

AGENDA
CITY COUNCIL MEETING
December 14, 2016
6:30 P.M.

- A. 6:30 Call to Order
- B. Roll Call
- C. Open Forum
The public is invited to speak at this time. Open Forum is limited to one half-hour. No person may speak more than five (5) minutes or more than once. Each subject will have a limit of ten (10) minutes. Council members may ask questions of the speaker. With the agreement of the Council, such matters taken up during the open forum may be scheduled on the current agenda or a future agenda.
- D. 6:30 Truth in Taxation Hearing
- E. 6:40 Approve Consent Agenda
 - 1. Approve Agenda
 - 2. Approve Meeting Minutes
 - 3. Approve Payment of Bills
- F. 6:45 North House Update
- G. 7:05 Planning Commission Report
 - Resolution 2016-13 Curtis Variance
 - Ordinance 2016-04 Clarifying Rules Regarding Nonconformities
- H. 7:35 Resolution 2016-14 Public Works Project Reimbursement Declaration
- I. Other items as necessary
- J. 7:45 Council & Staff Reports
- K. Attached correspondence:
 - 1. Other Meeting Minutes
 - 2. Upcoming Meeting Schedule
- L. 8:00 Adjourn

*CITY OF GRAND MARAIS
MINUTES
November 30, 2016*

Mayor Arrowsmith-DeCoux called the meeting to order at 6:30 p.m.

Members present: Dave Mills, Jay Arrowsmith-DeCoux, Tim Kennedy and Anton Moody

Members absent: Tracy Benson

Staff present: Mike Roth, Kim Dunsmoor and Chris Hood

Motion by Kennedy, seconded by Mills to approve the Agenda; November 9, 2016, Minutes; and Payment of Bills. Approved unanimously.

Ilena Berg and Teresa Oberg, Cook County Soil and Water, updated the council on the Lake Superior monitoring pollutants within 1 km of the shoreline. This is the third year of the five year pilot project. There are 5 monitoring sites: East Bay, Marina, 2 inside the harbor, and one south of the water plant. Water quality is good in all sites. The marina has more pollutants because there is no outlet for the water to circulate.

Ilena Berg also gave a history and of the City of Grand Marais Stormwater management plan. In 2001 ICECOR developed a stormwater management plan. A lot of projects have been completed to solve stormwater issues: however, we are recording larger rain events more frequently than in the past. We have more data and information and possible funding for an updated stormwater management plan. Stormwater management planning within urban areas was identified in the Lake Superior North Comprehensive One Watershed, One Plan as a priority concern project. Currently, Cook Soil and Water Conservation District has an opportunity to receive \$22,750 for a water quality project, Cook County has \$22,750 in the 2017 budget as matching funds and they are asking the City of Grand Marais for \$25,000 in an effort to leverage additional funds for a Clean Water Fund grant of \$100,000. The development of a stormwater management plan and the timing of the adoption of the Lake Superior North Comprehensive One Watershed, One Plan allows for the County and City to be in a position to implement projects within a few years and work towards obtaining funding to do so.

Motion by Mills, seconded by Kennedy to commit \$25,000 toward a match for the Clean Water Fund Grant application. Approved unanimously.

Dave Tersteeg, Parks Manager, discussed the increased occupancy and revenues at the recreation park. Occupancy has grown 40% on the 6-month composite May – October. The top reasons for increased revenue and occupancy include: strategic rate adjustments especially to lakeside and prime sites, excellent reviews and satisfied guests, focused marketing on where we have capacity in tents, shoulder seasons and marina, increase web presence and awards and accolades-2015 Coolest Small Town and Best of the Lake for the park. With increased revenues, we have an opportunity to decide how to use those revenues: pay down other expenses, write down the property taxes or increase the speed of capital improvements. Currently, there is no assigned fund balance for the recreation funds for capital improvements. Projects that will be worked on this winter include supplements to the Park Master Plan for the Greater Regional Designation for Parks and Trails.

Kim Dunsmoor, Finance Director, requested accounting changes to move the golf course into the General Fund, assign a fund balance of \$484,000 for the recreation park, and consolidate restricted funds for the library.

Motion by Mills, seconded by Moody to make the golf course a department of the General Fund. Approved unanimously.

Motion by Kennedy, seconded by Mills to assign a fund balance for recreation capital projects starting with \$484,000. Approved unanimously.

Motion by Mills, seconded by Kennedy to combine 215 Library Restricted Fund and 216 Hazel Mathews Memorial Library Fund together as 215 Restricted Fund. Approved unanimously.

The city advertised for an Assistant Library Director position and interviewed five candidates. Three top candidates were selected for consideration. The position was offered to Amanda St. John who accepted the position and intends to start January 9th.

Motion by Mills, seconded by Moody to hire Amanda St. John as Assistant Library Director. Approved unanimously.

Councilor Moody's Report:

- 1) Received complaints about the municipal golf course being roped off and not being able to use the golf course for sledding.

Councilor Kennedy's Report:

- 1) The County is establishing a Parks and Trails Commission and would like a City representative on the Commission.
- 2) The PUC increased rates for 2017: electric 2%, water 2% and sewer 3% to reflect increases in cost of operations and building the public works facility.
- 3) Received an invoice for 2017 membership dues for Greater MN Parks and Trails.

Mayor Arrowsmith-DeCoux's Report:

- 1) Attended a meeting in Beaver Bay regarding sexual exploitation. The speaker told her story of being exploited from adolescence into young adulthood. The trafficker's use Maslow's Hierarchy using shelter, food and clothing as motivators. They are very smooth in getting compliance. The Cook and Lake County group is looking at weak spots to see if we can be more proactive in preventing exploitation.
- 2) North House Folk School has a solid winter of classes for 2016-2017 and has nearly met their fund raising goals for the year-end. Some board members are leaving; however, they have volunteers ready to serve on the board. NHFS is also looking at the change in overtime rules and ways to make the school a better experience to work there.

There being no further business, the meeting adjourned at 8:07 p.m.



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Payments

Current Period: December 2016

Batch Name 12092016CPAP
Payments

User Dollar Amt \$42,236.75
Computer Dollar Amt \$42,236.75

\$0.00 In Balance

Refer	69096	FLEET ONE LLC		
Cash Payment	E 613-45125-212	Motor Fuels		\$41.06
Invoice	4453130063	11/30/2016		
Cash Payment	E 101-42200-212	Motor Fuels		\$22.68
Invoice	4453160063	11/30/2016		
Cash Payment	E 101-43100-212	Motor Fuels		\$157.78
Invoice	4452910063	11/30/2016		
Cash Payment	E 101-43100-212	Motor Fuels		\$11.52
Invoice	4452920063	11/30/2016		
Cash Payment	E 101-45100-212	Motor Fuels		\$29.07
Invoice	4452890063	11/30/2016		
Cash Payment	E 101-45100-212	Motor Fuels		\$3.30
Invoice	4452920063	11/30/2016		
Transaction Date	12/1/2016	MAIN CHECKING G 10100	Total	\$265.41
Refer	69122	MN CHILD SUPPORT PAYMENTCE	Ck# 003642E 12/9/2016	
Cash Payment	G 101-21718	Garnishment		\$95.06
Invoice	1205160164	12/9/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$95.06
Refer	69123	EMPOWER	Ck# 003643E 12/6/2016	
Cash Payment	G 101-21720	MN State Retirement DeferC		\$445.00
Invoice	646386815	12/9/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$445.00
Refer	69124	DEPT OT THE TREASURY IRS	Ck# 003644E 12/6/2016	
Cash Payment	G 101-21703	FICA Tax Withholding		\$3,695.26
Invoice	35020036	12/9/2016		
Cash Payment	G 101-21717	Medicare		\$869.58
Invoice	35020036	12/9/2016		
Cash Payment	G 101-21701	Federal Withholding		\$2,769.78
Invoice	35020036	12/9/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$7,334.62
Refer	69125	MN DEPT OF REVENUE-EFTPS	Ck# 003645E 12/5/2016	
Cash Payment	G 101-21702	State Withholding		\$1,286.55
Invoice	1-934-854-464	12/9/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$1,286.55
Refer	69126	MN DEPT OF REVENUE-EFTPS	Ck# 003646E 12/2/2016	
Cash Payment	G 101-20800	Taxes Due (State MN)		\$73.00
Invoice	8030105	11/30/2016		
Cash Payment	G 609-20800	Taxes Due (State MN)		\$13,215.00
Invoice	8030105	11/30/2016		
Cash Payment	G 211-20800	Taxes Due (State MN)		\$31.00
Invoice	8030105	11/30/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$13,319.00
Refer	69127	MINNESOTA LIFE		



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Payments

Current Period: December 2016

Cash Payment	G 101-21716 MN Mutual Life				\$104.75
Invoice	0028722	11/21/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$104.75
Refer	69128	ARROWHEAD COOPERATIVE			
Cash Payment	E 101-41400-321 Telephone				\$249.06
Invoice	985	12/1/2016			
Cash Payment	E 609-49750-321 Telephone				\$89.81
Invoice	985	12/1/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$338.87
Refer	69129	COOK COUNTY AUDITOR-TREASU			
Cash Payment	G 101-20800 Taxes Due (State MN)				\$33.23
Invoice	Nov Lodg Tx	11/30/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$33.23
Refer	69130	NCPERS GROUP LIFE INS.			
Cash Payment	G 101-21710 NCPERS-Pera				\$16.00
Invoice	49361216	11/22/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$16.00
Refer	69131	MII LIFE- HRA		<u>Ck# 003647E 12/8/2016</u>	
Cash Payment	E 101-41400-131 Employer Paid Health				\$204.30
Invoice	38313034	12/6/2016			
Transaction Date	12/6/2016		MAIN CHECKING G	10100	Total \$204.30
Refer	69132	MII LIFE-FLEX		<u>Ck# 003648E 12/8/2016</u>	
Cash Payment	G 101-21713 Flex Plan Spending				\$157.50
Invoice	38313034	12/6/2016			
Transaction Date	12/6/2016		MAIN CHECKING G	10100	Total \$157.50
Refer	69133	VINOCOPIA			
Cash Payment	E 609-49750-251 Liquor For Resale				\$1,034.46
Invoice	0167862-IN	12/1/2016			
Cash Payment	E 609-49750-333 Freight and Express				\$32.00
Invoice	0167862-IN	12/1/2016			
Transaction Date	12/6/2016		MAIN CHECKING G	10100	Total \$1,066.46
Refer	69134	PERA		<u>Ck# 003649E 12/6/2016</u>	
Cash Payment	G 101-21704 PERA				\$4,346.34
Invoice	SOMPER000398	12/9/2016			
Transaction Date	12/7/2016		MAIN CHECKING G	10100	Total \$4,346.34
Refer	69136	ARROWHEAD COOPERATIVE			
Cash Payment	E 613-45125-380 Utility Services (GENER				\$51.00
Invoice	908127	11/30/2016			
Transaction Date	12/6/2016		MAIN CHECKING G	10100	Total \$51.00
Refer	69156	SUPERIOR BEVERAGES LLP			
Cash Payment	E 609-49750-252 Beer For Resale				\$735.45
Invoice	771702	12/4/2016			
Transaction Date	12/8/2016		MAIN CHECKING G	10100	Total \$735.45
Refer	69157	BREAKTHRU BEVERAGE			



