AGENDA
CITY COUNCIL MEETING
June 29, 2016
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills
4. Street Permit—NSFCU Customer Appreciation July 21

E. 6:40 Temporary On-Sale Liquor—American Legion Bingo Tent

F. 6:50 Personnel
-New Library Position Description

G. 7:20 Community Visioning Update
-CDG Weber Service Contract
-IRRRB Comprehensive Plan Grant Application
-Steering Committee Update

H. 7:25 Other items as necessary

I. 7:30 Council & Staff Reports

J. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

K. 7:45 Adjourn

CITY OF GRAND MARAIS
MINUTES
June 8, 2016

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present:	Anton Moody, Tracy Benson, Tim Kennedy, Dave Mills and Jay Arrowsmith-DeCoux
Members absent:	None
Staff present:	Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum.

Linda Kratt, Visit Cook County Director, discussed the recent Downtown Block Beautification meeting of the Chamber and business owners. One idea that has already begun to be implemented is a consolidation of dumpsters, where similar businesses are sharing a dumpster rather than have several dumpsters in a similar location. There is discussion to consolidate propane tanks. Other areas discussed were grass around sidewalk trees, boulevard between Hwy 61 and the sidewalk and alleyways. The city will direct staff to take care of the downtown tree grates.

Motion by Kennedy, seconded by Mills to approve the Agenda; May 25, 2016, Minutes; and Payment of Bills. Approved unanimously.

Jeff Cadwell and Susan Schoenborn request a Conditional Use Permit to operate a beauty salon as a home occupation in a detached garage/apartment on their property located on Lots 1,2, and the northerly 20' of Lot 3, Block 16, Village Plat – 415 3rd Avenue East. The 128' X 133' property is zoned R-1 Permanent Residential. There is an existing single family home and detached garage on the property. Neighboring properties include single-family homes. A public hearing was held June 1, 2016, to consider the proposal. One neighbor asked about parking requirements, commercial taxation, hours of operation and Arrowhead bus access. No other comments were received. The Planning Commission found that a beauty salon as a home based business is an allowed conditional use, there are several homeowners operating similar businesses in the neighborhood, off-street parking will be provided for customers, and the beauty salon is compatible with the existing neighborhood which includes single family homes and other home-based business uses. The Planning Commission recommended approving the conditional use permit by a 4-0 vote with the following conditions: Customers are required to park off-street and business hours are limited to 7 a.m. to 8 p.m.

Motion by Benson, seconded by Mills to approve Resolution 2016-07 A Resolution of the City Council of the City of Grand Marais, Minnesota Approving the Jeff Cadwell – Susan Schoenborn Request for a Conditional Use Permit to Operate a Home-Based Business. Approved unanimously.

Mary Somnis, EDA Director, and Cliff Knettel, One Roof Housing, presented information about the EDA's Affordable Housing Project. In 2012, the Cook County Go Team assessed the county's economic status, vision and action plan. Housing was the first priority because of a

shortage of affordable housing. Cook County's median housing is the highest cost among rural counties in Minnesota. The EDA is working on housing projects in Lutsen and in Grand Marais. The priority for Grand Marais is home ownership and the priority for Lutsen is rentals. The EDA is proposing 7 single family homes on West 2nd Street and 14th Avenue West 3 homes will be 80% AMI and 4 homes would be 115% AMI. The Community Land Trust Home model will preserve low-income requirements through a resale formula. House designs are moderate with walkout basements. Qualified homeowners will need to get a bank loan on their own, a 30 year mortgage. Payments are based on 30% of gross income and includes taxes, mortgage, and insurance. One Roof Housing is interested in working with local banks, realtors and local contractors: however, they do have their own construction company if local contractors cannot do the job. All homes will be Energy Star qualified. The goal will be to sell all the homes within one year.

Motion by Kennedy, seconded by Moody to approve a letter of support for One Roof Housing and the EDA as edited. Approved unanimously.

Motion by Moody, seconded by Mills to approve hiring Emily Fincel as part-time seasonal front desk clerk and Alex Murry and Riley Somnis as part-time seasonal park maintenance workers. Approved unanimously.

Mayor Arrowsmith-DeCoux's Report:

1) Library Board is working on the 2017 Budget.
2) Met with the Chamber and received updates about projects around the city.
3) Now that the lot between The Garage and the Mercantile has a building on it, we should allow parking on the street in front of the building.
4) Will make a Proclamation for the Playhouse's 250th Show.
5) Have been asked to participate in the Alumni Football game.

Councilor Mills' Report:

1) The YMCA and Cooperation Station have not reached an agreement on a daycare arrangement.
2) The Park Board received a comment about needing wi-fi at the park and capital improvement projects such as the park office remodel, upcoming paving and electrical site upgrades.
3) The DNR has a grant for planting trees.
4) The Co-Working Facility is waiting on an electronic lock system and should be up and working on June 17th.

Councilor Kennedy's Report:

1) Attended the Chamber/Visit Cook County Downtown Block Party.
2) Attended the Active Living Steering Committee Meeting. MNDOT will have a meeting on 6/14/16 at Blue Fin Bay to discuss Bike Trail 41.
3) There are registration dollars available for the American Planning Association Conference in St. Cloud and America Walks in the Twin Cities.
4) Active Living/Moving Matters may use available grant dollars to address Community Food Issues.

City Administrator Roth's Report:

1) We will have a meeting on June 14th at 2:00 p.m. to interview Community Design Group/Weber.
2) Moving Matters will use $5,000 grant to hire CJ Fernandez with AFLA Landscape Architect to help coordinate with MNDOT on the Highway 61 Corridor Project.

Motion by Benson, seconded by Kennedy to approve the grant contract for $5,000 with Sawtooth Mountain Clinic. Approved unanimously.

3) We received two bids on stuff from the advertised Tomteboda Property Sale. These were the only two bids received.

Motion by Kennedy, seconded by Benson to sell the Conveyor to Harley Tofte in the amount of $301 and the No Vacancy Sign to Len Moskalyk for $100. Approved unanimously.

There being no further business, the meeting adjourned at 8:18 p.m.

CITY OF GRAND MARAIS
SPECIAL MEETING MINUTES
June 14, 2016

City Administrator Roth called the meeting to order at 2:05 p.m.

Members present:	Anton Moody, Tracy Benson, Tim Kennedy, Dave Mills and Jay Arrowsmith-DeCoux
Members absent:	None
Staff present:	Mike Roth and Kim Dunsmoor

This meeting was called to interview Community Design Group(CDG) and Weber Community Planning for the City of Grand Marais Comprehensive Plan and to pay one bill.

Antonio Rosell, Kelsy Fogt, and Bill Weber gave a presentation of their ideas for the City of Grand Marais Community Visioning and Comprehensive Plan Update. They have worked with communities of all sizes. To engage the public, they use tools that go to where the people are and also use online tools of engagement. They will analyze the data quickly while working with staff and the steering committee. They will develop materials that local partners can use for pop-up workshops at community events, meetings and places to engage the public. Online tools will include a website, surveys, mapping, visual, and business card with mobile scan. They could be ready to start within a week. The zoning portion of the plan will be completed by February 2017.

Kennedy left at 3:10 p.m. for another meeting.

Motion by Moody, seconded by Mills to approve Invoice #3747 from Builders Commonwealth in the amount of $23,597.27. Approved unanimously.

This invoice is for the renovation of the park office project.

CDG and Weber left the meeting at 3:42 p.m.

Motion by Moody, seconded by Arrowsmith-DeCoux to hire Community Design Group (CDG) and Weber Community Planning for the City of Grand Marais Community Visioning and Comprehensive Plan Update. Approved unanimously.

There being no further business, the meeting adjourned at 4:00 p.m.

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Batch Name	061016 CPAP Payments	User Dollar Amt	$58,441.85
		Computer Dollar Amt	$58,441.85
			$0.00 **In Balance**

Refer 67602 *EMPOWER*	Ck# 003398E 6/7/2016			
Cash Payment G 101-21720 MN State Retirement DeferC				$445.00
Invoice 625458512 6/10/2016				
Transaction Date 6/6/2016	MAIN CHECKING G	10100	**Total**	$445.00
Refer 67603 *MN CHILD SUPPORT PAYMENTCE*	Ck# 003399E 6/10/2016			
Cash Payment G 101-21718 Garnishment				$114.07
Invoice 0606160241 6/10/2016				
Transaction Date 6/6/2016	MAIN CHECKING G	10100	**Total**	$114.07
Refer 67604 *PERA*	Ck# 003400E 6/10/2016			
Cash Payment G 101-21704 PERA				$4,614.65
Invoice SOMPER000376 6/10/2016				
Transaction Date 6/6/2016	MAIN CHECKING G	10100	**Total**	$4,614.65
Refer 67605 *MN DEPT OF REVENUE-EFTPS*	Ck# 003401E 6/6/2016			
Cash Payment G 101-21702 State Withholding				$1,712.00
Invoice 0-399-395-392 6/10/2016				
Transaction Date 6/6/2016	MAIN CHECKING G	10100	**Total**	$1,712.00
Refer 67606 *DEPT OT THE TREASURY IRS*	Ck# 003402E 6/10/2016			
Cash Payment G 101-21703 FICA Tax Withholding				$5,020.52
Invoice 27065628477833 6/10/2016				
Cash Payment G 101-21717 Medicare				$1,179.54
Invoice 27065628477833 6/10/2016				
Cash Payment G 101-21701 Federal Withholding				$3,595.37
Invoice 27065628477833 6/10/2016				
Transaction Date 6/6/2016	MAIN CHECKING G	10100	**Total**	$9,795.43
Refer 67612 *MII LIFE-FLEX*	Ck# 003407E 6/9/2016			
Cash Payment G 101-21713 Flex Plan Spending				$130.98
Invoice 38209129 6/7/2016				
Transaction Date 6/7/2016	MAIN CHECKING G	10100	**Total**	$130.98
Refer 67613 *MII LIFE- HRA*	Ck# 003408E 6/9/2016			
Cash Payment E 101-45100-131 Employer Paid Health				$46.15
Invoice 38209129 6/7/2016				
Transaction Date 6/7/2016	MAIN CHECKING G	10100	**Total**	$46.15
Refer 67614 *THE AMERICAN BOTTLING COMP*				
Cash Payment E 609-49750-260 Soft Drinks/Mix For Resa				$142.55
Invoice 7379431405 6/6/2016				
Transaction Date 6/9/2016	MAIN CHECKING G	10100	**Total**	$142.55
Refer 67615 *COCA-COLA REFRESHMENTS*				
Cash Payment E 609-49750-260 Soft Drinks/Mix For Resa				$189.52
Invoice 0638024311 6/8/2016				
Transaction Date 6/9/2016	MAIN CHECKING G	10100	**Total**	$189.52
Refer 67616 *VINOCOPIA*				

