AGENDA
CITY COUNCIL MEETING
July 25, 2012
4:30 P.M.

A. Call to Order

B. Roll Call

C. Open Forum

The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.

D. Approve Consent Agenda
   1. Approve Agenda
   2. Approve Meeting Minutes
   3. Approve Payment of Bills

E. Library Budget Review

F. DNR Boat Launch Project

G. Park Personnel Update

H. Update on Burbach

I. Other items as necessary

J. Council & Staff Reports

K. Attached correspondence:
   1. Other Meeting Minutes
   2. Upcoming Meeting Schedule

L. Adjourn

CITY OF GRAND MARAIS
MINUTES
July 11, 2012

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Bill Lenz, Tim Kennedy, Jan Sivertson and Bob Spry

Members absent: None

Staff present: Kim Dunsmoor and Chris Hood by telephone

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

Motion by Kennedy, seconded by Lenz to approve the Agenda with additions of American Legion Beer Garden, Harbor Light Food & Beer Garden, and Rain Garden Agreements; June 27, 2012, Minutes; Payment of Bills; and Lion's Club Raffle Permit. Approved unanimously.

Andrew Smith and Al Taenzer of the Grand Marais Lion's Club presented the street and sidewalk permit for Fisherman's Picnic.

Motion by Lenz, seconded by Spry to approve the Street and Sidewalk Permit for Fisherman's Picnic. Approved unanimously.

Chris Hood gave an update on Burbach Aquatics Inc. A draft settlement was submitted to Burbach's attorney who is now on vacation. There is no signed agreement at this time.

Motion by Kennedy, seconded by Lenz to approve Resolution 2012-06 supporting a larger percentage of the State's Park and Trail Legacy funding to Greater Minnesota to a level more equal to those of the metro area and DNR. Approved unanimously.

Scott Puch, American Legion Post#413 presented the Request for a Temporary 4 day Liquor License during Fisherman's Picnic August 2-5, 2012.

Motion by Spry, seconded by Lenz to approve the American Legion Temporary Liquor License. Approved unanimously.

Bill Lenz presented the revised Rain Garden Agreements that are acceptable to the stewards, Cook County Soil and Water and the Cook County Attorney.

Motion by Lenz, seconded by Sivertson to approve the Cook County Soil and Water Conservation District Cost-Share Assistance and Operation and Maintenance Agreement for Stormwater, Erosion Control and Landscaping Features with Stewards Kathryn and Edward Bolstad and Gina Todd. Approved unanimously.

Councilor Lenz' Report:

1) Golf revenue is up 7%, Pool revenue is down 10% - the hot tub pump is now repaired, and Park revenue is up 30%.
2) The DNR has presented a plan for an improved boat launch in the Southwest portion of the harbor: however, they do not want an events pavilion in that area and the dog pound and city garages would need to be removed.

Councilor Sivertson's Report:

1) The library's e-book business is up. They met the 100,000 book goal.

Harbor Light Supper Club requested an outdoor Beer and Food Garden during Fisherman's Picnic August 2-5, 2012. Harbor Light already has a liquor license: therefore, the city can approve or deny the request.

Motion by Kennedy, seconded by Sivertson to approve the Harbor Light Outdoor Beer and Food Garden Request pending proof of insurance for the outdoor event. Approved unanimously.

There being no further business, the meeting adjourned at 5:10 p.m.

CITY OF GRAND MARAIS

Payments

Current Period: July 2012

Batch Name	7262012AP	User Dollar Amt	$47,033.40
	Payments	Computer Dollar Amt	$47,033.40
			$0.00 **In Balance**

Refer 58240 *MMUA*					
Cash Payment	E 101-41900-310 Service Agreements				$3,237.50
Invoice 39467	7/1/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$3,237.50
Refer 58242 *GRAND MARAIS SUPERAMERICA*					
Cash Payment	E 101-42200-210 Operating Supplies (GE				$41.16
Invoice 110156	6/8/2012				
Cash Payment	E 101-42200-212 Motor Fuels				$58.04
Invoice 110225	6/8/2012				
Cash Payment	E 101-42200-212 Motor Fuels				$36.28
Invoice 124138	6/24/2012				
Cash Payment	E 101-45100-212 Motor Fuels				$71.91
Invoice 120158	6/20/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$207.39
Refer 58243 *ARROWHEAD ANIMAL RESCUE*					
Cash Payment	E 101-42700-310 Service Agreements				$100.00
Invoice 2011 POUND FE	7/9/2012				
Cash Payment	E 101-42700-310 Service Agreements				$80.00
Invoice 2012 POUND FE	7/9/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$180.00
Refer 58244 *PEDERSON S DISPOSAL*					
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa				$18.72
Invoice 282857	6/30/2012				
Cash Payment	E 101-43100-384 Refuse/Garbage Disposa				$374.40
Invoice 282859	6/30/2012				
Cash Payment	E 101-41940-384 Refuse/Garbage Disposa				$234.00
Invoice 282852	6/30/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$627.12
Refer 58245 *BUCK S HARDWARE HANK*					
Cash Payment	E 211-45500-220 Repair/Maint Supply (GE				$8.73
Invoice 1848	6/22/2012				
Cash Payment	E 613-45125-211 Operating Supplies				$56.30
Invoice 1848	6/22/2012				
Cash Payment	E 101-41940-220 Repair/Maint Supply (GE				$43.17
Invoice 1848	6/22/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$108.20
Refer 58246 *ISAK HANSEN INC.*					
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$539.32
Invoice 1533	6/18/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$539.32
Refer 58247 *G&G SEPTIC*					
Cash Payment	E 101-43100-418 Portable Toilet Rentals				$48.25
Invoice 4422	6/30/2012				