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Cash Payment	E 609-49750-251 Liquor For Resale				\$4,631.34
Invoice	1080564132	12/6/2016			
Cash Payment	E 609-49750-333 Freight and Express				\$83.25
Invoice	1080564132	12/6/2016			
Transaction Date	12/8/2016		MAIN CHECKING G	10100	Total \$4,714.59
Refer	69158 VOYAGEUR BREWING COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale				\$64.00
Invoice	16-49-03	12/6/2016			
Transaction Date	12/8/2016		MAIN CHECKING G	10100	Total \$64.00
Refer	69159 ROHLFING INC.				
Cash Payment	E 609-49750-252 Beer For Resale				\$3,215.90
Invoice	435601	12/7/2016			
Transaction Date	12/8/2016		MAIN CHECKING G	10100	Total \$3,215.90
Refer	69160 SOUTHERN GLAZER S OF MN				
Cash Payment	E 609-49750-251 Liquor For Resale				\$3,038.85
Invoice	1483873	12/7/2016			
Cash Payment	E 609-49750-333 Freight and Express				\$55.35
Invoice	1483873	12/7/2016			
Cash Payment	E 609-49750-333 Freight and Express				\$1.02
Invoice	1483872	12/7/2016			
Transaction Date	12/8/2016		MAIN CHECKING G	10100	Total \$3,095.22
Refer	69161 PAUSTIS WINE COMPANY				
Cash Payment	E 609-49750-251 Liquor For Resale				\$1,262.50
Invoice	8571952-IN	12/6/2016			
Cash Payment	E 609-49750-333 Freight and Express				\$85.00
Invoice	8571952-IN	12/6/2016			
Transaction Date	12/8/2016		MAIN CHECKING G	10100	Total \$1,347.50

Fund Summary

	10100 MAIN CHECKING GMSB	
101 GENERAL FUND		\$14,569.76
211 LIBRARY		\$31.00
609 MUNICIPAL LIQUOR FUND		\$27,543.93
613 GOLF COURSE		\$92.06
		\$42,236.75

Pre-Written Checks	\$27,188.37
Checks to be Generated by the Computer	\$15,048.38
Total	\$42,236.75



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Current Period: December 2016

Batch Name 12152016AP
Payments

User Dollar Amt \$53,914.10
Computer Dollar Amt \$53,914.10

\$0.00 In Balance

Refer	69097	SAWTOOTH MOUNTAIN CLINIC, IN			
Cash Payment	E 101-42200-310	Service Agreements			\$174.00
Invoice	227837	11/25/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$174.00
Refer	69098	GRAND MARAIS AUTO PARTS, INC			
Cash Payment	E 101-42200-221	Equipment Parts/Bulling			\$114.99
Invoice	9088	11/22/2016			
Cash Payment	E 613-45125-221	Equipment Parts/Bulling			\$139.89
Invoice	9988	11/22/2016			
Cash Payment	E 101-43100-220	Repair/Maint Supply (GE			\$29.19
Invoice	3125	11/22/2016			
Cash Payment	E 101-43100-384	Refuse/Garbage Dispos			\$83.49
Invoice	3125	11/22/2016			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$450.58
Invoice	1712	11/22/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$818.14
Refer	69099	AMERIPRIDE LINEN AND APPARE			
Cash Payment	E 101-41940-210	Operating Supplies (GE			\$133.41
Invoice	3500994874	11/28/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$133.41
Refer	69100	PAUSTIS WINE COMPANY			
Cash Payment	E 609-49750-251	Liquor For Resale			\$798.75
Invoice	8569956-IN	11/17/2016			
Cash Payment	E 609-49750-333	Freight and Express			\$70.00
Invoice	8569956-IN	11/17/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$868.75
Refer	69101	SOUTHERN GLAZER S OF MN			
Cash Payment	E 609-49750-251	Liquor For Resale			\$1,829.46
Invoice	1481020	11/30/2016			
Cash Payment	E 609-49750-333	Freight and Express			\$40.89
Invoice	1481020	11/30/2016			
Cash Payment	E 609-49750-333	Freight and Express			\$0.34
Invoice	1481019	11/30/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$1,870.69
Refer	69102	ROHLFING INC.			
Cash Payment	E 609-49750-252	Beer For Resale			\$2,890.50
Invoice	435306	11/30/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$2,890.50
Refer	69103	NORTH SHORE WINERY			
Cash Payment	E 609-49750-251	Liquor For Resale			\$564.00
Invoice	1070	11/26/2016			
Cash Payment	E 101-45100-384	Refuse/Garbage Dispos			\$1,559.61
Invoice	1070	11/26/2016			



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Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$2,123.61
Refer	69104	<i>SUPERIOR BEVERAGES LLP</i>		
Cash Payment	E 609-49750-252	Beer For Resale		\$1,405.90
Invoice	771293	11/30/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$1,405.90
Refer	69105	<i>PUBLIC UTILITIES COMMISSION1</i> <u>Ck# 003636E 12/5/2016</u>		
Cash Payment	E 101-41940-380	Utility Services (GENER		\$1,131.15
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 101-43100-380	Utility Services (GENER		\$26.46
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 101-45100-380	Utility Services (GENER		\$4,975.98
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 101-43100-381	Street Light Utilities		\$2,082.95
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 101-42700-380	Utility Services (GENER		\$75.28
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 101-42200-382	Fire Hydrant Utilities		\$1,103.70
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 211-45500-380	Utility Services (GENER		\$569.34
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 101-45184-380	Utility Services (GENER		\$97.61
Invoice	NOV. 2016	12/5/2016		
Cash Payment	E 101-42200-380	Utility Services (GENER		\$134.51
Invoice	NOV. 2016	12/5/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$10,196.98
Refer	69106	<i>JOHNSON BROTHER LIQUOR</i>		
Cash Payment	E 609-49750-251	Liquor For Resale		\$3,969.64
Invoice	5598493	11/30/2016		
Cash Payment	E 609-49750-333	Freight and Express		\$115.46
Invoice	5598493	11/30/2016		
Cash Payment	E 609-49750-251	Liquor For Resale		\$980.55
Invoice	5598492	11/30/2016		
Cash Payment	E 609-49750-333	Freight and Express		\$50.20
Invoice	5598492	11/30/2016		
Cash Payment	E 609-49750-251	Liquor For Resale		\$376.50
Invoice	5604455	12/7/2016		
Cash Payment	E 609-49750-333	Freight and Express		\$15.06
Invoice	5604455	12/7/2016		
Cash Payment	E 609-49750-251	Liquor For Resale		\$1,185.86
Invoice	5604454	12/7/2016		
Cash Payment	E 609-49750-333	Freight and Express		\$35.14
Invoice	5604454	12/7/2016		
Transaction Date	12/5/2016	MAIN CHECKING G 10100	Total	\$6,728.41
Refer	69107	<i>PHILLIPS WINE & SPIRITS</i>		
Cash Payment	E 609-49750-252	Beer For Resale		\$3,085.80
Invoice	2081997	11/30/2016		
Cash Payment	E 609-49750-333	Freight and Express		\$85.34
Invoice	2081997	11/30/2016		



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Cash Payment	E 609-49750-251 Liquor For Resale				\$1,742.31
Invoice	2086042	12/7/2016			
Cash Payment	E 609-49750-333 Freight and Express				\$47.67
Invoice	2086042	12/7/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$4,961.12
Refer	69108 ARTISAN BEER COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale				\$230.65
Invoice	3142646	11/30/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$230.65
Refer	69109 BERNICKS				
Cash Payment	E 609-49750-252 Beer For Resale				-\$76.64
Invoice	539552	12/1/2016			
Cash Payment	E 609-49750-252 Beer For Resale				\$2,612.20
Invoice	539553	12/1/2016			
Cash Payment	E 609-49750-252 Beer For Resale				\$1,792.20
Invoice	540523	12/8/2016			
Cash Payment	E 609-49750-260 Soft Drinks/Mix For Resa				\$15.50
Invoice	540522	12/8/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$4,343.26
Refer	69110 VOYAGEUR BREWING COMPANY				
Cash Payment	E 609-49750-252 Beer For Resale				\$300.00
Invoice	16-47-03	11/30/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$300.00
Refer	69111 NORTH SHORE WASTE				
Cash Payment	E 101-41940-384 Refuse/Garbage Dispos				\$134.55
Invoice	55478	11/30/2016			
Cash Payment	E 101-43100-384 Refuse/Garbage Dispos				\$526.50
Invoice	55502	11/30/2016			
Transaction Date	12/5/2016		MAIN CHECKING G	10100	Total \$661.05
Refer	69137 BAKER & TAYLOR				
Cash Payment	E 211-45500-435 Books, Periodicals				\$101.16
Invoice	2032447897	11/15/2016			
Cash Payment	E 211-45500-435 Books, Periodicals				\$62.04
Invoice	2032474622	11/27/2016			
Transaction Date	12/6/2016		MAIN CHECKING G	10100	Total \$163.20
Refer	69138 WRIGHT, BARB				
Cash Payment	E 211-45500-435 Books, Periodicals				\$15.00
Invoice	COOK BOOK	12/6/2016			
Transaction Date	12/6/2016		MAIN CHECKING G	10100	Total \$15.00
Refer	69139 HIBBING PUBLIC LIBRARY				
Cash Payment	E 215-45500-435 Books, Periodicals				\$12.99
Invoice	NOSKER LOST	11/26/2016			
Transaction Date	12/6/2016		MAIN CHECKING G	10100	Total \$12.99
Refer	69140 METRO SALES INC.				
Cash Payment	E 211-45500-310 Service Agreements				\$307.96
Invoice	INV664182	11/16/2016			



