AGENDA
CITY COUNCIL MEETING
May 25, 2016
6:30 P.M.

A. 6:30 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 6:35 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. 6:40 Art Festival Permit—Art Colony

F. 6:55 Personnel
-New Hires

G. 7:15 Community Visioning
-Proposals
-Steering Committee

H. 7:25 Tomteboda Property Update

I. 7:30 Other items as necessary

J. 7:35 Council & Staff Reports

K. Attached correspondence:

1. Other Meeting Minutes
2. Upcoming Meeting Schedule

L. 7:45 Adjourn

CITY OF GRAND MARAIS
MINUTES
May 11, 2016

Mayor Arrowsmith-DeCoux called the meeting to order at 6:32 p.m.

Members present:	Anton Moody, Tracy Benson, Tim Kennedy, Dave Mills and Jay Arrowsmith-DeCoux
Members absent:	None
Staff present:	Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. No members of the public spoke.

Motion by Mills, seconded by Kennedy to approve the Agenda; April 27, 2016, Minutes with corrections to Mills and DeCoux's Reports; April 28, 2016 Worksession Minutes; and Payment of Bills. Approved unanimously.

Greg Wright, North House Folk School, requested permission to build a timber deck, stairs, and walkway on city-owned property that is leased by North House Folk School. The Yellow House deck will provide better access from the bike path to the Yellow House and to the rest of the campus.

Motion by Kennedy, seconded by Mills to approve the North House Folk School timber deck, stairs and walkway improvement request. Approved unanimously.

Motion by Moody, seconded by Mills to approve hiring Richard Furlong, Jr as part-time seasonal groundskeeper, Doug Fincel as part-time seasonal park maintenance worker, and Mandy Podlewski as part-time seasonal park front desk clerk. Approved unanimously.

Motion by Benson, seconded by Moody to approve the purchase of a John Deere large area mower and Ransomes range and rough mower for a total of $7,000 from Superior National Golf Course. Approved unanimously.

The park office renovation quote did not include the re-roofing quote. This estimate for the job is $7,400.

Motion by Kennedy, seconded by Mills to approve the change order to include the re-roofing of the park office in the amount of $7,400. Approved unanimously.

Council reviewed the draft Application for Board or Commission. Providing an informational packet to applicants is helpful. The new application will be posted on the website.

Council reviewed the draft Grand Marais Community Visioning and Comprehensive Plan Update Steering Committee duties. Council made suggestions to improve the draft to make it more clear to the committee that the council has set goals in the RFP by making a brief paragraph to explain the scope of the project. Committee members should work well with consultant, council, city staff and outside organizations. Committee members should consider ideas and issues raised during public outreach that is inclusive of many people rather than advocating only for their personal views. It is most important to

listen and gather information through various types of public input. Committee members should try to balance conflicting priorities. Any unresolved issues will be decided by the council.

Council will forward names of people who they have heard are trusted and respected members of the community to City Administrator Roth by May 19th.

At the next meeting, we will have RFP responses and will set a date to review the RFP's. The RFP is listed on the City Website, has been advertised in the local paper and professional sites and has been sent to firms that have this expertise.

Motion by Moody, seconded by Kennedy to approve the Application for Display of Fireworks/Pyrotechnic Special Effects for July 4th and August 6th. Approved unanimously.

Councilor Moody's Report:

1) Was appointed to the ARDC Board that meets quarterly.

Mayor DeCoux's Report:

1) The Arts Economy group met and is gathering information today and will have an update tomorrow.
2) Went to the Sex-Trafficking meeting in Beaver Bay that discussed the sexual exploitation of youth in our community. Conversations included trade, industry vs. what seems to be accepted and allowed in our community. The Safe Harbor law would protect victims from being prosecuted who are under a certain age: now it is 18 and the group is trying to expand that protection to age 24. This issue largely impacts people in low income and poverty situations. This will be a topic at the next joint meeting.
3) Met with Klobuchar and talked about our Comprehensive Plan, the Ski Hill and Public Boat Launch.
4) Met with the Farmer's Market. The main concern is a guaranteed site location. The group decided to stay on the Senior Center property.
5) The Wastewater Treatment Plant received a Certificate of Commendation for meeting all of the permit requirements.
6) Received a complaint about 1st Street streetlights not working.

Councilor Mills' Report:

1) The Park Board discussed frustration over how park revenues are handled. They have received letters from campers who believe more improvements should be made when rates are increased.

Councilor Kennedy's Report:

1) Active Living met with a representative from MNDOT regarding Bike Route 41 from St. Paul to Grand Portage. The public process will be started and formalized by fall.
2) How do we deal with outside meetings where more than two councilors end up at the same event? Councilors should send a notice to City Administrator Roth when they think more than one councilor will attend an outside meeting so it can be posted 3 days prior to the meeting.

There being no further business, the meeting adjourned at 8:13 p.m.

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Batch Name 051316 CPAP
Payment

Computer Dollar Amt $44,700.70 **Posted**

Refer 67397 *COOK COUNTY AUDITOR-TREASU* Ck# 074420 5/13/2016
Cash Payment G 101-20800 Taxes Due (State MN) $269.03
Invoice LODG TX 4/30/2016
Transaction Date 5/10/2016 Due 0 MAIN CHECKING G 10100 **Total** $269.03

Refer 67398 *MN CHILD SUPPORT PAYMENTCE* Ck# 003363E 5/13/2016
Cash Payment G 101-21718 Garnishment $114.07
Invoice 0510160208 5/13/2016
Transaction Date 5/10/2016 Due 0 MAIN CHECKING G 10100 **Total** $114.07

Refer 67399 *EMPOWER* Ck# 003364E 5/13/2016
Cash Payment G 101-21720 MN State Retirement DeferC $445.00
Invoice 622336706 5/13/2016
Transaction Date 5/10/2016 Due 0 MAIN CHECKING G 10100 **Total** $445.00

Refer 67400 *DEPT OT THE TREASURY IRS* Ck# 003365E 5/13/2016
Cash Payment G 101-21703 FICA Tax Withholding $3,885.86
Invoice 10 CPYR 16 5/13/2016
Cash Payment G 101-21717 Medicare $914.16
Invoice 10 CPYR 16 5/13/2016
Cash Payment G 101-21701 Federal Withholding $2,683.44
Invoice 10 CPYR 16 5/13/2016
Transaction Date 5/10/2016 Due 0 MAIN CHECKING G 10100 **Total** $7,483.46

