

***CITY OF GRAND MARAIS***  
***MINUTES***  
***February 23, 2011***

Mayor Carlson called the meeting to order at 4:30 p.m.

Members present: Larry Carlson, Bob Spry, Tim Kennedy, Jan Sivertson and Bill Lenz

Members absent: None

Staff present: Mike Roth, and Chris Hood by telephone

Mayor Carlson invited the public to speak during a period of open forum. Open Forum is limited to one half-hour. No person may speak more than 5 minutes or more than once. No one spoke.

**Motion by Spry, seconded by Lenz to approve the Agenda; February 9, 2011, Minutes; Payment of Bills; and American Legion Bingo Permit. Approved unanimously.**

The Safety Committee is recommending adoption of a fleet safety policy. The City's insurer, LMCIT, does an annual loss control review. In 2010, this review included the recommendation of adopting a fleet safety policy. The safety committee has reviewed and modified a model policy from LMCIT. The committee removed a section of the policy with a point system that was causing confusion for employees. The policy will have the City do annual drivers record checks for employees eligible to use the fleet. It also bans the use of tobacco products in fleet vehicles, requires seat belt use, limits speed in non-posted work areas to 15 mph, and bans pets from riding in City vehicles, among other things.

**Motion by Lenz, seconded by Kennedy to adopt the Fleet Policy as recommended by the safety committee, and to appoint Kim Dunsmoor as Fleet Safety Officer. Approved unanimously.**

The employee bargaining unit has not completed their discussion of the tentative agreement. Council consideration of the agreement will wait until the employee group has approved it.

The Council considered the agreement for architectural services between DSGW and the City, Library Board and County. This agreement has been reviewed by the City Attorney, and changes are incorporated per his suggestion. It is not clear whether the County will be a party to the contract.

**Motion by Sivertson, seconded by Spry to approve the agreement for architectural services with DSGW for the Library expansion project as to form, and authorize the Mayor and City Administrator to execute this agreement. Approved unanimously.**

Councilor Kennedy's Report:

- 1) The State is considering legislation to modify the standards for City's to approve variances. The new language, if approved, would use similar standards for Cities and Counties, and provide additional flexibility to Cities.

Councilor Sivertson's Report:

- 1) North House Folk School is working on planning their campus improvement project. Some issues they are considering are how to identify pedestrian and vehicle entrances, with what material to pave the courtyard, and how to deal with storm water.

**Motion by Spry, seconded by Kennedy to adjourn the meeting. Approved unanimously.**

There being no further business, the meeting adjourned at 5:14 p.m.