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Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$307.96
Refer	69141 BOREAL COMMUNITY MEDIA	-			
Cash Payment	E 211-45500-310 Service Agreements				\$59.85
Invoice	2016-04845 11/16/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$59.85
Refer	69142 AMERIPRIDE LINEN AND APPARE	-			
Cash Payment	E 211-45500-310 Service Agreements				\$50.91
Invoice	3500997910 12/5/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$50.91
Refer	69143 COOK COUNTY HOME CENTER	-			
Cash Payment	E 101-42200-220 Repair/Maint Supply (GE				\$36.01
Invoice	3125 11/30/2016				
Cash Payment	E 101-41400-210 Operating Supplies (GE				\$1.00
Invoice	1848 11/30/2016				
Cash Payment	E 101-45100-210 Operating Supplies (GE				\$49.13
Invoice	1712 11/30/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$86.14
Refer	69144 COMO OIL & PROPANE	-			
Cash Payment	E 101-41940-217 Heating Fuel				\$441.65
Invoice	25563 12/2/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$441.65
Refer	69145 NORTHERN WILDS	-			
Cash Payment	E 101-45100-340 Advertising				\$153.00
Invoice	17918 12/1/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$153.00
Refer	69146 G&G SEPTIC	-			
Cash Payment	E 101-45100-418 Portable Toilet Rentals				\$137.11
Invoice	12764 11/26/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$137.11
Refer	69147 ARROWHEAD COOPERATIVE	Ck# 003650E 12/6/2016			
Cash Payment	E 613-45125-321 Telephone				\$126.80
Invoice	1234 12/1/2016				
Cash Payment	E 101-45100-321 Telephone				\$206.07
Invoice	2131 12/1/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$332.87
Refer	69148 ARROWHEAD ANIMAL RESCUE	-			
Cash Payment	E 101-42700-310 Service Agreements				\$175.00
Invoice	2015 FEES 12/6/2016				
Cash Payment	E 101-42700-310 Service Agreements				\$293.00
Invoice	2016 FEES 12/6/2016				
Transaction Date	12/6/2016	MAIN CHECKING G	10100	Total	\$468.00
Refer	69150 ARROWHEAD COOPERATIVE	-			
Cash Payment	E 211-45500-321 Telephone				\$164.10
Invoice	2199 12/1/2016				
Transaction Date	12/7/2016	MAIN CHECKING G	10100	Total	\$164.10



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: December 2016

Refer	69152	STEVE S SPORTS AND AUTO			
Cash Payment	E 101-45100-220	Repair/Maint Supply (GE			\$199.24
Invoice	1551640				
Transaction Date	12/8/2016	MAIN CHECKING G	10100	Total	\$199.24
Refer	69153	QUILL CORPORATION			
Cash Payment	E 101-45100-200	Office Supplies (GENER			\$39.12
Invoice	2146569	11/28/2016			
Cash Payment	E 101-45100-200	Office Supplies (GENER			\$119.55
Invoice	2167258	11/28/2016			
Transaction Date	12/8/2016	MAIN CHECKING G	10100	Total	\$158.67
Refer	69154	TWIN PORTS PAPER & SUPPLY IN			
Cash Payment	E 609-49750-210	Operating Supplies (GE			\$136.70
Invoice	314106	12/6/2016			
Transaction Date	12/8/2016	MAIN CHECKING G	10100	Total	\$136.70
Refer	69155	COOK COUNTY NEWS HERALD			
Cash Payment	E 609-49750-340	Advertising			\$240.00
Invoice	NOVEMBER 201	11/30/2016			
Transaction Date	12/8/2016	MAIN CHECKING G	10100	Total	\$240.00
Refer	69162	G&G SEPTIC			
Cash Payment	E 101-43100-418	Portable Toilet Rentals			\$48.25
Invoice	12777	11/30/2016			
Transaction Date	12/8/2016	MAIN CHECKING G	10100	Total	\$48.25
Refer	69163	COOK COUNTY AUDITOR-TREASU			
Cash Payment	E 101-41942-313	Assessing			\$8,856.96
Invoice	80-020-3345	10/15/2016			
Transaction Date	12/9/2016	MAIN CHECKING G	10100	Total	\$8,856.96
Refer	69164	WINE MERCHANTS			
Cash Payment	E 609-49750-251	Liquor For Resale			\$340.00
Invoice	7111371	12/7/2016			
Cash Payment	E 609-49750-333	Freight and Express			\$7.53
Invoice	7111371	12/7/2016			
Transaction Date	12/9/2016	MAIN CHECKING G	10100	Total	\$347.53
Refer	69165	JPJ ENGINEERING, INC			
Cash Payment	E 101-41942-303	Engineering Fees	Survey Data for Tomteboda Property		\$2,500.00
Invoice	1	11/30/2016			
Transaction Date	12/9/2016	MAIN CHECKING G	10100	Total	\$2,500.00
Refer	69166	GREATER MINNESOTA PARKS AN			
Cash Payment	E 101-41900-436	Membership Dues			\$150.00
Invoice	2017 Membershi				
Transaction Date	12/9/2016	MAIN CHECKING G	10100	Total	\$150.00
Refer	69167	GOOD MEASURE MEDIA			
Cash Payment	E 101-41110-300	Professional Srvs (GEN			\$264.00
Invoice	158	12/1/2016			
Cash Payment	E 101-41910-300	Professional Srvs (GEN			\$103.50
Invoice	158	12/1/2016			



City of Grand Marais

CITY OF GRAND MARAIS

Payments

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Current Period: December 2016

Transaction Date	12/9/2016	MAIN CHECKING G	10100	Total	\$367.50
Refer	69168	COOK COUNTY RECORDER			
Cash Payment	E 101-41900-461	Community Vision- Com			\$60.00
Invoice 732	12/2/2016				
Transaction Date	12/9/2016	MAIN CHECKING G	10100	Total	\$60.00
Refer	69169	NORTH SHORE MANAGEMENT BO			
Cash Payment	E 101-41900-436	Membership Dues			\$750.00
Invoice 3745	11/1/2016				
Transaction Date	12/9/2016	MAIN CHECKING G	10100	Total	\$750.00

Fund Summary

10100 MAIN CHECKING GMSB

101 GENERAL FUND	\$27,416.55
211 LIBRARY	\$1,330.36
215 LIBRARY RESTRICTED FUND	\$12.99
609 MUNICIPAL LIQUOR FUND	\$24,887.51
613 GOLF COURSE	\$266.69
	\$53,914.10

Pre-Written Checks	\$10,529.85
Checks to be Generated by the Computer	\$43,384.25
Total	\$53,914.10

**City of Grand Marais
2016 Draft Budget and Spending History**

Draft December 14, 2016

Department	Actual						Budget						Use of Fund Balance	Levy	Ratio 2017/2016		
	Expenses			Revenues			Expenses			Revenues							
	2010	2011	2012	2013	2014	2015	2016	2017	2010	2011	2012	2013				2014	2015
Clerk/Administration	245,156	248,871	327,035	407,937	318,231	278,136	282,966	271,111	362,782	-	-	-	-	-	-	(91,671)	95.8%
Planning & Zoning	25,230	25,837	26,380	26,558	29,173	27,944	29,116	30,296	3,300	-	-	-	-	-	-	26,996	104.1%
Buildings	66,186	59,202	52,293	59,170	61,585	65,323	99,234	95,647	68,400	-	-	-	-	-	-	27,247	96.4%
Public Safety	276,518	221,716	206,344	443,206	206,486	206,599	255,875	253,629	54,968	-	-	-	-	-	-	198,661	99.1%
Streets	223,458	225,215	259,216	228,050	239,003	238,085	399,135	419,714	-	-	-	-	-	-	-	419,714	105.2%
Rec Park	427,635	518,400	433,435	471,397	477,799	493,922	630,093	675,500	968,612	-	-	-	-	-	-	(283,112)	107.2%
Pool	346,705	296,232	244,773	231,600	96,595	-	-	-	-	-	-	-	-	-	-	-	-
YMCA	60,145	57,566	77,851	65,070	110,000	107,464	120,000	125,000	-	-	-	-	-	-	-	125,000	104.2%
Boat Harbor	19,739	31,118	28,121	27,345	24,015	20,403	28,230	22,960	-	-	-	-	-	-	-	(22,044)	90.8%
City Parks	1,690,771	1,684,157	1,655,447	1,960,333	1,614,415	1,476,864	1,911,802	1,954,813	1,531,062	-	-	-	-	-	-	423,751	81.3%
Total Gen Fund	233,629	231,382	284,911	263,637	254,120	272,269	306,117	328,170	171,585	-	-	-	-	-	-	156,585	-
Library	15,000	30,000	21,853	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Storefront Loan	-	597	-	-	-	-	-	3,000	4,000	-	-	-	-	-	-	(1,000)	-
Cable TV	634,352	463,418	1,155,115	534,727	1,038,453	453,608	904,434	910,112	-	-	-	-	-	-	-	209,434	-
Debt Service	49,973	53,271	-	51,544	80,000	61,340	90,000	110,000	-	-	-	-	-	-	-	110,000	-
Capital Projects	1,597,805	1,592,606	1,676,400	1,767,685	1,796,471	1,954,922	2,000,000	2,050,000	2,150,000	-	-	-	-	-	-	-	-
Liquor	160,078	156,319	164,416	179,535	176,571	176,210	20,000	20,000	-	-	-	-	-	-	-	20,000	-
Golf	440,630	438,040	410,924	423,441	421,258	436,037	506,007	506,007	-	-	-	-	-	-	-	-	-
Water	620,735	604,316	986,887	588,408	615,088	618,907	655,741	655,741	-	-	-	-	-	-	-	-	-
Sewer	2,424,943	2,462,473	2,411,797	2,542,717	2,699,694	2,429,164	2,816,891	2,816,891	-	-	-	-	-	-	-	-	-
Electric	7,867,916	7,716,579	8,747,750	8,312,026	8,696,070	7,878,320	9,210,992	9,354,734	3,856,647	-	-	-	-	-	-	919,770	-
Total										(101,000)						919,770	

general levy 710,336

Historical Levy and Spending

14-Dec-16

	2010	2011	2012	2013	2014	2015	2016	2017	% Increase
General Fund Spending	1,771,960	1,825,997	1,863,218	1,893,496	1,742,935	1,845,307	1,911,802	1,954,813	2.25%
Property Tax Levy	802,657.38	825,997.43	815,057.51	824,152.44	824,152.44	824,152.41	871,865.01	919,769.88	5.49%
Effective Tax Rate	47.66%	48.17%	52.13%	52.57%	50.55%	47.55%			
REVENUE	\$601,801.59	\$650,879.50	\$638,573.53	\$634,006.34	\$597,053.35	\$650,453.09	\$691,466.25	\$710,336.00	
S/W REVENUE BONDS 1980									
2005 REFUNDING	\$47,713.63	\$45,856.70	\$49,908.13						
2004 PFA LOAN	\$32,292.25	\$31,757.32	\$31,811.13	\$31,838.38	\$31,839.06	\$31,813.18	\$34,965.61	\$34,857.93	
G.O. IMPROVEMENT 2004	\$43,229.75	\$42,133.46	\$41,479.84	\$40,085.96	\$14,250.71				
G.O. IMPROVEMENT 2005	\$24,870.90	\$29,252.35	\$28,512.10	\$27,042.10	\$32,856.50	\$36,489.50	\$43,507.00		
G.O. IMPROVEMENT 2008	\$52,749.27	\$26,118.10	\$24,772.79	\$26,977.79	\$21,887.73	\$23,449.60	\$64,300.69	\$63,767.81	
G.O. REFUNDING 2009 EDA				\$64,201.88	\$68,058.00	\$65,781.19	\$37,625.46	\$110,808.14	
G.O. REFUNDING 2013A					\$58,207.10	\$16,165.85			