Refer 67401 *MN DEPT OF REVENUE-EFTPS* Ck# 003366E 5/10/2016
Cash Payment G 101-21702 State Withholding $1,322.43
Invoice 10 CPYR 16 5/13/2016
Transaction Date 5/10/2016 Due 0 MAIN CHECKING G 10100 **Total** $1,322.43

Refer 67402 *MII LIFE- HRA* Ck# 003367E 5/12/2016
Cash Payment E 604-49590-131 Employer Paid Health $33.59
Invoice 39191006 5/10/2016
Cash Payment E 602-49490-131 Employer Paid Health $16.80
Invoice 39191006 5/10/2016
Cash Payment E 601-49440-131 Employer Paid Health $16.79
Invoice 39191006 5/10/2016
Transaction Date 5/10/2016 Due 0 MAIN CHECKING G 10100 **Total** $67.18

Refer 67403 *PERA* Ck# 003368E 5/13/2016
Cash Payment G 101-21704 PERA $4,486.28
Invoice 10 CPYR 16 5/13/2016
Transaction Date 5/10/2016 Due 0 MAIN CHECKING G 10100 **Total** $4,486.28

Refer 67404 *CENTURYLINK* Ck# 074418 5/13/2016
Cash Payment E 101-43100-321 Telephone $48.67
Invoice 2183873125 5/1/2016
Cash Payment E 211-45500-321 Telephone $234.91
Invoice 2183871140 5/1/2016
Cash Payment E 101-42200-321 Telephone $32.83
Invoice 2183879092 5/1/2016

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Transaction Date	5/10/2016	Due 0	MAIN CHECKING G	10100	**Total**	$316.41
Refer	67405 *VISA*		Ck# 074428 5/13/2016			
Cash Payment	E 211-45500-200 Office Supplies (GENER		Amazon			$114.89
Invoice 3814	5/2/2016					
Cash Payment	E 211-45500-435 Books, Periodicals		Amazon			$186.62
Invoice 3814	5/2/2016					
Cash Payment	E 211-45500-437 Audio Visual / DVD		Amazon			$159.24
Invoice 3814	5/2/2016					
Cash Payment	E 211-45500-221 Equipment Parts/Builing		Amazon			$33.98
Invoice 3814	5/2/2016					
Cash Payment	E 101-45100-520 Capital Outlay (Buildings		Home Depot-Park Office			$1,720.70
Invoice 3814	5/2/2016					
Cash Payment	E 101-41400-330 Transportation/School		Grandview Lodge			$228.06
Invoice 3814	5/2/2016					
Transaction Date	5/10/2016	Due 0	MAIN CHECKING G	10100	**Total**	$2,443.49
Refer	67433 *COCA-COLA REFRESHMENTS*		Ck# 074419 5/13/2016			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa					$110.60
Invoice 0638022412	5/11/2016					
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G	10100	**Total**	$110.60
Refer	67434 *THE AMERICAN BOTTLING COMP*		Ck# 074427 5/13/2016			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa					$144.90
Invoice 7379425808	5/9/2016					
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G	10100	**Total**	$144.90
Refer	67435 *SUPERIOR BEVERAGES LLP*		Ck# 074425 5/13/2016			
Cash Payment	E 609-49750-252 Beer For Resale					$1,786.60
Invoice 495772	5/11/2016					
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G	10100	**Total**	$1,786.60
Refer	67436 *SOUTHERN WINE & SPIRTS OF M*		Ck# 074424 5/13/2016			
Cash Payment	E 609-49750-251 Liquor For Resale					$3,876.01
Invoice 1406646	5/11/2016					
Cash Payment	E 609-49750-333 Freight and Express					$96.35
Invoice 1406646	5/11/2016					
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G	10100	**Total**	$3,972.36
Refer	67437 *VOYAGEUR BREWING COMPANY*		Ck# 074429 5/13/2016			
Cash Payment	E 609-49750-252 Beer For Resale					$360.00
Invoice 16-19-03	5/11/2016					
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G	10100	**Total**	$360.00
Refer	67438 *ROHLFING INC.*		Ck# 074423 5/13/2016			
Cash Payment	E 609-49750-252 Beer For Resale					$3,175.00
Invoice 426064	5/11/2016					
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G	10100	**Total**	$3,175.00
Refer	67439 *BREAKTHRU BEVERAGE*		Ck# 074417 5/13/2016			
Cash Payment	E 609-49750-252 Beer For Resale					$276.00
Invoice 1080469334	5/10/2016					
Cash Payment	E 609-49750-251 Liquor For Resale					$3,195.21
Invoice 1080469263	5/10/2016					

Cash Payment	E 609-49750-333 Freight and Express				$55.04
Invoice 1080469263	5/10/2016				
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G 10100	**Total**	$3,526.25
Refer	67445 *SUPERIOR NATIONAL AT LUTSEN*	Ck# 074426 5/13/2016			
Cash Payment	E 613-45125-580 Capital Outlay (Equipme				$7,551.25
Invoice 126	5/12/2016				
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G 10100	**Total**	$7,551.25
Refer	67446 *BELLBOY CORPORATION - LIQUO*	Ck# 074415 5/13/2016			
Cash Payment	E 609-49750-251 Liquor For Resale				$126.00
Invoice 53531200	5/10/2016				
Cash Payment	E 609-49750-333 Freight and Express				$2.45
Invoice 53531200	5/10/2016				
Cash Payment	E 609-49750-259 Other For Resale				$155.15
Invoice 93899900	5/10/2016				
Cash Payment	E 609-49750-333 Freight and Express				$1.43
Invoice 93899900	5/10/2016				
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G 10100	**Total**	$285.03
Refer	67447 *BERNICKS*	Ck# 074416 5/13/2016			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$15.50
Invoice 508074	5/12/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$2,709.75
Invoice 508075	5/12/2016				
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G 10100	**Total**	$2,725.25
Refer	67448 *JOHNSON BROTHER LIQUOR*	Ck# 074421 5/13/2016			
Cash Payment	E 609-49750-251 Liquor For Resale				$2,075.30
Invoice 5438683	5/11/2016				
Cash Payment	E 609-49750-333 Freight and Express				$62.75
Invoice 5438683	5/11/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$570.50
Invoice 5438682	5/11/2016				
Cash Payment	E 609-49750-333 Freight and Express				$30.12
Invoice 5438682	5/11/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				-$106.60
Invoice 571610	4/22/2016				
Cash Payment	E 609-49750-333 Freight and Express				-$7.53
Invoice 571610	4/22/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				-$286.00
Invoice 571611	4/22/2016				
Cash Payment	E 609-49750-333 Freight and Express				-$2.51
Invoice 571611	4/22/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				-$10.71
Invoice 570898	4/15/2016				
Cash Payment	E 609-49750-333 Freight and Express				-$0.42
Invoice 570898	4/15/2016				
Transaction Date	5/12/2016	Due 0	MAIN CHECKING G 10100	**Total**	$2,324.90
Refer	67449 *PHILLIPS WINE & SPIRITS*	Ck# 074422 5/13/2016			
Cash Payment	E 609-49750-251 Liquor For Resale				$1,782.45
Invoice 2974636	5/11/2016				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Cash Payment	E 609-49750-333 Freight and Express		$42.67
Invoice 2974636	5/11/2016		
Cash Payment	E 609-49750-251 Liquor For Resale		-$33.91
Invoice 235934	4/22/2016		
Transaction Date	5/12/2016	Due 0 MAIN CHECKING G 10100 **Total**	$1,791.21