CITY OF GRAND MARAIS

Payments

City of Grand Marais

Current Period: July 2012

Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$48.25
Refer 58248 *SUPERIOR LUMBER & SPORTS*					
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$94.01
Invoice 184072	6/25/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$94.01
Refer 58249 *FIRE & INDUSTRIAL SALES, INC.*					
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE				$119.81
Invoice 91298	6/6/2012				
Cash Payment	E 101-43100-220 Repair/Maint Supply (GE				$46.84
Invoice 91298	6/6/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$166.65
Refer 58250 *MN DEPT OF EMPLY & ECON DEV*					
Cash Payment	E 101-45100-140 Unemployment Comp (G				$334.29
Invoice 7940913	7/10/2012				
Cash Payment	E 613-45125-140 Unemployment Comp (G				$560.00
Invoice 7940913	7/10/2012				
Cash Payment	E 101-42200-140 Unemployment Comp (G				$7.56
Invoice 7940913	7/10/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$901.85
Refer 58251 *WALKER, GIROUX & HAHNE*					
Cash Payment	E 101-41500-301 Auditing and Acct g Servi				$13,300.00
Invoice 32395000	6/30/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$13,300.00
Refer 58252 *TWIN PORTS PAPER & SUPPLY IN*					
Cash Payment	E 609-49750-210 Operating Supplies (GE				$173.06
Invoice 108142	7/10/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$173.06
Refer 58253 *COOK COUNTY LAW ENFORCEME*					
Cash Payment	E 101-42100-317 Contracted Services	AUGUST 2012			$11,666.67
Invoice 231	7/16/2012				
Transaction Date	7/16/2012	MAIN CHECKING G	10100	**Total**	$11,666.67
Refer 58257 *VIKING PLUMBING & HEATING*					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$3.79
Invoice 20941	6/5/2012				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$2.14
Invoice 20981	6/29/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$5.93
Refer 58260 *TWIN PORTS PAPER & SUPPLY IN*					
Cash Payment	E 101-45100-210 Operating Supplies (GE				$505.99
Invoice 108049	7/10/2012				
Cash Payment	E 101-45124-210 Operating Supplies (GE				$120.00
Invoice 108049	7/10/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$625.99
Refer 58261 *WILCOR INTERNATIONAL INC.*					
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$53.91
Invoice 530423	7/9/2012				

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Cash Payment	E 101-45100-250 Merchandise Resale (GE				$569.70
Invoice 530422	7/9/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$623.61
Refer 58262	*INTELLIGENT PRODUCTS INC.*				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$579.97
Invoice 144165A	7/10/2012				
Cash Payment	E 101-45189-210 Operating Supplies (GE				$386.64
Invoice 144165A	7/10/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$966.61
Refer 58263	*COOK COUNTY VISITORS BUREA*				
Cash Payment	E 101-45100-429 Entertainment				$351.00
Invoice 1358	7/13/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$351.00
Refer 58264	*CHRISTIANSEN, CHARLES*				
Cash Payment	E 101-45124-250 Merchandise Resale (GE				$102.68
Invoice SAM'S CLUB	7/11/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$102.68
Refer 58265	*HAWKINS, INC.*				
Cash Payment	E 101-45189-216 Ballfield Supplies				$594.46
Invoice 3360283RI	7/5/2012				
Cash Payment	E 101-45124-210 Operating Supplies (GE				$182.10
Invoice 3360278RI	7/5/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$776.56
Refer 58266	*LEDGEROCK LANDSCAPING AND*				
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE				$425.00
Invoice 123	7/8/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$425.00
Refer 58267	*NORDIC ELECTRIC*				
Cash Payment	E 101-45124-220 Repair/Maint Supply (GE				$141.33
Invoice 13072	7/10/2012				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$100.20
Invoice 13091	7/17/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$241.53
Refer 58268	*THOMPSON PERFORMANCE*				
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE				$180.00
Invoice 19421	7/11/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$180.00
Refer 58269	*JOHNSON, DON*				
Cash Payment	R 101-45100-38090 Park-Space Rental-Da				$36.69
Invoice REFUND	7/9/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$36.69
Refer 58270	*RUMER, ARLEN*				
Cash Payment	R 101-45100-38090 Park-Space Rental-Da				$0.00
Invoice REFUND	7/9/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$0.00

