

AGENDA
CITY COUNCIL MEETING
December 30, 2015
12:00 P.M.

A. 12:00 Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. 12:02 Approve Consent Agenda

1. Approve Agenda
2. Approve Meeting Minutes
3. Approve Payment of Bills

E. 12:05 2016 Tobacco Licenses

F. 12:08 2016 Mileage Reimbursement

G. 12:10 Year-End Fund Balance Adjustments

H. Attached correspondence:

1. Upcoming Meeting Schedule

I. 12:15 Adjourn

*CITY OF GRAND MARAIS
MINUTES
December 18, 2015*

Mayor Arrowsmith-DeCoux called the meeting to order at 4:01 p.m.

Members present: Anton Moody, Tracy Benson, Jay Arrowsmith-DeCoux and Tim Kennedy

Members absent: Dave Mills

Staff present: Kim Dunsmoor

Motion by Kennedy, seconded by Moody to approve the Agenda; December 9, 2015, Minutes; and Payment of Bills. Approved unanimously.

Motion by Kennedy, seconded by Moody to approve Resolution 2015-24 Approving Final 2015 Tax Levy, Collectible in 2016. Approved unanimously.

Motion by Moody, seconded by Benson to approve the non-union supervisor pay increase for 2016 at 3%, which the same as the union contract. Approved unanimously,

The regular council meeting on December 30th to pay bills will be at noon.

There being no further business, the meeting adjourned at 4:04 p.m.



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Payments

City of Grand Marais

Current Period: December 2015

Batch Name	12302015AP	User Dollar Amt	\$40,758.63		
Payments		Computer Dollar Amt	\$40,758.63		
			\$0.00	In Balance	
Refer	66472 SUPERIOR BEVERAGES LLP	-			
Cash Payment	E 609-49750-252 Beer For Resale				\$1,109.80
Invoice	486988 12/16/2015				
Transaction Date	12/21/2015	MAIN CHECKING G	10100	Total	\$1,109.80
Refer	66473 THE WINE COMPANY	-			
Cash Payment	E 609-49750-251 Liquor For Resale				\$816.00
Invoice	412714-00 12/16/2015				
Cash Payment	E 609-49750-333 Freight and Express				\$40.00
Invoice	412714-00 12/16/2015				
Transaction Date	12/21/2015	MAIN CHECKING G	10100	Total	\$856.00
Refer	66474 BERNICKS	-			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$37.00
Invoice	487297 12/17/2015				
Cash Payment	E 609-49750-252 Beer For Resale				\$4,904.70
Invoice	487298 12/17/2015				
Transaction Date	12/21/2015	MAIN CHECKING G	10100	Total	\$4,941.70
Refer	66475 VOYAGEUR BREWING COMPANY	-			
Cash Payment	E 609-49750-252 Beer For Resale				\$360.00
Invoice	12172015 12/17/2015				
Transaction Date	12/21/2015	MAIN CHECKING G	10100	Total	\$360.00
Refer	66476 WINE MERCHANTS	-			
Cash Payment	E 609-49750-251 Liquor For Resale				\$889.96
Invoice	7060704 12/16/2015				
Cash Payment	E 609-49750-333 Freight and Express				\$19.03
Invoice	7060704 12/16/2015				
Transaction Date	12/21/2015	MAIN CHECKING G	10100	Total	\$908.99
Refer	66477 PHILLIPS WINE & SPIRITS	-			
Cash Payment	E 609-49750-251 Liquor For Resale				\$3,167.48
Invoice	2899631 12/16/2015				
Cash Payment	E 609-49750-333 Freight and Express				\$62.75
Invoice	2899631 12/16/2015				
Transaction Date	12/21/2015	MAIN CHECKING G	10100	Total	\$3,230.23
Refer	66478 ARTISAN BEER COMPANY	-			
Cash Payment	E 609-49750-252 Beer For Resale				-\$6.66
Invoice	327010 10/9/2015				
Cash Payment	E 609-49750-252 Beer For Resale				-\$8.33
Invoice	328302 10/23/2015				
Cash Payment	E 609-49750-252 Beer For Resale				\$152.25
Invoice	3072117 12/16/2015				
Transaction Date	12/21/2015	MAIN CHECKING G	10100	Total	\$137.26
Refer	66479 JOHNSON BROTHER LIQUOR	-			
Cash Payment	E 609-49750-251 Liquor For Resale				-\$13.07
Invoice	548830 10/23/2015				