Fund Summary

	10100 MAIN CHECKING GMSB
613 GOLF COURSE	$7,551.25
609 MUNICIPAL LIQUOR FUND	$20,202.10
604 ELECTRIC	$33.59
602 SEWER	$16.80
601 WATER	$16.79
211 LIBRARY	$729.64
101 GENERAL FUND	$16,150.53
	$44,700.70

Pre-Written Checks	$44,700.70
Checks to be Generated by the Computer	$0.00
Total	$44,700.70

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Batch Name	5262016AP	User Dollar Amt	$152,447.65	
	Payments	Computer Dollar Amt	$152,447.65	
			$0.00	**In Balance**

Refer	67453 *COMO OIL & PROPANE*				
Cash Payment	E 101-41940-217 Heating Fuel				$145.35
Invoice 521119	5/6/2016				
Cash Payment	E 101-43100-224 Street Maint Materials				$91.69
Invoice 488484	5/5/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$237.04
Refer	67454 *COOK COUNTY NEWS HERALD*				
Cash Payment	E 101-41400-350 Publishing				$122.50
Invoice 6360	4/30/2016				
Cash Payment	E 613-45125-340 Advertising				$112.00
Invoice 6328	4/9/2016				
Cash Payment	E 609-49750-340 Advertising				$48.00
Invoice 6337	4/16/2016				
Cash Payment	E 609-49750-340 Advertising				$48.00
Invoice 6356	4/23/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$330.50
Refer	67455 *BERNICKS*				
Cash Payment	E 613-45125-255 Food For Resale				$253.23
Invoice 7328	5/5/2016				
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$93.90
Invoice 507035	5/5/2016				
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$240.80
Invoice 507034	5/5/2016				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$52.50
Invoice 509200	5/19/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$3,561.45
Invoice 509201	5/19/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$4,201.88
Refer	67456 *TURFWERKS*				
Cash Payment	E 613-45125-211 Operating Supplies				$101.70
Invoice EI94593	4/26/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$101.70
Refer	67457 *ALL STAR PRO GOLF, INC.*				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$168.81
Invoice 252806	5/2/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$168.81
Refer	67458 *THRASHER GOLF, INC.*				
Cash Payment	E 613-45125-221 Equipment Parts/Builing				$65.50
Invoice 51618	4/24/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$65.50
Refer	67459 *SUPERIOR BEVERAGES LLP*				
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$93.90
Invoice 495774	5/11/2016				

Cash Payment	E 613-45125-252 Beer For Resale				$311.65
Invoice 495773	5/11/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$405.55
Refer	67460 *GERVAIS, RON*				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$200.00
Invoice 854122	5/17/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$200.00
Refer	67461 *ROHLFING INC.*				
Cash Payment	E 613-45125-252 Beer For Resale				$231.60
Invoice 425969	5/11/2016				
Cash Payment	E 609-49750-252 Beer For Resale				$4,151.75
Invoice 425969	5/11/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$4,383.35
Refer	67462 *COOK COUNTY VISITORS BUREA*				
Cash Payment	G 101-20802 Cook County Lodging Tax				$10,926.65
Invoice MARCH 2016	5/12/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$10,926.65
Refer	67463 *STEVE S SPORTS AND AUTO*				
Cash Payment	E 613-45125-221 Equipment Parts/Builing				$215.85
Invoice 255940	4/27/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$215.85
Refer	67464 *BUCK S HARDWARE HANK*				
Cash Payment	E 613-45125-211 Operating Supplies				$103.37
Invoice 9988	4/30/2016				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				$7.43
Invoice 1848	4/30/2016				
Cash Payment	E 609-49750-210 Operating Supplies (GE				$4.49
Invoice 1630	4/30/2016				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$181.59
Invoice 1712	4/30/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$296.88
Refer	67465 *DEX MEDIA EAST LLC*				
Cash Payment	E 613-45125-340 Advertising				$45.07
Invoice 110220315	4/1/2016				
Cash Payment	E 101-45100-340 Advertising				$0.19
Invoice 110220314	5/1/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$45.26
Refer	67466 *EDWIN E. THORESON, INC.*				
Cash Payment	E 101-43100-419 Snow/Ice Removal				$3,389.40
Invoice 23467	5/5/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$3,389.40
Refer	67467 *AMERIPRIDE LINEN AND APPARE*				
Cash Payment	E 101-41940-210 Operating Supplies (GE				$129.52
Invoice 350223971	4/18/2016				
Cash Payment	E 211-45500-310 Service Agreements				$49.43
Invoice 350001764	5/16/2016				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$178.95
Refer	67468 *COOK COUNTY HOME CENTER*				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				$19.98
Invoice 3125	4/30/2016				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$31.96
Invoice 3125	4/30/2016				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$366.44
Invoice 1712	4/30/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$418.38
Refer	67469 *G&G SEPTIC*				
Cash Payment	E 101-43100-418 Portable Toilet Rentals				$48.25
Invoice 11264	5/2/2016				
Cash Payment	E 101-45100-418 Portable Toilet Rentals				$137.11
Invoice 11263	5/2/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$185.36
Refer	67470 *TWIN PORTS PAPER & SUPPLY IN*				
Cash Payment	E 609-49750-210 Operating Supplies (GE				$60.45
Invoice 294218	5/10/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$653.57
Invoice 293922	5/10/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$714.02
Refer	67471 *ARROWHEAD COOPERATIVE*	Ck# 003379E 5/17/2016			
Cash Payment	E 101-45100-321 Telephone				$330.10
Invoice 2131	5/20/2016				
Cash Payment	E 613-45125-321 Telephone				$111.25
Invoice 1234	5/20/2016				
Transaction Date	5/17/2016	MAIN CHECKING G	10100	**Total**	$441.35
Refer	67472 *NORTH SHORE HEALTH*				
Cash Payment	E 101-41900-458 North Shore Health Gran	3000004177			$100,000.00
Invoice IRRRB FINAL	5/18/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$100,000.00
Refer	67473 *NORTH SHORE WASTE*				
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa				$46.40
Invoice 52279	4/26/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$46.40
Refer	67474 *HANSON, CHRISTINE*				
Cash Payment	E 101-41400-210 Operating Supplies (GE				$49.20
Invoice SAM'S COFFEE	5/15/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$49.20
Refer	67475 *NORTHERN WILDS*				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$910.47
Invoice 16738	5/11/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$1,282.63
Invoice 16737	5/11/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$2,193.10
Refer	67476 *ARCO COFFEE*				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: May 2016