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Refer 58271 *PEDERSON S DISPOSAL*					
Cash Payment	E 101-45100-384 Refuse/Garbage Disposa				$2,702.08
Invoice 282985	6/30/2012				
Cash Payment	E 101-45124-384 Refuse/Garbage Disposa				$220.00
Invoice 282985	6/30/2012				
Cash Payment	E 101-45184-384 Refuse/Garbage Disposa				$180.00
Invoice 282985	6/30/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$3,102.08
Refer 58272 *SMALL ENGINE SALES & SERVICE*					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$40.43
Invoice 2119	6/29/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$40.43
Refer 58273 *BUCK S HARDWARE HANK*					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$303.97
Invoice JUNE 2012	7/16/2012				
Cash Payment	E 101-45100-210 Operating Supplies (GE				$303.97
Invoice JUNE 2012	7/16/2012				
Cash Payment	E 101-45189-220 Repair/Maint Supply (GE				$70.54
Invoice JUNE 2012	7/16/2012				
Cash Payment	E 101-45124-220 Repair/Maint Supply (GE				$32.45
Invoice JUNE 2012	7/16/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$710.93
Refer 58275 *BELL INDUSTRIES*					
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$395.76
Invoice I1 1208659	6/28/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$395.76
Refer 58276 *GREAT LAKES ALARM*					
Cash Payment	E 101-45100-210 Operating Supplies (GE				$161.70
Invoice 57601	7/1/2012				
Cash Payment	E 101-45124-210 Operating Supplies (GE				$161.70
Invoice 57601	7/1/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$323.40
Refer 58277 *NORTH SHORE DAIRY*					
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$129.63
Invoice 4240	7/10/2012				
Cash Payment	E 101-45100-250 Merchandise Resale (GE				$75.95
Invoice 4170	7/3/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$205.58
Refer 58278 *SAWTOOTH LUMBER*					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$576.09
Invoice 3280	6/30/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$576.09
Refer 58279 *BUCK S RADIO SHACK*					
Cash Payment	E 101-45100-258 Cable TV Expense				$286.05
Invoice 10000505	7/2/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$286.05

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Refer 58280 *G&G SEPTIC*					
Cash Payment	E 101-45100-418 Portable Toilet Rentals				$280.08
Invoice 4421	6/30/2012				
Cash Payment	E 101-45189-418 Portable Toilet Rentals				$848.29
Invoice 4421	6/30/2012				
Cash Payment	E 101-45184-418 Portable Toilet Rentals				$141.04
Invoice 4421	6/30/2012				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$125.00
Invoice 4495	7/14/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$1,394.41
Refer 58282 *HEDSTROM LUMBER CO., INC.*					
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE				$32.92
Invoice 7489	6/28/2012				
Cash Payment	E 101-45184-220 Repair/Maint Supply (GE				$51.20
Invoice 7488	6/28/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$84.12
Refer 58283 *STEVE S SPORTS AND AUTO*					
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$24.34
Invoice 219964	6/19/2012				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$3.76
Invoice 220250	6/28/2012				
Cash Payment	E 101-45100-220 Repair/Maint Supply (GE				$13.99
Invoice 219842	6/14/2012				
Transaction Date	7/17/2012	MAIN CHECKING G	10100	**Total**	$42.09
Refer 58287 *NORTH SHORE DAIRY*					
Cash Payment	E 613-45125-211 Operating Supplies				$30.28
Invoice 624403	7/6/2012				
Cash Payment	E 613-45125-255 Food For Resale				$39.04
Invoice 624403	7/6/2012				
Cash Payment	E 613-45125-255 Food For Resale				$57.46
Invoice 631614	7/13/2012				
Cash Payment	E 613-45125-211 Operating Supplies				$56.72
Invoice 631614	7/13/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$183.50
Refer 58288 *ROHLFING INC.*					
Cash Payment	E 613-45125-252 Beer For Resale				$112.50
Invoice 366527	7/11/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$112.50
Refer 58289 *ARROWHEAD ELECTRIC*					
Cash Payment	E 613-45125-380 Utility Services (GENER				$244.00
Invoice 763.000	6/30/2012				
Cash Payment	E 613-45125-380 Utility Services (GENER				$106.00
Invoice 4256.000	6/30/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$350.00
Refer 58290 *HIBBING DAILY TRIBUNE*					
Cash Payment	E 613-45125-340 Advertising				$45.68
Invoice 2527	6/30/2012				

