

AGENDA
CITY COUNCIL MEETING
October 28, 2015
6:30 P.M.

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum
The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.
- D. 6:35 Approve Consent Agenda
 - 1. Approve Agenda
 - 2. Approve Meeting Minutes
 - 3. Approve Payment of Bills
 - 4. Christmas Parade Permit—Visit Cook County
- E. 6:40 Cook County Tennis Association Funding Request
- F. 7:00 Vacation Rental Follow-Up
- G. 7:20 Other items as necessary
- H. 7:30 Council & Staff Reports
- I. 8:00 Discussion of strategy for upcoming labor negotiation with AFSCME. This portion of the meeting will be closed pursuant to Minnesota Statutes, Section 13D.03.
- J. Attached correspondence:
 - 1. Other Meeting Minutes
 - 2. Upcoming Meeting Schedule
- K. 8:30 Adjourn

*CITY OF GRAND MARAIS
MINUTES
October 14, 2015*

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present: Jay Arrowsmith-DeCoux, Tim Kennedy, Dave Mills, Anton Moody and Tracy Benson

Members absent: None

Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Mayor Arrowsmith-DeCoux invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke during open forum.

Motion by Kennedy, seconded by Moody to approve the Agenda; September 30, 2015 Minutes; and Payment of Bills. Approved unanimously.

IRRRB has asked all of its cities to update their comprehensive plans in order to continue to receive grant funding. Our existing plan was written in the 1990's with few updates since then. Council has discussed the need to update our comprehensive plan throughout the year. Sawtooth Mountain Clinic has been invited to reapply for two more years of funding to work on policy development for healthy cities and the Moving Matters team is offering to include some assistance for the City of Grand Marais Comprehensive Plan work in their next funding request. Benson cautioned about involving some groups more than others, and encouraged seeking outside professional assistance. The City will lead the process and will seek input from the public and interest groups as they move through the planning process. The council was supportive of Moving Matters applying for the Blue Cross Blue Shield Grant to help with the comprehensive plan updates.

Motion by Moody, seconded by Mills to approve Resolution 2015-21 Declaring the Second Monday in October Indigenous Peoples Day in the City of Grand Marais. Approved unanimously.

Motion by Moody, seconded by Kennedy to hire Chad LeFevere as a paid on call volunteer firefighter. Approved unanimously.

The council discussed the purchase agreement for 1800 W Highway 61 and the environmental request from the previous meeting. Environmental Troubleshooters spoke with a previous owner, Steve Quaife who indicated that there is a 1000 gallon heating fuel tank under the house. Environmental Troubleshooters advised that the City should do some soil borings to determine if there is any contamination. The City can accept the terms of the purchase agreement or try to renegotiate regarding remediation for possible soil contamination. Council already anticipated additional costs to demolish the building in the future. Council discussed the already greatly reduced price for the property as it is and that the credit union will have to produce a title after the city releases the environmental contingency. The title will need to be free of all mechanical liens.

Motion by Moody, seconded by Kennedy to accept the purchase agreement for 1800 W Highway 61, Grand Marais, MN from the North Shore Federal Credit Union releasing the environmental review contingency and including a contingency to close no later than October 28, 2015. Approved unanimously.

Councilor Moody's Report:

- 1) The EDA met yesterday:
 - a) There is a purchase agreement moving forward for a lot in the business park.
 - b) An offer for a lot in the business park was not accepted due to a disagreement about value.
 - c) The housing project is moving forward – met with the architect and did a site visit. The housing group will meet next week to apply for a grant for a housing development on 2nd Street just past Homestead Cooperative. The project would include single family homes and multiple family dwellings.
 - d) Advertised for a part-time EDA Director.
 - e) Seeking a county-wide board member to fill the vacancy left by Abby Tofte.
 - f) Have a meeting scheduled with the county board to justify the EDA's existence.
 - g) AEOA is requesting applicants for their heating assistance program.
 - h) Superior National Golf Course surpassed their revenue projections with 700 rounds over the budgeted amount. The course shuts down on Sunday.
- 2) Will send websites for strong towns and small developer's group to City Administrator Roth for distribution to the council.

Councilor Benson's Report:

- 1) Distributed some website information regarding municipal liquor store architects.

Mayor Arrowsmith-DeCoux's Report:

- 1) Met with the Cook County Visitor's Bureau
 - a) Businesses are reporting a very good season
 - b) Katie Willard was hired as the Event Resource Manager
 - c) They are considering a "Christmas Village" Theme from Thanksgiving through January.
- 2) Met with the Snowmobile Club. They are still putting their plans together for the upcoming season and suggested routes in town.
- 3) Received more complaints about the downtown alleys looking cluttered and dirty.
- 4) Who removes vehicles from the street when street and sidewalk permits are issued? The City provides barricades and the festival is in charge of putting up signs to inform people when the street will be closed.
- 5) Asked about chip sealing. The chip sealing will need to be advertised early in the year to complete the project. We ran into some issues about how to advertise the project. Money is budgeted and available for this project.
- 6) CR-BPS and CCLEP discussed the B3 energy usage information collection tool: however, it was decided that this would create more work than it is worth because the collection tool is designed to collect information from utilities. In this case, we are the utility and have the information already available.