Cash Payment	E 101-45100-210 Operating Supplies (GE				$210.57
Invoice 209826	5/11/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$210.57
Refer	67477 *SAWTOOTH LUMBER*				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$287.95
Invoice 3280	4/30/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$287.95
Refer	67478 *NORDIC ELECTRIC*				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$461.30
Invoice 14964	5/3/2016				
Cash Payment	E 101-45100-520 Capital Outlay (Buildings				$90.00
Invoice 14976	5/10/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$551.30
Refer	67479 *ALMOST HOME*				
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE				$12.09
Invoice 100821	5/17/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$12.09
Refer	67480 *HAND DONE T SHIRTS INC.*				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$1,674.60
Invoice N19256	5/3/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$277.00
Invoice N19256	5/3/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$1,951.60
Refer	67481 *SUPERIOR BEVERAGES LLP*				
Cash Payment	E 609-49750-252 Beer For Resale				$3,064.80
Invoice 496217	5/18/2016				
Transaction Date	5/18/2016	MAIN CHECKING G	10100	**Total**	$3,064.80
Refer	67482 *VIKING PLUMBING & HEATING*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$6.85
Invoice 22763	4/25/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$6.85
Refer	67483 *QUILL CORPORATION*				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$23.50
Invoice 5743690	5/11/2016				
Cash Payment	E 101-45100-200 Office Supplies (GENER				$8.00
Invoice 5746935	5/11/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$31.50
Refer	67484 *GRAINGER*				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$408.68
Invoice 9098979538	5/2/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$408.68
Refer	67485 *LHB ENGINEERS & ARCHITECTS*				
Cash Payment	E 101-41942-302 Architects Fees				$2,304.50
Invoice 120516.01-2	4/20/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$2,304.50

Refer	67486 *FLAHERTY & HOOD, P.A.*				
Cash Payment	E 101-41610-304 Attorney(Civil)				$720.00
Invoice 8884	5/2/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$720.00
Refer	67487 *KNIGHT, PATRICK*				
Cash Payment	E 101-41900-303 Engineering Fees				$500.00
Invoice 115	4/28/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$500.00
Refer	67488 *TOSHIBA BUSINESS SOLUTIONS*				
Cash Payment	E 101-41400-200 Office Supplies (GENER				$11.96
Invoice 12784693	5/12/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$11.96
Refer	67489 *ROTH, MIKE*				
Cash Payment	E 101-41400-330 Transportation/School				$410.73
Invoice IRRRB/MCMA	5/17/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$410.73
Refer	67490 *GREAT LAKES ALARM*				
Cash Payment	E 211-45500-310 Service Agreements				$239.40
Invoice 71856	5/1/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$239.40
Refer	67491 *ARROWHEAD COOPERATIVE*				
Cash Payment	E 211-45500-321 Telephone				$10.21
Invoice 2199	5/1/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$10.21
Refer	67493 *ASSOCIATION FOR RURAL & SMA*				
Cash Payment	E 211-45500-436 Membership Dues				$49.00
Invoice 017370	5/17/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$49.00
Refer	67494 *MCDONNELL, TIM*				
Cash Payment	E 211-45500-435 Books, Periodicals				$20.00
Invoice CONT. PADDLE	5/10/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$20.00
Refer	67495 *BAKER & TAYLOR*				
Cash Payment	E 211-45500-435 Books, Periodicals				$538.59
Invoice 2031989671	5/6/2016				
Cash Payment	E 211-45500-435 Books, Periodicals				$539.87
Invoice 2031970859	5/2/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$1,078.46
Refer	67496 *HARSIN, STEVE*				
Cash Payment	E 211-45500-437 Audio Visual / DVD				$12.98
Invoice EBAY ORDER	5/17/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$12.98
Refer	67497 *THE NEW YORK TIMES*				
Cash Payment	E 211-45500-435 Books, Periodicals				$111.80
Invoice 90	4/24/2016				

CITY OF GRAND MARAIS

Payments

Current Period: May 2016

Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$111.80
Refer	67498 *VOYAGEUR BREWING COMPANY*	-			
Cash Payment	E 609-49750-252 Beer For Resale				$450.00
Invoice 16-20-03	5/18/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$450.00
Refer	67499 *PHILLIPS WINE & SPIRITS*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$3,657.50
Invoice 2978534	5/18/2016				
Cash Payment	E 609-49750-333 Freight and Express				$97.04
Invoice 2978534	5/18/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$3,754.54
Refer	67500 *JOHNSON BROTHER LIQUOR*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$859.80
Invoice 5444265	5/18/2016				
Cash Payment	E 609-49750-333 Freight and Express				$38.40
Invoice 5444265	5/18/2016				
Cash Payment	E 609-49750-251 Liquor For Resale				$4,330.52
Invoice 5444266	5/18/2016				
Cash Payment	E 609-49750-333 Freight and Express				$119.63
Invoice 5444266	5/18/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$5,348.35
Refer	67501 *VINOCOPIA*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$586.75
Invoice 0152112-IN	5/18/2016				
Cash Payment	E 609-49750-333 Freight and Express				$12.50
Invoice 0152112-IN	5/18/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$599.25
Refer	67502 *THE WINE COMPANY*	-			
Cash Payment	E 609-49750-251 Liquor For Resale				$1,056.00
Invoice 425904-00	5/17/2016				
Cash Payment	E 609-49750-333 Freight and Express				$50.00
Invoice 425904-00	5/17/2016				
Transaction Date	5/19/2016	MAIN CHECKING G	10100	**Total**	$1,106.00