Cash Payment	E 609-49750-251 Liquor For Resale			$1,910.00
Invoice 0153279-IN	6/2/2016			
Cash Payment	E 609-49750-333 Freight and Express			$45.00
Invoice 0153279-IN	6/2/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$1,955.00
Refer	67617 *BREAKTHRU BEVERAGE*	-		
Cash Payment	E 609-49750-251 Liquor For Resale			$4,533.97
Invoice 1080481637	6/7/2016			
Cash Payment	E 609-49750-333 Freight and Express			$51.80
Invoice 1080481637	6/7/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$4,585.77
Refer	67618 *ROHLFING INC.*	-		
Cash Payment	E 609-49750-252 Beer For Resale			$5,432.95
Invoice 427303	6/8/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$5,432.95
Refer	67619 *SOUTHERN WINE & SPIRTS OF M*	-		
Cash Payment	E 609-49750-251 Liquor For Resale			$4,125.08
Invoice 1416788	6/8/2016			
Cash Payment	E 609-49750-333 Freight and Express			$108.65
Invoice 1416788	6/8/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$4,233.73
Refer	67620 *SUPERIOR BEVERAGES LLP*	-		
Cash Payment	E 609-49750-252 Beer For Resale			$3,626.75
Invoice 497584	6/8/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$3,626.75
Refer	67621 *VOYAGEUR BREWING COMPANY*	-		
Cash Payment	E 609-49750-252 Beer For Resale			$960.00
Invoice 16-23-03	6/8/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$960.00
Refer	67622 *BERNICKS*	-		
Cash Payment	E 609-49750-252 Beer For Resale			$11,443.25
Invoice 512431	6/9/2016			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			$19.00
Invoice 512430	6/9/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$11,462.25
Refer	67623 *JOHNSON BROTHER LIQUOR*	-		
Cash Payment	E 609-49750-251 Liquor For Resale			$1,737.00
Invoice 5460984	6/8/2016			
Cash Payment	E 609-49750-333 Freight and Express			$55.21
Invoice 5460984	6/8/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			$2,845.36
Invoice 5460985	6/8/2016			
Cash Payment	E 609-49750-333 Freight and Express			$72.78
Invoice 5460985	6/8/2016			
Transaction Date	6/9/2016	MAIN CHECKING G 10100	Total	$4,710.35
Refer	67624 *PHILLIPS WINE & SPIRITS*	-		

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Cash Payment	E 609-49750-251 Liquor For Resale				$1,099.99
Invoice 2989687	6/8/2016				
Cash Payment	E 609-49750-333 Freight and Express				$27.61
Invoice 2989687	6/8/2016				
Transaction Date	6/9/2016	MAIN CHECKING G	10100	**Total**	$1,127.60
Refer	67625 *ARTISAN BEER COMPANY*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$101.50
Invoice 3105248	6/8/2016				
Transaction Date	6/9/2016	MAIN CHECKING G	10100	**Total**	$101.50
Refer	67626 *FLEET ONE LLC*	-			
Cash Payment	E 101-45100-212 Motor Fuels				$240.60
Invoice 4452890057	5/31/2016				
Transaction Date	6/9/2016	MAIN CHECKING G	10100	**Total**	$240.60
Refer	67627 *THE WINE COMPANY*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$2,660.00
Invoice 427896-00	6/7/2016				
Cash Payment	E 609-49750-333 Freight and Express				$155.00
Invoice 427896-00	6/7/2016				
Transaction Date	6/9/2016	MAIN CHECKING G	10100	**Total**	$2,815.00

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$17,098.88
609 MUNICIPAL LIQUOR FUND	$41,342.97
	$58,441.85

Pre-Written Checks	$16,858.28
Checks to be Generated by the Computer	$41,583.57
Total	$58,441.85

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Batch Name 061716 CPAP Payment Computer Dollar Amt $58,063.34 **Posted**

Refer	67628 *MN DEPT OF REVENUE-EFTPS*	Ck# 003409E 6/10/2016			
Cash Payment	G 101-20800 Taxes Due (State MN)				$3,305.00
Invoice May Sales Tax	5/31/2016				
Cash Payment	G 609-20800 Taxes Due (State MN)				$17,346.00
Invoice May Sales Tax	5/31/2016				
Cash Payment	G 613-20800 Taxes Due (State MN)				$2,530.00
Invoice May Sales Tax	5/31/2016				
Cash Payment	G 211-20800 Taxes Due (State MN)				$33.00
Invoice May Sales Tax	5/31/2016				
Transaction Date	6/10/2016	Due 0	MAIN CHECKING G 10100	**Total**	$23,214.00
Refer	67629 *COOK COUNTY AUDITOR-TREASU*	Ck# 074554 6/15/2016			
Cash Payment	G 101-20800 Taxes Due (State MN)				$1,589.51
Invoice May Lodg Tx	5/31/2016				
Transaction Date	6/10/2016	Due 0	MAIN CHECKING G 10100	**Total**	$1,589.51
Refer	67630 *VISA*	Ck# 074558 6/15/2016			
Cash Payment	E 613-45125-211 Operating Supplies	Global			$140.18
Invoice 3814	6/2/2016				
Cash Payment	E 613-45125-221 Equipment Parts/Builing	SeatWarehouse			$169.95
Invoice 3814	6/2/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE	Central Business Forms			$476.00
Invoice 3814	6/2/2016				
Cash Payment	E 101-45100-340 Advertising	Superior Outdoors Inc			$184.00
Invoice 3814	6/2/2016				
Cash Payment	E 211-45500-200 Office Supplies (GENER	Amazon			$104.17
Invoice 3814	6/2/2016				
Cash Payment	E 211-45500-435 Books, Periodicals	Amazon			$594.76
Invoice 3814	6/2/2016				
Cash Payment	E 211-45500-437 Audio Visual / DVD	Amazon			$184.97
Invoice 3814	6/2/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE	Central Business Forms			$122.00
Invoice 3814	6/2/2016				
Cash Payment	E 101-45100-340 Advertising	International Fee			$1.84
Invoice 3814	6/2/2016				
Cash Payment	E 101-41400-430 Miscellaneous (GENERA	Interest			$48.42
Invoice 3814	6/2/2016				
Cash Payment	E 211-45500-437 Audio Visual / DVD	Springboard			$40.00
Invoice 3814	6/2/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE	Kaytsapparel			$31.94
Invoice 3814	6/2/2016				
Transaction Date	6/13/2016	Due 0	MAIN CHECKING G 10100	**Total**	$2,098.23
Refer	67631 *COOK COUNTY VISITORS BUREA*	Ck# 074555 6/15/2016			
Cash Payment	G 101-20802 Cook County Lodging Tax				$6,660.84
Invoice Apr 16 Lodg Tx	6/9/2016				
Transaction Date	6/14/2016	Due 0	MAIN CHECKING G 10100	**Total**	$6,660.84

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Refer	67672 *BUILDERS COMMONWEALTH*	Ck# 074552 6/15/2016			
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$23,597.27
Invoice 3747	5/31/2016				
Transaction Date	6/15/2016	Due 0	MAIN CHECKING G 10100	**Total**	$23,597.27
Refer	67673 *CENTURYLINK*	Ck# 074553 6/15/2016			
Cash Payment	E 101-43100-321 Telephone				$48.64
Invoice 2183873125	6/1/2016				
Cash Payment	E 101-42200-321 Telephone				$32.87
Invoice 2183879092	6/1/2016				
Cash Payment	E 211-45500-321 Telephone				$234.88
Invoice 2183871140	6/1/2016				
Transaction Date	6/15/2016	Due 0	MAIN CHECKING G 10100	**Total**	$316.39
Refer	67674 *ARROWHEAD COOPERATIVE*	Ck# 074551 6/15/2016			
Cash Payment	E 613-45125-380 Utility Services (GENER				$51.00
Invoice 901298	5/31/2016				
Transaction Date	6/15/2016	Due 0	MAIN CHECKING G 10100	**Total**	$51.00
Refer	67675 *ROHLFING INC.*	Ck# 074556 6/15/2016			
Cash Payment	E 613-45125-253 Clothes For Resale				$231.60
Invoice 427358	6/8/2016				
Transaction Date	6/15/2016	Due 0	MAIN CHECKING G 10100	**Total**	$231.60
Refer	67676 *SUPERIOR BEVERAGES LLP*	Ck# 074557 6/15/2016			
Cash Payment	E 613-45125-252 Beer For Resale				$274.60
Invoice 497629	6/8/2016				
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$29.90
Invoice 497629	6/8/2016				
Transaction Date	6/15/2016	Due 0	MAIN CHECKING G 10100	**Total**	$304.50