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Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$45.68
Refer 58291 *TAYLOR MADE*					
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$115.86
Invoice 18295424	6/29/2012				
Cash Payment	E 613-45125-254 Golf Supplies For Resale				$179.17
Invoice 18279212	6/26/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$295.03
Refer 58292 *ISAK HANSEN INC.*					
Cash Payment	E 613-45125-211 Operating Supplies				$199.29
Invoice 397158	7/16/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$199.29
Refer 58293 *EA SWEEN COMPANY*					
Cash Payment	E 613-45125-255 Food For Resale				$143.69
Invoice 005170880	7/12/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$143.69
Refer 58294 *COCA-COLA REFRESHMENTS*					
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$409.06
Invoice 0618010107	7/11/2012				
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				$98.80
Invoice 0638022708	7/18/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$507.86
Refer 58295 *SUPERIOR BEVERAGES LLP*					
Cash Payment	E 613-45125-260 Soft Drinks/Mix For Resa				$20.00
Invoice 407296	7/11/2012				
Cash Payment	E 613-45125-252 Beer For Resale				$38.50
Invoice 407295	7/11/2012				
Transaction Date	7/18/2012	MAIN CHECKING G	10100	**Total**	$58.50
Refer 58296 *MTI DISTRIBUTING INC.*					
Cash Payment	E 613-45125-221 Equipment Parts/Builing				$174.82
Invoice 851221-00	6/14/2012				
Transaction Date	7/19/2012	MAIN CHECKING G	10100	**Total**	$174.82
Refer 58297 *ARCTIC GLACIER INC.*					
Cash Payment	E 609-49750-259 Other For Resale				$152.10
Invoice 25039	7/18/2012				
Transaction Date	7/19/2012	MAIN CHECKING G	10100	**Total**	$152.10
Refer 58298 *MMBA*					
Cash Payment	E 609-49750-436 Membership Dues				$1,440.00
Invoice DUES	7/18/2012				
Transaction Date	7/19/2012	MAIN CHECKING G	10100	**Total**	$1,440.00
Refer 58299 *MCI MEGA PREFERRED*					
Cash Payment	E 101-41400-321 Telephone				$44.77
Invoice 08678993875	7/19/2012				
Cash Payment	E 211-45500-321 Telephone				$2.25
Invoice 08678993875	7/19/2012				
Cash Payment	E 609-49750-321 Telephone				$3.78
Invoice 08678993875	7/19/2012				

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Cash Payment	E 101-45124-321 Telephone				$2.92
Invoice 08678993875	7/19/2012				
Cash Payment	E 613-45125-321 Telephone				$5.09
Invoice 08678993875	7/19/2012				
Cash Payment	E 101-43100-321 Telephone				$0.69
Invoice 08678993875	7/19/2012				
Transaction Date	7/19/2012	MAIN CHECKING G	10100	**Total**	$59.50
Refer 58300 *MN DEPT OF LABOR AND INDUST*					
Cash Payment	E 101-45124-439 Licenses				$20.00
Invoice ABR00490561	7/10/2012				
Transaction Date	7/19/2012	MAIN CHECKING G	10100	**Total**	$20.00
Refer 58301 *GENE S FOODS*					
Cash Payment	E 101-45100-429 Entertainment				$90.34
Invoice 3871848	6/30/2012				
Transaction Date	7/19/2012	MAIN CHECKING G	10100	**Total**	$90.34
Refer 58302 *EDWIN E. THORESON, INC.*					
Cash Payment	E 101-45189-225 Landscaping Materials				$319.03
Invoice 19714	7/16/2012				
Transaction Date	7/19/2012	MAIN CHECKING G	10100	**Total**	$319.03
Refer 58303 *US POSTMASTER*					
Cash Payment	E 101-41400-322 Postage				$135.00
Invoice CITYHALLPOST	7/20/2012				
Transaction Date	7/20/2012	MAIN CHECKING G	10100	**Total**	$135.00

Fund Summary

	10100 MAIN CHECKING GMSB
101 GENERAL FUND	$42,561.22
211 LIBRARY	$10.98
609 MUNICIPAL LIQUOR FUND	$1,867.74
613 GOLF COURSE	$2,593.46
	$47,033.40

Pre-Written Checks	$0.00
Checks to be Generated by the Computer	$47,033.40
Total	$47,033.40

Grand Marais Public Library

104 2nd Avenue West • P.O. Box 280 • Grand Marais, MN 55604
gmlib@arrowhead.lib.mn.us • 218-387-1140

To: City Councilors and County Commissioners
From: Linda Chappell
Re: 2013 Library Budget Proposal
Date: July 25, 2012

Councilors and Commissioners,

The Library Board followed Braidy Powers recommendation to be conservative with their 2013 Budget Request. Their proposed increase comes to 4.4% because of three factors:

1. Union-negotiated 1.5% wage increase for all employees.
2. 5 more hours per week for our part time clerk, raising her from 25 to 30 hours per week. This will be a good stop-gap measure for 2013 while we consider if another full-time position will be necessary to run the department in the future.
3. Estimated utility costs for the larger building. The board's estimate for 2013 is based on five months of data from January through May of 2012. When we compile the 2014 Budget, we will have a full year's worth of statistics to give us a more accurate idea of utility costs.

Many community members have expressed their delight with the improved building. A lot of people stop and stare as they enter the library and say things such as, "I knew you were remodeling, but I didn't think it would be so nice". My favorite comment is, "You did it. Congratulations!" I always remind people that, "We all did it together, with the 1% tax referendum". The Library Board and staff are so pleased that the community is actively using the new facility. We now have room to expand our collection, for people to sit and read or use wi-fi, for everyone to attend special programs, and for the staff to work.

David Quick, board president , and I are happy to answer any questions you may have about our 2013 Budget Proposal.