North House Folk School
Report to the City of Grand Marais
December 14, 2016

Our Mission

*Enriching lives and building community by
teaching traditional northern crafts
in a student-centered learning environment
that inspires the hands, the heart and the mind.*

2016 Student Days - Catalog Courses (for summary of all participation see below)

North House Folk School

Updated: Dec 5, 2016

Student Days by Month

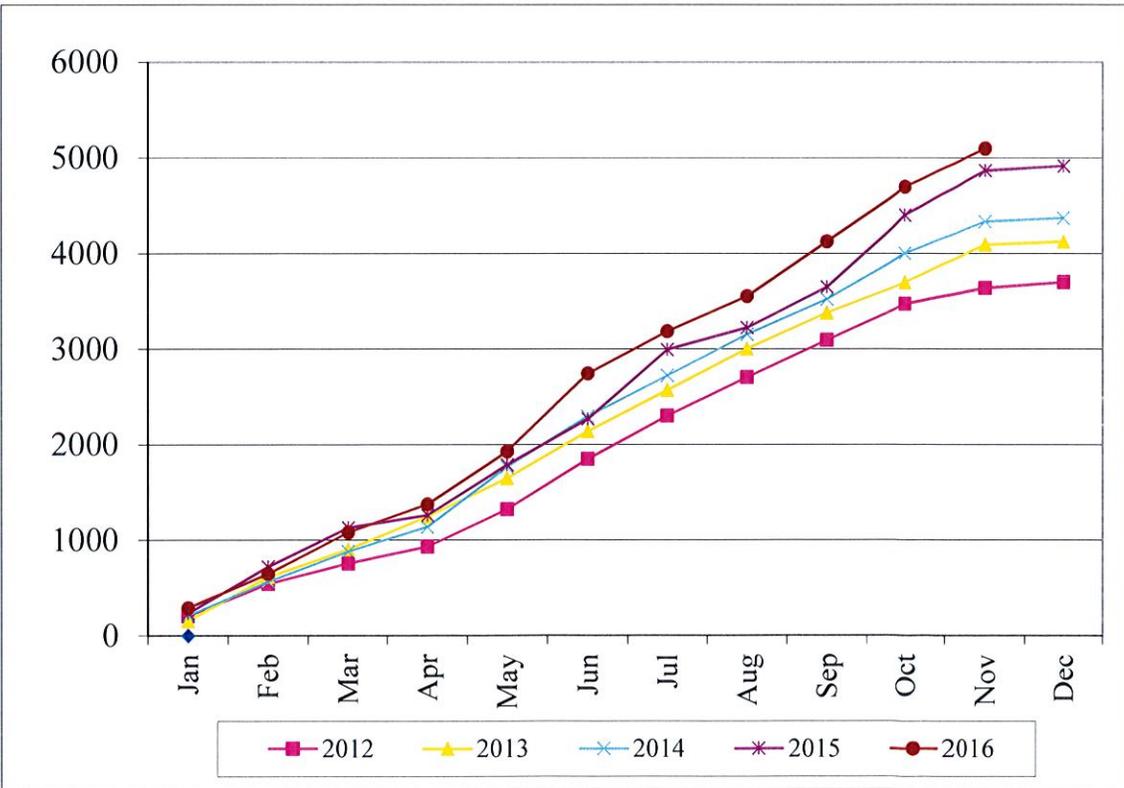
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	203	337	213	178	390	526	451	404	388	381	168	59
2013	153	461	286	348	398	493	431	431	379	318	394	35
2014	211	356	315	256	630	526	430	430	369	480	333	38
2015	231	488	409	132	527	480	724	230	425	752	467	49
2016	288	356	437	295	550	817	440	367	575	571	399	
average	217	400	332	242	499	568	495	372	427	500	352	45

Booked Enrollment/Students for Upcoming Courses - as of Dec 5 each year

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Beyond	Total	
For 2014:	-	-	-	-	-	-	-	-	-	-	-	-	27	235	262
For 2015:	-	-	-	-	-	-	-	-	-	-	-	-	29	317	346
For 2016:	-	-	-	-	-	-	-	-	-	-	-	-	35	435	470

Running Totals Student Days by Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	%Inc	% Inceas
2012	203	540	753	931	1321	1847	2298	2702	3090	3471	3639	3698		
2013	153	614	900	1248	1646	2139	2570	3001	3380	3698	4092	4127		12%
2014	211	567	882	1138	1768	2294	2724	3154	3523	4003	4336	4374		6%
2015	231	719	1128	1260	1787	2267	2991	3221	3646	4398	4865	4914		12%
2016	288	644	1081	1376	1926	2743	3183	3550	4125	4696	5095			
average	217	617	949	1191	1690	2258	2753	3126	3553	4053	4405	4278		

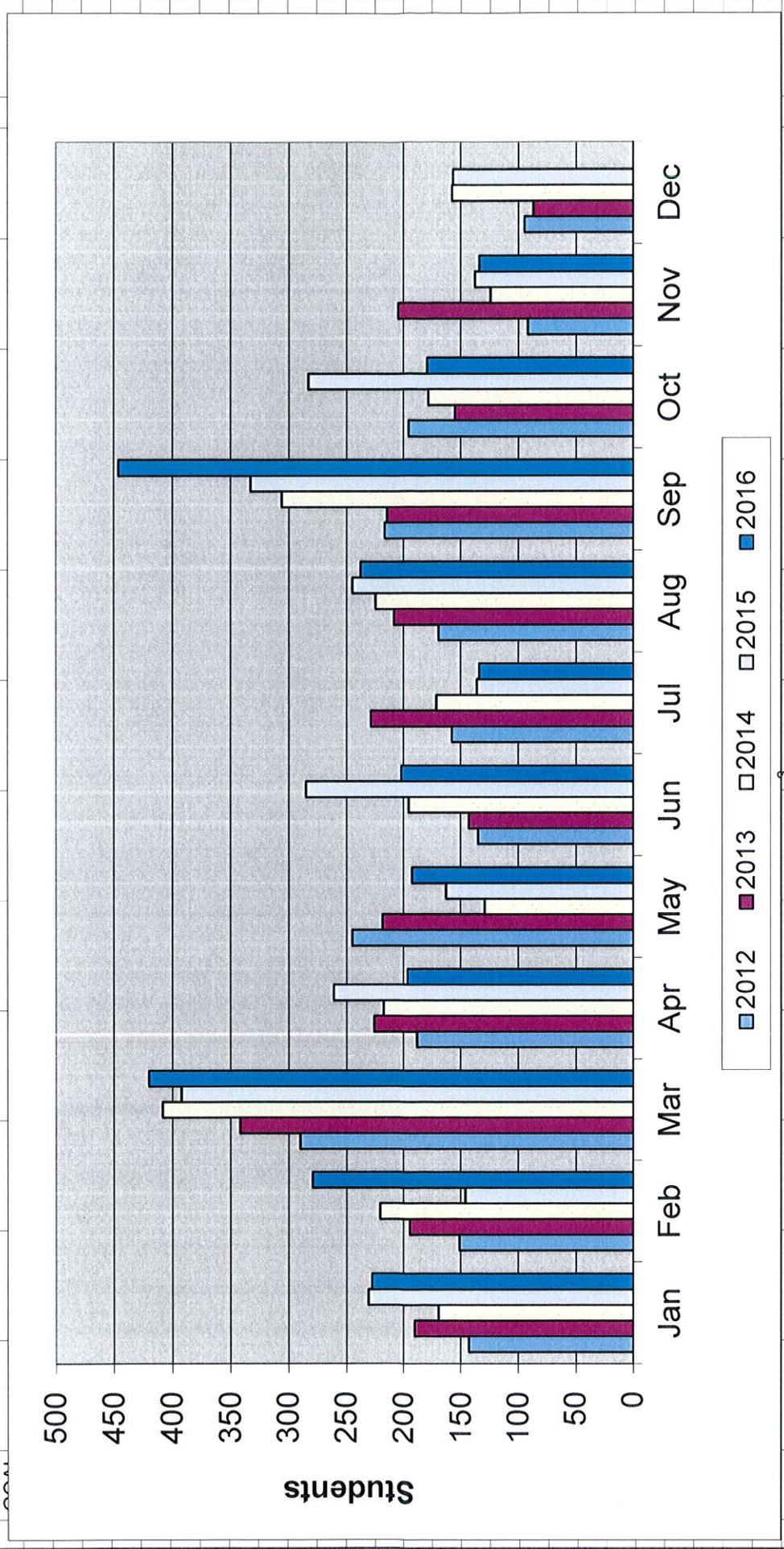


2016 BOOKED ENROLLMENTS RECEIVED - by Month

North House Folk School
as of Dec 5, 2016

Totals by Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2012	143	151	290	188	245	135	158	169	217	195	92	95	2078
2013	190	194	342	226	219	143	229	209	215	155	205	87	2414
2014	169	221	408	218	129	195	171	225	306	178	124	158	2502
2015	231	146	392	261	163	285	136	245	333	283	138	157	2770
2016	228	279	420	196	192	202	134	238	446	179	134		2648





***Celebrating 20 Years! 1997-2017
North House Folk School***

Celebrating

...STORIES: of the founders, the students, the interns and the ripples of North House in the greater world.

...PROCESS: making, learning, building a unique community

...PLACE: our harbor home is an essential part of the North House experience. The boreal forest that surrounds us provides material and inspiration to all instructors and students

...CRAFT: we honor the work produced by master artisans, as well as the initial efforts of anyone ready to start their journey with craft.