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Payments

City of Grand Marais

Current Period: December 2015

Cash Payment	G 101-21706 Health Insurance			\$508.36
Invoice	DEC. 2015	12/22/2015		
Transaction Date	12/22/2015	MAIN CHECKING G 10100	Total	\$508.36
Refer	66486 ICMA			
Cash Payment	E 101-41400-436 Membership Dues			\$540.17
Invoice	2016 MEMBERS	12/22/2015		
Transaction Date	12/22/2015	MAIN CHECKING G 10100	Total	\$540.17
Refer	66487 US POSTMASTER			
Cash Payment	E 101-41400-322 Postage			\$147.00
Invoice	CITY HALL POS	12/22/2015		
Transaction Date	12/22/2015	MAIN CHECKING G 10100	Total	\$147.00
Refer	66488 MII LIFE- HRA	Ck# 003197E 12/22/2015		
Cash Payment	E 101-45100-131 Employer Paid Health			\$70.09
Invoice	38107776	12/22/2015		
Transaction Date	12/22/2015	MAIN CHECKING G 10100	Total	\$70.09
Refer	66489 MN DEPT OF AGRICULTURE			
Cash Payment	E 613-45125-439 Licenses			\$10.00
Invoice	20071745	12/22/2015		
Transaction Date	12/22/2015	MAIN CHECKING G 10100	Total	\$10.00
Refer	66490 MCI MEGA PREFERRED			
Cash Payment	E 101-41400-321 Telephone			\$42.94
Invoice	08678993875	12/22/2015		
Cash Payment	E 211-45500-321 Telephone			\$16.70
Invoice	08678993875	12/22/2015		
Cash Payment	E 609-49750-321 Telephone			\$3.35
Invoice	08678993875	12/22/2015		
Transaction Date	12/22/2015	MAIN CHECKING G 10100	Total	\$62.99
Refer	66491 COMO OIL & PROPANE			
Cash Payment	E 101-41940-217 Heating Fuel			\$206.23
Invoice	534054	12/10/2015		
Transaction Date	12/23/2015	MAIN CHECKING G 10100	Total	\$206.23
Refer	66492 GRAYBAR ELECTRIC COMPANY, I			
Cash Payment	E 101-42200-221 Equipment Parts/Bulling			\$1,136.38
Invoice	982645381	12/16/2015		
Transaction Date	12/23/2015	MAIN CHECKING G 10100	Total	\$1,136.38
Refer	66493 EMERGENCY RESPONSE SOLUTI			
Cash Payment	E 101-42200-210 Operating Supplies (GE			\$474.26
Invoice	5380	12/15/2015		
Transaction Date	12/23/2015	MAIN CHECKING G 10100	Total	\$474.26
Refer	66509 BERNICKS			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa			\$35.75
Invoice	488184	12/23/2015		
Cash Payment	E 609-49750-252 Beer For Resale			\$2,623.85
Invoice	488185	12/23/2015		
Transaction Date	12/24/2015	MAIN CHECKING G 10100	Total	\$2,659.60



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Payments

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Current Period: December 2015