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$126,278.16
211 LIBRARY	$1,571.28
609 MUNICIPAL LIQUOR FUND	$22,249.58
613 GOLF COURSE	$2,348.63
	$152,447.65

Pre-Written Checks	$441.35
Checks to be Generated by the Computer	$152,006.30
Total	$152,447.65

GRAND MARAIS ART COLONY

May 13, 2016

Mike Roth
City of Grand Marais
PO Box 600
Grand Marais, MN 55604

Dear Mike:

Enclosed is our Application for the Use of Street and Sidewalks for the 26th Annual Grand Marais Arts Festival on July 9th and 10th, 2016. The Arts Festival will be organized in the same manner as it has been in years past and will include a similar number of artists.

Our request is also the same as in previous years please approve our application and provide the following:

1.) Waive individual street vendor fees and use of City Vendor form.
2.) Block off Wisconsin Street from 1st Avenue West to Highway 61 and block off 2nd Avenue West from Wisconsin Street to the alley behind the Johnson Heritage Post at noon on Friday, July 8th until 5:00 pm on Sunday, July 10th, 2016.
3.) Provide city garbage cans at appropriate locations for the use of visitors.

The Grand Marais Art Colony will provide the city with the following:

1.) Proof of Insurance through the Norshor Agency Inc.
2.) Six satellite restrooms.
3.) Our artists will remove their personal trash.
4.) We will request use of electricity in Bear Tree Park and Harbor Park from the Grand Marais Rec Park.

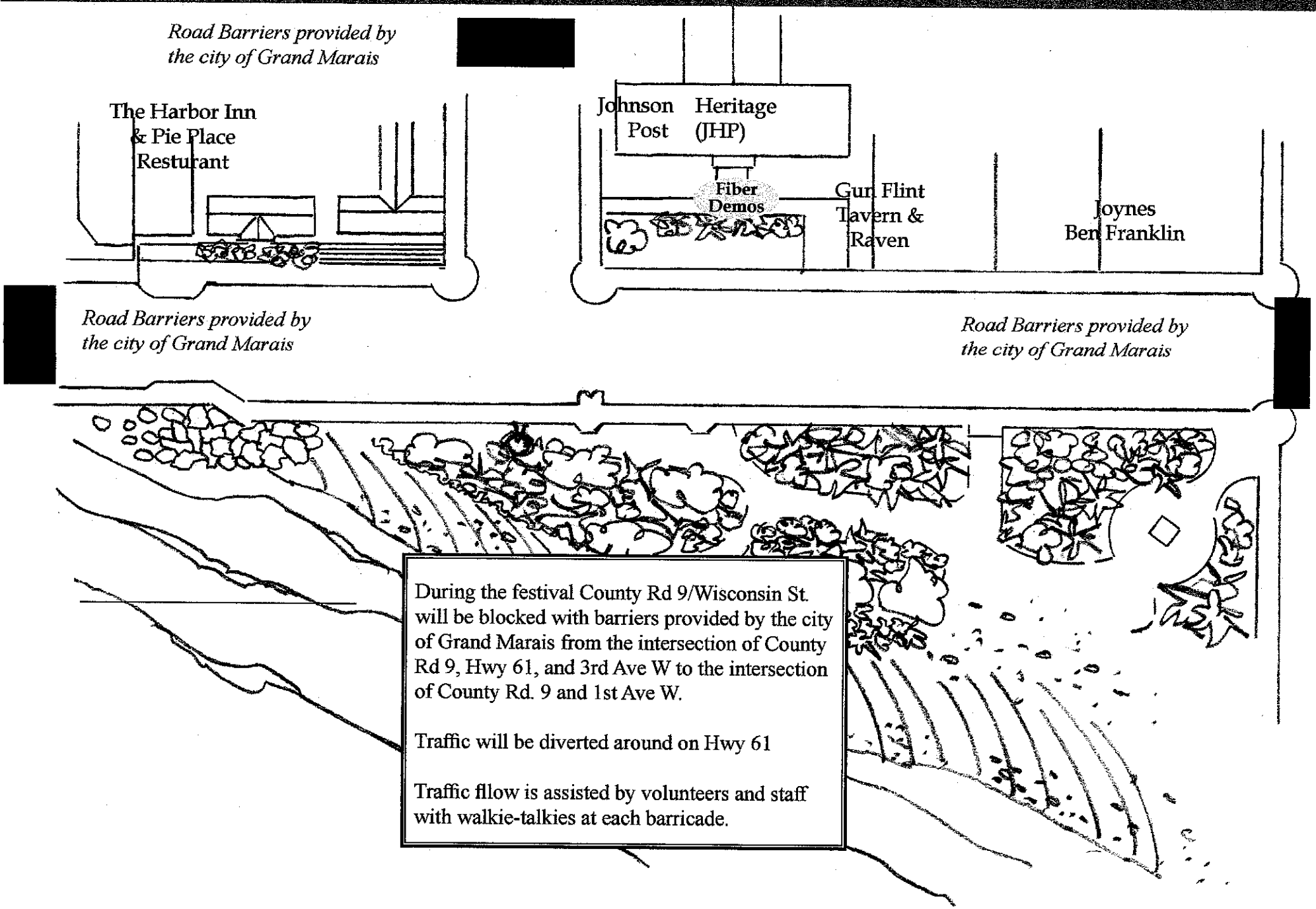
Thank you for your support of the 26th Annual Grand Marais Arts Festival!

Sincerely,

Carolyn L. Fritz

Carolyn Fritz
Events & Communications Coordinator

Post Office Box 626, 120 West 3rd Avenue, Grand Marais, Minnesota 55604
(218) 387-2737 info@grandmaraisartcolony.org www.grandmaraisartcolony.org



During the festival County Rd 9/Wisconsin St. will be blocked with barriers provided by the city of Grand Marais from the intersection of County Rd 9, Hwy 61, and 3rd Ave W to the intersection of County Rd. 9 and 1st Ave W.