Councilor Dave Mills' Report:

- 1) The North Woods Food Project:
 - a) The farmers market was very successful at the community center. It was suggested that tents to protect the food from the sun could make it better.
 - b) They discussed the definition of agricultural land and how it is classified and taxed. The state denied Mark Adams classification of agricultural land: however the Cook County Assessor is trying to get that overturned.
 - c) The North Woods Food Project would like to be included in the City's Comprehensive Plan update.
- 2) The Park Board met:
 - a) In an effort to increase revenues at the park as directed by the city council, the park board is planning to transition monthly campers from the front row lake side sites to other sites. The park can charge higher daily rates for the front row and daily campers are willing to pay higher rates for those sites. There are some unhappy monthly campers who do not want to move from the premium sites or pay more for the sites. There are 150 campers on the waiting list for monthly sites. Costs have increased, demands have increased and the site shuffle will not please everyone.

Councilor Kennedy's Report:

- 1) Was appointed to Cook County's Short Stay Rental Committee.
- 2) The Greater MN Parks and Trail Commission consider "Regional Parks" for Legacy Fund Grants. We should research what grants are available and decide if our Campground/Recreational Park could benefit from being designated as a Regional Park. Application deadline is 4/30/16.
- 3) Attended the Moving Matters meeting where food and hunger were discussed as a health issue.
- 4) The Green Dollar results are in: however, the group did not like the format and felt it was misleading due to the export of fish and maple syrup businesses.

Other items:

- 1) Received a letter from the MPCA and MN Department of Health regarding informal conversation sessions about the critical issues of water infrastructure and clean water held around the state in October and November.
- 2) The Council on Greater MN Cities will meet on November 12 & 13 to discuss Local Government Aid.
- 3) The Joint City Council/Planning Commission meeting will be held next Wednesday, October 21st at 6:00 p.m.
- 4) Joint City County School Tribe meeting will be held at the school on November 12th.

There being no further business, the meeting adjourned at 8:09 p.m.

***JOINT CITY OF GRAND MARAIS COUNCIL AND PLANNING COMMISSION
MINUTES***

October 21, 2015

Mayor Arrowsmith-DeCoux called the meeting to order at 6:03 p.m.

Council Members present: Jay Arrowsmith-DeCoux, Tim Kennedy, Dave Mills, Anton Moody and Tracy Benson

Planning Commission present: David Beckwith, Todd Miller, Hal Greenwood, and
Tim Kennedy Absent: Michael Garry

Staff present: Mike Roth and Kim Dunsmoor

The City Council and the Planning Commission met to discuss Vacation Rental By Owner (VRBO) zoning issues. Earlier in the year, the council charged the Planning Commission with looking at a new lodging model called VRBO or Air B&B that has been growing in the city. The Planning Commission studied the issue and recommended by a split vote of 3-2 to the council to affirm the current Zoning Ordinance that does not allow VRBO's in the R-1 and R-2 residential districts. VRBO's are allowed in the commercial and mixed use zones. The council unanimously affirmed the current Zoning Ordinance that does not allow VRBO's in the R-1 and R-2 residential districts. Some people opposed this decision, so the council directed the Planning Commission to look at the VRBO issue again. The Planning Commission did look at the issue again and came to the same conclusion to not allow VRBO's in the R-1 and R-2 Residential Districts. VRBO owners were sent letters notifying them that VRBO's are not allowed in the R-1 and R-2 Residential Districts.

Discussion concluded that VRBO's do not fit in the R-1 and R-2 Residential zones in the current zoning ordinance. Some definitions in the zoning ordinance are antiquated and should be updated. There is no reference to VRBO's in the ordinance: however, small scale resorts of 10 units or less is the closest fit. Ordinance definitions should be broad enough to cover several same or similar types of lodging and focus on activity vs. physical characteristics. Ordinances have been amended from time to time, most recently 3 weeks ago allowing owner occupied housing accessory to the business in the Cedar Grove Business Park. Some businesses in the residential districts were grandfathered uses prior to the zoning ordinance. Home occupations are accessory to the residential use of the property. The general lack of housing for people that live and work here was discussed. There are many inquiries of people wanting to purchase property and turn the homes into VRBO's. The last major change to the zoning ordinance included a visioning process and created some new zoning districts. There is no desire to continually hear conditional use permit requests regarding VRBO's that may pit neighbor against neighbor: a decision needs to be made. Enforcement of the ordinance needs to be addressed. More public process can be initiated and heard during the comprehensive plan update process.

Motion by Arrowsmith-DeCoux, seconded by Moody to empower City Administrator Roth to create a process for enforcement of the ordinance that does not allow Vacation Rental By Owner in the R-1 or R-2 Residential Districts and to empower the Planning Commission to update the zoning ordinance lodging definitions and regulations affirming the current zoning ordinance that preserves the R-1 and R-2 Residential Districts and does not allow vacation length stays in the residential districts. Approved unanimously.