Refer 66510 BELLBOY CORPORATION - LIQUO			
Cash Payment	E 609-49750-251 Liquor For Resale		\$90.00
Invoice	51541100	12/21/2015	
Cash Payment	E 609-49750-333 Freight and Express		\$2.45
Invoice	51541100	12/21/2015	
Transaction Date	12/24/2015	MAIN CHECKING G 10100	Total \$92.45
Refer 66511 SOUTHERN WINE & SPIRITS OF M			
Cash Payment	E 609-49750-251 Liquor For Resale		\$1,987.74
Invoice	1361636	12/23/2015	
Cash Payment	E 609-49750-333 Freight and Express		\$73.12
Invoice	1361636	12/23/2015	
Transaction Date	12/24/2015	MAIN CHECKING G 10100	Total \$2,060.86
Refer 66512 FLAHERTY & HOOD, P.A.			
Cash Payment	E 101-41610-304 Attorney(Civil)		\$887.50
Invoice	8232	11/3/2015	
Cash Payment	E 101-41610-304 Attorney(Civil)		\$316.25
Invoice	8341	12/1/2015	
Transaction Date	12/24/2015	MAIN CHECKING G 10100	Total \$1,203.75

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$18,091.13
211 LIBRARY		\$16.70
609 MUNICIPAL LIQUOR FUND		\$22,640.80
613 GOLF COURSE		\$10.00
		<u>\$40,758.63</u>

Pre-Written Checks	\$13,132.54
Checks to be Generated by the Computer	\$27,626.09
Total	\$40,758.63

City of Grand Marais

MEMO

TO: Mayor Arrowsmith DeCoux
City Council Members
FROM: Michael J. Roth, City Administrator
DATE: December 24, 2015
SUBJECT: 2016 Tobacco Licenses

Please approve the following list of applicants for 2016 tobacco licenses.

Buck's Hardware Hank
Gene's IGA
Grand Marais Superamerica
Gunflint Tavern
Mike's Holiday

Upcoming Meeting Schedule

Updated December 17, 2015

DECEMBER

Date/Time	Meeting	Location
Wednesday, December 30, 12:00 p.m.	City Council Meeting	Council Chambers

JANUARY

Date/Time	Meeting	Location
Wednesday, January 13, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, January 27, 6:30 p.m.	City Council Meeting	Council Chambers



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2016 Standard Mileage Rates for Business, Medical and Moving Announced

IR-2015-137, Dec. 17, 2015

WASHINGTON — The Internal Revenue Service today issued the 2016 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2016, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 54 cents per mile for business miles driven, down from 57.5 cents for 2015
- 19 cents per mile driven for medical or moving purposes, down from 23 cents for 2015
- 14 cents per mile driven in service of charitable organizations

The business mileage rate decreased 3.5 cents per mile and the medical, and moving expense rates decrease 4 cents per mile from the 2015 rates. The charitable rate is based on statute.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical or charitable expense are in [Rev. Proc. 2010-51](#). [Notice 2016-01](#) contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 17-Dec-2015

MEMO

To: Mayor and Council
From: Kim Dunsmoor
Date: December 22, 2015
Subject: Assigned Fund Balances

I would like to adjust assigned fund balances in accordance with budgeted and capital outlay items effective December 31, 2015, as follows:

Code	Description	Beginning Balance	Budgeted	Capital Outlay/Expense	Ending Balance
G101-25310	Sealcoating	\$ 100,964.48	\$15,000.00	-0-	\$115,964.48
G101-25312	City Hall Bldg	\$69,738.11	\$10,000.00	-0-	\$ 79,738.11
G101-25313	Fire Equipment	\$28,708.54	\$35,000.00	\$8,787.07	\$ 54,921.47
G101-25317	Insurance Deductible	\$10,803.93	-0-	-0-	\$10,803.93
G101-25318	Street Equipment	\$31,280.33	\$17,500.00	-0-	\$ 48,780.33
G101-25327	Street Reconstruction	\$ 392,369.88	\$75,000.00	-0-	\$ 467,369.80

A transfer to the Golf Course of \$ 8,000.00 is needed keep our golf course from having a negative cash balance.

City of Grand Marais

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