting an ad in the newspaper.
•Personnel Committee: Audrey, Sally, & Jan - The committee met to review the Library I job description. The description is pending approval from city officials.
•Film Night Committee: Hillary and Helen - There was nothing to report this month.

Library Friends Liason Report: The Library Friends liason was absent.

Unfinished Business:
•Policy Review: There was a motion/second by Arrowsmith-Decoux and Muth to approve the Conflict of Interest policy.

New Business:
• Conflict of Interest Policy Signed by Trustees: Present board members signed the Conflict of Interest Policy .
• Trustee Continuing Education: The board reviewed a "Short Takes for Trustees" film regarding the reasons for developing library policies and the guidelines to be followed when doing so. Policies are designed to ensure equal access to the library's collection and are written to ensure that all people are treated equally. Considerations such as terms of use and intellectual freedom are considered when library policies are made. Best practice is to review one policy per board meeting.
• Chairs Upgrade: The board discussed making a change to the library chairs. Younger visitors have been misusing them. The Director researched the cost of changing the chairs and it was quoted at $1900. There was a motion and a second by Berg/Muth not to pursue the repair of the chairs at $1900. There was a motion and a second by Muth/ Arrowsmith DeCoux that the director (on behalf of the library board) make an advisement to the library staff that when they see a child misusing furniture that they ask them to stop or get off.

•Next Meeting: May 23rd, 2016 at 5:30 pm.

Adjournment President Audrey Stattelman adjourned the meeting at 6:37 pm.

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.

Upcoming Meeting Schedule

Updated June 3, 2016

JUNE

Date/Time	Meeting	Location
Wednesday, June 8, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, June 29, 6:30 p.m.	City Council Meeting	Council Chambers

JULY

Date/Time	Meeting	Location
Wednesday, July 13, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, July 27, 6:30 p.m.	City Council Meeting	Council Chambers