There being no further business, the meeting adjourned at 8:04 p.m.



City of Grand Marais

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Payments

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Current Period: October 2015

Batch Name	10162015CPAP	User Dollar Amt	\$35,178.75
Payments		Computer Dollar Amt	\$35,178.75

\$0.00 In Balance

Refer 66003 CENTURYLINK

Cash Payment	E 101-43100-321 Telephone	\$48.39
Invoice	2183873125 10/1/2015	
Cash Payment	E 609-49750-321 Telephone	\$62.02
Invoice	2183871630 10/1/2015	
Cash Payment	E 101-42200-321 Telephone	\$32.58
Invoice	2183879092 10/1/2015	
Cash Payment	E 211-45500-321 Telephone	\$232.35
Invoice	2183871140 10/1/2015	
Cash Payment	E 101-41400-321 Telephone	\$350.20
Invoice	2183871848 10/1/2015	
Cash Payment	E 101-45100-321 Telephone	\$501.71
Invoice	2183871712 10/1/2015	

Transaction Date	10/14/2015	MAIN CHECKING G 10100	Total	\$1,227.25
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Refer 66004 VINOCOPIA

Cash Payment	E 609-49750-252 Beer For Resale	\$2,002.76
Invoice	0134968-IN 10/9/2015	
Cash Payment	E 609-49750-333 Freight and Express	\$80.00
Invoice	0134968-IN 10/9/2015	

Transaction Date	10/14/2015	MAIN CHECKING G 10100	Total	\$2,082.76
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Refer 66005 PAUSTIS WINE COMPANY

Cash Payment	E 609-49750-251 Liquor For Resale	\$691.02
Invoice	8518325-IN 10/7/2015	
Cash Payment	E 609-49750-333 Freight and Express	\$35.00
Invoice	8518325-IN 10/7/2015	
Cash Payment	E 609-49750-251 Liquor For Resale	\$240.00
Invoice	8518324-IN 10/7/2015	
Cash Payment	E 609-49750-333 Freight and Express	\$15.00
Invoice	8518324-IN 10/7/2015	

Transaction Date	10/14/2015	MAIN CHECKING G 10100	Total	\$981.02
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Refer 66006 VOYAGEUR BREWING COMPANY

Cash Payment	E 609-49750-252 Beer For Resale	\$300.00
Invoice	10092015 10/9/2015	
Cash Payment	E 609-49750-252 Beer For Resale	\$1,080.00
Invoice	10132015 10/13/2015	

Transaction Date	10/14/2015	MAIN CHECKING G 10100	Total	\$1,380.00
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Refer 66007 THE WINE COMPANY

Cash Payment	E 609-49750-251 Liquor For Resale	\$1,644.00
Invoice	406241-00 10/7/2015	
Cash Payment	E 609-49750-333 Freight and Express	\$75.00
Invoice	406241-00 10/7/2015	

Transaction Date	10/14/2015	MAIN CHECKING G 10100	Total	\$1,719.00
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Refer 66008 ROHLFING INC.



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Cash Payment	E 609-49750-252 Beer For Resale				\$3,908.58
Invoice	417778	10/14/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$3,908.58
Refer	66009 SUPERIOR BEVERAGES LLP				
Cash Payment	E 609-49750-252 Beer For Resale				\$1,748.55
Invoice	483222	10/14/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$1,748.55
Refer	66010 COCA-COLA REFRESHMENTS				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$149.44
Invoice	618044514	10/14/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$149.44
Refer	66011 WIRTZ BEVERAGE MINNESOTA				
Cash Payment	E 609-49750-251 Liquor For Resale				\$4,789.15
Invoice	1080384104	10/13/2015			
Cash Payment	E 609-49750-333 Freight and Express				\$71.22
Invoice	1080384104	10/13/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$4,860.37
Refer	66012 MN DEPT OF REVENUE-EFTPS			Ck# 003113E 10/14/2015	
Cash Payment	G 101-21702 State Withholding				\$1,513.54
Invoice	21CPYR15	10/14/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$1,513.54
Refer	66013 DEPT OF THE TREASURY IRS			Ck# 003114E 10/14/2015	
Cash Payment	G 101-21703 FICA Tax Withholding				\$4,427.18
Invoice	21CPYR15	10/16/2015			
Cash Payment	G 101-21717 Medicare				\$1,040.74
Invoice	21CPYR15	10/16/2015			
Cash Payment	G 101-21701 Federal Withholding				\$3,005.89
Invoice	21CPYR15	10/16/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$8,473.81
Refer	66014 EMPOWER			Ck# 003115E 10/14/2015	
Cash Payment	G 101-21720 MN State Retirement DeferC				\$395.00
Invoice	21CPYR154	10/16/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$395.00
Refer	66015 PERA			Ck# 003116E 10/14/2015	
Cash Payment	G 101-21704 PERA				\$4,538.99
Invoice	21CPYR15	10/15/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$4,538.99
Refer	66016 MII LIFE - VEBA				
Cash Payment	G 101-21706 Health Insurance				\$508.36
Invoice	OCTOBER 2015	10/14/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$508.36
Refer	66017 VISA				
Cash Payment	E 211-45500-435 Books, Periodicals				\$168.26
Invoice	8757	10/2/2015			
Cash Payment	E 211-45500-437 Audio Visual / DVD				\$239.35
Invoice	8757	10/2/2015			