Working Assumptions

- 1) We have a lot going on at North House. The 20th Anniversary celebration should augment all that we are already doing.
- 2) We throw three great parties at North House: WBS, UP, and WG. These are prime opportunities to eat cake and celebrate!
- 3) We will culminate the celebration with an exhibit of craft that may inspire a future book.

Core Building Blocks

1. Community of Craft/Wall of Craft – January to December 2017

2. Wooden Boat Show – June 2017

3. Unplugged with Kevin Kling and 20th Gala Dinner – Sept 2017

4. Winterer’s Gathering: Culminating Exhibit & Intern Reunion/Showcase – Nov 2017

Kick Off : Community of Craft, January 2017-December 2017: Using 7”x7” blocks, this group exhibition will celebrate the rich story of craft by sharing the inspiring individual stories of our instructors. Each block will feature one instructor, and the entire group will be quilted together and on display in North House’s newest building. A companion publication will tell their individual stories.

Event Components

Wooden Boat Show, Unplugged, Winterer’s Gathering

Each event will be unique but we can also forge a sense of connection that links the events together, bringing alive North House’s mission and story. Examples:

- Make It Tables: a participatory project for event attendees: ideas include bead making, stringing, a simple birch bark ring project to construct some sort of garland or piece that represents the diverse connections of the larger North House community that can be incorporated into the final piece at Johnson Heritage Post. This is also a great opportunity for sharing stories.
- Featuring Student Work: an opportunity to feature the work of students. At Boat Show, this could be focused on boats and or other larger projects built here at North House. At

Unplugged, we would host an exhibit of student work, limited to 40-50 submissions (could be photography instead of actual pieces - see also social media).

- Cake: Oh yes, we will eat cake at all three events!

Capturing Stories: Telling and preserving the stories of the early days of North House as well as the many ripples North House has in the world is an essential part of celebrating twenty years. Ideas include hiring a videographer and/or archivist to interview founders and others, hosting a video photo booth at each event for participants, and possibly producing a written collection.

20th Anniversary Dinner & Fundraising Gala - Unplugged

With Kevin Kling preparing to take the stage on Saturday night of Unplugged, we can turn our attention to how best to utilize Friday of Unplugged in 2017. The success and vigor of our new Backstage Bash is more than evident. The ingredients are all in place – a big tent, talented chefs, a strong community of supporter, a compelling event. Imagine the North Shore’s version of a joyous “fall harvest pig roast” and the smells and tastes start to come alive.

Culmination – Winterer’s Gathering

Intern Reunion & Showcase at WG! November 16-19, 2017

The intern program is one of the most compelling aspects of North House’s success, as we actively build the future of craft. We will invite all interns from the past 15 years to attend an intern reunion during Winterer’s Gathering, celebrating and highlighting their achievement

20th Anniversary Exhibit: November-December 2017: We will host an exhibit of instructor work at the Johnson Heritage Post November 17-December 17, 2017. The theme, format and dates for submission still need to be defined.

Marketing

Social Media Marketing Campaign: The twentieth anniversary is a great excuse to tell our story! We will develop a social media campaign for the year. Components may include weekly anniversary posts on Facebook, a hashtag and Instagram gallery of student photos. The Instagram photos can also be included in a slideshow of student work integrated into events.

Other Related Possibilities

Immersion Coursework

Several times during the year, host weeks that bring craft to life via a series of in-depth classes (4-5 days) highlighting multiple craft themes.

More Ideas

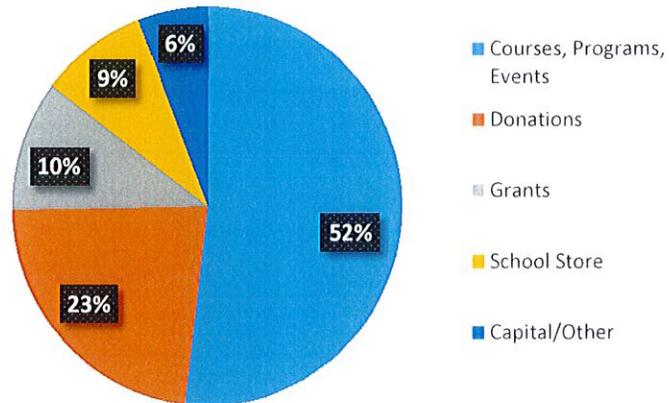
A national speaker, a 20th anniversary t-shirt, a post card collection of “how tos,” creating a gift for/to our community

North House Folk School 2016 Projected Financials

REVENUE

Courses, Programs, Events	\$ 678,890
Donations	\$ 298,820
Grants	\$ 138,992
School Store	\$ 115,325
Capital/Other	\$ 76,175
	\$ 1,308,202

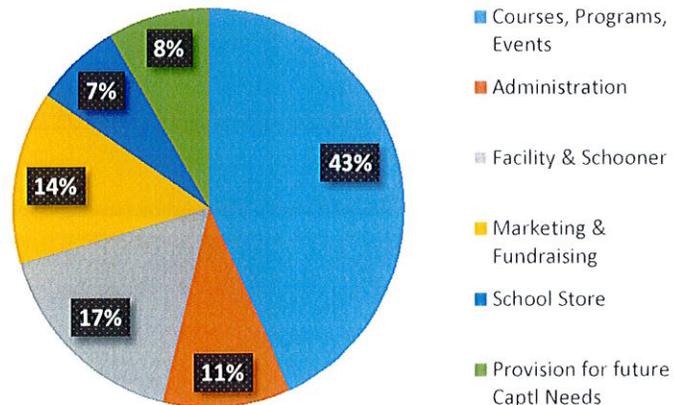
Revenue 2016



EXPENDITURES and TRANSFERS

Courses, Programs, Events	\$ 565,466
Administration	\$ 139,156
Facility & Schooner	\$ 218,896
Marketing & Fundraising	\$ 183,336
School Store	\$ 92,455
Provision for future Captl Needs	\$ 109,500
	\$ 1,308,810

Expense & Transfers 2016



Excess Revenue over Expenditures \$ (607)

City of Grand Marais

MEMO

TO: Mayor Arrowsmith-DeCoux
City Council
FROM: Michael J Roth, City Administrator
DATE: December 9, 2016
SUBJECT: Bill and Judy Curtis Variance Request

Request: Bill and Judy Curtis are requesting a variance from front yard setbacks to modify a roofline and enclose an entryway 2.5' from the front lot line, 22.5' within the required setback.

Location of Property: Lot 20, Block 60, Village Plat. 320 3rd Avenue West.

Condition of Property: This 39.8'x133' property is zoned R-1 Permanent Residential. There is an existing single family home within the required front yard setback on the property. Neighboring properties include single-family homes.

Public Hearing

A public hearing was held December 7, 2016. Commissioners Beckwith, Garry, Greenwood, Miller, and Kennedy were present. Bill and Judy Curtis and the contractor Chad Morawitz were present to answer any questions. No additional public comments were received.

Commission Discussion and Findings:

The commission discussed the request, and recognized that the proposed changes to the structure do not affect its overall footprint in a noticeable way. The Commission adopted the following findings:

1. The variance is in harmony with the purpose and intent of the ordinance.
The proposed continued use of the property as a single family residence is allowed in the R-1 zone.
2. The variance is consistent with the comprehensive plan.
The request is consistent with the comprehensive plan because it improves the livability and value of the property without substantial impact on neighboring properties.

3. The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.
It is reasonable to improve the structure without encroaching further into required setbacks.
4. The plight of the landowner is due to circumstances unique to the property not created by the landowner.
The 40' lot was developed with a structure within the required setbacks prior to the adoption of the zoning ordinance.
5. The variance, if granted, will not alter the essential character of the locality.
Many properties in this area are on substandard lots and include buildings constructed within the required setbacks.

The commission recommended approving the variance request by a 5-0 vote.

Relevant Zoning Purpose Statement:

19.04 R-1 PERMANENT RESIDENCE DISTRICT

Subdivision 1. Purpose

The R-1 Permanent Residence District is intended to provide a healthy, safe and attractive residential environment, protect property values and the environment and provide a mix of residential options, both seasonal and year around.

Relevant Comprehensive Plan Section:

GOALS AND POLICIES

Goal

To create a framework for public and private decision making affecting the City of Grand Marais that:

1. Protects and enhances the natural resources of Grand Marais.
2. Provide economic opportunity for residents.
3. Respect the needs and desires of residents.
4. Provide for a full mix of land uses without adverse impact.
5. Recognizes the recreational and aesthetic value of the area to residents and visitors.
6. Ensures consistency of actions.

RESIDENTIAL AREAS

Goals

1. To provide a healthy, safe and attractive residential environment.
2. To protect property values and the natural environment through the harmonious relationship of land use, highways and natural features.

Policies

7. Require off street parking for all new homes and Bed and Breakfast homes.
9. Sensitive orientation, spacing, placement and appearance of all new structures will be encouraged to seek compatibility with natural topography and vegetation.

10. Low intensity residential and recreational uses are preferred.

14. Infill of existing residential areas should be encouraged before expansion of new residential areas.

CITY OF GRAND MARAIS, MINNESOTA
CITY COUNCIL RESOLUTION 2016-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND MARAIS,
MINNESOTA APPROVING THE REQUEST FOR A VARIANCE FOR BILL AND JUDY
CURTIS TO MODIFY THE ROOFLINE AND ENCLOSE AN ENTRYWAY

WHEREAS, the applicants, Bill and Judy Curtis, seek a Variance from the front yard setback to modify the roofline and enclose an entryway at their property, zoned R-1; and,

WHEREAS, the Planning Commission conducted a public hearing on December 7, 2016, and received public testimony regarding the proposed Variance; and

WHEREAS, all required notices regarding the public hearing were properly made; and

WHEREAS, the Planning Commission has reviewed the request and recommended approval of the Variance: and

WHEREAS, the City Council reviewed the requested Variance and Planning Commission recommendation at its meeting of December 14, 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND MARAIS, MINNESOTA, that it adopts the following findings of fact related to the requested Variance:

Criteria #1 **The variance is in harmony with the purpose and intent of the ordinance.**

Finding #1 The proposed continued use of the property as a single family residence is allowed in the R-1 zone.

Criteria #2 **The variance is consistent with the comprehensive plan.**

Finding #2 The request is consistent with the comprehensive plan because it improves the livability and value of the property without substantial impact on neighboring properties.

Criteria #3 **The proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance.**

Finding #3 It is reasonable to improve the structure without encroaching further into required setbacks.