Fund Summary

	10100 MAIN CHECKING GMSB
613 GOLF COURSE	$3,427.23
609 MUNICIPAL LIQUOR FUND	$17,346.00
211 LIBRARY	$1,191.78
101 GENERAL FUND	$36,098.33
	$58,063.34

Pre-Written Checks	$58,063.34
Checks to be Generated by the Computer	$0.00
Total	$58,063.34

CITY OF GRAND MARAIS

Payments

Current Period: June 2016

Batch Name	6302016AP	User Dollar Amt	$131,219.82	
	Payments	Computer Dollar Amt	$131,219.82	
			$0.00	**In Balance**

Refer	67632 *BUCK S HARDWARE HANK*				
Cash Payment	E 101-41400-200 Office Supplies (GENER				$4.94
Invoice 1848	5/31/2016				
Cash Payment	E 211-45500-200 Office Supplies (GENER				$1.79
Invoice 1140	5/31/2016				
Cash Payment	E 609-49750-210 Operating Supplies (GE				$45.42
Invoice 1630	5/31/2016				
Cash Payment	E 613-45125-211 Operating Supplies				$155.84
Invoice 9988	5/31/2016				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				$1.88
Invoice 3125	5/31/2016				
Cash Payment	E 101-43100-224 Street Maint Materials				$35.98
Invoice 3125	5/31/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$156.93
Invoice 1712	5/31/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$522.97
Invoice 1712	5/31/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$925.75
Refer	67633 *JOHNSON S FOODS*				
Cash Payment	E 101-41400-200 Office Supplies (GENER				$4.18
Invoice 3871848	5/31/2016				
Cash Payment	E 613-45125-211 Operating Supplies				$33.62
Invoice 3871848	5/31/2016				
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$27.90
Invoice 3871848	5/31/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$65.70
Refer	67634 *GRAND MARAIS SUPERAMERICA*				
Cash Payment	E 101-42200-212 Motor Fuels				$121.64
Invoice 1849	6/1/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$121.64
Refer	67635 *TWIN PORTS PAPER & SUPPLY IN*				
Cash Payment	E 609-49750-210 Operating Supplies (GE				$43.20
Invoice 296639	6/7/2016				
Cash Payment	E 609-49750-210 Operating Supplies (GE				$104.92
Invoice 292794	4/26/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$911.24
Invoice 296255	6/7/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$549.28
Invoice 297637	6/21/2016				
Cash Payment	E 609-49750-210 Operating Supplies (GE				$168.50
Invoice 297987	6/21/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$1,777.14
Refer	67640 *MICHAUD DIST. INC.*				

Cash Payment	E 609-49750-252 Beer For Resale				$1,003.30
Invoice 169887	6/14/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$1,003.30
Refer	67641 *EMERGENCY RESPONSE SOLUTI*				
Cash Payment	E 101-42200-210 Operating Supplies (GE				$116.60
Invoice 5808	2/17/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$116.60
Refer	67642 *MSFCA*				
Cash Payment	E 101-42200-433 Dues and Subscriptions				$93.00
Invoice 2016 MEMBERS	6/14/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$93.00
Refer	67644 *THOMPSON PERFORMANCE*				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$6.55
Invoice 22075	6/2/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$6.55
Refer	67645 *DIAMOND VOGEL PAINTS*				
Cash Payment	E 101-43100-224 Street Maint Materials				$823.06
Invoice 809139482	5/27/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$823.06
Refer	67647 *NORTH SHORE WASTE*				
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa				$269.10
Invoice 82545	5/31/2016				
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa				$526.58
Invoice 52851	5/31/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$795.68
Refer	67649 *COOK COUNTY HOME CENTER*				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$26.97
Invoice 3125	5/31/2016				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$1.63
Invoice 1848	5/31/2016				
Cash Payment	E 613-45125-211 Operating Supplies				$249.34
Invoice 9988	5/31/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$111.19
Invoice 1712	5/31/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$389.13
Refer	67650 *FIRE SAFETY USA, INC.*				
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE				$145.00
Invoice 90455	6/10/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$145.00
Refer	67651 *BLUE TARP*				
Cash Payment	E 613-45125-211 Operating Supplies				$382.02
Invoice 152967	6/1/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$382.02
Refer	67652 *CCP INDUSTRIES*				
Cash Payment	E 613-45125-211 Operating Supplies				$252.70
Invoice 1699388	6/2/2016				

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Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$252.70
Refer	67653 *TURFWERKS*				
Cash Payment	E 613-45125-211 Operating Supplies				$25.48
Invoice EI95625	6/3/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$25.48
Refer	67654 *HORNUNG S PRO GOLF SALES, IN*				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$77.00
Invoice 388669	6/2/2016				
Cash Payment	E 613-45125-211 Operating Supplies				$147.19
Invoice 388669	6/2/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$224.19
Refer	67655 *TAYLOR MADE*				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$907.13
Invoice 31703883	5/18/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$907.13
Refer	67656 *NORTHERN WILDS*				
Cash Payment	E 613-45125-340 Advertising				$585.00
Invoice 16961	6/9/2016				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$116.70
Invoice 16912	6/1/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$13.49
Invoice 17022	6/16/2016				
Cash Payment	E 101-45100-340 Advertising				$32.91
Invoice 16967	6/9/2016				
Cash Payment	E 101-45100-340 Advertising				$397.52
Invoice 16940	6/6/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$1,145.62
Refer	67657 *GRAND MARAIS MOTORS*				
Cash Payment	E 613-45125-221 Equipment Parts/Builing				$101.93
Invoice 67828	5/23/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$101.93
Refer	67658 *COOK COUNTY NEWS HERALD*				
Cash Payment	E 613-45125-340 Advertising				$144.00
Invoice MAY 2016	5/31/2016				
Cash Payment	E 101-41400-350 Publishing				$113.76
Invoice MAY 2016	5/31/2016				
Cash Payment	E 211-45500-340 Advertising				$120.00
Invoice MAY 2016	5/31/2016				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$22.10
Invoice MAY 2016	5/31/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$399.86
Refer	67659 *COMO OIL & PROPANE*				
Cash Payment	E 101-43100-217 Heating Fuel				$217.74
Invoice 537016	4/12/2016				
Cash Payment	E 101-41940-217 Heating Fuel				-$28.89
Invoice 33783	2/5/2016				

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Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$188.85
Refer	67660 *GENE S FOODS*				
Cash Payment	E 613-45125-255 Food For Resale				$32.89
Invoice 3871848	5/31/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$32.89
Refer	67661 *COOK COUNTY HIGHWAY DEPT*				
Cash Payment	E 101-43100-224 Street Maint Materials				$322.23
Invoice 3301	6/2/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$322.23
Refer	67662 *TOSHIBA BUSINESS SOLUTIONS*				
Cash Payment	E 101-41400-200 Office Supplies (GENER				$14.87
Invoice 12846684	6/7/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$14.87
Refer	67663 *BOBCAT OF DULUTH, INC.*				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$26.59
Invoice 15824	5/26/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$7.60
Invoice 15824	5/26/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$34.19
Refer	67664 *ARROWHEAD LIBRARY SYSTEM*				
Cash Payment	E 211-45500-200 Office Supplies (GENER				$4.15
Invoice 00013835	5/31/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$4.15
Refer	67665 *METRO SALES INC.*				
Cash Payment	E 211-45500-310 Service Agreements				$309.09
Invoice 532109	5/16/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$309.09
Refer	67666 *STAR TRIBUNE*				
Cash Payment	E 211-45500-435 Books, Periodicals				$315.12
Invoice 9276972	6/14/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$315.12
Refer	67667 *POPULAR SUBCRIPTION SERVICE*				
Cash Payment	E 211-45500-435 Books, Periodicals				$1,671.83
Invoice SH-04932	6/13/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$1,671.83
Refer	67668 *BOREAL COMMUNITY MEDIA*				
Cash Payment	E 211-45500-449 Automation				$59.85
Invoice 2016-00713	5/16/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$59.85
Refer	67669 *DEMCO,INC*				
Cash Payment	E 211-45500-200 Office Supplies (GENER				$274.98
Invoice 5881379	5/20/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$274.98
Refer	67670 *GRAINGER*				