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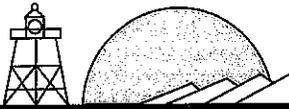
Current Period: October 2015

Cash Payment	E 101-41400-330 Transportation/School				\$280.53
Invoice	8757	10/2/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$688.14
Refer	66018	AFSCME			
Cash Payment	G 101-21712 AFSME Union Dues				\$1,001.94
Invoice	OCT 2015	10/30/2015			
Cash Payment	G 101-21711 AFSCME PEOPLE Dues				\$2.00
Invoice	OCT 2015	10/30/2015			
Transaction Date	10/14/2015	MAIN CHECKING G	10100	Total	\$1,003.94

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$17,647.05
211 LIBRARY		\$639.96
609 MUNICIPAL LIQUOR FUND		\$16,891.74
		<u>\$35,178.75</u>

Pre-Written Checks	\$14,921.34
Checks to be Generated by the Computer	\$20,257.41
Total	\$35,178.75



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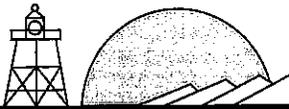
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Batch Name	10292015AP	User Dollar Amt	\$60,195.35		
Payments		Computer Dollar Amt	\$60,195.35		
			\$0.00	In Balance	
Refer	66042	TOSHIBA BUSINESS SOLUTIONS			
Cash Payment	E 101-41400-200	Office Supplies (GENER			\$25.22
Invoice	12252603	10/7/2015			
Cash Payment	E 101-45184-210	Operating Supplies (GE			\$15.21
Invoice	12252603	10/7/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$40.43
Refer	66043	GRAND MARAIS ART COLONY			
Cash Payment	E 215-45500-430	Miscellaneous (GENERA #4695			\$1,400.00
Invoice	READER/WRITE	9/3/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$1,400.00
Refer	66044	ARROWHEAD LIBRARY SYSTEM			
Cash Payment	E 211-45500-310	Service Agreements			\$91.25
Invoice	00013684	9/30/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$91.25
Refer	66045	BOREAL ACCESS			
Cash Payment	E 211-45500-310	Service Agreements			\$35.00
Invoice	151014-0001	10/14/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$35.00
Refer	66046	BAKER & TAYLOR			
Cash Payment	E 211-45500-435	Books, Periodicals			\$392.00
Invoice	2031148401	9/29/2015			
Cash Payment	E 211-45500-435	Books, Periodicals			\$24.89
Invoice	2031168349	10/2/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$416.89
Refer	66047	DOROTHY MOLTER MUSEUM			
Cash Payment	E 211-45500-437	Audio Visual / DVD			\$40.95
Invoice	1334	10/7/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$40.95
Refer	66048	ARCTIC GLACIER INC.			
Cash Payment	E 609-49750-259	Other For Resale			\$1,265.35
Invoice	SEPT. 2015	9/30/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$1,265.35
Refer	66049	BUCK S HARDWARE HANK			
Cash Payment	E 101-41940-220	Repair/Maint Supply (GE			\$122.15
Invoice	3125	9/30/2015			
Cash Payment	E 613-45125-211	Operating Supplies			\$74.50
Invoice	9988	9/30/2015			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$236.68
Invoice	1712	9/30/2015			
Cash Payment	E 101-45100-212	Motor Fuels			\$168.19
Invoice	1712	9/30/2015			
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$601.52



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Refer	66050	<i>GRAINGER</i>	-			
Cash Payment	E 101-41940-220	Repair/Maint Supply (GE			\$422.66	
Invoice	9861154780	10/7/2015				
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$422.66	
Refer	66051	<i>TWIN PORTS PAPER & SUPPLY IN</i>	-			
Cash Payment	E 609-49750-200	Office Supplies (GENER			\$131.76	
Invoice	275412	10/13/2015				
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$131.76	
Refer	66052	<i>COOK COUNTY LAW ENFORCEME</i>	-			
Cash Payment	E 101-42100-317	Contracted Services			\$11,666.67	
Invoice	231	10/19/2015				
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$11,666.67	
Refer	66053	<i>SELECTACCOUNT</i>	-			
Cash Payment	E 101-41900-310	Service Agreements			\$10.84	
Invoice	FEES	10/15/2015				
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$10.84	
Refer	66054	<i>JOHNSON BROTHER LIQUOR</i>	-			
Cash Payment	E 609-49750-251	Liquor For Resale			\$3,377.56	
Invoice	5280866	10/14/2015				
Cash Payment	E 609-49750-333	Freight and Express			\$110.44	
Invoice	5280866	10/14/2015				
Cash Payment	E 609-49750-251	Liquor For Resale			\$927.95	
Invoice	5286138	10/21/2015				
Cash Payment	E 609-49750-333	Freight and Express			\$50.20	
Invoice	5286138	10/21/2015				
Cash Payment	E 609-49750-251	Liquor For Resale			\$5,917.79	
Invoice	5286139	10/21/2015				
Cash Payment	E 609-49750-333	Freight and Express			\$157.91	
Invoice	5286139	10/21/2015				
Cash Payment	E 609-49750-251	Liquor For Resale			-\$92.00	
Invoice	546718	10/12/2015				
Cash Payment	E 609-49750-333	Freight and Express			-\$2.51	
Invoice	546718	10/12/2015				
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$10,447.34	
Refer	66055	<i>PHILLIPS WINE & SPIRITS</i>	-			
Cash Payment	E 609-49750-251	Liquor For Resale			\$1,600.48	
Invoice	2867079	10/14/2015				
Cash Payment	E 609-49750-333	Freight and Express			\$60.24	
Invoice	2867079	10/14/2015				
Cash Payment	E 609-49750-251	Liquor For Resale			\$4,330.52	
Invoice	2870593	10/21/2015				
Cash Payment	E 609-49750-333	Freight and Express			\$94.45	
Invoice	2870593	10/21/2015				
Cash Payment	E 609-49750-251	Liquor For Resale			-\$155.75	
Invoice	222967	10/9/2015				
Cash Payment	E 609-49750-333	Freight and Express			-\$2.51	
Invoice	222967	10/9/2015				