Sincerely,
Linda Chappell, director
387-1140

Account Descr	2010 Amt	2011 Amt	2012 Budget Amt	2012 YTD Amt	% of Budget	2013 Budget	UnderLine
FUND 211 LIBRARY							
Dept 45500 Libraries (GENERAL)							
E 211-45500-101 Salary (Full-Time Employees)	$77,796.44	$79,367.66	$80,135.00	$40,472.90	50.51%	$0.00	82,264
E 211-45500-103 Salary (Part-Time Employees)	$66,018.74	$67,115.77	$69,906.00	$36,343.68	51.99%	$0.00	72,029
E 211-45500-105 Overtime	$208.44	$173.91	$0.00	$0.00	0.00%	$0.00	0
E 211-45500-109 Salary(Maintenance)	$394.14	$453.45	$500.00	$146.60	29.32%	$0.00	400
E 211-45500-111 Salary - Lab Tech/Clean	$0.00	$0.00	$0.00	$354.00	0.00%	$0.00	4933.50
E 211-45500-121 PERA	$10,026.37	$10,419.00	$10,914.00	$5,431.31	49.76%	$0.00	11,609.53
E 211-45500-122 FICA	$8,418.81	$8,596.23	$9,575.00	$4,600.18	48.04%	$0.00	12,219.13
E 211-45500-125 Medicare	$1,968.88	$2,010.40	$2,240.00	$1,075.86	48.03%	$0.00	combined w/ FICA
E 211-45500-131 Employer Paid Health	$16,938.14	$10,593.17	$11,129.00	$6,536.30	58.73%	$0.00	11,128.72
E 211-45500-133 Employer Paid Life	$408.04	$374.93	$353.00	$206.00	58.36%	$0.00	403.28
E 211-45500-150 Worker s Comp (GENERAL)	$1,058.45	$867.71	$1,000.00	-$261.47	-26.15%	$0.00	1,000.00
E 211-45500-200 Office Supplies (GENERAL)	$3,212.77	$2,842.91	$3,000.00	$1,612.26	63.32%	$0.00	2,500.
E 211-45500-217 Heating Fuel	$0.00	$809.81	$0.00	$1,464.39	0.00%	$0.00	3500.
E 211-45500-220 Repair/Maint Supply (GENER	$903.85	$827.99	$500.00	$677.80	157.31%	$0.00	500.
E 211-45500-221 Equipment Parts/Builing Main	$451.14	$165.54	$450.00	$920.13	204.47%	$0.00	500.
E 211-45500-310 Service Agreements	$2,316.40	$2,268.47	$1,112.00	$775.82	69.77%	$0.00	1,275.
E 211-45500-321 Telephone	$2,553.41	$2,834.61	$2,000.00	$1,234.34	69.70%	$0.00	2,500.
E 211-45500-322 Postage	$400.12	$379.84	$400.00	$119.38	36.02%	$0.00	375.
E 211-45500-330 Transportation/School	$715.50	$327.32	$200.00	$94.06	84.77%	$0.00	350.
E 211-45500-340 Advertising	$268.26	$76.10	$150.00	$74.00	124.00%	$0.00	350.
E 211-45500-360 Insurance (GENERAL)	$2,366.40	$2,765.98	$5,000.00	$690.00	13.80%	$0.00	2,000.
E 211-45500-380 Utility Services (GENERAL)	$7,770.58	$4,883.31	$12,000.00	$3,300.23	34.06%	$0.00	6,600.
E 211-45500-409 Rent	$0.00	$0.00	$0.00	$0.00	0.00%	$0.00	0
E 211-45500-435 Books, Periodicals, AV	$19,895.89	$20,138.97	$19,900.00	$7,871.16	51.16%	$0.00	23,880.
E 211-45500-436 Membership Dues	$100.00	$125.00	$100.00	$75.00	75.00%	$0.00	125.
E 211-45500-449 Automation	$3,302.29	$2,659.97	$2,500.00	$358.93	35.95%	$0.00	4,500.
E 211-45500-520 Capital Outlay (Buildings)	$0.00	$1,423,111.64	$0.00	$0.00	0.00%	$0.00	0
E 211-45500-580 Capital Outlay (Equipment)	$0.00	$50,000.00	$0.00	$0.00	0.00%	$0.00	0
Dept 45500 Libraries (GENERAL)	$227,493.06	$1,694,189.69	$233,064.00	$114,172.86	50.88%	$0.00	
FUND 211 LIBRARY	$227,493.06	$1,694,189.69	$233,064.00	$114,172.86	50.88%	$0.00	