Criteria #4 **The plight of the landowner is due to circumstances unique to the property not created by the landowner**

Finding #4 The 40' lot was developed with a structure within the required setbacks prior to the adoption of the zoning ordinance.

Criteria #5 **The variance, if granted, will not alter the essential character of the locality.**

Finding #5 Many properties in this area are on substandard lots and include buildings constructed within the required setbacks.

BE IT FURTHER RESOLVED that the Variance to allow Bill and Judy Curtis to modify the roofline and enclose an entryway 22.5' within the required 25' front yard setback at their property is hereby approved.

Passed by the City Council of the City of Grand Marais, Minnesota this 14th day of December, 2016.

(SEAL)

Mayor Jay Arrowsmith DeCoux

ATTEST:

Michael J. Roth
City Administrator

Exhibit A

LEGAL DESCRIPTION:

Lot 20, Block 60, Village Plat



City of Grand Marais

Application for Variance

Name of Applicant:	Bill & Judy Curtis
Mailing Address:	320 3 Av. West Grand Marais, MN.
Property Address:	320 3 Av. West Grand Marais, MN.
Legal Description:	Lot 20, Block 60, Village Plat of Grand Marais, MN.

Applicant is: Owner Buyer Agent Other (explain)

Current use of property:	Residential
Intended use of property:	Residential
Use and Character of surrounding property:	Residential
Section of Ordinance from which variance is requested:	19.13 Set back Requirement
Brief summary of why a variance is required: <small>(For setback variances attach a site map prepared by a qualified plat mapper or surveyor)</small>	House and garage was pre existing on Lot outside of necessary set backs of Lot.
<p>A variance may be granted where the strict enforcement of the City zoning controls will result in practical difficulties, determined by each of the following five criteria. Summarize the facts as to your property in regards to each of the five factors, using additional sheets as necessary.</p>	
<p>1. Facts showing the variance is in harmony with the purpose and intent of the ordinance:</p> <p>This project will only change the appearance of the roofline over the garage and entry way to match existing house to aid in snow and water removal and changes no foundation or pre-existing set backs already in place. This project encloses entry so that homeowner who is visually impaired is able to access Laundry safer and more convenient. and will enhance the look of outside of home.</p>	
<p>2. Facts showing the variance is consistent with the comprehensive plan:</p> <p>The project in plan will not change any of the set backs already in place with the existing structure. only the roof line over the existing garage and porch entry roof line will change to match the existing roof line of house.</p>	

3. Facts showing the proposal seeks to use the property in a reasonable manner not permitted by the zoning ordinance:

The project proposed will not change the existing property and will stay a residential exsistance and will enclose the already existing structure of the entry to a insulated and heated part of the residential home

4. Facts showing the plight of the landowner is due to circumstances unique to the property and not created by the landowner:

The ~~pre~~ existing house foundation was pre existing when new owners purchased property and set backs were created after house was built. This project will not alter any set backs but will only change new pitch of roof line of house to rid it of a flat roof needing to be maintained.

5. Facts shgwing the variance, if granted, will not alter the essential character of the locality:

This project will not change any set backs already existing but will only make the roof line over the garage and entry in line with existing home, and make entry heated so waster & Dryer can be accesable easier for home owner who is visually impared.

Dated:

11/8/16

Applicant(s) signature(s):

Will R. Curtis

Owner (if other than applicant)

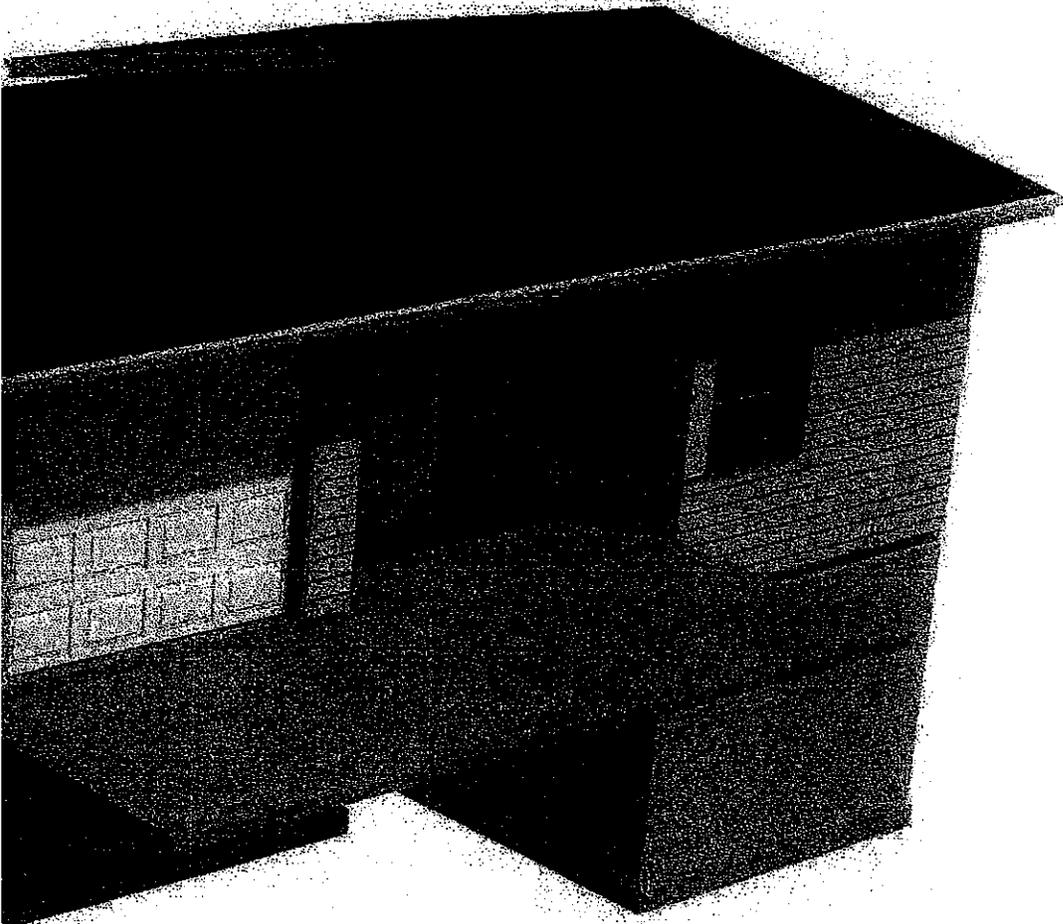
Owner (if other than applicant)

This application will be processed only if it is fully completed and is accompanied by a site sketch and the proper fees.

(Do Not Write Below This Line)

This foregoing variance request application, accompanied by a fee of \$ _____, was received and determined to be complete this _____ day of _____.

On Behalf of the City of Grand Marais



NO. DESCRIPTION BY DATE

NO.	DESCRIPTION	BY	DATE

CONSTRUCTION
DRAWINGS
NORTH PERSPECTIVE

BILL & JUDY CURTIS
320 3AV. WEST
GRAND MARAIS, MN 55404

Pedersen Design &
Consulting
1366 School House Rd
Grand Marais, MN 55604

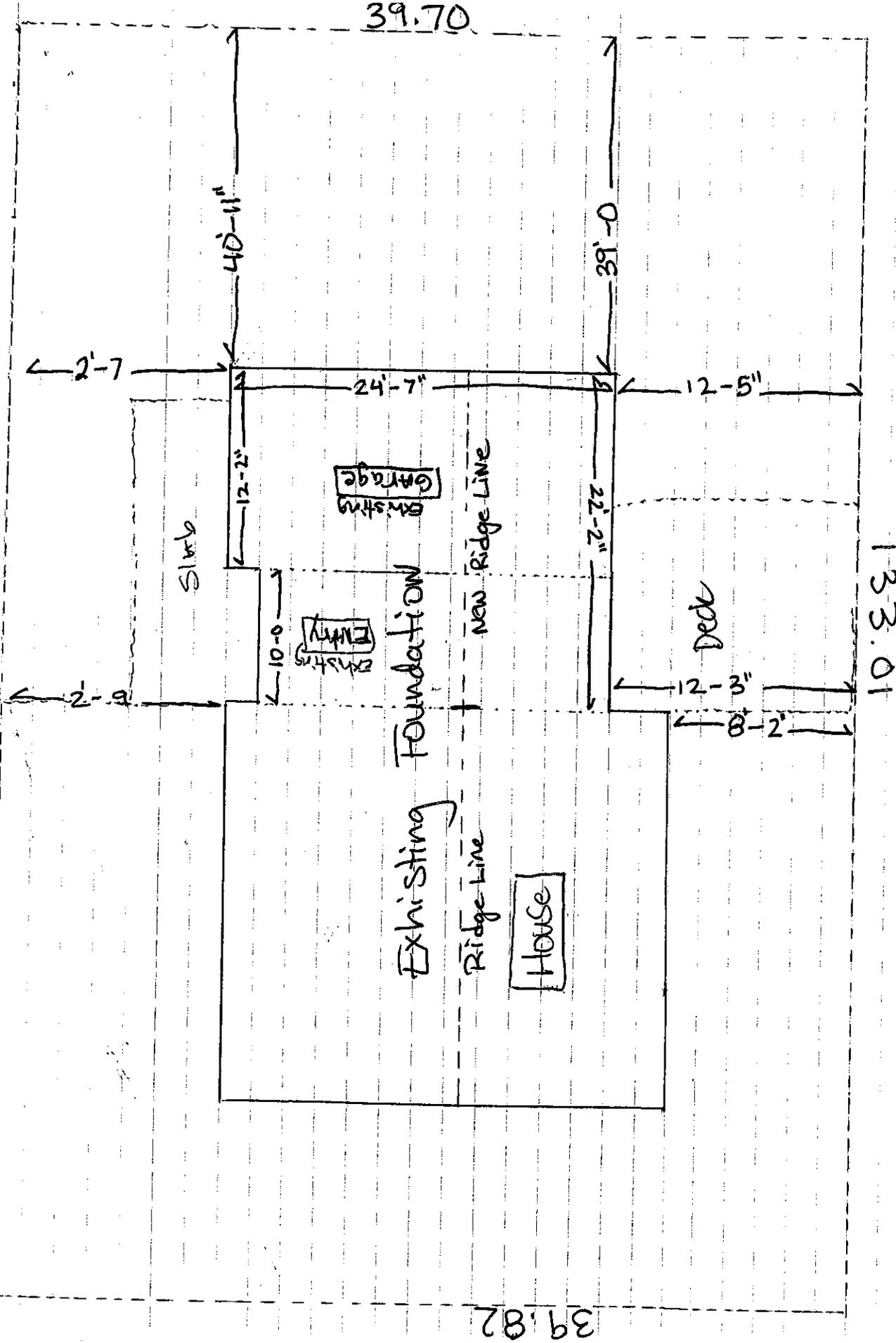
DATE:

8/5/2016

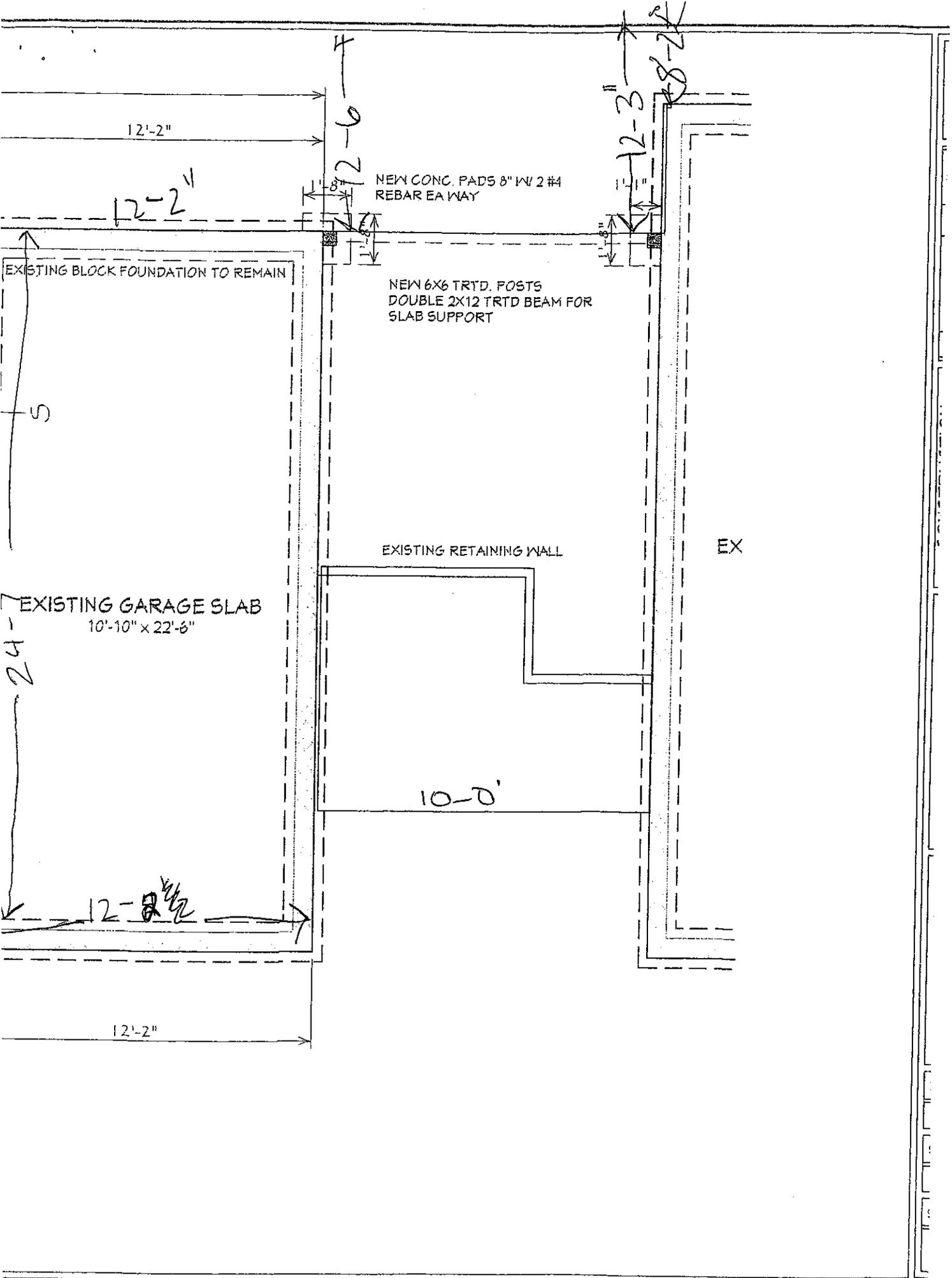
SCALE:

SHEET:

A-5



Lot 20, Block 60 Village Plat



12'-2"

12'-2"

12'-6"

12'-3"

8'-2"

NEW CONC. PADS 8" W/ 2 #4 REBAR EA WAY

EXISTING BLOCK FOUNDATION TO REMAIN

NEW 6X6 TRTD. POSTS
DOUBLE 2X12 TRTD BEAM FOR
SLAB SUPPORT

EXISTING RETAINING WALL

EX

EXISTING GARAGE SLAB
10'-10" x 22'-8"

10'-0"

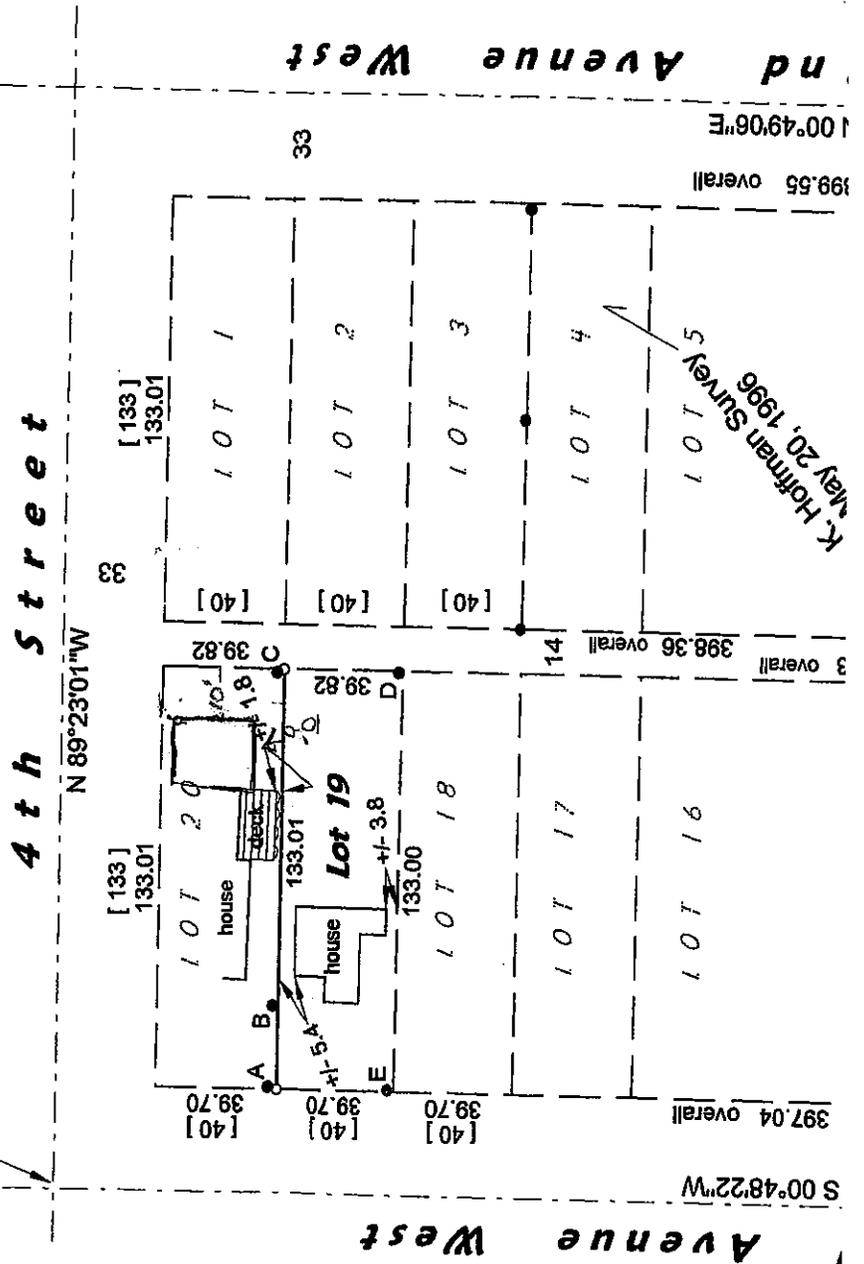
12'-2"

Certificate of Survey

Lot 19, Block 60, Village Plat of Grand Marais,
Cook County, Minnesota.

- A Fnd. iron rod laying on side +/- 2 ft north of line 5" below surface.
- B Fnd. 1/2" rebar +/- 1.9 ft north of line
- C Fnd. 1/2" rebar +/- 1.2 ft north of line
- D Fnd. 1/2" iron pipe +/- 1.3 ft north of line
- E Fnd. 1" rod +/- 2.3 ft north of line

existing centerline as determined
by back of curb measurement.



ORDINANCE NO. 2016-04

AN ORDINANCE OF THE CITY OF GRAND MARAIS, MINNESOTA, AMENDING GRAND MARAIS ZONING CLARIFYING RULES REGARDING NONCONFORMITIES

THE CITY COUNCIL OF THE CITY OF GRAND MARAIS DOES ORDAIN (deleted material is lined out; new material is underlined; subsections which are not being amended are omitted):

Section 1. That Chapter 19 of the City Code of Grand Marias, Minnesota, which chapter is entitled "Zoning Ordinance (Revised 2008)", be amended as follows:

19.02 - DEFINITIONS

Subdivision 2. Definitions

For the purpose of this chapter, certain words are defined as follows:

~~Non-Conforming Use~~—A use lawfully in existence on August 5, 1971, the effective date of this chapter or upon any subsequent amendment, and not conforming to the regulations for the district in which it is situated, except that such a use is not non-conforming if it would be authorized under a conditional use permit where located.