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Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$5,927.43
Refer	66056	<i>BELLBOY CORPORATION - LIQUO</i>			
Cash Payment	E 609-49750-252 Beer For Resale				\$260.00
Invoice	50501700		10/13/2015		
Cash Payment	E 609-49750-333 Freight and Express				\$12.25
Invoice	50501700		10/13/2015		
Cash Payment	E 609-49750-259 Other For Resale				\$35.00
Invoice	92848500		10/13/2015		
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$307.25
Refer	66057	<i>SOUTHERN WINE & SPIRITS OF M</i>			
Cash Payment	E 609-49750-251 Liquor For Resale				\$3,708.25
Invoice	1337504		10/15/2015		
Cash Payment	E 609-49750-333 Freight and Express				\$102.48
Invoice	1337504		10/15/2015		
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$3,810.73
Refer	66058	<i>BERNICKS</i>			
Cash Payment	E 609-49750-251 Liquor For Resale				\$4,511.60
Invoice	478343		10/15/2015		
Cash Payment	E 609-49750-251 Liquor For Resale				-\$24.00
Invoice	478344		10/15/2015		
Cash Payment	E 609-49750-251 Liquor For Resale				-\$35.98
Invoice	478345		10/15/2015		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$95.75
Invoice	478342		10/15/2015		
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$19.00
Invoice	479381		10/22/2015		
Cash Payment	E 609-49750-252 Beer For Resale				\$3,641.55
Invoice	479382		10/22/2015		
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$8,207.92
Refer	66059	<i>EDWIN E. THORESON, INC.</i>			
Cash Payment	E 101-43100-224 Street Maint Materials				\$416.00
Invoice	23070		10/12/2015		
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$416.00
Refer	66060	<i>GENE S FOODS</i>			
Cash Payment	E 613-45125-255 Food For Resale				\$39.45
Invoice	295092		9/9/2015		
Cash Payment	E 613-45125-211 Operating Supplies				\$11.84
Invoice	294341		9/4/2015		
Cash Payment	E 613-45125-255 Food For Resale	294341			\$15.12
Invoice	295092		9/4/2015		
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$66.41
Refer	66061	<i>STEVE S SPORTS AND AUTO</i>			
Cash Payment	E 613-45125-211 Operating Supplies				\$41.48
Invoice	9988		9/1/2015		
Cash Payment	E 613-45125-211 Operating Supplies				\$9.73
Invoice	9988		9/9/2015		
Transaction Date	10/19/2015	MAIN CHECKING G	10100	Total	\$51.21



CITY OF GRAND MARAIS
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Current Period: October 2015