Cash Payment	E 211-45500-220 Repair/Maint Supply (GE				$86.74
Invoice 9117309154	5/20/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$161.02
Invoice 9130148373	6/6/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$133.45
Invoice 9141648312	6/16/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$140.37
Invoice 9141648312	6/16/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$521.58
Refer	67671 *BAKER & TAYLOR*				
Cash Payment	E 211-45500-435 Books, Periodicals				$62.20
Invoice 2032069429	6/6/2016				
Cash Payment	E 211-45500-435 Books, Periodicals				$860.66
Invoice 2032046526	5/27/2016				
Cash Payment	E 211-45500-435 Books, Periodicals				$95.34
Invoice 2032016592	5/16/2016				
Transaction Date	6/14/2016	MAIN CHECKING G	10100	**Total**	$1,018.20
Refer	67677 *G&G SEPTIC*				
Cash Payment	E 101-43100-418 Portable Toilet Rentals				$48.25
Invoice 11479	6/1/2016				
Cash Payment	E 101-45184-418 Portable Toilet Rentals				$137.11
Invoice 11504	6/1/2016				
Cash Payment	E 101-45100-418 Portable Toilet Rentals				$274.22
Invoice 11504	6/1/2016				
Cash Payment	E 101-45189-418 Portable Toilet Rentals				$944.46
Invoice 11504	6/1/2016				
Transaction Date	6/15/2016	MAIN CHECKING G	10100	**Total**	$1,404.04
Refer	67678 *AMERIPRIDE LINEN AND APPARE*				
Cash Payment	E 101-41940-210 Operating Supplies (GE				$129.52
Invoice 3500922410	6/13/2016				
Transaction Date	6/15/2016	MAIN CHECKING G	10100	**Total**	$129.52
Refer	67705 *VOYAGEUR BREWING COMPANY*				
Cash Payment	E 609-49750-252 Beer For Resale				$600.00
Invoice 16-24-03	6/15/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$1,040.00
Invoice 16-25-3	6/22/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$1,640.00
Refer	67706 *COCA-COLA REFRESHMENTS*				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$131.40
Invoice 0638024807	6/15/2016				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$560.16
Invoice 0638024805	6/15/2016				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$105.98
Invoice 0638025307	6/22/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$797.54
Refer	67707 *SUPERIOR BEVERAGES LLP*				

Cash Payment	E 609-49750-252 Beer For Resale				$4,610.20
Invoice 498083	6/15/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$3,043.30
Invoice 498527	6/22/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$7,653.50
Refer	67708 *PAUSTIS WINE COMPANY*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$1,018.00
Invoice 8551120-IN	6/8/2016				
Cash Payment	E 609-49750-333 Freight and Express				$65.00
Invoice 8551120-IN	6/8/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$1,083.00
Refer	67709 *ROHLFING INC.*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$5,406.25
Invoice 427628	6/15/2016				
Cash Payment	E 613-45125-252 Beer For Resale				$231.60
Invoice 427970	6/22/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$7,540.65
Invoice 427929	6/22/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$13,178.50
Refer	67710 *QUILL CORPORATION*	-			
Cash Payment	E 609-49750-210 Operating Supplies (GE				$134.65
Invoice 6554072	6/10/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$134.65
Refer	67711 *ARCTIC GLACIER INC.*	-			
Cash Payment	E 609-49750-259 Other For Resale				$492.05
Invoice 170932	5/31/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$492.05
Refer	67712 *SUNDEW TECHNICAL SERVICES*	-			
Cash Payment	E 101-41400-300 Professional Srvs (GEN				$200.00
Invoice GM CITY	6/15/2016				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$421.34
Invoice GMRECPARK	6/15/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$621.34
Refer	67713 *UNION RESOURCE*	-			
Cash Payment	E 609-49750-340 Advertising				$125.00
Invoice AD186.16	6/17/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$125.00
Refer	67714 *BERNICKS*	-			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$116.00
Invoice 513534	6/16/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$3,021.30
Invoice 513535	6/16/2016				
Transaction Date	6/17/2016	MAIN CHECKING G	10100	**Total**	$3,137.30
Refer	67715 *ARTISAN BEER COMPANY*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$135.00
Invoice 3106726	6/15/2016				

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Transaction Date	6/17/2016	MAIN CHECKING G 10100	**Total**	$135.00
Refer	67716 *JOHNSON BROTHER LIQUOR*			
Cash Payment	E 609-49750-251 Liquor For Resale			$9,086.00
Invoice 5466625	6/15/2016			
Cash Payment	E 609-49750-333 Freight and Express			$269.42
Invoice 5466625	6/15/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			$3,039.45
Invoice 5466624	6/15/2016			
Cash Payment	E 609-49750-333 Freight and Express			$138.05
Invoice 5466624	6/15/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			-$240.00
Invoice 576032	5/27/2016			
Cash Payment	E 609-49750-333 Freight and Express			-$5.44
Invoice 576032	5/27/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			-$52.60
Invoice 574186	5/13/2016			
Cash Payment	E 609-49750-333 Freight and Express			-$2.51
Invoice 574186	5/13/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			$493.50
Invoice 5472149	6/22/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			$5,250.30
Invoice 5472150	6/22/2016			
Cash Payment	E 609-49750-333 Freight and Express			$20.08
Invoice 5472149	6/22/2016			
Cash Payment	E 609-49750-333 Freight and Express			$172.76
Invoice 5472150	6/22/2016			
Transaction Date	6/17/2016	MAIN CHECKING G 10100	**Total**	$18,169.01
Refer	67717 *PHILLIPS WINE & SPIRITS*			
Cash Payment	E 609-49750-251 Liquor For Resale			$6,650.32
Invoice 2993524	6/15/2016			
Cash Payment	E 609-49750-333 Freight and Express			$144.32
Invoice 2993524	6/15/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			$225.50
Invoice 2997216	6/22/2016			
Cash Payment	E 609-49750-333 Freight and Express			$5.22
Invoice 2997216	6/22/2016			
Cash Payment	E 609-49750-251 Liquor For Resale			$2,827.50
Invoice 2997217	6/22/2016			
Cash Payment	E 609-49750-333 Freight and Express			$77.38
Invoice 2997217	6/22/2016			
Transaction Date	6/17/2016	MAIN CHECKING G 10100	**Total**	$9,930.24
Refer	67718 *WINE MERCHANTS*			
Cash Payment	E 609-49750-251 Liquor For Resale			$1,343.95
Invoice 7085965	6/15/2016			
Cash Payment	E 609-49750-333 Freight and Express			$35.14
Invoice 7085965	6/15/2016			
Transaction Date	6/17/2016	MAIN CHECKING G 10100	**Total**	$1,379.09
Refer	67719 *MII LIFE - VEBA*			

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Cash Payment G 101-21706 Health Insurance				$491.69
Invoice JUNE 2014 6/24/2016				
Transaction Date 6/17/2016	MAIN CHECKING G	10100	**Total**	$491.69
Refer 67720 *AFSCME*				
Cash Payment G 101-21712 AFSME Union Dues				$970.06
Invoice JUNE 2016 6/30/2016				
Cash Payment G 101-21711 AFSCME PEOPLE Dues				$32.00
Invoice JUNE 2016 6/30/2016				
Transaction Date 6/17/2016	MAIN CHECKING G	10100	**Total**	$1,002.06
Refer 67721 *PERA*	Ck# 003418E 6/24/2016			
Cash Payment G 101-21704 PERA				$4,842.02
Invoice 13 CPYR 16 6/24/2016				
Transaction Date 6/17/2016	MAIN CHECKING G	10100	**Total**	$4,842.02
Refer 67722 *DEPT OT THE TREASURY IRS*	Ck# 003419E 6/24/2016			
Cash Payment G 101-21703 FICA Tax Withholding				$5,390.64
Invoice 13 CPYR 16 6/24/2016				
Cash Payment G 101-21717 Medicare				$1,266.08
Invoice 13 CPYR 16 6/24/2016				
Cash Payment G 101-21701 Federal Withholding				$3,907.87
Invoice 13 CPYR 16 6/24/2016				
Transaction Date 6/17/2016	MAIN CHECKING G	10100	**Total**	$10,564.59
Refer 67723 *MN DEPT OF REVENUE-EFTPS*	Ck# 003420E 6/24/2016			
Cash Payment G 101-21702 State Withholding				$1,875.46
Invoice 13 CPYR 16 6/24/2016				
Transaction Date 6/17/2016	MAIN CHECKING G	10100	**Total**	$1,875.46
Refer 67724 *EMPOWER*	Ck# 003421E 6/22/2016			
Cash Payment G 101-21720 MN State Retirement DeferC				$445.00
Invoice 626756674 6/24/2016				
Transaction Date 6/17/2016	MAIN CHECKING G	10100	**Total**	$445.00
Refer 67735 *ZIEGLER INC.*				
Cash Payment E 101-43100-220 Repair/Maint Supply (GE				$52.10
Invoice PC070184273 6/14/2016				
Cash Payment E 101-45100-220 Repair/Maint Supply (GE				$14.89
Invoice PC070184273 6/14/2016				
Transaction Date 6/22/2016	MAIN CHECKING G	10100	**Total**	$66.99
Refer 67736 *BELLBOY CORPORATION - LIQUO*				
Cash Payment E 609-49750-259 Other For Resale				$37.80
Invoice 94100600 6/15/2016				
Cash Payment E 609-49750-333 Freight and Express				$6.52
Invoice 94100600 6/15/2016				
Cash Payment E 609-49750-251 Liquor For Resale				$425.80
Invoice 54177400 6/22/2016				
Cash Payment E 609-49750-333 Freight and Express				$17.15
Invoice 45177400 6/22/2016				
Cash Payment E 609-49750-259 Other For Resale				$43.20
Invoice 94146800 6/22/2016				

Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$530.47
Refer	67737 *JESSE DERSCHEID PROPRIETOR*				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$87.85
Invoice 165594	5/26/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$87.85
Refer	67738 *ISAK HANSEN INC.*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$104.24
Invoice 1534	5/31/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$104.24
Refer	67739 *NINAWORKS!*				
Cash Payment	E 101-45100-340 Advertising				$700.00
Invoice 160750	6/5/2016				
Cash Payment	E 101-45184-340 Advertising				$200.00
Invoice 160750	6/5/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$900.00
Refer	67740 *CARLSON REFRIGERATION*				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$121.20
Invoice 78187	5/27/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$121.20
Refer	67741 *ARROWHEAD COOPERATIVE*	Ck# 003426E 6/22/2016			
Cash Payment	E 613-45125-321 Telephone				$126.41
Invoice 1234	6/1/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$126.41
Refer	67742 *SAWTOOTH LUMBER*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$143.36
Invoice 3280	5/31/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$143.36
Refer	67743 *GRAND MARAIS MOTORS*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$228.22
Invoice 67784	5/24/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$228.22
Refer	67744 *EDWIN E. THORESON, INC.*				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$624.00
Invoice 23642	6/16/2016				
Cash Payment	E 613-45125-211 Operating Supplies				$175.00
Invoice 23641	6/16/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$63.00
Invoice 23640	6/16/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$862.00
Refer	67745 *MY BROTHERS PLACE AUTO REP*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$27.00
Invoice 1554	6/16/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$77.00
Invoice 1484	5/27/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$104.00

Refer	67746 *NORDIC ELECTRIC*				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$336.19
Invoice 15020	6/15/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$103.13
Invoice 15016	6/14/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$439.32
Refer	67747 *MISSION MANAGEMENT INFO SYS*				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$840.00
Invoice 56929	6/16/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$840.00
Refer	67748 *BOREAL COMMUNITY MEDIA*				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$86.70
Invoice 2016-01113	6/15/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$86.70
Refer	67749 *BELL RECREATIONAL PROD. GRO*				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$507.33
Invoice 23122651-00N	5/3/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$507.33
Refer	67750 *MCI MEGA PREFERRED*				
Cash Payment	E 211-45500-321 Telephone				$59.45
Invoice 08678993875	6/13/2016				
Cash Payment	E 101-43100-321 Telephone				$2.72
Invoice 08678993875	6/13/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$62.17
Refer	67751 *TITLEIST*				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$616.32
Invoice 902709111	6/14/2016				
Cash Payment	E 613-45125-253 Clothes For Resale				$131.00
Invoice 902716107	6/15/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$747.32
Refer	67752 *HORNUNG S PRO GOLF SALES, IN*				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$291.15
Invoice 390323	6/16/2016				
Transaction Date	6/22/2016	MAIN CHECKING G	10100	**Total**	$291.15
Refer	67753 *BERNICKS*				
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$331.38
Invoice 513608	6/16/2016				
Cash Payment	E 613-45125-255 Food For Resale				$240.81
Invoice 8634	6/16/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$180.00
Invoice 514730	6/23/2016				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$107.75
Invoice 514728	6/23/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$312.00
Invoice 514731	6/23/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$8,420.55
Invoice 514729	6/23/2016				

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Transaction Date 6/22/2016	MAIN CHECKING G	10100	**Total**	$9,592.49
Refer 67754 *MTI DISTRIBUTING INC.*	-			
Cash Payment E 613-45125-221 Equipment Parts/Builing				$249.01
Invoice 1071749-00 6/15/2016				
Transaction Date 6/22/2016	MAIN CHECKING G	10100	**Total**	$249.01
Refer 67755 *TURFWERKS*	-			
Cash Payment E 613-45125-211 Operating Supplies				$116.63
Invoice JI10474 6/14/2016				
Transaction Date 6/22/2016	MAIN CHECKING G	10100	**Total**	$116.63
Refer 67756 *TDS MEDIA DIRECT, INC.*	-			
Cash Payment E 613-45125-340 Advertising				$125.00
Invoice GUEST DIRECT 6/14/2016				
Transaction Date 6/22/2016	MAIN CHECKING G	10100	**Total**	$125.00
Refer 67757 *NORTHERN EXPOSURE*	-			
Cash Payment E 613-45125-340 Advertising				$200.00
Invoice GUEST DIRECT 6/16/2016				
Transaction Date 6/22/2016	MAIN CHECKING G	10100	**Total**	$200.00
Refer 67758 *HAWKINS, INC.*	-			
Cash Payment E 101-45189-216 Ballfield Supplies				$624.96
Invoice 3897372 RI 6/9/2016				
Transaction Date 6/22/2016	MAIN CHECKING G	10100	**Total**	$624.96
Refer 67759 *BREAKTHRU BEVERAGE*	-			
Cash Payment E 609-49750-252 Beer For Resale				$121.75
Invoice 1080487701 6/21/2016				
Cash Payment E 609-49750-251 Liquor For Resale				$9,111.27
Invoice 1080487700 6/21/2016				
Transaction Date 6/23/2016	MAIN CHECKING G	10100	**Total**	$9,233.02
Refer 67760 *SOUTHERN WINE & SPIRTS OF M*	-			
Cash Payment E 609-49750-333 Freight and Express				$1.37
Invoice 1422235 6/22/2016				
Cash Payment E 609-49750-251 Liquor For Resale				$5,753.87
Invoice 1422236 6/22/2016				
Cash Payment E 609-49750-333 Freight and Express				$145.55
Invoice 1422236 6/22/2016				
Transaction Date 6/23/2016	MAIN CHECKING G	10100	**Total**	$5,900.79
Refer 67761 *THE WINE COMPANY*	-			
Cash Payment E 609-49750-251 Liquor For Resale				$456.00
Invoice 429070-00 6/21/2016				
Cash Payment E 609-49750-333 Freight and Express				$25.00
Invoice 429070-00 6/21/2016				
Transaction Date 6/23/2016	MAIN CHECKING G	10100	**Total**	$481.00
Refer 67762 *AMERIPRIDE LINEN AND APPARE*	-			
Cash Payment E 211-45500-310 Service Agreements				$49.43
Invoice 3500925509 6/20/2016				
Transaction Date 6/23/2016	MAIN CHECKING G	10100	**Total**	$49.43

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: June 2016

Refer	67763 *ELIASEN, DONN*				
Cash Payment	E 215-45500-560 Capital Outlay (Furniture)				$900.00
Invoice 411235	6/21/2016				
Transaction Date	6/23/2016	MAIN CHECKING G	10100	**Total**	$900.00
Refer	67764 *RICE, KATHLEEN*				
Cash Payment	E 211-45500-435 Books, Periodicals				$39.90
Invoice 2 BOOKS	6/23/2016				
Transaction Date	6/23/2016	MAIN CHECKING G	10100	**Total**	$39.90
Refer	67765 *HAND DONE T SHIRTS INC.*				
Cash Payment	E 609-49750-430 Miscellaneous (GENERA				$546.45
Invoice N19490	6/15/2016				
Transaction Date	6/23/2016	MAIN CHECKING G	10100	**Total**	$546.45
Refer	67766 *STANDARD AND POORS*				
Cash Payment	E 301-00000-310 Service Agreements				$2,500.00
Invoice 10380880	12/7/2015				
Transaction Date	6/24/2016	MAIN CHECKING G	10100	**Total**	$2,500.00
Refer	67767 *FLAHERTY & HOOD, P.A.*				
Cash Payment	E 101-41610-304 Attorney(Civil)				$712.50
Invoice 9030	6/3/2016				
Transaction Date	6/24/2016	MAIN CHECKING G	10100	**Total**	$712.50

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$33,712.45
211 LIBRARY	$4,010.53
215 LIBRARY RESTRICTED FUND	$900.00
301 DEBT SERVICE FUND	$2,500.00
609 MUNICIPAL LIQUOR FUND	$84,140.49
613 GOLF COURSE	$5,956.35
	$131,219.82

Pre-Written Checks	$17,853.48
Checks to be Generated by the Computer	$113,366.34
Total	$131,219.82

APPLICATION FOR USE OF STREET AND SIDEWALKS

CHECK ONE:

Benches_____ **Flowers**_____ **Community Event** *Annual Event*
Miscellaneous_____ **Describe:** *Member Appreciation BBQ cookout*

Name and address of applicant or organization, charitable, veterans, community or non-profit group:

North Shore Federal Credit Union
122 E Hwy 61
Grand Marais MN 55604

Contact Person: *Tanya L. Eliasen*

Phone Number: *218-387-1312 ext.220*

Description of request or event:

Annual brat cookout, food, prizes and children's activities for credit union members

Date of Event: *07/21/2016*

Length of Event: *3 Hours*

Time of Event:

11:00am – 2:00pm

Location of Event:

Credit Union parking lot and side street

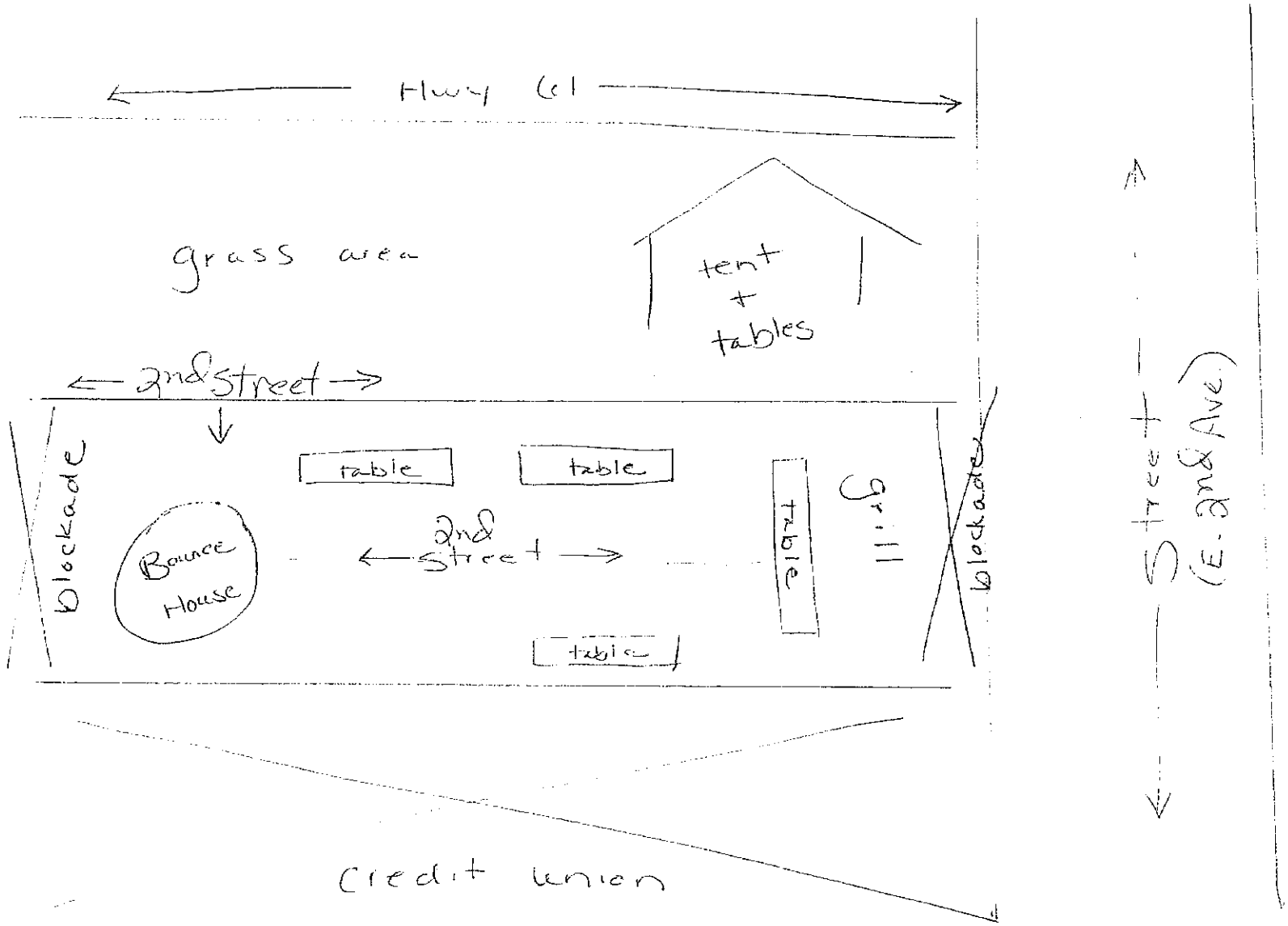
Assistance requested of the City or PUC:

Request the City provide, deliver and pick up the wooden barriers to block ends of street.

Signature [signature] **Date:** 6-16-16

Approve:_____ **Not Approved:**_____
Fee: Paid_____ **Waived**_____
Insurance ($500,000): Proof naming City as additional insured_____
Waived in whole_____ **Waived in part**_____
Additional anticipated costs or expenses to City or PUC _____

Additional Council restrictions _____


Hwy 61
grass area
tent + tables
2nd Street
Blockade
table
table
Bounce House
2nd Street
table
Grill
Blockade
table
Credit Union
Street
(E. 2nd Ave.)

City of Grand Marais

MEMO

TO:	Mayor Arrowsmith-DeCoux City Council
FROM:	Michael J Roth, City Administrator
DATE:	June 24, 2016
SUBJECT:	Temporary On-Sale Permit for Legion Bingo Tent

Attached is an application from the American Legion for a four day on-sale liquor license to serve the Fisherman's Picnic bingo tent in the parking lot adjacent to Grandma Ray's. The Legion will use Grandma Ray's to provide the alcohol and the servers, and use their liquor liability coverage, which already includes the parking area. The tent will be operated as it has in the past.

Please approve the attached license application.

Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 222, St. Paul, MN 55101
651-201-7500 Fax 651-297-5259 TTY 651-282-6555

APPLICATION AND PERMIT FOR A 1 DAY TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

Name of organization	Date organized	Tax exempt number
American Legion Post 413	February 18, 1993	41-1250881

Address	City	State	Zip Code
17 1st Street West, P. O. Box 721	Grand Marais	Minnesota	55604

Name of person making application	Business phone	Home phone
Terry Breithaupt, Treasurer Post 413	218-387-2974	218-387-2174

Date(s) of event: August 4, 2016 to August 7, 2016

Type of organization: ☐ Club ☐ Charitable ☐ Religious ☒ Other non-profit

Organization officer's name	City	State	Zip Code
Donald Wilson	Grand Marais	Minnesota	55604
Terry Breithaupt	Grand Marais	Minnesota	55604
		Minnesota	
		Minnesota	

Location where permit will be used. If an outdoor area, describe.
In the parking lot adjacent and north of Grandma Ray's (formerly the American Legion lounge). Presently, the parking lot is owned by Buck's Hardware.

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
Hall and Breithaupt Management (operators of Grandma Ray's Tavern, Retailer ID Card 59523, Liquor Permit 2015-15 dtd 3-30-16), 17 1st Avenue West.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Hall and Breithaupt Management carries Liquor Liability Insurance with Auto Owners Insurance with an $600,000 aggregate with a rider that covers the 4-8 August 2016 time frame and Buck's Parking Lot.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City or County approving the license

Date Approved

Fee Amount

Permit Date

Date Fee Paid

City or County E-mail Address

City or County Phone Number

Signature City Clerk or County Official

Approved Director Alcohol and Gambling Enforcement

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

City of Grand Marais

MEMO

TO:	Mayor Arrowsmith-DeCoux City Council
FROM:	Michael J Roth, City Administrator
DATE:	June 24, 2016
SUBJECT:	Assistant Library Director Job Description

Attached is a draft job description for a new position in the Library Department. This description has been developed at the request of the Library Board and reviewed by the Personnel Committee.

After approval, we will meet and confer with AFSCME regarding the new description, as called for in the bargaining agreement. After this meeting, we will set a wage and advertise the position. This position is new in the department, and not intended to displace existing positions.

City of Grand Marais
Position Description

Position Identification

Title:	Assistant Library Director	
Department:	Library	
Reports to:	Library Director	
Status:	Regular full time/exempt	ROI Points:
Approved by:	DRAFT	
Approval Date:		

Position Summary:
Assists the Library Director in maintaining the daily operation of the library and operates the library independently in the Director's absence.

A. Essential Duties and Responsibilities
   1. Assist Director and Board in policy formulation and implementation.
   2. Manage circulation area.
   3. Manage book and audiovisual collections in combination with Library Director and Librarian I's.
   4. Coordinate and present programs in combination with Library Director and Librarian I's.
   5. Cultivate outreach partnerships and meet with other community groups.
   6. Provide reference services.
   7. Help patrons find information using the library's collection, the computer catalog, electronic databases and internet websites.
   8. Oversee interlibrary loan service.
   9. Classify and catalog library materials.
   10. Manage the library's web presence.
   11. Manage and maintain library equipment and technology.
   12. Troubleshoot technology problems as they arise.
   13. Provide services to patrons as necessary.

B. Other Duties and Responsibilities
   1. Hire, train, supervise, and direct the work of library clerks.
   2. Attend monthly Library Board meetings and fill in for the director if he/she is unable to attend.
   3. Provide general administrative and management assistance to the Director.
   4. Keep current on library trends.
   5. Participate in continuing education to update skills.
   6. Other duties and responsibilities as required.

C. Knowledge, Skills and Abilities

1. Ability to read professional material.
2. Knowledge of library materials, classification system, policies and procedures.
3. Knowledge and ability to use reference materials, including online resources.
4. Knowledge of and ability to use technology and perform troubleshooting.
5. Knowledge of library services for children and adults.
6. Knowledge of budgeting.
7. Ability to train and supervise staff and volunteers.
8. Ability to plan and organize workload.
9. Ability to cheerfully and tactfully deal with a wide variety of people.
10. Ability to maintain customer confidentiality.

D. Minimum Requirements

1. Bachelor's degree or equivalent.
2. One year experience in a library setting.
3. Ability to learn software product commonly used in an office setting, including word processing, spreadsheets, web browsers, database and web editing.

E. Desired Requirements

1. Master of Library Science from ALA accredited program.
2. One year supervisory experience.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: June 24, 2016
SUBJECT: Community Visioning and Comprehensive Plan Update

Service Contract
Attached is a service contract with CDG Weber for the community visioning project. The contract is the same form we have used for service contracts developed by Attorney Hood. The scope of work included in the contract refers to the project proposal and timeline submitted by CDG, but can be modified as the project is developed. Please approve the contract.

IRRRB Comprehensive Plan Grant Application
Also attached is an application for a grant from the IRRRB comprehensive plan grant program. They offer grants up to $20,000, which we are requesting. Please approve the application and resolution.

Steering Committee
Mayor DeCoux and I will update the Council on the steering committee recruitment at your meeting.

CONSULTANT SERVICE CONTRACT

This Contract, made this 29th day of June 2016, by and between the CITY OF GRAND MARAIS, MINNESOTA, a Minnesota municipal corporation, 15 N. Broadway Ave., Grand Marais, MN 55604, ("CITY"), and Community Design Group, a Minnesota corporation, ("CONSULTANT"), (collectively the "PARTIES").

WHEREAS, CITY requires various professional planning services; and

WHEREAS, CONSULTANT agrees to furnish the various professional planning services required by CITY.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the Parties agree as follows:

SECTION I – CONSULTANT'S SERVICES AND RESPONSIBILITIES

A. **Scope of Services.** CONSULTANT agrees to perform various professional planning services as requested by CITY and as generally described in Exhibit 1, Scope of Services, attached hereto and incorporated herein by reference.