Traffic will be diverted around on Hwy 61

Traffic fllow is assisted by volunteers and staff with walkie-talkies at each barricade.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: May 20, 2016
SUBJECT: New Hires

Please approve the following new hires:

Part time Liquor Store Clerk

- Mikola Altenberg

Park Maintenance Worker

- Joe Borud

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: May 20, 2016
SUBJECT: Community Visioning

Consultant Proposals
Responses to the RFP are due Tuesday, May 24. A summary of the proposals received will be available at the meeting. The Council will need to schedule time to review the proposals, select and interview finalists.

Steering Committee
Attached is a revised draft of the steering committee packet. It includes a listing of project goals and expected outcomes, as well as an excerpt from the rfp with a more detailed project summary and scope of work description.

Councilors should submit their list of prospective steering committee members to me prior to the meeting. I will compile and distribute the list.

Project Goals

- Use local resources
- Use innovative methods to engage the public, focusing on larger numbers of small efforts rather than fewer large efforts
- Pay particular attention to including underserved and underrepresented groups, and those that do not normally participate in planning efforts

Expected Outcomes

- Analyze forces and trends that shape current and future community issues
- Keep the public, key players, and other stakeholders informed regarding the project
- Articulate core community values
- Describe a community vision or visions based on the forces, trends, and community values
- Determine the necessary components of a new Comprehensive Plan
- Draft a new Comprehensive Plan document
- Update a specific section (C/I Service Commercial Industrial) of our zoning ordinance.
- Create a process for keeping the values, vision, and plan current and relevant as the community changes

Steering Committee Duties

- Select chairperson and secretary, set rules for meetings, including proposed schedule and decision making process;
- Effectively coordinate with consultant team, City Staff and officials, and local assisting organizations
- Ensure the strategy that is planned matches the project goals and expected outcomes;
- Consider how we will know if the project expected outcomes have been achieved;
- Review the progress of the project against any milestones set;
- Consider ideas and issues raised during the project;
- Provide guidance to the project team;
- Help balance conflicting priorities and resources;
- Resolve obstacles as they arise;
- Foster positive communication outside of the Committee regarding the project's progress and outcomes;
- Actively promote the outputs of the project;
- Contribute to the evaluation of the project.

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EXCERPT FROM REQUEST FOR PROPOSALS:

Project Description

The City of Grand Marais desires to complete a community visioning process and comprehensive plan update. The City is committed to a community driven process, using various innovative methods to engage the public and other community stakeholders. Particular attention should be paid to including underserved and underrepresented groups, and those who do not normally participate in planning efforts. Various local resources are available to assist in providing a fine-grained approach to connect with the public. The expected outcomes are: (1) analyzing forces and trends that shape current and future community issues; (2) articulating core community values; (3) describing a community vision or visions based on the forces, trends, and community values; (4) determining the necessary components of a new Comprehensive Plan; (5) drafting a new comprehensive plan document, and (6) assisting in updating a specific section (C/I Service Commercial Industrial) of our zoning ordinance.

The Consultant should have extensive experience collaborating with local groups in the implementation of an inclusive process. In an effort use the consultant's time in an efficient manner, we anticipate this collaboration to include designing of input and engagement strategies and training local resources to conduct a significant portion of the strategies. The consultant is encouraged to experiment with large numbers of smaller tools rather than limited large methods. The engagement strategy should be fluid, changing as necessary to recognize tools that are working well versus underperforming. The consultant is also encouraged to involve the community in the creation of effective engagement tools. The City has set aside $5,000 for an initiative where local groups are invited to design and produce engagement strategies. The top strategies will be granted a stipend and implemented. The consultant will assist in the selection of the winning strategies and will provide guidance in their implementation.

The City of Grand Marais is forming a citizen steering committee made up of representatives identified by the community as trusted and selected by the Council. They are not intended as representative of every interest group. This group will provide necessary guidance for the consultant in facilitating creation of the Grand Marais Community Vision and updating the Comprehensive Plan.

Consultants are encouraged to submit a core proposal that addresses the scope of work defined in this RFP. Consultant may also propose additive alternatives to the scope of work they believe will significantly improve the projects outcomes. In addition the consultant is encouraged to submit suggestions for cost savings and highlight any tradeoffs inherent in the cost saving alternatives. Both the core proposal and any additive alternatives should include a clear description of the work, reasoning for consideration, and a fee proposal.

Scope of Work

The consultant team is free to design specific tasks and project management structure to accomplish the following expected outcomes:

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Project Management—Produce the final products and accomplish the project outcomes. Work in close interaction with the Steering Committee, City Staff, City Officials, and other local resources. Attend meetings as necessary, develop materials, make presentations, and produce reports of key activities and findings. Keep a record of all activities and community engagements to clearly document the source and reasoning behind decisions, findings, and products.

Engagement Strategy—Develop a plan to engage, involve, and collaborate with the public and other stakeholders throughout the entire process. Work collaboratively with local resources to design portions of the engagement strategy. Guide, train, and otherwise enable local resources to conduct portions of the engagement strategy to allow for a finer grained approach. Ensure emphasis is placed on involving the underserved, underrepresented, and those who don't normally participate.

Communication Plan—Provide a plan to keep the public, key players, and other stakeholders informed regarding the project. Include marketing and other methods of publicity, media relations and key messages to increase recognition, build credibility, and deepen understanding of the project, its objectives, and outcomes within the community.

Analysis—Review and understand existing and previous plans. Compile and analyze data provided by the engagement strategy. Identify and analyze trends and forces shaping current and future community issues.

Statement of Values and Community Vision—Articulate a statement of core community values based on community involvement and designed to be used as a guide for decision making. Develop a community vision or visions based on the values and responding to the trends and forces analysis. The values and vision should include accompanying narrative explaining its development and other relevant information that can deepen understanding and create lasting value. The values and vision should be identifiably unique to this community.

Comprehensive Plan Elements—Identify the elements to be included in a new comprehensive plan for the community. These elements should be in direct response to the community values and vision, and provide a framework for goals and policies to guide the community towards its preferred vision. Elements need not include all chapters typically required in a comprehensive plan, but should rather focus on those areas where the community has identified a particular need, strength, call to action, desire to protect, or willingness to work.