19.16 NONCONFORMITIES ~~NON-CONFORMING USES~~

Subdivision 1. ~~Non-conforming Junk Vehicles~~

~~No junk yard may continue as a non-conforming use for more than five (5) years after August 5, 1971, except that a junk yard may continue as a non-conforming use in a Commercial or Industrial District if, within that period, it is completely enclosed within a building, fence, screen planting or other device of such height and density as to screen completely the operations of the junk yard. Plans of such a building or device shall be approved by the Planning Commission and the Council before it is erected or put into place.~~

Subdivision 2. ~~Discontinuance~~

- ~~1. In the event that a non-conforming use of any building or premises is discontinued or its normal operation stopped for a period of one (1) year, the use of the same shall thereafter conform to the regulations of the District in which it is located.~~
- ~~2. In the event that the use of a non-conforming advertising sign structure is discontinued or its normal operation stopped for a period of six (6) months, said structure shall be removed by the owner or lessor at the request of the Council.~~

Subdivision 3. ~~Alterations~~

~~The lawful use of a building existing on August 5, 1971, may be continued, although such use does not conform with the provisions hereof. If no structural alterations are made, a non-conforming use of a building may be changed to another non-conforming use of the same or more restricted classification. The foregoing provisions shall also apply to non-conforming uses in districts hereafter changed. Whenever a non-conforming use of a building has been changed to a more restricted use or to a conforming use, such use shall not thereafter be changed to a less restricted use.~~

Subdivision 4. ~~Residential Alterations~~

~~Alterations may be made to a residential building containing non-conforming residential units when they will improve the livability of such units, provided, however, that they do not increase the number of dwelling units in the building.~~

Subdivision 5.— Restoration

No building which has been damaged by fire, explosion, act of God, or the public enemy to the extent of more than fifty (50) percent of its value shall be restored, except with a conditional use permit or in the conformity with the regulations of this chapter.

Subdivision 6.— Normal Maintenance

Maintenance of a building or other structure containing or used by a non-conforming use will be permitted when it includes necessary, non-structural repairs and incidental alterations which do not extend or intensify the non-conforming building or use. Nothing in this chapter shall prevent the placing of a structure in safe condition when said structure is declared unsafe by the Zoning Administrator.

Subdivision 1 Purpose and Intent.

It is the purpose and intent of this section to:

- (1) allow nonconforming structures, uses, site characteristics and lots to continue to exist and be put to reasonable and productive use;
- (2) encourage such nonconformities to be brought into compliance when reasonable to do so;
- (3) establish the requirements under which nonconformities may be operated and maintained;
- (4) diminish the impacts of nonconformities on adjacent properties by limiting the expansion of nonconformities; and
- (5) comply with Minnesota Statutes Section 462.357, Subd. 1e, as amended from time to time.

Subdivision 2 Definitions

The following terms and accompanying definitions are used in the context of nonconformities. Where the terms are used elsewhere in the code outside of the context of nonconformities, their meaning may have an alternate definition as otherwise defined in their respective section of the code.

- (1) Discontinued. For the purposes of nonconformities, the cessation of a use, or removal of a structure or site characteristic for a continuous period of more than one year.
- (2) Improvement. Where a nonconformity is made more compatible with the use of adjacent properties, efficient, and/or more aesthetically pleasing. For the purposes of nonconformities, an improvement does not include an expansion.
- (3) Maintenance. Normal repair, restoration, and improvement including cosmetic changes. For the purposes of nonconformities, maintenance does not include new construction or expansion of a use or structure.
- (4) Nonconforming Lot. A lot lawfully established prior to the effective date of the city code, or subsequent amendments to it, which fails to meet requirements for lot area, and/or width, depth, lot frontage or other requirement of the existing city code.
- (5) Nonconforming Site. A site lawfully established prior to the effective date of the city code, or subsequent amendments to it, which fails to meet requirements of the existing city code.
- (6) Nonconforming Site Characteristics. A site characteristic lawfully established prior to the effective date of the code, or subsequent amendments to it, which fails to meet requirements of the existing city code. For the purposes of nonconformities, Site Characteristics are physical improvements to the site beyond structures, and may include, but are not limited to: impervious surface coverage, storm water facilities, parking and parking lots, driveway surfaces, screening, fences, landscaping, sidewalks,

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patios, human-made water features such as ponds or swimming pools and similar features.

- (7) Nonconforming Structure. A structure that was legally conforming at the time it was constructed but which does not comply with the current city code.
- (8) Nonconforming Use. A use that was legally conforming at the time it was established but which does not comply with the current city code.
- (9) Nonconformity. Any use, structure, site characteristic or parcel of land which existed lawfully at the effective date of a zoning ordinance or subdivision ordinance, has been continued since that time but which would not have been permitted to become established under the terms of the city code as now written.
- (10) Nonconformity Agreement. A recordable agreement between the City and the property owner of a nonconformity, which imposes reasonable regulations or conditions upon nonconformities to prevent and abate nuisances and to protect the public health, safety, or welfare. Such agreement may only be approved by the City Council following review thereof by the planning commission.
- (11) Nonconformity, Legal. A nonconformity that was legally conforming at the time it was established and received all required approvals.
- (12) Nonconformity, Illegal. A nonconformity that was not legal at the time it was established or did not receive all required approvals.
- (13) Repair. For the purposes of nonconformities, repair means to restore to good condition by replacing or reassembling broken, worn out or malfunctioning components. Repair does not include expansion.
- (14) Replacement. Construction that provides a substitute substantially equivalent to the preexisting conditions that preceded damage or destruction.
- (15) Restoration. For the purposes of nonconformities, restoration means to restore or repair to good condition by replacing or reassembling broken, worn out or malfunctioning components. Restoration does not include expansion.

Subdivision 3 Continuation Rights.

Pursuant to Minnesota Statutes Section 462.357, Subd. 1e, any legal nonconformity, including, the lawful use or occupation of land or premises existing at the time a City Zoning Ordinance amendment created the nonconformity may be continued with any necessary approvals, including through repair, replacement, restoration, maintenance, and improvement, but not including expansion, unless authorized by this Section.

Subdivision 4 Termination of Rights.

A legal nonconformity must not resume where:

- (1) The nonconformity or occupancy is discontinued for a period of more than one year unless the owner shows intent to continue the use or occupancy through an overt act expressing that intent.
- (2) A structural alteration increases usable floor area.
- (3) Any nonconforming use is destroyed by fire or other peril to the extent of greater than 50 percent of its market value, and no building permit has been applied for within 180

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days of when the property is damaged. The assessed market value (including buildings and land) must be determined by the most recent valuation of the County Assessor.

Subdivision 5 Expansion.

Nonconformities may not be expanded, unless expressly permitted as discussed below. For purposes of this section, expansion of a nonconformity shall include:

- (1) An increase in: structure dimension(s), size, area, height, width, usable floor area, and/or the land area of use;
- (2) Addition of a structure or part thereof;
- (3) Addition of equipment. This shall not apply to new equipment which constitutes merely an improvement over the previous method and does not constitute a change in the nature and purpose of the original use of a property.
- (4) Relocation of the nonconforming use to a new location on the property not previously used unless the relocation reduces or eliminates the nonconformity;

Nonconformities may be expanded as follows:

- (1) Nonconformities may expand upon issuance of a conditional use permit only when listed as a conditional use within the applicable zoning district.
- (2) Nonconformities not listed as a conditional use may only expand if changed to a conforming use.

Subdivision 6 Substitution.

Nonconforming uses may be substituted for another similar nonconforming use, other than lodging, when the proposed substitution does not:

- (1) increase the overall, site-wide degree of nonconformity.
- (2) impede implementation of goals and policies of the Comprehensive Plan;
- (3) have undue adverse impacts on neighboring residential properties;
- (4) have undue adverse impacts on the public health, safety or welfare.

Subdivision 7 Reasonable Regulations or Conditions.

Pursuant to Minnesota Statutes, Section 462.357, Subd. 1e, the City may impose upon any nonconformity reasonable regulations or conditions to prevent and abate nuisances and to protect the public health, safety or welfare. Reasonable regulations or conditions may be imposed by the City on a nonconformity through a recordable instrument approved by the City Council, including a nonconformity agreement, or otherwise by permit or order of the City Council.

Section 2. That this ordinance shall take effect from and after its passage and publication.

Passed by the City Council of the City of Grand Marais this ____ day of _____, 2016.

Jay Arrowsmith DeCoux, Mayor

Attest: _____

Michael Roth
City Administrator

RESOLUTION 2016-14

DECLARING THE OFFICIAL INTENT OF THE CITY OF GRAND MARAIS TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS TO BE ISSUED BY THE CITY

WHEREAS, the Internal Revenue Service has issued Treas. Reg. §1.150-2 (the “Reimbursement Regulations”) providing that proceeds of tax-exempt bonds used to reimburse prior expenditures will not be deemed spent unless certain requirements are met; and

WHEREAS, the City expects to incur certain expenditures that may be funded temporarily from sources other than tax-exempt bonds, and reimbursed from the proceeds of a subsequent tax-exempt bond issue;

WHEREAS, the City has determined to make this declaration of official intent (“Declaration”) to reimburse certain costs from the proceeds of tax-exempt bonds in accordance with the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NEW HOPE AS FOLLOWS:

1. The City proposes to undertake the Public Works Facility project in 2017 (the “Project”).

2. The City reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of tax-exempt bonds in an estimated maximum principal amount of \$4,000,000. All reimbursed expenditures will be capital expenditures, costs of issuance of the bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Reimbursement Regulations.

3. This Declaration has been made not later than 60 days after payment of any original expenditure to be subject to a reimbursement allocation with respect to the proceeds of bonds, except for the following expenditures: (a) costs of issuance of bonds; (b) costs in an amount not in excess of \$100,000 or 5 percent of the proceeds of an issue; or (c) “preliminary expenditures” up to an amount not in excess of 20 percent of the aggregate issue price of the issue or issues that finance or are reasonably expected by the City to finance the project for which the preliminary expenditures were incurred. The term “preliminary expenditures” includes architectural, engineering, surveying, bond issuance, and similar costs that are incurred prior to commencement of acquisition, construction or rehabilitation of a project, other than land acquisition, site preparation, and similar costs incident to commencement of construction.

4. This Declaration is an expression of the reasonable expectations of the City based on the facts and circumstances known to the City as of the date hereof. The anticipated original expenditures for the Project and the principal amount of the bonds described in paragraph 2 are consistent with the City's budgetary and financial circumstances. No sources other than proceeds of bonds to be issued by the City are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside pursuant to the City's budget or financial policies to pay such Project expenditures.

5. This Declaration is intended to constitute a declaration of official intent for purposes of the Reimbursement Regulations.

Adopted by the City Council of the City of Grand Marais this 14th day of December, 2016.

(SEAL)

Mayor Jay Arrowsmith Decoux

ATTEST:

Michael J. Roth
City Administrator

Upcoming Meeting Schedule

Updated December 9, 2016

DECEMBER

Date/Time	Meeting	Location
Wednesday, December 14, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, December 28, 6:30 p.m.	City Council Meeting	Council Chambers

JANUARY

Date/Time	Meeting	Location
Wednesday, January 11, 6:30 p.m.	City Council Meeting	Council Chambers
Wednesday, January 25, 6:30 p.m.	City Council Meeting	Council Chambers