Refer	66062	<i>HORNUNG S PRO GOLF SALES, IN</i>	-					
Cash Payment	E 613-45125-253	Clothes For Resale						\$65.95
Invoice	367704	10/1/2015						
Transaction Date	10/19/2015		MAIN CHECKING G	10100		Total		\$65.95
Refer	66063	<i>ISAK HANSEN INC.</i>	-					
Cash Payment	E 613-45125-211	Operating Supplies						\$28.51
Invoice	A19920	9/24/2015						
Transaction Date	10/19/2015		MAIN CHECKING G	10100		Total		\$28.51
Refer	66064	<i>ARROWHEAD COOPERATIVE</i>	-					
Cash Payment	E 613-45125-321	Telephone						\$226.80
Invoice	1234	10/1/2015						
Transaction Date	10/19/2015		MAIN CHECKING G	10100		Total		\$226.80
Refer	66065	<i>COOK COUNTY HOME CENTER</i>	-					
Cash Payment	E 613-45125-211	Operating Supplies						\$13.34
Invoice	9988	9/30/2015						
Transaction Date	10/19/2015		MAIN CHECKING G	10100		Total		\$13.34
Refer	66066	<i>DEX MEDIA EAST LLC</i>	-					
Cash Payment	E 613-45125-321	Telephone						\$14.00
Invoice	110220315	10/1/2015						
Cash Payment	E 101-45100-340	Advertising						\$84.00
Invoice	110220314	10/1/2015						
Transaction Date	10/19/2015		MAIN CHECKING G	10100		Total		\$98.00
Refer	66067	<i>BUCKS ELECTRONICS</i>	-					
Cash Payment	E 613-45125-211	Operating Supplies						\$57.90
Invoice	10000517	10/1/2015						
Transaction Date	10/19/2015		MAIN CHECKING G	10100		Total		\$57.90
Refer	66068	<i>ARROWHEAD COOPERATIVE</i>	-					
Cash Payment	E 613-45125-380	Utility Services (GENER						\$252.00
Invoice	901298	9/30/2015						
Cash Payment	E 613-45125-380	Utility Services (GENER						\$493.00
Invoice	908127	9/30/2015						
Transaction Date	10/19/2015		MAIN CHECKING G	10100		Total		\$745.00
Refer	66075	<i>MCI MEGA PREFERRED</i>	-					
Cash Payment	E 101-41400-321	Telephone						\$47.59
Invoice	08678993875	10/13/2015						
Cash Payment	E 211-45500-321	Telephone						\$4.79
Invoice	08678993875	10/13/2015						
Cash Payment	E 609-49750-321	Telephone						\$8.58
Invoice	08678993875	10/13/2015						
Cash Payment	E 101-43100-321	Telephone						\$0.65
Invoice	08678993875	10/13/2015						
Transaction Date	10/21/2015		MAIN CHECKING G	10100		Total		\$61.61
Refer	66076	<i>SUPERIOR BEVERAGES LLP</i>	-					
Cash Payment	E 609-49750-252	Beer For Resale						\$3,613.65
Invoice	483647	10/21/2015						
Transaction Date	10/21/2015		MAIN CHECKING G	10100		Total		\$3,613.65



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Refer	66077	ROHLFING INC.	-				
Cash Payment	E 609-49750-252	Beer For Resale				\$3,790.65	
Invoice	418084	10/21/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$3,790.65	
Refer	66078	VINOCOPIA	-				
Cash Payment	E 609-49750-251	Liquor For Resale				\$189.00	
Invoice	0135595-IN	10/17/2015					
Cash Payment	E 609-49750-333	Freight and Express				\$7.00	
Invoice	0135595-IN	10/17/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$196.00	
Refer	66079	VOYAGEUR BREWING COMPANY	-				
Cash Payment	E 609-49750-252	Beer For Resale				\$900.00	
Invoice	102115	10/21/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$900.00	
Refer	66080	MINNESTALGIA WINERY	-				
Cash Payment	E 609-49750-251	Liquor For Resale				\$270.00	
Invoice	4469	9/1/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$270.00	
Refer	66081	COOK COUNTY NEWS HERALD	-				
Cash Payment	E 101-45100-250	Merchandise Resale (GE				\$53.95	
Invoice	SEPT. 2015	9/30/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$53.95	
Refer	66082	NORTH SHORE OIL AND PROPAN	-				
Cash Payment	E 101-45100-217	Heating Fuel				\$882.83	
Invoice	7613	9/30/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$882.83	
Refer	66083	NORDIC ELECTRIC	-				
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE				\$407.07	
Invoice	14724	10/8/2015					
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE				\$181.94	
Invoice	14740	10/13/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$589.01	
Refer	66084	HARSIN, STEVE	-				
Cash Payment	E 211-45500-330	Transportation/School				\$386.15	
Invoice	STPAULCONF	10/20/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$386.15	
Refer	66085	TURFWERKS	-				
Cash Payment	E 613-45125-221	Equipment Parts/Builing				\$409.40	
Invoice	EI91324	10/7/2015					
Cash Payment	E 613-45125-221	Equipment Parts/Builing				\$121.33	
Invoice	ei91569a	10/16/2015					
Cash Payment	E 613-45125-221	Equipment Parts/Builing				\$445.28	
Invoice	ei91569	10/15/2015					
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total		\$976.01	
Refer	66086	QUILL CORPORATION	-				



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City of Grand Marais

Current Period: October 2015

Cash Payment	E 101-41400-200 Office Supplies (GENER			\$98.74
Invoice	8641510	10/13/2015		
Transaction Date	10/21/2015	MAIN CHECKING G	10100	Total \$98.74
Refer	66090	TESSMAN SEED COMPANY		
Cash Payment	E 613-45125-211 Operating Supplies			\$498.06
Invoice	S223922-IN	10/16/2015		
Transaction Date	10/22/2015	MAIN CHECKING G	10100	Total \$498.06
Refer	66091	WINE MERCHANTS		
Cash Payment	E 609-49750-251 Liquor For Resale			\$876.50
Invoice	7052195	10/21/2015		
Cash Payment	E 609-49750-333 Freight and Express			\$22.59
Invoice	7052195	10/21/2015		
Cash Payment	E 609-49750-251 Liquor For Resale			-\$60.00
Invoice	704654	9/25/2015		
Cash Payment	E 609-49750-333 Freight and Express			-\$2.51
Invoice	704654	9/25/2015		
Transaction Date	10/22/2015	MAIN CHECKING G	10100	Total \$836.58
Refer	66092	LINCOLN MARKETING		
Cash Payment	E 609-49750-340 Advertising			\$449.00
Invoice	40498	10/19/2015		
Transaction Date	10/23/2015	MAIN CHECKING G	10100	Total \$449.00