B. **Schedule.** Both the CONSULTANT and the CITY will put forth reasonable efforts to complete their respective duties in a timely manner as described in Exhibit 1.

Because the CONSULTANT's performance must be rendered with due diligence and be governed by sound professional practices, the CONSULTANT is not responsible for delays occasioned by unforeseen circumstances or factors beyond its control.

C. **Standard of Care.** Professional services provided by CONSULTANT or its subcontractors and/or sub-consultants under this Contract will be conducted in a manner consistent with that level of care, skill and diligence ordinarily exercised by members of CONSULTANT's profession.

F. **Insurance.**

1. CONSULTANT agrees to maintain, at CONSULTANT's expense, a professional liability insurance policy for its negligent acts, errors or omissions in the performance of professional services with limits of at least $1,500,000 per occurrence and $3,000,000 annual aggregate on a claims-made basis.

2. CONSULTANT agrees to maintain, at CONSULTANT's expense, statutory worker's compensation and employer's liability insurance coverage.

3. CONSULTANT agrees to maintain, at CONSULTANT's expense, commercial general liability insurance coverage insuring CONSULTANT against claims for bodily injury, death or property damage arising out of CONSULTANT's general

business activities (including automobile use). The liability insurance policy shall provide coverage in the minimum amount of $1,500,000 per occurrence and $3,000,000 general aggregate.

4. CONSULTANT will not cancel any insurance policy required in this Contract until thirty days after providing the CITY written notice.

5. True, accurate and current certificates of insurance, showing evidence of the required insurance coverages, are hereby provided to CITY by CONSULTANT and are attached hereto as Exhibit 2.

6. CITY reserves the right to rescind the Contract or any agreement for a Project not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies.

SECTION II – CITY'S RESPONSIBILITIES

A. CITY shall promptly compensate CONSULTANT as services are performed to the satisfaction of the designated CITY contact person for the Project in accordance with Section III of this Contract.

B. CITY shall provide access to any and all previously acquired information relevant to the scope of services for the Project in its custody to CONSULTANT for its use, at CONSULTANT's request.

C. CITY will, to the fullest extent possible, grant access to and make all provisions for entry upon both public and private property as necessary for CONSULTANT's performance of the services for the Project.

D. Mike Roth, CITY's City Administrator, shall serve as the general contact/liaison person to act as CITY's representative with respect to services to be rendered under this Contract. Said representative shall have the authority to transmit instructions, receive instructions, receive information, interpret and define CITY'S policies with respect to the CONSULTANT's services.

Such person shall be the primary contact person between CITY and CONSULTANT with respect to the services from CONSULTANT under this Contract. CITY reserves the right to substitute the authorized contact person for this Contract or any Project at any time and shall notify CONSULTANT thereof.

SECTION III – CONSIDERATION

A. CITY will compensate CONSULTANT as detailed in Exhibit 3, Compensation, which is attached hereto and incorporated herein by reference, for CONSULTANT's performance of services under this Contract. In no case shall compensation exceed $50,000 without

prior written consent of the CITY.

SECTION IV – TERM AND TERMINATION

A. **Term.** This Contract shall remain in force and effect from June 29, 2016 through June 30, 2017, unless otherwise terminated sooner as provided herein.

B. **Termination.** Notwithstanding anything to the contrary herein, this Contract may be terminated by either party for any reason or for convenience by either party upon thirty (30) days written notice. In the event of termination, CITY shall be obligated to CONSULTANT for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination, computed in accordance with Section III of this Contract.

C. **Default.** If CONSULTANT fails to perform any of the provisions of this Contract or so fails to administer the services detailed in Exhibit 1 or for any Project, in such a manner as to endanger the performance of the Contract or Project, this shall constitute default. Unless CONSULTANT's default is excused by CITY, CITY may, upon written notice, immediately cancel this Contract or exercise any other rights or remedies available to CITY under this Contract or law.

D. **Suspension of Work.** If any work performed by CONSULTANT is abandoned or suspended in whole or in part by CITY, CONSULTANT shall be paid for any services performed to the satisfaction of the CITY prior to CONSULTANT's receipt of written notice from CITY of such abandonment or suspension

SECTION V – INDEMNIFICATION

A. CONSULTANT shall indemnify, protect, save, hold harmless and insure CITY, and its respective officers, directors, employees and members and agents, from and against any and all claims and demands for, or litigation with respect to, all damages which may arise out of or be caused by CONSULTANT or its agents, employees, contractors, subcontractors, or sub-consultants with respect to CONSULTANT's performance of its obligations under this Contract and each respective Project. CONSULTANT shall defend CITY against the foregoing, or litigation in connection with the foregoing, at CONSULTANT's expense, with counsel reasonably acceptable to CITY. CITY, at its expense, shall have the right to participate in the defense of any Claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of CITY. All indemnification obligations shall survive termination, expiration or cancellation of this Contract.

B. Nothing contained in this Contract shall create a contractual relationship with or a cause of action in favor of a third party against CITY or CONSULTANT. CONSULTANT's services under this Contract are being performed solely for CITY's benefit, and no other

entity shall have any claim against CONSULTANT because of this Contract or the performance or nonperformance of services provided hereunder.

SECTION VI – GENERAL TERMS

A. **Voluntary and Knowing Action.** The PARTIES, by executing this Contract, state that they have carefully read this Contract and understand fully the contents thereof; that in executing this Contract they voluntarily accept all terms described in this Contract without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound thereby.

B. **Authorized Signatories.** The PARTIES each represent and warrant to the other that (1) the persons signing this Contract are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Contract against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

C. **Dispute Resolution**. CITY and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice of dispute prior to proceeding to formal dispute resolution or exercising their rights under law. Any claims or disputes unresolved after good faith negotiations shall first be submitted to mediation utilizing the Minnesota District Court Rule 114 Roster. CONSULTANT and CITY agree to require an equivalent dispute resolution process governing all contractors, subcontractors, subconsultants, suppliers, consultants, and fabricators concerned with the Project.

D. **Electronic/Digital Data**. Because of the potential instability of electronic/digital data and susceptibility to unauthorized changes, copies of documents that may be relied upon by CITY are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Except for electronic/digital data which is specifically identified as a project deliverable by this AGREEMENT or except as otherwise explicitly provided in this Contract, all electronic/digital data developed by CONSULTANT as part of the project is acknowledged to be an internal working document for CONSULTANT'S purposes solely and any such information provided to CITY shall be on an "As Is" basis strictly for the convenience of CITY without any warranties of any kind. In the event of any conflict between a hard copy document and the electronic/digital data, the hard copy document governs. The electronic/digital data shall be prepared in the current software in use by the CONSULTANT and is not warranted to be compatible with other systems or software.

E. **Opinions or Estimates of Construction Cost**. Where provided by the CONSULTANT as part of Exhibit 1 or otherwise, opinions or estimates of construction cost will generally be based upon public construction cost information. Since the CONSULTANT has no control over the cost of labor, materials, competitive bidding process, weather conditions and other factors affecting the cost of construction, all cost estimates are opinions for general information of the CITY and the CONSULTANT does not warrant or guarantee

the accuracy of construction cost opinions or estimates. The CITY acknowledges that costs for project financing should be based upon contracted construction costs with appropriate contingencies.

F. **Notices**. The PARTIES' representatives for notification for all purposes are:

CITY:
Mike Roth, City Administrator
City of Grand Marais
15 N. Broadway Ave.
Grand Marais, MN 55604207 Lafayette Street
218-387-1848 (phone)
218-387-1966 (fax)
cityhall@boreal.org

CONSULTANT:
FVB Energy Inc.
222 South Ninth St.
Suite 825
Minneapolis MN 55402
612-607-4544 (phone)
612-338-3427 (fax)
mspurr@fvbenergy.com

G. **Independent Contractor Status.** CONSULTANT, at all times and for all purposes hereunder, shall be an independent contractor and is not an employee of CITY for any purpose. No statement contained in this Contract shall be construed so as to find CONSULTANT to be an employee of CITY, and CONSULTANT shall not be entitled to any of the rights, privileges, or benefits of employees of CITY, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims.

CONSULTANT acknowledges that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due CONSULTANT, and that it is CONSULTANT's sole obligation to comply with the applicable provisions of all Federal and State tax laws.

CONSULTANT shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

CONSULTANT is responsible for hiring sufficient workers to perform the services/duties required by this Contract, withholding their taxes and paying all other employment tax obligations on their behalf.

H. **Acceptance of Deliverables.** Each deliverable shall be subject to a verification of acceptability by CITY to ensure such deliverable satisfies stated requirements. The

acceptability of any deliverable will be based on CITY's satisfaction or non-satisfaction with the deliverable based on requirements of this Contract and the Project. If any deliverable is not acceptable, CITY will notify CONSULTANT specifying reasons in reasonable detail, and CONSULTANT will, at no additional cost, conform the deliverable to stated requirements of this Contract and the Project.

I. **Subcontracting.** CONSULTANT shall not enter into any subcontract for performance of any services contemplated under this Contract without the prior written approval of CITY. CONSULTANT shall be responsible for the performance of all subcontractors and/or sub-consultants. CITY approves the use of Weber Community Planning as a subcontractor.

J. **Assignment.** This Contract may not be assigned by either Party without the written consent of the other Party.

K. **Modifications/Amendment.** Any alterations, variations, modifications, amendments or waivers of the provisions of this Contract shall only be valid when they have been reduced to writing, and signed by authorized representative of the CITY and CONSULTANT.