ALS Membership

28,780. Paid by the County

Grand Marais Public Library **Operating Budget**
Fund 211 - Operating

	Year End 2010	Year End 2011	Budget 2012	Year to Date May 2012	*Proposed 2013* Based on yr. end 2011	Comments for 2013 Proposal and yr. to date May 2012
Salary Full Time	$77,796.00	$79,727.53	$79,852.00	$31,122.48	$82,264.00	1.5% as per union contract
Salary Part Time	$66,018.00	$63,322.48	$65,732.00	$27,959.86	$72,029.70	increase clerk from 25 to 30/hr. wk.
Overtime	$208.00	$173.91	$0.00	$0.00	$0.00	Comp. time encouraged.
Salary Maintenance	$394.00	$484.36	$500.00	$146.60	$400.00	City maintenance charges for Library
Salary Cleaning	$0.00	service agreement	service agreement	not supplied by city	$4,933.50	Cleaning - switched to a city employee.
PERA	$10,026.00	$10,419.00	$10,960.00	$4,176.55	$11,609.53	City estimated cost.
FICA	$8,419.00	$8,596.23	$9,058.00	$3,506.65	$12,219.13	City estimated cost.
Medicare	$1,969.00	$2,010.40	$2,120.00	$820.10	$0.00	Combined with FICA above.
Health Insurance	$16,938.00	$10,393.13	$21,700.00	$5,667.26	$11,128.72	Reduced - no major claims.
Life Insurance	$408.00	$374.93	$353.00	$176.60	$403.20	City estimated cost.
Worker's Compensation	$1,058.00	$839.71	$1,200.00	$261.47	$1,000.00	City estimated cost.
Office Supplies	$3,212.00	$2,200.30	$3,000.00	$1,325.07	$2,500.00	Includes processing supplies for bks.& AV
Heating Fuel	N/A	$809.81	$0.00	$1,464.39	$3,500.00	Based on Jan-May '12 average =$293./mo.
Repair & Maint.Supplies	$903.00	$211.54	$500.00	$596.29	$500.00	Parts for minor repairs & cleaning supplies.
Building Maintenance	$451.00	$0.00	$450.00	$920.13	$500.00	Finishing supplies for new library.
Service Agreements	$2,316.00	$2,107.18	$2,800.00	$459.78	$1,275.00	Alarm monitoring/copier/mud mats.
Telephone	$2,553.00	$2,834.61	$2,000.00	$1,070.83	$2,500.00	Upgrading wi-fi to faster connection.
Postage	$400.00	$379.84	$400.00	$103.00	$375.00	Using more e-mail each year.
Travel/School	$715.00	$327.32	$200.00	$94.06	$350.00	Supplement with memorial funds if needed.
Advertising	$268.00	$50.10	$150.00	$26.00	$350.00	Supplement with memorial funds if needed.
Insurance - building	$2,366.00	$938.02	$2,400.00	$690.00	$2,000.00	City estimated cost for new building.
Utilities	$7,770.00	$4,419.28	$8,000.00	$2,719.99	$6,600.00	Based on Jan-May '12 average = $544./mo.
Books, periodicals, AV	$19,895.89	$19,522.15	$19,900.00	$7,392.15	$23,880.00	More space - Will be adding to collection.
Membership Dues	$100.00	$125.00	$75.00	$75.00	$125.00	Mn Library Association dues.
Automation	$3,302.00	$1,143.37	$2,500.00	$336.43	$4,500.00	for hardware/software upgrades.
ALS Membership	$28,780.00	$28,780.00	$28,780.00	$28,780.00	$28,780.00	ALS said to use 2012 amount for now.
Totals	**$256,265.89**	**$240,190.20**	**$262,630.00**	**$119,890.69**	**$273,722.78**	

Budget Totals	**Year End 2010**	**Budget 2011**	**Budget 2012**		**Proposed 2012**	**Comments**
Operating Expenses	$256,273.00	$261,356.00	$262,630.00		$273,722.78	
Building Sinking Fund	$2,000.00	$2,000.00	$2,000.00		$2,000.00	
SubTotal	$258,273.00	$263,356.00	$264,630.00		$275,722.78	
Rev.frm fines,copies,etc	$14,609.00	$13,999.00	$14,600.00		$14,600.00	
Total Operating Request	$243,664.00	$249,357.00	$250,030.00		$261,122.78	
1/2 of Budget Request		$124,678.50	$125,015.00		$130,561.39	
Total Dollar Difference		$3246 more than 2010	$673.00 more than 2011		$11,092.78	
Increase for City or County		$1623 more than 2010	$336.50		$5,546.39	
Percent of Increase		1.30%	0% increase		4.40%	

Parks Department

Memo

To: City Council Members

From: Dave Tersteeg, Parks Manager

CC: Mike Roth, City Administrator

Date: 7/20/2012

Re: Lake Superior Public Access improvements

At the July 3rd, 2012 Park Board meeting, the Board unanimously passed a motion of support for concept plans proposing improvements to the public access boat launch located in the campground near the public works garages; included in the motion was support for an events pavilion at an alternative location.

Representatives from the City and Minnesota Department of Natural Resources (DNR) have been planning improvements to this location for several years. The 2009 Rec. Park Master plan affirmed the public's desire to improve and maintain this location as one for pedestrian and public water access. The master plan also depicted an events pavilion in the same area, with a shared parking lot (See the attached master plan map).