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$14,840.39
211 LIBRARY		\$975.03
215 LIBRARY RESTRICTED FUND		\$1,400.00
609 MUNICIPAL LIQUOR FUND		\$40,162.24
613 GOLF COURSE		\$2,817.69
		<u>\$60,195.35</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$60,195.35
Total	<u>\$60,195.35</u>

APPLICATION FOR USE OF STREET AND SIDEWALKS

CHECK ONE:

Benches _____ Flowers _____ Community Event X
Miscellaneous _____ Describe: _____

Name and address of applicant or organization, charitable, veterans, community or non-profit group:

Visit Cook County
116 W. Highway 61
Grand Marais, MN 55004

Contact Person: Katie Willard/Maggie Barnard Phone Number: 218-387-2788

Description of request or event: Christmas Parade

Date of Event: Friday, November 27, 2015

Length of Event: Parade: 15 minutes Street use: 1 hour

Time of Event: 4pm* (new time)

Location of Event: Stage in municipal parking lot; parade route is south on Broadway, West on Wisconsin Street, North on 11th Ave, East on First Street X2

Assistance requested of the City or PUC: Lit Christmas tree in Harbor Park; Lamp post garlands; return approved document please

Margaret E. Barnard Signature Date 10/21/15

Approve: _____ Not Approved: _____

Fee: Paid _____ Waived _____

Insurance (\$500,000): Proof naming City as additional insured _____

Waived in whole _____ Waived in part _____

Additional anticipated costs or expenses to City or PUC _____

Additional Council restrictions _____



CERTIFICATE OF LIABILITY INSURANCE

COOKC-3

OP ID: CI

DATE (MM/DD/YYYY)

04/08/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Otis-Magie Insurance Agency 332 W Superior St STE 700 P.O. Box 137 Duluth, MN 55801-0137 Eric S. Johnson	CONTACT NAME: Eric S. Johnson	
	PHONE (A/C, No, Ext): 218-722-7753	FAX (A/C, No): 218-722-7756
E-MAIL ADDRESS:		
INSURED Cook County Visitors Bureau Linda Kratt PO Box 1330 Grand Marais, MN 55604		INSURER(S) AFFORDING COVERAGE
		INSURER A: West Bend Mutual Insurance Co.
		INSURER B: Employers Preferred Ins Co
		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			NSO1443764	05/01/2015	05/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 200,000 MED EXP (Any one person) \$ excl PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			NUO1443765	05/01/2015	05/01/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	EIG133455004	05/01/2015	05/01/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CHRISTMAS PARADE

CERTIFICATE HOLDER

CANCELLATION

COOK COUNTY HIGHWAY DEPT
 609 EAST 4TH
 GRAND MARAIS, MN 55604

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CityHall

From: bergst1 [bergst1@boreal.org]
Sent: Thursday, October 22, 2015 12:12 AM
To: cityhall@boreal.org
Subject: Cook County Tennis Association documents for 10/28/15 meeting
Attachments: history courts latest word.docx; 2 COURT LATESTword.docx

Dear City Council Members:

Please make sure these documents are copied and distributed to the city council members.

Attached are two documents that will help give history and clarity to our funding request from the city of Grand Marais for the two court reconstruction project. I recall a significant concern in past meetings regarding lack of financial support from the county's budget. That has finally occurred in the amount \$20,000. I will be present at your next board meeting as well as a couple other CCTA board members to answer any questions you may have.

With sincere appreciation for your consideration of this funding request,

Lee Bergstrom
CCTA President.

THE COOK COUNTY TENNIS COMPLEX

A CONSTRUCTION HISTORY

The Three Court Battery:

A. Early History

The first tennis court in Grand Marais was built in 1906 and in 1938 two tennis courts were built by the WPA where the new section of the County Court House was built. In 1975 the school district built three new courts by the school for \$24,775.75. This is where the present three courts are situated.

B. 1992

In 1992 the County, City of Grand Marais and the School District decided to reconstruct three courts located on School property where the original three courts were built by the school district. They arranged to each pay a third. The total cost was \$81,351. The Cook County Tennis Association (CCTA) had just been formed and served as advisors to the project. Following the reconstruction of these courts the CCTA with the financial assistance of the County built a seating area and water fountain.