Comprehensive Plan Document—Develop a comprehensive plan document consisting of the elements identified. This document should identify the strategies, goals, and policies necessary to move the community towards its identified vision. The document should provide sufficient guidance for the community to evaluate necessary changes in official controls, programs, and budget commitments. The plan should include accompanying narrative, stories, and anecdotes explaining its development and other relevant information that can deepen understanding and create lasting value.

Zoning Update—Assist in the preparation of zoning language amendments in response to the values, vision, and plan for a specific section (C/I Service Commercial Industrial) of our zoning ordinance. This update will address recent development ideas in a zone that the community has

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identified as needed an update. The update will serve as a model for the community to conduct further zoning amendments.

Stewardship—Recommend provisions for the community to maintain focus on the values, vision, and plan. Recommend a process for keeping the values, vision, and plan current and relevant as the community changes.

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GRAND MARAIS LIBRARY BOARD MINUTES
March 28, 2016

Call to Order

President Audrey Stattelman called the meeting of the Grand Marais Library Board to order at 5:32 PM at the Grand Marais Public Library.

Attendance

Members Present: Hillary Freeman, Brienne Moody, Helen Muth, Jan Sivertson, Audrey Stattelman and Director, Steve Harsin and Jay Arrowsmith Decoux

Members Absent: Sally Berg

Visitors

No visitors were present at the meeting.

Consent Agenda

The Consent Agenda, included the meeting agenda, the meeting minutes from February 2016, and the bills submitted to the city council for payment. A motion/second were made Freeman/Sivertson by to accept the consent agenda and theFebruary minutes. The motion passed.

Director's Report

- Program attendance from January 2016 through March 22, 2016 was 500 plus people; more than half of the total number of attendees for programming in the previous year.
- Upcoming programs:
  - April 8th - Minnesota Titanic Connections
  - April 15th - an internationally recognized poet will be doing a project called HOMES
  - April 22nd - Carrie Huber and State Fair History
  - April 26th - The Ten Pigs Traveling Trunk Show
  - April 30th - Josh Lindstrom will do a presentation about his trip to Guatemala
- A new staff person was hired for the part-time clerk position and will begin work April 18th
- Two staff members attended a customer service training at the Duluth Public Library
- Maintenance was completed on the puzzle sculpture out front after high winds
- The director will attend a regional directors meeting this month

Committee Reports

•<u>Financial Committee</u>: Steve, Jay, Hillary, & Audrey - There was nothing to report this month.

•<u>Policy Committee</u>: Steve, Audrey, Sally, & Brienne – Will present a Conflict of Interest policy for a first reading tonight.

•<u>Art Committee</u>: Steve, Jay, Sally, Helen, Ann Ward, & Lynn Speaker –They met and discussed the concrete and other landscaping that will effect the installation of the Poetry Walk. Poetry contest during the month of April.

•<u>Personnel Committee</u>: Audrey, Sally, & Jan - The committee met to discuss the Library I job description, which incorporated the board feedback.

•<u>Film Night Committee</u>: Hillary and Helen - There was nothing to report this month.

GRAND MARAIS LIBRARY BOARD MINUTES
March 28, 2016

Trustee Continuing Education: The board viewed a "Short Takes" video for Library Board Trustees regarding library board member advocacy. The film emphasized that library board members should make their role as a board member known within the community. Board members should seek opportunities to network and build relationships that will benefit the library's mission.

Library Friends Liason Report: The Library Friends liason was absent.

Unfinished Business:
The chair requested feedback from the board regarding the Strategic Planning meeting that took place the previous week. Freeman expressed an interest in streamlining the agenda and timing. The director and others mentioned it was too hot in the room and the quality of the coffee was poor. There was general consensus among board members was that the food was good. It was recommended that Strategic Planning meetings will be scheduled for longer duration in the future. And that next year we hire a facilitator to help to shape the discussions. In December we should decide on a facilitator. Having staff members at the retreat was meaningful.

The chair concluded the discussion by committing to re-evaluate the Strategic Plan process in December of 2016 to make sure that the board has a planning process that they're comfortable with and that there is a facilitator lined up to work with the board for the 2017 retreat.

New Business:

• Strategic Planning Goals: The board reviewed the Strategic Planning goals put forth at the annual retreat. There was discussion about making sure that at least one of planned three East end library events be scheduled soon for summer.

• Policy Review: The board reviewed the Conflict of Interest policy.

• Library Entrance Issues: There was discussion about the entrances and concrete surfaces, which need repairs. The entrances in poor repair are hazardous for library staff and to the public. The board discussed two strategies for researching a solution to the problem: 1) forming a facilities committee to gather information about how to fix the entrances and sidewalks or 2) having the Director gather that information. Board members did not feel qualified or interested into pursuing the maintenance solutions as a committee. In the future, it may be useful to form a buildings committee after having recruited a board member who has experience or skills in the field of buildings and maintenance. Freeman moved to send Steve forth to find information and fact finding and to report back to the board Arrowmith-DeCoux seconded it.

• Technology at the Library The board discussed making technology available to a broader group. It was noted that we could add some more Ipads to the library's fleet. There was discussion about adding two Macs to the library's fleet.

•Next Meeting: April 25th, 2016 at 5:30 pm.

Adjournment President Audrey Stattelman adjourned the meeting at 6:58 pm.

GRAND MARAIS LIBRARY BOARD MINUTES
March 28, 2016

Mission Statement: The Grand Marais Public Library contributes to an enlightened, connected community by providing resources and a welcoming environment where people of all ages find information and enjoyment, children discover the wonder of reading, and diversity is celebrated.

YMCA Advisory Council Meeting
Monday, March 21, 4:30p.m.
YMCA Conference Room

Council Attendance: Emily Marshall via Skype & cell phone, Myron Bursheim, Hilary Freeman, Jan Sivertson, Jeanne Anderson, Betsy Blaisdell, Dave Mills, Maggie Barnard, Heidi Doo-Kirk (alternate to Sivertson) Absent: Pete Kavanaugh, Yvonne Caruthers, Beth Schwarz, Sue Hakes

Guests: Orvis Lunke, Donna Lunke, Mary Manning, Ann Sullivan, Brian Cooley, Mariano Rodriguez, Paul Eiler

Chair Myron Bursheim convened the meeting at 4:32 p.m. asked Maggie to take minutes in Pete's absence and called for any Y Mission Moments. Bursheim offered one about Betsy Blaisdell's leadership in running the very busy Y desk in Emily's absence and being able to enroll four new members to the Y!! Great job Betsy, we admire and appreciate your hard work!