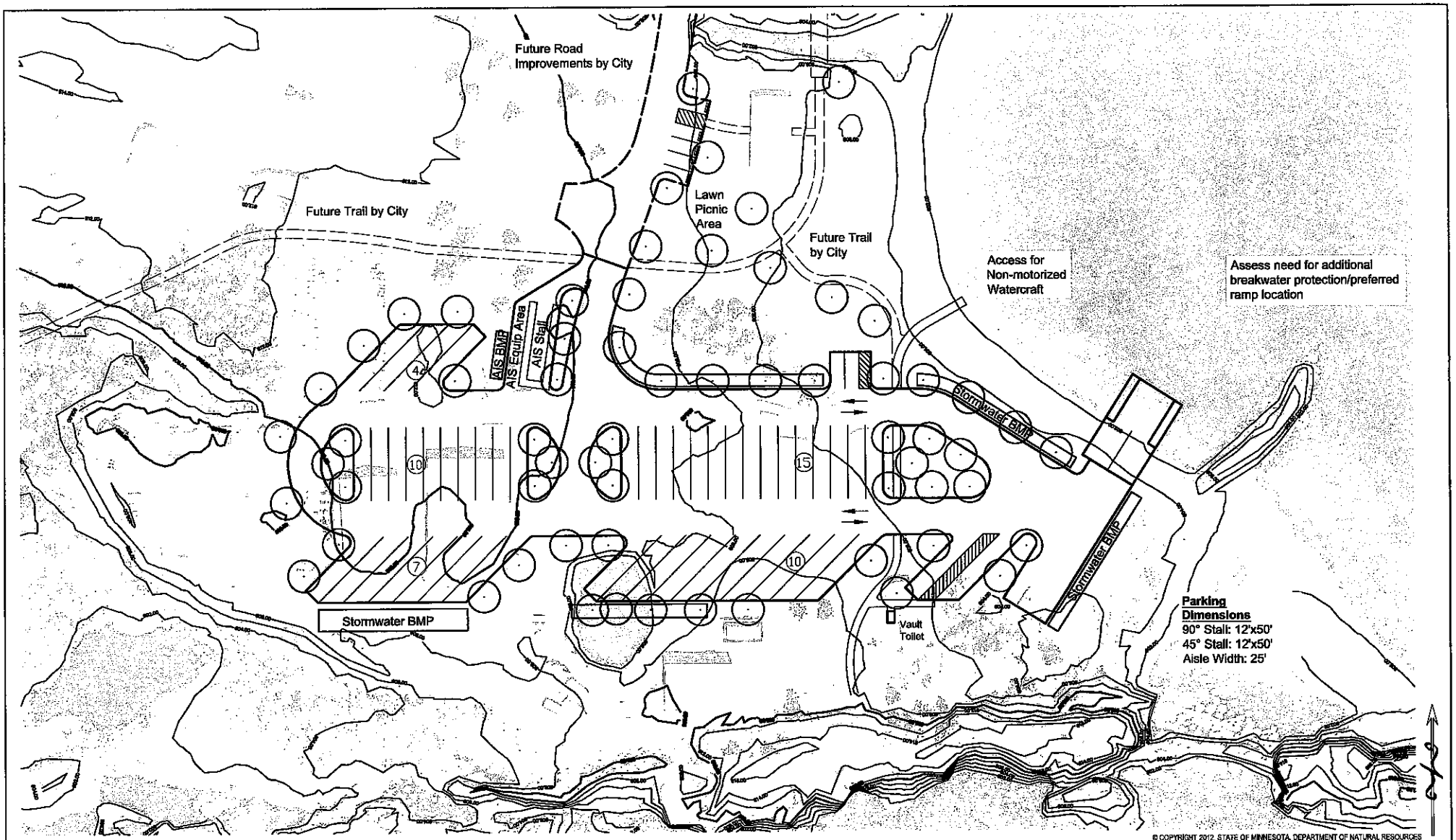
In August of 2011, the DNR met with City officials and staff to present a proposal to fund improvements to the public access launch in the campground. The City supported the proposal and the DNR committed to begin conceptual modeling of improvements, to be reviewed and revised by the City and DNR as the process moves forward; also, it was understood that a partnership agreement would be necessary to secure funding and plan build out could possibly be in the 2014-2015 budget cycle.

A preliminary DNR design concept was reviewed by City staff, Councilor Lenz and DNR representatives May 2012; the results of this meeting included requests from the City to move parking further back from the water's edge, enhance pedestrian access and protect existing trees and natural features. A revised concept plan was reviewed by Park Board at the July 2012 meeting and we now seek City Council support to work towards a partnership agreement with the DNR (see the attached DNR conceptual design).

Attached:

2012 DNR Public Access concept

2009 Rec. Park Master Plan map



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SCALE IN FEET 60

Minnesota DEPARTMENT OF NATURAL RESOURCES

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA

Name: Name Reg. Number: XXXXX

Date: 5.11.2012

Operations Division
Safety
Facilities
Materials
Equipment
Field Operations
Information Management

DNR Division of Parks & Trails
Grand Marais Water Access
Municipal Campground Site