C. 2008

Asphalt courts in our weather last about 15 - 20 years. In 2005 the CCTA decided because of the condition of the courts and the need for lights, a storage area, a roof over the seating area and water fountain began a fund raising effort. By 2008 it had raised sufficient funds and volunteer labor to do these projects. Specifically, funds were raised from these organizations:

1. City of Grand Marais	7,500
2. USTA	\$44,000
3. USTA/Northern	\$16,000
4. Lloyd K. Johnson Foundation	\$15,000
5. Cook County	\$62,480
6. CCTA (Fund raising Effort)	\$30,957
7. MN Legislature/IRRRB	\$50,000
8. Volunteer Labor (CCTA)	\$15,000
9. CCTA (From Budget)	\$8,944

The Two Court Battery:

A. 1998

The CCTA raised funds to build two courts south of the three courts. This project was approved by the School District. The cost of these two courts was \$67,000. The money was provided by:

1. IRRRB	\$30,000
2. Cook County	\$20,000
3. City of Grand Marais	\$10,000
4. MN Amateur Sports Asso.	\$3,700
5. CCTA	\$ 2,300
6. Chamber of Commerce	\$ 1,000
7. USTA/Northern	\$ 2,500

The CCTA built the viewing area.

B. 2015

The CCTA has informed the Cook County Community] Center Board of Trustees about the need to reconstruct the two south courts of the Cook County Tennis Complex. The Board of Trustees has agreed with this need and has recommended to the County Commissioners to move ahead with this project. (See Attachment for details of funding to date and progress of project)

ATTACHMENT

UPDATE ON 2 COURT TENNIS PROJECT - OCTOBER 20, 2015

History:

These two courts were constructed in 1997 on school district property. In 2008, the school district and the county exchanged property and the tennis courts became the Cook County Tennis Complex. By 2009 It was recognized that these courts would need to be reconstructed. When the 20 million dollar 1% tax was passed, the 2 tennis court project was included in items to be done.

In some of the first proposals to build a community center the five tennis courts would have been destroyed and six new ones would have been built in another location. When the decision was made to include the old school gym in the project, a decision was made to lengthen the gym and install a carpet floor so indoor tennis could be played and identified \$250,000 to rebuild the 2 tennis courts. When it was decided not to lengthen the gym and to add a new wooden floor, the \$250,000 for the 2 court project was retained. At the end of the day, the County Commissioners allocated \$60,000 of the \$20 million to the reconstruction of the 2 courts.

The County Commissioners made the Cook County Community Center Board of Trustees responsible to advise the Commissioners regarding facilities located within the area supervised by the Board of Trustees. (Hockey rink, Skateboard Park, softball field, community center, tennis courts)

The Board of Trustees advised the Commissioners to:

1. Reconstruct the court with NovaProBounce.
1. Hire a consultant to design and prepare the bid package for the 2 court project.
2. Put out the bid.

The Commissioners agreed.

The CCTA agreed to request grants for the project.

Diane Booth agreed to request a grant from the DNR.

Where are we today on this project?

1. The project was estimated to cost \$147,000 including consultant's fees.
2. The bid opened October 1 was \$121,300 plus consultant fees - \$12,000 = \$133,300
3. Funds available today for the project:

a. 1% levy	\$60,000 (confirmed)
b. Cook County 2017 budget	\$20,000 (confirmed)
c. Cook County Tennis Assoc.	\$10,000 (Confirmed)
d. United States Tennis Assoc./Northern	\$10,000 (Confirmed)
e. United States Tennis Assoc.	\$7,000 (Confirmed)
Total	\$107,000 (Confirmed)

4. Money Requested:

a. City of Grand Marais	\$20,000 (pending)
b. DNR	\$15,000 (denied)
c. IRRRB	\$ 20,000 (denied)
d. Lloyd K. Johnson	\$ 10,000 (pending)

5. Funding from USTA and USTA/Northern must be spent by September 30, 2016 or be returned. These funds must be spent on the project as defined in the grant request which is the same as the bid package.
6. We will know the results of the Lloyd K. Johnson grant request Dec. 31, 2015.
7. The county must decide to sign or not sign the contract with the bidder by December 1, 2015.
8. The work would take approximately four weeks and be completed in July or August, but would not interfere with the 40th Fisherman's Picnic Tennis Tournament.

City of Grand Marais

MEMO

TO: Mayor Arrowsmith Decoux
City Council
FROM: Michael J Roth, City Administrator
DATE: October 23, 2015
SUBJECT: Follow Up from Vacation Rental Work Session

At your joint meeting with the Planning Commission last week, Council asked the commission to continue looking at ordinance clarifications while continuing the practice of not allowing lodging in the residential zones. Council also asked staff to prepare a draft enforcement plan for those lodging establishments operating illegally. Staff will present a draft enforcement plan at the meeting.

Upcoming Meeting Schedule

Updated October 23, 2015

OCTOBER

Date/Time	Meeting	Location
Wednesday, October 28, 6:30 p.m.	City Council Meeting	Council Chambers

NOVEMBER

Date/Time	Meeting	Location
Wednesday, November 11, 6:30 p.m.	City Council Meeting	Council Chambers
Thursday, November 12, 4:00 p.m.	Joint C/C/S/T	ISD 166
Wednesday, November 25, 6:30 p.m.	City Council Meeting	Council Chambers