Chairman's Report: Bursheim attended the Duluth Y board meeting, they are also working on expanding childcare services to fill a great need Early Childhood Education presentation. On March 8th Chris Francis and Emily Marshall presented to the Board of Commissioners the budget and strategic plan. The budget finished with a savings of $5,000. Francis noted this will not likely be sustainable as it was a result of staff attrition and maternity leaves.
Marshall added that she has submitted our new license application for a May 1, 2016 start date for additional childcare that can serve 7 infant/toddler slots. Currently the Y has a waitlist of 19 infants/toddlers in need of services, possibly up to 12 can be served with this new addition. Marshall added that the collaboration with Cooperation Station is moving forward, there will be more meetings in the next few weeks.

Flintlock Range Association presentation: Guests noted above were in attendance to present the work they have done to have a shooting range developed in the county. One fact presented: Cook County is the only county in the State of MN without an organized shooting range. Lack of facility has led to various shooting areas, primarily in abandoned gravel pits, creating hazardous shooting conditions and inappropriate target use. Currently safety training for citizens is currently done on a private residence property with that owner's permission however in very rustic outdoor conditions.
The group formed in 2012 to pursue this goal. Their research indicated that there is not enough enthusiast population to support a private entity that would need to finance purchase of land and structures. Therefore the focus turned to pursuing a land grant from the County and creating a use by fee membership open to the public. An ideal piece of land has been identified, approximately 540 acres that will become available in a federal to county land exchange. Doo-Kirk stated this has not happened yet and the county cannot comment on property they do not own. Doo-Kirk noted here have been several delays on the date of exchange, the anticipated date is June 1, 2016.
The purpose of this visit is to seek council's interest in a partnership with YMCA, primarily for the Y to manage the membership and fee collection. The anticipated start of partnership will be 2017. Manning presented a powerpoint slide show (electronic or paper copies available through Emily) of the types of non-shooting sports and special interest groups that can potentially be served such as skijoring, RC planes/drone flying, paintball, fat tire biking, dog training. Manning pointed out the amazing growth of the High School sport of shooting showing the statistics of participation from 2005 to 2015, nearly 28 times the statewide number of participants in 10 years: 300 vs. 8,000+. Several group members expressed their hope for the students that can be served by this activity and potential school club or

team. The group has drafted bylaws and has a master plan is in the works as well as safety plan. Group has worked up a budget for two phases of work: Phase 1 financial projection is $150,000.00 for construction, lead containment system, classroom, shooting areas. Funding sources identified are State and Federal grants, county will be fiscal agent as well as volunteer and in-kind donation of construction materials, labor and equipment. Group is looking to the Y to recruit and manage memberships and finances of member fees. They have not determined the goal number of members and fee amounts in order to have a sustainable program.

Questions asked by council members: Freeman: are there any other services the group is looking for the Y to provide beyond managing membership data and fee collection? Answer not for now. Bursheim asked group to define the role they expect the Y will play in managing memberships. Other questions: is there a plan in process for developmental phase into programming phase? What type of organization will this group form: non-profit or board of directors or volunteer group?

Presentation concluded with Bursheim thanking group for their time and effort in pursuing this over many years and that he will get back to them after the council has a chance to discuss the idea. Association members departed meeting.

Bursheim called for a 3 minute break.

Bursheim reconvened meeting and called on Paul Eiler, a Y member, to give his presentation on creating more space in the locker rooms. Eiler expressed his views on the lack of available locker storage space to member numbers and that his personal opinion is the locker rentals are an exclusive amenity rather than a member benefit. Eiler handed out diagrams and tables he created of the men's locker room noting that the women's locker room should be a mirror to what he has sketched. Eiler submitted 9 diagram scenarios of bench sizes and placements, ADA compliant bench area, locker configurations with and without additional shelving for gym bag storage, moving the swimsuit spinner and showing where lockers can be placed in hallways. Copies available from Emily at the Y. Council thanked Paul for his work and very thorough options, council will need to look at financial ramification of locker rental revenue stream. Eiler thanked council members for their attention and time and departed.

Council discussion on Flintlock Shooting Range: Freeman opened with reading the Y strategic goals and stated she felt the Range does meet them. Barnard commented on a statement by a group member that there are Y's affiliated with or managing shooting ranges. Marshall confirmed she knew this information, Camp Miller offers a range and there is a Y with a range in the building basement. Discussion about ramifications of taking on the additional work of membership: impact on current staff, will it increase staffing needs? Will the Y be responsible for the marketing and recruitment and managing of members? Anderson stated we need to know two factors: fiscal and location and we need to know these factors by November 2016 in order to set priorities for the 2017 Y strategic plan. Bursheim stated in discussion with group members prior to the council meeting he emphasized to them that there has to be a positive financial benefit to the Y for partnership to move forward.

Freeman made a motion to inform the group that current 2016 Y strategic priorities are set and we are not able to reallocate personnel resources at this time to work on the partnership concept. The advisory council is excited about this idea and all of the potentials it may offer. We'd like to have a plan submitted by the Flintlock Range Association by the November 21, 2016 full advisory council meeting when 2017 strategic priorities will be set. Anderson seconded motion, Bursheim called for vote, motion carried with all ayes. Bursheim will follow up with the association.

Council discussion on Eiler's locker room plans: all council members agreed to postpone discussion until next full advisory council meeting on May 16, 2016. Marshall to provide current locker rental revenue for this discussion and potential financial changes of Eiler's proposals.

Other matters: Freeman made a motion to move July full advisory council meeting from July 18, 2016 to July 11, 2016 to allow more weeks between meetings in the busy summer season. Anderson seconded motion. Discussion: Sivertson noted she is not available July 11, Doo-Kirk offered that she can attend as

Commissioner alternate. Bursheim called for vote, motion carried with all ayes. July meeting is when officer elects begin tenure.

Bursheim adjourned meeting at 6:40 p.m.

Respectfully submitted by council member Maggie Barnard.

Upcoming Meeting Schedule

Updated May 20, 2016

MAY

Date/Time	Meeting	Location
Wednesday, May 25, 6:30 p.m.	City Council Meeting	Council Chambers
Thursday, May 26, 4:00 p.m.	Joint C/C/S/T	Courthouse

JUNE

Date/Time	Meeting	Location
Wednesday, June 8, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, June 29, 6:30 p.m.	City Council Meeting	Council Chambers