L. **Records—Availability and Retention.** Pursuant to Minn. Stat. § 16C.05, subd. 5, CONSULTANT agrees that CITY, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of CONSULTANT and involve transactions relating to this Contract.

CONSULTANT agrees to maintain these records for a period of six years from the date of termination of this Contract.

M. **Force Majeure**. The PARTIES shall each be excused from performance under this Contract while and to the extent that either of them are unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, raw materials or supplies, interruption of utilities or power, and any act of government or military authority. In the event either party is rendered unable wholly or in part by force majeure to carry out its obligations under this Contract then the party affected by force majeure shall give written notice with explanation to the other party immediately.

N. **Compliance with Laws.** CONSULTANT shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs and staff for which CONSULTANT is responsible.

O. **Covenant Against Contingent Fee.** CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for CONSULTANT to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Contract.

P. **Covenant Against Vendor Interest.** CONSULTANT warrants that it is not employed by any vendor of equipment or service provider that could result in a commission, percentage, brokerage, or contingent fee as a result of CONSULTANT's association with the CITY.

Q. **Non-Discrimination.** The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Contract as if fully set forth herein.

R. **Interest by City Officials.** No elected official, officer, or employee of CITY shall during his or her tenure or employment and for one year thereafter, have any interest, direct or indirect, in this Contract or the proceeds thereof.

S. **Work Product.** All materials such as reports, exhibits, models, graphics, computer files, maps, charts, and supporting documentation produced under work authorized by this Contract ("Materials") shall become the property of CITY upon completion of the work. CITY may use the information for the project for which they were prepared. Such use by CITY shall not relieve any liability on the part of CONSULTANT. Notwithstanding any of the foregoing to the contrary; (a) CONSULTANT may reuse standard details of its Materials in the normal course of its business; and (b) CITY understands that the Materials have been prepared for a specific project, and are not intended to be reused for other purposes. If CITY reuses the Materials for any other purpose, CITY waives any claims against CONSULTANT arising from such reuse and agrees to defend and indemnify CONSULTANT from any claims arising from such reuse.

T. **Governing Law**. This Contract shall be deemed to have been made and accepted in Cook County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Contract without regard to its choice of law or conflict of laws principles.

U. **Data Practices.** The PARTIES acknowledge that this Contract is subject to the requirements of Minnesota's Government Data Practices Act, Minnesota Statutes, Section 13.01 *et seq.*

V. **No Waiver.** Any Party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Contract or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that Party's right to assert or rely upon the terms and conditions of this Contract. Any express waiver of a term of this Contract shall not be binding and effective unless made in writing and properly executed by the waiving Party.

W. **Severability.** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Contract to the extent of its invalidity or unenforceability, and this Contract shall be construed and enforced as if the Contract did not contain that particular provision to the extent of its invalidity or unenforceability.

X. **Entire Contract.** These terms and conditions constitute the entire Contract between the PARTIES regarding the subject matter hereof. All discussions and negotiations are deemed merged in this Contract.

Y. **Headings and Captions.** Headings and captions contained in this Contract are for convenience only and are not intended to alter any of the provisions of this Contract and shall not be used for the interpretation of the validity of the Contract or any provision hereof.

Z. **Survivability**. All covenants, indemnities, guarantees, releases, representations and warranties by any Party or PARTIES, and any undischarged obligations of CITY and CONSULTANT arising prior to the expiration of this Contract (whether by completion or earlier termination), shall survive such expiration.

AA. **Construction Observation.** CONSULTANT shall visit the project at appropriate intervals during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding in general accordance with the Project plans and specifications, and shall be responsible for notifying CITY of any errors or omissions in contractor's work or any deviations in the contractor's work from the Project plans and specifications developed by CONSULTANT.

BB. **Americans with Disabilities Act**. The CONSULTANT shall use reasonable professional effort and judgment in interpreting and advising the CITY as to the necessary requirements for the Project to comply with the Americans with Disabilities Act (ADA). The CONSULTANT does not warrant or guarantee that the Project will fully comply with interpretations of ADA requirements by regulatory or judicial bodies.

CC. **Damage to Property**. If the scope of CONSULTANT's services includes borings or other work that may damage the worksite, CITY understands that some damage may occur to the Project property during the normal course of work, that CONSULTANT has not included in its fee the cost of restoration of damage, and that CITY will pay for such restoration of damage, except in those cases where it is demonstrated that CONSULTANT has failed to exercise reasonable care to minimize damage.

SECTION VII –SIGNATURES

IN WITNESS WHEREOF, the PARTIES have hereunto executed this document the day and year first above written.

CONSULTANT:
COMMUNITY DESIGN GROUP.

By: _____ Date:_____
(Signature)

Title: Director

Print Name: Antonio Rosell, P.E., AICP

CITY:
CITY OF GRAND MARAIS, MN

By: _____ Date:_____
Jay Arrowsmith DeCoux, Its Mayor

By: _____ Date:_____
Mike Roth, Its City Administrator

EXHIBIT 1

SCOPE OF SERVICES

Subject to the terms of this Contract, CONSULTANT may be called upon by CITY to perform professional planning services for CITY. The Scope of Services shall include the tasks described below, for which CITY contracts with CONSULTANT.

[See CONSULTANT proposal May 24, 2016, for current tasks, budget and timeline]

EXHIBIT 2

CERTIFICATES OF REQUIRED INSURANCE COVERAGES

[*Certificates of Insurance attached hereto*]

EXHIBIT 3

COMPENSATION

Subject to the limitations set forth in this Exhibit, CITY will compensate CONSULTANT for the performance of services for CITY on an on-call/project basis under this Contract, as follows:

1. **Compensation**. CITY shall make periodic payment to CONSULTANT upon billing at intervals not more often than monthly at the amounts specified in EXHIBIT 1 for each task based upon the completion of the task and deliverables by CONSULTANT to the satisfaction of the CITY. CONSULTANT will submit monthly invoices to CITY for services rendered in the prior month. Invoices will include statements itemizing services rendered by CONSULTANT for the prior month for each task as described in EXHIBIT 1 indicating the percent of task completed, the total amount of the contract earned, and the current amount due. CITY will pay the invoice of CONSULTANT within thirty (30) days or less of its receipt by CITY.

   If CITY fails to make any payment due CONSULTANT for services performed to the satisfaction of the CITY and expenses within thirty days after the date of CONSULTANT's invoice, CONSULTANT may, after giving seven days written notice to CITY, and without waiving any claim or right against CITY and without incurring liability whatsoever to CITY, suspend services and withhold Project deliverables due under this Contract until CONSULTANT has been paid in full all amounts due for services, expenses and charges.

RESOLUTION NO. 2016-08

RESOLUTION AUTHORIZING APPLICATION TO THE IRON RANGE RESOURCES FY16 COMPREHENSIVE PLAN GRANT PROGRAM

WHEREAS THE Grand Marais City Council approves of the attached application for the Grand Marais Community Visioning and Comprehensive Plan Update; and,

WHEREAS, the City hereby agrees to accept funding for the project if approved by the IRRRB.

NOW THEREFORE BE IT RESOLVED that the City Council of Grand Marais, Minnesota does hereby direct the Mayor and City Administrator to submit said application to Iron Range Resources.

Adopted by the City Council of the City of Grand Marais this 29th day of June 2016.

(SEAL)

_____
Mayor Jay Arrowsmith-DeCoux

ATTEST:

_____
Michael J. Roth
City Administrator

Application

Checklist:

- ☐ Application
- ☐ Project scope of work
- ☐ Project budget and timetable
- ☐ Resolution authorizing applicant to apply for and accept funds

Date submitted:	June 24, 2016
Project name:	Grand Marais Community Vision and Comprehensive Plan Update
Applicant organization:	City of Grand Marais
Address:	PO Box 600
	Grand Marais (City) / MN (State) / 55604 (Zip Code)
Contact Person:	Mike Roth
Title:	City Administrator
Phone:	218-387-1848 (Office) / (Cell)
Email:	cityhall@boreal.org

Project Description:

~~See https://dl.dropboxusercontent.com/u/4012003/GrandMarais/CDG_Proposal_GrandMarais_ComPlan_2016_0520-300dpi.pdf for project description.~~

Signature(s):

I confirm that to the best of my knowledge, all statements made and information provided for this application are true and correct:

Organization City of Grand Marais

By _____ City Administrator 6/24/16

Authorized Representative (1) Title Date

Authorized Representative (2) Title Date

Application – Project Budget and Timetable

Project budget:
Attach additional pages if necessary.

Uses	Funding Sources – *Be Specific					
Detailed Expense Description	Applicant	IRRRB	*Other	*Other	*Other	Total Funding
Planning Consultant	30,000	20,000				50,000
	Total Funding Per Source					$50,000

Project timetable:
Indicate anticipated dates for the following actions.

Actions	**Date**
Estimated Project Initiation:	July 1, 2016
Achievements or Milestones *(if applicable)*:	
Statement of Community Vision	January 2017
C/I Zoning Update	February 2017
Comprehensiove Plan Elements	April 2017
Comprehensive Plan Update	June 2017
Estimated Project Completion:	July 2017

Upcoming Meeting Schedule

Updated June 24, 2016

JULY

Date/Time	Meeting	Location
Wednesday, July 13, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, July 27, 6:30 p.m.	City Council Meeting	Council Chambers

AUGUST

Date/Time	Meeting	Location
Wednesday, August 10, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, August 31, 6:30 p.m.	City Council Meeting	Council Chambers