County Near City
Section: xx Township: xxx N Range: xx W

Revisions

Date	By

Title: Concept Plan

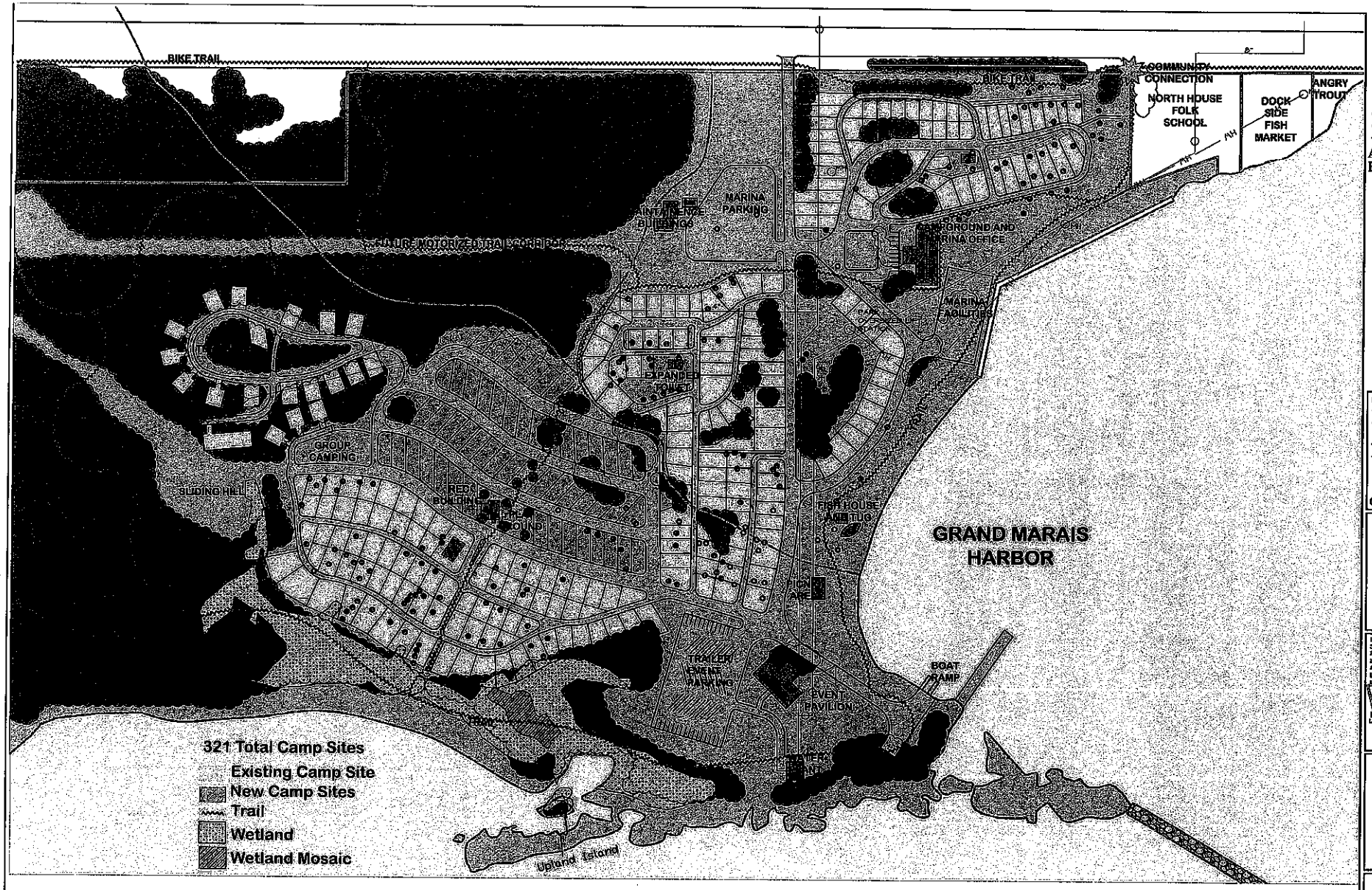
Survey:	xx	x	Designed:	xx	4/12
Drawn:	xx	x	Drawn:	xx	x
Checked:	xx	x	Checked:	xx	x

Horz datum: NAD 83 ('96 ADJ) Vert datum: NAVD 88

Sheet

Req. Number: X ###-###

File Number: xxx ### ## ##



PARK BOARD RECOMMENDATION

SEPT 24, 2009

0 50 100 200 400

NORTH

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GRAND MARAIS RECREATION PARK MASTER PLAN

GRAND MARAIS, MN

PROJECT NO. 08-127
DATE 24 SEPT 09
DRAWN TS
REVISIONS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY LICENSED PROFESSIONAL LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRELIMINARY DO NOT USE CONSTRUCTION

PAUL THIEDENS 17984
LANDSCAPE ARCHITECT REG. NO.

SW 5.1

Parks Department

Memo

To: City Council Members

From: Dave Tersteeg, Parks Manager

CC: Mike Roth, City Administrator

Date: 7/19/2012

Re: Recommendation for hiring

The selection process to fill a part-time, seasonal front desk position at the campground is complete.

I recommend Laurel Maruska be hired for the position.

Upcoming Meeting Schedule

Updated July 20, 2012

JULY

Date/Time	Meeting	Location
Wednesday, July 25, 4:30 p.m.	City Council Meeting	Council Chambers

AUGUST

Date/Time	Meeting	Location
Wednesday, August 8, 4:30 p.m.	City Council Meeting	Council Chambers
Wednesday, August 29, 4:30 p.m.	City Council Meeting	Council Chambers